



# Department of County Assets

FY 2015 Proposed Budget

*Presentation to the Board of  
County Commissioners*

Multnomah County  
May 20, 2014

Located at: [www.multco.us/budget](http://www.multco.us/budget)

# County Assets Mission, Vision, Values

## Department of County Assets Mission, Vision, and Values

### MISSION

We actively plan, acquire, implement, and preserve core assets to effectively advance Multnomah County's services to the community.

### VISION

As Multnomah County's infrastructure backbone, we lead innovative, sustainable best practices, redefining when, where, and how our local government operates.

### CORE VALUES

**Integrity** - We are honest and trustworthy in all aspects of our work. We are each personally accountable for the highest standards of behavior.

**Collaboration** - We have close, cooperative working relationships with our customers and each other. We see the possibilities from others' perspectives. We say "yes" to the right projects.

**Leadership** - We are talented employees effectively applying our expertise to address business challenges. We lead through our competence, creativity, and collaboration.

**Diversity** - We treat one another with dignity and respect and take pride in the significant contributions that come from diverse individuals and ideas. We pursue inclusion and social justice for everyone.

**Excellence** - We exceed customer expectations in affordability, quality, and delivery. We strive to be better tomorrow than we were yesterday. We celebrate our successes.

**Innovation** - We embrace change openly and enthusiastically. We always consider new ideas and encourage ingenuity and resourcefulness.

**Responsibility** - We are accountable for the resources entrusted to us. We use good judgment and sound thinking when making technical and financial decisions. We deliver results.

**Sustainability** - We believe in a sustainable future and the triple bottom line: equity, economy, and environment. We champion sustainable practices in all areas of our work.

### TAGLINE

Creative Synergies. Innovative Technologies. Sustainable Practices. Inclusive Workplace.

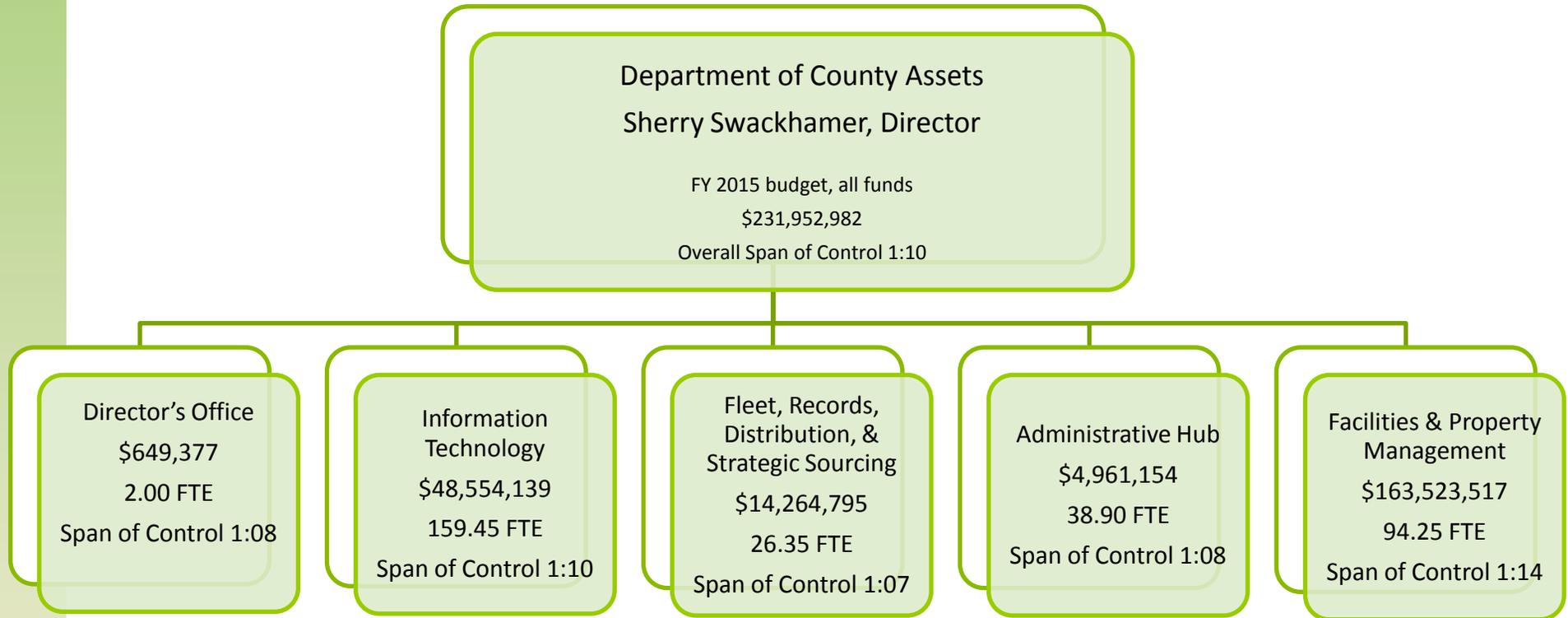
# Citizen Budget Advisory Committee

**Committee members:**  
**Dave Torrey, Committee Chair**  
**Ben Brady**  
**Jeannine DeFeyter**  
**Robert Stabbert**  
**Sandy Litt**  
**Cormac Burke**

*“....we support efforts to continue modernizing the County’s technology infrastructure to support greater workforce efficiency in the future. Our overarching “theme” this year is to ensure that **all DCA, DCM, and other County capital projects have robust governance, project management, transparency, and oversight.**”*



# County Assets - Organizational Chart



# County Assets System of Care

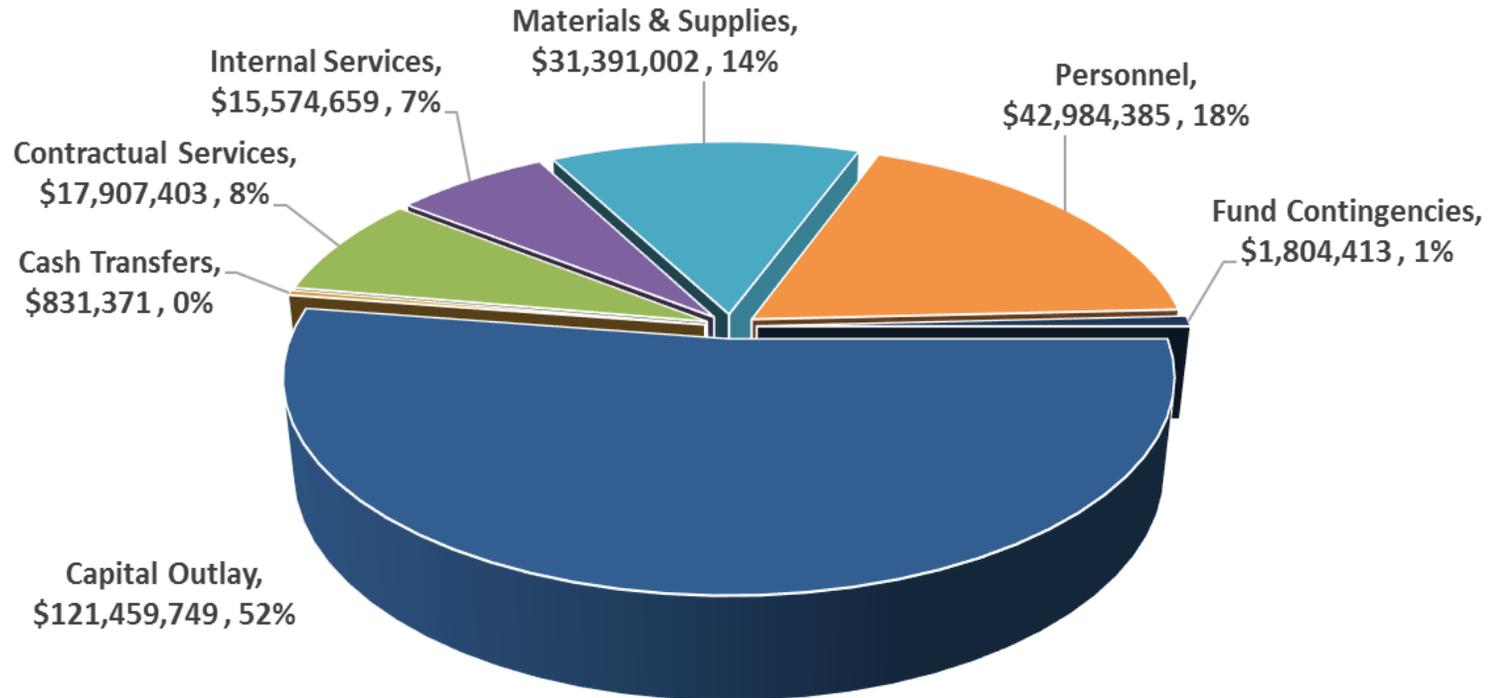


# County Assets Department Overview

Division	General Fund	Internal Service Funds	Capital Funds	Total	FTE
Director's Office	\$649,377	\$0	\$0	\$649,377	2.00
Facilities	\$0	\$44,276,937	\$119,246,580	\$163,523,517	94.25
Information Technology	\$0	\$48,554,139	\$0	\$48,554,139	159.45
Fleet, Records, Distribution, and Strategic Sourcing	\$474,148	\$13,790,647	\$0	\$14,264,795	26.35
Administrative Hub	<u>\$4,961,154</u>	<u>\$0</u>	<u>\$0</u>	<u>\$4,961,154</u>	<u>38.90</u>
Total	\$6,084,679	\$106,621,722	\$119,246,580	\$231,952,982	320.95

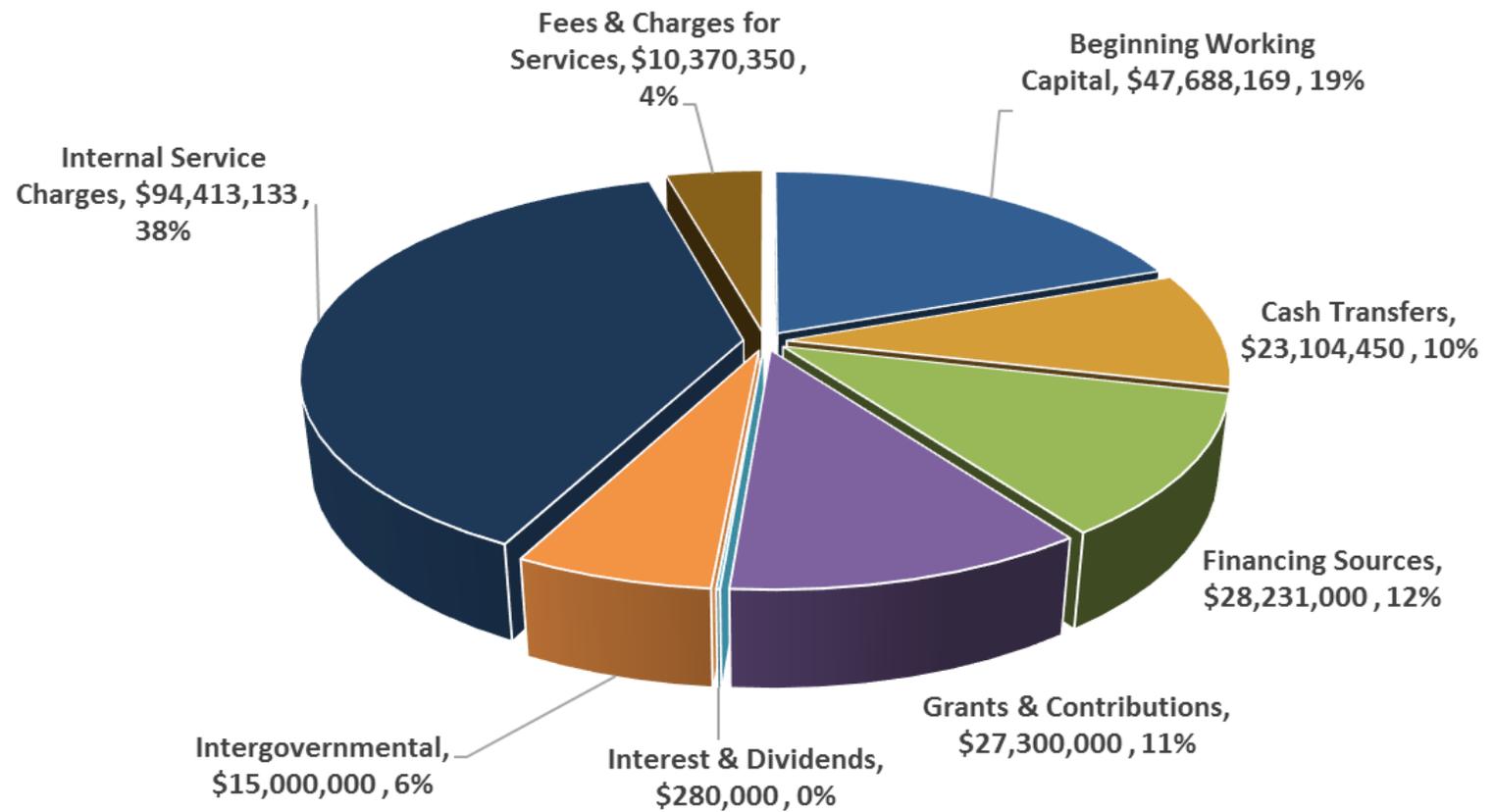
# County Assets Department Overview

DCA Budget by Spending Category  
\$231,952,982



# County Assets Department Overview

## DCA Revenues by Category



# County Assets Department Overview

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A few notes on funding sources:

- Internal service reimbursements pay for operating costs *and* for planned asset replacements (e.g. computers, cars)
- Service costs and rates are updated annually
- Asset replacements are recovered over time through internal service reimbursements, per the County's "pay as you go" preference stated in our financial policies
- Large, one-time capital replacements are typically paid for with large, one-time revenue sources



# County Assets Department Overview

## Net FTE Changes by Division

Division	FY 2014	FY 2015	Change
Director's Office	2.00	2.00	0.00
Facilities & Property Management	88.50	94.25	5.75
Information Technology	157.15	159.45	2.30
FRDSS	28.00	26.35	(1.65)
Administrative Hub	<u>35.50</u>	<u>38.90</u>	<u>3.40</u>
Total:	311.15	320.95	9.80

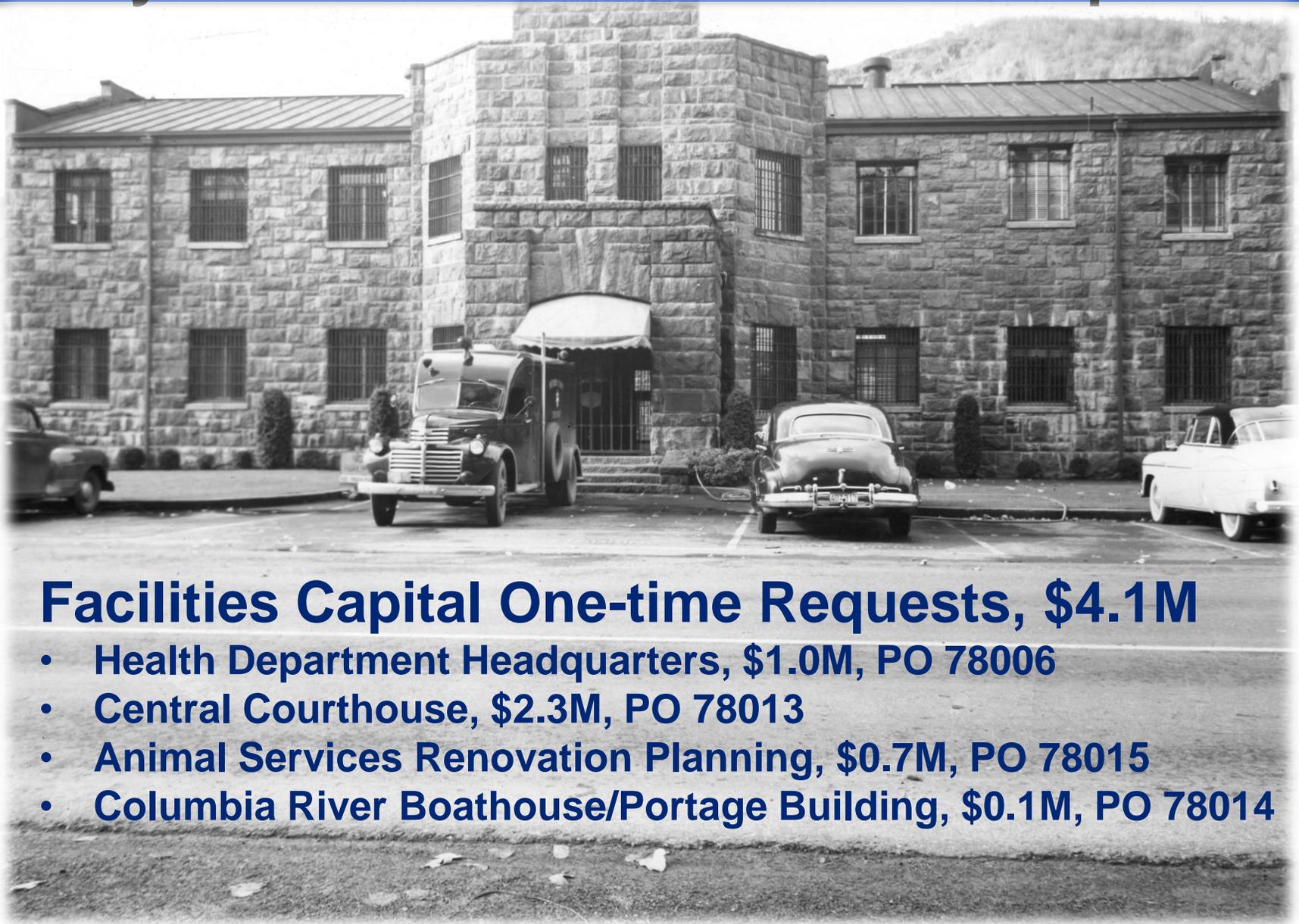


# County Assets Vacancies as of January 1, 2014

Job Class	FTE	Base Salary	Status
Administrative Specialist NR	1.0	\$45,408	Recruitment underway
Budget Analyst Senior	1.0	\$70,000	Filled as of 4/30/14
Business Analyst Senior	1.0	\$91,747	Recruitment underway
Development Analyst Senior	2.0	\$183,493	1 currently vacant; 1 filled as of 1/27/14
Engineering Services Manager 2	1.0	\$103,728	Filled as of 2/23/14
Information Specialist 2	2.0	\$117,721	Filled via limited duration assignments
Information Specialist 3	1.0	\$66,190	Filled via limited duration assignment
IT Project Manager 1	1.0	\$71,138	Recruitment begun
SAP Developer Senior	1.0	\$91,747	Filled with LDA in Career Bridge program
Systems Administrator Senior	<u>2.0</u>	<u>\$183,493</u>	1 filled as of 4/24/14; 1 candidate testing
Total	13.00	\$1,024,665	



# County Assets FY 2015 One Time Requests



## Facilities Capital One-time Requests, \$4.1M

- Health Department Headquarters, \$1.0M, PO 78006
- Central Courthouse, \$2.3M, PO 78013
- Animal Services Renovation Planning, \$0.7M, PO 78015
- Columbia River Boathouse/Portage Building, \$0.1M, PO 78014

# County Assets FY 2015 One Time Requests



## Information Technology One Time Requests, \$1.7M

- Network Convergence, \$1.1M, PO 78018B
- Continuity of Operations, \$0.6M, PO 78017



# County Assets FY 2015 Federal State Impacts

Awaiting Impacts to County Departments



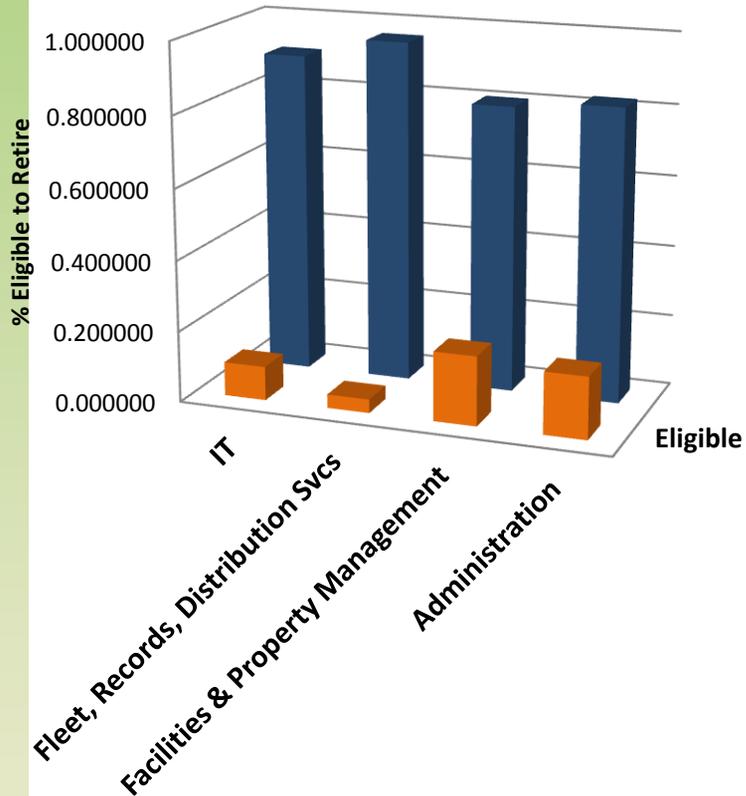
# County Assets Issues, Risks and Challenges

- FPM: Dispositions, new capital projects, and lifecycle planning
- IT: VoIP, CO-OP, and lifecycle planning
- FRDSS: Fleet replacement, records/archive system replacement, mail equipment replacement, strategic sourcing plan implementation
- Adm. Hub: Analysis of transaction processing, capital planning, recruitment, and succession planning

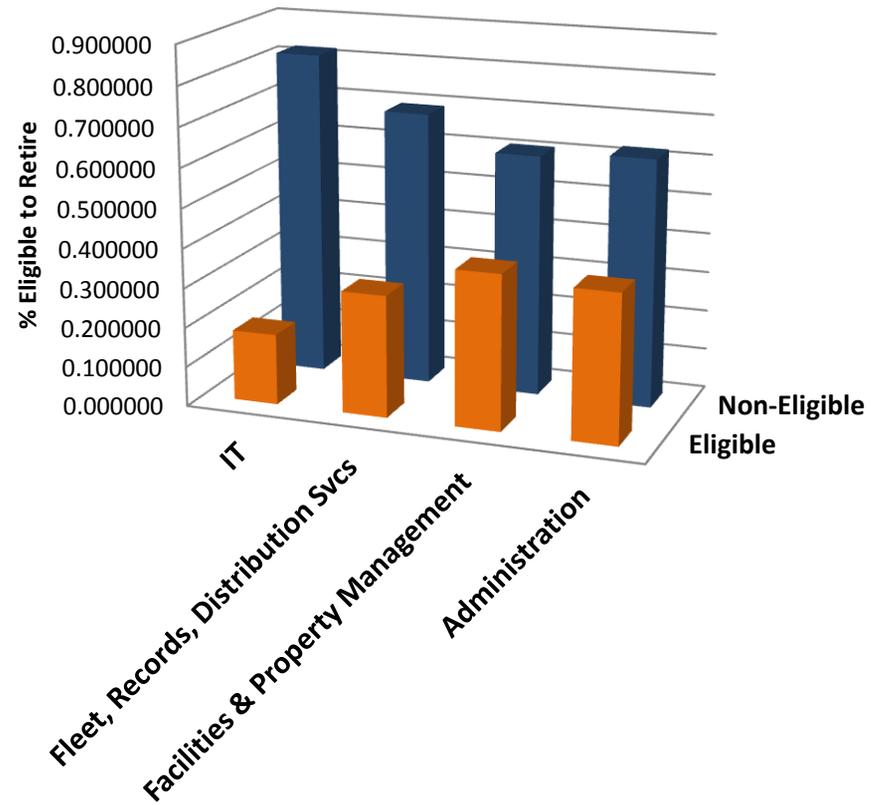


# County Assets Recruitment & Succession Planning

Fiscal Year 2015



Fiscal Year 2020



# County Assets Recruitment & Succession Planning

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- “Stay” Interviews
- Recent hire brown bags
- IT Career Bridge – Developed with Local 88
- Internet Presence – YouTube and Twitter
- Growing our leaders through the Leadership Academy
- Internship Programs



# County Assets – Questions?

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