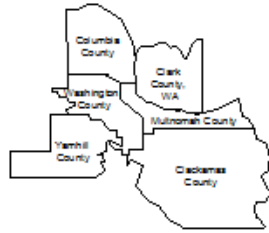




Portland Area HIV Services Planning Council

Advocacy and planning for people affected by HIV in the Portland metro area

Ryan White Program, Part A



Meeting Minutes

Meeting Date: December 5, 2023

Approved by Planning Council: February 6, 2024

Grantee: Multnomah County Health Department



Portland Area HIV Services Planning Council
MEETING MINUTES

Tuesday, December 5, 2023, 4:00 – 7:00 pm
 Zoom meeting

AGENDA

Item**	Discussion, Motions, and Actions
Call to Order	Scott Moore called the meeting to order at 4:05 PM.
Welcome & Logistics	<p>Scott Moore welcomed everyone to the meeting and reviewed meeting logistics.</p> <ul style="list-style-type: none"> • Please say your name each time you speak • Please raise your hand • Meetings are recorded for accurate meeting minutes. <p>The group reviewed the Council Participation Guidelines (see slide).</p>
Candle Lighting Ceremony	During the candle lighting ceremony, members of the group called out names of people they wanted to remember, in honor of World AIDS Day.
Announcements & Introductions	<p>Announcements: See slides.</p> <p>Announcements</p> <ul style="list-style-type: none"> • Welcome new members <ul style="list-style-type: none"> ○ Jamie Christianson, she/her, PATH team ○ Brandi “Bee” Velazquez, she/her ○ Robert Middleton, they/them ○ Jake Schmieder, he/him, Quest • Welcome new interim Communicable Disease and Harm Reduction Programs Director, Neisha Saxena • HGAP Transition Update: currently hiring a manager after the departure of Amanda Hurley. Interviews are starting next week, and a new manager is expected to be hired in January. <p>Attendees introduced themselves via chat.</p>
Public Testimony	None.
Agenda Review and Minutes Approval	<p>The agenda was reviewed by the Council, and no changes were made.</p> <p>The meeting minutes from the November 7 meeting were approved.</p>
Review Contingency Planning Summaries	<p><i>Presenters: Scott Moore & Aubrey Daquiz</i></p> <p><i>Summary of Discussion:</i></p> <p>See slides.</p>

Item **	Discussion, Motions, and Actions
	<p>Scott Moore and Aubrey Daquiz reviewed the status of our contingency planning, which began at the last Planning Council meeting.</p> <p>Still need a formal decision for flat funding proposal: keep same as last year</p> <p>Key questions</p> <p>Decrease up to 3%:</p> <ul style="list-style-type: none"> • Which services need to be “held harmless” (no decrease or cuts)? • What order should they be funded, or are they all funded proportionally? <p>Increase of 1-4%</p> <ul style="list-style-type: none"> • What gets funded first: specific priorities or the across-the-board COLA? • For priorities, what order should they be funded in, or are they all funded proportionally?
<p>FY24-25 Contingency Planning – Small Groups</p>	<p><i>Small Group facilitators: ADD HERE</i></p> <p><i>Summary of Discussion:</i> See slides.</p> <p>The Council separated into small groups to continue contingency planning discussions.</p>
<p>FY24-25 Contingency Planning - Shareback</p>	<p><i>Small Group facilitators: ADD HERE</i></p> <p><i>Summary of Discussion:</i></p> <p>Flat funding: Decision: All three groups want to keep flat funding.</p> <p>Increase 1-4%: See spreadsheet All three groups have prioritized the same 5 areas: Medical, Oral, MCM, Housing, Food (in alignment with how we allocated original request)</p> <p>Blue: 1) fund housing up to \$10K increase, 2) COLA up to 3% for all except housing; 3) increase Oral as requested in allocation, 4) increase Food as requested, 5) increase Medical & MCM as requested</p> <p>Green: 1) fund oral, housing, & food up to allocation increase request (three lowest funded priorities); 2) fund medical & MCM up to allocation request (other two priority categories); 3) COLA up to allocation request</p> <p>Red group: 1) prioritize COLA, 2) give proportionate increases of COLA to the 5 areas</p> <p>Suggestion: 1) COLA for 5 priority areas first; 2) fund 5 priority areas; 3) fund COLAs for remaining areas</p> <p>Reduced funding: Suggestion: Hold harmless up to 3%: Medical, HI, MCM, EI, Psychosocial, Food (all who don't receive Part B funding); decrease remaining areas proportionally</p>
<p>Finalize FY24-25 Contingency Plans</p>	<p><i>Presenters: TBC</i></p> <p><i>Summary of Discussion:</i> See slides.</p>

Item**	Discussion, Motions, and Actions
	<p>Flat funding Decision: keep flat funding</p> <p>Increase 1-4% Decision: First, prioritize these five areas: Medical, Oral, Medical Case Management, Housing, Food as originally proposed. Second: provide COLA.</p> <p>Reduced funding up to 3% Decision: Hold harmless Medical, Health Insurance, Medical Case Management, Early Intervention, Psychosocial, Food (all who don't receive Part B funding); decrease remaining areas proportionally</p>
FY23-24 Spending Update	<p><i>Presenters: Jonathan Basilio</i> <i>Summary of Discussion:</i> See slides.</p> <p>TABLED due to lack of time; information was emailed on 12/12.</p>
FY23-24 Reallocation	<p><i>Presenters: Jonathan Basilio</i> <i>Summary of Discussion:</i> See slides.</p> <p>TABLED due to lack of time 12/12 information and proposal emailed for a virtual vote, which ended on 12/18.</p> <p>Decision: Approved to shift \$75,000 from Medical Care to Psychosocial (\$60,000) and Food (\$15,000). The proposed costs for food-items, psychosocial meals, and psychosocial staff time.</p>
World AIDS Day Acknowledgement	<p><i>Presenters: TBC</i> <i>Summary of Discussion:</i></p> <p>TABLED due to lack of time.</p>
Evaluation and Closing	<p><i>Presenter: Scott Moore</i></p> <p>Thank you for participating in this meeting. If you have feedback / comments / ideas, please include them in your evaluation.</p> <p>Next meeting: February 6, 2024, 4:00-6:00 PM</p>
Adjourned	7:00 PM

ATTENDANCE

Members	Present	Absent*	Members	Present	Absent*
Tom Cherry, he/him	X		Robert Middleton, he/him	X	
Jamie Christianson, she/her	X		Heather Leffler, she/her	X	
Claire Contreras, she/ella	X		Scott Moore, he/him	X	
Steven Davies	X		Jamal Muhammad, he/him	X	
Carlos Dory, him/his	X		Diane Quiring, she/her	X	
Michelle Foley, they/them		E	Tessa Robinson, she/her	X	
Greg Fowler, he/him	X		Jake Schmieder, he/him	X	
Jeffrey Gander, he/him	X		Taylor Silvey, she/her		E
Kris Harvey, he/him	X		Nick Tipton, he/him	X	
Shaun Irelan, he/him	X		Bee Velazquez, she/her	X	
Julia Lager-Mesulam, she/her	X		Meghan Von Tersch		E
Robb Lawrence, he/him		E	Shane Wilson, he/him	X	
Heather Leffler, she/her	X		Joanna Whitmore, she/her	X	
Sean Mahoney	X		Abrianna Williams, she/her (Co-Chair)		E
PC Support Staff			Guests		
Sandra Acosta Casillas			ASL Interpreter 1	X	
Jonathan Basilio	X		ASL Interpreter 2	X	
Aubrey Daquiz, she/her	X		Abby Gray, she/her, Yamhill County	X	
Jenny Hampton, she/her (Recorder)	X		Zachary Jones	X	
Eric Richardson	X		Janeene Perry, she/her	X	
Neisha Saxena, she/her	X				
Grace Walker-Stevenson, they/them					

* R = Attended Remotely (for an in person meeting); A = Unexcused Absence; E = Excused Absence; L = On Leave