



CHCB Public Meeting Minutes
May 12, 2025
6:00-8:00 PM (via ZOOM)

Health Center Purpose: Bringing services to individuals, families, and communities that improve health and wellness while advancing health equity and eliminating health disparities.

Board Members:

Tamia Deary (she/they) – Chair
Kerry Hoeschen (she/her) – Vice Chair
Darrell Wade (he/him)- Treasurer
Brandi Velasquez (she/her/ella) – Member at Large
Susana Mendoza (she/her) - Secretary

Brenda Chambers (she/her) - Board Member
José Gómez (el/ellos) - Board Member
Monique Johnson (she/her) - Board Member
Dani Slyman (she/her) - Member at Large

Anirudh Padmala (he/him)- Interim Executive Director (Ex Officio)

Board Members Excused/Absent: Darrell Wade arrived 6:14p. (did not vote until Pharmacy agenda item)

Topic/Presenter	Discussion / Recommendations	Action	Responsible Party	Follow-up Date
Call to Order / Welcome Tamia Deary, CHCB Chair	Meeting called to order at 6:03 pm. We <u>do have a quorum</u> with 8 members present Spanish Interpreters: Victor and Rosie			
Minutes Review - VOTE REQUIRED Tamia Deary, CHCB Chair	April 14, 2025 Public Meeting Minutes	Motion to approve: Brenda Second: Monique Yays: 8 Nays: 0 Abstain: Decision: Approved Motion to		

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	April 21st, 2025 Special Public Meeting Minutes	<p>approve: Brenda Second: Bee Yays: 8 Nays: 0 Abstain: Decision: Approved</p>		
Susana Mendoza	As Secretary, Susana will be timekeeping this evening - If presenters go over time there may be a potential to respectfully interrupt to keep us on time. For any questions we can speak at the end of the meeting.			
<p>Change in Pharmacy Hours: Standardization across Health Center Clinics - VOTE REQUIRED Michele Koder, Pharmacy Director</p>	<ul style="list-style-type: none"> ● We are proposing to change the hours of operation at East County Pharmacy, Mid County Pharmacy and North Portland Pharmacy ● The reasons for this change include the following: <ul style="list-style-type: none"> ○ Reduce the number of shifts we need to staff from 3 to 2 ○ Optimize staffing during the hours when clients most utilize our services ○ Result in more consistent hours (less unexpected early closures) ○ Improve staff retention <p>Westside, SE, NE, Rockwood No changes</p> <p>North 830-6p increase 30 min. East 830-6p decrease 1 hr. Mid 830-6p decrease 1 hr.</p> <p>Reviewed avg number of prescriptions dispensed per hour at Mid/East</p> <p>With a “YES” vote. . .</p> <ul style="list-style-type: none"> ● Total building hours will be reduced by 30 minutes on Fridays at East County and Mid 	<p>Motion to approve: Bee Second: Dani Yays: 9 Nays: 0 Abstain: 0 Decision: Approved</p>		

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	<p><i>County Health Centers</i></p> <p>With a “NO” vote. . .</p> <ul style="list-style-type: none"> • <i>Total building hours will remain the same at East County and Mid County Health Centers</i> <p>Questions?</p> <p>Tamia has questions about outreach; Are there clients or staff who may be impacted? Implementation is September 1, 2025 - with plenty of lead time for communications.</p>			
<p>Grant Opportunity for Mobile Clinic Summary - VOTE REQUIRED</p> <p><i>Ryan Linskey, Shared Services Operations Manager Daniel Martinez-Tovar, Interim Health Center Deputy Operations Officer Alison Frye, Grants & Grants Development Team</i></p>	<ul style="list-style-type: none"> • The Oregon Health Authority recently released the <i>Mobile Health Unit Pilot Program</i> funding opportunity emphasizing community engagement and serving priority populations (i.e., groups that disproportionately experience poor health or social outcomes attributable to racism) • Anticipating potential federal restrictions that could impact the Health Center’s priorities of working towards health equity and reducing disparities, we have a timely opportunity with this state funding as it is not connected to federal resources. • In 2024, our Mobile Van, Wheely McHealy served 828 clients and completed 1,237 visits. • Fund allocation: Continue hygienist services w Mobile, central sterilization, nurse clinic case manager, ongoing maintenance and repairs, furniture and supply purchases. <p>Reviewed Mobile Clinic Budget Estimate (see slides)</p> <p>With a “YES” vote. . .</p>	<p>Motion to approve: Dani Second: Kerry</p> <p>Yays: 9 Nays: 0 Abstain:</p> <p>Decision: Approved</p> <p>F/u with Susy Are there outreach changes for Mobile clinic with this proposed grant on the horizon?</p>	<p>Ryan Linskey</p>	

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	<ul style="list-style-type: none"> The Health Center will submit a grant proposal to OHA for the Mobile Unit Pilot Program. <p><i>With a “NO” vote. . .</i></p> <ul style="list-style-type: none"> The Health Center will not submit a proposal to OHA for the Mobile Unit Pilot Program. <p>Questions?</p> <p>Dani - kudos to the mobile clinic work.</p> <p>Jose - How are we going to find out the method used i.e., locations, times, days and type of care. I have already seen a mobile unit fail in Hillsboro, OR, and the reason was inconsistent locations and times. Could they work weekends?</p> <p>Answer: For hours, locations and more information, please access this link for more information: https://healthcenter.multco.us/current-patients/find-more-support/mobile-clinic</p> <p>M-Th weekly; 2 sites a day a.m. and p.m. We have a consistent schedule that gets shared with clients so they are aware. The team is one primary care provider and exploring extended hours Mon-Sun is something the team could talk about in another venue.</p> <p>Ryan - adding that mobile clinic does Summertime seasonal locations for farm workers and the mobile clinic team is always monitoring community needs and health outcomes.</p> <p>Kerry - This grant plan includes hiring staff? This is a pilot project with OHA, any indication of ongoing?</p> <p>Answer: The dental hygienist is budgeted and unfilled; hope to fill by agency hire and the grant would pay the difference of agency premium compared to county hire. There is one new position: Clinical Case Worker to help on-site provider. It’s unclear if the OHA grant</p>			

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	<p>will be continued or a one and done.</p> <p>Susy - patients often lack access to technology. There should be a huge diffusion through social media and other non-tech methods. How is the mobile clinic or any new changes to the services being promoted?</p> <p>Answer: Services have been in operation for over a year. Some of the ways beyond social media & web, as a part of the initial design, sites have partner relationship organizations (Rosehaven etc.) and the community partners promote and establish lists of people to see. When sites have lower numbers, there's responsibility. Call center agents also make referrals.</p>			
<p>Healthshare HRSN Capacity Building Grant: Nutrition Education - VOTE REQUIRED</p> <p><i>Adrienne Daniels, Strategy & Policy Director</i></p> <p><i>Claire Nystrom, Grants & Grants Development Team</i></p>	<ul style="list-style-type: none"> ● HRSN are available to support additional, billable, social services under the Oregon Health Plan for <u>some</u> patient populations. Additional benefits include: Climate Devices, Housing Modification / Support, and Nutrition Services ● Capacity Building Grants are released by each CCO to help providers build the expertise and test ways to deliver these new type of social services ● Health Share of Oregon, a CCO in our region, has invited applications this Spring specifically to expand nutrition coaching ● We are awaiting feedback from Trillium Health Plan, a second CCO, to determine if they would also accept applications for this HRSN <p>Grant proposal:</p> <p>Test new nutrition coaching and education through community health worker team</p> <ul style="list-style-type: none"> ● Propose expanding services in nutrition through our community health worker team <ul style="list-style-type: none"> ○ Add: 1:1 Patient Nutrition Coaching and Support ○ Add: Group Nutrition Education Courses ○ Expand Grocery Store Tour Capacity ○ Compliment other chronic disease education based group visits, such as diabetes 	<p>Motion to approve: Bee</p> <p>Second: Kerry</p> <p>Yays: 8</p> <p>Nays: 0</p> <p>Abstain: 1</p> <p>Decision: Approved</p>		

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	<ul style="list-style-type: none"> ○ Compliment the Community Supported Agriculture program (fruit/veggie prescriptions) ● 18 Months of funding in total, between October 2025 - April 2027 <p>Reviewed Grant budget (see slide deck)</p> <p>With a “YES” vote. . .</p> <ul style="list-style-type: none"> ● A yes vote approves the submission of the HRSN Community Capacity Building Fund Grant for \$323K to support the introduction of nutrition coaching ● and education <p>With a “NO” vote. . .</p> <ul style="list-style-type: none"> ● A no vote denies the submission of the HRSN Community Capacity Building Fund Grant. The Health Center will not pursue adding nutrition coaching or education. <p>Questions:</p> <p>Jose - when talking about funds for nutrition and education, is training or workshops a component?</p> <p>Answer: The grant does include developing educational materials for groups or individuals, i.e., recipes, health shopping.</p> <p>Kerry - do we have any numbers this program will serve?</p> <p>Answer: 800 referrals for nutrition education, we know there’s a need. Also trying to balance how to deliver - either 1:1 or group. There is no current goal for total outreach currently. That’s part of the planning. Community Supportive Agricultural Program - CSA - farmer’s market boxes for patients w chronic disease; this program would bring in a nutritionist for 1:1.</p>			

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	<p>Susy - How will this program implement training to staff?</p> <p>Answer: direct hire a nutritionist; but not to train other staff.</p> <p>Bee - Where would the nutritionist be located? Do they have to have a referral from their own clinic?</p> <p>Answer - Anticipate two locations. Early recommendations from the teams: MidCounty and Fernhill. Any CHW referrals start with PC provider.</p> <p>Dani - How are we empowering the community partners to apply along with FQHC.</p> <p>Answer: Department works with providers to understand how the services intersect with theirs.</p>			
<p>Medcurity Revised SRA Contract - VOTE REQUIRED <i>Tamia Deary, CHCB Chair</i></p>	<p>Medcurity Revised SRA Contract</p> <p>The initial and final contract were different from what the Board approved. This item is to officially approve the <i>revised</i> contract.</p> <p>There is a new CHCB Committee: Privacy Security and Trust Committee - Members: Tamia, Dani (Committee Chair), Jose and Monique. This committee will track the Medcurity work and how it's preceding.</p> <p><i>Questions? None.</i></p>	<p>Motion to approve: Jose Second: Monique Yays: 9 Nays: 0 Abstain: Decision: Approved</p>		
<p>Quality Management Plan -</p>	<p>Purpose: support our goal of high quality, equitable, safe care by providing the framework and guidance for Health Center quality work and meet compliance requirements related to</p>	<p>Motion to approve: Bee</p>		

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<p>VOTE REQUIRED Brieshon D'Agostini, Quality and Compliance Officer</p>	<p>quality.</p> <p>This plan is part of the quality cycle (below) and is updated annually and approved by the CHCB in May or June for the upcoming Fiscal Year (FY).</p> <p><i>FY26 Updates</i></p> <p><i>These changes have been reviewed and updated with the CHCB Quality Committee.</i></p> <ul style="list-style-type: none"> ● Updated compliance list <i>(page 1)</i> ● New Purpose, Vision, Values <i>(page 2-3)</i> ● Added description of CHCB/County authorities and responsibilities outlined in the co-applicant agreement <i>(page 5)</i> ● Added reference and links to HRSA Compliance Manual <i>(page 5)</i> ● Updated CHCB Quality Committee cadence to six times a year and as needed <i>(page 6)</i> ● Removed reference to the REDI Committee, which had been a time-limited project with specific deliverables <i>(page 10)</i> ● Update timeline of Annual Quality/Risk report <i>(page 13)</i> ● Expanded description of what is included in the annual Quality Work Plan <i>(page 16)</i> ● Grammar corrections ● Vote on the version including Nursing Director Toni Kempner <p>Questions? None.</p> <p>Jose - Congratulations the report looks wonderful</p> <p>Tamia - thank you!</p>	<p>Second: Brenda Yays: 9 Nays: 0 Abstain: Decision: Approved</p>		

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Break				
Monthly Financial Report <i>Hasan Bader, Finance Manager</i>	<p>March 2025 and year-to-date.</p> <p>Reviewed May Financial reporting package, CHC dashboard and balance sheets</p> <p>Facilities, rent and buildings - March lists no expense. There was a delay in Workday and will be available in April.</p> <p>Questions? None.</p>			
Board Committee Updates	<ul style="list-style-type: none"> ● Finance - Darrel reported the committee met in May; the committee is prepping for annual Board presentation scheduled later this month. The June finance committee needs rescheduling. ● Quality - Susy reported the Qual committee is working with Brieshon on editing and modifications; still working on a few presentations. Tamia and Susy reviewing to ensure it's understandable. ● Nomination - no meeting since last update. Bee wants to ensure everyone has seen the Fernhill grand opening invitation. Comms will be making a recruiting video; please RSVP for the event and attend to be a part of the recruitment video. ● By-laws - moving forward when Wendy's contract is in place. ● Privacy Security and Trust Committee - Dani reported that they met in April and will meet later in May. Defined scope and group agreements; AI medical scribe presentation from Anirudh which will continue at a later date. ● Purpose Vision and Values committee: Purpose vision and values finished. ● Exec Committee - no bylaws change for succession planning ● June Public Meeting add Charlene Maxwell to talk about the fellowship program's success and expansions. 			

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<p>Department Updates/Strategic Updates</p>	<ul style="list-style-type: none"> ● Jose welcomed Anirudh and pledged support <p>Anirudh has three items to share:</p> <ul style="list-style-type: none"> ● Fernhill Grand Opening - the most recent clinic grand openings were Rockwood Clinic and Reynolds SHC - SLICS welcomes CHCB members to attend Fernhill Grand Opening on May 30 1130a-3p. ● FY26 Budget Development May 22 presentation to the BCC, Darrell Wade presenting Health Center Budget ● There was an unannounced Oregon Safety and Health OSHA compliance visit at Mid County April 24. SLICS partnered with Risk Management and Facilities Management to respond. The site visit report has not been returned yet; there were a few learning opportunities and areas to support. <ul style="list-style-type: none"> ● Tamia thanked Jenna Green and congratulations on her new opportunity. 			
<p>Board Discussion <i>(Closed Executive Session)</i> Tamia Deary, CHCB Chair</p>	<p>Closed Executive session started at 7:55PM and ended at 8:43PM</p>	<p>Motion to approve: Brenda Second: Monique Yays: 9 Nays: 0 Abstain: 0 Decision: Approved</p> <p>Motion to leave Executive Session:</p>		

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Meeting Adjourns	8:43 p.m.			

Signed: Susana Mendoza /s/ Date: June 09, 2025
Susana Mendoza, Secretary

Signed: Tamia Deary /s/ Date: June 09, 2025
Tamia Deary, Board Chair

Scribe: // Email: ICS Admin. // chcb.liaison@multco.us

Minutes approved, virtually, at the June 9th, 2025 Public Meeting