



Alternate Facilities: Need to relocate?

One aspect of continuity of operations is the potential need to relocate to an alternate facility. For many, the option to telework or temporarily suspend onsite operations exists, but not for all. Planning for relocation involves many moving parts and is not as simple as just deploying a group of people to a new site of your choosing.

Several factors need to be considered before relocating like:

- How many people are we relocating?
- What size facility do we need?
- Is the location amenable to serving our clients?
- What facilities are actually available to us?
- Is another program or group also needing to relocate (potentially to the same space)?

During a disruption of operations Multnomah County Facilities and Property Management is available to partner with departments and divisions to receive, prioritize and manage facilities requests. By coordinating these efforts directly with Facilities, COOP Teams can be assured that every effort will be made to locate and prepare alternate facilities for their arrival and that issues such as overcrowding, lack of resources, safety concerns, etc. can be mitigated in advance.

In fact, Facilities has been very busy making improvements to their systems and processes.

Here is a little summary of what they have been up to -

Multnomah County Facilities & Property Management exists to acquire, operate, maintain and dispose of the facilities that house the employees of Multnomah County and the services that Multnomah County delivers. We intend to remain as resilient as possible and are prepared to carry out the tasks associated with this mission throughout the adverse conditions that follow in the wake of a disaster.

While searching for a new Enterprise Resource Planning software it was one of our top priorities to find a system that would support our mission on a daily basis as well as post disaster. After an extensive vetting process we chose Tririga to fill this important role.

Tririga is user friendly, offers simplified self service and it also enables the user to track their submitted requests. Additionally Tririga provides consistency and ultimately will allow for a more efficient and effective method of conducting operations.

If you have an issue with your facility that needs attention please use the Tririga icon on your desktop to log in to Tririga and submit a request. For more information or instruction on how to use Tririga click on the U Learn tab from the Multco Commons home page and scroll down to Tririga Learning Resources.

As always for urgent issues Facilities Dispatch can be reached 24/7 at fmdispatch@multco.us or 503-988-3779. In the event of a disaster Facilities Dispatch will also be available on Multnomah County VHF radio channel 2.