

Department of Community Services  
Land Use Planning Division  
www.multco.us/landuse



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1600 SE 190th Avenue, Portland OR 97233-5910 • PH. (503) 988-3043 • Fax (503) 988-3389

March 23, 2021

Mike Schweizer  
885 Airport Rd SE, Building X  
Salem, OR 97301-5192

**RE: Application for a Conditional Use permit, Design Review, and SEC-h permit (Case #T3-2021-14303)**

Dear Mike Schweizer:

I am pleased to inform you that I have received all materials required to process your land use application for the property identified as **R244442** and located adjacent to **NW Cornelius Pass Rd, Portland**. Your Case #T3-2021-14303 is deemed complete as of **March 23, 2021**.

Now that the application is complete, your case will go into my queue of complete cases. I will work to schedule a hearing on an available hearing date and mail notice at least 20 days prior to the hearing. The notice will go to property owners within 750 feet of the subject property and any recognized neighborhood associations for the area [MCC 39.1105(C)]. Recipients of this notice can provide comments and/or attend the hearing. Comments can be submitted at the hearing either by staff or by parties in attendance. A staff report will be available to the public at least seven (7) days prior to the hearing.

Please inform me when your Transportation Variance application with the County Right-of-way office is complete. If there are significant delays in making the variance application complete, you may submit a toll request to my office in order delay the decision clock for your land use application. This ensures all applications associated with your project would be considered at the same hearing.

Please do not hesitate to contact me at [chris.liu@multco.us](mailto:chris.liu@multco.us) if you have any questions.

Sincerely,

*Chris Liu*

Chris Liu  
Planner

cc: file