

Gateway Center Navigator/Advocate Internship

College to County Intern 2025 - Department of County Human Services/ Domestic and Sexual Violence Coordination Office/ Gateway Center for Domestic and Sexual Violence Services

Multiple Positions (three)

Pay Rate: \$24 per hour

Job Type: Temporary College Intern

Duration: Summer 2025 - Starting in June - 12 weeks

Hours: 30 hours a week

Telework: ***Fully remote position.***

Physical Location: *Gateway Center: 10305 East Burnside Street, Portland, OR 97216 (102nd and East Burnside St)*

Does This Position Require Driving a County Vehicle? If so, please explain why and frequency: N/A

TriMet Passes are available if transportation to County facilities is required.

Eligibility requirements and more details found on our [College to County website](#).

The Gateway Center is multi-disciplinary agency that serves survivors of intimate partner violence and sexual assault as well as their children.

The Gateway Center provides short-term triage and crisis response to all survivors of domestic and sexual violence who reach out to us for help. We are currently operating a hybrid model of services in which some services are provided telephonically and other services are in person. Services include crisis response, safety planning, danger assessment, restraining order facilitation, information and referrals along side a wide variety of partners including the Oregon Department of Human Services, Legal Aid services of Oregon, Oregon Crime Victims' Law Center, Disability Rights Oregon, Disability Awareness Resource Team, the YWCA's Housing Program, Lifeworks NW therapy services and Impact NW Parent/ Child Therapy services, among many others. We are the first point of contact for many survivors seeking services from the wider continuum of domestic and sexual service providers in Multnomah County.

Link to the Gateway Center [Website](#)

Internship Description:

Interns who join the Gateway Center Intake Team will receive extensive training in order to provide comprehensive advocacy services to survivors of domestic and sexual violence. Once trained, interns will be working with survivors providing direct advocacy and also connecting them with other services and resources that they need. In many instances, survivors need support in applying for restraining orders. They may also need support with housing or other needs. Interns will be supported by all members of the Gateway Center Intake Team, and will never work without deep support from professional team members. That said, the role involves exposure to traumatic information and events and candidates should assess their ability to provide crisis services prior to application.

This internship provides an excellent opportunity to learn about coordinated community response to domestic and sexual violence that includes: civil legal assistance, criminal justice system response, court access, public benefits by the Oregon Department of Human Services, housing resources for DV/SA survivors, DV/SA culturally-specific services, counseling services for survivors and their children, etc.

If this position interests you, but you still have questions, please do apply and we can provide additional detailed information about the job duties and context.

Responsibilities include:

- *Deliver trauma-informed and survivor-centered services to survivors of domestic violence and sexual assault*
- *Exercise trauma-informed communication in person and over the phone*
- *Conduct comprehensive safety planning and danger assessment*
- *Work in collaboration with survivors to determine and address their needs*
- *Make appropriate referrals*
- *Assist participants with filing protective orders*
- *Assist participants with filling out housing assessments (Safety Stabilization Assessments “SSAs”)*
- *Other duties as assigned*

Education and Experience Qualifications:

- *Candidates should be enrolled in a college/university academic institution or have completed a degree within the last year.*

- Expresses warm, caring, and friendly attitude towards community members (ability to treat others with respect and have a customer service orientation)
- Ability to respect and maintain confidentiality
- Willing to train up to be a domestic/ sexual violence advocate (Complete DV 101 and other mandatory training)/ on the job training provided
- Willingness to work with community members experiencing crisis/ trauma
- Knowledge of systemic oppressive systems including racism, capitalism, patriarchy, homophobia, ableism, xenophobia, etc. Willingness to take responsibility for personal bias and seek to not allow biases to influence service delivery
- Interest in and Ability to work with survivors from diverse cultural and economic backgrounds
- Good team player/ willingness to ask questions and engage in continuous learning/ Ability to collaborate with the Gateway Center Intake Team, Other Navigators and Community Partners
- *Ability to meet deadlines and pay attention to details*

Workforce Equity:

Our Commitment to Safety, Trust and Belonging: Multnomah County is committed to developing, nurturing and continually improving workforce equity by identifying and addressing the structural and policy barriers to equal employment opportunity faced by our employees and communities. Learn more by reading our [Workforce Equity Strategic Plan](#) and exploring our [Core Competencies](#) for all County employees.

Veterans' Preference:

Under Oregon Law, qualifying veterans may apply for veterans' preference for this recruitment. Review our [veterans' preference website](#) for details about eligibility and how to apply.

For veterans qualified for Veterans' Preference: If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech



impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

Application Instructions:

Please fill out and submit an application for this position through the form also located on this [website](#). The deadline for submitting an online application is Mar 25, 2024