

# Department of County Management FY 2016 Proposed Budget

[Presented to the  
Board of County Commissioners]

Multnomah County  
May 14, 2015

Located at: [www.multco.us/budget](http://www.multco.us/budget)

# Agenda

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- Introduction
  - Mission, Vision, Values
  - CBAC
- Department of County Management Overview
- Division Budgets and Changes
- New, One-Time-Only, General Fund Backfill
- Successes & Challenges
- Legislative Impacts
- Summary
- Questions



# Mission & Vision

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The Department of County Management strives for excellence. We aim to add value and strength to the programs supporting our community through leadership, service, expertise, and strategic communication. We maximize revenue, asset use and talent to support the people who live, work and do business in the County



# Values & Guiding Principles

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- Ensure the values & policies of the Chair and Board of Commissioners are guiding our actions.
- Safeguard the public's investment through countywide fiscal integrity and solid financial management
- Maximize the County's potential by maximizing our workforce potential
- Seek ways to do things better
- Solve problems and seek solutions
- Protect the public through hard work, strong ethics and dedicated management.
- Take the long-view. Plan ahead.



# Citizen Budget Advisory Committee

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## Committee Members:

- David Torrey, Committee Chair
- Ben Brady
- Cormac Burke
- Jeannine DeFeyter
- Scott Eissfeldt
- Robert Stabbert
- Trent Wilson



# Proposed Budget Recommendations/Highlights

- Capital Asset Strategic Planning
- Strategic Sourcing
- Research and Evaluation
- Workforce Development and Succession Planning:
  - Internship Programs (SummerWorks/C2C)
  - Job Rotation
  - Employee Child Care Benefits
- Housing Objectives: “A Home for Everyone”



# Who We Serve/What We Do

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Filled over **5,800**  
seats in training  
and learning events

Processed **125,855**  
vendor payments

Facilitated **30%**  
participation in  
employee wellness  
campaign

Maintained  
**342,000** property  
tax accounts

Awarded **850**  
contracts &  
amendments valued  
at **\$220,389,021**

Maintained **Aaa**  
bond rating

Served **55,000**  
walk-in customers

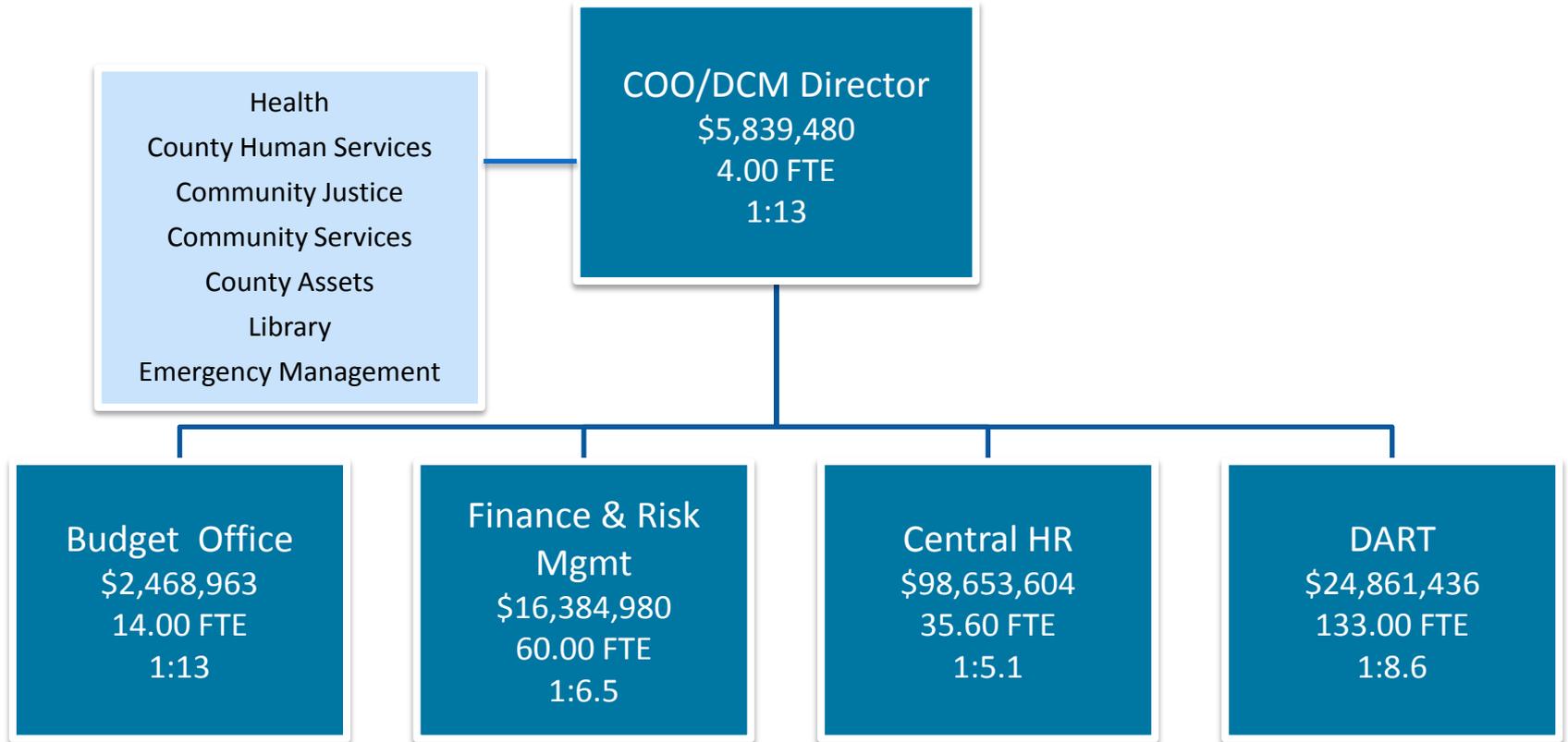
Administered  
medical benefits  
for **11,801**  
members

Tracked **27,264** job  
applications in  
NEOGOV system

*Full year results from FY 2014*



# Organizational Chart

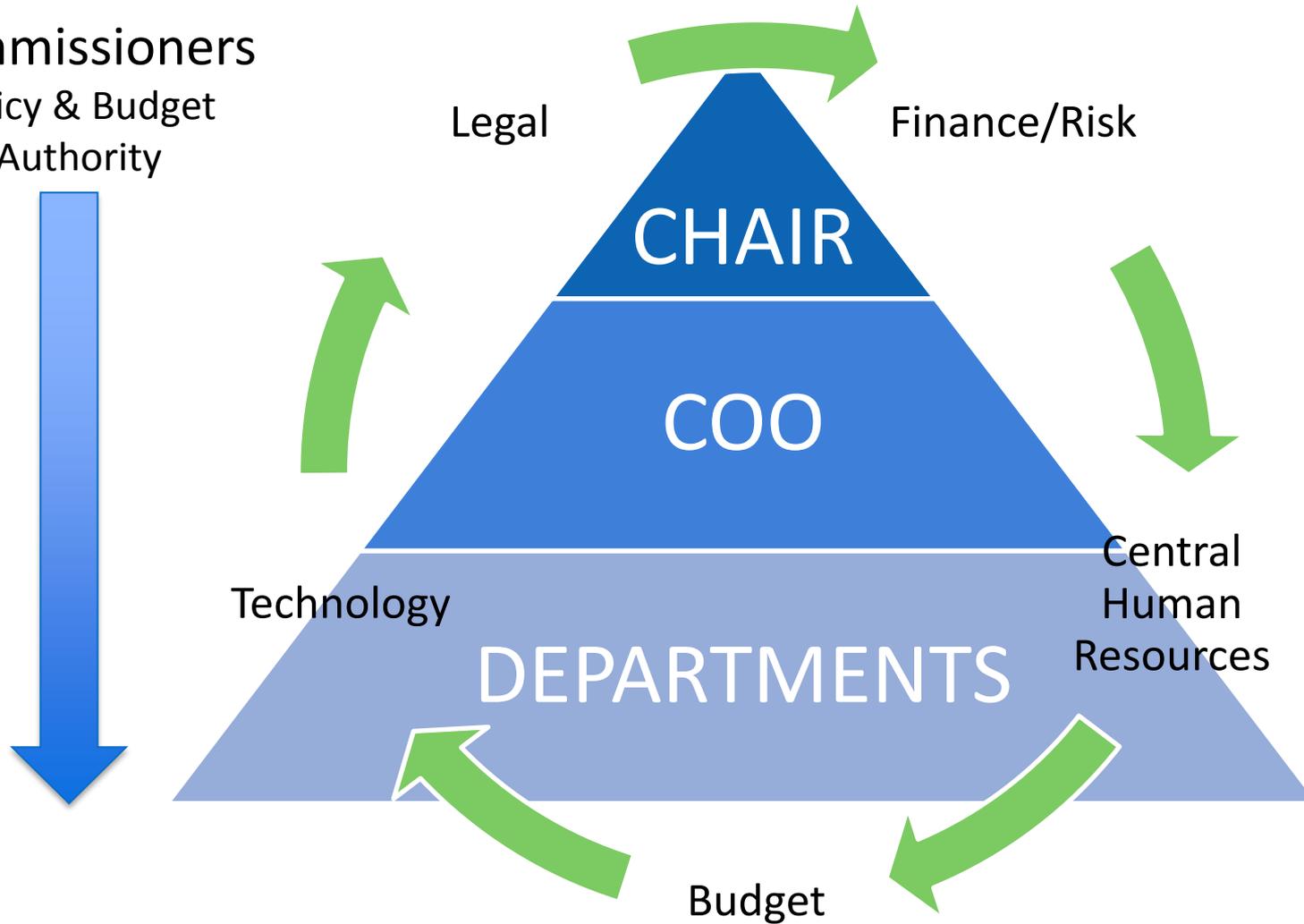


Total Budget: \$148,208,463  
Total FTE: 246.60  
FY 2016 DCM Span Ratio – 1:7.50  
FY 2015 DCM Span Ratio – 1:7.20



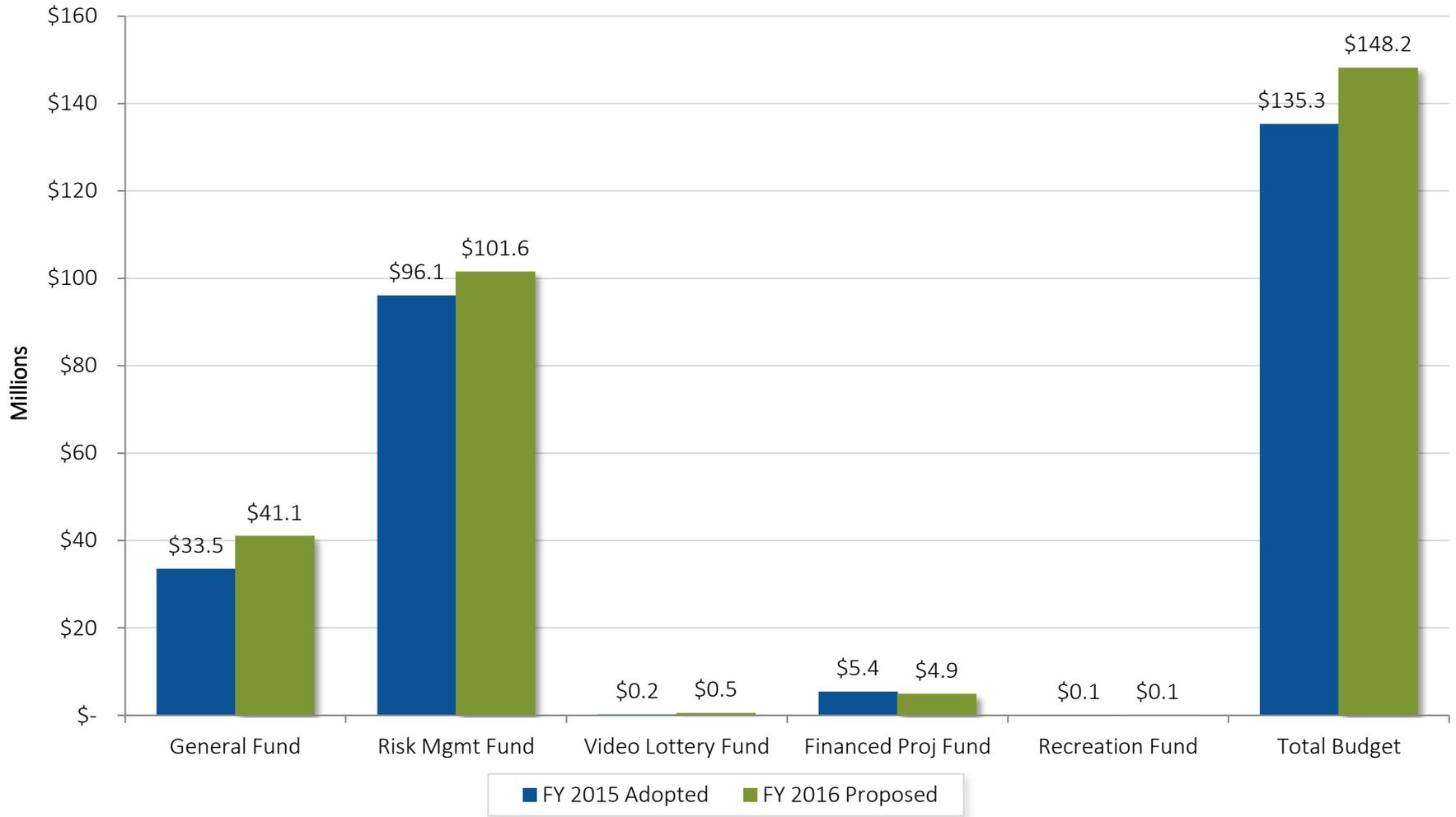
# Countywide Corporate Management Role

Board of  
Commissioners  
Policy & Budget  
Authority

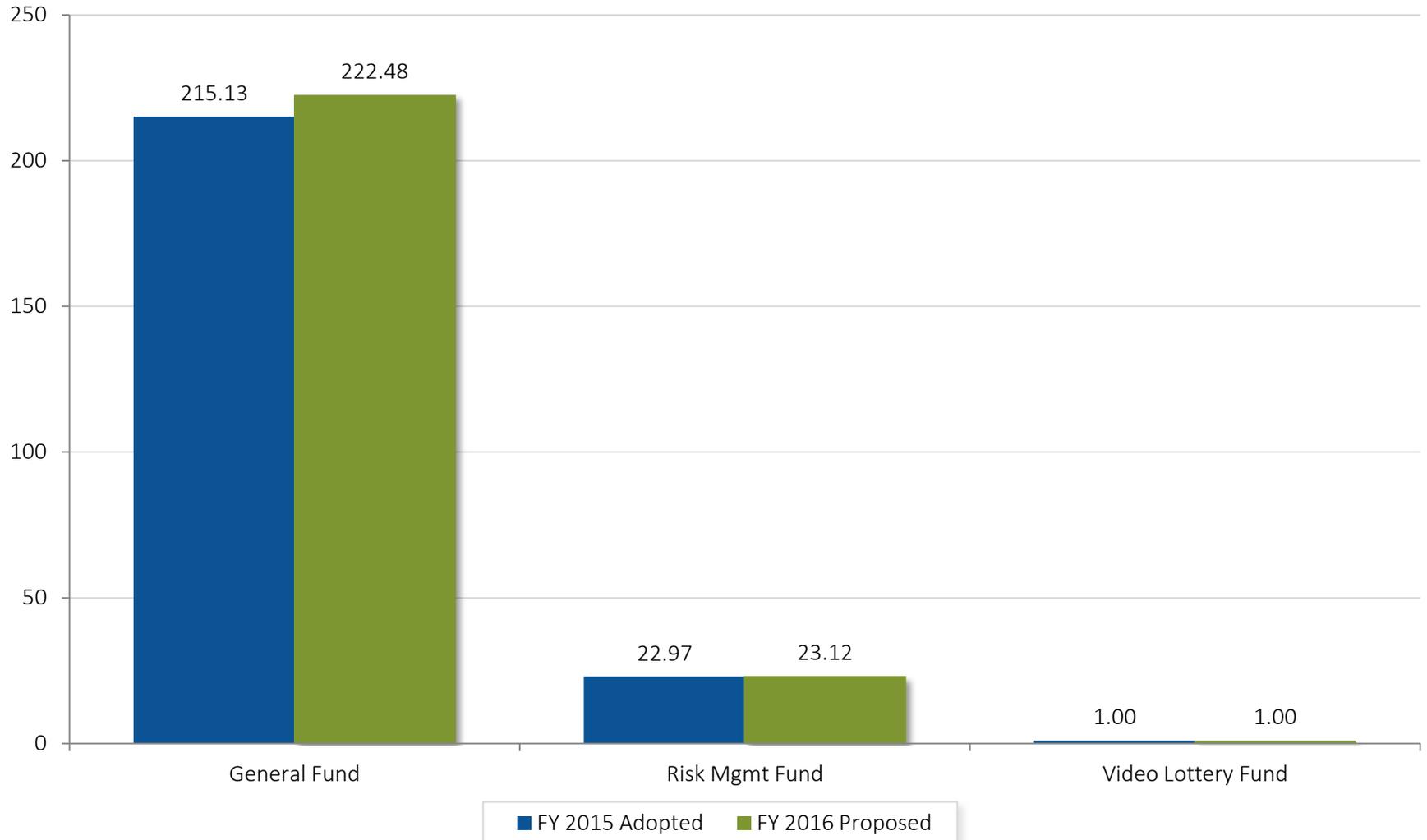


# Budget by Fund - \$148,208,463

## (Expenditures)

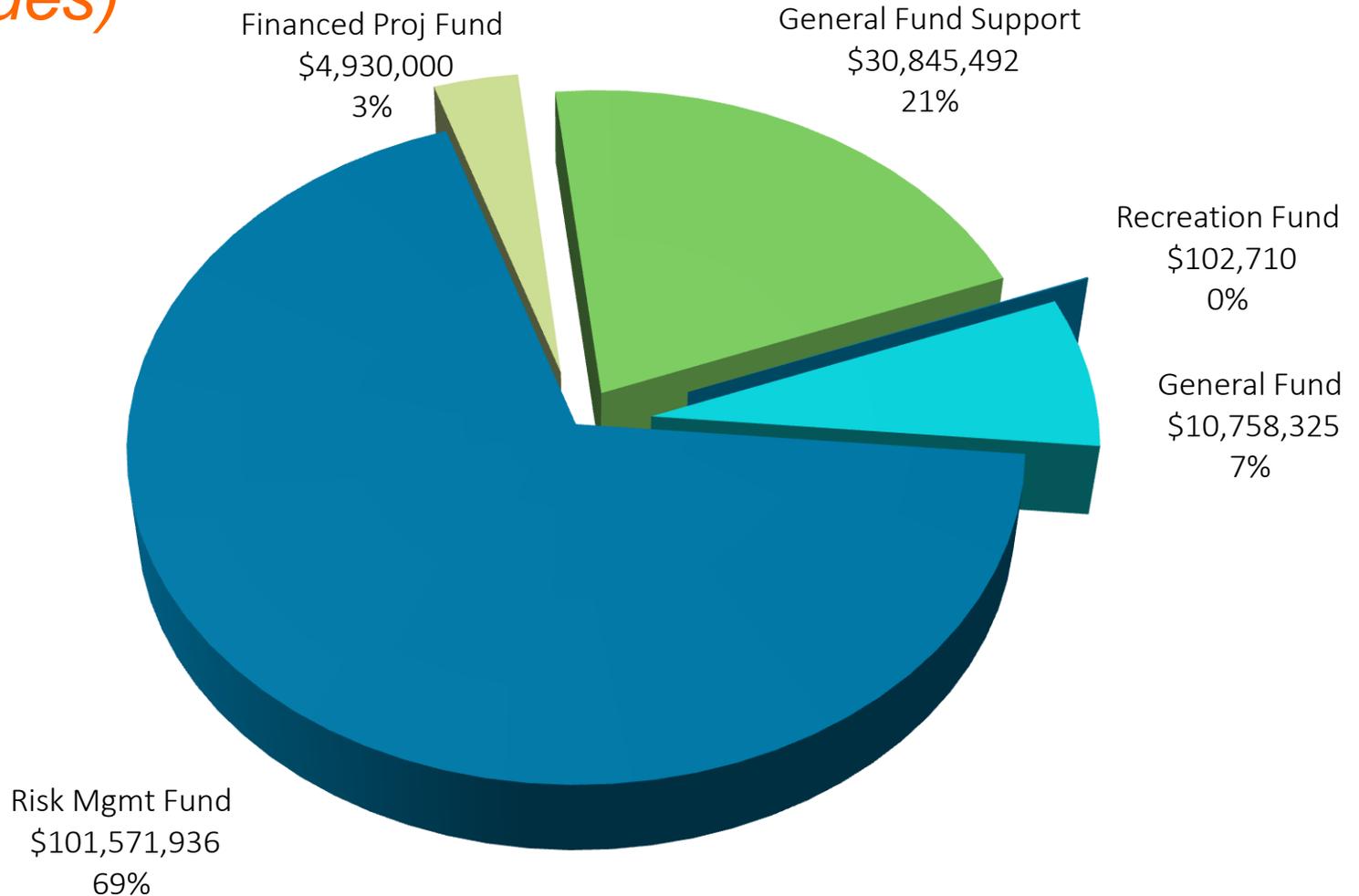


# FTE by Fund – 246.60 Total

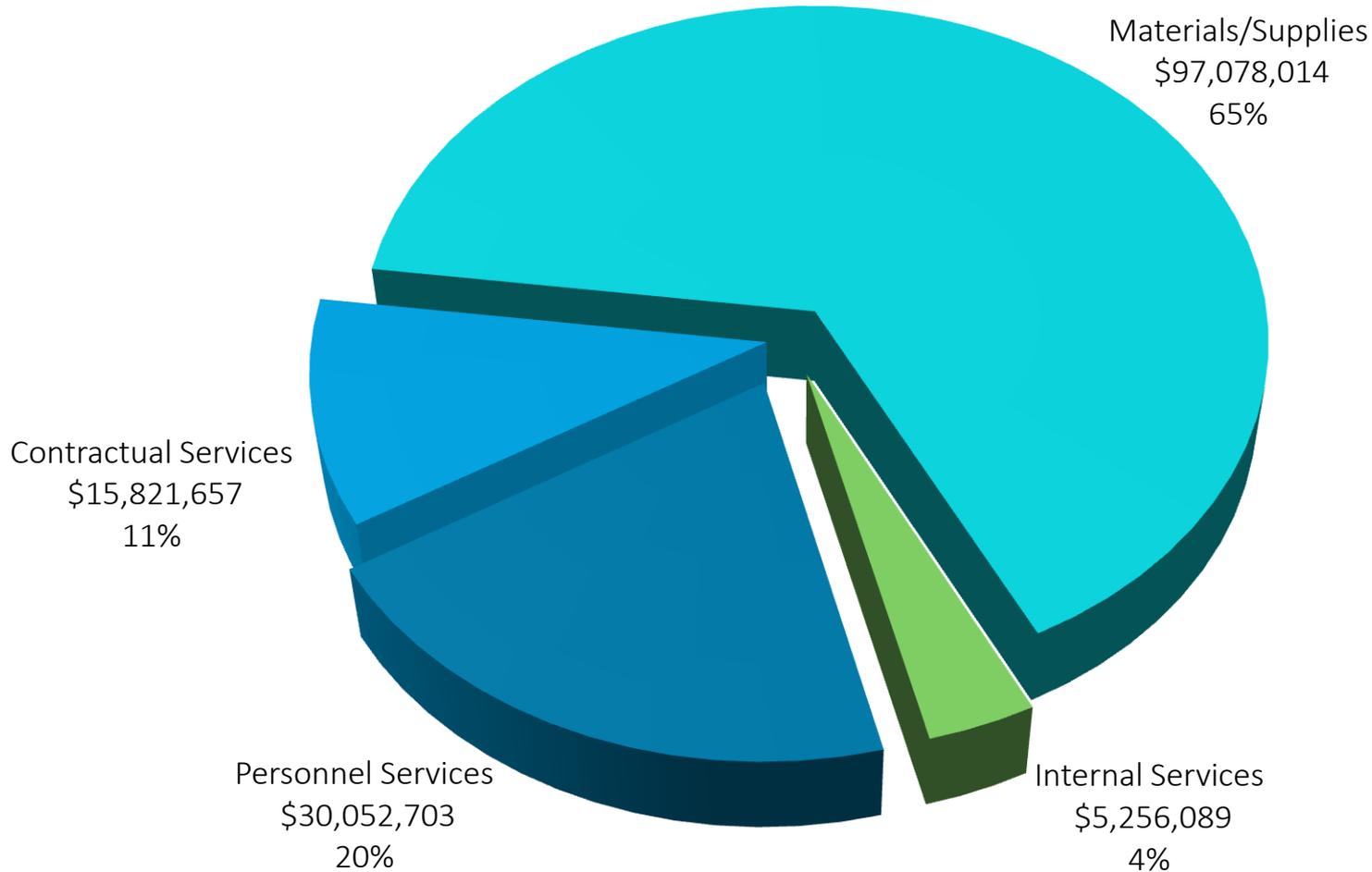


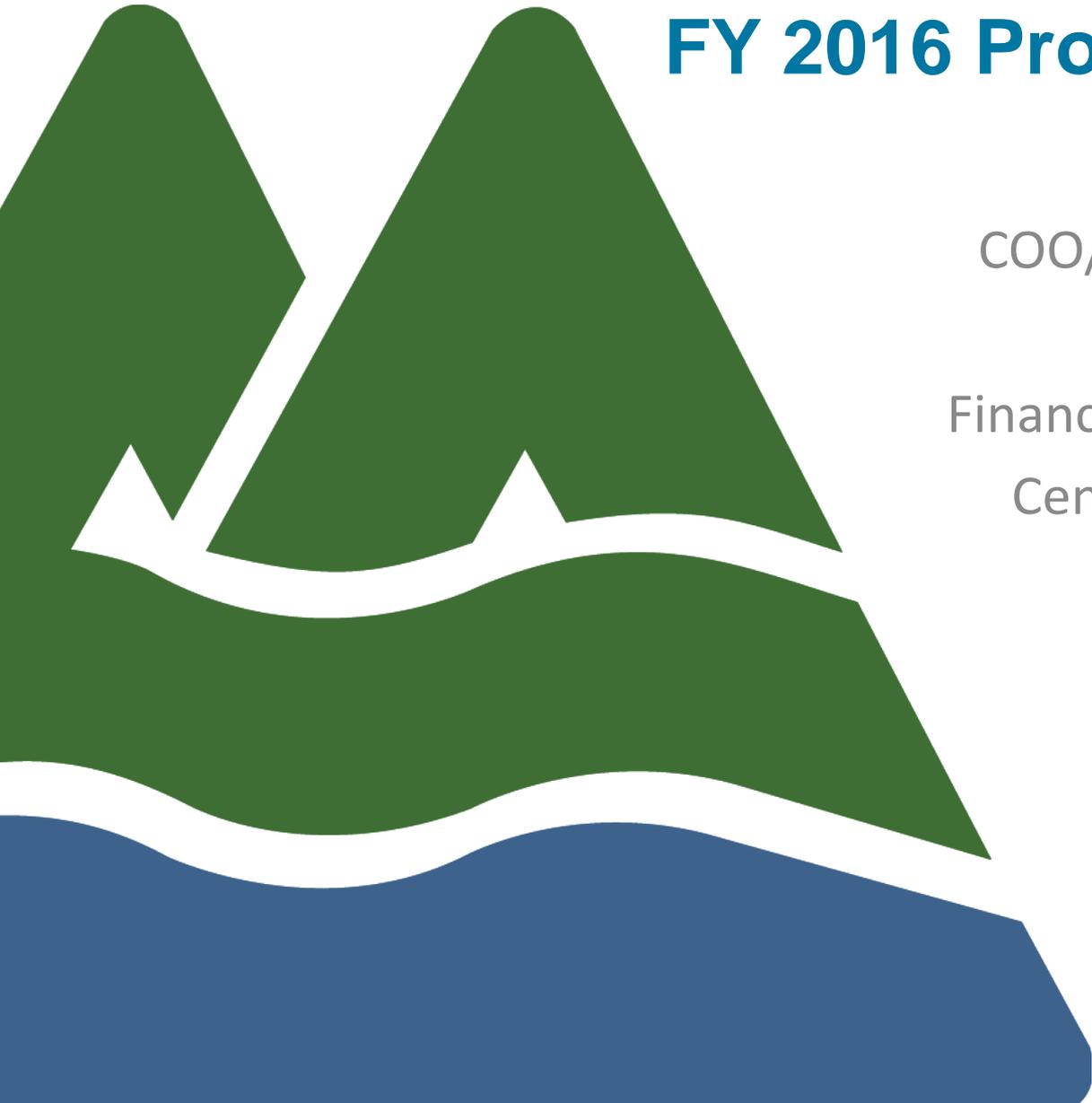
# Budget by Funding Source - \$148,208,463

*(Revenues)*



# Budget by Category - \$148,208,463





# FY 2016 Proposed Budget by Division

COO/DCM Director's Office

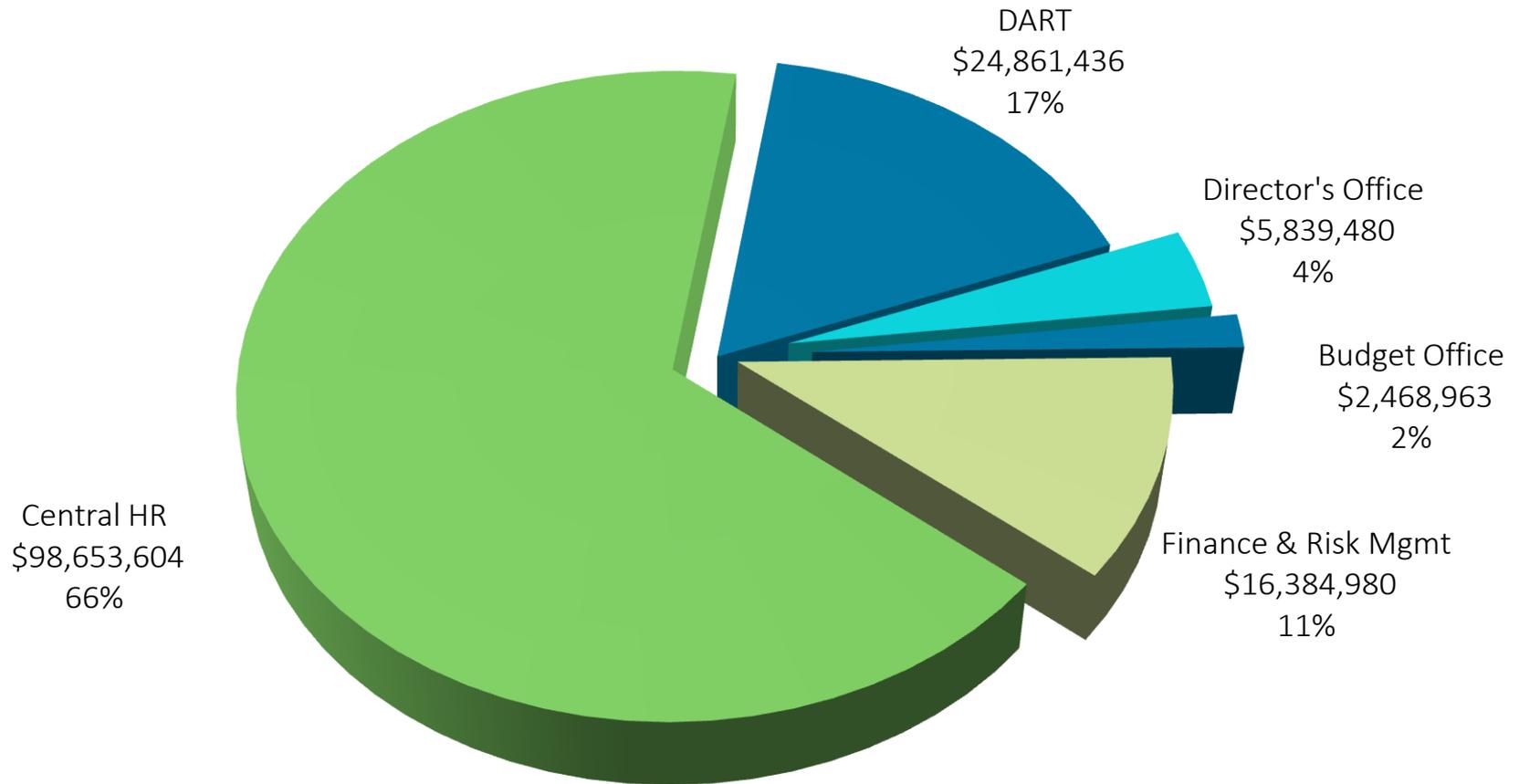
Budget Office

Finance & Risk Management

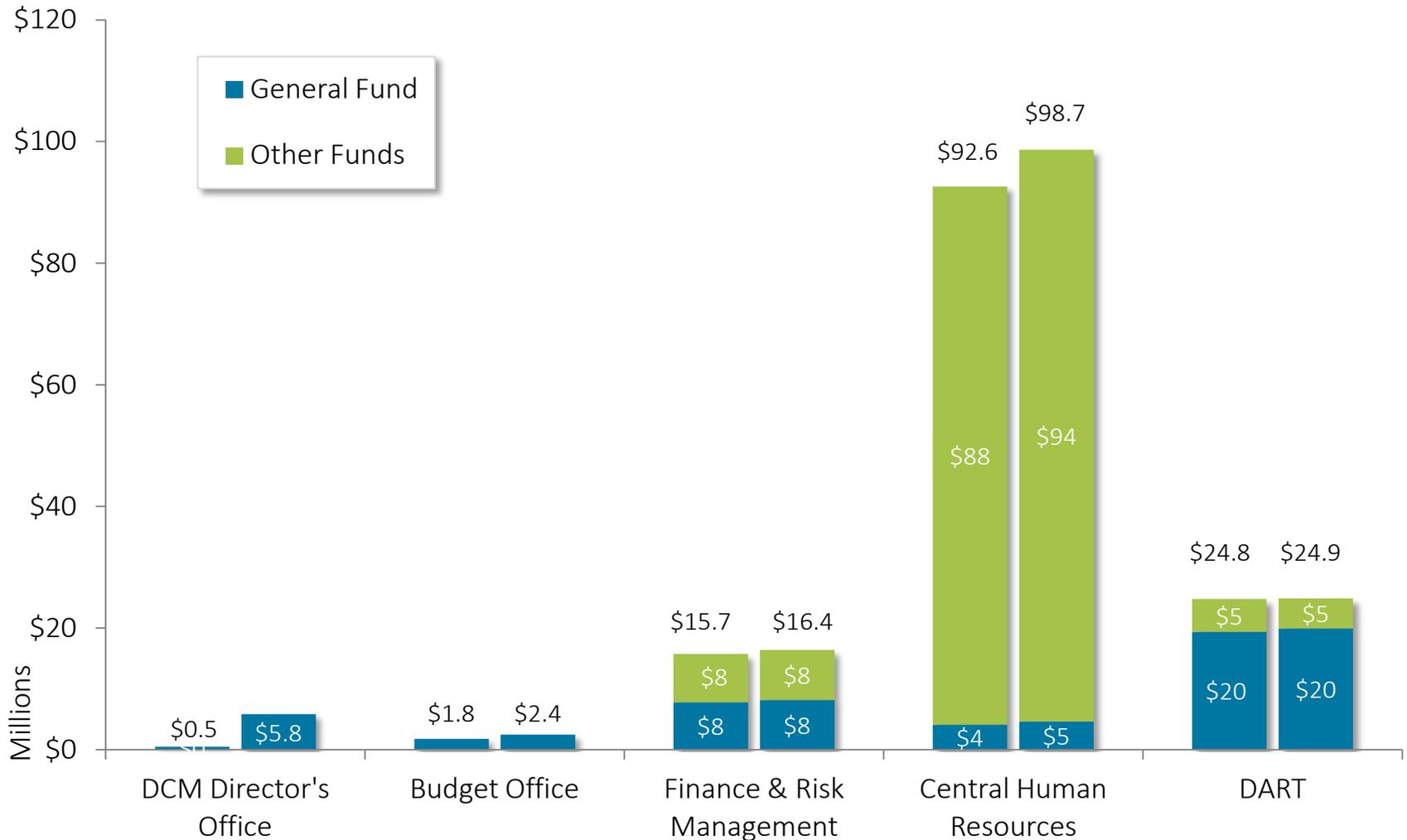
Central Human Resources

DART

# Budget by Division



# Divisions by Fund - FY 2015 and FY 2016

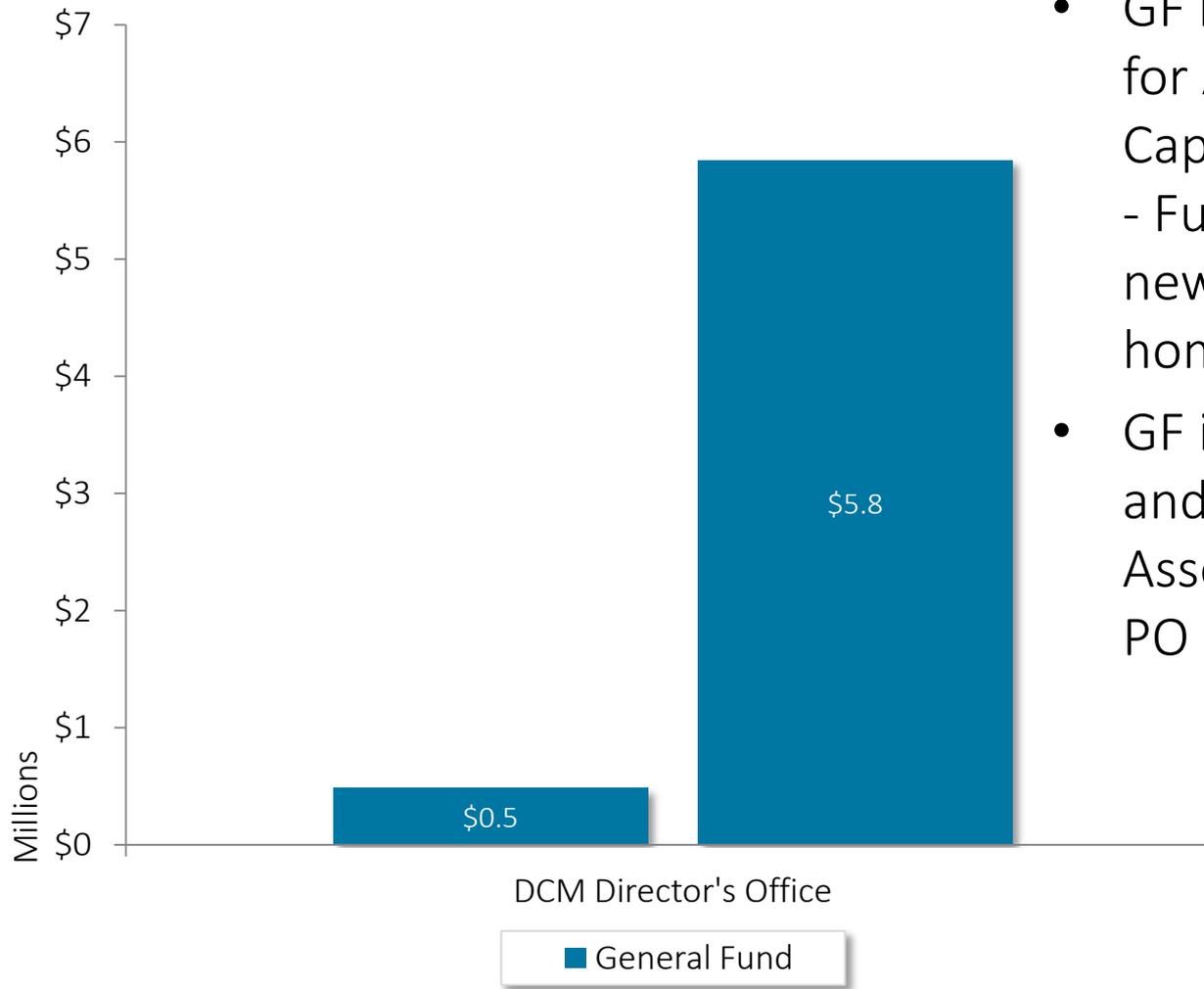


# New, OTO, GF Backfill Program Offers

| Prog. Name/#   | FY 2016<br>General Fund | GF Backfill | FY 2016<br>Other Funds | Total              | OTO | NEW |
|--|-------------------------|-------------|------------------------|--------------------|-----|-----|
| A Home for Everyone Capital Funding - 72040                | \$5,000,000             | \$0         | \$0                    | \$5,000,000        | X   | X   |
| Capital Asset Strategic Planning Program - 72013           | \$349,650               | 0           | \$0                    | \$349,650          |     | X   |
| Evaluation and Research Unit – 72012                       | \$328,290               | 0           | \$0                    | \$328,290          |     | X   |
| Job Rotation – 72017B                                      | \$153,380               | 0           | \$0                    | \$153,380          | X   | X   |
| Strategic Sourcing Contract Administration – 72005B        | \$103,948               | 0           | \$0                    | \$103,948          |     | X   |
| Increase to SummerWorks – 72022B                           | \$250,000               | 0           | \$0                    | \$250,000          | X   | X   |
| Add Investment Advisory Contract*                          | \$120,000               | 0           | \$0                    | \$120,000          |     | X   |
| DART County Clerk Carryover                                | \$152,000               | 0           | \$0                    | \$152,000          | X   |     |
|  |                         |             |                        |                    |     |     |
| <i>*revenue generated expected to be greater than cost</i> |                         |             |                        |                    |     |     |
| <b>Department of County Management Total</b>               | <b>\$6,457,268</b>      | <b>\$0</b>  | <b>\$0</b>             | <b>\$6,457,268</b> |     |     |



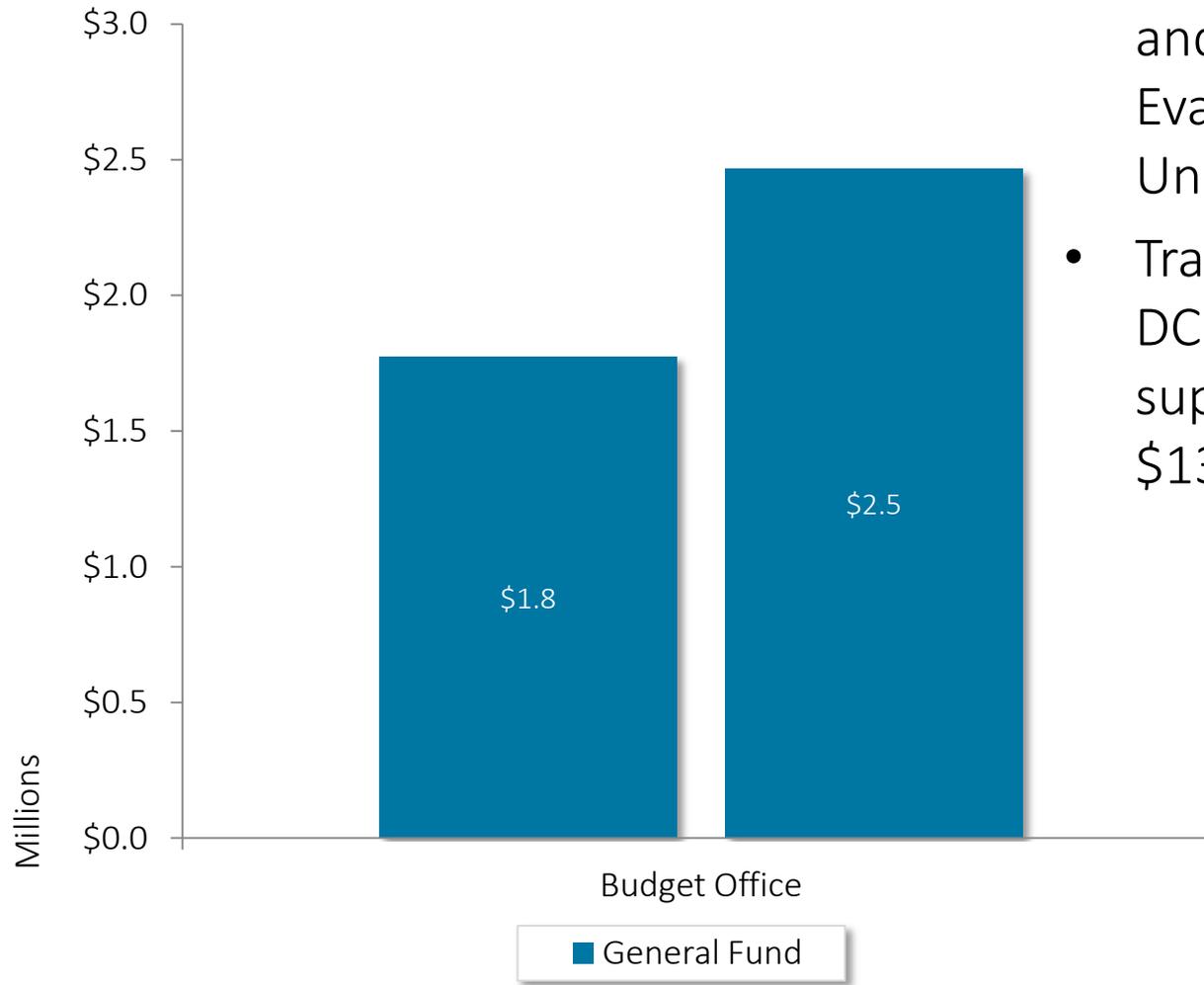
# COO/DCM Director's Office



- GF increased by \$5 million for A Home for Everyone Capital Funding - PO 72040 - Funds construction of new housing units for 125 homeless people
- GF increased by \$349,650 and 2.00 FTE in Capital Asset Strategic Planning – PO 72013



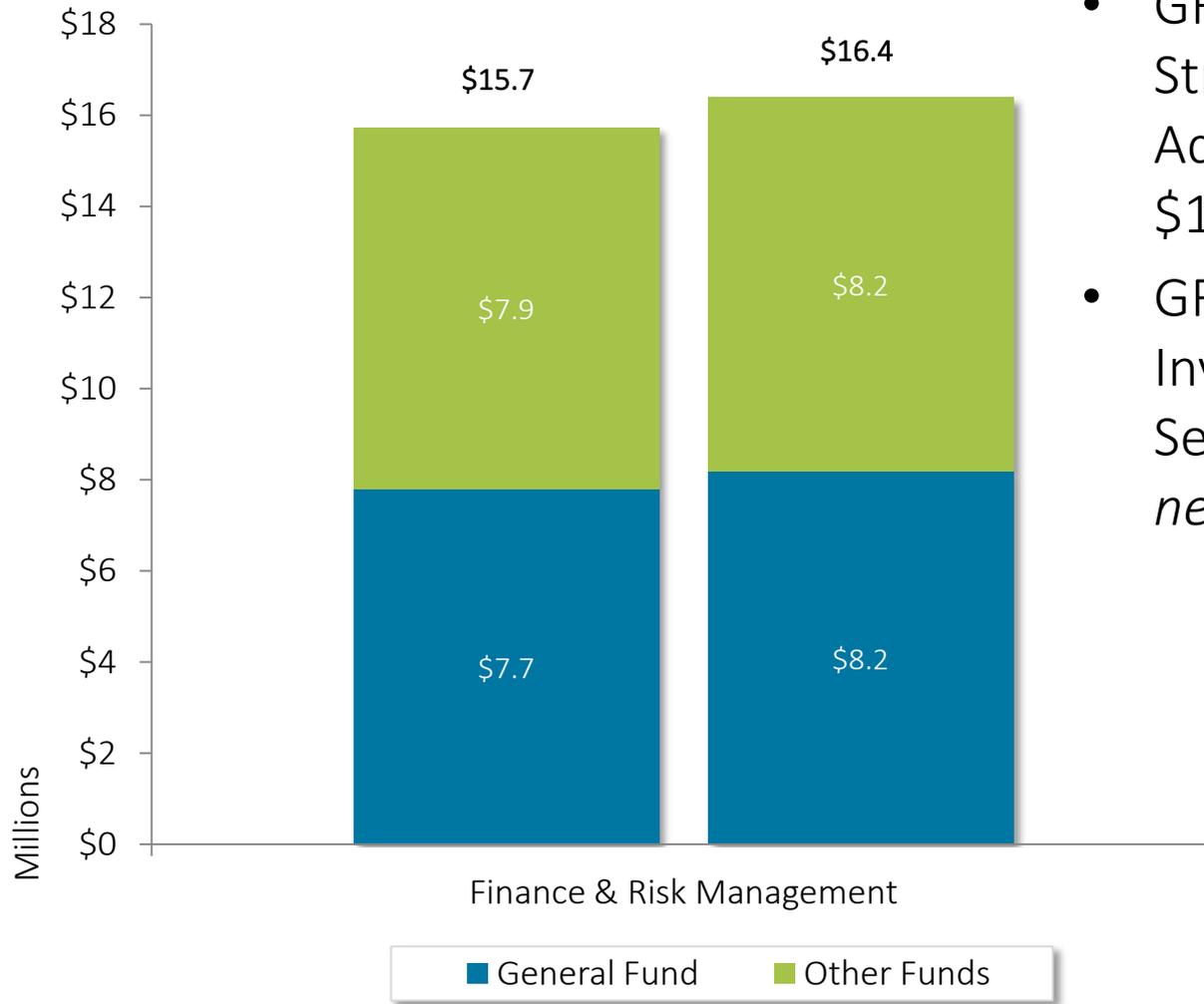
# Budget Office



- GF increased by \$328,290 and 2.00 FTE for Evaluation & Research Unit – PO 72012
- Transferred 1.00 FTE for DCM/Nondept budget support from DCA Hub \$132,077 – PO 72001



# Finance & Risk Management



- GF added 1.00 new FTE for Strategic Sourcing Contract Administration Support – \$103,948 - PO 72005B
- GF added \$120,000 for Investment Advisory Services – *net revenue neutral* – PO 72008B



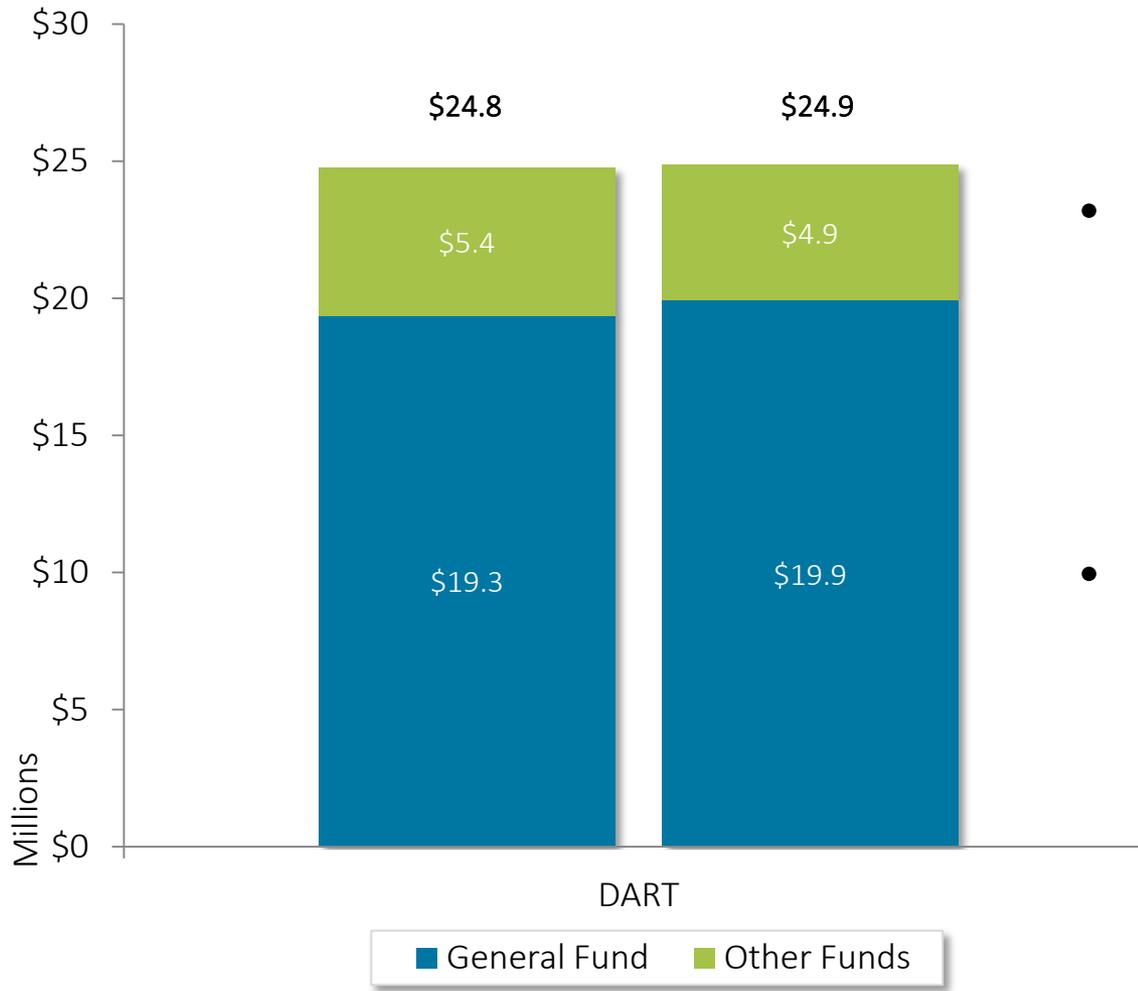
# Central Human Resources



- Transferred \$370,000 SummerWorks - PO 72022A, and \$32,000 College 2 Career - PO 72017A internship programs
- GF increased by \$250,000 in OTO SummerWorks – PO 72022B
- Added \$153,380 OTO Job Rotation program for Workforce Development and Succession Planning – PO 72017B



# Division of Assessment, Recording & Taxation (DART)



- Added Passport photo service 0.50 FTE \$30,754 – PO 72025A
- In other funds, Financed Projects for the new A&T System has been spent down by \$470,000 – PO 72035
- Transferred 1.00 FTE for DCM Finance support from the DCA Hub \$96,945 – PO 72023



# Legislative Impacts

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- State Impacts
- Federal Impacts
- Pending Issues/Unknowns



# DCM Successes & Challenges

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- New budget software, TeamBudget, successfully implemented for FY 2015. New technical improvements and additional reporting continue in FY 2016.
- New Assessment & Taxation system expected to be fully implemented in 2017.
- Financing for major capital projects, including Downtown Courthouse, Health Dept HQ, upgrades to Willamette River Bridges.
- Initiatives to address disparities in the workforce and provide support to the community.
- Improve our corporate partnerships with departments
- Provide better strategic communication when implementing countywide policies



# Summary

Implement  
**Succession  
Planning Efforts**

Improve  
**strategic  
communication**

Build **evaluation  
capacity**

Continue to  
practice and  
refine **COOP plan**

Secure financing  
for new **major  
capital projects**

**Strengthen  
technical &  
financial training**

Continue to  
**standardize  
county-wide  
procedures**



Initiate  
**streamlining of  
recruitment &  
selection process**



# Questions

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