

Regional Workforce Equity Agreement Craft Request Form

REQUEST FOR CRAFT EMPLOYEES

To the Contractor:

Please complete and transmit this form to the applicable Union or apprenticeship program to request craft workers that fulfill all hiring requirements for the Regional Workforce Equity Agreement project. After transmitting your request, **call the Local or the apprenticeship program to verify receipt and substantiate their capacity to furnish categories of workers as requested.** Please print your Transmission Verification Report and keep a copy of this request for your records.

To:

Name of Union or apprenticeship program: _____
 Fax# _____
 Date: _____

From:

Name of company: _____
 Name of individual sending request: _____
 Contractor Phone # _____

Please provide me with craft workers per the Regional Workforce Equity Agreement, to assist in fulfillment of project hiring requirements:

Journey-level workers:

Job/Craft Description	Number Requested – Women	Number Requested – People of Color	Number Requested: Other Category:	Number Requested – General Dispatch	Total Number Requested	Report Date

Apprentices (if applicable):

Job/Craft Description	Number Requested – Women	Number Requested – People of Color	Number Requested – Other Category:	Number Requested – General Dispatch	Total Number Requested	Report Date

Please have worker(s) report to the following work address indicated below:

Comments or special requirements:

Note:

This form should be used for all requests for dispatch for work pursuant to the Regional Workforce Equity Agreement, which contains Workforce Diversity Program Requirements applicable to all contractors. In the event that referral facilities are unable to fill the requisition of a contractor/ employer for qualified employees within a forty-eight hour period after such requisition is made by the contractor / employer the contractor/ employer shall be free to obtain work persons from any source.