



CHCB Public Meeting Minutes

March 10, 2025

6:00-8:00 PM (via ZOOM)

Health Center Mission: Bringing services to individuals, families, and communities that improve health and wellness while advancing health equity and eliminating health disparities.

Board Members:

Tamia Deary (she/they) – Chair
Kerry Hoeschen (she/her) – Vice Chair
Darrell Wade (he/him)- Treasurer
Brandi Velasquez (she/her/ella) – Member at Large
Susana Mendoza (she/her) - Member at Large

Brenda Chambers (she/her) - Board Member
José Gómez (el/ellos) - Board Member
Monique Johnson (she/her) - Board Member
Dani Slyman (she/her) - Board Member

Jenna Green (she/her)- Interim Executive Director (Ex Officio)

Board Members Excused/Absent:

Topic/Presenter	Discussion / Recommendations	Action	Responsible Party	Follow-up Date
Call to Order / Welcome Tamia Deary, CHCB Chair	Meeting called to order at 6:04 pm. We <u>do</u> have a <u>quorum</u> with 9 members present Spanish Interpreters: Victor and Rosie			
Minutes Review - VOTE REQUIRED Tamia Deary, CHCB Chair	February 10, 2025, Public Meeting Minutes Review Edits from Executive Committee were noted - no further edits	Motion to approve: Bee Second: Brenda Yays: 8 Nays: 0 Abstain: 1 Decision: Approved		
Board Discussion (Closed Executive Session)	Closed Executive session started at 6:14 and ended at 6:41	Motion to approve		

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Tamia Deary, CHCB Chair		Executive Session: Dani Second: Kerry Yays: 9 Nays: 0 Abstain: 0 Decision: Approved		
		Motion to leave Executive Session: Monique Second: Brenda Yays: 9 Nays: 0 Abstain: 0 Decision: Approved		
FY26 Budget Approval - VOTE REQUIRED Hasan Bader, Finance Manager	Hasan presented the proposed FY26 Budget Overview that was previously given at the February 24, 2025 Executive Committee meeting and at the March 3rd Finance Committee FY26 Budget Financial Summary <ul style="list-style-type: none"> • Total draft budget is \$216.34m • Used \$15.05m in beginning working capital • Used \$66.90m APM (alternative payment method - a rate we get for each member per month) • Used \$12.8m Incentives • The rest will be in grants and fee for service 	Vote moved to next Public Meeting		

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	<ul style="list-style-type: none"> • FY26 we have 724 FTEs • HD Indirect Rate trend went down • CHC does not use the CGF • CHC uses revenue sources : <ul style="list-style-type: none"> ○ Grants ○ Medicaid Quality Incentives ○ Misc. Revenues <p>FY26 Revenue/Expense Breakdown</p> <ul style="list-style-type: none"> ○ 77% visit revenue ○ 16% Grants ○ 7% Beginning working capitol ○ 61% Personnel ○ 15.9 Materials and supplies ○ 19.4% Internal Services ○ 3.6% Contractual <p>FY25 to FY26 comparison</p> <ul style="list-style-type: none"> ○ \$202.6m adopted in FY25 ○ \$216.3m FY26 proposed <p>FY26 Program Budget - <i>KPI(key performance indicators) were used to calculate visits per workday/per provider for budget projections</i></p> <ul style="list-style-type: none"> ○ PC \$80.40m ○ Dental \$34m ○ Pharmacy \$43.1m ○ SHC \$10m ○ Administrative & Support \$29.5m ○ Quality & Compliance \$7.2m ○ HIV Clinic \$10m ○ Lab Services \$2.2m <p>Questions/Comments:</p> <p>Q: Can you walk us through how we have fewer visits overall and more staff?</p> <p>A: Between FY25 to FY26 we took into account more realistic/projected targeted visits closer</p>			

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	<p>to our actuals. Looking at the trends over a long period of time, we reconciled with our stretch goals to meet more realistic timelines with our payment models and overall care for our clients.</p> <p>Q: When talking about expected capital investments for 2026; is there a reason we are not including any type of number for the Mid-County project? Or can we not include that until scoping begins?</p> <p>A: The costs included in the FY26 were to address the scoping work. So we just don't have the projected capital expenditures outside of the initial scoping and that is materials and services and expect more contractual support with that type of work, but that is included in the \$2.6M capital budget.</p> <p>Q: In the budget, does it also cover additional admin Board support? Needs for technology, Board advancement funding or education?</p> <p>A: At a high level, yes - greater investments for board training and development are included in the FY26 budget. We do have the opportunity to explore the technology needs in this fiscal year but need to look at the costs associated. The Finance or Executive Committee will look at a different space for discussing the investments requested to understand more specifically what the Board is seeking.</p> <p><i>Jose left the meeting at at 7:15pm</i></p>			

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FY25 Budget Modifications - VOTE REQUIRED Hasan Bader, Finance Manager	<p>Budget Modifications Summary to request to use the remaining funds from the FY25 grants to add to the FY26 budget:</p> <ul style="list-style-type: none"> ● ARPA Capital Project <ul style="list-style-type: none"> ○ Grant total = \$ 1,183,848 ○ Grant period over 3 years 9/15/21-9/14/2024 ○ Grant was extended to 6/30/25 ○ Grant spend in FY25 = \$742,139 ● Behavioral Health Service Expansion <ul style="list-style-type: none"> ○ Grant Total \$600,000 ○ Grant period 9/1/2024-8/31/25 ○ Grant fund to spend in FY25 \$500,000 ● Quality Improvement Fund - Justice Involved <ul style="list-style-type: none"> ○ Transiting patients from Corrections Health to the Health Center ○ Grant Total is \$10,000,000 ○ Grant Period 12/12024-11/30/2026 ○ Grant fund to spend in FY25 \$291,000 ● Revenue Support Services - Afghan Clients <ul style="list-style-type: none"> ○ Provide Case Management, Mentoring and Case Management Services ○ Grant Total \$537,235 ○ Grant Period 6/1/2024-9/30/2025 ○ Grant fund to spend in FY25 \$405,146 <p>Questions/Comments:</p> <p>Q: Is this money already in the budget? Or are we drawing from the money we already have and then being reimbursed for it?</p> <p>A: We are asking for approval to include this in the budget, so we can provide these services and draw the money.</p>	Motion to approve: Kerry Second: Dani Yays: 8 Nays: 0 Abstain: 0 Decision: Approved		

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Fernhill Hours of Operation - VOTE REQUIRED <i>Debbie Powers,</i> <i>Interim Chief</i> <i>Operations Officer</i>	<p>Debbie presented the hours of operation for the Fernhill location in alignment with current LaClinica Primary Care hours.</p> <p>Highlights for Fernhill:</p> <ul style="list-style-type: none"> • 3.6 Medical Provider FTE • 1.0 Pharmacist FTE • Include Dental and Pharmacy services <p>Current Hours at LaClinica:</p> <ul style="list-style-type: none"> • M-F : 8:00am-5:00pm <p>Proposed new hours at Fernhill:</p> <ul style="list-style-type: none"> • Operation Hours : 8:00-5:30pm M/W/Thur/Fri 8:30-6:00pm Tues <p>Service Line Hours:</p> <ul style="list-style-type: none"> • Primary Care: 8:00-5:00pm M/W/Thur/Fri 9:00-6:00pm Tues • Dental : 8:00-5:00pm M/W/Thur/Fri 9:00-6:00pm Tues • Pharmacy: 8:30-5:30pm M-F (<i>with closure for lunch hour</i>) <p>Questions/Comments:</p> <p>Comment: This schedule is confusing and may impact the patients, as they are not the hours at La Clinica and hope patients don't have a hard time adapting to this schedule.</p> <p>A: Your feedback is appreciated, and we will need to be very clear and promote what the Fernhill hours are to avoid any confusion. We can also revisit these hours and come back to the Board with updates. With the extra staffing and giving opportunities for later hours, we'd like to give clients these options and hope they really like it.</p> <p>Comment: The Board would like to have a review at 6 months to see how these hours are being utilized and interested to see metrics of the specific time windows of 8-10am and</p>	<p>Motion to approve: Bee Second: Darrell</p> <p>Yays: 8 Nays: 0 Abstain: 0</p> <p>Decision: Approved</p>		

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	4-6pm.			
Break				
Monthly Financial Report <i>Hasan Bader, Finance Manager</i>	<p>Hasan Bader presented the current monthly budget (Jan. 2025).</p> <p>Highlights include:</p> <ul style="list-style-type: none"> • \$13,987,190 YTD revenue / 56% of budget • \$110, 313, 514 YTD expenditures / 54% of budget • Net Income \$3,673, 676 • \$13.5m Program income collected • Collect the Primary Care grant - usually 1 month behind in grant revenue submission - data is reflecting December numbers • \$4.2 million in incentives in January - increase • Billable visits by service area: <ul style="list-style-type: none"> ○ Student Health Center 68 ○ Primary Care 516 ○ Dental 260 • Uninsured visits decreased due to Healthier Oregon Grant received from the State • Payor Mix <ul style="list-style-type: none"> ○ Care Oregon 70% ○ Trillium 8% ○ Medicare/Medicaid 6% ○ Self-pay 6% <p>Comment: Presentation is more readable this time around and that is appreciated.</p>			
Q4 Qtr Complaint & Incidents <i>Kimmy Hicks, Quality Project Manager</i>	<p>Kimmy Hicks presented on Q4 Risk and Feedback Report:</p> <ul style="list-style-type: none"> • Patient's Demographics <ul style="list-style-type: none"> ○ Encounters is defined as the total number of visits to our clinics ○ 26,751 patients ○ Encounters are 52,194 ○ Patients by Top 5 languages 			

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	<ul style="list-style-type: none"> ○ Patients by Race Q4 2024 ○ Patients by Age Q4 2024 ○ Patients by Sex Q4 2024 ○ Patients who need interpretation Q4 2024 ○ Feedback by Program ○ Feedback Issue Categories <p><i>The Board asked to send any follow up questions to CHCB Liaison or the CHCB Quality Committee due to time.</i></p> <p><i>CHCB Quality Committee will circle back with feedback for the next presentation.</i></p>			
Vacancy Report <i>Erin Murphy,</i> <i>Human Resources Manager</i>	<p>Erin Murphy presented a high level overview of vacancies trends in ICS</p> <p>Highlights :</p> <ul style="list-style-type: none"> ● Overall Vacancies going down since Oct 2023 ● Increase in FTE ● APC (advanced practice clinicians) and Physicians are both revenue generating positions ● Dedicated staff working on provider recruitment ● EFDA (expanded function dental assistants) Trainee Programs assisting with vacancies and promoting staff within to expand areas in our program <ul style="list-style-type: none"> ○ PCC Pathway ○ Upskilling DA's (dental assistants) ○ Growing internal or external employees ● Currently 9 dental EFDA trainees moving toward filling 13 unfulfilled roles ● ICS holds the lowest vacancy rates over all divisions in the Health Department / County at 14% <p>Q: Have we hired the APC positions that are income generating have we reduced that vacancy in another way?</p> <p>A: APC to Physician numbers are stable, no significant change. The majority of the APC vacancies have been filled by our fellows.</p>			

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Board Committee Updates	<ul style="list-style-type: none"> • Updates moved to next Public Meeting in light of time 			
Department Updates/Strategic Updates	<p>Jenna presented the board with February's updates and advised more detailed descriptions are provided within the memo on pages 37-38 of the Board Book</p> <p>Highlights :</p> <ul style="list-style-type: none"> • Inclement weather event <ul style="list-style-type: none"> ○ Opened 3 essential sites ○ Converted to telehealth services • SDOH Screening process piloted a soft launch to test build before project expansion <ul style="list-style-type: none"> ○ Requirement from OHA ○ Client feedback is positive ○ 15-30 additional referrals to CHW's (community health workers) per day <p>The Board requested a future SDOH presentation</p> <p><i>Anriudh's HIPPA update requested for future meeting due to time</i></p>			
Board Discussion (Closed Executive Session) <i>Tamia Deary,</i> <i>CHCB Chair</i>	Closed Executive session started at 8:33 and ended at 9:15pm	<p>Motion to approve: Brenda</p> <p>Second: Monique</p> <p>Yays: 8</p> <p>Nays: 0</p> <p>Abstain: 0</p> <p>Decision: Approved</p> <p>Motion to leave Executive</p>		

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		Session: Susana Second: Monique Yays: 8 Nays: 0 Abstain: 0 Decision: Approved		
Meeting Adjourns	9:15 p.m.			

Signed: Susana Mendoza /s/ Date: April 14, 2025
Susana Mendoza, Secretary

Signed: Tamia Deary /s/ Date: April 14, 2025
Tamia Deary, Board Chair

Scribe: Crystal Cook // Email: crystal.cook@multco.us

Minutes approved at the April 14th, 2025 Public Meeting