Research & Evaluation Internship
College to County Internship 2025 - Department of County Management

Pay Rate: $24 per hour
Job Type: Temporary College Intern
Duration: Summer 2025 - Starting in June - 12 weeks
Hours: 20 - 30 hours a week (360 hours total)
Telework: Routine telework eligible
Building Physical Location: 501 SE Hawthorne Blvd, Portland, OR 97214
Does This Position Require Driving a County Vehicle? If so, please explain why and frequency: No

TriMet Passes are available if transportation to County facilities is required.

Eligibility requirements and more details found on our College to County [website.](website)

What Does the Evaluation and Research Unit Do?

The Evaluation and Research Unit (ERU) strives to lead Countywide research, evaluation, and data analysis efforts to inform decision-making. The ERU collaborates with diverse partners to ensure research and evaluation efforts are conducted ethically, transparently, and are responsive to employee needs.

Internship Description & Responsibilities:

- Develop and optimize queries to extract data from a structured database to use for data visualization and analysis.

- Collaborate with internal teams to configure data access and security settings.

- Implement automated data refresh processes to maintain up-to-date reporting.

Learning Outcomes:

- Gain hands-on experience in SQL query development and data extraction.
- Develop experience in data visualization tools, including dashboard creation, data analysis, and automation features.
- Enhance problem-solving skills by troubleshooting data connectivity, automation, and security permissions.

Minimum Qualifications and Education :

- Candidates should have completed within one year or enrolled in a college/university academic institution.

- College to County Program [Eligibility Website](#)

- Promote a culture of respect, inclusiveness, and appreciation of diverse perspectives, backgrounds, and values ([Link to Equity and Empowerment Lens](#))

- Experience or coursework in data analysis, data science, business intelligence, database management, or a related field.

- Familiarity with SQL, Python, or other data programming languages.

- Familiarity with Power BI, Tableau, or other data visualization tools.

- Strong analytical and problem-solving skills with attention to detail.

Workforce Equity:

Our Commitment to Safety, Trust and Belonging: Multnomah County is committed to developing, nurturing and continually improving workforce equity by identifying and addressing the structural and policy barriers to equal employment opportunity faced by our employees and communities. Learn more by reading our [Workforce Equity Strategic Plan](#) and exploring our [Core Competencies](#) for all County employees.

Veterans' Preference:
Under Oregon Law, qualifying veterans may apply for veterans' preference for this recruitment. Review our [veterans' preference website](#) for details about eligibility and how to apply.

For veterans qualified for Veterans' Preference: If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

Application Instructions:
Please fill out and submit an application for this position located on this [website](#). The deadline for submitting an online application is April 1st, 2025.