



## CHCB Public Meeting Minutes February 10, 2025 6:00-8:00 PM (via ZOOM)

*Health Center Mission: Bringing services to individuals, families, and communities that improve health and wellness while advancing health equity and eliminating health disparities.*

### Board Members:

**Tamia Deary (she/they)** – Chair

**Kerry Hoeschen (she/her)** – Vice Chair

**Darrell Wade (he/him)**- Treasurer

**Brandi Velasquez (she/her/ella)** – Member at Large

**Susana Mendoza (she/her)** - Member at Large

**Brenda Chambers (she/her)** - Board Member

**José Gómez (el/ellos)** - Board Member

**Monique Johnson (she/her)** - Board Member

**Dani Slyman (she/her)** - Board Member

**Jenna Green (she/her)**- Interim Executive Director (Ex Officio)

**Board Members Excused/Absent: Kerry Hoeschen, Brenda Chambers**

Topic/Presenter	Discussion / Recommendations	Action	Responsible Party	Follow-up Date
<b>Call to Order / Welcome</b> Tamia Deary, CHCB Chair	Meeting called to order at 6:04 pm. We <u>do have a quorum</u> with 6 members present. Absent: Kerry Hoeschen, Monique Johnson joined at 6:10pm Brenda Chambers joined at 7:52pm			
<b>Minutes Review - VOTE REQUIRED</b> Tamia Deary, CHCB Chair	January 13, 2025, Public Meeting Minutes Review  Edit comment at the end of minutes: the board and staff thanks Harold for his service	<b>Motion to approve: Bee</b> <b>Second: Susana</b> Yays: 6 Nays: 0 Abstain: 0 <b>Decision: Approved</b>		

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<b>Executive Officer Succession Confirm Susana Mendoza as CHCB Secretary per CHCB Bylaws Article XXIV, Section 4: Executive Officer Vacancies - VOTE REQUIRED</b> <i>Tamia Deary, CHCB Chair</i>	<p>Kerry has moved to the Vice Chair 24 section 4 - fill officer vacancies through a succession plan. Susana will move into the secretary position. Unanimous Vote.</p>	<p><b>Motion to approve: Bee</b>  <b>Second: Monique</b>  Yays: 7  Nays: 0  Abstain: 0  <b>Decision: Approved</b></p>		
<b>Fernhill Health Center Relocation - VOTE REQUIRED</b> <i>Adrienne Daniels, Strategy &amp; Policy Director</i>	<p>Adrienne introduced Alex Lehr O'Connel</p> <p>Adrienne presented on the Fernhill Clinic progress and presented two items for formal board actions in alignment with the final 4 months of activities.</p> <p>HRSA asks for two actions: One being a vote to close La Clinica and the second being a vote to open Fernhill.</p> <p>Closing LaClinica and opening the new site at Fernhill, allows us to submit federal paperwork and pharmacy paperwork for 340B medications.</p> <p>Soft opening is expected for May 30th.</p> <p>Question:Susy - Why was the La Clinica name changed?</p> <p>Answer:Adrienne - staff and clients were asked two years ago... confusion around</p>	<p><b>Close La Clinica</b>  <b>Motion to approve: Susana</b>  <b>Second: Monique</b>  Yays: 7  Nays: 0  Abstain: 0  <b>Decision: Approved</b></p> <p><b>Open Fernhill</b>  <b>Motion to approve: Bee</b>  <b>Second: Susana</b>  Yays: 7</p>		

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	<p>clients still going to the current location. Some clients felt they could not go because they didn't speak Spanish. Several names surveyed do not have that info tonight. We preserved La Clinina de Ferhill to hold the name.</p> <p>Jose commented that the board should have been told sooner.</p> <p>Tamia - In Adrienne's defense, this conversation was had. Tamia was disappointed they were not involved in this decision because it gives them an opportunity to show up and support.</p> <p>Susy advised that she goes to La Clinica and did not receive a survey.</p> <p>Jose commented that he did not receive a survey.</p> <p>Tamia offers the board was informed there would be a name change.</p> <p>Tamia wants to encourage the board to join the grand opening</p>	<p>Nays: 0 Abstain: 0 <b>Decision:</b> <b>Approved</b></p>		
<p><b>Executive Director Evaluation - VOTE REQUIRED</b> <i>Tamia Deary, Board Chair</i></p>	<p>Proposed Bylaw change was discussed for the Executive Director evaluation to be changed from once a year to twice a year.</p> <p>Moving from an annual evaluation to a twice a year review process to provide more frequent feedback and give ED time to make suggested changes. The schedule will align with the county process. July Annual evaluation will ensure that board members terming out can provide feedback at the end of the year.</p>	<p><b>Motion to approve:</b> <b>Susana</b> <b>Second: Darrell</b> Yays: 7 Nays: 0 Abstain: 0 <b>Decision:</b></p>		

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	<p>Tamia noted that tonight's vote will not include voting on the questions for the ED evaluation. The new schedule will allow for more concise and timely feedback.</p> <p>Article V and XVI, notice of intent provided two weeks ago.</p>	<b>Approved</b>		
<b>Purpose, Vision, and Values Subcommittee Draft Review</b> <i>Brenda Chambers,  PVV Committee Chair  Anirudh Padmala,  Health Center  Information Officer</i>	<p>The Strategic Planning Retreat on November 16th formed a sub committee of 3 members of the board and 3 staff members for a collaborative effort. During the retreat the board recommended substantial changes such as having at least 3 meetings for one hour each for the Purpose, Vision and Values Committee.</p> <p>Proposed Purpose: changed wording from mission to purpose</p> <p>Anirudh shared the previous Mission, Vision and Values and compared it to the new Purpose, Vision and Values. A proposed draft version was presented to the board.</p> <p>Susana has recommended seeing the Purpose, Vision and Values posted at all clinics so our clients can see and to help us ground ourselves in these.</p> <p>Anirudh expressed appreciation for all of the committee members for taking part in this collaborative process. Our new statement will help ground us in the work.</p>			

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<b>Rockwood Construction Updates</b> <i>Adrienne Daniels, Strategy &amp; Policy Director</i>	<p>No vote but requesting feedback. In June of 2024 the board approved vital repairs and renovation, replacing HVAC electrical panels and parts of the roof.</p> <p>Option: Full closure for speed of repair and efficiency and cheapest option. Closing clinic for a year.</p> <p>Option 2 limited closure, maintained operations but would close for risky times, high noise, dust and outside elements (roof) - longer process, \$ 400k-500k more.</p> <p>Option 3, consider changing parts of clinic schedules... 40 hour week open for 5 days, workshop options to be open less day but longer hours, more allow long weekend for more access, would save time on length. \$ 400k-500k more.</p> <p>Susy - would like to continue to provide services does not agree with closing completely, loved how Adrienne does her work.</p> <p>Tamia - provide info on how many patients will be impacted, when we closed SE how did that work, what were the impacts anticipated and unanticipated.</p> <p>Debbie explained SE did quite a lot of work in advance with a project manager, clients and unions in planning. 80 % of clients are still being seen by the same PCP. Spread providers and clients across different clinics. This closure would be longer than SE, it is doable with communication but would be missing the close provider patient relationship not the same as there are new providers.</p> <p>Tamia suggests a straw poll ...</p> <p>All board members all chose option 3, with a single vote from Susana for option 2.</p>			

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<b>Break</b>				
<b>Monthly Financial Report</b> Hasan Bader, Finance Manager	<p>Hasan presented a financial report for July 1st - Dec 31st.</p> <p>Net income 280,000</p> <p>Expenditure 47%, collect 47% of revenue 6 months should be about 50%</p> <p>15 million expenditure 17.6 million, deficit from... one time payment of 2 mill from quality incentives, was a one time payment that we do not get on a monthly basis so they fluctuate so we look year to date or annual.</p> <p>Program info on visits and self pay were in line with other months.</p> <p>Internal services 12 million about 50 % - In Nov and Dec spent 1.1 and 1.7 million dollars, one capital grant (covid grant) preparation for Fernhill opening.</p> <p>Billable visits and payer mix... SHC 74 visits per day except in summer time averages 12 visits, Dental average budgeted 302 billable visits but averages 230-240 a day, primary care budgeted 648 averaging 480-500 a day ... track self pay or uninsured 12.4 % for uninsured but actually is around 4 % because of a Healthier Oregon grant.</p> <p>Dental 8% self pay but is 2.7 - 3% average</p> <p>Billable visits come from care oregon 69% - Trillion 8% - 60,000 assigned clients</p> <p>Question: Jose asked if we track the cost per visit or cost per client and what metrics Hasan is referring to?</p> <p>Answer: Hasan replied yes we do track this in the internal financial reports and</p>			

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	internal metrics for services that we sent to CareOregon and to Trillium and we get incentives based on that. It is specific metrics for programs and services but regarding the overall cost, we have visit revenue. We also have many grants so we can identify the cost attributed to the visit or to the grant. We do not have that in detail but we can get something like that.			
<b>Vacancy Report</b> Erin Murphy, Human Resources Manager	The Board did not receive report in time will be moved to the next meeting			
<b>Board Committee Updates</b>	<ul style="list-style-type: none"> <li>Executive Committee: Tamia Deary, Board Chair : Budget presentation was robust</li> <li>Finance Committee: Darrell Wade, Finance Chair: Committee met and reviewed the monthly financials that were presented tonight</li> <li>Quality Committee: Susana Mendoza, Quality Chair : Operation hours in the center, will have more next month, update on UDS project we sent in data ahead of schedule due to a lot of work on improving the process, Tamia thanks Breishon, Anirudh and team congrats on job well done</li> <li>Nominating Committee: Bee Velasquez, Nominating Chair : Working on outreach and board material and planning for more outreach and recruiting, finally on the home stretch for getting business cards</li> </ul>			

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	<ul style="list-style-type: none"> <li>• Bylaws Committee: Tamia Deary, Bylaws Chair : Need to reconnect.. Robust conversation on relaunching with an updated purpose with the support with everyone we need to move forward</li> <li>• ED Selection Committee, Tamia Deary, EDSC Chair : No updates as of tonight</li> <li>• Privacy, Security &amp; Trust Committee: Dani Slyman, PST Chair : Final stages of putting together the work we want to cover</li> <li>• Vision, Values &amp; Purpose Committee: Brenda Chambers, VVP Chair : Discussed in presentation</li> <li>• Strategic Planning Committee: Monique Johnson, SP Chair : First meeting to happen after next strategic planning retreat</li> </ul> <p>Jenna - page 25 -26 2 requests to send save the dates... RSVP for Salem Hill Day for April 3rd advocacy day... open invitation for an in person all staff event April 10th.</p> <p>Capitol projects... both generators have been installed with remaining covid funds.</p> <p>Debbie calls out, transition of care nurses recently hired has been in works for a long time, momentum by the hiring of the nursing director Toni Kempner that translates to better care.</p>			



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<b>Board Discussion</b> <b>(Closed Executive Session)</b> <i>Tamia Deary, CHCB</i> <i>Chair</i>	Closed Executive session started at 7:52 and ended at 8:46.	<b>Motion to approve:</b> <b>Susana</b> <b>Second:</b> <b>Monique:</b> Yays: 7 Nays: 0 Abstain: 0 <b>Decision:</b> <b>Approved</b>		
<b>Meeting Adjourns</b>	8:46 p.m.			

Signed: Susana Mendoza /s/ Date: March 10, 2025  
**Susana Mendoza, Secretary**

Signed: Tamia Deary /s/ Date: March 10, 2025  
**Tamia Deary, Board Chair**

**Scribe: Edie Honesto // Email: edie.honesto@multco.us**