

April 13, 2022

Patrick Maher  
5429 SE 72<sup>nd</sup> Avenue  
Portland, OR 97206

**RE: Application for Lot of Record Verification (Case #T2-2022-15447)**

Dear Applicant:

Thank you for submitting the land use application on the property located at 16900 NW Sauvie Island Rd, Portland. Your application has been reviewed by Land Use Planning to determine if all required materials have been provided to demonstrate compliance with Multnomah County Code (MCC). As is common with applications subject to multiple approval criteria, I have identified additional information needed in order to process your application. At this time, your application has been deemed as **Incomplete** as of April 12, 2022.

**Information and Materials Requested:**

1. You have requested a Lot of Record Verification for the subject property. For the County to review the lot of record status, we need copies of the various deeds and their legal descriptions (deeds) for the subject property. The deeds provided should include the deed for the parent parcel at or just prior to the time of division or reconfiguration, the first deed describing the subject property in its current configuration and all subsequent deeds to present day ownership. One option that people have used to gather this information is to obtain a Title Plant Record Report from a Title Company. The Title Plant Record Report needs to include all listed deeds and their associated legal descriptions for 16900 NW Sauvie Island Rd, Portland (R971210140/R325150). [MCC 39.3005]
2. As part of the Lot of Record Verification, the County must know the ownership of contiguous units of land under 19 acres in size on February 20, 1990 so that the findings for the aggregation requirements of MCC 39.3070(A) can be made. Please provide property ownership information for the units of land contiguous to 16900 NW Sauvie Island Rd on February 20, 1990 that are under 19 acres in size along with the ownership information for the subject property. These adjacent units of land are R971210150 and R971210160. [MCC 39.3070]
3. Any other materials you would like us to consider in support of your Lot of Record Verification application. These may include written narrative addressing the Lot of Record provisions contained in MCC 39.3005 & MCC 39.3070.

Once you have gathered all of the requested information and materials, you will need to submit all items in **one single submittal packet**. Once you have submitted a complete packet addressing the requested items, I will conduct a new completeness review of your application.

The County's code gives you two options at this point. You can either elect to provide this missing information by **September 12, 2022** or deem your application complete as it exists. We recommend you elect to provide the additional information within the 180-day time period, because without it, we may not be able to complete the Lot of Record Verification review. We have enclosed an option statement to assist you.

If you are unable to make your application complete within the 180 days, your application will be closed and a copy of your materials will be returned. Please indicate on the attached form which option you would like to proceed under. You must sign the form and return it to my attention no later than **May 13, 2022**. Please do not hesitate to contact me at (503) 988-0167 or via email at [lisa.m.estrin@multco.us](mailto:lisa.m.estrin@multco.us) if you have any questions.

I look forward helping you move forward with this request as soon as possible.

Sincerely,

*Lisa Estrin* Digitally signed  
by Lisa Estrin

Lisa Estrin  
Senior Planner

Enclosure:  
Applicant's Response

cc: File

Application #: T2-2022-15447  
Case Planner: Lisa Estrin

**APPLICANT'S RESPONSE**

(Please return this form by May 13, 2022)

- I intend** to provide the additional information identified in the attached letter from Multnomah County Planning within 180 days. I understand that if I do not make my application complete by September 12, 2022 my application will be closed and I will forfeit my application fees.
  
- I decline** to provide the additional information identified in the attached letter from Multnomah County Planning and I am deeming my application complete. I understand that my application will be processed with the supplied information. I am aware that failure to meet the applicable code requirements is grounds for denial of my application.

\_\_\_\_\_  
Signed and Acknowledged (Applicant)

\_\_\_\_\_  
Printed Name (Applicant)

\_\_\_\_\_  
Date