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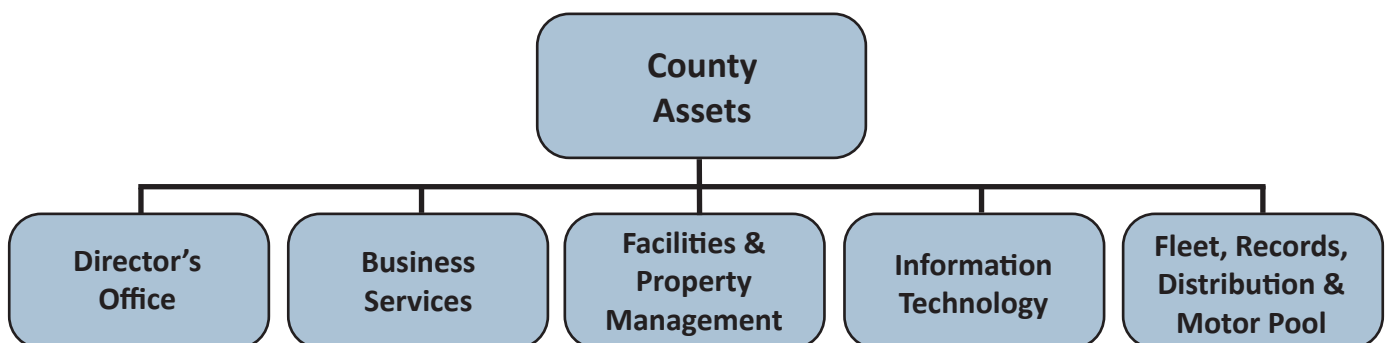
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## Department Overview

The Department of County Assets (DCA) is the operational backbone of the County, strategically managing and maintaining County assets. DCA ensures the efficient delivery of critical community services by providing the necessary tools, infrastructure, and resources to County staff. This enables them to effectively serve residents.

DCA comprises the Director's Office and four key divisions:

- **Director's Office:** Provides strategic leadership and planning, human resources management, and diversity and equity support for the entire department, ensuring alignment with Countywide goals.
- **Facilities and Property Management Division (FPM):** Manages over 3 million square feet of owned and leased space, including a diverse range of facilities such as office buildings, libraries, homeless shelters, health clinics, animal shelter, and public safety facilities. FPM provides the necessary sites, spaces, furniture, and fixtures to house County employees and meet the needs of the public.
- **Information Technology (IT):** Delivers comprehensive telecommunication, network, and hardware support. IT manages devices and applications that provide critical data for decision-making across various complex County programs. This division supports the technology infrastructure that keeps the County running, including data systems, hardware, networks, data storage, personal computers, and mobile devices.
- **Fleet, Records, Distribution Services, and Motor Pool:** Maintains and manages the County's fleet and motor pool vehicles and related equipment ensuring the availability of necessary vehicles for County staff to deliver services. This division maintains historical archives, making them available to the community, and maintains public records to meet legal requirements. The division also provides essential pickup and delivery services for mail and other items across the County's extensive building footprint.
- **Business Services:** Provides procurement, contracting, budget management, finance, capital planning, and accounts payable services to DCA. This team offers procurement, contracting, and administrative support to non-departmental offices.



# \$518.5 million

## Total Adopted Operating Budget

Excludes \$14.6 million cash transfers, contingencies, and unappropriated balances.

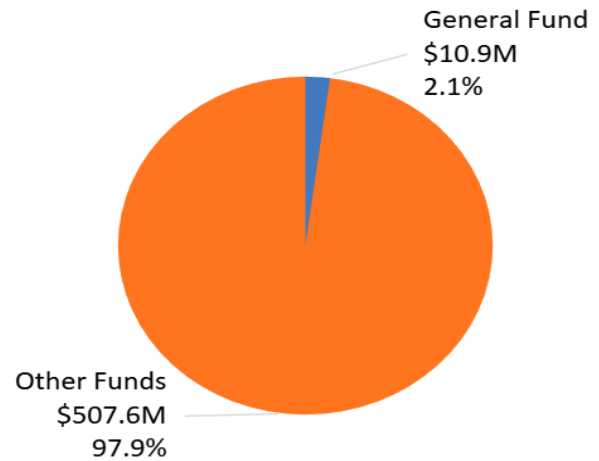
## 405.50 FTE

### Total Adopted Staffing



## 1.00 FTE

Decrease from  
FY 2025 Adopted



## \$88 million

Operating Budget  
Decrease from  
FY 2025 Adopted



**(14.5%) decrease**

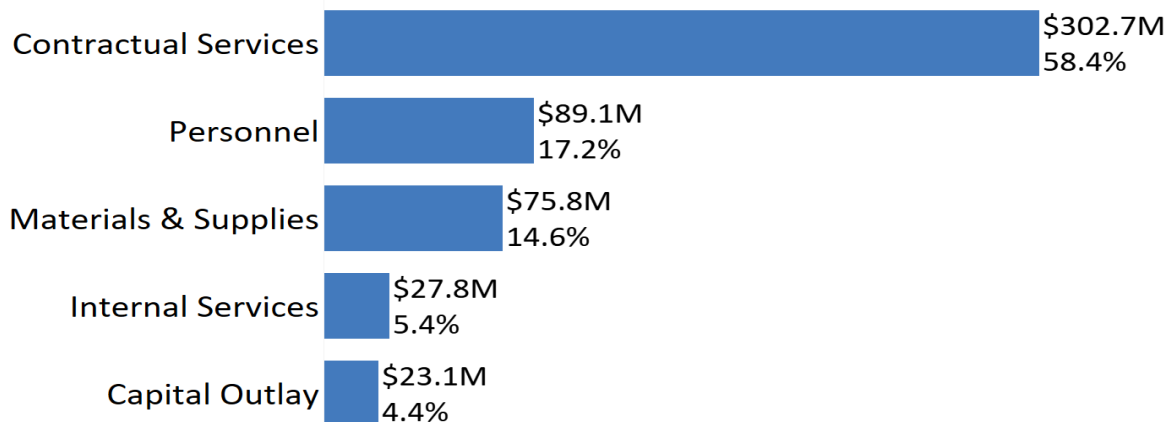
## General Fund

## \$9.3 million

### New One-Time-Only Programs

## Operating Budget by Category - \$518.5 million

Does not include cash transfers, contingencies, and unappropriated balances



## Mission, Vision, and Values

DCA's mission is to ensure that those who serve the community have what they need to provide excellent services. Our mission scaffolds the County's mission by providing excellent customer service to our internal partners, so they are best able to prioritize the needs of, and promote the health and safety of our community. This happens through the development and maintenance of secure and up-to-date facilities that house our community members and County staff. We also provide secure technology and software applications that best serve our County's staff's unique needs and structure. This, in addition to our fleet, distribution, records and archives, and business services, provide the foundation for the County to do their best work.

At DCA, we envision a thriving community built on information, spaces, and services for everyone. DCA continually leverages innovations in technology, transportation, and construction to meet the existing and future needs of Multnomah County staff and community. By doing this, we hope to achieve our vision as well as support the County's vision by providing the spaces and resources needed to build and maintain a healthy and thriving community.

Our values are fundamental to our work at DCA, ensuring we effectively meet our customers' needs:

- **Stewardship:** We are responsible for overseeing and preserving the public's assets. We use good judgment, sound thinking, and our subject matter expertise when making technical and financial decisions.
- **Equity:** We value all people and perspectives and intentionally create inclusive environments where everyone can grow through culture change and organizational policies.
- **Innovation:** We embrace change openly and enthusiastically. We are adaptive and constantly assess our actions based on new information and ideas. We encourage ingenuity and resourcefulness.
- **Collaboration:** We have close, cooperative working relationships with our customers and each other. We see the possibilities from others' perspectives. We know our customers and how they use and rely on services and products.

DCA's priorities for FY 2026 include the following goal areas within our three year strategic plan: excellent service, collaborative partnerships, inclusive workplace, operational effectiveness, and innovation. These priorities include:

- Provide relevant, consistent, and timely services that enable the County's mission and vision.
- Strategically support Countywide expansion, ongoing change and increasing demand for services.
- Provide an inclusive workplace that supports recruiting and retaining a skilled and diverse workforce.
- Enhance the Customer Experience programs across DCA's divisions.

Each division has priorities that support DCA's strategic plan.

## Diversity, Equity, and Inclusion

DCA is dedicated to fostering a workplace where equity is a core value. This commitment extends to both our internal operations and the services we provide to our customers.

### External Services

As the County's internal service provider, DCA is responsible for ensuring that departments have the services and spaces they need to serve the most vulnerable in our communities. We do this in a variety of ways. For example, getting medicine delivered to clinics, ensuring that buildings are safe for occupants, and securing our digital data.

### Internal Services

DCA supports its staff and services through initiatives, training, and resources that align with our department's equity value and the County's Workforce Equity Strategic Plan. Examples include:

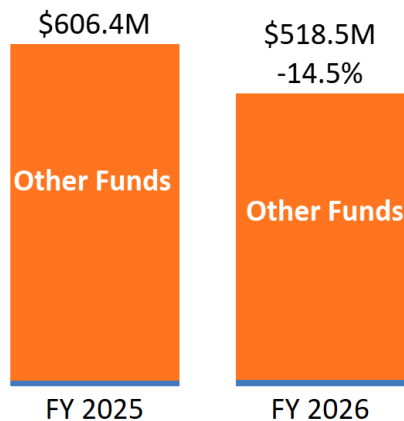
- **Career Pathways Committee:** Create and innovate tools and resources for staff professional development and advancement.
- **College to County:** Support hiring, onboarding, and curriculum development for college students from underrepresented communities with paid summer internships.
- **Equity in Budget:** Develop tools and processes to infuse our budget processes with our DCA equity value. For the FY 2026 budget process, the DCA Equity Team:
  - Updated DCA's Equity Matrix utilized in the budget prioritization process.
  - Led multiple trainings for DCA Equity Committee members to evaluate program offers with an equity lens and serve as DCA Equity in Budget Reviewers.
    - DCA Equity in Budget Reviewers reviewed a select amount of DCA program offers using the FY 2026 DCA Equity in Budget Reviewer Toolkit.
  - Reviewed every DCA program offer using the FY 2026 DCA Equity in Budget Reviewer Toolkit.
  - Shared our budget equity process to the DCA Community Budget Advisory Committee.
  - Presented at the Countywide WESP Implementation Committee in December 2024 to share best practices on how equity can be embedded in the budget process.
- **Equity Committee:** Build and share knowledge and awareness of equity and inclusion-centered topics and initiatives through open discussions and workshops.
- **Employee Experience Survey:** Continuously assess and work to improve employee engagement and sense of belonging through monthly survey management and data analysis.
- **Interview Panel Committee:** Strives to eliminate barriers and bias during the interview process.
- **Learning & Development Plan:** Create equity focused training and learning opportunities at all levels in the department, including, but not limited to: Effective and Compassionate Communication, Acting with Integrity, and Prompting Equity & Inclusion in the Workplace.
- **New Employee Orientation:** Provide comprehensive onboarding experience to support retention for all new DCA hires that includes in-person classes and a three month long Peer Partner Program.
- **Restorative Support:** Advise on interpersonal conflicts and investigations related to protected class in collaboration with Human Resources, Organizational Learning, and the Complaints Investigation Unit.

Equity is practiced in all of our work and through dedicated positions. The DCA Equity Team includes an Equity and Inclusion Manager and a Senior Equity and Inclusion Analyst. As we look to the next fiscal year, we will continue to prioritize equity in all of our work.

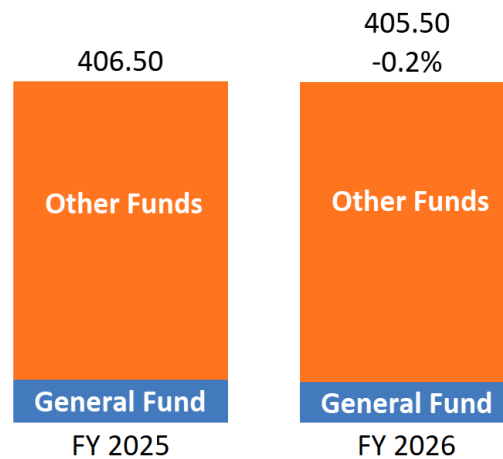
### Budget Overview

The FY 2026 County Assets operating budget is \$518.5 million, an \$88 million (14.5%) decrease from the FY 2025 Adopted operating budget. This excludes cash transfers, contingency, and unappropriated balances. It includes: \$10.9 million (2%) in the General Fund, \$203.9 million (39%) in Internal Service funds, and \$303.5 million (59%) in Capital funds. Internal Service funds include facilities, information technology, fleet, records, distribution, motor pool, and are funded by charges to all departments.

**Annual Operating Budget Change**  
(Adopted Expenses and Percent Change)



**Annual Staffing Change**  
(FTE and Percent Change)



Increases to the Department of County Assets capital budget occurred most notably in the Capital Improvement Fund (\$5.7 million) and the creation of a new fund, the Sobering and Crisis Intervention Capital Fund (\$14.7 million). Significant new projects to meet countywide needs include the Department of County Justice East Campus Expansion (78251), multiple real estate and property analysis studies (78235, 78252, 78253, and 78254), and continued deconstruction of the Hansen Complex (78240), and the new Sobering and Crisis Intervention Center (78249). Decreases to the Department of County Assets capital budget occurred most notably in the Multnomah County Library Capital Construction (GO Bond) Fund (\$115 million) as individual library projects are completed and funds are spent down.

Increases to the Department of County Assets internal services budget occurred most notably in the Fleet Asset Replacement Fund (\$2.8 million), Information Technology Fund (\$5.1 million), and the Facilities Management Fund (\$6.5 million).

The following tables show the new ongoing and one-time-only programs, as well as reductions. These tables, along with information on the Department of County Assets reallocations, can be found in the Overview of Additions, Reductions, and Reallocations section of the Budget Director's Message in Volume 1. In addition, the Budget Director's Message contains a list of one-time-only programs for all departments.

### *New Ongoing and One-Time-Only Programs*

*The table below shows only new funding for these programs.*

Prog. #	Program Offer Name	General Fund		
		Ongoing	OTO	FTE
78233	Justice Center Electrical System Upgrade - Bus Duct Replacement Phase 2		3,300,000	
78235	Walnut Park Redevelopment Planning		150,000	
78240	Hansen Complex Deconstruction Project		1,000,000	
78244	Juvenile Justice Complex Security Foyer		1,500,000	
78250	Vance Pit Security Fence		125,000	
78251	DCJ East Campus Expansion		1,000,000	
78252	Downtown Real Estate Options Analysis		200,000	
78253	FPM Prophet Center Relocation Options Analysis		150,000	
78254	Downtown Jail Site Replacement Study		150,000	
78255	ADA All-Gender Restroom Multnomah Building		236,335	
78332	Public Website and Digital Services Transformation		1,500,000	
<b>Total</b>		<b>\$0</b>	<b>\$9,311,335</b>	<b>0.00</b>

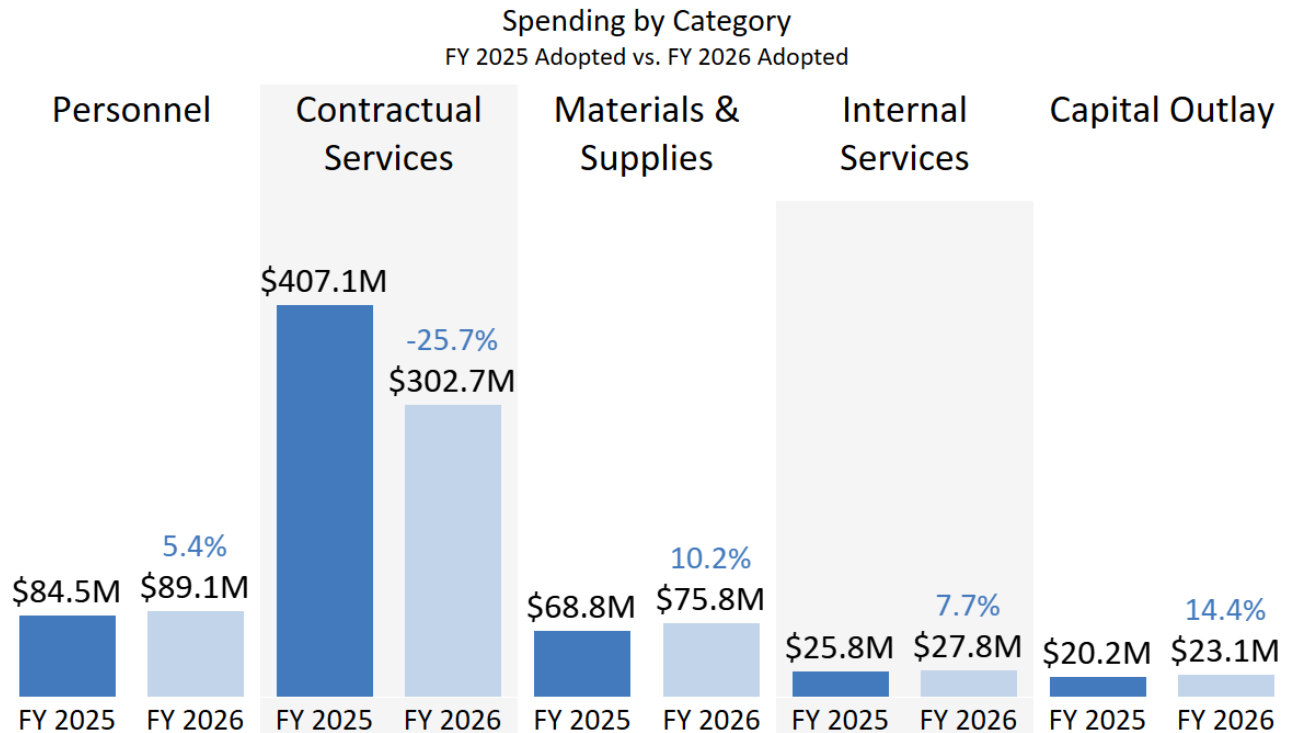
Funded by the General Fund and budgeted in other funds.



### Internal Service Additions and Reductions

Prog. #	Program Offer Name or Reduction Description	General Fund Reductions	Internal Service Funds Additions	Internal Service Funds Reductions	Total	FTE
78105	DCA Business Services	(562,698)			(562,698)	(3.00)
<b>DCA Administrative Total</b>		<b>(\$562,698)</b>			<b>(\$562,698)</b>	<b>(3.00)</b>
78200	Facilities Director's Office			(213,178)	(213,178)	(1.00)
78202	Facilities Operations and Maintenance		150,000	(530,607)	(380,607)	(1.00)
78203	Facilities Client & Support Services		180,000	(218,929)	(38,929)	
<b>Facilities &amp; Property Management Total</b>			<b>\$330,000</b>	<b>(\$962,714)</b>	<b>(\$632,714)</b>	<b>(2.00)</b>
78304	IT Telecommunications Services		85,000	(142,017)	(57,017)	
78305	IT Mobile Device Expense Management			(200,000)	(200,000)	
78306	IT Network Services		100,000		100,000	
78307	IT Desktop Services			(121,195)	(121,195)	
78308	IT Asset Replacement		119,824	(1,087,000)	(967,176)	
78313	IT Enterprise Resource Planning Application Services		99,000	(150,000)	(51,000)	
78316	IT Division Administration			(403,691)	(403,691)	(1.00)
78317	IT Data Center & Technical Services		255,000	(677,916)	(422,916)	
78327	IT Cybersecurity and Data Compliance Services			(145,000)	(145,000)	
78341	IT Enterprise Architecture		200,000		200,000	
78342	IT Application & Data Services		623,078	(251,569)	371,509	1.00
Multiple	Multiple, IT Division		1,038,000		1,038,000	
<b>Information Technology Total</b>			<b>\$2,519,902</b>	<b>(\$3,157,376)</b>	<b>(\$658,486)</b>	<b>0.00</b>
<b>Total Department of County Assets</b>		<b>(\$562,698)</b>	<b>\$2,849,902</b>	<b>(\$4,141,102)</b>	<b>(\$1,853,898)</b>	<b>(5.00)</b>

The chart below provides a breakdown of the budget's expense categories from FY 2025 to FY 2026. Contractual Services is the largest component of the DCA budget, while Capital Outlay grew the most between FY 2025 and FY 2026. Most capital projects are budgeted in the contractual services category, so as the County spends down or completes a project like a building or library, there will be a large year-over-year decline in contractual services.



# County Assets

## FY 2026 Adopted Budget

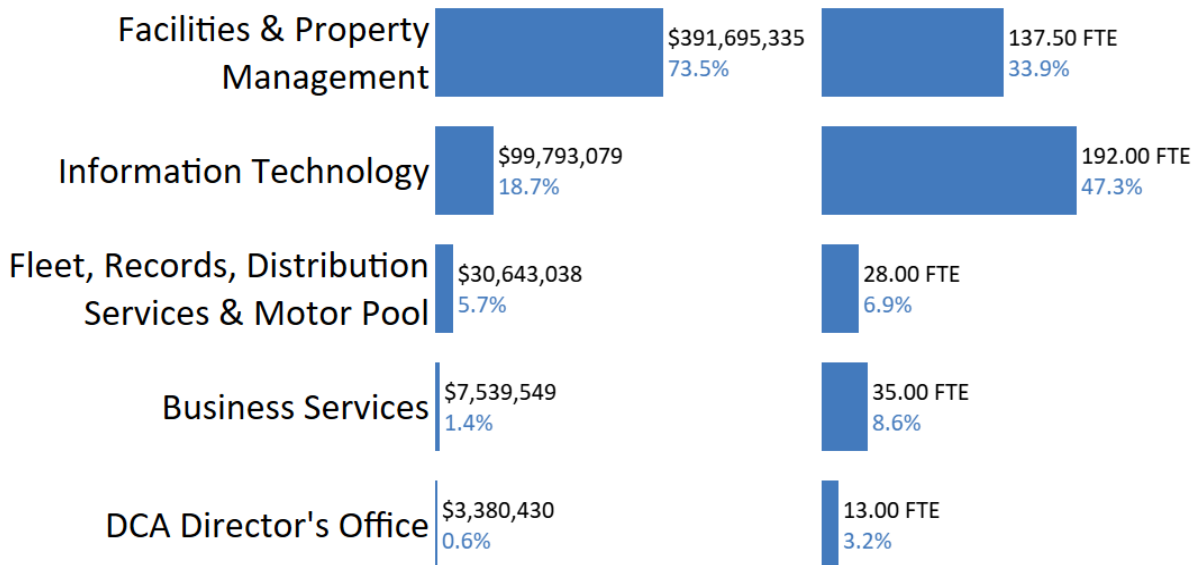
The Budget Trends table below details the changes in expense categories from FY 2024 Actual to FY 2026 Adopted. In any given fiscal year, there is no spending of unappropriated balance; if contingency is spent, it will be reflected in the Operating expenditures.

FY 2026 Budget Trends: County Assets					
	FY 2024 Actual	FY 2025 Current Estimate	FY 2025 Adopted Budget	FY 2026 Adopted Budget	Difference
Staffing FTE	402.00	406.50	406.50	405.50	(1.00)
Personnel Services	74,409,278	82,169,440	84,542,536	89,093,423	4,550,887
Contractual Services	165,628,201	154,751,673	407,094,495	302,667,633	(104,426,862)
Materials & Supplies	59,650,516	65,175,756	68,839,535	75,846,349	7,006,814
Internal Services	27,931,126	27,100,783	25,817,357	27,806,618	1,989,261
Capital Outlay	<u>5,991,720</u>	<u>1,357,294</u>	<u>20,150,826</u>	<u>23,060,007</u>	<u>2,909,181</u>
<b>Total Operating Budget</b>	<b>\$333,610,841</b>	<b>\$330,554,946</b>	<b>\$606,444,749</b>	<b>\$518,474,030</b>	<b>(87,970,719)</b>
Contingency	N/A	N/A	4,217,254	7,041,511	2,824,257
Internal Cash Transfers	365,418	766,509	1,099,618	7,535,890	6,436,272
Unappropriated Balances	<u>N/A</u>	<u>N/A</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Budget</b>	<b>\$333,976,259</b>	<b>\$331,321,455</b>	<b>\$611,761,621</b>	<b>\$533,051,431</b>	<b>(78,710,190)</b>

### Budget by Division

Division Name	General Fund	Other Funds	Total Division Cost	Total FTE
Director's Office	3,380,430	0	3,380,430	13.00
Business Services	7,539,549	0	7,539,549	35.00
Facilities & Property Management	0	391,695,335	391,695,335	137.50
Information Technology	0	99,793,079	99,793,079	192.00
Fleet, Records, Distribution Services & Motor Pool	0	30,643,038	30,643,038	28.00
<b>Total County Assets</b>	<b>\$10,919,979</b>	<b>\$522,131,452</b>	<b>\$533,051,431</b>	<b>405.50</b>

*Includes cash transfers, contingencies and unappropriated balances*



## Table of All Program Offers

The following table shows the programs by division that make up the department's total budget. The individual programs follow, grouped by division.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
<b>Director's Office</b>						
78000	DCA Director's Office		1,449,629	0	1,449,629	5.00
78001	DCA Human Resources		<u>1,930,801</u>	<u>0</u>	<u>1,930,801</u>	<u>8.00</u>
	<b>Total Director's Office</b>		<b>\$3,380,430</b>	<b>\$0</b>	<b>\$3,380,430</b>	<b>13.00</b>
<b>Business Services</b>						
78105	DCA Business Services		<u>\$7,539,549</u>	<u>\$0</u>	<u>\$7,539,549</u>	<u>35.00</u>
	<b>Total Business Services</b>		<b>\$7,539,549</b>	<b>\$0</b>	<b>\$7,539,549</b>	<b>35.00</b>
<b>Facilities and Property Management</b>						
78200	Facilities Director's Office		0	4,068,797	4,068,797	8.00
78201	Facilities Debt Service and Capital Fee Pass Through		0	7,990,195	7,990,195	0.00
78202	Facilities Operations and Maintenance		0	35,398,262	35,398,262	77.50
78203	Facilities Client & Support Services		0	24,154,829	24,154,829	12.50
78208	Facilities Utilities		0	9,342,160	9,342,160	0.00
78209	Facilities Lease Management		0	12,122,781	12,122,781	2.00
78228A	Library Capital Bond Construction		0	36,080,729	36,080,729	12.00
78228C	Library Capital Bond Construction: Midland Library		0	2,312,914	2,312,914	0.00
78228E	Library Capital Bond Construction: North Portland Library		0	887,498	887,498	0.00
78228F	Library Capital Bond Construction: Albina Library		0	6,633,573	6,633,573	0.00
78228G	Library Capital Bond Construction: East County Library		0	59,388,146	59,388,146	0.00
78228H	Library Capital Bond Construction: Belmont Library		0	19,731,184	19,731,184	0.00
78228I	Library Capital Bond Construction: Northwest Library		0	6,230,395	6,230,395	0.00
78228J	Library Capital Bond Construction: St. Johns Library		0	8,836,730	8,836,730	0.00
78233	Justice Center Electrical System Upgrade - Bus Duct Replacement Phase 2	X	0	13,407,092	13,407,092	0.00
78234	New Animal Services Facility - Design Phase		0	3,446,128	3,446,128	0.00

# County Assets

## FY 2026 Adopted Budget

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
78235	Walnut Park Redevelopment Planning	X	0	150,000	150,000	0.00
78237	Rockwood Community Health Center		0	3,920,000	3,920,000	0.00
78240	Hansen Complex Deconstruction Phase 1	X	0	1,500,000	1,500,000	0.00
78243	Homeless Services Department (HSD) Capital Program		0	16,385,345	16,385,345	0.00
78244	Juvenile Justice Complex Security Foyer	X	0	2,377,949	2,377,949	0.00
78245	Facilities Capital Improvement Program		0	97,833,134	97,833,134	14.50
78246	Facilities Planning, Design and Construction		0	2,646,159	2,646,159	11.00
78247	Facilities Vance Property Framework Plan		0	250,000	250,000	0.00
78249	Sobering and Crisis Intervention Center		0	14,740,000	14,740,000	0.00
78250	Vance Pit Security Fence	X	0	125,000	125,000	0.00
78251	DCJ East Campus Expansion	X	0	1,000,000	1,000,000	0.00
78252	Downtown Real Estate Options Analysis	X	0	200,000	200,000	0.00
78253	FPM Prophet Center Relocation Options Analysis	X	0	150,000	150,000	0.00
78254	Downtown Jail Site Replacement Study	X	0	150,000	150,000	0.00
78255	ADA All-Gender Restroom Multnomah Building	X	0	236,335	236,335	0.00
	<b>Total Facilities &amp; Property Management</b>		<b>\$0</b>	<b>\$391,695,335</b>	<b>\$391,695,335</b>	<b>137.50</b>
<b>Information Technology</b>						
78301	IT Technology Improvement Program		0	1,937,154	1,937,154	1.00
78302	IT Project Management Office (PMO)		0	2,442,733	2,442,733	9.00
78303	IT Help Desk Services		0	1,442,113	1,442,113	7.75
78304	IT Telecommunications Services		0	4,094,504	4,094,504	7.00
78305	IT Mobile Device Expense Management		0	2,686,269	2,686,269	1.00
78306	IT Network Services		0	4,801,834	4,801,834	6.00
78307	IT Desktop Services		0	3,850,383	3,850,383	22.50
78308	IT Asset Replacement		0	8,293,782	8,293,782	0.00
78313	IT Enterprise Resource Planning Application Services		0	2,692,308	2,692,308	0.00
78315	IT Portfolio Services: Library		0	1,047,528	1,047,528	3.00
78316	IT Division Administration		0	9,560,573	9,560,573	3.00
78317	IT Data Center & Technical Services		0	8,305,915	8,305,915	24.75
78327	IT Cybersecurity and Data Compliance Services		0	2,886,612	2,886,612	6.00

# County Assets

## FY 2026 Adopted Budget

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
78330	CEDARS Replacement	X	0	4,061,932	4,061,932	0.00
78332	Public Website and Digital Services Transformation	X	0	2,567,241	2,567,241	0.00
78334	Health - Supplemental Datasets for Analytics and Reporting	X	0	754,707	754,707	3.00
78335	Preschool For All - Preschool Early Learning Technology	X	0	457,169	457,169	0.00
78336	Radio System Replacement	X	0	2,898,069	2,898,069	0.00
78337	Network Access Control	X	0	310,000	310,000	0.00
78339	DCHS Workflow Software	X	0	500,000	500,000	0.00
78340	Enterprise Resource Planning Historical Data Retention	X	0	947,952	947,952	0.00
78341	IT Enterprise Architecture		0	5,235,187	5,235,187	7.00
78342	IT Application & Data Services		0	20,142,370	20,142,370	63.00
78343	IT Portfolio Services		0	7,676,744	7,676,744	28.00
78345	Lobbying Reporting Software	X	0	200,000	200,000	0.00
<b>Total Information Technology</b>			<b>\$0</b>	<b>\$99,793,079</b>	<b>\$99,793,079</b>	<b>192.00</b>
<b>Fleet, Records, Distribution Services &amp; Motor Pool</b>						
78400	Fleet Services		0	7,411,996	7,411,996	12.00
78401	Fleet Vehicle Replacement		0	16,695,365	16,695,365	0.00
78402	Motor Pool		0	1,129,604	1,129,604	2.25
78403	Distribution Services		0	2,202,530	2,202,530	6.75
78404	Records & Archives		0	3,203,543	3,203,543	7.00
	<b>Total Fleet, Records, Distribution Services &amp; Motor Pool</b>		<b>\$0</b>	<b>\$30,643,038</b>	<b>\$30,643,038</b>	<b>28.00</b>
<b>Total County Assets<sup>1</sup></b>			<b>\$10,919,979</b>	<b>\$522,131,452</b>	<b>\$533,051,431</b>	<b>405.50</b>

<sup>1</sup> Includes cash transfers, contingencies, and unappropriated balances.

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### Director's Office

The Department of County Assets (DCA) Director's Office provides leadership, strategic direction, assessment, and accountability in the oversight and management of County assets. This work includes oversight of the divisions of Information Technology (IT), Facilities and Property Management (FPM), Business Services, and Fleet, Records & Archives, Distribution and Motor Pool. In addition, the Director's Office provides direct oversight of the teams of Human Resources and Equity and Inclusion. The Director's Office works with the Chief Operating Officer's Office, County department leadership, and elected officials to establish priorities and guidelines for department-wide engagement in strategic countywide initiatives including, the Workforce Equity Strategic Plan (WESP), County Capital Plan, and Climate Action Plan. DCA ensures that those who serve the community have what they need to provide excellent services and envisions a thriving community built on information, spaces, and services for everyone. DCA's strategic plan, which the Director's office leads the implementation of, consists of five goal areas and associated outcomes.

Beyond the strategic plan's high-level goals, the Director's Office supports yearly initiatives that further these goals and contribute to the intended outcomes.

### Division Outcomes

**Goal:** Excellent Service: Deliver timely and valuable services to our customers.

- Outcome: Internal customers will have an outstanding service experience that supports their ability to serve our community with excellence.

**Goal:** Collaborative Partnerships: Build and maintain relationships throughout the County at every level.

- Outcome: The County operates more effectively because of better communication, planning, and alignment of asset strategies across departments.

# \$3.4 million

## Director's Office

Total Adopted Budget

Including cash transfers, contingencies, and unappropriated balances.



## 13.00 FTE

(full time equivalent)

## General Fund

\$3.4M

100.0%

**Goal:** Inclusive Workplace: Build and promote a high quality and diverse workforce that feel safe bringing their whole selves to work.

- Outcome: DCA recruits and retains high quality and diverse individuals because of our commitment to employee growth, support, and engagement.

**Goal:** Operational Effectiveness: Develop practices to streamline processes and deliver value.

- Outcome: Each DCA division has processes in place for continuous improvement and provides the most efficient internal services.

**Goal:** Innovation: Promote a culture of innovation, creative problem solving, and continuous improvement.

- Outcome: The County is a leader in realizing efficiencies through innovation.

## Significant Division Changes

The Budget & Planning program (78002 in FY 2025) moves to the Business Services Division to provide improved alignment and relationships with Budget and Finance team members.

## Table of Division Programs

The following table shows the programs that make up the division's budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
<b>Director's Office</b>						
78000	DCA Director's Office		1,449,629	0	1,449,629	5.00
78001	DCA Human Resources		<u>1,930,801</u>	<u>0</u>	<u>1,930,801</u>	<u>8.00</u>
	<b>Total Director's Office</b>		<b>\$3,380,430</b>	<b>\$0</b>	<b>\$3,380,430</b>	<b>13.00</b>

**Department:** County Assets

**Program Contact:** Tracey Massey

**Program Offer Type:** Administration

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

The Department of County Asset's (DCA) mission is to ensure that our colleagues who serve the community have what they need to provide excellent services. DCA envisions a thriving community built on information, spaces, and services for everyone. The DCA Director's Office provides leadership, strategic direction, operational assessment, and accountability to ensure that DCA's mission, vision, and goals are met and are aligned with the rest of the County. DCA's goals are to:

- Deliver timely and valuable services
- Build and maintain relationships that enable service delivery
- Build and promote a high quality and diverse workforce that feels safe bringing their whole selves to work
- Develop practices to streamline processes and deliver value
- Promote a culture of innovation, creative problem solving, and continuous improvement

The DCA Director's Office accomplishes these goals through collaboration with leaders across the County. The result of this collaboration is ensuring that DCA's services and spaces align with programmatic needs to serve our community, especially the most vulnerable. We continue to work to make sure that safety, trust, and belonging is experienced at every County site, whether physical or online and throughout County services.

The office prioritizes equity in many ways including, but not limited to, leading department-wide diversity initiatives in partnership with the DCA Equity Manager, applying the DCA Equity Matrix to prioritize budget decisions, and utilizing a monthly employee engagement survey to assess staff needs. Our success can be measured and tied to our own employees' sense of belonging.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Response rate to monthly employee engagement survey.	44%	50%	43%	50%
Outcome	Response score above 9 or higher	55%	60%	56%	60%

### Performance Measures Descriptions

Output - Percentage of employees responding to the survey.

Outcome - Percentage of employees deemed "promoters"; scoring 9 or 10 on survey.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$1,163,884	\$0	\$1,254,093	\$0
Contractual Services	\$10,581	\$0	\$30,000	\$0
Materials & Supplies	\$39,922	\$0	\$33,433	\$0
Internal Services	\$110,564	\$0	\$132,103	\$0
<b>Total GF/non-GF</b>	<b>\$1,324,951</b>	<b>\$0</b>	<b>\$1,449,629</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,324,951</b>		<b>\$1,449,629</b>	
<b>Program FTE</b>	5.00	0.00	5.00	0.00

Program Revenues				
Other / Miscellaneous	\$1,310,285	\$0	\$1,422,903	\$0
<b>Total Revenue</b>	<b>\$1,310,285</b>	<b>\$0</b>	<b>\$1,422,903</b>	<b>\$0</b>

## Explanation of Revenues

Cost of the Director's Office is allocated proportionately among the County's internal services. Internal service charges recover the costs associated with supporting Facilities and Property Management, Information Technology, Fleet and Distribution funds.

## Significant Program Changes

Last Year this program was: FY 2025: 78000 DCA Director's Office

**Department:** County Assets

**Program Contact:** Patsy Moushey

**Program Offer Type:** Administration

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

To achieve our goal of “a healthy, diverse, and inclusive workforce,” the Human Resources (HR) team is a strategic business partner for managers and employees in numerous ways. HR staff work directly with managers on succession planning, workforce development, and managing job recruitments while ensuring compliance with the civil service process. They help monitor the timely and thorough completion of performance plans and appraisals, as well as advise managers on appropriate evaluation criteria and processes for all employees. They maintain employee information systems, data entry, complex records management and compliance, including timekeeping and required training. With respect to labor relations, the HR team interprets collective bargaining agreements and personnel rules, and participates on labor/management and bargaining teams. We work to ensure department compliance with the county's compensation and classification plans and policies.

The HR team also provides leadership, strategic planning and accountability regarding workforce diversity, equity and inclusion (DEI), with dedicated equity and inclusion staff. To understand the unique needs and goals of DCA employees, we utilize several methods including: Countywide employee survey data, department pulse survey data, direct employee and group feedback sessions. HR is responsible for integration of this data through an equity lens to support staff in creating effective DEI strategies and tools for employees and managers in alignment with the Workforce Equity Strategic Plan, participate in the department equity community, and collaborate with the Complaints Investigation Unit (CIU) to make sure we are supporting employees most negatively impacted.

This program is an administrative program within DCA providing a full range of HR services to approximately regular, temporary/on-call, and limited duration employees of the DCA divisions, which in turn serve the other County Departments. The supported employees include members of the American Federation of State, County, and Municipal Employees (AFSCME) Local 88, International Union of Operating Engineers (IUOE) Local 701, members of the International Brotherhood of Electrical Workers (IBEW) Local 48, and non-represented executive and management employees. All DCA employees can request HR services at any time by directly contacting the HR team.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Number of recruitments	67	60	75	60
Outcome	Percent of recruitments that are successful (result in a hire).	97%	95%	97%	97%
Output	% of new & transferring regular employees that receive all performance reviews during their trial service period.	100%	95%	100%	100%
Outcome	Year-over-year improvement in key workforce diversity representation metrics	94.60%	95%	95%	95%

### Performance Measures Descriptions

PM #1 Output - Number of recruitments.

PM #2 Outcome - Percent of recruitments that are successful (end in a hire). \*One recruitment may be used to fill multiple vacant positions.

PM #3 Output- Percent of new and transferring regular status employees that receive all performance reviews during their trial service period.

## Legal / Contractual Obligation

Federal, state, and local laws and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at-will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability and Accountability Act (HIPAA), and other employment-related matters. Multnomah County Home Rule Charter including any Executive Orders, Administrative and Personnel Rules that are adopted. Three collective bargaining labor agreements necessitate contract compliance regarding wages, hours, working conditions and other employment-related matters.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$1,603,791	\$0	\$1,728,684	\$0
Contractual Services	\$16,050	\$0	\$30,668	\$0
Materials & Supplies	\$10,591	\$0	\$19,182	\$0
Internal Services	\$149,461	\$0	\$152,267	\$0
<b>Total GF/non-GF</b>	<b>\$1,779,893</b>	<b>\$0</b>	<b>\$1,930,801</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,779,893</b>		<b>\$1,930,801</b>	
<b>Program FTE</b>	8.00	0.00	8.00	0.00

Program Revenues				
Other / Miscellaneous	\$1,785,063	\$0	\$1,877,089	\$0
<b>Total Revenue</b>	<b>\$1,785,063</b>	<b>\$0</b>	<b>\$1,877,089</b>	<b>\$0</b>

## Explanation of Revenues

Cost of the HR team is allocated proportionately among users. Internal service charges cover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds.

## Significant Program Changes

Last Year this program was: FY 2025: 78001 DCA Human Resources

### Business Services

Department of County Assets Business Services Division provides the business and finance expertise to support DCA, as well as provides specific support for the County’s non-departmental offices and elected officials. Business Services serves as trusted stewards of public dollars and, as such, provides core accounting functions and ensures internal controls and compliance with accounting (GAAP, GASB, and GFOA) and contracting policies, standards, requirements, and best practices.

The Division provides strategic leadership to DCA and the non-departmental offices and elected officials in these three functional areas:

1. **Procurement and Contracting** provides solicitation and contract development, negotiation, risk assessment, vendor management, and contract administration in the areas of commercial services, construction, repair/maintenance, leases, software acquisition, and architecture and engineering across County operations.
2. **Finance** provides DCA and Non-Departmental offices with administrative services, including capital project accounting and administration, accounts receivable, accounts payable, grant accounting, travel coordination and reconciliation, procurement card management services, and general accounting support.
3. **Budget** provides DCA with departmental budget, rate setting, and capital planning service for customers including rate analysis and creation, budget development, budget monitoring, on-going analysis, and capital planning/analysis.

# \$7.5 million

## Business Services

Total Adopted Budget

Including cash transfers, contingencies, and unappropriated balances.



## 35.00 FTE

(full time equivalent)

## General Fund

## \$7.5M

## 100.0%

### Significant Division Changes

DCA's Strategic Sourcing Program, along with 2.00 FTE, was eliminated through the FY 2026 budget reduction process. The strategic sourcing of vendors will now be absorbed into each department's procurement and contracting process, with transition support in DCA Purchasing and Contracting. In addition, 1.00 FTE was eliminated in Procurement and Contracting.

DCA's Budget team moved from within the DCA's Director's Office to Business Services with DCA's new Budget and Finance Senior Manager overseeing both the Budget and Finance teams.

### Table of Division Programs

The following table shows the programs that make up the division's budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
<b>Business Services</b>						
78105	DCA Business Services		<u>7,539,549</u>	<u>0</u>	<u>7,539,549</u>	<u>35.00</u>
<b>Total Business Services</b>			<b>\$7,539,549</b>	<b>\$0</b>	<b>\$7,539,549</b>	<b>35.00</b>



**Department:** County Assets

**Program Contact:** Kerensa Mauck

**Program Offer Type:** Administration

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

The Business Services Division within the Department of County Assets provides financial and contractual expertise to support DCA. Acting as stewards of public funds, Business Services performs core accounting functions, maintains internal controls, and ensures compliance with established accounting (GAAP, GASB, and GFOA) and contracting policies, standards, requirements, and best practices. The Business Services Division includes equity and inclusion practices in the budget development process and procurement and contracting processes.

The Division provides strategic leadership to DCA and the Non-Departmental Offices and Elected Officials in these three functional areas:

1. Procurement and Contracting provides solicitation and contract development, negotiation, risk assessment, vendor management, and contract administration for DCA and Non-Departmental offices. Areas of expertise include commercial services, construction, repair/maintenance, leases, software acquisition, professional services, and architecture and engineering across County operations.
2. Finance supports DCA and Non-Departmental offices with administrative services that include capital project accounting and administration, accounts receivable, accounts payable, grant accounting, travel coordination and reconciliation, procurement card management services, and general accounting support.
3. Budget leads the development of DCA's annual budgets, development of the Countywide annual internal service rates, and financial capital planning. Budget monitors and reports on spending for internal services, Countywide asset management, capital improvement funds, and large capital projects. Budget also prepares monthly internal service cost allocation journal entries to recover costs from County departments and external stakeholders. Budget provides recommendations on internal cost allocation methods and strategies, capital planning and spending, and planning for long-term obligations.

DCA Business Services teams participate in Countywide strategic committees such as the Financial Management Forum, Procurement Committees, and Finance Users Groups.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Number of procurements and contracts processed	2,516	2,065	2,295	2,500
Output	Expenditures are in alignment with approved budget as demonstrated through budget to actuals reporting	95%	100%	100%	100%
Output	Percentage of invoices entered and paid within standard net 30 days	73%	85%	75%	85%

### Performance Measures Descriptions

PM 1 - Measures the total volume of procurements, contracts, amendments, renewals, and purchase orders processed by the Procurement and Contracting staff.

PM 2 - Analysis of budget to spend, and to demonstrate consistent reporting.

PM 3 - Demonstrates that Finance is entering invoices and paying our vendors in a timely manner.

## Legal / Contractual Obligation

For the Budget and Finance functions, Oregon Budget Law (ORS Chapter 294), Federal Office of Management & Budget circulars A-133 and A-87, Government Accounting Standards Board statements and pronouncements, County Administrative Procedures.

For the Contracting & Procurement function, Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Revi

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$6,202,524	\$0	\$6,822,994	\$0
Contractual Services	\$0	\$0	\$0	\$0
Materials & Supplies	\$50,455	\$0	\$115,311	\$0
Internal Services	\$574,749	\$0	\$601,244	\$0
<b>Total GF/non-GF</b>	<b>\$6,827,728</b>	<b>\$0</b>	<b>\$7,539,549</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$6,827,728</b>		<b>\$7,539,549</b>	
<b>Program FTE</b>	36.00	0.00	35.00	0.00

Program Revenues				
Other / Miscellaneous	\$5,748,902	\$0	\$6,649,514	\$0
<b>Total Revenue</b>	<b>\$5,748,902</b>	<b>\$0</b>	<b>\$6,649,514</b>	<b>\$0</b>

## Explanation of Revenues

Costs are allocated and recovered proportionately among the County's internal services. Internal service charges recover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds. The General Fund supports charges apportioned to the Department of County Management (DCM) and non-departmental agencies.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78002 DCA Budget & Planning

This program offer consolidated with other program offers to be in alignment with organizational needs. It now incorporates Program Offers 78101 (Business Services Procurement & Contracting), 78102 (Business Services Finance), 78002 (Budget & Planning), and a portion of an FTE from of 78104 (Business Services Countywide Strategic Sourcing) from FY 2025. Program Offer 78104 has been sunset for FY 2026, thus the revenue and expenses (including 2.0 FTE) from FY 2025 have not been added to this offer, which is causing a slight imbalance in the year-over-year comparison. Program offer 78101 eliminates 1.0 FTE.

### Facilities and Property Management

The Facilities and Property Management Division (FPM) manages or coordinates work at over 165 buildings and over 3.5 million square feet of owned and leased space. FPM proactively plans, operates, maintains, renovates, and constructs County properties in a safe, accessible, and effective manner. FPM strives to provide innovative, sustainable, and affordable solutions for the delivery of effective County public services.

While buildings are FPM’s business, people are its purpose. In addition to serving clients’ specific needs, FPM ensures that County programs are supporting thriving communities. FPM limits the County’s environmental impact through energy efficiency projects, recycling, sustainable procurement processes and environmentally friendly construction practices. FPM supports local businesses and workforce equity through its contracting work and by using Oregon Forward vendors for some services.

In FY 2026, FPM will continue to support all departments, offices and programs in the County and will adapt to shifting needs and priorities of each program. Many staff will focus on the final year of construction of the Library Capital Bond Program’s projects ensuring that the construction, renovation and close-out work is managed well. Planning, leasing, design and construction work will continue in support of programs right-sizing their space. FPM will continue efforts to support the County’s diversity, equity and inclusion goals by ensuring our buildings are welcoming, safe and accessible for all County staff and residents.

### Division Outcomes

For FY 2026, FPM will work towards the following outcomes:

1. Repair, Improve and Modernize Existing County Facilities: Continue to leverage capital improvement funds to repair, improve and modernize the County’s properties and facilities in order to enhance work environments to meet the needs of County employees and the community.

**\$391.7 million**

**Facilities and Property Management**

**Total Adopted Budget**

Including cash transfers, contingencies, and unappropriated balances.



**137.50 FTE**

(full time equivalent)

**Other Funds**

**\$391.7M**

**100.0%**

2. Planning, Design, and Construction of Projects of Significance: Work closely with County leadership and County programs to plan, design and construct projects that align with County priorities such as the library capital bond projects, the Sobering Center, and future space and real estate needs for multiple programs, ensuring that safety, security, sustainability, and the needs of our employees, community members, and neighborhood residents are prioritized.
3. Operations & Maintenance: Provide quality and timely customer service from maintenance staff, ensuring the job is completed, and the customer is satisfied with the work.

### Significant Division Changes

Two new Full Time Equivalent positions are included in the FPM Division. Two new Project Management positions will be part of the Capital Improvement Program. This additional capacity will help the team effectively manage the Capital Improvement Program's growing workload.

### Table of Division Programs

The following table shows the programs that make up the division's budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
<b>Facilities &amp; Property Management</b>						
78200	Facilities Director's Office		0	4,068,797	4,068,797	8.00
78201	Facilities Debt Service and Capital Fee Pass Through		0	7,990,195	7,990,195	0.00
78202	Facilities Operations and Maintenance		0	35,398,262	35,398,262	77.50
78203	Facilities Client & Support Services		0	24,154,829	24,154,829	12.50
78208	Facilities Utilities		0	9,342,160	9,342,160	0.00
78209	Facilities Lease Management		0	12,122,781	12,122,781	2.00
78228A	Library Capital Bond Construction		0	36,080,729	36,080,729	12.00
78228C	Library Capital Bond Construction: Midland Library		0	2,312,914	2,312,914	0.00
78228E	Library Capital Bond Construction: North Portland Library		0	887,498	887,498	0.00
78228F	Library Capital Bond Construction: Albina Library		0	6,633,573	6,633,573	0.00
78228G	Library Capital Bond Construction: East County Library		0	59,388,146	59,388,146	0.00

# County Assets

## FY 2026 Adopted Budget

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
78228H	Library Capital Bond Construction: Belmont Library		0	19,731,184	19,731,184	0.00
78228I	Library Capital Bond Construction: Northwest Library		0	6,230,395	6,230,395	0.00
78228J	Library Capital Bond Construction: St. Johns Library		0	8,836,730	8,836,730	0.00
78233	Justice Center Electrical System Upgrade - Bus Duct Replacement Phase 2	X	0	13,407,092	13,407,092	0.00
78234	New Animal Services Facility - Design Phase		0	3,446,128	3,446,128	0.00
78235	Walnut Park Redevelopment Planning	X	0	150,000	150,000	0.00
78237	Rockwood Community Health Center		0	3,920,000	3,920,000	0.00
78240	Hansen Complex Deconstruction Phase 1	X	0	1,500,000	1,500,000	0.00
78243	Homeless Services Department (HSD) Capital Program		0	16,385,345	16,385,345	0.00
78244	Juvenile Justice Complex Security Foyer	X	0	2,377,949	2,377,949	0.00
78245	Facilities Capital Improvement Program		0	97,833,134	97,833,134	14.50
78246	Facilities Planning, Design and Construction		0	2,646,159	2,646,159	11.00
78247	Facilities Vance Property Framework Plan		0	250,000	250,000	0.00
78249	Sobering and Crisis Intervention Center		0	14,740,000	14,740,000	0.00
78250	Vance Pit Security Fence	X	0	125,000	125,000	0.00
78251	DCJ East Campus Expansion	X	0	1,000,000	1,000,000	0.00
78252	Downtown Real Estate Options Analysis	X	0	200,000	200,000	0.00
78253	FPM Prophet Center Relocation Options Analysis	X	0	150,000	150,000	0.00
78254	Downtown Jail Site Replacement Study	X	0	150,000	150,000	0.00
78255	ADA All-Gender Restroom Multnomah Building	X	0	<u>236,335</u>	<u>236,335</u>	<u>0.00</u>
<b>Total Facilities &amp; Property Management</b>			<b>\$0</b>	<b>\$391,695,335</b>	<b>\$391,695,335</b>	<b>137.50</b>

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**Department:** County Assets

**Program Contact:** Dan Zalkow

**Program Offer Type:** Administration

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

Facilities & Property Management (FPM) leadership provides oversight to the Division's work units, including: client and support services, operations and maintenance, and the project management teams. They ensure that work to design, construct, renovate, operate, maintain, acquire, and lease facilities is done with high quality, excellent service and equitable outcomes at the forefront of all decisions. As stewards of taxpayer's dollars, making good financial decisions is a high priority for the leadership and administrative team while they also prioritize the environmental impact of decisions. They make thoughtful decisions to ensure that buildings are in good condition and are welcoming to all occupants and visitors. The team leverages the County's Workforce Equity Strategic Plan (WESP) and the Department of County Assets' (DCA) Strategic Plan to guide its efforts to create a work environment where everyone feels that they belong. Teams are expected to work respectfully and professionally with all County departments and programs. They use DCA's core values of stewardship, equity, collaboration, innovation, and integrity when doing their work and engaging with others.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Average employee engagement score increase over the previous year	24	30	20	30
Output	Number of active corrective tasks division-wide	3813	3000	3500	3500

**Performance Measures Descriptions**

PM #1 - Average employee engagement score compared to the previous year. Increasing score indicates improvement.

PM #2 - Number of active corrective tasks Division-wide. Declining numbers indicate improvement.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,747,896	\$0	\$1,732,645
Contractual Services	\$0	\$6,726	\$0	\$500
Materials & Supplies	\$0	\$149,837	\$0	\$121,052
Internal Services	\$0	\$1,991,683	\$0	\$2,214,600
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,896,142</b>	<b>\$0</b>	<b>\$4,068,797</b>
<b>Program Total:</b>	<b>\$3,896,142</b>		<b>\$4,068,797</b>	
<b>Program FTE</b>	0.00	8.75	0.00	8.00

Program Revenues				
Other / Miscellaneous	\$0	\$3,896,142	\$0	\$4,068,797
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,896,142</b>	<b>\$0</b>	<b>\$4,068,797</b>

## Explanation of Revenues

This program offer is funded by internal service revenues.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78200 Facilities Director's Office

Cost Center 902085 DCA Facilities Technology has moved to Program Offer 78200 to better align with organizational structure. 1.00 FTE was eliminated due to budget constraint.



**Program #78201 - Facilities Debt Service and Capital Fee Pass Through**
**FY 2026 Adopted**

**Department:** County Assets      **Program Contact:** Cindy Forsythe  
**Program Offer Type:** Internal Service      **Program Offer Stage:** Adopted  
**Related Programs:** 78205, 78206A, 10026  
**Program Characteristics:**

**Program Description**

Facilities and Property Management (FPM) manages the Countywide building portfolio allocations for debt and capital cash transfer expenses based on occupancy data. This program offer is an accounting pass-through for the County departments and external tenants' capital fees paid to the Facilities Capital Improvement (78205), Facilities Asset Preservation (78206) and County Debt Service (10026) programs. All obligations are confirmed by the Chief Financial Officer. In FY 2026, debt payments continue to support the new Central Courthouse, the Gladys McCoy Health Headquarters and Department of Community Justice (DCJ) East County Campus.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of accurate and complete annual allocations to departments	100%	100%	100%	100%
Output	Percent accurate and complete building occupancy data for accurate allocations	100%	100%	100%	100%

**Performance Measures Descriptions**

PM #1: FPM provides accurate billing for debt service and capital fee pass through expenses.  
 PM #2: FPM ensures accurate compilation and allocation of occupancy data for departmental reporting and response to internal and external information requests.

## Legal / Contractual Obligation

Principal and interest on the full faith and credit obligations, capital leases and intergovernmental agreements are a binding debt obligation of the County. All debt issues and refundings were approved by various resolutions adopted by the Board of County Commissioners.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Internal Services	\$0	\$7,580,481	\$0	\$7,576,731
Cash Transfers	\$0	\$227,727	\$0	\$413,464
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$7,808,208</b>	<b>\$0</b>	<b>\$7,990,195</b>
<b>Program Total:</b>	<b>\$7,808,208</b>		<b>\$7,990,195</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$7,808,208	\$0	\$7,990,195
<b>Total Revenue</b>	<b>\$0</b>	<b>\$7,808,208</b>	<b>\$0</b>	<b>\$7,990,195</b>

## Explanation of Revenues

This program's pass-through revenues are collected via internal services from County departments. The amount is annualized and recovered monthly. Methodology is a calculation of current debt owed on specific buildings by square footage occupied.

## Significant Program Changes

Last Year this program was: FY 2025: 78201 Facilities Debt Service and Capital Fee Pass Through

**Department:** County Assets

**Program Contact:** Michael Smith

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The Facilities' Operations and Maintenance (O&M) teams oversee the operation, maintenance, and repair of the County's diverse portfolio of properties and buildings, including their mechanical, electrical, and structural systems. The teams provide well-maintained, sustainable, and safe facilities that meet the needs of employees, clients and visitors. Attention is continuously paid to extending the lifespan of buildings, reducing the environmental impact, and enhancing the safety and health of all facilities.

Managers are committed to fostering a diverse and inclusive workforce. They actively promote collaboration, continuous improvement, and a "Think Yes" customer service approach that prioritizes the needs of all County stakeholders. The dedicated teams of skilled tradespeople work around the clock to ensure that buildings and systems are operating safely, efficiently, and equitably. The teams are aligned with the County's commitment to providing equitable, accessible, and high-quality services to all residents. The "Think Yes" approach reflects their dedication to finding solutions and serving the community, even during challenging times such as severe weather events or disasters.

The teams focus primarily on two key types of maintenance activities: (1) Proactive Maintenance: Planned activities such as filter changes, generator tests, roof inspections, and fire/life safety system testing, and (2) Reactive Maintenance: Response to unexpected issues and failures, such as boiler breakdowns, electrical problems, or plumbing emergencies. Work is prioritized based on a combination of factors, including safety, equity, resource availability, operational needs, and building or system condition. In addition to day-to-day maintenance, the teams play a critical role in identifying and prioritizing capital improvement projects.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percentage of preventive maintenance work order costs out of total maintenance work order costs	26%	45%	22%	30%
Output	Percentage of customer satisfaction surveys with a result of "very satisfied"	83%	90%	85%	87%

**Performance Measures Descriptions**

PM #1 - Demonstrates the level of effort on proactive monitoring and maintenance of building systems. Focus on preventive maintenance maximizes life cycle and reduces cost of breakdown repair which demonstrates stewardship.

PM #2 - Demonstrates commitment to our "Think Yes" customer service principles.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$13,537,954	\$0	\$13,848,647
Contractual Services	\$0	\$467,386	\$0	\$1,686,799
Materials & Supplies	\$0	\$15,456,755	\$0	\$13,903,454
Internal Services	\$0	\$2,379,702	\$0	\$2,644,643
Cash Transfers	\$0	\$105,382	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$3,314,719
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$31,947,179</b>	<b>\$0</b>	<b>\$35,398,262</b>
<b>Program Total:</b>	<b>\$31,947,179</b>		<b>\$35,398,262</b>	
<b>Program FTE</b>	0.00	78.50	0.00	77.50

Program Revenues				
Other / Miscellaneous	\$0	\$30,858,785	\$0	\$31,558,623
Beginning Working Capital	\$0	\$355,382	\$0	\$3,050,220
Service Charges	\$0	\$733,012	\$0	\$789,419
<b>Total Revenue</b>	<b>\$0</b>	<b>\$31,947,179</b>	<b>\$0</b>	<b>\$35,398,262</b>

## Explanation of Revenues

This program offer is funded by internal service revenues from County departments.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78202A Facilities Operations and Maintenance

1.00 FTE was eliminated due to budget constraint.

**Department:** County Assets

**Program Contact:** Jeff Lewis

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

Facilities Client & Support Services provides support to County departments and internal Facilities staff. These services include Building Compliance, Property Management, Facilities Dispatch, and a Building Technology team. These teams maintain building data for all of our Facilities; adhere to regulatory requirements for our buildings and provide occupational health and safety program oversight; ensure occupant and contractor safety within buildings and on County property; provide a point of contact for departments for property and building related services; manage contractors that help maintain our building systems including landscaping, janitorial, arborists, windows, storm water maintenance, elevators, and fire detection systems; provide a 24/7 dispatch operation that can respond to incoming calls from clients and guide the work of our maintenance staff; receive and process requests and provide status updates to clients on work tasks in process.

FPM's Technology and business support teams centralize and maintain all critical building information, coordinate technology systems, administer division-wide process improvement projects, and provide data and metrics so managers can measure success and see how the work they do matters. Funding decisions for the division were made in collaboration with department leadership, by using the DCA Equity Matrix Budget Tool, responding to customer needs from the bi-annual "Think Yes" Customer Service Survey, and in alignment with our County values.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of annual customer expectation surveys with "satisfied" or "very satisfied" score.	95.9%	95%	96%	96%
Output	Safety inspection score for County buildings.	92%	N/A	94%	95%
Output	Percentage of requests to the Dispatch team that are reviewed and assigned to a work group within two hours.	N/A	N/A	N/A	95%

**Performance Measures Descriptions**

PM #1 - Demonstrates commitment to "Think Yes" customer service principles for the property management team.

PM #2 - Compliance inspects all County building on an annual basis for safety issues. Scoring is based on the number of inspect-able items found to be compliant (safe). The inspection is intended to reflect OSHA determination. This is a new measure.

PM #3 - Added a new measure to assess the performance of the 24/7 dispatch operation.

## Legal / Contractual Obligation

The Facilities Division contracts with Oregon Forward Firms to provide janitorial and landscaping services.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$2,379,035	\$0	\$2,397,975
Contractual Services	\$0	\$16,607,377	\$0	\$20,961,633
Materials & Supplies	\$0	\$685,921	\$0	\$198,193
Internal Services	\$0	\$561,779	\$0	\$597,028
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$20,234,112</b>	<b>\$0</b>	<b>\$24,154,829</b>
<b>Program Total:</b>	<b>\$20,234,112</b>		<b>\$24,154,829</b>	
<b>Program FTE</b>	0.00	13.00	0.00	12.50

Program Revenues				
Other / Miscellaneous	\$0	\$20,167,964	\$0	\$24,087,106
Service Charges	\$0	\$66,148	\$0	\$67,723
<b>Total Revenue</b>	<b>\$0</b>	<b>\$20,234,112</b>	<b>\$0</b>	<b>\$24,154,829</b>

## Explanation of Revenues

This program offer is funded by internal service revenues from County departments.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78203 Facilities Client Services

Program Offer 78203 has absorbed cost center 902085 DCA Facilities Technology from Program Offer 78200 to better align with organizational structure.

**Department:** County Assets

**Program Contact:** Cindy Forsythe

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The Facilities Utility program accounts for utility costs incurred at County facilities including electricity, natural gas, water, sewer and garbage/recycling. Facilities and Property Management (FPM) provides oversight of utility usage and identifies ways to reduce use and consumption in order to reduce carbon emissions associated with facility operations and reduce costs. This work aligns with County policies aimed at reducing carbon emissions in operations.

This program includes the provision of utilities to County spaces as needed for Departments to deliver services, including lighting at libraries, heating and cooling at health clinics, water for kitchens in detention facilities, and refuse services at homeless shelters. The program includes the payment of invoices by the Department of County Assets (DCA) finance team and FPM serves as the account representative for each utility service. Expenses are passed through to Departments as a function of their occupancy at the site where utilities are provided. Utility rates fluctuate year-to-year based on utility company rate changes, and the amount of resources needed at each County site.

FPM implements energy and water efficiency projects to reduce consumption and achieve Climate Action Plan goals. Since the Board of County Commissioners resolved to purchase 100% of electricity through renewable energy sources, FY 2026 utility rates include the cost of purchasing renewable energy credits. FPM recognizes that climate change can have a disproportionate impact on those who can least afford utility costs, and efforts made in this program to reduce carbon emissions reflect the County's mission to serve vulnerable populations.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	A reduction in Energy Use Intensity (EUI) percentage for County buildings, FY26 Target: <2%	N/A	N/A	N/A	≥2% reduction
Output	Percent reduction in carbon emissions (metric tonnes CO2e) from building energy consumption	0%	3%	3%	3%

**Performance Measures Descriptions**

PM#1 - Reducing Energy Use Intensity (EUI) reflects the energy consumption per square foot in County facilities. A reduction demonstrates increased operating efficiency. The offer is reducing the EUI by 2%. This is a new measure.

PM#2 - Reduction of greenhouse gas emissions by 3% annually.

## Legal / Contractual Obligation

Contractual obligations with Trash/Recycling companies.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2025</b>	<b>2025</b>	<b>2026</b>	<b>2026</b>
Materials & Supplies	\$0	\$7,838,209	\$0	\$9,342,160
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$7,838,209</b>	<b>\$0</b>	<b>\$9,342,160</b>
<b>Program Total:</b>	<b>\$7,838,209</b>		<b>\$9,342,160</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$7,337,602	\$0	\$8,720,450
Service Charges	\$0	\$500,607	\$0	\$621,710
<b>Total Revenue</b>	<b>\$0</b>	<b>\$7,838,209</b>	<b>\$0</b>	<b>\$9,342,160</b>

## Explanation of Revenues

This program's pass-through revenues are collected via internal services. Methodology is a calculation of building utilities divided by square footage occupied. County departments are billed monthly on the actual utility cost.

## Significant Program Changes

Last Year this program was: FY 2025: 78208 Facilities Utilities



**Department:** County Assets

**Program Contact:** Cindy Forsythe

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The Lease Management program is responsible for approximately 826,000 square feet, or 19%, of the County's building portfolio. The Lease Management team works strategically with programs to assess and identify future space needs based on existing and future program requirements, logistics, operating efficiencies, adjacency opportunities, schedules and County-owned space vs leasing options. The goal of the Lease Management team is to supplement the County's owned real estate portfolio with leased space to ensure County Departments can deliver programs and services effectively and efficiently to their clients and the community. This goal aligns with the County's vision that we "have the resources to meet the community's needs."

The Lease Management Team negotiates lease terms, manages landlord disputes and proactively coordinates lease renewals. The program also provides operational support including facilitating Board approvals, lease representation, legal coordination and lease enforcement. Team members manage leases to the highest professional standards to ensure full compliance and protection of the County's interest.

To reduce vacancy rates and generate revenue that reduces overall rates, Lease Management also evaluates existing and potential vacant space to maximize space utilization. Excess space may be leased to external programs including community service organizations, government agencies and private entities.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Complete an update to the Facilities Real Property Leases Administrative Procedure 3 (FAC-3)	50%	100%	50%	100%
Output	Implement Lease Management application	N/A	N/A	25%	100%

**Performance Measures Descriptions**

PM #1 - Demonstrates commitment to process improvement and customer service by improving the space request and lease approval processes. This is a new measure.

PM #2 - Develop and implement Lease Management module in TRIRIGA for improved lease tracking and transparency of responsibilities for affected users. This is a new measure.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$337,436	\$0	\$349,408
Contractual Services	\$0	\$235,955	\$0	\$7,000
Materials & Supplies	\$0	\$10,791,548	\$0	\$11,736,789
Internal Services	\$0	\$29,567	\$0	\$29,584
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$11,394,506</b>	<b>\$0</b>	<b>\$12,122,781</b>
<b>Program Total:</b>	<b>\$11,394,506</b>		<b>\$12,122,781</b>	
<b>Program FTE</b>	0.00	2.00	0.00	2.00

Program Revenues				
Other / Miscellaneous	\$0	\$10,598,974	\$0	\$11,140,200
Service Charges	\$0	\$795,532	\$0	\$982,581
<b>Total Revenue</b>	<b>\$0</b>	<b>\$11,394,506</b>	<b>\$0</b>	<b>\$12,122,781</b>

## Explanation of Revenues

Facilities Lease Management program offer is funded by internal service revenue from County departments with the exception of \$982,581 for Property and Space Rental Revenue.

## Significant Program Changes

Last Year this program was: FY 2025: 78209 Facilities Lease Management

**Department:** County Assets

**Program Contact:** Tracey Massey

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

In 2020 voters approved the Library Capital Bond Program (LCBP) bond measure 26-211 to expand and modernize library spaces and balance library service more fairly across Multnomah County, increasing access and services to members of our community, addressing the needs of many marginalized and disadvantaged populations. Considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

As a system, Multnomah County Library offers far less space to its community than its neighboring communities and similarly-sized cities in the United States. The bond program will increase total space in the library portfolio by about 50%. Bond activities started in FY 2021 and are anticipated to continue into FY 2027. The overall program includes:

- Enlarge and update seven (7) branch libraries, including Albina Library, Belmont Library, Holgate Library, Midland Library, North Portland Library, Northwest Library, and St. Johns Library
- Build a flagship library in East Multnomah County
- Broadband support in all public branches
- Establish an Operations Center
- Provide light touch updates and efficiencies to public areas of all remaining library branches

The LCBP formed a Program Management Office (PMO) composed of staff from the Library (MCL) and Department of County Assets (DCA) to provide accountability and oversight to deliver on the bond measure. The PMO reports to Executive Sponsors, a Key Stakeholder Committee, a Community Oversight Committee, and the Board of County Commissioners (BCC) for direction and accountability. Helping the PMO in this work is a robust set of project principles that provide an overarching structure to consider, review and align across all nine (9) projects. Capital planning project principles include: accountability, equity, accessibility for all, flexibility today and for the future, community partnership, innovative and inspirational design, sustainability, and community resilience. Each new library project begins with a robust community and staff engagement and input process to determine the design. All aspects of this work center on equity, diversity and inclusion, key values of DCA and the Library. Each project has COBID (Certification Office for Business Inclusion and Diversity) certified firm goals, workforce diversity goals, and apprenticeship goals.

Link to Library building website: <https://multcolib.org/about/building-libraries-together>

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Outcome	Participant satisfaction rating (1-5) with their experience as community engagement members during design	4.8	4.0	4.0	4.0
Output	Percentage of assigned dollars expended on efficiency and light touch projects	60%	85%	75%	100%
Output	Provide regularly scheduled updates to the Board of County Commissioners	4	4	4	4
Outcome	Percentage of individual library capital projects meeting or exceeding their COBID participation goals	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

- PM1 - High satisfaction reflects success in ensuring community engagement during design  
 PM2 - Ensures solid, consistent, and transparent project management reporting methodology for the program  
 PM3 - Captures the % of assigned dollars expended of light touch and efficiency (Refresh) projects  
 PM4 - Captures the % of projects in the Library Bond portfolio meeting or exceeding COBID participation goals

## Legal / Contractual Obligation

Bond Measure 26-211

There are contractual obligations to consultants/vendors carrying over into FY 2026

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,456,630	\$0	\$1,698,033
Contractual Services	\$0	\$38,064,156	\$0	\$32,220,323
Materials & Supplies	\$0	\$1,866,023	\$0	\$1,585,359
Internal Services	\$0	\$267,416	\$0	\$304,256
Capital Outlay	\$0	\$557,597	\$0	\$272,758
Unappropriated & Contingency	\$0	\$0	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$42,211,822</b>	<b>\$0</b>	<b>\$36,080,729</b>
<b>Program Total:</b>	<b>\$42,211,822</b>		<b>\$36,080,729</b>	
<b>Program FTE</b>	0.00	14.00	0.00	12.00

Program Revenues				
Other / Miscellaneous	\$0	\$43,720	\$0	\$100,000
Interest	\$0	\$3,390,000	\$0	\$3,360,000
Beginning Working Capital	\$0	\$38,778,102	\$0	\$32,620,729
<b>Total Revenue</b>	<b>\$0</b>	<b>\$42,211,822</b>	<b>\$0</b>	<b>\$36,080,729</b>

## Explanation of Revenues

\$32,620,729 in beginning working capital carryover funds from FY 2025

\$3,360,000 in additional projected interest earnings in FY 2026

\$100,000 in projected credits from Energy Trust of Oregon

The \$36,080,729 annual budget includes \$14,931,800 committed to projects in this program offer. The remaining funds will be held as reserve funding for projects within the scaled offer.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78228A Library Capital Bond Construction

The Library Operations Center project and the Holgate Library project achieved substantial completion in FY 2024. Program offers 78228B-25 (Operations Center) and 78228D-25 (Holgate Library) are archived in FY 2026. Final administrative and close out expenses for the projects are budgeted in this program offer. FY 2026 operating expenses are funded by Library operating funds and are included in Library program offers 80014-Facilities and Logistics (Operations Center) and 80004-Mid County Libraries (Holgate Library). In FY 2026, \$1,130,500 in reserve funds in this program offer are transferred to the St. Johns Library project (78228J). An additional \$2,933,380 in reserve funds are transferred to fund additional improvements at existing bond project locations in this program offer. The program reduces 2.00 FTE (vacant) in FY 2026. Personnel funds in Temporary/On-Call are increased to allow the program to add limited duration and temporary staff.

**Department:** County Assets

**Program Contact:** Tracey Massey

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

The Midland Library project renovates a 24,000 sf existing library with a roughly 6,000 sf addition on the existing site. Project decisions considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

This multi-year project completed construction and the branch opened to the public in FY 2025. The building increased by roughly 6,000 sf and renovated existing space to be more modern, flexible, and accessible by the community. The project achieved ~28% COBID (Certification Office for Business Inclusion and Diversity) certified firm participation in construction over the life of the project, exceeding the 25% goal.

This location serves as a destination library - a location 30,000 to 60,000 sf, providing a rich variety of services, resources, and spaces to meet diverse community needs. Midland Library is currently one of east Multnomah County's two designated regional libraries. It has a large geographic draw in one of the most culturally and linguistically diverse areas of the County and is one of the most visited and highest circulating libraries in the Multnomah County Library system. Based on input from community members, new features include: outdoor interactive children's garden; large play and learning space for children and families; dedicated teen room with space for technology, homework and creative expression; updated technology and internet; outdoor plaza for community members to relax and connect; new art that represents the community; a gathering circle for community conversation.

Community outreach and engagement utilized diverse approaches through virtual, in-person and additional community meetings with translation and interpretation services. The building design received input from Community Design Advocates (CDAs), paid community members who provided two-way feedback between their communities and the design team. Key activities included robust community and staff engagement to inform design, onboarding of paid Community Design Advocates and the project delivery team meeting their schedule and goals.

Link to Library building website: <https://multcolib.org/about/building-libraries-together>

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of certified COBID firms contracted for Construction	28%	25%	28%	28%
Outcome	Participant satisfaction rating (1-5) with their experience as community engagement members post opening	N/A	4.0	4.0	4.0
Output	Percentage of project close-out activities completed	84%	100%	100%	100%
Outcome	Library can provide services from this location	N/A	100%	100%	100%

### Performance Measures Descriptions

PM1 - Addresses the percentage of COBID Certified firms contracts by dollars committed

PM2 - Reflects community advocates' satisfaction with their reflected experience after the building opens

PM3 - Percent of project planned for completion during a fiscal year that is completed in that fiscal year

PM4 - Library is able to provide services from this location

## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2026

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$297,697	\$0	\$259,993
Contractual Services	\$0	\$5,707,341	\$0	\$1,975,786
Materials & Supplies	\$0	\$505,284	\$0	\$3,411
Internal Services	\$0	\$65,313	\$0	\$73,724
Capital Outlay	\$0	\$172,628	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$6,748,263</b>	<b>\$0</b>	<b>\$2,312,914</b>
<b>Program Total:</b>	<b>\$6,748,263</b>		<b>\$2,312,914</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,020	\$0	\$0
Beginning Working Capital	\$0	\$6,747,243	\$0	\$2,312,914
<b>Total Revenue</b>	<b>\$0</b>	<b>\$6,748,263</b>	<b>\$0</b>	<b>\$2,312,914</b>

## Explanation of Revenues

\$2,312,914 in beginning working capital carryover from FY 2025

## Significant Program Changes

**Last Year this program was:** FY 2025: 78228C Library Capital Bond Construction: Midland Library

The Midland Library project reached substantial completion of construction in FY 2025. The FY 2026 project budget will fund ongoing administrative and close out activities. Any remaining funds will be considered as reserve funding for other Library Capital Bond projects.

FY 2026 operating expenses are funded by Library operating funds and are included in Library program offer 80004-Mid County Libraries.

**Department:** County Assets

**Program Contact:** Tracey Massey

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

The North Portland Library project renovates roughly 8,700 sf of the existing library, and builds an approximately 1,700 sf addition. Project decisions considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

This multi-year project completed construction and the branch opened to the public in FY 2025. The historic building was renovated with a new 1,300 sf addition, joining the historic space with new, modern amenities. The project achieved ~51% COBID (Certification Office for Business Inclusion and Diversity) certified firm participation in construction over the life of the project, exceeding the 25% goal.

The new North Portland Library will be a neighborhood library - a location smaller than 30,000 sf that provides limited amenities and a community-driven collection. The historic North Portland Library sits on NE Killingsworth Avenue in between Jefferson High School and Portland Community College. This library is home to the Black Cultural Center, housing both scholarly and popular materials relating to the African-American experience. Based on input from the community, this branch will feature a Black Cultural Center for connection and a celebration of Blackness; outdoor space for community members to relax and connect; updated technology and internet.

Community outreach and engagement utilized diverse approaches through virtual, in-person and additional community meetings with translation and interpretation services. The building design received input from the Youth Opportunity Design Approach (YODA), paid teen community members who joined the design team. Key activities included robust community engagement to inform design and onboarding of paid teen positions to participate in the project.

Link to Library building website: <https://multcolib.org/about/building-libraries-together>

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of certified COBID firms contracted for construction	51%	25%	51%	51%
Outcome	Participant satisfaction rating (1-5) with their experience as community engagement members post opening	N/A	4.0	4.0	4.0
Output	Percentage of project close-out activities completed	63%	100%	99%	100%
Outcome	Library can provide services from this location	N/A	100%	100%	100%

### Performance Measures Descriptions

PM1 - Addresses the percentage of COBID Certified firms' contracts by dollars committed

PM2 - Reflects community advocates' satisfaction with their reflected experience after the building opens

PM3 - Percent of project planned for completion during a fiscal year that is completed in that fiscal year

PM4 - Library is able to provide services from this location

## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2026

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$137,200	\$0	\$96,510
Contractual Services	\$0	\$4,638,449	\$0	\$753,846
Materials & Supplies	\$0	\$976,962	\$0	\$1,265
Internal Services	\$0	\$108,036	\$0	\$35,877
Capital Outlay	\$0	\$72,306	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$5,932,953</b>	<b>\$0</b>	<b>\$887,498</b>
<b>Program Total:</b>	<b>\$5,932,953</b>		<b>\$887,498</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$3,467	\$0	\$0
Beginning Working Capital	\$0	\$5,929,486	\$0	\$887,498
<b>Total Revenue</b>	<b>\$0</b>	<b>\$5,932,953</b>	<b>\$0</b>	<b>\$887,498</b>

## Explanation of Revenues

\$887,498 in beginning working capital carryover from FY 2025

## Significant Program Changes

**Last Year this program was:** FY 2025: 78228E Library Capital Bond Construction: North Portland Library

The North Portland Library project reached substantial completion of construction in FY 2025. The FY 2026 project budget will fund ongoing administrative and close out activities. Any remaining funds will be considered as reserve funding for other Library Capital Bond projects.

FY 2026 operating expenses are funded by Library operating funds and are included in Library program offer 80002-North and Northeast County Libraries.



**Department:** County Assets

**Program Contact:** Tracey Massey

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The Albina Library project will result in approximately 46,000 sf of new and renovated library space and administrative offices on the existing Knott Street/Isom site. Project decisions considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

This multi-year project continues construction in FY 2025. Construction is expected to be completed in late FY 2025 and the branch opened to the public in early FY 2026. When completed, the site will include ~31,000 sf allocated to a new library space and ~15,000 sf allocated to library executive administration space and storage on the existing Isom/Knott Street site. The historic Knott Street building will be renovated, while the Isom building and the garage have been removed for a much larger, more open expansion of the library. The project has a goal for COBID (Certification Office for Business Inclusion and Diversity) certified firm participation in construction of 25% over the life of the project and is expected to achieve ~38% participation.

The new Albina Library will be a destination library - a location 30,000 to 60,000 sf, providing a rich variety of services, resources and spaces to meet diverse community needs. This will be the largest public library in northeast and north Portland, providing ample space for regional activities and is one project, among many in the area, that brings new opportunities to a historically marginalized community. Based on input from the community, this branch will feature an outdoor courtyard for community members to relax and connect; large community and meeting rooms; expanded study spaces, teen room with space for technology, homework, and creative expression; updated technology and internet; and new art that represents the community.

Community outreach and engagement utilized diverse approaches through virtual, in-person and additional community meetings with translation and interpretation services. The building design received input from the Youth Opportunity Design Approach (YODA), paid teen community members who joined the design team. Key activities include robust community engagement to inform design and onboarding of paid teen positions to participate in the project.

Link to Library building website: <https://multcolib.org/about/building-libraries-together>

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of certified COBID firms contracted for Construction	29%	25%	29%	25%
Outcome	Participant satisfaction rating (1-5) with their experience as community engagement members post opening	N/A	4.0	4.0	4.0
Output	Percent of construction successfully completed	45%	100%	94%	100%
Outcome	Library can provide services from this location	N/A	100%	100%	100%

**Performance Measures Descriptions**

PM1 - Addresses the percentage of COBID Certified firms contracts by dollars committed

PM2 - Reflects community advocates' satisfaction with their reflected experience after the building opens

PM3 - Percent of project planned for completion during a fiscal year that is completed in that fiscal year

PM4 - Library is able to provide services from this location

## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2026

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$601,340	\$0	\$418,443
Contractual Services	\$0	\$27,181,988	\$0	\$6,022,810
Materials & Supplies	\$0	\$2,508,136	\$0	\$5,264
Internal Services	\$0	\$174,080	\$0	\$187,056
Capital Outlay	\$0	\$307,469	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$30,773,013</b>	<b>\$0</b>	<b>\$6,633,573</b>
<b>Program Total:</b>	<b>\$30,773,013</b>		<b>\$6,633,573</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$44,663	\$0	\$0
Beginning Working Capital	\$0	\$30,728,350	\$0	\$6,633,573
<b>Total Revenue</b>	<b>\$0</b>	<b>\$30,773,013</b>	<b>\$0</b>	<b>\$6,633,573</b>

## Explanation of Revenues

\$6,633,573 in beginning working capital carryover from FY 2025

## Significant Program Changes

**Last Year this program was:** FY 2025: 78228F Library Capital Bond Construction: Albina Library

The Albina Library project is expected to reach substantial completion of construction in FY 2025. The FY 2026 project budget will fund ongoing administrative expenses and close out activities. Any remaining funds will be considered as reserve funding for other Library Capital Bond projects.

FY 2026 operating expenses are funded by Library operating funds and are included in Library program offer 80002-North and Northeast County Libraries.

**Department:** County Assets

**Program Contact:** Tracey Massey

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

The East County Library project builds an approximately 93,000 sf new flagship library on a new site. Project decisions considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

This multi-year project continues construction in FY 2025 and is expected to be completed in FY 2026. The East County Library builds a new flagship library on a new site adjacent to the Gresham City Hall MAX stop. This library will be comparable in size and amenities to Central Library in downtown Portland and serve a similarly large segment of the county population. The project has a goal for COBID (Certification Office for Business Inclusion and Diversity) certified firm participation in construction of 25% over the life of the project and is expected to achieve ~26% participation.

Flagship facilities are 80,000 square feet and larger. They are the “go to” for unique, specialized, and high-value programs and resources beyond what’s available in Multnomah County Library’s full-service destination libraries. The East County Library will provide an audio/video studio, maker space, dedicated teen space, a rooftop deck, performance auditorium, and much more. This full-service, destination library will dramatically increase equity in services, access and square footage of usable community space, directly addressing the historically under-built, underserved neighborhoods of east county. These communities are home to nearly 60% of Multnomah County’s Hispanic/Latino residents and more than 40% of its African American residents. The new library space will be deeply informed by community engagement, creating new opportunities for traditionally underserved audiences.

Community outreach and engagement utilized diverse approaches including virtual, in-person and additional community meetings with translation and interpretation services. The building design received community input through Community Library Champions (CLCs) from partner community organizations who work with residents in East County to gather their feedback for this new library. Key activities included a series of public community events, focus groups, teen outreach, and surveys.

Link to Library building website: <https://multcolib.org/about/building-libraries-together>

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of certified COBID firms contracted for Construction	27%	25%	27%	25%
Output	Percent of construction successfully completed	30%	75%	75%	90%
Outcome	Library can provide services from this location	N/A	N/A	N/A	100%

### Performance Measures Descriptions

PM1 - Addresses the percentage of COBID Certified firms contracts by dollars committed

PM2 - Percent of project planned for completion during a fiscal year that is completed in that fiscal year. The 90% target represents substantial completion, with final close-out activities extending beyond this phase

PM3 - Library is able to provide services from this location

## Legal / Contractual Obligation

There are intergovernmental agreements with TriMet and the City of Gresham and contractual obligations to consultants/vendors carrying over into FY 2026

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,360,316	\$0	\$1,448,065
Contractual Services	\$0	\$116,515,697	\$0	\$46,741,036
Materials & Supplies	\$0	\$2,021,795	\$0	\$9,614,066
Internal Services	\$0	\$544,840	\$0	\$506,979
Capital Outlay	\$0	\$100,000	\$0	\$1,078,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$120,542,648</b>	<b>\$0</b>	<b>\$59,388,146</b>
<b>Program Total:</b>	<b>\$120,542,648</b>		<b>\$59,388,146</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$3,800,000	\$0	\$3,530,000
Other / Miscellaneous	\$0	\$83,000	\$0	\$83,000
Beginning Working Capital	\$0	\$113,970,503	\$0	\$53,410,394
Service Charges	\$0	\$2,689,145	\$0	\$2,364,752
<b>Total Revenue</b>	<b>\$0</b>	<b>\$120,542,648</b>	<b>\$0</b>	<b>\$59,388,146</b>

## Explanation of Revenues

\$53,410,394 in beginning working capital carryover from FY 2025

\$3,530,000 in intergovernmental cash transfers from the Library District, which includes proceeds from the planned sale of the Gresham Library (\$3,500,000) and pass-through donations from The Library Foundation (\$30,000)

\$2,317,703 in revenue from TriMet and the City of Gresham for the development of the South Civic Hub plaza, a project estimated at just over \$3 million, which began construction in FY 2025

\$47,049 in revenue from TriMet to complete required sewer line improvements, which began in spring of 2024

\$83,000 in anticipated credits from Energy Trust of Oregon

## Significant Program Changes

**Last Year this program was:** FY 2025: 78228G Library Capital Bond Construction: East County Library

FY 2026 funding includes \$3,530,000 in intergovernmental cash transfers from the Library District, which includes proceeds from the sale of the Gresham Library (\$3,500,000) and pass through donations from The Library Foundation (\$30,000).

Beginning working capital and contractual services are reduced as the project progresses and funds are spent down. Materials & supplies and capital outlay are increased for the acquisition of furniture, shelving and equipment as the project nears completion in FY 2026.

**Department:** County Assets

**Program Contact:** Tracey Massey

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The Belmont Library project renovates roughly 3,000 sf of the existing library, removes approximately 3,000 sf of the remaining portion, and builds an approximately 12,000 sf addition for a total building size of 15,000 sf. Project decisions considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

This multi-year project completed design, obtained a permit, and began construction in FY 2025. Construction is expected to be completed in FY 2026. The 3,000 sf original historic Belmont library will remain on its current site and its newer addition will be removed to make way for a new 12,000 sf addition to bring the total size to 15,000 sf. The project has a goal for COBID (Certification Office for Business Inclusion and Diversity) certified firm participation in construction of 25% over the life of the project.

The new Belmont Library will be a neighborhood library - a location smaller than 30,000 sf that provides limited amenities and a community-driven collection. Belmont Library has long been one of the busiest libraries in the county in terms of circulation per square foot. Set in a densely populated neighborhood, this library serves a mixture of families, students and adults. Based on input from the community, this branch will feature a large play and and learning space for children and families; flexible meeting spaces for community use; a teen area with space for technology, homework, and creative expression; updated technology and internet; and new art that represents the community.

Community outreach and engagement utilized diverse approaches through in-person community meetings with translation and interpretation services and additional asynchronous avenues for engagement. The building design received input from Community Design Advocates (CDAs), paid community members who provided two-way feedback between their communities and the design team. Key activities included robust community engagement to inform design, onboarding of paid Community Design Advocates and the project delivery team meeting their schedule and goals. CDAs will be invited to construction site tours and the friends and family preview open house in FY 2026.

Link to Library building website: <https://multcolib.org/about/building-libraries-together>

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of certified COBID firms contracted for Construction	N/A	25%	25%	25%
Output	Percent of construction successfully completed	N/A	50%	60%	90%

**Performance Measures Descriptions**

PM1 - Addresses the percentage of COBID Certified firms contracts by dollars committed

PM2 - Percent of project planned for completion during a fiscal year that is completed in that fiscal year. The 90% target represents substantial completion, with final close-out activities extending beyond this phase

## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2026

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$384,433	\$0	\$418,742
Contractual Services	\$0	\$24,310,345	\$0	\$16,465,795
Materials & Supplies	\$0	\$484,610	\$0	\$2,350,760
Internal Services	\$0	\$130,643	\$0	\$222,566
Capital Outlay	\$0	\$0	\$0	\$273,321
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$25,310,031</b>	<b>\$0</b>	<b>\$19,731,184</b>
<b>Program Total:</b>	<b>\$25,310,031</b>		<b>\$19,731,184</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$5,500	\$0	\$1,440
Beginning Working Capital	\$0	\$25,304,531	\$0	\$19,729,744
<b>Total Revenue</b>	<b>\$0</b>	<b>\$25,310,031</b>	<b>\$0</b>	<b>\$19,731,184</b>

## Explanation of Revenues

\$19,729,744 in beginning working capital carryover from FY 2025

\$1,440 in anticipated credits from Energy Trust of Oregon in FY 2026

## Significant Program Changes

**Last Year this program was:** FY 2025: 78228H Library Capital Bond Construction: Belmont Library

Beginning working capital and contractual services are reduced as the project progresses and funds are spent down. Materials and supplies and capital outlay are increased for the acquisition of furniture, shelving and equipment as the project nears completion in FY 2026.

**Department:** County Assets

**Program Contact:** Tracey Massey

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

The Northwest Library project builds out a roughly 11,000 sf new library at a new building/site, transitioning from leased to owned property. Project decisions considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

This multi-year project started community engagement and design in FY 2024 and began construction in FY 2025. The new library will be roughly 11,000 sf at a new building/site, more than doubling the size of the existing library. The transition from leased to owned property achieves a key property goal of the Framework for Future Library Spaces. The project has a goal for COBID (Certification Office for Business Inclusion and Diversity) certified firm participation in construction of 25% over the life of the project.

The new Northwest Library will be a neighborhood library - a location smaller than 30,000 sf that provides limited amenities and a community-driven collection. Since 2000, the Northwest Library has called a historic building at NW 23rd Avenue and NW Thurman Street home. As part of the 2017 Framework for Future Library Spaces lays out, future sustainability for the library organization includes moving from leased to owned facilities. This project will shift Northwest Library from a leased building to a purchased property. Based on input from the community, this branch will feature a large play and learning space for children and families; flexible meeting spaces for community use; a teen area with space for technology, homework, and creative expression; updated technology and internet; and new art that represents the community.

Community outreach and engagement utilized diverse approaches through in-person community meetings with translation and interpretation services, focus groups with key communities and additional asynchronous avenues for engagement.

Link to Library building website: <https://multcolib.org/about/building-libraries-together>

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of certified COBID firms contracted for Construction	N/A	25%	25%	25%
Outcome	Participant satisfaction rating (1-5) with their experience as community engagement members post opening	N/A	N/A	N/A	4.0
Output	Percent of construction successfully completed	N/A	90%	80%	99%
Outcome	Library can provide services from this location	N/A	N/A	N/A	100%

### Performance Measures Descriptions

PM1 - Addresses the percentage of COBID Certified firms contracts by dollars committed

PM2 - Reflects community advocates' satisfaction with their reflected experience after the building opens

PM3 - Percent of project planned for completion during a fiscal year that is completed in that fiscal year

PM4 - Library is able to provide services from this location

## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2026

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$306,363	\$0	\$280,690
Contractual Services	\$0	\$9,280,736	\$0	\$4,804,252
Materials & Supplies	\$0	\$2,165,277	\$0	\$789,218
Internal Services	\$0	\$81,773	\$0	\$99,576
Capital Outlay	\$0	\$267,956	\$0	\$256,659
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$12,102,105</b>	<b>\$0</b>	<b>\$6,230,395</b>
<b>Program Total:</b>	<b>\$12,102,105</b>		<b>\$6,230,395</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$11,000	\$0	\$0
Beginning Working Capital	\$0	\$12,091,105	\$0	\$6,230,395
<b>Total Revenue</b>	<b>\$0</b>	<b>\$12,102,105</b>	<b>\$0</b>	<b>\$6,230,395</b>

## Explanation of Revenues

\$6,230,395 in beginning working capital carryover from FY 2025

## Significant Program Changes

Last Year this program was: FY 2025: 78228I Library Capital Bond Construction: Northwest Library



**Department:** County Assets

**Program Contact:** Tracey Massey

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

The St. Johns Library project renovates the roughly 4,220 sf existing Carnegie library and adds an approximately 2,900 sf addition on the existing site. Project decisions considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

This multi-year project started community engagement and design in FY 2024 and began construction in FY 2025. Plans are to renovate the roughly 4,220 sf existing library with an approximately 2,900 sf addition on the existing site. The project has a goal for COBID (Certification Office for Business Inclusion and Diversity) certified firm participation in construction of 25% over the life of the project.

The renovated St. John's Library will be a neighborhood library - a location smaller than 30,000 sf that provides limited amenities and a community-driven collection. Based on input from the community, this branch will feature a large play and learning space for children and families; flexible meeting spaces for community use; a teen area with space for technology, homework, and creative expression; updated technology and internet; and new art that represents the community.

St. John's Library, an original 1921 Carnegie building, is an iconic symbol of the St. John's community and provides neighbors with limited, but highly valued, public meeting and programming space.

Community outreach and engagement utilized diverse approaches through in-person community meetings with translation and interpretation services and additional asynchronous avenues for engagement. The building design received input from Community Design Advocates (CDAs), paid community members who provided two-way feedback between their communities and the design team. Key activities included robust community engagement to inform design, onboarding of paid Community Design Advocates and the project delivery team meeting their schedule and goals. CDAs will be invited to construction site tours and the friends and family preview open house in FY 2026.

Link to Library building website: <https://multcolib.org/about/building-libraries-together>

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of certified COBID firms contracted for Construction	N/A	25%	25%	25%
Output	Percent of construction successfully completed	N/A	50%	50%	90%

### Performance Measures Descriptions

PM1 - Addresses the percentage of COBID Certified firms contracts by dollars committed

PM2 - Percent of project planned for completion during a fiscal year that is completed in that fiscal year. The 90% target represents substantial completion, with final close-out activities extending beyond this phase

## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2026

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$172,039	\$0	\$243,742
Contractual Services	\$0	\$10,981,512	\$0	\$7,678,225
Materials & Supplies	\$0	\$151,517	\$0	\$587,249
Internal Services	\$0	\$50,077	\$0	\$160,692
Capital Outlay	\$0	\$0	\$0	\$166,822
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$11,355,145</b>	<b>\$0</b>	<b>\$8,836,730</b>
<b>Program Total:</b>	<b>\$11,355,145</b>		<b>\$8,836,730</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$9,000	\$0	\$9,000
Beginning Working Capital	\$0	\$11,346,145	\$0	\$8,827,730
<b>Total Revenue</b>	<b>\$0</b>	<b>\$11,355,145</b>	<b>\$0</b>	<b>\$8,836,730</b>

## Explanation of Revenues

\$8,827,730 in beginning working capital carryover from FY 2025, which includes a transfer of \$1,130,500 in interest earnings from program offer 78228A

\$9,000 in anticipated credits from Energy Trust of Oregon in FY 2026

## Significant Program Changes

**Last Year this program was:** FY 2025: 78228J Library Capital Bond Construction: St. Johns Library

In FY 2026, \$1,130,500 in interest earnings are added to the project from program offer 78228A. \$750,000 is added to complete the project while maintaining adequate contingency reserves to address course of construction issues and the completion of design-related issues. \$215,000 is added for higher than anticipated permit fees. \$15,000 is added to fund additional community engagement activities. \$150,500 is added to fund buy back items approved by Executive Sponsors.

Beginning working capital and contractual services are reduced as the project progresses and funds are spent down. Materials & supplies and capital outlay are increased for the acquisition of furniture, shelving and equipment as the project nears completion in FY 2026.

**Program #78233 - Justice Center Electrical System Upgrade - Bus Duct  
Replacement Phase 2**

FY 2026 Adopted

**Department:** County Assets      **Program Contact:** Greg Hockert  
**Program Offer Type:** Capital      **Program Offer Stage:** Adopted  
**Related Programs:** 78246  
**Program Characteristics:** One-Time-Only Request

**Program Description**

This program continues the construction project to upgrade the building's electrical bus duct system, the backbone of the power supply at the Justice Center. The current system is in poor shape, and a failure could seriously impact County operations, potentially requiring relocation of all occupants in the building. This upgrade will give the building a more reliable power source and significantly reduce the risk of outages. The multi-year total project cost is estimated at \$30 million, with the County covering about 59% and the City of Portland covering about 41%. We expect the project to be completed by the end of FY 2030. This investment will serve the community by keeping the building safe and secure for staff, occupants, and the community by providing a reliable power source for the building.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Complete elevator decommissioning and construct new electrical rooms	N/A	N/A	50%	100%
Output	Complete conduit and wire installation	N/A	N/A	25%	50%

**Performance Measures Descriptions**

PM 1: Complete elevator decommissioning and construct new electrical rooms. This is a new measure.  
 PM 2: Installation of conduit and wire throughout the electrical shaft is completed. This is a new measure.

## Legal / Contractual Obligation

Intergovernmental agreement with the City of Portland

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$10,699,169	\$0	\$13,229,831
Materials & Supplies	\$0	\$0	\$0	\$132
Internal Services	\$0	\$0	\$0	\$177,129
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$10,699,169</b>	<b>\$0</b>	<b>\$13,407,092</b>
<b>Program Total:</b>	<b>\$10,699,169</b>		<b>\$13,407,092</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$3,812,900	\$0	\$3,300,000
Beginning Working Capital	\$0	\$2,887,719	\$0	\$5,697,092
Service Charges	\$0	\$3,998,550	\$0	\$4,410,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$10,699,169</b>	<b>\$0</b>	<b>\$13,407,092</b>

## Explanation of Revenues

\$5,697,092 beginning working capital carryover from FY 2025  
\$3,610,000 City of Portland reimbursement of the project costs  
\$800,000 Justice Center unit 4 reimbursement of the project costs  
  
\$3,300,000 one-time-only transfer from County General Fund

## Significant Program Changes

**Last Year this program was:** FY 2025: 78233B Justice Center Electrical System Upgrade - Bus Duct Replacement -

This program receives additional one-time-only transfer of \$3,300,000 in FY 2026.

**Department:** County Assets

**Program Contact:** Greg Hockert

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:** 78246

**Program Characteristics:**
**Program Description**

The Multnomah County Animal Services (MCAS) facility in Troutdale was constructed in 1968, and the facility doesn't meet the current or future operational needs of the program. This program offer is for continued planning and design work for a new or renovated facility that supports MCAS' operational needs and furthers its goals to provide equitable services to the public and high-quality care to animals in the shelter. Goals include planning a facility that is modern, flexible, sustainable and responsive to MCAS's operational needs. The facility would be sited and designed to provide greater access to the public, lead in sustainability practices, focus on long-term operational efficiencies, and promote health and safety for staff, visitors and animals. Seeking input from key stakeholders throughout the development process, this program furthers MCAS's goal to provide excellent services to people, high-quality care to animals, while aligning with County and DCS values of integrating access, equity, and inclusion into the qualities of a new facility. In FY 2025, the Board of County Commissioners committed the remainder of the proceeds from the North Edgefield properties to a MCAS facility project fund in alignment with resolution 2016-069. The Board receives quarterly briefings on MCAS's physical future.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Execute contracts with a design firm and general contractor	N/A	N/A	N/A	100%
Output	Develop FAC-1 Project Plan	N/A	N/A	50%	100%

**Performance Measures Descriptions**

PM#1 Execute contracts for design services with an Architectural/Engineering (A/E) firm and for Construction Services. This is a new measure.

PM#2 Develop a project plan for FAC-1 Board approval. This is a new measure.

## Legal / Contractual Obligation

Contractual obligation for design and consulting.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$3,045,000	\$0	\$3,446,128
Cash Transfers	\$0	\$425,000	\$0	\$0
Unappropriated & Contingency	\$0	\$490,421	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,960,421</b>	<b>\$0</b>	<b>\$3,446,128</b>
<b>Program Total:</b>	<b>\$3,960,421</b>		<b>\$3,446,128</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$3,535,421	\$0	\$0
Beginning Working Capital	\$0	\$425,000	\$0	\$3,446,128
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,960,421</b>	<b>\$0</b>	<b>\$3,446,128</b>

## Explanation of Revenues

In 2016, the Board of County Commissioners adopted Resolution 2016-069, directing that the proceeds from the sale of the Edgefield North property, also known as the Pig Farm, be used toward the rehabilitation or replacement of the Multnomah County Animal Services shelter.

In FY 2023, \$500,000 of sale proceeds was transferred out of the Animal Control Fund 01508 that were previously transferred from the General Fund in FY's 2019, 2021 and 2022.

In FY 2025, \$425,000 working capital carryover from FY 2024 and \$3.1M remaining proceeds transferred in from the General Fund.

In FY 2026, \$3,446,128 working capital carryover from FY 2025.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78234 New Animal Services Facility - Design Phase

**Program #78235 - Walnut Park Redevelopment Planning**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Greg Hockert

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

**Program Description**

The Walnut Park property requires a sizeable investment to create a modern facility for County programs. Additionally, the large size of the site provides opportunity for non-County development that meets the needs of the Northeast Portland community and the community around the property.

In recent years, the County completed three development studies of the property. The first study, completed in 2022, included community outreach and ideas for how the site could be fully developed in collaboration with a development partner. The second study, completed in 2023, showed how the County could develop a quarter or a half of the property for County programs while the remainder of the property could be developed by another organization. The third study completed in 2024 showed options to renovate the existing building.

In FY 2026, the County will solicit a request for proposals from investment firms or similar organizations to explore partnership-based development options for the property, prioritizing solutions that align with both County objectives and local community needs. This program offer provides funding for consulting services to assess options presented by the partner organization and other development partnership options, as well as the associated project management costs by County Facilities and Property Management staff.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Complete assessment of the redevelopment of the current structure	N/A	80%	95%	100%
Output	Contract with an organization to engage with the County to explore community-driven redevelopment	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

PM-1 - Complete assessment of the redevelopment of the current structure.

PM-2 - Develop and post a request for proposal and execute a contract.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$0	\$0	\$150,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$150,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$150,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

## Explanation of Revenues

\$150,000 one-time-only transfer from County General Fund

## Significant Program Changes

**Last Year this program was:** FY 2025: 78235 Walnut Park Redevelopment Planning

This program has an additional \$150,000 in one-time-only general funds for FY 2026.



**Program #78237 - Rockwood Community Health Center**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Greg Hockert

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:** 78246, 78245

**Program Characteristics:**
**Program Description**

The Rockwood Community Health Center provides a key access point for comprehensive primary care, dental, and pharmacy services to the Rockwood community. Rockwood represents a culturally and linguistically diverse population, with more than 64% of patients identifying as a Person of Color. The goal of this program is to provide building improvements to assure that the facility helps clinic staff provide a high-quality experience for patients. The project will make the facility more welcoming and safe to both employees and clients. Construction is expected to start in FY 2026 and complete in FY 2027. Most significant improvements include the replacement of the roof, major modernization of the HVAC and electrical system, and upgrades to the main entry, waiting area and reception area to make the facility more welcoming and safe. Funding for this project was provided by the Board of County Commissioners as one-time-only funds. Additional funds were added to the project through a \$1.97M federal Health Resources and Services Administration grant received by the Multnomah County Health Department.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Begin project construction	N/A	N/A	0%	100%
Output	Complete design documents, submit for permit and execute a contract to order products	0%	100%	80%	100%

**Performance Measures Descriptions**

PM-1 Begin project construction. This is a new measure.

PM-2 Develop design documents with costs estimates that address the level 1-3 priorities for procurement (with additional scope items from HRSA Grant)

## Legal / Contractual Obligation

Contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$6,230,000	\$0	\$3,920,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$6,230,000</b>	<b>\$0</b>	<b>\$3,920,000</b>
<b>Program Total:</b>	<b>\$6,230,000</b>		<b>\$3,920,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$1,970,000	\$0	\$0
Beginning Working Capital	\$0	\$4,260,000	\$0	\$3,920,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$6,230,000</b>	<b>\$0</b>	<b>\$3,920,000</b>

## Explanation of Revenues

This funding is carryover of a one-time-only General Fund cash transfer to Fund 2507 Capital Improvement Fund.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78237 Rockwood Community Health Center

\$1.97M federal grant (HRSA) is budgeted as a client funded project in Program 78245 Facilities Capital Improvement Program.

**Department:** County Assets      **Program Contact:** Greg Hockert  
**Program Offer Type:** Capital      **Program Offer Stage:** Adopted  
**Related Programs:** 78246  
**Program Characteristics:** One-Time-Only Request

**Program Description**

The Hansen Complex, situated at the intersection of NE Glisan Street and NE 122nd Avenue, comprises one main building and five auxiliary buildings. The main building was originally constructed in 1956 to serve as a County health clinic, and the complex was later repurposed for use by the Multnomah County Sheriff's Office (MCSO). Due to significant building deficiencies, the building is not safe to occupy and the Board of County Commissioners (BCC) declared the main building on the complex Surplus in 2004 through Resolution 04-169.

This program offer includes money to begin deconstruction and remediation of the main building and one or more auxiliary buildings. The deconstruction will create a safer and more appealing environment for the community in alignment with the County's values of providing safe and welcoming environments. The project will use efficient, economical, and environmentally-friendly methods of demolition. Planning and design for the project was approved by the Board of Commissioners in late FY 2024 to begin in FY 2025. This program was given initial funds with \$150,000 in one-time-only (OTO) general funds approved by the BCC in FY 2025, and the BCC approved placing \$550,000 in County Contingency if more than \$150,000 was needed in FY 2025.

FY 2025 work included a review of existing condition reports and relevant property and structure information, property surveys, a Phase One environmental assessment, and the preparation of deconstruction documents and specifications for the project. In FY 2026, remediation and deconstruction of the complex will begin.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Complete design estimate and obtain permit	N/A	N/A	N/A	100%
Output	Progress on the remediation and deconstruction of approved structures	N/A	N/A	N/A	20%

**Performance Measures Descriptions**

PM-1 Complete design for environmentally safe deconstruction of the buildings will inform the project requirements. Once completed, apply for and obtain City permits to begin deconstruction.

PM-2 Achieve 20% completion of the overall scope of work for the remediation and deconstruction of all approved structures on the property.. This is a new measure.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$150,000	\$0	\$1,500,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$1,500,000</b>
<b>Program Total:</b>	<b>\$150,000</b>		<b>\$1,500,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$150,000	\$0	\$1,000,000
Beginning Working Capital	\$0	\$0	\$0	\$500,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$1,500,000</b>

## Explanation of Revenues

\$1,000,000 one-time-only transfer from County General Fund

\$500,000 beginning working capital carryover from FY 2025

## Significant Program Changes

**Last Year this program was:** FY 2025: 78240 Hansen Complex Deconstruction

This program receives additional one-time-only transfer of \$1,000,000 in FY 2026.

**Program #78243 - Homeless Services Department (HSD) Capital Program**
**FY 2026 Adopted**

**Department:** County Assets      **Program Contact:** Greg Hockert  
**Program Offer Type:** Capital      **Program Offer Stage:** Adopted  
**Related Programs:** 78246  
**Program Characteristics:**

**Program Description**

The Homeless Services Department (HSD) Capital Fund (2519) aims to provide transparency in tracking expenditures for medium and large capital projects. Fund allocation decisions are a collaborative effort between Facilities and Property Management (FPM) and HSD, based on the needs of the homeless community and financial capacity.

This Program oversees capital expenditures for HSD facilities projects not included in FPM's 5-year Capital Improvement Program. It ensures collaborative project planning, design, and construction management among FPM, HSD, and shelter operators. The program's goal is to align HSD facilities projects with current organizational priorities, including County design standards and accessibility goals. Design elements focus on creating warm, welcoming, and trauma-informed spaces for both the public and employees.

This fund will be fully utilized to expand bed capacity and replace shelters as part of the HSD Shelter Strategy program expansion.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of projects planned for completion during a fiscal year that are completed in that fiscal year.	50%	70%	50%	80%
Output	Percentage of projects scheduled to be completed within budget	N/A	N/A	67%	100%

**Performance Measures Descriptions**

PM #1 - Percent of projects planned for completion during a fiscal year that are completed in that fiscal year.  
 PM #2 - Percentage of projects scheduled to be completed within budgeted funding

## Legal / Contractual Obligation

Projects have contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$24,299,890	\$0	\$10,492,017
Cash Transfers	\$0	\$0	\$0	\$5,893,328
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$24,299,890</b>	<b>\$0</b>	<b>\$16,385,345</b>
<b>Program Total:</b>	<b>\$24,299,890</b>		<b>\$16,385,345</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$1,666,279	\$0	\$1,666,279
Financing Sources	\$0	\$17,500,000	\$0	\$0
Beginning Working Capital	\$0	\$5,133,611	\$0	\$14,719,066
<b>Total Revenue</b>	<b>\$0</b>	<b>\$24,299,890</b>	<b>\$0</b>	<b>\$16,385,345</b>

## Explanation of Revenues

\$100,000 working capital carryover from FY 2025 for the North Portland Day Center Project  
\$4,841,788 working capital carryover from FY 2025 for the East County Homelessness Resource Center Project  
\$3,883,950 working capital carryover from FY 2025 for the Harrison Building Project  
\$5,893,328 working capital carryover from FY 2025; this will be transferred to County General Fund  
\$1,666,279 federal grant (HUD) for the East County Homelessness Resource Center Project

## Significant Program Changes

**Last Year this program was:** FY 2025: 78243 Joint Office of Homeless Services (JOHS) Capital Program

Arbor Lodge, Willamette Shelter Electrical and Oak Street Village projects are completed in FY 2025.

<b>Department:</b>	County Assets	<b>Program Contact:</b>	Christina Pomrenke
<b>Program Offer Type:</b>	Capital	<b>Program Offer Stage:</b>	Adopted
<b>Related Programs:</b>	78245		
<b>Program Characteristics:</b> One-Time-Only Request			

**Program Description**

The Juvenile Justice Complex is located in NE Portland and supports the youth of Multnomah County through services provided by the Department of Community Justice's (DCJ) Juvenile Services Division (JSD). This program offer is to reconfigure the building foyer and install new security features to create a safer, more functional environment. Security improvements, as identified by the County's Workplace Security and JSD teams, align with the County's mission of promoting a healthy, safe and prosperous space for public and staff use. The project is anticipated to be complete in the middle of FY 2026.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Complete construction	0%	35%	25%	100%
Output	Complete closeout process	N/A	30%	30%	100%

**Performance Measures Descriptions**

PM-1 Construction completed. Project is scheduled to be completed in mid fiscal year 2026.  
 PM-2 Complete closeout process, including punchlist items, building data and warranty documents.

## Legal / Contractual Obligation

Project has contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$1,000,000	\$0	\$2,377,949
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$2,377,949</b>
<b>Program Total:</b>	<b>\$1,000,000</b>		<b>\$2,377,949</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$1,000,000	\$0	\$1,500,000
Beginning Working Capital	\$0	\$0	\$0	\$877,949
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$2,377,949</b>

## Explanation of Revenues

\$877,949 beginning working capital carryover from FY 2025

\$1,500,000 one-time-only transfer from County General Fund

## Significant Program Changes

**Last Year this program was:** FY 2025: 78244 Juvenile Justice Complex Security Foyer

This program receives additional one-time-only transfer of \$1,500,000 in FY 2026.



**Department:** County Assets

**Program Contact:** Christina Pomrenke

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:** 78244

**Program Characteristics:**
**Program Description**

The Facilities Capital Improvement Program (CIP) project team manages capital improvements in and at County owned facilities and properties. The team ensures stewardship of owned buildings in alignment with the County's mission of ensuring quality services to promote a healthy, safe, and prosperous community for all. Decisions are based on the priorities of life, safety, system condition, and equity. The goal is to have properties buildings that are functional, maintainable, and accessible, ensuring continued operations to all County communities.

The program is primarily funded through Capital fees contributed by programs that occupy owned buildings, but also through one-time-only funds and client funds. The CIP distributes project funds in an equitable manner across County departments and buildings. The work includes significant collaboration and communication with programs across the County.

This team implements a rolling five-year Capital Improvement Plan that is developed annually. The team incorporates sustainable practices and County design standards, while ensuring that safe practices are being met during construction. Project managers are responsible for coordinating construction activities with building occupants and program leadership, consultants, and contractors, and support programs in their efforts to providing excellent services to the community. The team works hard to ensure their projects are completed as planned and within approved budgets. They manage all phases of their projects, including planning, design, construction and closeout. The program includes an allocation of project funds to a diverse selection of local vendors and contributions to the County's Construction Diversity and Equity Fund.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Number of CIP projects that required additional funding	39%	N/A	28%	25%
Output	Number of new projects added to the CIP portfolio	30	45	41	47

**Performance Measures Descriptions**

PM #1 - Number of active projects in the portfolio that required additional funding from the original funding during the life of the project. A reduction in numbers indicates better forecasting for CIP project budgets. This is a new measure.

PM#2 - Number of new capital projects added to the Capital 5-year plan portfolio in the fiscal year. Measures the capacity of the CIP Project Managers Team. Note a decline in projects reflects a concerted effort to combine multiple requested projects that can be managed as one project within a building.

## Legal / Contractual Obligation

There are a number of projects carrying over into FY 2026 that have contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$2,347,561	\$0	\$2,717,429
Contractual Services	\$0	\$81,634,133	\$0	\$91,943,044
Materials & Supplies	\$0	\$122,300	\$0	\$121,866
Internal Services	\$0	\$1,282,590	\$0	\$1,554,968
Capital Outlay	\$0	\$556,886	\$0	\$580,027
Cash Transfers	\$0	\$0	\$0	\$915,800
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$85,943,470</b>	<b>\$0</b>	<b>\$97,833,134</b>
<b>Program Total:</b>	<b>\$85,943,470</b>		<b>\$97,833,134</b>	
<b>Program FTE</b>	0.00	12.50	0.00	14.50

Program Revenues				
Other / Miscellaneous	\$0	\$28,797,017	\$0	\$35,084,611
Financing Sources	\$0	\$760,070	\$0	\$1,329,264
Interest	\$0	\$1,000,000	\$0	\$1,500,000
Beginning Working Capital	\$0	\$54,979,144	\$0	\$59,511,157
Service Charges	\$0	\$407,239	\$0	\$408,102
<b>Total Revenue</b>	<b>\$0</b>	<b>\$85,943,470</b>	<b>\$0</b>	<b>\$97,833,134</b>

## Explanation of Revenues

\$58,931,130 beginning working capital carryover from project remaining fund balance  
\$23,006,177 capital (internal service) fees collected from departments and external clients, at \$8.66 per square foot and applied to building occupants  
\$8,000,000 from client funded projects  
\$3,000,000 from risk claims  
\$1,500,000 additional investment from Library for its capital projects  
\$1,500,000 interest earnings  
\$915,800 cash transfer from Behavioral Health Resource Center Fund for Behavioral Health Resource Center parking lot improvement project  
\$580,027 Asset Replacement Fund carryover  
\$400,000 City of Portland share of Justice Center projects

## Significant Program Changes

**Last Year this program was:** FY 2025: 78205 Facilities Capital Improvement Fund

Program 78204 Facilities Capital Improvement Plan Operational Costs, Program 78205 Facilities Capital Improvement Fund, Program 78206A Facilities Asset Preservation Fund and Program 78213 Facilities Library Construction Fund consolidate into this Program 78245 Facilities Capital Improvement Program. This program offers increases FTE by 2.00 Project Managers. These positions will be funded via the Capital Improvement Plan funding.

**Department:** County Assets

**Program Contact:** Greg Hockert

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

Facilities & Property Management's (FPM) Planning Design & Construction teams are project managers and project coordinators supporting all County programs. The teams provide project management solutions with a "Think Yes" approach to customer service in every client interaction. They promote County values through close collaboration with County programs ensuring they understand the values that each program brings to a project.

The Strategic Planning & Projects Team oversee medium, large and/or complicated facility planning studies, feasibility studies, design studies, and construction projects. They perform due diligence work on potential acquisitions and new leases. The team ensures alignment between projects and the organization's current priorities. The Interiors Team conducts collaborative planning work and provides interior design services with a focus and emphasis on trauma-informed, equitable spaces, for County buildings, employees, and the public. Their goal is to create and manage consistent interior standards for physical environments that are safe, accessible, and welcoming, while continuously improving operational needs. They establish and manage interior standards for physical environments that exemplify safety and belonging using an equity lens to ensure projects focus on safe and welcoming environments.

The work of these teams is primarily funded by programs and through one-time-only funds for the projects being worked on.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Number of major projects completed in current fiscal year	2	4	5	4
Output	Percent of respondents to the Customer Journey Experience survey	22%	25%	30%	28%
Outcome	Average satisfaction score (out of 5) from the Customer Journey Experience survey	N/A	N/A	N/A	≥4.0

### Performance Measures Descriptions

PM #1 - Demonstrates capacity and ability to manage complex projects.

PM #2 - Increase the participation rate of the customer survey so that future services are deployed with empathy and efficiency based on customer feedback.

PM #3 - Adding a measure for the satisfaction score to provide a direct assessment of performance against the program's "Think Yes" customer service approach.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$2,011,126	\$0	\$2,189,701
Contractual Services	\$0	\$163,575	\$0	\$136,881
Materials & Supplies	\$0	\$30,291	\$0	\$53,770
Internal Services	\$0	\$207,937	\$0	\$265,807
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,412,929</b>	<b>\$0</b>	<b>\$2,646,159</b>
<b>Program Total:</b>	<b>\$2,412,929</b>		<b>\$2,646,159</b>	
<b>Program FTE</b>	0.00	10.00	0.00	11.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,412,929	\$0	\$2,646,159
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,412,929</b>	<b>\$0</b>	<b>\$2,646,159</b>

## Explanation of Revenues

Facilities Management Fund programs such as this one are funded by labor charge out to other departments through service requests and by internal service revenues from County departments.

## Significant Program Changes

## Last Year this program was:

This program offer consolidated 78207 - Facilities Interiors Group and 78210A - Facilities Strategic Planning and Projects into a single program offer to better align with organizational structure.

**Department:** County Assets

**Program Contact:** Greg Hockert

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:** 78246

**Program Characteristics:**
**Program Description**

The purpose of the Vance Property Framework Plan program is to manage ongoing assessment of the site for potential future uses. Work in FY 2026 will include environmental site technical studies and outreach work associated with future park and open space planning. Work completed to date includes an American Land Title Association (ALTA) Survey, gas and water monitoring, landfill waste field investigations, installation of additional ground water monitoring stations, wetland delineation, and the development of a redevelopment vision for the property in collaboration with community partners. In FY 2022, the Board of County Commissioners received a Vance Vision report which outlined ideas for future development on the property including consideration for the needs of the County's Transportation division. Community stakeholders in the visioning work have included members from the Governor's Regional Solutions team, the City of Gresham, Metro, and the Port of Portland. In FY 2026, communication will continue between the County and community partners to identify funding opportunities for additional planning and design. Areas for continued assessment include zoning, park and open space development, and opportunities for economic development through the development of parts of the property.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Complete the conceptual design for the parks/open space.	N/A	N/A	50%	100%
Output	Define the stabilization strategy to address the slope feature on the properties.	40%	100%	80%	100%

**Performance Measures Descriptions**

PM #1 Complete conceptual design for the parks/open space. This is a new measure.

PM #2 Demonstrates commitment to maintaining the County's assets.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$370,000	\$0	\$250,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$370,000</b>	<b>\$0</b>	<b>\$250,000</b>
<b>Program Total:</b>	<b>\$370,000</b>		<b>\$250,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$100,000	\$0	\$0
Beginning Working Capital	\$0	\$270,000	\$0	\$250,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$370,000</b>	<b>\$0</b>	<b>\$250,000</b>

## Explanation of Revenues

This funding originated as a one-time-only General Fund cash transfer to fund 3505 Facilities Management Fund

## Significant Program Changes

**Last Year this program was:** FY 2025: 78210B Facilities Vance Property Master Plan

This program offer was created to align with Facilities program offer numbering sequence. Prior year this program offer was 78210B - Facilities Vance Property Master Plan.

**Department:** County Assets

**Program Contact:** Dan Zalkow

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:** 40104A/B

**Program Characteristics:** New Request

**Program Description**

Multnomah County is taking action to address substance use and addiction in the community by implementing House Bill 4002. This bill made substantial changes to Measure 110 and allocated funding to counties for the establishment and implementation of deflection programs. In FY 2025, the County received \$25 million in state capital funding designated for the development of a 24/7 drop-off receiving and sobering center. Additionally, the Health Department is convening a leadership team per the FY 2025 budget note (see Program Offer 40104B).

To date, capital funds were strategically utilized to develop the Coordinated Care Pathway Center (a temporary location for deflection and sobering services) and acquire property for a permanent facility referred to as the 24/7 Sobering & Crisis Stabilization Center. DCA will use the remaining funds to renovate an existing building. This will create approximately 25,000 square feet of space for deflection, sobering, medication assisted treatment, and withdrawal management services. The renovation project will encompass all building systems, including structural, electrical, plumbing, mechanical, facade, and site improvements.

The 24/7 Sobering & Crisis Stabilization Center will have up to 50 beds (split between sobering and withdrawal management) for individuals seeking services, along with a fully functional kitchen, showers, restroom, and laundry facilities. The facility will be operated by the Health Department's Behavioral Health Division and a contracted provider. Law enforcement and first responders (through referrals or drop offs) will have priority and additional referral pathways will be built out. The aim is to provide a safe and supportive environment for individuals to begin their journey toward recovery.

Proposed Timeline: 1) Design and Permitting - This phase began in early 2025 and will continue through Fiscal Year 2026. This includes all phases of programming and design and acquiring necessary building permits 2) Construction and Move-In: The construction and move-in date schedule will be established in late fiscal year 2025 with a goal of project completion in calendar year 2027. This phase encompasses the renovation of the facility, followed by the move-in of equipment, staff, and resources.

The County is dedicated to enhancing public safety and health outcomes while diminishing overdoses. In alignment with the Oregon Legislature, the County offers deflection, sobering, and other essential services, recognizing that treatment is the most effective path to recovery for those grappling with addiction. See Program Offers 40104A/B for details on program operations.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Provide Board with quarterly updates on facility progress	N/A	N/A	N/A	4
Output	Complete design and begin construction	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

Performance measures are geared to communicate status of project and to update the Board

## Legal / Contractual Obligation

HB 5204 provides \$10 million for phase 1-3 of the capital project and SB 5701 provides \$15 million for phase 2-3. State grant agreements were fully executed October 31, 2024

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$0	\$0	\$14,740,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,740,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$14,740,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$13,400,000
Beginning Working Capital	\$0	\$0	\$0	\$1,340,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,740,000</b>

## Explanation of Revenues

\$13.4 million cash transfer in state funding through Health Department

\$1.34 million beginning working capital carryover from FY 2025

## Significant Program Changes

Last Year this program was:



**Program #78250 - Vance Pit Security Fence**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Dan Zalkow

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** New Request, One-Time-Only Request

**Program Description**

Multnomah County owns the Vance property in East County and manages most of the property, including the Yeon Annex, the Yeon Shops Building, and the Vance Quarry Pit. The City of Gresham, through an Intergovernmental Agreement with the County, manages Vance Park on the Vance property. The park serves some of the most racially and ethnically diverse neighborhoods in the region. Vance Park and the Vance Quarry Pit are separated by a chain link fence that is frequently cut near the ground by individuals who want to access both areas. This activity poses a safety risk for park visitors due to a substantial drop-off, roughly 30 feet in some areas, into the Vance Pit side of the property. For the past year, the Department of County Asset (DCA) and Department of Community Services have been meeting with the City of Gresham to determine how to best address this safety and security issue. In addition, DCA and the County's Workplace Security team have assessed options to improve security in the area. This program offer includes the addition of more secure fencing that can not be easily cut which aligns with the County's values of safety and well-being. DCA intends to collaborate with the City of Gresham on the solution and costs.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Reach agreement with City of Gresham on solution and costs	N/A	N/A	N/A	100%
Outcome	Complete design and installation of a new fence	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

PM-1: Collaborate with Gresham on cost-sharing and design

PM-2: Complete design and installation of a new fence

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$0	\$0	\$125,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$125,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$125,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>

## Explanation of Revenues

\$125,000 one-time-only transfer from County General Fund

## Significant Program Changes

Last Year this program was:

**Department:** County Assets

**Program Contact:** Greg Hockert

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** New Request, One-Time-Only Request

**Program Description**

This program offer is for design services, associated building assessment and project management work to renovate the Department of Community Justice's (DCJ) East County Campus' south building. The north and west buildings on the campus were renovated in the late twenty teens. The design is expected to modernize or replace most building systems, including mechanical, electrical and plumbing. The interior of the building will be designed in a manner that aligns with DCJ's desire to provide a safe, welcoming space for staff and clients, and the amenities to work effectively. Safety and security improvements will promote a healthy, safe and prosperous space for public and staff use. The renovation, if funded, would consolidate Adult Services Division teams, moving those at the Mead Building in downtown Portland to the East County Campus.

The project furthers equity for County employees, partners and constituents by locating services closer to those being served. A high percentage of clients under DCJ supervision reside in East County. Moving essential supervision units to the East Campus will enhance services and remove the barrier of travel to Downtown Portland.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Procurement of a design firm and the completion of programming and schematic design	N/A	N/A	N/A	100%
Outcome	Obtain decision on renovation scope and budget	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

PM-1: Procurement of a design firm and the completion of programming and schematic design

PM-2: Obtain decision on renovation scope and budget

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$0	\$0	\$1,000,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,000,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$1,000,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>

Explanation of Revenues

\$1,000,000 one-time-only transfer from County General Fund

Significant Program Changes

Last Year this program was:

**Department:** County Assets

**Program Contact:** Greg Hockert

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** New Request, One-Time-Only Request

**Program Description**

The County recently completed a Downtown Real Estate Study which presented an attractive option involving the sale of the Mead Building, exiting the Five Oak lease, and relocating programs to the Gladys McCoy Building and a new downtown facility.

This program offer will include further analysis, including examining lease options. These options will serve as a comparative cost evaluation against the Study's proposed option of acquisition and renovation in downtown Portland. The goal of the project would to provide options for physical space downtown that provide accessible, welcoming and high-quality spaces that allow for excellent public services that create stability, enhance opportunities, and reduce disparities.

A lease or acquisition would provide accommodations for Department of Community Justice (DCJ) and Department of County Human Services (DCHS) programs currently situated in Mead and Five Oak, and would be considered for the needs of the District Attorney's office with total space required estimated to be between 50,000 and 100,000 square feet. This project will encompass space programming and conceptual design for a prospective owned or leased facility, a cost analysis comparing owned versus leased options, and an examination of space optimization scenarios at the Gladys McCoy building.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Execute a contract with a consultant and refine scope of work	N/A	N/A	N/A	100%
Outcome	Complete lease options analysis, cost comparison evaluation, programming and conceptual design	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

PM-1: Execute a contract with a consultant and refine scope of work

PM-2: Complete lease options analysis, cost comparison evaluation, programming and conceptual design

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$0	\$0	\$200,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$200,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$200,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

## Explanation of Revenues

\$200,000 one-time-only transfer from County General Fund

## Significant Program Changes

Last Year this program was:

**Department:** County Assets

**Program Contact:** Greg Hockert

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** New Request, One-Time-Only Request

**Program Description**

In 2021, Albina Vision Trust (AVT) obtained the right of first offer and the right of first refusal for the Portland Public Schools (PPS) Prophet Education Center property. PPS is contemplating the sale of the property to AVT, an action that would require the relocation of Facilities and Property Management (FPM), Distribution Services, and Motor Pool which are located in the property.

This project will involve an analysis of the relocation of FPM, Distribution, and Motor Pool which occupies approximately 45,000 square feet of indoor space and uses about 100 parking spaces. The indoor space comprises maintenance trade shops, distribution areas, administrative offices, conference rooms and storage areas. There is parking for distribution and fleet vehicles as well as employees. The assessment work will be funded by County general funds.

One part of the project will be conducted to evaluate County FPM trade service calls to County facilities, determining the optimal location or locations for efficient service call response. This approach ensures that those with the highest need are being served and is alignment with our County mission of equity and inclusion. Siting requirements and evaluation criteria will be developed to inform future site selection decision-making.

Another part of the project will encompass space programming and conceptual design for a prospective facility, either owned or leased, alongside a comparative cost analysis of ownership versus leasing options.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Execute a contract with one or more consultants and define scope of work	N/A	N/A	N/A	100%
Outcome	Complete the site and space analysis, programming, and conceptual design with a cost analysis comparison	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

PM-1: Execute a contract with a consultant and refine scope of work.

PM-2: Complete the site analysis, programming, and conceptual design with a cost comparison evaluation.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$0	\$0	\$150,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$150,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$150,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

## Explanation of Revenues

\$150,000 one-time-only transfer from County General Fund

## Significant Program Changes

Last Year this program was:



**Program #78254 - Downtown Jail Site Replacement Study**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Greg Hockert

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** New Request, One-Time-Only Request

**Program Description**

This program offer will study replacing the Multnomah County Detention Center (MCDC) within the Justice Center in downtown Portland with a modern facility that meets the needs of the Multnomah County Sheriff's Office and those they serve, including individuals in detention. Built in 1983, the Justice Center houses the Multnomah County Detention Center (one of the two county jails), Portland Police Bureau's (PPB) Central Precinct, and PPB's headquarters. The facility also has four court rooms operated by the Multnomah County Circuit Court and administrative offices for the Department of Community Justice and Sheriff's Office.

The study will be co-led by the Multnomah County Sheriff's Office and the Department of County Assets. The study will include options for:

- A new facility that replaces MCDC
- A new facility that replaces MCDC and Inverness Jail on one site

With an eye toward population growth and community changes, the study will determine cost estimates, and assess the types of programs, partners, and services that could be co-located at the replacement site.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Complete programmatic study	N/A	N/A	N/A	100%
Outcome	Complete cost estimates to replace MCDC and one to replace both MCDC and Inverness Jail	N/A	N/A	N/A	1

**Performance Measures Descriptions**

PM-1: Programmatic study is complete.

PM-2: Programmatic cost estimate based on square footage per program.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$0	\$0	\$150,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$150,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$150,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

Explanation of Revenues

\$150,000 one-time-only transfer from County General Fund

Significant Program Changes

Last Year this program was:

**Program #78255 - ADA All-Gender Restroom Multnomah Building**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Christina Pomrenke

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** New Request, One-Time-Only Request

**Program Description**

Built in 1985 and purchased by Multnomah County in 1999, the Multnomah Building includes office space for the County's elected officials and many administrative divisions, and includes the County's Board of Commissioners room where public meetings are held throughout the year. Currently, the first floor of the building offers multi-stall gendered restrooms but lacks an all-gender option for public use.

This Program Offer includes design and construction services to convert a room adjacent to the Board of Commissioners room that is currently used as office space into an all-gender, ADA accessible single stall restroom. The renovation provides an equitable and accessible option for County staff and the public.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Complete design and obtain building permits to create an all-gender public restroom	N/A	N/A	N/A	100%
Outcome	Complete construction of an all-gender public restroom	N/A	N/A	N/A	50%

**Performance Measures Descriptions**

PM 1 - Complete design and obtain building permits to create an all-gender public restroom

PM 2 - Complete construction of an all-gender public restroom

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$0	\$0	\$236,335
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$236,335</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$236,335</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$236,335
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$236,335</b>

## Explanation of Revenues

\$236,335 one-time-only transfer from County General Fund.

## Significant Program Changes

Last Year this program was:

### Information Technology

Information Technology’s (IT’s) mission is to leverage technology to drive innovation, efficiency, and cost savings. IT’s vision is to provide County employees, residents and visitors the technology and information they need, any time, any place. The mission and vision guide the development and implementation of the County’s FY 2026 technology services. Our mission and vision frame our work and empower IT employees to solve challenges by focusing on priority projects and by embracing new technologies to enhance services and reduce costs. Equity and sustainability are key elements of decision-making when evaluating new processes and technology options through the use of the Equity and Empowerment Lens. We keep digital accessibility at the forefront of our minds and projects. Access to services, transformation of data into information, and the replacement of obsolete technology are driving factors in our Adopted budget.

The IT Division manages 10,600 PCs, laptops, and mobile devices, 6,900 phone numbers, and over 700 servers, 120 network circuits and 700 business applications. IT supports a wide array of business applications across primary health care, social services, transportation, bridges, facilities, finance, payroll, benefits, animal services, elections, emergency management, assessment and taxation, land use planning, libraries, detention center management and community justice. IT also supports the County’s public facing web presence, and an employee intranet. Employees using these systems are located in more than 140 County sites as well as thousands of remote locations, and the technologies required are as diverse as the lines of business.

### Division Outcomes

Expected outcomes of the County’s new 2024-2026 Digital Strategy, and include:

1. Advance Security and Compliance: Provide secure, compliant, and highly available technology and services that meet business needs while protecting privacy.
2. Strengthen Relationships and Partnerships: Cultivate strong relationships and strategic partnerships built on collaboration and trust that enable a modern, transparent, and streamlined customer experience.

# \$99.8 million

## Information Technology

Total Adopted Budget

Including cash transfers, contingencies, and unappropriated balances.



## 192.00 FTE

(full time equivalent)

## Other Funds

\$99.8M

100.0%

3. **Improve Data Capabilities:** Advance data-driven decisions through a holistic data management program and innovative data technologies.
4. **Develop Workforce:** Make Multnomah County IT the place to work for technology professionals by providing an inclusive environment where training, technology, innovation, and partnerships come together to deliver work that matters.
5. **Deliver Technology:** Leverage existing and emerging technologies to provide efficient solutions that are accessible, sustainable, and have a user-centered approach.

### Significant Division Changes

The FY 2026 IT budget is focused on access to services, transformation of data into information, and the replacement of obsolete technology.

In FY 2025, IT went through a reorganization, forming a new program focused on IT Enterprise Architecture (78341). This program plays a crucial role in making and/or advising on complex technology investment decisions across the County to align enterprise technology needs and the long-term strategic vision. This includes balancing the technology needs to support operational demands and disruptions, with the pursuit of technology innovations that improve the efficiency and effectiveness of delivering County services.

The IT Division has also consolidated a number of similar program offerings in IT Portfolio Services (78343). This new program includes IT Portfolio support for every department except the Library. The Library IT Portfolio remains separate in program 78315 because of the unique Library funding source.

### Table of Division Programs

The following table shows the programs that make up the division's budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
<b>Information Technology</b>						
78301	IT Technology Improvement Program		0	1,937,154	1,937,154	1.00
78302	IT Project Management Office (PMO)		0	2,442,733	2,442,733	9.00
78303	IT Help Desk Services		0	1,442,113	1,442,113	7.75
78304	IT Telecommunications Services		0	4,094,504	4,094,504	7.00
78305	IT Mobile Device Expense Management		0	2,686,269	2,686,269	1.00
78306	IT Network Services		0	4,801,834	4,801,834	6.00
78307	IT Desktop Services		0	3,850,383	3,850,383	22.50

# County Assets

## FY 2026 Adopted Budget

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
78308	IT Asset Replacement		0	8,293,782	8,293,782	0.00
78313	IT Enterprise Resource Planning Application Services		0	2,692,308	2,692,308	0.00
78315	IT Portfolio Services: Library		0	1,047,528	1,047,528	3.00
78316	IT Division Administration		0	9,560,573	9,560,573	3.00
78317	IT Data Center & Technical Services		0	8,305,915	8,305,915	24.75
78327	IT Cybersecurity and Data Compliance Services		0	2,886,612	2,886,612	6.00
78330	CEDARS Replacement	X	0	4,061,932	4,061,932	0.00
78332	Public Website and Digital Services Transformation	X	0	2,567,241	2,567,241	0.00
78334	Health - Supplemental Datasets for Analytics and Reporting	X	0	754,707	754,707	3.00
78335	Preschool For All - Preschool Early Learning Technology	X	0	457,169	457,169	0.00
78336	Radio System Replacement	X	0	2,898,069	2,898,069	0.00
78337	Network Access Control	X	0	310,000	310,000	0.00
78339	DCHS Workflow Software	X	0	500,000	500,000	0.00
78340	Enterprise Resource Planning Historical Data Retention	X	0	947,952	947,952	0.00
78341	IT Enterprise Architecture		0	5,235,187	5,235,187	8.00
78342	IT Application & Data Services		0	20,142,370	20,142,370	63.00
78343	IT Portfolio Services		0	7,676,744	7,676,744	27.00
78345	Lobbying Reporting Software	X	0	200,000	200,000	0.00
<b>Total Information Technology</b>			<b>\$0</b>	<b>\$99,793,079</b>	<b>\$99,793,079</b>	<b>192.00</b>

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**Program #78301 - IT Technology Improvement Program**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Andy Whaples

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The Technology Improvement Program (TIP) is designed to address obsolete technology identified through technology lifecycle management. The projects addressed through the TIP are identified through the Technology Fitness Assessment conducted every other year. These systems are used by programs throughout the County focused on serving our residents - allowing County staff to efficiently and effectively perform their job responsibilities. This program offer funds an employee who manages the TIP.

There is an extensive list of systems to be remediated due to outdated and obsolete technologies. The list is regularly evaluated and re-prioritized, and work is planned in alignment with resource availability within IT and the departments. In FY 2023, the County invested \$2.0 million in one-time-only funding as an initial investment to fund the TIP program in addressing capital reinvestment and lifecycle management. No additional funds are being requested as part of this program offer. IT will propose a stable funding source as part of the FY 2027 budget. Six systems were remediated in FY 2024, and another 4 are underway in FY 2025. In early 2025 a new Fitness Assessment will be completed. The outcome of this assessment will identify systems in need of lifecycle remediation in future years.

This program aligns with County and DCA Mission, Vision and Values. By upgrading or retiring applications and priority systems in need of replacement the IT Division is being a steward of resources, with a focus on innovation and long-term sustainability. Additionally, many of these applications and systems are used to deliver/track services that positively impact the residents of the County.

Progress on these application and system replacements is posted to the County's intranet, MultCo Commons.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Number of TIP projects completed.	6	4	4	6
Output	% of applications scored via the Technology Fit Assessment in FY 2026. This delivers a detailed assess	20%	50%	50%	50%

**Performance Measures Descriptions**

M1 = Number of TIP projects completed in FY 2026.

M2 = % of applications scored via the Technology Fit Assessment in FY 2026. This delivers a detailed assessment of 50% of the total number of applications in use by the County in terms of the level of technical obsolescence (risk).

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$229,983	\$0	\$250,234
Contractual Services	\$0	\$2,097,434	\$0	\$1,686,920
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,327,417</b>	<b>\$0</b>	<b>\$1,937,154</b>
<b>Program Total:</b>	<b>\$2,327,417</b>		<b>\$1,937,154</b>	
<b>Program FTE</b>	0.00	0.00	0.00	1.00

Program Revenues				
Beginning Working Capital	\$0	\$2,327,417	\$0	\$1,937,154
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,327,417</b>	<b>\$0</b>	<b>\$1,937,154</b>

## Explanation of Revenues

This funding is carryover of a one-time-only General Fund cash transfer to fund 2508 Information Technology Capital Fund.

## Significant Program Changes

Last Year this program was: FY 2025: 78301A IT Innovation & Investment Projects

1.00 FTE transferred from Program Offer 78341 IT Enterprise Architecture

**Department:** County Assets

**Program Contact:** Vikki Scotti

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

The IT Project Management Office (PMO) plans, organizes, and controls project team activities and addresses project risks and issues to ensure that high-impact information technology (IT) projects are completed successfully. We use high-quality, inclusive and equitable project management practices that are repeatable and highly predictive of success. Through these projects, the IT PMO program delivers the new and enhanced technology that every department and program depends on to succeed in their missions. We ensure that current project work matches current organizational priorities with in-demand IT resources across project portfolios

The IT PMO program is a shared organizational entity available to assist County departments with their prioritized technology project work. Intake for project work is initiated through each department's governing body in collaboration with the DCA IT Portfolio Teams. The program is designed to provide leadership, best practices, support and training for PMO practices in DCA IT using the Workforce Equity Strategic Plan (WESP) and County Core Competencies as guidance. The IT PMO provides project management using consistent, scalable, inclusive processes and tools to match the approach and style to the type of IT project needed. The IT PMO brings diverse people together in building project teams using interpersonal, change and conflict management, user-centered design and facilitation techniques. Listening to and asking questions of customers is key to project success. By listening, we learn how departments want to use technology. By asking questions, the IT PMO clarifies how a project can be actively anti-racist and how our customers want the world to be different as a result. To achieve these results, we provide the skills needed to deliver solutions on time, within budget and scope. After project completion, we perform project retrospectives to continually improve our processes, skills and tools. The IT PMO creates an atmosphere of continuous learning to enhance project manager's skills and provide coaching to others. For Portfolio Management, we provide portfolio analysis and data needed for IT management to ensure that the right projects are being done at the right time. The IT PMO provides a central repository of portfolio, program, and project information that reports the value provided by IT to each department and predicts future budgetary needs. County workers may access the IT PMO Commons site for project information.

Without the IT PMO, there would be a lower level of certainty in technology delivery and adoption. The IT PMO coordination ensures that projects are planned, scoped and delivered to the departments that service the County's residents and visitors most in need. Without the communications and training efforts driven by the IT PMO, technology improvements could exist but end users would not know about it or how to use it. Without the IT PMO, there would be less alignment between the work being performed and the goals of the department, customers and the organization.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Maintain ratio of planned to unplanned work for actual time worked.	77%	75%	73%	75%
Outcome	% of medium/large planned projects active in the Fiscal Year that are grow and transform vs run.	41%	N/A	40%	40%
Output	% of business objectives met from project charter to close summary for large projects.	92%	N/A	91%	90%
Outcome	Incorporate the equity lens to determine if and how projects impact the community or end-users.	N/A	70%	50%	70%

### Performance Measures Descriptions

PM #1 Designed to ensure that project management staff are working on planned projects.

PM #2 Designed to track the goal of the IT PMO to deliver new and enhanced technology.

PM #3 Designed to track goal of aligning project to and the project meeting the goals of the department, customer and organization.

PM #4 Measures equity practice of evaluating through the 5 Ps (Purpose, People, Process, Place, and Power).

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$2,296,993	\$0	\$2,388,135
Contractual Services	\$0	\$3,715	\$0	\$2,554
Materials & Supplies	\$0	\$56,251	\$0	\$51,624
Internal Services	\$0	\$401	\$0	\$420
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,357,360</b>	<b>\$0</b>	<b>\$2,442,733</b>
<b>Program Total:</b>	<b>\$2,357,360</b>		<b>\$2,442,733</b>	
<b>Program FTE</b>	0.00	9.00	0.00	9.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,357,360	\$0	\$2,442,733
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,357,360</b>	<b>\$0</b>	<b>\$2,442,733</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

## Significant Program Changes

Last Year this program was: FY 2025: 78302 IT Planning, Projects & Portfolio Management

**Department:** County Assets

**Program Contact:** Shireen Khormooji

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The IT Help Desk Services provides support and proactive diagnosis of computer equipment and software issues for more than 6,000 employees and business partners. By focusing on first call resolution of problems, such as inability to access documents, working with Google and Word documents, spreadsheets, and other desktop applications, the Help Desk is able to minimize escalations to other IT teams and resolve customer problems as quickly as possible. The Help Desk provides support of mobile devices in use by County staff. Mobile support includes troubleshooting and support of mobile phones and management of mobile phones in the County's mobile management tool.

Services are provided by a central phone number 24x7, 365 days a year to ensure that customer needs are addressed in a timely manner to enable County employees to focus on their mission to serve the public. This program is funded by internal service rates and aligns with County and DCA Mission, Vision and Values through stewardship of technology resources and supporting the mission of the County.

In addition to resolving specific issues with desktop applications and vendor provided applications, the Help Desk also provides ad hoc training for software and hardware use, to minimize future problems that hinder employees' ability to work effectively. Help Desk staff provides support and help for internal IT functions such as the Applications, Desktop, Data Center, and Administration groups. The Help Desk averages 1,900 customer tickets per month. Of those tickets, an average of 60% are resolved at the Help Desk. The remaining 40%, that are not able to be resolved at the Help Desk, are escalated to Level 2 IT support for resolution. Equity is incorporated into the Help Desk support process by ensuring we are able to effectively communicate with our customers. If there are language barriers the team will try to use the best mode of communication to connect with the customer. We use plain language (non technical) and patience to ensure the customer feels supported.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Number of customer tickets processed	25,204	30,000	29,644	30,000
Quality	90% of customers rate the IT Help Desk as a 4 or higher on surveys (5 being the highest score)	96%	90%	97%	90%

**Performance Measures Descriptions**

PM #1 Output - Tracks the number of tickets created on an annual basis; used for trending and capacity planning.

PM #2 Quality – Measures the satisfaction level and "Think Yes" alignment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,297,075	\$0	\$1,354,658
Contractual Services	\$0	\$79,920	\$0	\$80,000
Materials & Supplies	\$0	\$10,810	\$0	\$7,455
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,387,805</b>	<b>\$0</b>	<b>\$1,442,113</b>
<b>Program Total:</b>	<b>\$1,387,805</b>		<b>\$1,442,113</b>	
<b>Program FTE</b>	0.00	7.75	0.00	7.75

Program Revenues				
Other / Miscellaneous	\$0	\$1,387,805	\$0	\$1,442,113
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,387,805</b>	<b>\$0</b>	<b>\$1,442,113</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

## Significant Program Changes

Last Year this program was: FY 2025: 78303 IT Help Desk Services

**Department:** County Assets

**Program Contact:** Rodney Chin

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

Telecommunications Services provides and maintains infrastructure, personnel and support to ensure communication systems are running smoothly and reliably. The team is responsible for making sure everyone can talk, video conference, and stay connected with each other. The team manages voice and video communication as well as cabling infrastructure services for over 6,000 County and partner employees across over 100 county locations. Cabling infrastructure refers to the network of wires and cables that connect all devices with a building or a network. The team manages phones systems that handle more than 10,000,000 incoming and outgoing calls for the County annually, including important services like the Mental Health Crisis line, set up and fix phones, phones lines and other communication devices in all County offices, ensure all cables and wires that carry phone calls and data are working correctly, and set up and maintain video conferencing equipment for court and sheriff arraignment functions. Large projects coordinated by this team include office relocations, facilities provisioning, and remodeling projects. County employees and the public benefit from the reliable and secure voice services provided by this program. County employees rely on phones for their daily work. They are essential for residents to communicate and access information pertaining to the delivery of essential County services.

Funding decisions for Telecommunications Services are made in alignment with the County's overall budget priorities considering factors like long-term sustainability, innovation, and the needs of all departments. This program is funded by internal service rates and aligns with the County's Mission, Vision and Values to improve the well-being of those in Multnomah County by providing accessible, high-quality, and innovative public services that create stability, enhance opportunities, and reduce disparities.

The goal is to provide the best voice solutions for everyone. This is achieved through inclusive and equitable collaboration, ensuring communication services are accessible to all. The team brings diverse people together to identify and provide comprehensive solutions for complex problems. Telecommunications Services work closely with departments to identify communication needs for underserved populations, have limited English proficiency or other specific needs, and implement technologies that allow calls to get to the right people regardless of their background or abilities.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Quality	Customers rating IT Telecom Services as a 4 or higher on customer satisfaction surveys (5 being the highest).	94.68%	95%	95%	90%
Output	Total calls processed by the central phone system (incoming, outgoing, internal, tandem).	N/A	N/A	10,359,588	10,000,000

**Performance Measures Descriptions**

PM#1 Designed to measure customer satisfaction and alignment with "Think Yes."

PM#2 Reports total volume of calls that system has processed and has been able to handle in the year.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,954,048	\$0	\$1,633,899
Contractual Services	\$0	\$363,870	\$0	\$360,000
Materials & Supplies	\$0	\$1,604,110	\$0	\$2,075,613
Internal Services	\$0	\$12,734	\$0	\$24,992
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,934,762</b>	<b>\$0</b>	<b>\$4,094,504</b>
<b>Program Total:</b>	<b>\$3,934,762</b>		<b>\$4,094,504</b>	
<b>Program FTE</b>	0.00	8.00	0.00	7.00

Program Revenues				
Other / Miscellaneous	\$0	\$3,457,094	\$0	\$4,084,015
Service Charges	\$0	\$12,770	\$0	\$11,841
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,469,864</b>	<b>\$0</b>	<b>\$4,095,856</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and maintenance and lifecycle support.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78304A IT Telecommunications Services

Program offer reflects the transfer of 1.00 FTE from program offer 78304 to program offer 78306.



**Department:** County Assets

**Program Contact:** Shireen Khormooji

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The County maintains more than 3,000 wireless devices. The Mobile Device Management Group works closely with departments, IT management, IT Support Staff, and IT Security to identify wireless communication needs and set standards for devices and service plans to address these needs. This program coordinates the acquisition of all cellular devices as well as the provisioning of the cellular services for these devices, also known as mobile devices.

Services include:

- Sources and/or negotiates contracts for the services for delivery to internal and external customers;
- Provides resources and services in support of emergency responses by the County, to ensure vital communications are maintained;
- Provides reliable, sustainable services to mobile device users, a primary goal is to continue to improve the per unit costs of the services over the prior year. This includes procurement and delivery of mobile devices and ensuring accuracy of billing, vendor management, text message archiving and customer service management.

All services are easily accessible to County employees through the IT Service Portal with requests made with the approval of a manager.

The total overall costs include personnel and non-personnel expenses, the costs for the services supporting the Telecommunication Expense Management System, plus the costs for all wireless services usage. All of which are passed through to the departments of the wireless device users on a pro-rata basis.

This offer is critical to the operations of the County. The mobile devices provided are used across all departments to deliver services to staff and the community, and ensure that County operations are running effectively.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percentage of new and replacement mobile device requests processed within 10 days of receiving.	91%	99%	82%	99%
Quality	90% customers rate the IT Wireless Team as a 4/5 or higher on customer satisfaction surveys.	94%	90%	94%	90%
Outcome	Maintain or decrease the average per-unit cost for standard cellular service plans compared to prior year	N/A	N/A	N/A	≤0% change

**Performance Measures Descriptions**

PM #1 - Measures ability to process requests through fulfillment and deployment so that staff get the device they need in a timely manner.

PM #2 - Designed to measure customer satisfaction and alignment with "Think Yes."

PM #3 - A primary goal is to continue to improve the per unit costs of the services over the prior year. This measure directly tracks that commitment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$168,790	\$0	\$179,682
Contractual Services	\$0	\$2,400,287	\$0	\$2,196,687
Materials & Supplies	\$0	\$197,880	\$0	\$1,400
Unappropriated & Contingency	\$0	\$240,574	\$0	\$308,500
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,007,531</b>	<b>\$0</b>	<b>\$2,686,269</b>
<b>Program Total:</b>	<b>\$3,007,531</b>		<b>\$2,686,269</b>	
<b>Program FTE</b>	0.00	1.00	0.00	1.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,502,998	\$0	\$2,302,769
Beginning Working Capital	\$0	\$504,533	\$0	\$383,500
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,007,531</b>	<b>\$0</b>	<b>\$2,686,269</b>

## Explanation of Revenues

This program offer is funded via the collection of a monthly service fee charged to each wireless device holder of record. The service fee is collected through the IT Internal Service Rate collection process.

## Significant Program Changes

Last Year this program was: FY 2025: 78305 IT Mobile Device Expense Management

**Department:** County Assets

**Program Contact:** Rodney Chin

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

Network Services provides and maintains infrastructure, personnel and support to ensure computer networks are running smoothly and reliably. We ensure computers in different buildings can communicate with each other, allow County employees and the public in libraries to use the internet, enable employees to work remotely and securely access County data, enable collaboration with other organizations like the City of Portland to share important information and conduct business, and monitor, fix problems and keep the network secure from cyber threats. County employees and the public benefit from the reliable and secure network services provided by this program. County employees rely on the network for their daily work and the public benefits indirectly as the network supports the delivery of essential County services.

Funding decisions for Network Services are made in alignment with the County's overall budget priorities considering factors like long-term sustainability, innovation, and the needs of all departments. This program is funded by internal service rates and aligns with the County's Mission, Vision and Values to improve the well-being of those in Multnomah County by providing accessible, high-quality, and innovative public services that create stability, enhance opportunities, and reduce disparities.

The team uses inclusive, equitable and collaborative practices that ensure we are providing the best networking solutions for all customers. We bring diverse people together to identify and provide comprehensive solutions for complex problems. For example, residents in an underserved neighborhood lack reliable or affordable internet access at home, making it hard to access online resources for education, job applications, and telehealth appointments. Our libraries provide a place for people in underserved areas to go online and access the internet, which is particularly valuable for those experiencing homelessness. We ensure everyone has equal access to technology and information, regardless of their background.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Outcome	24x7 Wide Area Network (WAN) site network availability, excluding scheduled maintenance.	99.9%	99.9%	99.9%	99.9%
Quality	Customers rating IT Network Services as a 4/5 or higher on customer satisfaction surveys.	96.04%	75%	95%	90%

### Performance Measures Descriptions

PM#1 Network connectivity ensures access to County data and systems. County WAN sites connected to the network using DSL and school-based health clinics are not included in the performance measure.

PM#2 Measures the satisfaction level and "Think Yes" alignment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,212,456	\$0	\$1,501,774
Contractual Services	\$0	\$341,000	\$0	\$341,000
Materials & Supplies	\$0	\$2,714,672	\$0	\$2,958,060
Internal Services	\$0	\$1,002	\$0	\$1,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$4,269,130</b>	<b>\$0</b>	<b>\$4,801,834</b>
<b>Program Total:</b>	<b>\$4,269,130</b>		<b>\$4,801,834</b>	
<b>Program FTE</b>	0.00	5.00	0.00	6.00

Program Revenues				
Other / Miscellaneous	\$0	\$4,734,028	\$0	\$4,801,834
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,734,028</b>	<b>\$0</b>	<b>\$4,801,834</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and maintenance and lifecycle support.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78306 IT Network Services

Program offer reflects the transfer of 1.00 FTE from program offer 78304 to program offer 78306.

**Department:** County Assets

**Program Contact:** Shireen Khormooji

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

Desktop Services manages more than 7,000 County devices (desktops, laptops, tablets, printers, multifunction devices, iPhones, iPads and other personal computing devices). Computers for public use in the libraries, assessment and taxation, and land use planning are also supported to provide residents and visitors with access to view public records online. The desktop team is responsible for life cycle management (renewal and replacement), software upgrades and inventory management for all desktop devices. Desktop support staff follow best practices for standardization, resulting in faster performance, reliability, better stability and greater security. They are also an escalation point for Help Desk ticket resolution.

Desktop Services continues to see increased demand for laptops given the County's mobile workforce. The program has been impacted by long supply chain shortages and delays. IT Desktop continues to mitigate this impact by anticipating demand, engaging vendors and reviewing alternatives.

This program is funded by internal service rates and aligns with County and DCA Mission, Vision and Values. By effectively managing and providing desktop systems IT is being a steward of resources. Many of these desktop services are used by County staff to deliver services to the community.

Equity is incorporated into the Desktop Support process by ensuring we are able to support all customers. We focus on the issues customers have and prioritize work by impact. PC refresh is performed based on a set schedule of when the asset is no longer under manufacturer warranty. If there are language barriers the team will find the best mode of communication to connect with the customer. We use plain language (non technical) and patience to ensure the customer feels supported. The Desktop team is working diligently to remove barriers and to support users with accommodations, specialized hardware or software needs. As a result of the pandemic, we moved to contactless pickup for hardware within the Multnomah Building. This process is more convenient for staff to pick up equipment at their convenience.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Desktop device moves are completed 90% on time for requests received 5 days prior to move date.	90%	90%	90%	90%
Quality	90% of customers rate the Desktop Team as a 4/5 or higher on customer satisfaction surveys.	N/A	N/A	N/A	90%

### Performance Measures Descriptions

PM #1 - Measures the team's staffing capacity to meet the volume of work.

PM #2 - Designed to measure customer satisfaction and alignment with "Think Yes."

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$3,664,734	\$0	\$3,742,208
Contractual Services	\$0	\$89,576	\$0	\$90,450
Materials & Supplies	\$0	\$27,336	\$0	\$17,725
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,781,646</b>	<b>\$0</b>	<b>\$3,850,383</b>
<b>Program Total:</b>	<b>\$3,781,646</b>		<b>\$3,850,383</b>	
<b>Program FTE</b>	0.00	21.50	0.00	22.50

Program Revenues				
Other / Miscellaneous	\$0	\$4,050,138	\$0	\$3,850,383
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,050,138</b>	<b>\$0</b>	<b>\$3,850,383</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

## Significant Program Changes

Last Year this program was: FY 2025: 78307 IT Desktop Services

**Program #78308 - IT Asset Replacement**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Gary Wohlers

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The Asset Replacement Program, funded by internal service rates, ensures the successful lifecycle management of thousands of IT assets across Multnomah County, including end-user devices like laptops, desktops, iPads, and monitors; software applications; network infrastructure such as routers, switches, and telephones; data center equipment including servers and storage; and various output devices like printers and copiers.

Desktop and Laptops are refreshed every four years, while other equipment replacements follow manufacturer recommendations. To ensure cost-effectiveness, the program leverages cooperative agreements through Multco Marketplace. Prioritizing enterprise-class devices with longer lifespans reduces waste and environmental impact. Donated equipment supports underserved residents and community organizations through partnerships like Free Geek.

The program applies an equity lens to ensure fair and equal access to technology resources for all County employees and properties, aligning with the Department of County Assets (DCA) and County values. It serves all County departments and programs, including the Multnomah County Library District (internal and public use). The Multnomah County Sheriff's Office and the Multnomah County District Attorney's Office currently manage their own asset replacement programs.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percentage of personal computer devices replaced according to replacement schedule.	85%	70%	85%	70%
Outcome	Personal computer asset database quality, accuracy and completeness.	99%	99%	99%	99%

**Performance Measures Descriptions**

PM #1 - Measures the capacity of the team given the volume of work.

PM #2 - Measures the effectiveness of the asset database(s) for quality, accuracy and completeness.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Materials & Supplies	\$0	\$4,851,358	\$0	\$4,682,727
Capital Outlay	\$0	\$3,700,891	\$0	\$3,611,055
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$8,552,249</b>	<b>\$0</b>	<b>\$8,293,782</b>
<b>Program Total:</b>	<b>\$8,552,249</b>		<b>\$8,293,782</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$4,705,323	\$0	\$4,371,449
Beginning Working Capital	\$0	\$3,846,926	\$0	\$3,922,333
<b>Total Revenue</b>	<b>\$0</b>	<b>\$8,552,249</b>	<b>\$0</b>	<b>\$8,293,782</b>

## Explanation of Revenues

This program is funded by two methods: a 1/12th collection of an annualized budget via internal service rates, meant to fund the life-cycle replacement of countywide IT assets (i.e. PCs/Laptops, Telephones/Systems, etc.) over a multi-year period; and carryover of prior-years' collected funds that support this replacement process.

## Significant Program Changes

Last Year this program was: FY 2025: 78308 IT Asset Replacement



**Program #78313 - IT Enterprise Resource Planning Application Services**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Tony Chandler

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The Enterprise Resource Planning (ERP) Support Program helps with regulatory reporting, business process analysis and re-engineering, and implementing new processes. These services are designed to make the County's operations more efficient and reduce costs. The Information Technology (IT) ERP support team coordinates the ERP systems, provides technical support, security administration, and complex reporting services. This offer specifically tracks the annual software licensing costs of the important ERP systems used at the County: Workday, Questica, Tririga and Jaegger. These system support the County's ability to execute on it's mission and goals of equity and inclusion by providing platforms for learning management, financial and payroll management, facilities management and fair procurement practices.

To figure out the total cost of ERP at the County, the budget of this offer must be added to the cost of the ERP supporting staff located in the IT General Government Portfolio, and the ERP supporting staff in the General Government team who are part of the Application and Data Services team.

IT ERP Support consists of people from different teams, but is brought together by a Cross Governance Team and Executive Steering Committee that makes sure that the priorities, and budget spent, for these systems are focused by the business and our equity values.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Outcome	Governance forums are established to ensure appropriate use of IT resources	100%	N/A	100%	100%
Output	Percentage of IT Resource effort discussed and/or prioritized at Governance forums.	70%	N/A	70%	70%

**Performance Measures Descriptions**

PM #1 - Governance forums help ensure that IT resources meet the Department's needs and priorities, business strategy, and equity goals.

PM #2 - Demonstrates transparency in IT's work and commitment to customer priorities.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	(\$10,122)	\$0	\$0
Materials & Supplies	\$0	\$2,616,336	\$0	\$2,692,308
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,606,214</b>	<b>\$0</b>	<b>\$2,692,308</b>
<b>Program Total:</b>	<b>\$2,606,214</b>		<b>\$2,692,308</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$4,232,217	\$0	\$2,692,308
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,232,217</b>	<b>\$0</b>	<b>\$2,692,308</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

## Significant Program Changes

Last Year this program was: FY 2025: 78313 IT Enterprise Resource Planning Application Services

**Department:** County Assets

**Program Contact:** Dave Halbeck

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The IT Portfolio Services team works directly with Library Leadership, Library Committees, and a broad range of IT and Library managers to prioritize, plan, coordinate, prototype, and deliver solutions that meet the quickly changing needs of Library patrons and staff. The program coordinates a wide range of IT desktop, network, and telecom operations within IT, including the maintenance and support of existing systems through life-cycle planning, usage reporting, mobile device management, development of library patron accessed systems, onsite installations, and ensuring resource accountability and documentation of solutions. Team tasks include coordinating security and contract reviews, facilitating enterprise IT initiatives with Library stakeholders, reviewing/refining solutions in Library committees, informing Library staff of major changes, and ensuring the Library's accessibility and digital equity goals are met in our service delivery. Our goals are to ensure solutions align with emerging Library needs, the Library's Strategic Plan, and the Department of County Assets (DCA) Strategic Plan, and are continually improved over time.

Operational Strategies include:

- 1) Applying IT resources focused on new project requests in accordance with Department governance forums including consideration of Workforce Equity Strategic Plan (WESP) and DCA Strategic Plan as guidance.
- 2) Evaluating existing solutions and identifying opportunities for refinement, consolidation, retirement, replacement, or other means of improving solutions to meet changing Library needs.
- 3) Following the DCA "Think Yes" customer service principles to ensure creativity and partnerships that provide for clear, sustainable and equitable solutions.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Library IT Work Tasks and CABs started (operational changes)	46	N/A	60	75
Output	Library IT Projects started (non-bond projects)	4	N/A	12	8
Output	Library IT Incidents closed (Helpdesk tickets, operational support, Requests for software)	147	N/A	250	250
Quality	(New for FY26) Percent of Library customers rating IT support as a 4 or higher on customer surveys (5 being th	N/A	N/A	90	90

**Performance Measures Descriptions**

Our portfolio is using metrics from DCA-IT's Service Now ticket system, including Work Tasks, Change Requests, Projects, and Incidents. Included in our FY measurements are counts of these taken from Library-specific support queues that support MCL's applications, desktop, mobile devices, vendors, LCB & OPME support, and general MCL staff requests.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$725,429	\$0	\$777,892
Contractual Services	\$0	\$224,000	\$0	\$224,000
Materials & Supplies	\$0	\$44,850	\$0	\$45,636
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$994,279</b>	<b>\$0</b>	<b>\$1,047,528</b>
<b>Program Total:</b>	<b>\$994,279</b>		<b>\$1,047,528</b>	
<b>Program FTE</b>	0.00	3.00	0.00	3.00

Program Revenues				
Other / Miscellaneous	\$0	\$994,279	\$0	\$1,047,528
<b>Total Revenue</b>	<b>\$0</b>	<b>\$994,279</b>	<b>\$0</b>	<b>\$1,047,528</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

## Significant Program Changes

Last Year this program was: FY 2025: 78315 IT Portfolio Services: Library

**Department:** County Assets

**Program Contact:** Sim Ogle

**Program Offer Type:** Administration

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

This program accounts for shared expenses of the Information Technology (IT) Division within the Department of County Assets. This program provides operational day to day management and oversight of the IT Division. It also includes DCA internal services costs, limited software licensing and maintenance costs for identified enterprise systems, the budget for IT trainers that work in the County's centralized Human Resources group in the Department of County Management. The IT trainers teach county employees how to use technology.

These trainers offer lots of different training, including how to work in a hybrid environment (partly at home, partly in the office), how to use videos and other online tools for learning, and how to use programs like Workday and Google Workspace. The training is designed to be fair and accessible to everyone, especially for those working a hybrid schedule and using Google Workspace. This program also helps the WESP (Workforce Equity Strategic Plan) by making sure everyone can use technology and offering training on accessibility. The training resources are available 24/7 internally for staff on the County's intranet.

Overall, this program helps County workers by giving them fair training, access to computers and programs, managing data safely (both for employees and the public).

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Outcome	Hire a diverse pool of up to four PSU/PDX Cooperative Education Program (PCEP) interns FY2025.	4	4	4	N/A
Output	Group Customer Service Survey by theme - implement a solution that improves technology training in FY2025.	N/A	1	1	N/A
Outcome	Maximize the use of Gartner conference training tickets for staff professional development in FY2026.	N/A	14	14	14
Outcome	Deploy up to four Chromebook Plus devices for testing within the IT/DCA Leadership teams in FY2026.	0	4	4	4

### Performance Measures Descriptions

M1 (FY2025): The PCEP program was successfully finished and met its goals. However, it won't continue in FY2026.

M2 (FY2025): IT developed and delivered better training for the organization, achieving its target.

M3 (FY2026): IT staff and managers will attend 14 professional development training events offered by Gartner.

M4 (FY2026): IT will buy and distribute up to 4 Chromebook Plus devices to DCA managers, to test alignment with County systems and procedures and inform decision-making about expanding their use.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,117,338	\$0	\$779,116
Contractual Services	\$0	\$332,601	\$0	\$167,291
Materials & Supplies	\$0	\$262,074	\$0	\$552,035
Internal Services	\$0	\$5,450,065	\$0	\$5,917,933
Capital Outlay	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$2,131,473	\$0	\$2,144,198
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$9,293,551</b>	<b>\$0</b>	<b>\$9,560,573</b>
<b>Program Total:</b>	<b>\$9,293,551</b>		<b>\$9,560,573</b>	
<b>Program FTE</b>	0.00	4.00	0.00	3.00

Program Revenues				
Other / Miscellaneous	\$0	\$7,724,885	\$0	\$7,415,023
Beginning Working Capital	\$0	\$2,131,473	\$0	\$2,144,198
<b>Total Revenue</b>	<b>\$0</b>	<b>\$9,856,358</b>	<b>\$0</b>	<b>\$9,559,221</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics. This program also acts as the holding account for non-specific, division-wide working capital carryover from previous fiscal years.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78316 IT Division Administration

This program offer reflects the transfer of one FTE position to program offer 78341 (IT Enterprise Architecture), the elimination of one FTE IT Trainer, and the elimination of the PSU/PDX Cooperative Education Program (PCEP) for college interns.

**Department:** County Assets

**Program Contact:** Shireen Khormooji

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

Data Center Operations and Technical Services provide hardware and software management, server system maintenance, software upgrades, problem resolution, server, storage and print management, asset tracking and after-hours support for all County business systems running in the data centers. This program also provides vendor management for data center hardware and software systems. Included in this offer are the Technical Services staff who provide software and hardware architecture design, planning, acquisition, installation and capacity planning for computer room hardware. Additional services provided by this program are data backup, restoration services, disaster preparedness, storage management, emergency response, print queue management, desktop scripting and physical data center security. The primary data center is located in the East County Courts facility. A secondary data center is located in a leased facility in Denver, Colorado and provides the capacity and capability for disaster recovery.

This program is funded by internal service rates and aligns with County and the Department of County Assets (DCA) Mission, Vision, and Values. By effectively managing County Information Technology (IT) systems and services the IT Division is a steward of resources, with a focus on innovation and long-term sustainability. Many of these systems and services are used by County staff to deliver/track services that positively impact the residents of the County.

Equity is incorporated throughout all objectives of the service, from development and planning, recruiting, training, design, acquisition and implementation as it aligns with the needs of its internal customers. Data Center Operations and Technical Services will apply an equity lens to ensure delivery of the service is equally offered and provided to all county employees and properties, therefore providing the systems our departments require to deliver to our underserved residents and communities.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of recovery data available off site and refreshed at least once every 24 hours.	99%	99%	99%	99%
Outcome	Uptime of scheduled availability for production hardware and operating systems.	99%	99%	99%	99%

### Performance Measures Descriptions

PM #1 - Production systems and data backup sets are created and sent to an offsite facility via disk replication or magnetic tape.

PM #2 - Production Servers and Storage are operational with the exception of scheduled maintenance periods. The goal is minimum disruption in business processes and services due to system outages.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$5,512,247	\$0	\$5,808,742
Contractual Services	\$0	\$536,900	\$0	\$199,900
Materials & Supplies	\$0	\$1,874,152	\$0	\$2,297,273
Internal Services	\$0	\$5,075	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$7,928,374</b>	<b>\$0</b>	<b>\$8,305,915</b>
<b>Program Total:</b>	<b>\$7,928,374</b>		<b>\$8,305,915</b>	
<b>Program FTE</b>	0.00	24.75	0.00	24.75

Program Revenues				
Other / Miscellaneous	\$0	\$7,928,374	\$0	\$8,305,915
<b>Total Revenue</b>	<b>\$0</b>	<b>\$7,928,374</b>	<b>\$0</b>	<b>\$8,305,915</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage and services received.

## Significant Program Changes

Last Year this program was: FY 2025: 78317 IT Data Center & Technical Services



**Department:** County Assets

**Program Contact:** Dennis Tomlin

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

Local governments are often targets for cyberattacks. Bad actors try to steal data, make money by using ransomware (which locks up computer systems until a ransom is paid), and disrupt important services. Every day, these attackers try to find weaknesses in our defenses. We depend on the security tools the County has bought, information shared by other organizations, and most importantly, our employees. Our staff is often the first line of defense against criminals trying to break into our systems. If they succeed, it could stop us from providing services to the community.

The Information Technology (IT) Security program helps all County departments and system users by providing security in several ways: monitoring for threats, responding to security incidents, and offering education and awareness training. They also review and approve the purchase, installation, upgrades, and disposal of all computer hardware and software to make sure everything is secure. IT Security also makes sure the County follows the Health Insurance Portability and Accountability Act (HIPAA) security rules, which protect health information, and investigates any reported HIPAA security problems. Think of IT Security as a shared resource that all County departments can use for help with data security and meeting compliance rules.

IT Security uses consistent, adaptable, and inclusive processes and tools, tailoring their approach to each different IT project. They build project teams with people who have a variety of skills, including communication, change and conflict management, user-focused decision-making, and problem-solving. IT Security believes in being open and provides a central library of helpful documents that guide each department in meeting their needs while staying secure and compliant. Without a strong IT Security program, the County would be at serious risk of a data breach (where information is stolen), a ransomware attack, or a Denial of Service attack (which floods systems with traffic, making them crash). The County would also be much more likely to face penalties for violating HIPAA rules and experience disruptions in important services.

The IT Security program aligns with workplace equity programs by:

- Protecting vulnerable populations: Secure systems ensure continued access to essential services, especially for those who rely on them most.
- Safeguarding data: Strong data protection, particularly HIPAA compliance, is crucial for everyone, but especially marginalized groups.
- Promoting secure accessibility: Secure systems should be secure but accessible to all, including people with disabilities.
- Building trust: Prioritizing IT security demonstrates a commitment to protecting everyone's data and well-being.
- Responsible resource allocation: Investing in IT security shows commitment to the organization's long-term health and ability to serve the community.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Outcome	Average time respond to high priority incidents: 4 hours	80%	80%	80%	80%
Output	Percentage of high priority incidents resolved within 36 hours.	80%	80%	80%	80%

### Performance Measures Descriptions

PM #1- High priority incidents are problems that jeopardize the confidentiality, availability and integrity of county systems or cause service disruptions. Ensures problems reported to the Help Desk are logged, assigned and dispatched to analysts as a priority.

PM #2 - This measure is designed to ensure support teams respond in a timely manner to high priority incidents.

## Legal / Contractual Obligation

Compliance Obligations

HIPAA - Protected Health Information

CJIS - Criminal Justice Information System

OCITPA - Oregon Consumer Protection Act

OR SB619 - Oregon Senate Bill 619

<https://olis.oregonlegislature.gov/liz/2023R1/Downloads/MeasureDocument/SB619/Enrolled>

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,434,537	\$0	\$1,536,895
Contractual Services	\$0	\$120,000	\$0	\$0
Materials & Supplies	\$0	\$1,102,928	\$0	\$1,349,717
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,657,465</b>	<b>\$0</b>	<b>\$2,886,612</b>
<b>Program Total:</b>	<b>\$2,657,465</b>		<b>\$2,886,612</b>	
<b>Program FTE</b>	0.00	6.00	0.00	6.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,657,465	\$0	\$2,886,612
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,657,465</b>	<b>\$0</b>	<b>\$2,886,612</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

## Significant Program Changes

Last Year this program was: FY 2025: 78327 IT Cybersecurity and Data Compliance Services

**Department:** County Assets

**Program Contact:** Maegan McHenry

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

**Program Description**

CEDARS (Clarity Extract Database and Reporting System) is a set of databases currently used for reports that are critical for strategic and operational functioning of programs at the Health Department. Multnomah County IT developed CEDARS in early 2000s, and has since only maintained it in its current form without any significant updates to the databases or to meet evolved business needs. CEDARS currently contains a database that is a weekly extract of patients' electronic health record (EHR) information from EPIC, a data warehouse that was built by IT, a database that houses stored procedures built by IT and now maintained by Department Developers and other databases that are used by data analysts and decision-makers. The Finance Business Management Division, Integrated Clinical Services (Community Health Center) Division, some Public Health Division Programs, Corrections Health Division, and Health Officer rely in part on CEDARS to provide analytics and make business decisions that inform services to at-risk and under-represented communities.

CEDARS is a legacy system that is expensive to support and maintain, poses compliance risks, and doesn't meet the needs of Health Department's Divisions.

This project is expected to be multi-year (2-4) as a result of both the complexity and scope. It involves engagement with business partners from across the Health Department and requires an analysis of complex data transformation and business rules embedded in the current system as well as considering out of box data warehouse solutions or other capabilities built by EPIC or OCHIN and learning from best practices of other entities using OCHIN EPIC. FY 2026 of this initiative continues analysis of stakeholder needs and a recommended future technology solution.

An analysis of the needs of business users and a recommendation about the future technology solution is underway, once that is complete the project team will begin investigating solution options. This program offer funds a project team to address the identified needs.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Requirements gathered and agreed upon by Health Department Business Partners.	N/A	98%	20%	98%
Outcome	Solutions outlined to meet prioritized requirements	N/A	95%	0%	95%

**Performance Measures Descriptions**

Output 1: Represents the progress achieved to identify and agree on customer requirements for the solution.

Outcome 2: Represents the degree that the solution meets the prioritized requirements.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$344,627	\$0	\$344,627
Contractual Services	\$0	\$4,134,153	\$0	\$3,717,305
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$4,478,780</b>	<b>\$0</b>	<b>\$4,061,932</b>
<b>Program Total:</b>	<b>\$4,478,780</b>		<b>\$4,061,932</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$4,478,780	\$0	\$4,061,932
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,478,780</b>	<b>\$0</b>	<b>\$4,061,932</b>

## Explanation of Revenues

This funding is carryover of one-time-only General Fund cash transfer to fund 2508 Information Technology Capital Fund

## Significant Program Changes

Last Year this program was: FY 2025: 78330 CEDARS Replacement

**Program #78332 - Public Website and Digital Services Transformation**
**FY 2026 Adopted**

**Department:** County Assets      **Program Contact:** 'ilima Kennedy  
**Program Offer Type:** Capital      **Program Offer Stage:** Adopted  
**Related Programs:** 10017A  
**Program Characteristics:** One-Time-Only Request

**Program Description**

With more than 2.8 million annual visitors, the County's public website serves as a vital digital resource, offering direct access to programs, news updates, essential County services, and business transactions. During FY 2025, the project team focused on software modernization and security updates that laid the foundation for transformational work. The team procured and hosted web accessibility and editor training for 130 county editors of the new website. The project team expanded to include limited duration staff: content strategy, user experience (UX) and human-centered design (HCD) experts.

FY 2026 continues the work to transform the public website into a welcoming, accessible space for people of all abilities. Recognizing the increasing reliance on mobile devices for internet access, this program addresses barriers that currently hinder individuals from requesting County services online. By prioritizing accessibility and inclusivity, our digital presence serves as a bridge to connect people with the resources they need. The program goal is to foster transparency and build trust in government. Through user research, understanding user needs, gathering insights from community members, we will translate those results into actionable designs. This work will directly impact the lives of our community members, ensuring they can access essential services with ease and dignity.

Key outcomes include:

- Improved overall usability, navigation, search, and language options
- Collaboration with people who use the County's public website
- Development of usable services and accessible content
- An established Digital Experience Team that provides the County with user experience research and digital service design capabilities

This work was started in FY 2025 and is a two year project. Under this program, the project team is augmented by four Limited Duration staff as well as external consultants. The total cost of this two year project is \$3.0 million.

In FY 2027, 3.00 Full Time Equivalent (FTE) will be requested through DCA's operating budget to continue governance and support of these capabilities and services.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Improved user satisfaction & ability to complete key tasks	N/A	N/A	N/A	20% increase
Output	Improvement in website accessibility (reduction of critical accessibility errors)	N/A	N/A	N/A	50% reduction

**Performance Measures Descriptions**

PM1 - Measured through surveys, feedback forms or usability testing sessions. Successful task completion rates measured through analytics tracking of key user journeys, e.g. applying for marriage license, applying for a food cart license  
 PM2 - Measured through automated accessibility testing tools, web browser testing tools, and manual audits.

## Legal / Contractual Obligation

The County's Executive Rule 273 makes a reference that websites and other digital assets should meet County web standards. These standards need to be developed to current industry best practices.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$1,800,000	\$0	\$2,567,241
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,800,000</b>	<b>\$0</b>	<b>\$2,567,241</b>
<b>Program Total:</b>	<b>\$1,800,000</b>		<b>\$2,567,241</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$1,500,000	\$0	\$1,500,000
Beginning Working Capital	\$0	\$300,000	\$0	\$1,067,241
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,800,000</b>	<b>\$0</b>	<b>\$2,567,241</b>

## Explanation of Revenues

This funding is carryover of one-time-only General Fund cash transfer to fund 2508 Information Technology Capital Fund, \$1.5M of one-time-only cash transfer from the general fund to fund 2508 Information Technology Capital Fund.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78332B Public Website and Digital Services Transformation

\$1.5M of one-time-only general funds have been allocated to supplement the program.

**Department:** County Assets

**Program Contact:** Maegan McHenry

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

### Program Description

This program offer funds one IT Business Systems Analyst Senior and two IT Developer Analyst Senior positions. These roles will focus on Health Department and Integrated Clinical Services (ICS) operational data, reporting automation, and metrics projects. Their work will streamline data analysis, as well as supporting key divisional business goals. Health Department and ICS Division data analysis is critical for advancing equity and racial justice, revealing disparities in health outcomes and informing targeted interventions and operational decision making. A backlog of prioritized data projects, ranked by criteria including racial equality and public health response, will also be addressed. Examples include:

- Automating Public Health's access to new datasets from OHA, ORPHEUS, CareWare, and morbidity/mortality data for public dashboards.
- Automating ICS access to datasets supporting their Value Based Care and Shared Accountability Model with CCOs and OHA, distinct from CEDARS Project (78330), for clinical, operational, and financial decision-making.
- Completing planned database maintenance and ORPHEUS Re-Architecture for the Health Department.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percentage of Health Department prioritized requests completed within 3 months	N/A	90%	75%	75%
Outcome	Percentage of Project Time on these supplemental datasets for these staff members	50%	55%	55%	55%

### Performance Measures Descriptions

PM 1 - Measures ability to meet project deadlines

PM 2 - Measures the project team capacity

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$790,062	\$0	\$754,707
Materials & Supplies	\$0	\$9,938	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$754,707</b>
<b>Program Total:</b>	<b>\$800,000</b>		<b>\$754,707</b>	
<b>Program FTE</b>	0.00	0.00	0.00	3.00

Program Revenues				
Other / Miscellaneous	\$0	\$800,000	\$0	\$754,707
<b>Total Revenue</b>	<b>\$0</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$754,707</b>

## Explanation of Revenues

This program is funded via internal service billing to the Health Department.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78334 Health - Supplemental Datasets for Analytics and Reporting

To meet long-term needs identified in collaboration with the Health Department and ICS, the four LDA staff positions funded in FY 2025 will be restructured into three permanent FTE positions. Hiring for these FTE roles will commence in FY 2026.



**Program #78335 - Preschool For All - Preschool Early Learning Technology**
**FY 2026 Adopted**

**Department:** County Assets      **Program Contact:** Daniel Cole  
**Program Offer Type:** Capital      **Program Offer Stage:** Adopted  
**Related Programs:** 25200A/B/C - 25207, 40099B, 72052A/B, 10000A  
**Program Characteristics:** One-Time-Only Request

**Program Description**

The Department of County Human Services (DCHS) is responsible for developing, implementing and operating the Preschool for All program. The County's Information Technology (IT) Division of the Department of County Assets (DCA) is responsible for providing the technology solutions to support the program. This program is funded through a voter-approved tax revenue source. Information about the program can be found at <https://www.multco.us/preschool>

These are the high-level needs for the 2026 fiscal year:

- Senior Business System Analyst to manage and implement software and technology
- Minor enhancements to the Bridgecare software
- Automated phone call technology for parent and preschool provider notifications
- Customer support software to manage requests and needs from applicants and providers
- Integration development across platforms for automation

This program aligns with the County's mission, vision and values, and addresses equity related to education services delivered to the community. This position is responsible for the integration of an equity lens in the capture, storage, and analysis of data to ensure the anti-racist values of the Multnomah County are practiced from technology decision-making through dissemination. This work will position the Preschool and Early Learning program to better track statistics that empower the program to prioritize resources, target interventions, and advocate for policies that dismantle root causes of inequity in our community.

This offer includes external vendor costs and internal project-based resources to establish the vendor solution. The Bridgecare solution was implemented in spring of 2023, and there will continue to be the need for additional customization and automation.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Implement support queue software that facilitates management of requests for help from the public.	N/A	50%	50%	100%
Output	Implement Preschool Provider management software	N/A	50%	50%	100%

**Performance Measures Descriptions**

- PM 1 - Expansion of technology to support the program to achieve its outcomes.  
 PM 2 - Expansion of technology to support the program to achieve its outcomes.

## Legal / Contractual Obligation

Preschool for all measure 26-214

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$207,169	\$0	\$207,169
Contractual Services	\$0	\$250,000	\$0	\$250,000
Materials & Supplies	\$0	\$0	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$457,169</b>	<b>\$0</b>	<b>\$457,169</b>
<b>Program Total:</b>	<b>\$457,169</b>		<b>\$457,169</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$457,169	\$0	\$457,169
<b>Total Revenue</b>	<b>\$0</b>	<b>\$457,169</b>	<b>\$0</b>	<b>\$457,169</b>

## Explanation of Revenues

This program is funded through a voter-approved tax revenue source and costs will be recovered via Internal Service Reimbursements.

## Significant Program Changes

Last Year this program was: FY 2025: 78335 Preschool For All - Preschool Early Learning Technology

**Program #78336 - Radio System Replacement**
**FY 2026 Adopted**

**Department:** County Assets      **Program Contact:** Greg Hockert  
**Program Offer Type:** Capital      **Program Offer Stage:** Adopted  
**Related Programs:** 78210A, 78304A  
**Program Characteristics:** One-Time-Only Request

**Program Description**

The County's Radio System Replacement project will modernize and enhance emergency communications for the County. The initiative centers on replacing the outdated Very High Frequency (VHF) analog radio system with a state-of-the-art VHF Digital Mobile Radio (DMR) system. This technological upgrade will involve substantial improvements to existing tower and repeater sites, leading to expanded coverage, increased system capacity, and a wider range of user options. The enhanced system will serve as a reliable alternative to landline and cellular communication systems, particularly in critical situations.

A VHF DMR system aligns effectively with the County's communication goals, providing the necessary coverage to reach all areas of operation, including remote locations. Additionally, VHF DMR offers seamless connectivity with volunteer Search and Rescue personnel and private emergency assistance agencies, ensuring a coordinated response during emergencies. The project is estimated to be complete in early Fiscal Year 2026, marking a significant advancement in emergency communication capabilities and overall public safety.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Project completed in FY 2026. Includes commissioning, licensure, and system readiness testing.	N/A	40%	30%	100%
Output	New radio system working with new radio subscriber units.	N/A	50%	80%	100%

**Performance Measures Descriptions**

PM#1 Contract, design, procure materials and services, commission and test system. Project completed in FY26. This is a new measure.

PM#2 New radio system implemented, subscriber units able to connect and function for daily and emergency use. This is a new measure.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$2,898,679	\$0	\$2,898,069
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,898,679</b>	<b>\$0</b>	<b>\$2,898,069</b>
<b>Program Total:</b>	<b>\$2,898,679</b>		<b>\$2,898,069</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$2,898,679	\$0	\$2,898,069
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,898,679</b>	<b>\$0</b>	<b>\$2,898,069</b>

## Explanation of Revenues

This funding is a carryover of a one-time-only General Fund cash transfer to fund 2508 Information Technology Capital Fund.

## Significant Program Changes

Last Year this program was: FY 2025: 78336 Radio System Replacement

**Department:** County Assets

**Program Contact:** Rodney Chin

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

### Program Description

Network security is a foundational component of protecting county electronic data against criminal or unauthorized use. At the County, we provide access to electronic data to employees, partners, and residents. Network Access Control (NAC) is a system for identifying users and devices that connect to the County network, limiting access to only what is needed, and restricting unauthorized users and devices from gaining access to the County network. While these project dollars are intended to cover hardware, software, and professional services; this project will require many resources from both Information Technology (IT) and business for it to be successful.

All wireless connections already use NAC. This project will expand NAC to all wired connections starting with a pilot at the Multnomah building. The first phase is to implement in a "learning mode" where devices can connect normally. We'll then monitor, analyze, and categorize how devices are used to decide what security rules to put in place to allow or block access.

We expect to spend all the money by the end of fiscal year 2025, but some work and funding may carry over into fiscal year 2026.

Funding for NAC is made in alignment with the County's overall budget priorities considering factors like long-term sustainability, security, compliance, innovation, and the needs of all departments. This program is funded by one-time money and aligns with the County's Mission, Vision and Values to improve the well-being of those in Multnomah County by providing accessible, high-quality, and innovative public services that create stability, enhance opportunities, and reduce disparities.

We work together fairly and inclusively to find the best solutions for everyone. We bring different people together to solve security and compliance issues. We make sure everyone has equal access to technology and information, no matter their background.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of network access controls coverage achieved on all managed network switches.	N/A	N/A	20%	50%
Outcome	Percent of unknown devices that can connect to the County Network within 1 year of site deployment.	N/A	N/A	N/A	0%

### Performance Measures Descriptions

PM#1 - Demonstrates progress toward achieving 100% of network switches implemented network access controls.

PM#2 - With zero unauthorized devices and users on deployed switches, the County's network is more secure.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$310,000	\$0	\$310,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$310,000</b>	<b>\$0</b>	<b>\$310,000</b>
<b>Program Total:</b>	<b>\$310,000</b>		<b>\$310,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$310,000	\$0	\$0
Beginning Working Capital	\$0	\$0	\$0	\$310,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$310,000</b>	<b>\$0</b>	<b>\$310,000</b>

## Explanation of Revenues

This funding is a carryover of a one-time-only General Fund cash transfer to fund 2508 Information Technology Capital Fund.

## Significant Program Changes

Last Year this program was: FY 2025: 78337 Network Access Control

**Department:** County Assets

**Program Contact:** Daniel Cole

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

### Program Description

Several divisions within the Department of County Human Services (DCHS) use different tools to manage their work. These include spreadsheets, shared email accounts, paper forms, and smaller project management programs. However, there's no single, unified software used across all divisions to efficiently manage workflows and guarantee services meet expectations and goals.

This program aims to fund research and analysis to identify ways to improve operations and find the best software solution to address these needs. A broad range of DCHS staff will participate in making decisions around the selection of tools and identifying the business capabilities that the software needs to meet. Once the research is done, the Department of County Assets (DCA) will handle the process of acquiring the chosen software. After the software is selected, the IT department, working with DCHS experts, will oversee its implementation and get it up and running.

Throughout the process, they will consider how these changes might affect different groups of people. They want to make sure that technology and related processes don't negatively impact marginalized communities and that services are delivered fairly to everyone, with a focus on racial equity.

This project is being pushed to the 2026 fiscal year. An application rationalization project is currently underway to assess DCHS' application portfolio. The results of this project will directly inform where DCHS workflows need improvement.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	A set of documented requirements necessary to procure workflow management software	N/A	N/A	N/A	100%
Outcome	Procurement process completed	N/A	N/A	N/A	100%

### Performance Measures Descriptions

PM #1 - A clear set of requirements will help ensure that the technology solution meets DCHS' needs

PM #2 - Demonstrates progress toward implementing a software solution that will support increased efficiency of staff, provide better service to the public, and better reporting on program objectives in DCHS

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$500,000	\$0	\$500,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$500,000</b>
<b>Program Total:</b>	<b>\$500,000</b>		<b>\$500,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$500,000	\$0	\$0
Beginning Working Capital	\$0	\$0	\$0	\$500,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$500,000</b>

## Explanation of Revenues

The project funding is using carryover of project funds from the prior budget year.

## Significant Program Changes

Last Year this program was: FY 2025: 78339 DCHS Workflow Software



**Program #78340 - Enterprise Resource Planning Historical Data Retention**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Tony Chandler

**Program Offer Type:** Capital

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

**Program Description**

When Multnomah County replaced its core Enterprise Resource Planning (ERP) system, not all historical data was migrated to the new platform. The historical data (prior to end of year 2018) that was not migrated remains in a static instance of the County's legacy ERP software and hardware platform. To support long term data retention and records availability, this program will transition legacy data to a new database and server platform. The effort to do so will be significant for IT and business partners in the Department of County Management primarily Human Resources (HR) and Finance. The project analysis is underway and full cost estimates will need to be refined as the final technical solution is determined. This project is designed to identify solutions that meet the functional and retention requirements.

This program will perform analysis, develop mitigation options, and execute on a plan to move historical ERP data to a solution that allows for access to the data, meets data retention requirements and provides for a long-term strategy to meet both of those expectations. From an equity perspective, this offer supports the ongoing availability of data required for historical pay equity management. The program will strive to make all the required data available via reporting to support internal operational activity, public records requests and overall data retention requirements. Program resources will include teams from Information Technology, internal HR and Finance teams, as well as potential vendor partners.

This project, initiated in FY 2025, to identify solutions is expected to be complete within two years. This Program Offer for FY 2026 is expected to leverage carryover funding from the initial FY 2025 Adopted budget. Long Term Capital Planning is expected to fund the execution phase. Once a technical solution is implemented, yearly maintenance costs will be required, and are currently estimated at \$150,000.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Outcome	The project team will use analysis and a proof of concept to recommend a data retention and reporting strategy.	N/A	N/A	85	100%
Outcome	Finalize plans and communicate long-term capital costs (FY 2027+) for the chosen strategy.	N/A	N/A	70%	100%

**Performance Measures Descriptions**

PM1 = Outcome designed to evaluate and recommend a data retention and reporting solution strategy for approval by the Chair.

PM2 = Outcome designed to finalize detailed planning and communicate the long-term on-going costs (FY 2027+) of the chosen (approved) implementation strategy.

## Legal / Contractual Obligation

Data retention requirements per Executive Rule 301(Retention of Public Records) - in order to meet Department needs based on legal, fiscal, administrative and historical value.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2025</b>	<b>2025</b>	<b>2026</b>	<b>2026</b>
Contractual Services	\$0	\$1,000,000	\$0	\$947,952
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$947,952</b>
<b>Program Total:</b>	<b>\$1,000,000</b>		<b>\$947,952</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Financing Sources	\$0	\$1,000,000	\$0	\$0
Beginning Working Capital	\$0	\$0	\$0	\$947,952
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$947,952</b>

## Explanation of Revenues

This funding is a carryover of a one-time-only General Fund cash transfer to fund 2508 Information Technology Capital Fund.

## Significant Program Changes

Last Year this program was: FY 2025: 78340 Enterprise Resource Planning Historical Data Retention

**Department:** County Assets

**Program Contact:** Andy Whaples

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

This program plays a crucial role in making and/or advising on complex technology investment decisions across the County in order to ensure alignment between enterprise technology needs and the long-term strategic vision. This includes balancing the technology needs to support operational demands and disruptions, with the pursuit of technology innovations that improve the efficiency and effectiveness of delivering County services.

This program includes the Strategic Software Management function, which aims to maximize the value derived from software purchases across the County through standard evaluation, licensing, implementation and support practices. This program also includes the Enterprise Data Strategy and Governance function that spearheads initiatives that promote data driven decision making across the enterprise, in a equitable, compliant and secure manner.

Key to effectively providing these services is meeting common, cross department needs and identifying new opportunities, while at the same time standardizing services and platforms in order to provide a low total cost of ownership.

Equity is infused throughout the work of this program through the prioritization of work in alignment with departmental key objectives that focus on supporting the underserved in our community.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	% of IT projects aligned with EA principles and guidance.	N/A	N/A	N/A	50%
Output	% of software in the catalog that has been evaluated for overlap, cost optimization and supportability.	N/A	N/A	N/A	25%

**Performance Measures Descriptions**

PM1: Ensures that enterprise architectural guidance is being applied and adopted in our IT solution development and delivery in order to realize efficiency and effectiveness gains.

PM2: Ensure that software used across the County has been assessed and is providing maximal cost effective value to users.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,425,689	\$0	\$2,211,699
Contractual Services	\$0	\$0	\$0	\$160,000
Materials & Supplies	\$0	\$1,783,450	\$0	\$2,863,488
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,209,139</b>	<b>\$0</b>	<b>\$5,235,187</b>
<b>Program Total:</b>	<b>\$3,209,139</b>		<b>\$5,235,187</b>	
<b>Program FTE</b>	0.00	7.00	0.00	8.00

Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$5,235,187
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,235,187</b>

## Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78314 IT Enterprise and Web Application Services

This program consolidates parts of FY 2025 programs 78312 (IT Data & Reporting Services), 78314 (IT Enterprise and Web Application Services), and 78316 (IT Division Administration). In addition, 1.00 FTE transferred to Program Offer 78301 - IT Technology Improvement Program

**Department:** County Assets                      **Program Contact:** Mark John  
**Program Offer Type:** Internal Service                      **Program Offer Stage:** Adopted  
**Related Programs:** 78310, 78312, 78314  
**Program Characteristics:**

**Program Description**

This program develops and supports custom software applications, web applications and data services across the County. Application services include public-facing websites like multco.us, enterprise HR systems like Workday, as well as departmental specific applications. Data services include database services, reporting services, reporting data marts, web platform administration, and support of on-premises and cloud enterprise analytics used for decision making and results measurement. This program partners with the IT portfolio teams and department business contacts to identify, prioritize, and to deliver innovative, high quality, secure, and scalable solutions that are delivered on the web, in the cloud, mobile, or on premises. This program improves the delivery of County services through automating business operations and integrating data within and between County departments, agencies, and community partners, as well as maintaining and enhancing existing and legacy applications to ensure reliability and to meet the needs of the County.

These applications and data services provided by this program are used by departments to support accessible and equitable outcomes for members of the community. This program works with the portfolio managers and departments to prioritize work based on demonstrable ability to improve racial equity. This prioritization evaluates criteria which includes providing access to demographic race and ethnicity data, providing insight on how Black, Indigenous, and People of Color (BIPOC) communities are affected by program administration, directly supporting trauma-informed practices for BIPOC communities related to systemic, organizational, and individual racism, and contains strategies to address disparities among BIPOC communities including gaps in service delivery. Data is used by all County departments to determine how to better serve underserved populations impacted by reporting capabilities. Equity is incorporated throughout all objectives of the program, from development through support, and is specifically important because of the public-facing nature of much of the work that this program offer funds. An example is ensuring public digital forms are usable by individuals with a diverse set of disabilities.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Outcome	Percentage of time staff is working on planned projects	48%	50%	50%	50%
Outcome	Percent of time production systems are available for customer usage (excluding planned outages)	99.9%	99.9%	99.9%	99.9%

**Performance Measures Descriptions**

PM #1 - Ensures that a significant percentage of staff time is spent on creating new value for departmental customers.  
 PM #2 - Ensures data is available when staff need it.

**Legal / Contractual Obligation**

None

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$14,980,781	\$0	\$16,737,350
Contractual Services	\$0	\$297,110	\$0	\$525,199
Materials & Supplies	\$0	\$2,934,248	\$0	\$2,879,821
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$18,212,139</b>	<b>\$0</b>	<b>\$20,142,370</b>
<b>Program Total:</b>	<b>\$18,212,139</b>		<b>\$20,142,370</b>	
<b>Program FTE</b>	0.00	62.00	0.00	63.00

Program Revenues				
Other / Miscellaneous	\$0	\$19,521,827	\$0	\$20,142,370
<b>Total Revenue</b>	<b>\$0</b>	<b>\$19,521,827</b>	<b>\$0</b>	<b>\$20,142,370</b>

**Explanation of Revenues**

County IT service costs are allocated to departments based on usage, services received, and other metrics.

**Significant Program Changes**

**Last Year this program was:** FY 2025: 78310 IT Software Development and Application Integration

Consolidation of program offers 78310 (IT Software Development and Application Integration), 78312 (IT Data & Reporting Services), and 78314 (IT Enterprise and Web Application Services) from FY 2025. In addition, one FTE has been eliminated as part of the budget process.

**Department:** County Assets      **Program Contact:** Daniel Cole  
**Program Offer Type:** Internal Service      **Program Offer Stage:** Adopted  
**Related Programs:** 78309, 78311, 78331  
**Program Characteristics:**

### Program Description

The Portfolio Management program acts as technology consultants for County Departments. They help departments make good technology choices and plan for their Information Technology (IT) needs into the future. They make sure that the technology goals of each department match up with the overall goals of the County.

The Portfolio Management program consists of three separate teams that each work with a specific group of departments and programs. These teams help departments decide which technology projects are most important, and they help find the resources and money to make those projects happen. Each team has Business Systems Analysts who analyze business needs, translate them into technology solutions, and manage projects to improve efficiency and effectiveness. The primary goal is to make technology work better for everyone in the County.

The three teams are:

- 1 - Human Services, County Justice, Joint Office of Homeless Services, and Local Public Safety Coordinating Council
- 2 - County Assets, Non-Departmental / Emergency Management, County Management, and Community Services, and Enterprise Resource Planning Support Services
- 3 - Health Department, County Sheriff's Office, and the District Attorney's Office

Team Goals and Strategies include:

- Applying IT resources towards new projects that departments request that provide the most value.
- Looking at what systems are being used and finding ways to get rid of systems that are old or not being used to save time and money.
- Saving money by using systems that the County already has, looking at what each department needs, and making smart choices about what to buy.
- Following the Department of County Assets (DCA) "Think Yes" customer service model to find creative ways to solve problems and following the Workforce Equity Strategic Plan (WESP).
- Portfolio teams use governance strategies to prioritize work on equitable solutions that align with the departmental goals to support under-represented and under-served members of our community.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Quarterly reports for each department, produced by each Portfolio.	N/A	N/A	N/A	48
Output	End-of-year summary reports for each department.	N/A	N/A	N/A	12

### Performance Measures Descriptions

Outputs 1: Reports will detail staff hours spent on technology projects for each department. These reports will also include the number of work tasks, incidents, and software requests from each department that required analysis and support.

Outcome 2: An annual report conveying the work delivered.

**Legal / Contractual Obligation**

None

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$6,803,388	\$0	\$6,826,597
Contractual Services	\$0	\$709,461	\$0	\$718,134
Materials & Supplies	\$0	\$129,554	\$0	\$132,013
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$7,642,403</b>	<b>\$0</b>	<b>\$7,676,744</b>
<b>Program Total:</b>	<b>\$7,642,403</b>		<b>\$7,676,744</b>	
<b>Program FTE</b>	0.00	29.00	0.00	27.00

Program Revenues				
Other / Miscellaneous	\$0	\$7,182,437	\$0	\$7,676,744
<b>Total Revenue</b>	<b>\$0</b>	<b>\$7,182,437</b>	<b>\$0</b>	<b>\$7,676,744</b>

**Explanation of Revenues**

County IT service costs are allocated to departments based on usage, services received, and other metrics.

**Significant Program Changes**

**Last Year this program was:** FY 2025: 78309 IT Portfolio Services: Health, Sheriff's Office, District Attorney, Enterprise

This new program offer consolidates program offers 78309 (IT Portfolio Services: Health, Sheriff's Office, District Attorney, Enterprise), 78311 (IT Portfolio Services: General Government), and 78331 (IT Portfolio Services: DCHS, DCJ, JOHS, LPSCC) from FY 2025.



**Department:** County Assets                      **Program Contact:** Sim Ogle  
**Program Offer Type:** Capital                      **Program Offer Stage:** Adopted  
**Related Programs:**  
**Program Characteristics:** New Request, One-Time-Only Request

**Program Description**

On May 1, the BOCC approved an ordinance (1336) that establishes a new lobbyist reporting requirement, transparency measures, and a rule requiring the Chair and County Commissioners to post their calendars online. The ordinance will take effect on July 1, 2026 and the supporting technology solutions will be developed during Fiscal Year (FY) 2026 by DCA and the COO's Office.

This offer captures the DCA Information Technology (IT) project, a partnership between DCA IT and the COO's Office, that will address: 1). The identification, selection or building of a software based tool for lobbying tracking and reporting, and 2). The creation of calendars to share the required lobbying meeting information publicly.

This offer will ensure effective lobbying transparency, and will enable our community with equitable access to lobbying information and Board calendars through the use of accessible technology solutions.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	The COO's Office and DCA will provide an update on implementation to the Board by August 1, 2025.	N/A	N/A	N/A	100%
Output	Development of training, education and outreach materials for effective implementation.	N/A	N/A	N/A	100%
Outcome	The system and calendar solution will meet Web Content Accessibility Guidelines (WCAG) 2.1.	N/A	N/A	N/A	100%
Outcome	The system and calendar solution will allow the Board to meet Ordinance 1336 transparency requirements.	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

PM1 = Ensures the Board will receive an update on DCA and the COO's Office plans to meet lobbying requirements.  
 PM2 = Ensures the appropriate training, education and outreach will be developed for the technology solutions created.  
 PM3 = Ensures equitable accessibility for the technology solutions developed as part of this project.  
 PM4 = Ensures the Board will be able to meet the requirements in County Ordinance 1336.

**Legal / Contractual Obligation**

N/A

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Materials & Supplies	\$0	\$0	\$0	\$200,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$200,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$0	\$0	\$200,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

**Explanation of Revenues**

This funding includes \$200,000 in carryover of Beginning Working Capital (BWC) from FY 2025 into FY 2026.

**Significant Program Changes**

**Last Year this program was:**

N/A

### Fleet, Records, Distribution and Motor Pool

In the Department of County Assets (DCA), Fleet, Records & Archives, Distribution, and Motor Pool support all County departments and offices.

Fleet Services provides and manages the vehicles and related equipment used by Multnomah County staff to provide direct and indirect services to the community. This includes purchasing, maintaining, repairing, and disposing of vehicles and equipment in a manner that is responsible, safe, cost effective, and the best use of available resources. The goal of the program is to ensure that vehicles are safe for drivers and passengers, are available and have the equipment needed to provide critical services in the community, and support climate resiliency goals through the reduction of fossil fuel dependency.

Records & Archives supports creation, storage, retrieval, accessibility, protection, preservation, research, destruction, and access to public records dating back to 1849; leads and supports Countywide strategic information initiatives; and advises Countywide on records management issues. The program's goal is to ensure that all members of the public are able to inspect County public records as mandated by Oregon Public Records Law, and that all County departments and offices creating, managing, protecting, and destroying public records do so in a compliant manner that retains their authenticity, integrity, and reliability, in order to document the County's decision-making, policies, and community involvement.

Distribution Services provides central coordination of a multifaceted system of distribution logistics across 53 County locations. The goal of this program is to provide support for the diverse logistical needs of the County. The program supports the County's equity initiative by managing the logistical needs of numerous departments that serve community members and vulnerable populations. Serving as the centralized mailing center, Distribution Services moves a variety of items via fixed routes and special deliveries, to include domestic and international mail, County records, interoffice mail, clinical items, vaccines, and recyclables.

The Motor Pool program supplies a shared pool of vehicles and car sharing options, ensuring that employees have accessible, timely, reliable, and safe ways to conduct County business at offsite locations and provide

**\$30.6 million**  
**Fleet, Records, Distribution  
and Motor Pool**

Total Adopted Budget

Including cash transfers, contingencies, and  
unappropriated balances.



**28.00 FTE**

(full time equivalent)

**Other Funds**  
**\$30.6M**  
**100.0%**

services directly to clients in the community. The program provides important short-term transportation options for staff working at off-site locations, and also supports mechanical breakdowns, billing issues, vendor coordination, and electric vehicle training. The goal of the program is to align resources with department needs, seamlessly supporting County engagement with the community, while continuing to upgrade transportation options to environmentally sustainable vehicles.

### Division Outcomes

The outcomes Fleet, Records, Distribution Services and Motorpool are working to achieve in FY 2026 are:

1. Fleet: Provide effective and timely responses to vehicle repairs and maintenance ensuring open lines of communication with our customers on issues that may arise.
2. Fleet, Motor Pool, and Distribution: Develop an Alternative Fuels Strategy that outlines Multnomah County's Fleet plan to reduce our fossil fuel usage.
3. Distribution Services: Provide County customers with reliable, on time, distribution services of US Mail, interoffice deliveries, supplies, and medical equipment.
4. Records: Continue to digitize archives, making them more accessible to the community and County staff.

### Significant Division Changes

FY 2026 will bring a change to how Fleet Services handles vehicle upfitting. The revenue and expenses associated with preparing a vehicle for service will now be included in Program Offer 78401 - Fleet Vehicle Replacement.

### Table of Division Programs

The following table shows the programs that make up the division's budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
<b>Fleet, Records, Distribution Services &amp; Motor Pool</b>						
78400	Fleet Services		0	7,411,996	7,411,996	12.00
78401	Fleet Vehicle Replacement		0	16,695,365	16,695,365	0.00
78402	Motor Pool		0	1,129,604	1,129,604	2.25
78403	Distribution Services		0	2,203,554	2,203,554	6.75
78404	Records & Archives		0	3,203,543	3,203,543	7.00
	<b>Total Fleet, Records, Distribution and Motor Pool</b>		<b>\$0</b>	<b>\$30,643,038</b>	<b>\$30,643,038</b>	<b>28.00</b>

**Department:** County Assets

**Program Contact:** Lauren Kelly

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

Vehicles are a means for County programs to bring health, justice, and public safety services directly to our most vulnerable populations. Bringing services directly to those who need them preserves dignity, promotes equal opportunity, and engages more people in their community. Communities are healthier, safer, and more resilient when the County can bring resources and opportunities directly to them.

Fleet collaborates with County programs to ensure they purchase and maintain the vehicles and resources they need to serve the community. By centralizing these services, Fleet removes the burden of asset lifecycle management from County service providers, maximizing their time to work in the field. This also ensures that vehicles are purchased in line with County policies, sustainability goals, industry best practices, regulatory requirements, safety goals, and broader climate action plans. Fleet provides vehicle maintenance services at the Yeon Shop facility and at City of Portland Fleet sites.

Typical services include:

- Policy and operational procedure development and implementation;
- Inventory management; regulatory compliance; customer consultation and advice;
- Coordinating towing needs and vendor repairs; equipment fabrication and modification specialty work;
- Performing scheduled, unscheduled and emergency in-shop and field repairs; emissions inspections;
- Warranty/recall management and support;
- Fuel management (onsite/offsite);
- Vehicle washing and detailing (onsite/offsite); and
- Driver safety, risk, liability, and collision claims management.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of billable hours	64%	70%	68%	70%
Outcome	Percent of vehicles out of service less than 48 hours	46%	50%	42%	50%

**Performance Measures Descriptions**

PM #1 - Measure of Fleet Technician time spent directly repairing and maintaining equipment. 70% is the industry standard, and is used as an indicator of overall operational efficiency.

PM #2 - The percentage of vehicles and equipment returned to programs in 48 hours or less. This measure is influenced by internal operational efficiency as well as external factors such as supply chain and vendor availability.

## Legal / Contractual Obligation

Current Intergovernmental Agreement with City of Portland for maintenance and repair services for County Fleet assets in the Portland downtown corridor.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,814,297	\$0	\$1,899,926
Contractual Services	\$0	\$106,667	\$0	\$53,953
Materials & Supplies	\$0	\$2,373,811	\$0	\$2,258,321
Internal Services	\$0	\$2,018,645	\$0	\$2,124,814
Capital Outlay	\$0	\$480,000	\$0	\$126,000
Cash Transfers	\$0	\$341,509	\$0	\$313,298
Unappropriated & Contingency	\$0	\$691,530	\$0	\$635,684
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$7,826,459</b>	<b>\$0</b>	<b>\$7,411,996</b>
<b>Program Total:</b>	<b>\$7,826,459</b>		<b>\$7,411,996</b>	
<b>Program FTE</b>	0.00	12.00	0.00	12.00

Program Revenues				
Other / Miscellaneous	\$0	\$6,696,244	\$0	\$6,418,877
Beginning Working Capital	\$0	\$1,033,039	\$0	\$948,982
Service Charges	\$0	\$97,176	\$0	\$44,137
<b>Total Revenue</b>	<b>\$0</b>	<b>\$7,826,459</b>	<b>\$0</b>	<b>\$7,411,996</b>

## Explanation of Revenues

The program is primarily funded by internal service charges.

\$126,000 grant G78 0570 01 E-MOB is funded by the Pacific Power Oregon Mobility Grant. The proceeds of which will be provided to the County once the library purchases and deploys the electric box truck.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78400 Fleet Services

In this new fiscal Year (FY 2026), the revenue and expenses for upfitting and making a vehicle ready for service (apply decals, adding lights to Sheriff vehicles, cages for Animal Service vehicles, etc.) will be in Program Offer 78401 - Fleet Vehicle Replacement. As such, \$354,000 in revenue for this offer should be reflected in program offer 78401 for FY 2025.

**Department:** County Assets

**Program Contact:** Lauren Kelly

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

County programs rely on vehicles to provide services within and across the County. The goal of the Fleet Vehicle Replacement program is to carefully purchase vehicles in a way that minimizes disruption to those critical services. Vehicles that are not replaced in a timely manner also negatively impact our community through higher emissions output and costly repairs. Older vehicles lack standard safety features, endangering drivers, passengers, and the public. Fleet provides the following services to achieve this goal:

- Collects and manages the funding for future replacements;
- Specifies, bids, awards, receives, inspects, prepares for service, and assigns replacement vehicles;
- Manages the vehicle resale program (surplus disposal), using revenue received to offset future vehicle purchases;
- Establishes and manages the replacement schedules used to determine collection of replacement funds;
- Reviews the following elements when considering a new or replacement vehicle: 1) Vehicle use (miles driven/time of operation); 2) Program operational needs; 3) Emission footprint; 4) Current working condition of vehicle; 5) Vehicle downtime and predicted future repair costs; 6) Safety; 7) Climate Action Plan requirements;
- Identification of opportunities for electric, hybrid, and alternative fuels vehicles when purchasing.

Fleet reaches out to County programs to review current and upcoming needs and how their vehicles support those needs in the community. Through ongoing collaboration, they determine what will be the most prudent and effective purchase to replace aging vehicles and equipment and continue to provide critical services without interruption. Fleet provides details that help decision makers and budget managers understand the full impact of a vehicle purchase and total cost of ownership. Examples of these details include usage statistics, emissions reduction targets, supply chain impacts, manufacturer trends, and vehicle availability. Fleet carefully listens to each program's needs and proposes vehicle solutions, and recommends alternative solutions such as the use of Motor Pool vehicles, contracted partnerships, or the reduction of fleet size, when appropriate.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Percent of vehicles and equipment replaced within two (2) years of their planned retirement date. The 10% target	14%	30%	3%	10%
Outcome	Percent of vehicles deployed with carbon emission reductions	17%	10%	20%	15%

**Performance Measures Descriptions**

PM #1 - Addresses stewardship and asset management capabilities. Manufacturers continue to employ pandemic-era ordering limitations, making replacement less predictable.

PM #2 - Improved air quality due decreased carbon emissions through change in model, or change in fuel type from traditional fossil fuels (i.e. gas) to alternative fuels (i.e. hybrid, EV).

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Capital Outlay	\$0	\$13,935,093	\$0	\$16,695,365
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$13,935,093</b>	<b>\$0</b>	<b>\$16,695,365</b>
<b>Program Total:</b>	<b>\$13,935,093</b>		<b>\$16,695,365</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,729,425	\$0	\$4,075,942
Financing Sources	\$0	\$341,509	\$0	\$313,298
Beginning Working Capital	\$0	\$10,864,159	\$0	\$12,306,125
<b>Total Revenue</b>	<b>\$0</b>	<b>\$13,935,093</b>	<b>\$0</b>	<b>\$16,695,365</b>

## Explanation of Revenues

Vehicles and equipment are placed on an established life-cycle replacement schedule. Replacement funds are collected on a monthly basis from programs with assigned vehicles and equipment and aggregated until specified useful life has been met; thus, the source of these proceeds is Local. Proceeds from vehicle sales are returned to the Fleet Asset Replacement fund to offset future replacement costs.

## Significant Program Changes

**Last Year this program was:** FY 2025: 78401 Fleet Vehicle Replacement

In this new fiscal Year (FY 2026), the revenue and expenses for upfitting and making a vehicle ready for service (apply decals, adding lights to Sheriff vehicles, cages for Animal Service vehicles, etc) was added from Program Offer 78400 - Fleet Services. As such, \$354,000 in revenue for this offer is reflected in program offer 78400 for FY 2025, instead.



**Program #78402 - Motor Pool**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Edward Reed

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

The goal of this program is to offer County employees accessible and convenient options for work-related travel. Motor Pool services connect with numerous County departments with an overarching goal to seamlessly support and engage with the community.

There are two County-owned motor pool sites supporting the County's short-term business transportation needs using County-owned vehicles. County employees access car rentals through a agreement with a third-party vendor. In addition, a CarShare program has been restarted and supports employees at downtown locations for the Health and Human Services departments who regularly travel to meet the people they serve. This blend of County-owned and vendor-supported motor pools strives to remove barriers to transportation and provides employees with accessible and convenient options for work-related travel.

We include County department transportation priorities in our budget decision-making process and strive to align the program's strengths with the County department's goals and needs. Aligning vehicle resources to customer needs while reviewing opportunities to upgrade our vehicles to more environmentally sustainable vehicles is an ongoing priority. A large percentage of our pool vehicles are hybrid, and we also maintain larger fifteen-passenger vans that provide clients with more accessibility and increase their capacity to support our community into the future.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Motor Pool, CarShare, and third-party vendor rental annual hours of usage.	39,853	40,794	44,000	35,706
Outcome	Vehicle availability. Provide the optimal blend of transportation options to support County program needs.	100%	99%	100%	100%

**Performance Measures Descriptions**

PM 1: Measures ability to have the right type, number, and mix of available vehicles and forecast for future needs

PM 2: Measures ability to meet customers needs at the time they need it.

## Legal / Contractual Obligation

With the implementation of the third-party CarShare program, the County will have ongoing contractual liabilities for the CarShare (alternative motor pool) services that are consumed. These liabilities only exist as long as the services are being consumed.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$273,141	\$0	\$287,525
Contractual Services	\$0	\$372,736	\$0	\$340,621
Materials & Supplies	\$0	\$4,783	\$0	\$6,407
Internal Services	\$0	\$310,255	\$0	\$356,902
Capital Outlay	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$130,217	\$0	\$138,149
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,091,132</b>	<b>\$0</b>	<b>\$1,129,604</b>
<b>Program Total:</b>	<b>\$1,091,132</b>		<b>\$1,129,604</b>	
<b>Program FTE</b>	0.00	2.25	0.00	2.25

Program Revenues				
Other / Miscellaneous	\$0	\$960,598	\$0	\$991,217
Beginning Working Capital	\$0	\$130,217	\$0	\$138,149
Service Charges	\$0	\$317	\$0	\$238
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,091,132</b>	<b>\$0</b>	<b>\$1,129,604</b>

## Explanation of Revenues

The program is funded by hourly service charges collected through the Fleet Fund with an overhead charge based on the percentage of usage. Internal service reimbursement estimates are based on historical data and current service levels.

## Significant Program Changes

Last Year this program was: FY 2025: 78402 Motor Pool

**Program #78403 - Distribution Services**
**FY 2026 Adopted**
**Department:** County Assets

**Program Contact:** Edward Reed

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**
**Program Description**

Distribution Services provides central coordination between more than 50 county locations. We support the County's equity initiative by managing the logistical needs of those departments that serve vulnerable populations in the community, be it health clinics or homeless shelters.

We directly impact and benefit our community partners. Whether it's transporting vaccines, animal tags, prescriptions or tax statements, Distribution Services can efficiently handle bulk mailings and deliveries needed by the County. Our support of, and engagement with, other departments also positions Distribution Services to play a vital role in emergency preparedness for Multnomah County.

While the needs of the County shift, our program is positioned to meet those changing needs. There is built-in flexibility in the daily courier routes, while our in-house team can handle special deliveries and larger pick-up requests as needed. In addition, this program also coordinates with other government agencies in the area, such as the State of Oregon and the City of Portland, to bolster and support interoffice mail delivery, saving further on postage and enhancing intergovernmental workflows.

In the year ahead, Distribution Services will look to foster opportunities for engagement with County departments that do not currently employ Distribution Services for their mail or logistical needs, while also developing educational materials for partners we do serve. With all of the moving parts at work throughout the County, Distribution Services provides essential services that help our client's operations run smoothly every day.

**Performance Measures**

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Process mail and packages within one business day.	99%	99%	99%	99%
Outcome	Volume of special deliveries (school transfers, bulk mailings, archival moves, office supply orders, others).	289	300	215	325

**Performance Measures Descriptions**

PM 1: Customer access to information is measured by items lost during distribution, mail processing time

PM 2: Demonstrates capacity for and alignment with our customer's logistical needs

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$698,422	\$0	\$782,924
Contractual Services	\$0	\$748,038	\$0	\$559,123
Materials & Supplies	\$0	\$27,634	\$0	\$21,992
Internal Services	\$0	\$561,776	\$0	\$628,462
Capital Outlay	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$228,388	\$0	\$210,029
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,264,258</b>	<b>\$0</b>	<b>\$2,202,530</b>
<b>Program Total:</b>	<b>\$2,264,258</b>		<b>\$2,202,530</b>	
<b>Program FTE</b>	0.00	6.50	0.00	6.75

Program Revenues				
Other / Miscellaneous	\$0	\$2,019,420	\$0	\$1,973,459
Beginning Working Capital	\$0	\$228,388	\$0	\$210,029
Service Charges	\$0	\$16,450	\$0	\$19,042
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,264,258</b>	<b>\$0</b>	<b>\$2,202,530</b>

## Explanation of Revenues

Distribution Services is funded via internal service charges.

## Significant Program Changes

Last Year this program was: FY 2025: 78403 Distribution Services

**Department:** County Assets

**Program Contact:** Deidre Theiman

**Program Offer Type:** Internal Service

**Program Offer Stage:** Adopted

**Related Programs:**
**Program Characteristics:**

### Program Description

Public records are evidence of the policies, decisions, functions, community involvement, and efforts to fulfill the County's mission. They are a vital part of upholding our democracy. This program's goal is to ensure that departments create, manage, protect, and destroy public records in a compliant manner that retains their authenticity, integrity, and reliability. Only by doing so, can the County meet the mandates of Oregon Public Records Law, and ensure that all members of the public can exercise their right to inspect our public records. We are funded by internal service rates and manage our funds to best support the County's stewardship of these public records.

The public has direct access to historic, archival records through in-person research appointments, virtual reference work and 24/7 online access to digital records. This program removes barriers to access by: writing finding aids (tools for locating records) that employ inclusive language metadata schemas; reducing bias in collections management through a team approach to appraisal; applying plain language and digital accessibility best practices to online portals; and by making referrals to appropriate sources for non-county public records by phone, email and on our website. This program preserves enduring records by providing specialized storage and handling for hard copy records and by preserving digital records in the Archives & Digital Archives.

This program helps improve the County's accountability for meeting legal public records obligations by improving the organizational culture around records management. We provide tools, training, and consultation to support departments in balancing service delivery needs with public records law compliance by: maintaining the County's retention schedules; providing Records Center storage and retrieval services (allowing programs to prioritize office space for serving clients); facilitating digitization projects to support continuity of service and employees' ability to go directly to clients in the field; administering a dedicated digital preservation system for enduring records, an archival information management system the public can use to locate historic records,, and an enterprise-available electronic document and records management system to help staff manage electronic/digital records; and providing secure destruction of individuals' protected information at the end of its retention lifecycle.

### Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Outcome	Reduce risk of over retention	N/A	N/A	N/A	1000
Outcome	Increase in-reach and outreach activities	N/A	N/A	N/A	20
Output	Ensure historical records are preserved and available	3018	3404	5000	7000
Output	Make records education available for MultCo staff	N/A	N/A	N/A	5

### Performance Measures Descriptions

- 1) Improve compliance with public records law by destroying records that have expired retention.
- 2) Increase the awareness of Records & Archives availability by tracking annual in-reach and outreach activities.
- 3) Ensure that historical records are preserved and accessible to the public through the Digital Archives.
- 4) Expand Records education by increasing the amount of training and self-help resources available.

## Legal / Contractual Obligation

Oregon Revised Statute 192 and Oregon Administrative Rule Chapter 166 define public records law and policy, Records Officer mandates, and standards and obligations for records creation, access, storage, protection, retention, and disposition. Multnomah County Executive Rule 301 assigns the retention schedule function to the Records Management program, and Multnomah County Code Chapter 8.500 defines additional archival records responsibilities and obligations.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$1,116,210	\$0	\$1,181,870
Contractual Services	\$0	\$316,578	\$0	\$345,376
Materials & Supplies	\$0	\$156,501	\$0	\$170,800
Internal Services	\$0	\$1,166,713	\$0	\$1,215,265
Capital Outlay	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$304,651	\$0	\$290,232
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,060,653</b>	<b>\$0</b>	<b>\$3,203,543</b>
<b>Program Total:</b>	<b>\$3,060,653</b>		<b>\$3,203,543</b>	
<b>Program FTE</b>	0.00	7.00	0.00	7.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,755,400	\$0	\$2,911,870
Beginning Working Capital	\$0	\$304,651	\$0	\$290,232
Service Charges	\$0	\$602	\$0	\$1,441
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,060,653</b>	<b>\$0</b>	<b>\$3,203,543</b>

## Explanation of Revenues

Records & Archives is funded via internal service charges.

## Significant Program Changes

Last Year this program was: FY 2025: 78404 Records Management