

**Mid County Service District No. 14  
A Component Unit of  
Multnomah County, Oregon**

**Financial Statements and Reports of  
Independent Auditors**

**For the Fiscal Years Ended June 30, 2017 and 2016**



Prepared by:

Department of County Management  
Joseph Mark Campbell, Chief Financial Officer  
501 SE Hawthorne Blvd, Suite 531  
Portland, Oregon 97214

**(This page intentionally left blank.)**

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Table of Contents**

---

---

<b>Introductory Section:</b>	<b><u>Pages</u></b>
Transmittal Letter	1
Principal Officers	4
<b>Financial Section:</b>	
Report of Independent Auditors	5
Management's Discussion and Analysis	8
Basic Financial Statements:	
Statements of Net Position	12
Statements of Revenues, Expenses and Changes in Fund Net Position	13
Statements of Cash Flows	14
Notes to the Basic Financial Statements	15
<b>Supplementary Information Section:</b>	
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual	20
Schedule of Special Assessment Transactions	22
Reconciliation of Budgetary Revenues to Interest and Tax/Assessment Collections	23
<b>Report of Independent Auditors Required by State Statutes:</b>	
Report of Independent Auditors on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <i>Oregon Minimum Auditing Standards</i>	24
Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	26

**(This page intentionally left blank.)**

## **INTRODUCTORY SECTION**

**(This page intentionally left blank.)**

**Department of County Management**

**MULTNOMAH COUNTY OREGON**

**501 SE Hawthorne Blvd, Suite 531**

**Portland, Oregon 97214**

**(503) 988-3786 phone**

**(503) 988-3292 fax**



---

March 1, 2018

Honorable County Chair and  
Board of County Commissioners  
Multnomah County, Portland, Oregon

**INTRODUCTION**

We are pleased to submit the Financial Statements for Mid County Service District No. 14, Portland, Oregon (the District), for the fiscal years ended June 30, 2017 and 2016. This report includes the opinion of our independent auditors, Moss Adams LLP.

We prepared this report for the Secretary of the State of Oregon as required under ORS 297.425. The District's financial statements are also included in the Comprehensive Annual Financial Report of Multnomah County (the County) as a blended component unit. This is necessary because the Board of County Commissioners of Multnomah County serves as the governing body and maintains overall financial accountability for the District.

Accounting principles generally accepted in the United States of America (US GAAP) require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The MD&A can be found immediately following the independent auditors' report.

**PROFILE OF THE DISTRICT**

Mid County Service District No. 14 was organized in 1968 as Tulip Acres Lighting District under the provisions of ORS Chapter 451. The District now provides street lighting to the unincorporated urban areas of the County, and the cities of Maywood Park, Troutdale and Fairview. Administration of the District is managed by the Multnomah County Department of Community Services (DCS). Portland General Electric provides energy through regulated tariffs managed by the State of Oregon's Public Utility Commission and DCS provides illumination engineering and design and manages maintenance requirements through local contractors.

The District is accounted for as an enterprise fund. Enterprise funds generate revenue for operations by charging user fees to recover costs of providing goods and services to the public. The measurement focus is on a *flow of economic resources* and the *accrual basis of accounting* is used. Under the accrual basis of accounting, revenues are recorded at the time they are earned and expenses are recorded at the time the liabilities are incurred.

Oregon Budget Law requires the use of budgetary control. See pages 20-21 for the *Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual*.

### FACTORS AFFECTING FINANCIAL CONDITION

The District’s operating budget has stabilized with the substantial completion of municipal annexations. Operations were funded by charging user fees of \$60 per household for fiscal year 2017, remaining unchanged from the prior fiscal year. This rate was presumed to be sufficient to match the District’s engineering, maintenance and operational demands. The fees are collected via special assessments that are added to property tax bills for properties served by the District.

Operating revenues in total generally follow changes to property levels. Historically (since 2013) operating revenues have increased approximately 5.1 percent on average. This was due to an increase in the property assessment from \$50 per household in fiscal year 2013 to \$60 in fiscal year 2014 where it remains today. Operating expenses over this same period decrease 4.3 percent on average.

In fiscal year 2017, the District completed a purchase of 69 street light poles, 11 High Pressure Sodium (HPS) streetlights, and 1517 linear feet of street lighting circuit from Portland General Electric. The completion of the Light Emitting Diode (LED) conversion project caused expenses in fiscal year 2017 to decrease 20.5 percent to \$320,277 from their peak in 2015 of \$402,846. The District now has full ownership of Lighting infrastructure, which has contributed to the decrease in operating costs. The final purchase was a two year project, converting 2,230 HPS streetlights over to the energy efficient LED's. The District continues to record capital contributions for lights and poles and purchases of replacements. The District continues to maintain a strong working capital position and has no long-term debt.

The following is summarized key financial data from current and prior years’ financial statements:

	Year Ended June 30,				
	2017	2016	2015	2014	2013
Operating revenue	\$ 455,517	\$ 453,148	\$ 453,567	\$ 452,303	\$ 377,655
Depreciation expense	94,367	66,288	66,288	66,287	66,120
Operating income/loss	135,240	124,200	50,721	31,154	(11,516)
Change in net position	404,472	126,787	53,100	32,895	15,999
Capital contributions	(267,000)	-	-	-	10,037
Unrestricted net position	287,780	127,686	571,753	452,365	353,183
Total assets	2,393,920	2,000,373	1,863,719	1,809,108	1,782,756
Total net position	2,368,556	1,964,084	1,837,297	1,784,197	1,751,302

## AWARDS AND ACKNOWLEDGEMENTS

I would like to acknowledge the help of the Finance and Risk Management Division staff, who contributed to the preparation of this report. I also want to thank the staff in the Department of Community Services for their contributions during the year.

Respectfully submitted,



Joseph Mark Campbell  
Chief Financial Officer



Samina S. Gillum  
Accounting Manager

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Principal Officers**

---

---

BOARD OF COUNTY COMMISSIONERS\* AS OF JUNE 30, 2017

501 SE Hawthorne Blvd, 6<sup>th</sup> floor  
Portland, Oregon 97214

<b>Title</b>	<b>Name</b>	<b>Term Expires</b>
Chair of Board	Deborah Kafoury 501 SE Hawthorne Blvd, 6 <sup>th</sup> Floor Portland, OR 97214	12/31/2018
Commissioner - District No. 1	Sharon Meieran 501 SE Hawthorne Blvd, 6 <sup>th</sup> Floor Portland, OR 97214	12/31/2020
Commissioner - District No. 2	Loretta Smith 501 SE Hawthorne Blvd, 6 <sup>th</sup> Floor Portland, OR 97214	12/31/2018
Commissioner - District No. 3	Jessica Vega Pederson 501 SE Hawthorne Blvd, 6 <sup>th</sup> Floor Portland, OR 97214	12/31/2020
Commissioner - District No. 4	Lori Stegmann 501 SE Hawthorne Blvd, 6 <sup>th</sup> Floor Portland, OR 97214	12/31/2020

REGISTERED AGENT

Joseph Mark Campbell

REGISTERED OFFICE

501 SE Hawthorne Blvd, Suite 531  
Portland, Oregon 97214-3501

\* Governing body of Mid County Service District No. 14 on herein.

## **FINANCIAL SECTION**

**(This page intentionally left blank.)**



## Report of Independent Auditors

The Board of County Commissioners  
Mid County Service District No. 14

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Mid County Service District No. 14 (“the District”), a component unit of Multnomah County, Oregon, as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the District’s basic financial statements as listed in the table of contents.

### ***Management’s Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor’s Responsibility***

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Mid County Service District No. 14 as of June 30, 2017 and 2016, and

the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 8 through 11 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The schedule of revenues, expenditures, and changes in fund balances – budget and actual, schedules of special assessment transactions, and reconciliation of budgetary revenues to interest and tax/ assessment collections ("Supplementary Information"), as identified in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The Supplementary Information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplementary Information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The introductory section (Principal Officials and transmittal letter) is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## **Reports on Other Legal and Regulatory Requirements**

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 28, 2018 on our consideration of the Mid County Service District No. 14's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Mid County Service District No. 14's internal control over financial reporting and compliance.

### **Other Reporting Required by *Minimum Standards for Audits of Oregon Municipal Corporations***

In accordance with the Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated February 28, 2018 on our consideration of Mid County Service District No. 14's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.



James C. Lanzarotta, Partner  
On behalf of Moss Adams LLP  
Certified Public Accountants  
Eugene, Oregon  
February 28, 2018

**Department of County Management**

**MULTNOMAH COUNTY OREGON**

**501 SE Hawthorne Blvd, Suite 531**

**Portland, Oregon 97214**

**(503) 988-3786 phone**

**(503) 988-3292 fax**



---

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of Mid County Service District No. 14 (the District), we offer readers of the District's basic financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2017. We encourage readers to consider the information presented here in conjunction with the additional information furnished in the letter of transmittal, which can be found on pages 1-3 of this report.

***Financial Highlights***

- Assets exceeded liabilities at June 30, 2017, by \$2,368,556. Of this amount, \$287,780 is unrestricted and \$2,080,776 represents net investment in capital assets.
- Total net position increased by \$404,472 in fiscal year 2017. This was primarily due to a \$267,000 contribution of capital assets.

***Overview of the Financial Statements***

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The basic financial statements include: 1) fund financial statements, and 2) notes to the financial statements. This report also contains supplementary information in addition to the basic financial statements themselves.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Enterprise funds.** The District is accounted for as an enterprise fund. Enterprise funds are used to account for operations (a) where the intent of the government is to fully recover costs of providing goods or services to the general public through user charges, or (b) where the governing body has decided that periodic determination of net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose.

The District operates like a business receiving user charges for services rendered. It does not receive any funds from the State or the County other than street lighting assessments collected through property taxes; this is the main source of revenue. The District's statute (ORS 451.500) projects that it collects fees necessary to prudently operate.

There was no change in user charges, which were \$60 per household, from the prior fiscal year, which generated \$455,517 in operating revenues.

The basic enterprise fund financial statements can be found on pages 12-19 of this report.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the fund financial statements. The notes to the financial statements can be found on pages 15-19 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain supplementary information. Supplementary information can be found on pages 20-23 of this report.

***Financial Analysis of the District***

Net position may serve over time as a useful indicator of a government’s financial condition. As noted earlier, the District’s total assets exceeded liabilities by \$2,368,556 at the close of the most recent fiscal year, an increase of \$404,472 over prior year. At June 30, 2017, the largest portion of net position, \$2,080,776, or 87.8 percent, is invested in capital assets. The investment in capital assets is the District’s street lighting system, with no related debt. These capital assets provide services to its member households; consequently, these assets are not available for future spending.

**Mid County Service District No. 14  
Net Position  
June 30,**

	2017	2016	2015
Current assets	\$ 313,144	\$ 163,975	\$ 598,175
Capital assets, net	2,080,776	1,836,398	1,265,544
Total assets	2,393,920	2,000,373	1,863,719
Current liabilities	25,364	36,289	26,422
Net position:			
Net investment in capital assets	2,080,776	1,836,398	1,265,544
Unrestricted	287,780	127,686	571,753
Total net position	\$ 2,368,556	\$ 1,964,084	\$ 1,837,297

At the end of the current and prior fiscal years, the District reported positive balances in the above categories of net position.

**Mid County Service District No. 14**  
**Changes in Fund Net Position**  
**For the Year Ended June 30,**

	<u>2017</u>	<u>2016</u>	<u>2015</u>
<b>Revenues</b>			
Operating revenues:			
Charges for services	\$ 455,517	\$ 453,148	\$ 453,567
Non-operating revenues:			
Investment earnings	<u>2,232</u>	<u>2,587</u>	<u>2,379</u>
Total revenues	<u>457,749</u>	<u>455,735</u>	<u>455,946</u>
<b>Expenses</b>			
Operating expenses:			
District operating expenses	<u>320,277</u>	<u>328,948</u>	<u>402,846</u>
Total expenses	<u>320,277</u>	<u>328,948</u>	<u>402,846</u>
Capital contributions in	267,000	-	-
Increase in net position	404,472	126,787	53,100
Beginning fund net position	<u>1,964,084</u>	<u>1,837,297</u>	<u>1,784,197</u>
Ending fund net position	<u>\$ 2,368,556</u>	<u>\$ 1,964,084</u>	<u>\$ 1,837,297</u>

Ending fund net position increased by \$404,472 during fiscal year 2017, compared to increases of \$126,787 and increases of \$53,100 during fiscal years 2016 and 2015 respectively. The primary reasons for the increase in fund net position are:

- A capital contribution of \$267,000 of the Troutdale Reynolds Industrial Park lighting to the District.
- Total operating expenses decreased by \$8,671 in fiscal year 2017 from 2016, primarily driven by a decrease in Portland General Electric (PGE) bills for energy and maintenance services for the District.

**Capital assets.** The investment in capital assets as of June 30, 2017, amounts to \$2,080,776 (net of accumulated depreciation). This entire investment in capital assets is the street lighting system. The net increase in the investment in capital assets for the current fiscal year was \$244,378 (net of current year depreciation) or 13.3 percent due to a capital contribution and a new project. The new project involves converting approximately 2,700 high pressure sodium streetlights with energy efficient LED roadway street lights. Additional information on capital assets can be found in Note III.C. *Capital assets* on pages 18-19 of this report.

**Budgetary highlights.** Total budgeted expenditures were \$468,500 in fiscal year 2017 compared to actual expenditures of \$297,766. Actual expenditures were under budget by \$170,734. There were two primary reasons for actual expenditures being less than budgeted:

- Capital expenditures had a budget of \$183,500 for light and pole replacements for fiscal year 2017 of which only \$77,367 was expended for the replacement program during fiscal year 2017.
- Supplies and repairs had a budget of \$95,000 for replacing assets that have reached end-of-life; actual expenditures were \$41,783.

### ***Key Economic Factors and Budget Information for Next Year***

The District completed a large capital pole and lighting replacement program over the prior seven years, targeting depreciated fixtures that were past their life expectancy or in poor condition. The capital program has now slowed significantly, but will continue to address any additional individual streetlights, which have reached their life expectancy. In the fiscal year 2018 budget, the District is proposing \$100,000 to replace light poles and equipment.

The current assessment rate is \$60 per household per year. For fiscal year 2018, the District Budget Committee plans no change in this rate. The rate should provide the District with the necessary operating resources to match engineering, maintenance and operational demands for the period. The District will continue to build its unrestricted fund balance to fund future replacement of depreciated equipment.

### ***Requests for information***

This financial report is designed to provide a general overview of the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be directed to the following address:

Multnomah County  
Department of County Management  
501 SE Hawthorne Blvd, Suite 531  
Portland, OR 97293-0700

**MID COUNTY SERVICE DISTRICT NO. 14**  
**A Component Unit of**  
**Multnomah County, Oregon**  
**Statements of Net Position**

	<b>June 30,</b>	
	<b>2017</b>	<b>2016</b>
<b>ASSETS</b>		
Current assets (unrestricted):		
Cash and investments	\$ 283,220	\$ 135,241
Receivables:		
Special assessments, net	29,924	28,734
Total current assets	313,144	163,975
Noncurrent assets (restricted):		
Construction in progress	-	637,142
Other capital assets (net of accumulated depreciation)	2,080,776	1,199,256
Total noncurrent assets	2,080,776	1,836,398
Total assets	2,393,920	2,000,373
<b>LIABILITIES</b>		
Current liabilities (payable from unrestricted assets):		
Accounts payable	25,364	36,289
Total liabilities	25,364	36,289
<b>NET POSITION</b>		
Net investment in capital assets	2,080,776	1,836,398
Unrestricted	287,780	127,686
Total net position	\$ 2,368,556	\$ 1,964,084

The notes to the financial statements are an integral part of these statements.

**MID COUNTY SERVICE DISTRICT NO. 14**  
**A Component Unit of**  
**Multnomah County, Oregon**  
**Statements of Revenues, Expenses and Changes in Fund Net Position**

	<b>Years Ended June 30,</b>	
	<b>2017</b>	<b>2016</b>
<b>OPERATING REVENUES</b>		
Charges for services:		
Street lighting assessments, current	\$ 449,502	\$ 446,650
Street lighting assessments, prior	6,015	6,498
Total operating revenues	<u>455,517</u>	<u>453,148</u>
<b>OPERATING EXPENSES</b>		
Cost of sales and services	195,631	242,983
Administration	30,279	19,677
Depreciation	94,367	66,288
Total operating expenses	<u>320,277</u>	<u>328,948</u>
Operating income	<u>135,240</u>	<u>124,200</u>
<b>NONOPERATING REVENUES</b>		
Interest revenue	2,232	2,587
Total nonoperating revenues	<u>2,232</u>	<u>2,587</u>
Income (loss) before contributions and transfers	137,472	126,787
Capital contributions in	<u>267,000</u>	<u>-</u>
Change in net position	404,472	126,787
Total net position - beginning	<u>1,964,084</u>	<u>1,837,297</u>
Total net position - ending	<u>\$ 2,368,556</u>	<u>\$ 1,964,084</u>

The notes to the financial statements are an integral part of these statements.

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Statements of Cash Flows**

	<b>Years Ended June 30,</b>	
	<b>2017</b>	<b>2016</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from customers	\$ 454,437	\$ 451,897
Payments to suppliers	(212,256)	(216,336)
Payments to County employees	(24,689)	(36,573)
Net cash provided by operating activities	<u>217,492</u>	<u>198,988</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
Purchases of capital assets	(71,745)	(637,142)
Net cash used by capital and related financing activities	<u>(71,745)</u>	<u>(637,142)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest received	2,232	2,587
Net cash provided by investing activities	<u>2,232</u>	<u>2,587</u>
Net increase (decrease) in cash and investments	147,979	(435,567)
Balances at beginning of the year	135,241	570,808
Balances at end of the year	<u>\$ 283,220</u>	<u>\$ 135,241</u>
<b>Reconciliation of operating income to net cash provided by operating activities:</b>		
Operating income	\$ 135,240	\$ 124,200
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	94,367	66,288
Changes in assets and liabilities:		
Receivables, net	(1,190)	(1,367)
Accounts payable	(10,925)	9,867
Total adjustments	<u>82,252</u>	<u>74,788</u>
Net cash provided by operating activities	<u>\$ 217,492</u>	<u>\$ 198,988</u>
<b><u>NONCASH INFORMATION</u></b>		
Capital contribution	\$ 267,000	-

The notes to the financial statements are an integral part of these statements.

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Notes to the Basic Financial Statements**  
**June 30, 2017 and 2016**

---

---

**Note I. Summary of significant accounting policies**

**A. Reporting entity**

Mid County Service District No. 14 (the District) was organized in 1968 under the provisions of Oregon Revised Statutes (ORS) Chapter 451 to provide street lighting in unincorporated urban areas of Multnomah County (the County) and the cities of Maywood Park, Troutdale and Fairview. The Multnomah County Board of Commissioners (the Board) is the governing body of the District, as provided for by ORS 451.485.

The District is a blended component unit of Multnomah County and its financial activities are included in the basic financial statements of the County. The management of the District is handled by County management. The District serves the residents within its geographical boundaries and is governed by a board comprised of the County's elected Board. The rates for user charges for the District are approved by the Board. The District is reported as an enterprise fund.

**B. Measurement focus, basis of accounting, and financial statement preparation**

The District's basic financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. With this measurement focus, all assets and all liabilities associated with the operations are included on the *Statement of Net Position*.

Enterprise funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an enterprise fund's principal ongoing operations. The principal operating revenues of the District are charges to customers for sales and services. The District also recognizes as operating revenue, the portion of connection fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The financial statements of the District have been prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). U.S. GAAP statements include all relevant Governmental Accounting Standards Board (GASB) pronouncements. The financial statements have incorporated all applicable GASB pronouncements.

The accompanying Basic Financial Statements have been prepared for purposes of Oregon statutory reporting requirements and are structured into the fund type as described below.

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Notes to the Basic Financial Statements**  
**June 30, 2017 and 2016**

---

---

Enterprise funds are used to account for revenues and expenses generally resulting from providing services for fees in connection with the fund's principal ongoing operations. Since the Board maintains overall financial accountability for the District, the financial statements of the District are included in the Comprehensive Annual Financial Report (CAFR) of the County, as an enterprise fund.

Information about the County's enterprise funds is included in the County's CAFR and may be obtained through by through County's Finance and Risk Management Division at 501 SE Hawthorne Boulevard, Suite 531, Portland, OR 97214; or at <https://multco.us/finance/financial-reports>.

**C. Assets, liabilities, and net position or fund balances**

***Cash and investments***

The District's cash and investments are deposited in the County's Local Government Investment Pool (the Pool). 100 percent of the District's cash and investments are included in the Pool rather than specific, identifiable securities. The District's share of County pooled cash and investments can be drawn upon demand, and therefore, the entire amount on deposit with the County is considered cash equivalents. Interest earned on pooled investments is allocated monthly based on the average daily cash balance of the District in relation to total investments in the pool. It is not practical to determine the investment risk, collateral, or insurance coverage for the District's share of these pooled investments.

State statutes authorize the County to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, municipal bonds, banker's acceptances, repurchase agreements, and the State Treasurer's Local Government Investment Pool (LGIP). Investments for the County, as well as for its component units, are reported at fair value. The LGIP operates in accordance with appropriate state laws and regulations.

Information about the pooled investments is included in the County's CAFR and may be obtained through the County's Finance and Risk Management Division at 501 SE Hawthorne Boulevard, Suite 531, Portland, OR 97214; or at the link above.

***Receivables and payables***

The District's receivables are street lighting assessments, which are collected through the County's property tax system. The District's payables are all monthly utility charges to Portland General Electric. The District calculates and records an allowance for doubtful accounts on assessments receivable, which is management's best estimate of amounts that will not be collected.

***Net position***

Net position is reported on the Statement of Net Position. Within net position, the net investment in capital assets represents total capital assets less accumulated depreciation. The District does not report any debt directly related to its capital assets. All other net position of the District is unrestricted.

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Notes to the Basic Financial Statements**  
**June 30, 2017 and 2016**

---

---

***Capital assets***

The District's capital assets are street lighting systems consisting of lights and poles. Capital assets are stated at historical cost at time of acquisition or acquisition value on date donated for donated assets. Street lighting systems with a value of greater than \$10,000 are capitalized. Normal maintenance and repairs are expensed as incurred. Expenses for major additions, improvements and replacements are capitalized. Gain or loss on retirement or disposal is reflected in income.

Street lighting systems are depreciated on the straight-line method with an estimated useful life of 30 years. During fiscal year 2006, management revised the estimated useful lives of the District's lights and poles. Based on management's review, the useful lives of the lights and poles were extended from 15 years to 30 years. In recent years, the materials used in constructing the District's lights and poles have become more durable and are engineered to last longer than those previously built.

***Annexations and intergovernmental agreements***

In 1983, the Board passed Resolution A, which stated the County's intention to phase out municipal services provided to urbanized unincorporated areas of the County. District operations are governed by Oregon Revised Statute 451 and the District is not legally bound by Resolution A. ORS 198 provides guidance on the dissolution of the District. At this time, the residents served by the District have not elevated to the Multnomah County Board justification for the dissolution of the District and liquidation of the assets.

***Use of estimates***

The preparation of the financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosures of contingent assets and liabilities at the date of the financial statements, revenues and expenses during the reporting period. Actual results may differ from those estimates.

**Note II. Stewardship, compliance, and accountability**

**A. Budgetary information**

The District's budget is prepared and adopted in accordance with Oregon local budget law. Certain adjustments are necessary to reconcile from the budgetary basis to the U.S. GAAP basis. All annual appropriations lapse at fiscal year end.

The budget committee of the District consists of the members of the Board and residents of the District appointed by the Board. During the month of February each year, the District submits requests for appropriations to the County Chair so that a budget may be prepared. By May 15, the proposed budget is presented to the Board for approval. The Board holds public hearings and a final budget must be prepared and adopted no later than June 30.

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Notes to the Basic Financial Statements**  
**June 30, 2017 and 2016**

The adopted budget is prepared by fund and department. The County's department managers may transfer appropriations within a department and fund. Transfers and changes (increases) of appropriations between departments or funds require the approval of the Board. The legal level of budgetary control, (i.e., the level at which expenditures may not legally exceed appropriations) is the fund and department level.

**Note III. Detailed notes**

**A. Cash and investments**

The District's cash and investments reported on the Statement of Net Position represent the District's share of the County's cash and investment pool. The District's participation in the cash and investment pool is involuntary. Interest earnings from this pool are allocated to the District on a monthly basis. At June 30, 2017 and 2016, the District's share of the County's cash and investment pool totaled \$283,220 and \$135,241, respectively. The District's ending cash balance is pooled with the County's cash, and represents a portion of the year-end bank balances.

**B. Receivables**

	June 30,	
	2017	2016
Street lighting assessments	\$ 30,675	\$ 29,596
Allowance for doubtful accounts	(751)	(862)
Receivables, net	\$ 29,924	\$ 28,734

The allowance for doubtful accounts represents management's best estimate of receivable amounts that will not be collected. In determining the allowance, management considers historical write offs as well as current economic factors.

**C. Capital assets**

Capital asset activity for the District for the year ended June 30, 2017 was as follows:

	Beginning Balance	Increases	Transfers	Decreases	Ending Balance
Construction in progress	\$ 637,142	\$ -	\$ (637,142)	\$ -	\$ -
Street lights and poles	2,823,006	338,745	637,142	-	3,798,893
Accumulated depreciation	(1,623,750)	(94,367)	-	-	(1,718,117)
Street lighting systems, net	\$ 1,836,398	\$ 244,378	-	\$ -	\$ 2,080,776

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Notes to the Basic Financial Statements**  
**June 30, 2017 and 2016**

Capital asset activity for the District for the year ended June 30, 2016 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Construction in progress	-	637,142	-	637,142
Street lights and poles	\$ 2,823,006	\$ -	\$ -	\$ 2,823,006
Accumulated depreciation	(1,557,462)	(66,288)	-	(1,623,750)
Street lighting systems, net	<u>\$ 1,265,544</u>	<u>\$ 570,854</u>	<u>\$ -</u>	<u>\$ 1,836,398</u>

**D. Transactions with Multnomah County**

The County Department of Community Services provides operating management and planning for the District. General administrative functions are performed by other units of the County. All services are performed on an internal cost reimbursement basis. Reimbursements to the County were \$11,389 and \$9,139 for fiscal years 2017 and 2016, respectively, and are included in the financial statement line item for *Administration* on the *Statement of Revenues, Expenses and Changes in Fund Net Position*.

**E. Risk management**

As a component unit of the County, the District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the County carries commercial insurance. The County has established risk management programs for liability insurance coverage. The District is covered under the policies and programs insuring the County. The County maintains an internal service fund, the Risk Management Fund, to account for and finance its risks of loss. The funds are available to pay claims, claim reserves, and reduce administrative costs of the program. These interfund premiums are used to offset the amount of claims expenses reported in the Risk Management Fund. As of June 30, 2017, interfund premiums exceeded reimbursable expenses. Settlements have not exceeded the District's coverage balance for each of the past three fiscal years.

**Note IV. Pension plans**

The District itself does not have any employees but is serviced by Multnomah County employees who are covered under the County's pension plans. The County's Comprehensive Annual Financial Report (CAFR) provides further details on these plans. The CAFR is posted online at <https://multco.us/finance/financial-reports>.

**(This page intentionally left blank.)**

**SUPPLEMENTARY INFORMATION SECTION**

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Supplementary Information For The**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**

---

---

The following *Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual* for the District is prepared on a budgetary basis which differs from accounting principles generally accepted in the United States of America and the accompanying component unit financial statements in the following respects:

- Capital outlay is reflected as an expenditure;
- Contributed capital, other than non-current assets, is reflected as revenue;
- Depreciation is not recorded;
- Street lighting assessment revenue is recognized as it becomes measurable and available;
- Expenses related to uncollectible accounts receivable are not recorded.

**MID COUNTY SERVICE DISTRICT NO. 14**  
**A Component Unit of**  
**Multnomah County, Oregon**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**  
**For the Year Ended June 30, 2017**

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Current assessments	\$ 445,000	\$ 445,000	\$ 448,355	\$ 3,355
Prior assessments	6,000	6,000	6,015	15
Interest	2,000	2,000	2,232	232
Total revenues	<u>453,000</u>	<u>453,000</u>	<u>456,602</u>	<u>3,602</u>
<b>EXPENDITURES</b>				
Current:				
Community services	468,500	468,500	297,766	170,734
Total expenditures	<u>468,500</u>	<u>468,500</u>	<u>297,766</u>	<u>170,734</u>
Net change in fund balances	(15,500)	(15,500)	158,836	174,336
Fund balances - beginning	<u>15,500</u>	<u>15,500</u>	<u>101,588</u>	<u>86,088</u>
Fund balances - ending	<u>\$ -</u>	<u>\$ -</u>	<u>260,424</u>	<u>\$ 260,424</u>
Reconciliation to GAAP Basis:				
Allowance for uncollectible accounts, assessments			(751)	
Capital assets, net of accumulated depreciation and amortization			2,080,776	
Assessment revenues that were not available to fund current expenditures and therefore were not reported in the budgetary basis schedule			<u>28,107</u>	
Net position as reported on the Statement of Revenues, Expenses and Changes in Fund Net Position			<u>\$ 2,368,556</u>	

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Schedules of Special Assessment Transactions**  
**(unaudited)**

**For the Year Ended June 30, 2017**

	<b>Amounts Uncollected June 30, 2016</b>	<b>Levy/ Assessments as Extended by Assessor</b>	<b>Discounts Allowed</b>	<b>Interest Received</b>	<b>Cancellations and Adjustments</b>	<b>Interest and Tax/ Assessment Collections</b>	<b>Amounts Uncollected June 30, 2017</b>
<b>General Fund Special Assessment</b>							
2016-2017	\$ -	\$ 468,238	\$ (12,204)	\$ 174	\$ (1,429)	\$ (445,761)	\$ 9,018
2015-2016	9,963	N/A	10	322	(228)	(4,272)	5,795
2014-2015	5,938	N/A	2	309	38	(1,759)	4,528
2013-2014	4,705	N/A	1	428	137	(1,716)	3,555
2012-2013	3,204	N/A	-	220	(402)	(766)	2,256
2011-2012	2,487	N/A	-	34	45	(93)	2,473
2010-2011	1,673	N/A	-	22	(139)	(54)	1,502
2009-2010	1,341	N/A	-	7	(4)	(15)	1,329
2008-2009	45	N/A	-	5	(2)	(11)	37
2007-2008 and prior years	239	N/A	-	88	(21)	(124)	182
	<u>\$ 29,595</u>	<u>\$ 468,238</u>	<u>\$ (12,191)</u>	<u>\$ 1,609</u>	<u>\$ (2,005)</u>	<u>\$ (454,571)</u>	<u>\$ 30,675</u>

**For the Year Ended June 30, 2016**

	<b>Amounts Uncollected June 30, 2015</b>	<b>Levy/ Assessments as Extended by Assessor</b>	<b>Discounts Allowed</b>	<b>Interest Received</b>	<b>Cancellations and Adjustments</b>	<b>Interest and Tax/ Assessment Collections</b>	<b>Amounts Uncollected June 30, 2016</b>
<b>General Fund Special Assessment</b>							
2015-2016	\$ -	\$ 465,195	\$ (12,034)	\$ 188	\$ (1,174)	\$ (442,212)	\$ 9,963
2014-2015	10,853	N/A	11	370	(421)	(4,875)	5,938
2013-2014	6,472	N/A	-	381	(22)	(2,126)	4,705
2012-2013	4,454	N/A	-	420	(13)	(1,657)	3,204
2011-2012	3,139	N/A	-	269	(7)	(914)	2,487
2010-2011	1,738	N/A	-	34	(6)	(93)	1,673
2009-2010	1,379	N/A	-	24	(5)	(57)	1,341
2008-2009	54	N/A	-	7	(1)	(15)	45
2007-2008	35	N/A	-	4	-	(8)	31
2006-2007 and prior years	219	N/A	-	12	(2)	(21)	208
	<u>\$ 28,343</u>	<u>\$ 465,195</u>	<u>\$ (12,023)</u>	<u>\$ 1,709</u>	<u>\$ (1,651)</u>	<u>\$ (451,978)</u>	<u>\$ 29,595</u>

**MID COUNTY SERVICE DISTRICT NO. 14**  
**(A component unit of Multnomah County, Oregon)**  
**Reconciliation of Budgetary Revenues to Interest and Tax/Assessment Collections**  
**For the Years Ended June 30, 2017 and 2016**  
**(unaudited)**

	<b>Years Ended June 30,</b>	
	<u>2017</u>	<u>2016</u>
<b>Revenues, per Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual:</b>		
Current year assessments - sewer	\$ 448,489	\$ 444,901
Prior year assessments - sewer	6,015	6,498
Tax title land sales	-	-
Assessment accrual, sixty-day tax, net	67	381
Tax title accrual, sixty-day tax, net	-	198
<b>Interest and Tax/Assessment Collections, per Schedule of Special Assessment Transactions</b>	<u>\$ 454,571</u>	<u>\$ 451,978</u>

**(This page intentionally left blank.)**

**REPORTS OF INDEPENDENT AUDITORS  
REQUIRED BY STATE STATUTES**

**(This page intentionally left blank.)**

## **Report of Independent Auditors on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with *Oregon Minimum Audit Standards***

Board of County Commissioners  
Mid County Service District No. 14

We have audited the basic financial statements of Mid County Service District No. 14 (the "District"), as of and for the year ended June 30, 2017 and have issued our report thereon dated February 28, 2018. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the Standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the provisions of the *Minimum Standards for Audits of Oregon Municipal Corporations*, prescribed by the Oregon Secretary of State. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement.

### **Compliance**

As part of obtaining reasonable assurance about whether the District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, grants, including provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules OAR 162-010-000 to 162-010-330, as set forth below, noncompliance with which could have a direct and material effect on the determination of financial statement amounts:

- The accounting records and related internal control structure.
- The use of various depositories to secure the deposit of public funds.
- The requirements relating to debt.
- The requirements relating to the preparation, adoption and execution of the annual budgets for fiscal years 2017 and 2018.
- The requirements relating to insurance and fidelity bond coverage.
- The appropriate laws, rules and regulations pertaining to programs funded wholly or partially by other governmental agencies.
- The statutory requirements pertaining to the investment of public funds.
- The requirements pertaining to the awarding of public contracts and the construction of public improvements.

However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Minimum Standards for Audits of Municipal Corporations, prescribed by the Secretary of State.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Minimum Standards for Audits of Oregon Municipal Corporations*, prescribed by the Secretary of State, in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



James C. Lanzarotta, Partner  
On behalf of Moss Adams LLP  
Certified Public Accountants  
Eugene, Oregon  
February 28, 2018

# **Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

The Board of County Commissioners  
Multnomah County, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Mid County Service District No. 14, (“the District”), a Component Unit of Multnomah County, Oregon, as of and for the year ended June 30, 2017 and the related notes to the financial statements, which collectively comprise the District’s basic financial statements, and have issued our report thereon dated February 28, 2018.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District’s internal control. Accordingly, we do not express an opinion on the effectiveness of the District’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Moss Adams, LLP*

Moss Adams LLP  
Eugene, Oregon  
February 28, 2018