

# CASE STATUS LETTER

Land Use Planning Division



www.multco.us/landuse ▪ Email: land.use.planning@multco.us ▪ Phone: (503) 988-3043

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January 18, 2024

Tracy Brown  
17075 Fir Dr.  
Sandy, OR 97055

**RE: Application for a Planning Director Decision for a Telecommunication Equipment Installation Business (Case #LUPINT-2023-0022)**

Dear Applicant:

Thank you for submitting the land use application for the property located at **6928 SE 282<sup>nd</sup> Ave. Gresham**. As is common with applications subject to multiple approval criteria, additional information is needed to process your application. At this time, your application has been deemed **Incomplete** as of January 18, 2024.

**Information and Materials Requested:**

1. **Exterior Lighting:** The existing exterior lighting for the “security cameras” do not meet the Dark Sky Lighting Standards MCC 39.6850(C). The security lights appear to omit lighting and are not fully shielded. Per requirement MCC 39.6850(C)(1) the exterior lighting must be facing downwards and fully shielded. Meaning no light is to emit above the horizontal plane located at the lowest point of the fixture’s shielding.
  - a. Please revise the exterior lighting and provide an alternative lighting source that will be fully shielded.
2. Please revise the below sections in your narrative as more information is required.
  - a. MCC 39.4670(C) you stated that a “negligible affect” on the carrying capacity of the soil or existing water supply might be affected. Please elaborate as to how and why the proposed new telecommunication business will affect the above.
  - b. MCC 39.4670(E) you stated that the service will primarily serve the rural residents needs and tourists visiting area. Please provide more detail information as to ‘how’ or if possible some data as to how you will primarily serve the needs of rural residents. Just stating that you will serve the Rural Residents is not sufficient information to ensure you will be serving the Rural Residents and not City residents.
3. **Transportation Planning Form:** As a reminder please complete all outstanding items with Transportation Planning. I have read the Memorandum Transportation Planning sent over and there are outstanding items you will need to complete with their department during the Transportation Planning Review. I am including this as an item in this letter just as a reminder for you.

You can elect to provide this missing information by **June 15, 2024**. We recommend you provide the additional information within the 180-day period, because without it, we may not be able to approve the application.

Once you gather all the requested information, you will need to submit all items at once to the Permit Portal, rather than trickling information in as you receive it. This avoids confusion as to whether you intend to submit additional information and allows us to act on your application more quickly. If you are unable to make your application complete within the 180-day period, we will close your application, return a copy of your materials, and you forfeit your application fees [MCC 39.1135(B)].

The attached 'Applicant's Response' form needs to be returned to me via email by **February 15, 2024**. Please contact me at [Marisol.Cervantes@multco.us](mailto:Marisol.Cervantes@multco.us) or (503) 988-9452 if you have any questions.

Sincerely,

Marisol Cervantes  
Planner

cc: File

Enclosure: Applicant's Response

# APPLICANT'S RESPONSE

Land Use Planning Division



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Application #: LUPINT-2023-0022  
Case Planner: Marisol Cervantes

**Return by February 18, 2024**

- I intend** to provide the additional information identified in the attached letter from Multnomah County Planning with the 180-day period. I understand that if I do not make my application complete by **June 15, 2024** my application will be closed and I will forfeit my application fees.
- I decline** to provide the additional information identified in the attached letter from Multnomah County Planning and deem my application complete. I understand that my application will be processed with the supplied information. I am aware that failure to meet the applicable code requirements is grounds for denial of my application.

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Signed and Acknowledged (Applicant)

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Printed Name (Applicant)

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Date