

Disaster Resource Center - Person in Charge (PIC)

Overview: The Emergency Support Function (ESF) #6 is responsible for coordinating all mass care and sheltering operations during a Multnomah County emergency response.

Position Responsibilities: The Person in Charge (PIC) is responsible for the management of operations during an assigned shift at the [Disaster Resource Center \(DRC\)](#).

| <i>Training</i> | |
|--|--------------------------|
| Required | |
| Disaster Resource Center Online Videos (Approximately 3 hours) | <input type="checkbox"/> |
| Naloxone Training (30-45 minutes) | <input type="checkbox"/> |
| Emotional & Psychological First Aid Training (Approximately 6 hours) | <input type="checkbox"/> |
| Bloodborne Pathogens Workday Training for Emergency Shelters (annually for County shelter staff) | <input type="checkbox"/> |
| Bloodborne Pathogens for Emergency Shelters (for non-County shelter staff) (30 minutes) | <input type="checkbox"/> |
| Experience working in a shelter, leading or shadowing leadership OR experience in a leadership position | <input type="checkbox"/> |
| Recommended | |
| Basic Adult First Aid/CPR/AED Training | <input type="checkbox"/> |
| De-Escalation Training (Approximately 3-4 hours) | <input type="checkbox"/> |
| Food Handlers Permit (Approximately 3 hours, includes fee of \$10) | <input type="checkbox"/> |
| PIC Training - Virtual Course (fill out this PIC interest form for more details) | <input type="checkbox"/> |
| Read 204 during training and review seasonally. | <input type="checkbox"/> |

| <i>Competencies</i> | |
|--|--------------------------|
| Understanding Vision, Mission, Values and Goals of Multnomah County | <input type="checkbox"/> |
| Understanding Core Concepts of Assertive Engagement for working with guests and other staff | <input type="checkbox"/> |
| Understanding of Equity Lens and how to use it when planning, developing or evaluating a policy, program or decisions | <input type="checkbox"/> |
| Understanding how to inclusively Lead with Race for all operations and activities and applying a racial equity framework | <input type="checkbox"/> |



Disaster Resource Center - General Staff (includes Shelter Setup)

Overview: The Emergency Support Function (ESF) #6 is responsible for coordinating all mass care and sheltering operations during a Multnomah County emergency response.

Position: The General Staff position is supervised by the Person In Charge (PIC) and may include the following roles in support of operating a [Disaster Resource Center \(DRC\)](#): reception, supporting a Food and Beverage station, bathroom attendant, supplies and inventory management, monitoring the Sleeping Area, Safety Monitoring and participating in site set-up and tear-down.

| <i>Training</i> | |
|--|--------------------------|
| Required | |
| Disaster Resource Center Online Videos (Approximately 3 hours) | <input type="checkbox"/> |
| Naloxone Training (30-45 minutes) | <input type="checkbox"/> |
| Bloodborne Pathogens Workday Training for Emergency Shelters (annually for County shelter staff) | <input type="checkbox"/> |
| Bloodborne Pathogens for Emergency Shelters (for non-County shelter staff) (30 minutes) | |
| Recommended | |
| Basic Adult First Aid/CPR/AED Training | <input type="checkbox"/> |
| Emotional & Psychological First Aid Training (Approximately 6 hours) | <input type="checkbox"/> |
| De-Escalation Training (Approximately 3-4 hours) | <input type="checkbox"/> |
| Food Handlers Permit (Approximately 3 hours, includes fee of \$10) | <input type="checkbox"/> |
| General Staff Training - Interactive Virtual Course (fill out this DRC staff interest form to be enrolled) | |

| <i>Competencies</i> | |
|--|--------------------------|
| Understanding Vision, Mission, Values and Goals of Multnomah County | <input type="checkbox"/> |
| Understanding Core Concepts of Assertive Engagement for working with guests and other staff | <input type="checkbox"/> |
| Understanding of Equity Lens and how to use it when planning, developing or evaluating a policy, program or decisions | <input type="checkbox"/> |
| Understanding how to inclusively Lead with Race for all operations and activities and applying a racial equity framework | <input type="checkbox"/> |



Disaster Resource Center - Behavioral Health Staff

Overview: Behavioral Health staff help to provide a safe and supportive environment for guests and staff at [Disaster Resource Center \(DRC\)](#). Behavioral Health staff should be well versed in trauma-informed care, de-escalation techniques, and the ability to perform tasks and provide guidance in these areas.

Specific Qualifications: Meets one of the following credentials, certifications, or licenses Mental Health and Addiction Certification Board of Oregon (MHACBO) requirement as Qualified Mental Health Associate (QMHA) or Qualified Mental Health Professional (QMHP). (Actual registration with MHACBO is not required, staff must meet requirements)

- OR be [National Certified Peer Specialist](#) OR [Certified Community Health Worker](#)
- OR MHACBO [CADCI](#) (Certified Alcohol Drug Counselor)
- OR is a member of the Trauma Intervention Program, Northwest (TIPNW)

Please note this includes anyone with Bachelor's or Master's Degree in behavioral health related studies

| <i>Training</i> | |
|--|--------------------------|
| Required | |
| Disaster Resource Center Online Videos (Approximately 3 hours) | <input type="checkbox"/> |
| Naloxone Training (30-45 minutes) | <input type="checkbox"/> |
| Emotional & Psychological First Aid Training (Approx 6 hours to complete, free and online) <ul style="list-style-type: none"> • Option 1 - John Hopkins University • Option 2 - The National Child Traumatic Stress Network, <i>available in Spanish</i> | <input type="checkbox"/> |
| Bloodborne Pathogens Workday Training for Emergency Shelters (annually for County shelter staff) | |
| Bloodborne Pathogens for Emergency Shelters (for non-County shelter staff) (30 minutes) | |
| Please note Qualifications noted above | |
| Recommended | |
| Basic Adult First Aid/CPR/AED Training | <input type="checkbox"/> |
| De-Escalation Training (Approximately 3-4 hours) | <input type="checkbox"/> |
| <i>Competencies</i> | |
| Understanding Vision, Mission, Values and Goals of Multnomah County | <input type="checkbox"/> |
| Understanding Core Concepts of Assertive Engagement for working with guests & staff | <input type="checkbox"/> |
| Understanding of Equity Lens and how to use it when planning, developing or evaluating a policy, program or decisions | <input type="checkbox"/> |
| Understanding how to inclusively Lead with Race for all operations and activities and applying a racial equity framework | <input type="checkbox"/> |

Disaster Resource Center - Shelter Support- Non Shelter Location Positions

Overview: There are essential roles which provide offsite support of shelter operations to make sure shelters have what they need during severe weather events (Logistics), and ensure people can get to shelters who need safe transport (Passenger Transportation Unit).

Positions: Please email eoc.logisticschief@multco.us for more information about Logistics positions or eoc.groundsupportunit@multco.us to learn about Passenger Transportation Unit (PTU) positions.

| <i>Training</i> | |
|--|--------------------------|
| Required | |
| Bloodborne Pathogens Workday Training for Emergency Shelters (annually for County shelter staff) | <input type="checkbox"/> |
| Bloodborne Pathogens for Emergency Shelters (for non-County shelter staff) (30 minutes) | <input type="checkbox"/> |
| If you are interested in being a driver, you must be an employee and have gone through the approved training for either the City of Portland or Multnomah County. For County employees, please start here . For City employees, please speak with your supervisor or PBEM for information on training. | <input type="checkbox"/> |
| Please email eoc.logisticschief@multco.us or eoc.groundsupportunit@multco.us to learn about any other role-specific requirements. | |
| Recommended or Available | |
| Naloxone Training (30-45 minutes) Emotional & Psychological First Aid Training (Approximately 6 hours) (PTU Only) De-Escalation Training (Approximately 3-4 hours) (PTU Only) | <input type="checkbox"/> |
| Please email eoc.logisticschief@multco.us or eoc.groundsupportunit@multco.us to learn about recommended or available training. | |

| <i>Competencies</i> | |
|--|--------------------------|
| Understanding Vision, Mission, Values and Goals of Multnomah County | <input type="checkbox"/> |
| Understanding Core Concepts of Assertive Engagement for working with guests and other staff | <input type="checkbox"/> |
| Understanding of Equity Lens and how to use it when planning, developing or evaluating a policy, program or decisions | <input type="checkbox"/> |
| Understanding how to inclusively Lead with Race for all operations and activities and applying a racial equity framework | <input type="checkbox"/> |