



**CHCB Public Meeting Minutes
June 10, 2024
6:00-8:00 PM (Via Zoom)**

Health Center Mission: Bringing services to individuals, families, and communities that improve health and wellness while advancing health equity and eliminating health disparities.

Board Members:

Tamia Deary – Chair

Darrell Wade- Treasurer

Kerry Hoeschen – Secretary

Brandi Velasquez – Member-at-Large

Susana Mendoza- Member-at-Large

Alina Stircu – Board Member

Harold Odhiambo - Board Member

Jenna Green - Interim Executive Director

Board Members Excused/Absent: Alina Stircu

Topic/Presenter	Discussion / Recommendations	Action	Responsible Party	Follow-up Date
<p>Call to Order / Welcome Tamia Deary, CHCB Chair</p>	<p>Meeting called to order at 6:05pm</p> <p>We <u>do have a quorum</u> with 6 members</p> <p>Absent: Alina Stircu</p> <p>Tamia requested a motion to amend tonight’s agenda by adding an executive session at the end to discuss confidential board items and unanimous consent was received.</p> <p>Susy motioned to approve and Harold seconded. Since there were no objections, approved by unanimous consent.</p>			
<p>Minutes Review - VOTE REQUIRED Tamia Deary, CHCB Chair</p> <ul style="list-style-type: none"> May 13, 2024 Public Meeting Minutes 	<p>May 13, 2024, Public Meeting minutes.</p> <p>No changes requested.</p>	<p>Motion to approve: Susy Second: Darrell Yays: 6 Nays: 0 Abstain: 0 Decision: Approved</p>		

<p>Ryan White - Part C Competing Continuing Application - VOTE REQUIRED Nick Tipton, Regional Manager Senior</p>	<p>Nick Tipton gave a reminder that this grant is part of our continuing services and pays for most of our HIV center nursing services. It is a key component to providing integral services to our HIV clients.</p>	<p>Motion to approve: Susy Second: Bee Yays: 6 Nays: 0 Abstain: 0 Decision: Approved</p>		
<p>Transitions in Care for Justice of All Populations - VOTE REQUIRED Kevin Minor, Integrated Behavioral Health & Addictions Manager</p>	<p>Kevin Minor introduced the HRSA Transition in Care for Justice Involved Grant</p> <p>He advised that this grant would focus on individuals that are being released from corrections and want to be engaged in primary care. It would link them for care and treatment at Multnomah County Health Department if they have no primary medical home.</p> <p>No questions or comments were noted</p>	<p>Motion to approve: Bee Second: Kerry Yays: 6 Nays: 0 Abstain: 0 Decision: Approved</p>		
<p>BH Services Expansion - VOTE REQUIRED Kevin Minor, Integrated Behavioral Health & Addictions Manager</p>	<p>Kevin Minor introduced the HRSA Behavioral Health Services Expansion Grant that focuses on access to the Mobile Health Clinic for behavioral health services through starting or expanding mental health and substance use disorder services.</p> <p>This grant would add a behavioral health provider to the mobile health clinic.</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> ● Susy asked if this grant would be working with the same population as the Transitions of Care for Justice of All? <ul style="list-style-type: none"> ○ This grant is specifically for individuals accessing 	<p>Motion to approve: Susy Second: Kerry Yays: 6 Nays: 0 Abstain: 0 Decision: Approved</p>		

	<p>the mobile clinic. There may be some cross over but it is not designed to exclusively work with individuals being released from corrections.</p> <ul style="list-style-type: none"> ● Susy asked if we would be providing interpretation services? <ul style="list-style-type: none"> ○ All interpreter services being provided in our health centers would also be provided in the mobile clinic. ● Why will Narcan not be purchased in year 2 under this grant? <ul style="list-style-type: none"> ○ This indicates that we will purchase enough Narcan for the entire 2 years and will not need to purchase it again at the beginning of the second year. 			
<p>HRSA Capital Earmark for Rockwood Repairs - VOTE REQUIRED Adrienne Daniels, Deputy Director Integrated Clinical Services</p>	<p>Adrienne advised that an earmark is designated funding in the federal budget for a specific project. The 2023 federal budget included funding for repairs to the Rockwood Community Health Center totaling \$1.97 million.</p> <p>Renovations for Rockwood would focus on critical infection control and prevention.</p> <p>This funding is earmarked only for crucial repairs essential for the operations for the building.</p> <p>The renovation schedule is still under review. We expect updated timelines on the duration of the renovation and potential clinic closures later this summer. No closure impact option is ready for review yet tonight.</p> <p>No questions or comments were noted.</p>	<p>Motion to approve: Kerry Second: Bee Yays: 6 Nays: 0 Abstain: 0: Decision: Approved</p>		

<p>Bylaws Meeting Requirement Change Brieshon D’Agostini, Quality and Compliance Officer</p>	<p>Brieshon presented the bylaws update proposal for HRSA Compliance including the Progressive Action Detail on what happens if we remain out of compliance. We are currently in the Off Cycle Condition 90 day period.</p> <p>The risks if we remain out of compliance include restrictions on drawing down grant funds and applying for new grants, loss of FQHC status, loss of FQHC grant and other funding (enhanced Medicaid billing, additional grants).</p> <p>Proposed changes include 4 areas: “cleanup” updates, conflict of interest (procurement and contracts), board member family definition, and minimum meeting requirements for prospective members.</p> <p>The board will now have 2 weeks to review the proposed changes for a vote which may occur during an ad hoc CHCB meeting if not during the July CHCB public meeting.</p> <p>No questions or comments were noted.</p>			
<p>Break</p>				
<p>Monthly Financial Reporting Package Hasan Bader, Finance Manager</p>	<p>Hasan Bader presented the financial reports year to date.</p> <p>We are currently at 92% budgeted revenue for the year and 79% expenditures. We have collected 70% of grant revenue. Year to date we are in the black by \$23,600,000. Year to date after 10 months, we are at 73.9% compared to budget which means we are under budget.</p> <p>Questions/Comments:</p> <ul style="list-style-type: none"> ● Susy said it was a great presentation that was very well explained and is happy to see that there are no numbers 			

	in the red.			
Committee Updates	<p>Finance Committee: The committee met on 6/6 and Hasan walked the committee through monthly financials . Due to the July 4th holiday, the committee will be rescheduling the next meeting.</p> <p>Quality Committee: Tamia Deary, Quality Chair: The committee met on 5/22 and spent a lot of time on the recently publicized breach, adding items to the Quality Committee calendar, noted that Business Intelligence will do regular updates until we are confident that all necessary improvements have been enacted, and received updates on the recommended changes to the bylaws.</p> <p>Executive Committee: Tamia Deary, Board Chair: The committee had a discussion on the breach, doing a summer barbeque, the upcoming board appreciation at the end of June, the capacity we have to treat our clients versus the number of clients we have on our roster since we currently have capacity to treat about 35k clients in our dental program but have over 50k clients on our roster with CareOregon.</p> <p>Nominating Committee: Tamia Deary, Board Chair - No update given</p>			
Department Updates/Strategic Updates	<p>Jenna Green reviewed some of the highlights in our Community Health Center board memo which included:</p> <ul style="list-style-type: none"> • Our overall county budget was approved last week • Our Health Department team is supporting different ways to recruit staff and had 150 community members join us for our Health Center Career Fair in May • Our generators project is moving ahead and we are requesting a no cost extension related to the project funding due to the likelihood that thee lead time will go over current grant timeline 			

	<ul style="list-style-type: none"> ● Changes to our mobile clinic include evaluating our current partnerships and schedules to maximize where we are sending our mobile unit to serve our communities ● There was a decrease in medical and dental visits for our mobile unit in May due to some mobile van servicing that was needed ● HIPAA Breach is pretty much wrapped up besides some ongoing monitoring ● In the Cyber security section, we will start to have a standing section and report out ● Excited to bring David Douglas High School online this summer ● We have a new system that the Patient Access Center agents will now be able to use to enter symptoms from callers that the system will then automatically generate some probing questions to help agents triage calls <p>No questions or comments were noted.</p>			
<p>NWRPCA Board Member report back</p> <p>Tamia Deary, CHCB Chair Bee Velasquez, Member-at-Large Susana Mendoza, Member-at-Large</p>	<p>Susy noted that the workshop was very interesting but also a bit difficult due to lack of interpretation.</p> <p>Bee enjoyed networking and hearing others' challenges. The closing out session about being human was a great reminder that we are all at the end of the day human and all experience our own challenges.</p> <p>Tamia's highlights included some of the workshops such as the mobile clinic sustainability and the power of experiencing the conference with other board members.</p>			
<p>Meeting Adjourns</p>	<p>Board voted 6 yes/0 No to enter Executive Session at 7:45pm Executive Session ended at 8:20pm and the Meeting adjourns</p>	<p>Motion to approve: Second:</p>		<p>Next public meeting scheduled on</p>

		Vote to move into Exec Session: Yays: 6 Nays: 0 Abstain: 0 Decision: Approved		July 08, 2024
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Signed: _____ Date: _____
Kerry Hoeschen, Secretary

Signed: _____ Date: _____
Tamia Deary, Board Chair

Scribe: // Email:
Shawna Williams / shawna.williams@multco.us

Minutes approved, virtually, at the July 8th, 2024 Public Meeting