

## DCM - Equity and Inclusion Internship

<b>Job Requisition</b>	R-19314 DCM - Equity and Inclusion Internship (Evergreen) (Open)
<b>Job Family</b>	Interns
<b>Start Date</b>	04/03/2026
<b>End Date</b>	04/10/2026
<b>Primary Posting</b>	No
<b>Description</b>	

Current employees: Please apply through the employee portal to be considered for this opportunity.

Pay Range:

**\$16.30 - \$30.00 Hourly**

Department:

**Department of County Management (DCM)**

Job Type:

**Intern**

Exemption Status:

**United States of America (Non-Exempt)**

Closing Date (Open Until Filled if No Date Specified):

**April 09, 2026**

The Opportunity:

DCM Equity and Inclusion Internship

Department of County Management

Pay Rate: \$24 per hour

Job Type: Temporary College Intern

Duration: Summer 2026: starts June - 12 weeks

Hours: 32 hours a week

Telework: Hybrid - 2 days in office, 2 days telework

Building Physical Location: 501 SE Hawthorne Street, Portland, OR,

Does This Position Require Driving a County Vehicle? No

TriMet Passes are available if transportation to County facilities is required.

See College to County [website](#) for eligibility requirements.

DCM is a small department with wide influence. DCM is responsible for vital Countywide functions that impact the County's sustainability and viability. The following programs are within DCM:

- Central Human Resources
- The Division of Assessing, Recording and Taxation (DART)
- Employee Benefits and Wellness
- Finance and Risk Management
- The Budget Office
- The Director's Office

From collecting taxes to providing employee benefits and wellness programs to shepherding the County's budget process, DCM's operations are critical to internal services.

#### Purpose and Goals of the Internship

DCM's Equity Team intern will help operationalize and implement department equity work through a variety of important tasks and projects. DCM's Equity Intern will:

- Provide fresh ideas and activities to enhance engagement and learning for existing department practices
- Help operationalize DCM's Workforce Equity Strategic Plan (WESP) 2.0
- Identify and lead one passion project
- Help develop learning content for DCM's Equity Committee meeting and other relevant trainings
- Provide co-facilitation, admin, and project management support for projects

#### Learning Outcomes

Interns will gain experience working in the public sector. They will:

- Develop their leadership skills, including exploring their professional strengths and areas for improvement
- Gain experience operationalizing equity work in a professional environment
- Deepen understanding of careers opportunities in the public sector

#### Minimum Qualifications and Education

Candidates should have completed one year (or are currently enrolled in) a college/university academic institution. To be considered, candidates must meet the following qualifications:

- Foundational understanding and/or lived experience that demonstrates an understanding of racism, and other forms of oppression, and its impact on marginalized communities
- Curiosity, openness, humility, and the willingness to learn from mistakes
- A growth mindset
- Attention to detail
- Working knowledge of business English, including grammar, spelling, punctuation and word usage.
- Familiarity with Microsoft Office or Google Suite (ie: Word, Excel, Sheets, Docs, etc) video conferencing platforms (ie: Google Meet, Cisco Webex, Zoom, etc), and managing google sites
- Ability to receive and understand verbal and written directions.
- Ability to work cooperatively and develop effective working relationships with diverse workgroups.
- Comfortable working independently in a hybrid environment.
- Ability to learn office methods, practices, and procedures.

In accordance with [Oregon Law](#), Multnomah County is not collecting school attendance dates in the initial application process; please do not include these dates in your resume, cover letter and other application materials.

**Diversity and Inclusion:** At Multnomah County, we don't just accept difference; we value it and support it to create a culture of dignity and respect for our employees.

We are proud to be an Equal Opportunity Employer. We evaluate qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran or protected veteran status, genetic information and other legally protected characteristics. The [EEO Know Your Rights poster](#) is available for your reference. Multnomah County is a VEVRAA Federal Contractor. We request priority protected veteran referrals.

Veterans' Preference: Under Oregon Law, qualifying veterans may apply for veterans' preference. Review our [veterans' preference page](#) for details about eligibility and how to apply.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

Questions?

Recruiter:

Yulee Kim-Whetstone

Email:

[yulee.kimwhetstone@multco.us](mailto:yulee.kimwhetstone@multco.us)

Phone:

+1 (971) 3490804

Application information may be used throughout the entire selection process. This process is subject to change without notice.

Disclaimer: This announcement is intended as a general descriptive recruitment guide and is subject to change. It does not constitute either an expressed or implied contract.

Job Profile:

8007 - College Intern

<b>Worker Sub-Type</b>	Intern
<b>Location</b>	Multnomah Building
<b>Time Type</b>	Full time
<b>Locations</b>	
<b>Supervisory Organization</b>	Workforce Equity (Estelle Norris)