

Multnomah County, Oregon

FY 2016

Adopted Budget

Volume 2

- Community Justice
- County Assets
- District Attorney's Office
- Community Services
- County Management
- Sheriff's Office

About our cover

Photo Submitted by: Randy Cox

The FY 2016 Budget cover photo was taken by Randy Cox from the County's Communications Office. Randy works as the County's Creative Media Coordinator. Last June, he was inspired to capture the stunning wildflowers on the eco-garden on the fifth floor of the Multnomah Building. A large print of this same photo hangs in the reception area for the County Chair's Office. The Budget Office is pleased to showcase his beautiful photo on our 2016 Multnomah County Adopted Budget.

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Understanding Program Offers

This volume contains the program offers submitted by departments and funded in the budget. Each section is separated by department/division and contains the following items, in order:

- An introduction to the department along with budget trends and a division summary
- Division narrative including significant changes by division
- A list of all of the program offers in the department
- The department's program offers.

Program offers form the basis for County's budget process. They constitute a department's budget request and narrative budget, and provide the information that the Board of County Commissioners uses to select programs that will best serve the community.

"Nothing astonishes people so much as common sense and plain dealing."
~Ralph Waldo Emerson

What Makes a Good Program Offer

A good program offer explicitly shows the relationship between the program and the desired results for services. Program offers should:

- Describe how they will make a significant contribution to the services indicated.
- Show why the County's spending on this program is effective – the 'bang for the buck'.
- Show evidence the program can deliver and measure its results
- Give performance measures that accurately track the program's contributions.
- Link the offer to the policy direction/frameworks.
- Describe program activities in layperson's terms.

Program offers are not about funding programs because these programs exist – they are about outcomes. They emphasize meeting the County's goals, not preserving the government status quo. The following paragraphs describe the configuration of each program offer and the major types of information each should contain.

Program Offer Description

Program Offer Justification

In Multnomah County's budget, a "program" is an organizational unit that provides services to the public or to other County departments or divisions. Its description should briefly and clearly explain the activities encompassed in the program offer. If the offer represents a change in current practice (a reorganization or change in staffing levels, service hours, etc.), it should briefly describe the nature of that change.

The justification should describe how the program will support the strategies outlined for the department or in known County policy frameworks. It should cite research, experience, or logic to convincingly make the case. If it is a new program, it should note how the department created its cost estimates.

"I have no data yet. It is a capital mistake to theorize before one has data. Insensibly one begins to twist facts to suit theories instead of theories to suit facts."

~Sir Arthur Conan Doyle, Sherlock Holmes

Performance Measures

Every program offer includes two to four performance measures which indicate the level of service that the County can expect to receive if this program is selected. Two types of measures are required; the output which represents the volume of work and the outcome which represents the measurable results of that work. For example, a hypothetical addictions treatment program for abused teenage girls might report the number of teenage girls who entered and received treatment (output), and the percentage of teenage girls who were clean and sober and completed their treatment plan upon exit (outcome).

Departments also have the option of including additional types of measures to better illustrate a program's performance. These can include resources other than staffing or finances (inputs), measures of the quality service that's delivered, and measures of service efficiency in terms of cost or time. Using the addictions treatment example above, inputs might be reported as the number of treatment beds available to serve abused teenage girls. Quality could be reported as the percent of teenage girls that rated counseling staff as engaging and supportive, and efficiency might be reported as the cost to the county for each successful treatment completion.

The performance measures are organized in a uniform table in each program offer. The table identifies the type of measure, the measure's definition, and several cells to report the results. The cells present program history where available, annualized estimates of the current service level (what's being delivered at the time of printing, where available), and the anticipated target service level for the upcoming year if the program is selected. Additional supporting information, such as explanations as to notable changes in a program's performance, are located in the narrative section below the table.

Legal and Contractual Mandates

Many program offers will be constrained by legal or contractual mandates. If a program offer is affected by a mandate, the mandate and its authorizing document (a statute, contract, etc.) should be noted.

Revenue/Expense Detail (Program Costs)

This area should show the cost to the County of providing the program, as well as the revenues generated by the program for its support. These costs include personnel, contracted services, materials and supplies and internal services.

Explanation of Revenues

This section explains how non-General Fund revenues or General Fund fee revenues were estimated. Revenue estimates should clearly demonstrate the reasonableness of the estimate.

Significant Program Changes

This section details significant programmatic changes that affect the program—not financial changes up or down. Such changes might include the following information:

- Increases or decreases in the scope or level of services
- Increases or decreases in net personnel resources (FTE's)
- Revenue increases or decreases
- How this change affects other departments and/or service delivery programs.

In this section you will find a link from this years program offer to its predecessor, if applicable. Note that program offer numbering can change between fiscal years.

Types of Programs

Program offers were categorized based on the "type" of services they deliver. Program offers fall into one of the following groups:

- Administration
- Support
- Operating Program
- New/Innovative Program
- Program Alternative/Reconstruction
- Internal Service
- Revenue

Administration

Department- or division-level management and related expenses (i.e. office space, supplies, telephones, etc.) Direct program supervision is considered to be a part of the operating program (NOT administration), and could be included in the operating program's offer.

Support

An activity in a department that provides services directly to some or all operating programs within a department. Examples include the Health Department's pharmacy, which supports the various health clinics; the Library's Technical Services, which maintains the Library's materials and catalog systemwide; or the District Attorney's Human Resources unit.

Operating Program

An "on the ground" activity of the County. Includes front-line supervisors/ program managers with specific responsibilities for particular operating programs. An example would be the Health Departments Primary Care Clinics.

New/Innovative

"On the ground" or support activity the County currently does not perform.

Program Alternative or Reconstruction

A program that has been or is currently operated by one or more County departments that is proposed to be operated in a different way, by different providers, or with different business models.

Internal Service

Programs that support Countywide operations. Examples of these types of programs would be Fleet or Information Technology services.

Revenues

These programs are used to budget discretionary (primarily General Fund) revenues at the fund level. Program revenues are budgeted within the applicable program offer.

Other Important Notes

Characteristics of Program Offers

Reading through the program offers, one should keep in mind:

- Program Offer characteristics (backfill and offers requesting one-time-only resources or those denoted as advancing the Climate Action Plan)
- The way in which program offers are scaled

Backfill - Backfill is defined as discretionary dollars (General Fund) applied to a program that formerly was funded by a grant, state, or other dedicated funding source. Explicitly identifying backfill allows the Chair and the Board to decide to partially or fully backfill expiring grants, state, or federal funds with General Fund dollars.

One Time Only Resources - In most budget years, the County has a varying amount of one-time-only funds. These funds will not be available in the following years and thus should be spent on projects that do not have or have minimal ongoing expenses.

Measure 5 Education Offers - Multnomah County has General Fund revenues which are not derived from real property taxes. These revenues can be expended on educational services without violating the Constitutional limitation on spending real property tax for educational services. In order for the County to easily demonstrate that it has complied with the Constitutional limitation on spending for "educational services," departments can designate such programs so that they may be funded by non real property tax revenues.

Scaled Program Offers

Program offers represent discrete increments of service and many County programs can deliver services at varying levels. For example, an Alcohol and Drug Treatment Program may be able to offer 100, 150 or 200 beds. Departments were asked, when appropriate, to provide decision-makers with the option to choose from those service levels. Looking at scaled program offers, one should consider:

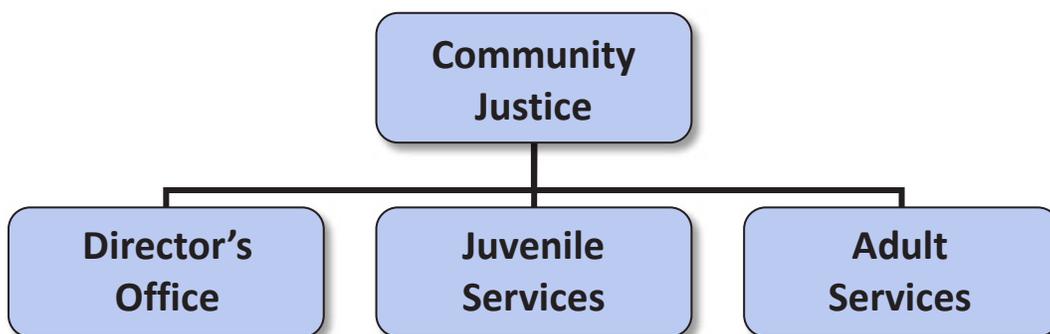
- The Base Level of Service - Program "A" is the base level of service that can be provided while still delivering the expected results. In the example above, the base level of service would be 100 beds.
- Increments of Service - Program "B and beyond" represent incremental levels of service that buy additional outcomes. In the A&D treatment example, one increment could be 50 additional beds, and another, separate increment could be 100 additional beds.

Department Overview

The Department of Community Justice (DCJ) serves a vital role in protecting public safety and strengthening our communities. DCJ intervenes to prevent the recurrence of crime among juvenile and adult defendants and offenders by supervising them and helping them to change problem behavior. DCJ provides supervision, sanctions, and treatment resources to youth, adults, families, and communities to address the underlying problems that drive crime. DCJ organizes its operations and aligns its resources around five strategic goals:

- Behavior Change – We work with adult offenders and youth to reduce delinquent and criminal behavior;
- Accountability – We hold adult offenders and youth accountable for their actions;
- Resource Management – We direct resources to deliver cost- effective services;
- System Change – We use advocacy and innovation to guide our work with stakeholders to improve community safety and assure a fair and just system;
- Commitment to Victims and Community – We respect and address victims’ rights and needs and restore the community.

Consistent with the County’s mission to be responsible stewards of public funds, DCJ actively manages limited resources in order to maximize services provided to the public. DCJ is dedicated to continuous improvement throughout the department by collecting, analyzing and utilizing performance data. DCJ consults evidence-based practices in its policy and program development. DCJ makes long-term investments in their employees through the provision of education and training. DCJ strengthens the County’s commitment to the public safety system through public service and by working in collaboration with the courts, law enforcement, schools, treatment agencies, and the community.



Budget Overview

The FY 2016 budget for the Department of Community Justice (DCJ) is \$100.6 million and 549.75 FTE, which is approximately \$9 million increase (10%) and 26.70 FTE (of which 12.00 FTE were added via budget modifications during FY 2015). The Department is highly dependent on the General Fund, which comprises 62% of the budget (\$62.5 million) and 38% of the budget (\$38.1 million, including \$2.3 million of Video Lottery Funds) is Other Funds.

Significant program changes include ASD State SB 1145 Funding Adjustments (50041) \$1,218,776 and 4.00 FTE reflects anticipated funding increase based on the Co-Chairs legislative budget and includes funding for the Mental Health Pilot Project, which was one time only in FY 2015. The program offer also funds mentoring services, employment services and administrative and IT capacity. In addition HB 3194 Justice Reinvestment (50022A) increases by \$2.4 million and 7.00 FTE from FY 2015 based on the Governor’s budget and the program allocation from the Multnomah County Justice Reinvestment Project (MCJERP) executive committee.

Title IV-E revenue is reduced by \$186,000 based on claims to date. This is a relatively new funding source and there is uncertainty around the claiming process and a large time lag from services rendered to payment.

New Programs in FY 2016:

- 50065B Community Healing Initiative Early Intervention \$500,000.
- 50065C Community Healing Initiative – Mentoring \$220,000 (one-time-only).
- 50065D Community Healing Initiative \$1,210,018 contracts transferred from Department of County Human Services.
- 50011 Recovery System of Care - Includes \$65,000 (one-time-only) funding for Rosewood Community Safety Initiative.

Additional information on these programs, as well as changes in other programs, can be found in the individual program offers.

Budget Trends	FY 2014	FY 2015	FY 2015	FY 2016	Difference
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Staffing FTE	502.68	529.26	523.05	549.75	26.70
Personnel Services	\$52,972,053	\$55,454,595	\$55,379,447	\$59,335,919	\$3,956,472
Contractual Services	16,003,854	18,028,210	19,946,688	24,167,299	4,220,611
Materials & Supplies	1,922,174	2,572,377	2,371,897	2,534,338	162,441
Internal Services	13,065,811	13,396,693	13,736,267	14,627,893	891,626
Capital Outlay	<u>34,053</u>	<u>0</u>	<u>11,000</u>	<u>11,000</u>	<u>0</u>
Total Costs	\$83,997,945	\$89,451,875	\$91,445,299	\$100,676,449	\$9,231,150

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

The Department of Community Justice continue to make investments in evidence-based programs delivering wraparound services to its adult offenders and youth involved in the juvenile justice system. These investments have resulted in positive outcomes, including declining overall recidivism rates for its adult and juvenile offenders, even with a high percentage of high risk offenders. DCJ continues to work closely with partners to invest in services needed by those under its supervision.

A major focus for the Adult Services Division has been the implementation of the Multnomah County Justice Reinvestment Program (MCJRP), funded as a result of the passage of HB 3194. For over two years, Multnomah County Public Safety partners have been working collaboratively to design and implement a program that aims to improve the assessment of criminal offenders prior to sentencing and provide them with a continuum of community-based services and sanctions based on their criminal risk factors. This combination of early assessment and intervention is proven to reduce recidivism while protecting public safety. The Assessment and Referral Center (ARC) continues to improve service delivery and coordination with partners to assist clients successful transition back to the community. This year a Health and Assessment Treatment (HAT) team was created with funding from Health Share. DCJ has also sworn in a record number of new PPO's, representing both new investments and attrition from promotions and retirements. As DCJ's case management practices have evolved over the years, new PPOs are learning these new practices from the beginning.

The Juvenile Services Division continues to identify funding sources to help maintain critical programs and implement innovative ones. This year DCJ partnered with the Oregon Youth Authority (OYA) to fund a pilot to utilize OYA Flex Funds to pay for Youth Villages Intercept services. DCJ and other public safety partners completed a comprehensive gang assessment, which provides a framework for the development of a community response. Additionally, a team from Multnomah County successfully completed the Center for Juvenile Justice Reform Reducing Racial and Ethnic Disparities in Juvenile Justice (RED) Certificate Program, which has resulted in the creation of a diversion program. These analyses and planning efforts are resulting in targeted investments with the goal of reducing the number of youth of color entering the juvenile justice system.

In FY 2016, DCJ will need to continue to address succession planning and allocate sufficient time and resources to train and certify employees. DCJ will continue to monitor the implementation of HB 3194 with its partners and adjust the program as needs arise. DCJ has developed a clearer understanding of factors relating to racial and ethnic disparities. The challenge is now identifying practices that will make a difference. Lastly, the 2015 Legislative Session could present some challenging results for DCJ. Full funding of HB 3194, the Community Corrections budget, and the Juvenile Diversion and Pilot funding remain uncertain.

Diversity and Equity

The department has continued its commitment to advancing programs and policies that enhance diversity and equity in the County. DCJ has focused on implementing new programs to address the disproportionate representation of youth of color and expanding programs currently in place. Specifically, DCJ worked with our Public Safety partners to complete a comprehensive gang assessment in order to begin developing a community wide response. Additionally, a Multnomah County team successfully completed the Center for Juvenile Justice Reform Reducing Racial and Ethnic Disparities in Juvenile Justice (RED) Certificate Program, which resulted in the creation of a diversion program. The Adult Service Division is looking to enhance its long established African American Program to increase responsiveness and enhance mentoring services.

The department’s Diversity and Equity Steering Committee has a broad charge, including creating an annual training plan using the equity lens and creating an annual report including diversity of staff, clients and services. Some key accomplishments over this year have been:

- Began development of a multi-pronged approach to training on diversity and equity for the department.
- Reviewed of existing policies related to discrimination, harassment, and respectful workplace and made recommendations to change investigation policies, whistle-blower policies, county relationship with the Red Cross, and training on existing policies.
- Approved a plan to create support for employees that provides a safe place to discuss, share, learn and listen to positive/negative experiences related to equity and diversity issues.

Budget by Division

Division Name	FY 2016 General Fund	Other Funds	Total Division Cost	Total FTE
Director's Office	\$13,469,208	\$2,500	\$13,471,708	54.00
Adult Services Division	28,524,645	28,370,766	56,895,411	314.15
Juvenile Services Division	<u>20,547,108</u>	<u>9,762,222</u>	<u>30,309,330</u>	<u>181.60</u>
Total Community Justice	\$62,540,961	\$38,135,488	\$100,676,449	549.75

Director's Office

The Director's Office provides policy, program, and fiscal direction to DCJ and ensures that DCJ is accountable to County residents, the Board of County Commissioners, and system partners. The Director's Office is responsible for the fiscal management of more than \$100.6 million in county, state, federal and private grant funds.

There are a number of programs that are included in this division. The Research and Planning team promotes the use of evidence-based practices and data-informed decision-making at all levels of the department. Business Services provides support for sound budgeting, grants management, invoice processing, contracting, fee collection, medical billing, procurement for goods and services, and travel arrangements. The Business Applications and Technology (BAT) team directs the evaluation, selection, purchase, implementation and training of effective, innovative technology solutions to enhance DCJ's effectiveness. Human Resources (HR) supports over 500 regular employees on any given day- including the needs of management and members of three different unions. HR coordinates the development of policies, procedures and internal investigations and also manages 158 volunteers and interns, which provided over 14,135 hours of service to DCJ programs and service enhancing connectivity to the community last year. The Crimes Victims Services Unit is responsible for advancing our long-term commitment to crime victims' rights and needs.

Significant Changes

The FY 2016 budget is investing in staff resources that will improve the customer service the Director's Office offers to the rest of the department and increase direct services to clients.

Program offer 50003 expands the services delivered directly to victims. This offer will add a crime victim advocate along with increased funding in the Victims Emergency Assistance Fund. A contract for \$100,000 will be added for victim's mediation services in order to offer victim/offender mediation to those crime victims who would like help talking to the perpetrator of the crime committed against them.

Program offer 50001 increases a Finance Specialist to a full time position.

Program offer 50002 increases the contract for Court Appearance Notification System (CANS) by \$30,000, restoring part of a reduction from FY 2015.

Program offer 50041 provides additional staff to the Director's Office and to Research and Planning Unit to support evidence-based decision making. Also, IT support will be added to reduce a long list of programming needs.

Adult Services Division

The Adult Services Division (ASD) provides leadership and direction for the supervision of approximately 12,600 probationers and post-prison adult offenders annually in the community who have been convicted of felony and misdemeanor crimes. The Recognizance Unit helped process about 37,000 cases per year. Together, these programs promote public safety while reducing County jail utilization. ASD's mission is to enhance community safety, reduce crime and change offender behavior by holding offenders accountable in a fair and just manner. ASD also effectively coordinates with public safety partners and ensures the safety of DCJ employees who supervise adult offenders. In accordance with best practices, ASD has specialized units for offenders who have been convicted of specific crimes or who have needs that require Probation and Parole Officers (PPO) with specialized training. These units are Domestic Violence, Gang, Mentally Ill, Gender Specific, Sex Offender and Very High Risk Supervision Team. Other supervision units manage offenders with property and drug convictions, including robbery and burglary crimes. ASD bases its case management model on Evidence Based Practices, emphasizing approaches that address behavior change and community reintegration to address criminal risk factors. ASD manages offenders on Community Service to strengthen offender accountability, and also provides services to help offenders develop pro- social skills, such as the Day Reporting Center and the Londer Learning Center for employment training and GED support services. ASD enhances supervision with GPS/electronic monitoring and computer forensics monitoring as needed.

Significant Changes

The FY 2016 budget reflects continued investment to deliver quality wraparound services and an investment in an offender management structure that improves community supervision. Investment in treating mentally ill offenders will continue.

ASD increased mentoring services and added \$65,000 one time only funding for the Rosewood Community Safety Initiative in program offer 50011 and shifted some funding from program offer 50011 Recovery System of Care to program offer 50010 Adult Offender Mental Health Services for contracted services to provide mental health evaluations.

Program offer 50022 moves all DCJ's HB 3194 funding for the Justice Reinvestment Program into one offer. This offer includes five additional PPOs, one Community Justice Manager, and one Corrections Technician. It also increases funding for direct client assistance and funding for mentors and housing stabilization and treatment.

Program offer 50039 will add a 0.50 FTE Corrections Technician and 0.50 FTE PPO to the Monitor Misdemeanor Program. Program offer 50041 will continue contracting for Mentally Ill Offender housing, increase our funding for employment services and add mentoring for African Americans. In addition this program offer adds a 1.00 FTE supervisor to gain some efficiencies and accountability as we reorganize support staff at the Mead Building.

Juvenile Services Division

The Juvenile Services Division (JSD) protects the public, delivers cost-effective, evidence-based services to delinquent youth and their families, and promotes a fair, equitable and accountable juvenile justice system. JSD provides a continuum of juvenile services ranging from informal handling (diversion) and formal probation, shelter care, electronic monitoring, mental health assessments and care coordination, outpatient treatment, assessment and evaluation services, secure residential substance abuse treatment, and detention.

Although delinquency referrals have declined over the past decade, there remains a group of youth whose behavior warrants intervention from the juvenile justice system. Last year, JSD completed over 1,100 detention screens and approximately 500 youth were admitted to the Donald E. Long Juvenile Detention Home. Many of these youth arrive in crisis and require comprehensive wraparound services.

Annually, approximately 550 youth (referred for less serious criminal activity) are diverted from court and held accountable through case review and management, community service, paying restitution to victims, and completing community-based educational/behavioral interventions. Juvenile Court Counselors supervise about 275 high risk youth on formal probation per day. JSD manages these youth in this population with treatment services, custody sanctions, detention alternatives and accountability interventions.

Significant Changes

Program offer 50050 adds a Program Specialist to provide operations improvement support to managers and staff by monitoring JSD's adherence to best practices and the fidelity of the evidence-based models used by the division.

Program offer 50061 adds a 0.50 FTE Community Justice Manager while eliminating a vacant 1.00 FTE Juvenile Counseling Assistant in the Juvenile High Risk Unit.

Program offer 50063 adds a 0.50 FTE Community Justice Manager and a 1.00 FTE Juvenile Custody Services Specialist to adjust staffing levels in the Juvenile Behavioral Rehabilitation Assessment and Evaluation Program.

Program offer 50051 eliminates a vacant 1.00 FTE Records Technician.

Several changes are being proposed to the Community Healing Initiative (CHI). Program offer 50065D moves the contract funding to DCJ from the Department of County Human Services.

Program offer 50065B funds a Countywide expansion of the Diversion and Early Intervention Pilot Program including school advocacy and increased community collaboration.

Lastly, program offer 50065C will add mentoring services as an additional component within the existing CHI program, targeting gang involved youth or youth who are at risk for gang involvement ages 11-18 years.

Department of Community Justice

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order by division.

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Director's Office					
50000	DCJ Director's Office	\$1,356,138	\$0	\$1,356,138	8.00
50001	DCJ Business Services	2,683,852	0	2,683,852	17.70
50002	DCJ Business Applications & Technology	6,428,342	0	6,428,342	6.50
50003	DCJ Crime Victims Unit	719,185	2,500	721,685	5.00
50004	DCJ Research & Planning Unit	686,902	0	686,902	5.50
50005	DCJ Human Resources	1,594,789	0	1,594,789	11.30
Adult Services Division					
50010	Adult Offender Mental Health Services	939,050	0	939,050	0.00
50011	Recovery System of Care	1,666,268	303,311	1,969,579	0.00
50012	Addiction Services - Adult Offender Residential	2,703,835	0	2,703,835	0.00
50014	Addiction Services - Adult Drug Court Program	771,235	544,324	1,315,559	0.25
50015	Adult Chronic Offender Program - City Funding	0	609,045	609,045	0.00
50016	Adult Services Management	2,099,674	3,455	2,103,129	12.50
50017	Adult Recog Program	1,525,038	0	1,525,038	15.00
50018	Adult Pretrial Supervision Program	1,487,210	0	1,487,210	14.00
50019	Adult Forensics Unit	322,049	0	322,049	2.00
50020	Adult Parole/Post Prison Violation Hearings & Local Control Release Unit	1,419,710	1,164,934	2,584,644	12.75
50021	Assessment and Referral Center	2,935,908	4,915,140	7,851,048	35.00
50022A	HB3194 Justice Reinvestment	0	4,540,086	4,540,086	11.00
50023	Adult Field Generic Supervision (Level 1&2)	3,261,771	4,862,187	8,123,958	60.15
50024	Adult Mentally Ill Offender Supervision	743,125	0	743,125	6.00
50025	Adult Sex Offender Supervision & Treatment	533,728	1,994,440	2,528,168	15.50

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Adult Services Division (cont.)					
50026	Adult Domestic Violence Supervision	1,122,086	1,496,827	2,618,913	19.50
50027	Adult Family Supervision Unit	1,077,713	25,000	1,102,713	9.00
50028	Adult Day Reporting Center	468,007	1,506,827	1,974,834	18.00
50029	Adult Electronic Monitoring	385,505	0	385,505	3.00
50030	Adult Property Crimes Programs (RAIN & START)	242,334	1,863,821	2,106,155	8.10
50031	Community Service	1,295,655	338,338	1,633,993	13.50
50032	Adult Gang and African American Program	253,736	1,254,521	1,508,257	8.00
50033	Adult Londer Learning Center	0	828,235	828,235	8.40
50034	Adult Field Services - Medium Risk Generic Supervision	491,906	96,300	588,206	5.00
50035	Support to Community Court	91,756	0	91,756	1.00
50036	Adult Domestic Violence Deferred Sentencing	81,310	0	81,310	1.00
50037	Adult Sex Offender Reduced Supervision (SORS)	0	144,163	144,163	1.00
50038	Adult Generic Reduced Supervision (Casebank)	991,744	404,500	1,396,244	13.30
50039	Formal Supervision & Monitor Misdemeanor Program	413,907	342,900	756,807	7.70
50040	Adult Effective Sanctioning Practices	1,114,021	0	1,114,021	9.50
50041	ASD State 1145 Funding Adjustment	86,364	1,132,412	1,218,776	4.00
Juvenile Services Division					
50050	Juvenile Services Management	1,709,757	254,474	1,964,231	11.00
50051	Juvenile Services Support	2,549,429	0	2,549,429	15.00
50052A	Family Court Services	160,883	1,034,115	1,194,998	8.80
50053	FCS - Justice for Families - Supervised Parenting Time	140,562	245,000	385,562	2.80
50054A	Juvenile Detention Services - 56 Beds	7,821,621	2,153,905	9,975,526	76.00

Community Justice

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Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Juvenile Services Division (cont.)					
50054B	Juvenile Detention Services - 16 Beds	778,558	0	778,558	6.00
50055	Community Monitoring Program	306,604	304,469	611,073	0.00
50056A	Juvenile Shelter & Residential Placements	137,848	522,757	660,605	0.00
50057	Juvenile Intake, Assessment, Intervention & Adjudication (IAIA)	1,047,033	0	1,047,033	9.00
50058	Juvenile Female Probation Services	257,744	188,714	446,458	4.00
50059	Juvenile Sex Offender Probation Supervision and Treatment	660,852	157,522	818,374	4.00
50060	Juvenile East Multnomah Gang Enforcement Team (EMGET)	0	718,212	718,212	0.00
50061	Juvenile High Risk Unit - RISE	557,782	1,035,769	1,593,551	12.00
50062	Juvenile Low Risk Unit	198,694	0	198,694	2.00
50063	Juvenile Behavioral Rehabilitation (BRS) Assessment & Evaluation	784,114	1,248,610	2,032,724	15.00
50064	Juvenile Assessment & Treatment for Youth & Families (ATYF)	133,005	1,130,513	1,263,518	9.00
50065A	Juvenile Culturally Specific Intervention	313,721	153,114	466,835	0.00
50065B	Early Intervention and Community Coordination	500,000	0	500,000	0.00
50065C	Community Healing Initiative Mentoring Services	220,000	0	220,000	0.00
50065D	Community Healing Initiative	1,210,018	0	1,210,018	0.00
50066	Juvenile Community Interface Services	<u>\$1,058,883</u>	<u>\$615,048</u>	<u>\$1,673,931</u>	<u>7.00</u>
	Total Community Justice	\$62,540,961	\$38,135,488	\$100,676,449	549.75

Department: Community Justice **Program Contact:** Scott Taylor
Program Offer Type: Administration **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Director's Office provides the Department of Community Justice (DCJ) with the policy, program and fiscal direction to achieve its mission of enhancing community safety and reducing criminal activity. DCJ is a 24-hour operation with about 500 regular employees. The Director's Office also coordinates over 150 volunteers provided throughout DCJ. The Director's Office provides leadership, communication, project management, and coordination across the Department's Divisions.

Program Summary

The Director's Office monitors the daily operations of an agency that provides supervision and treatment resources to youth, adults, families, and communities to address the underlying issues and problems that drive crime. It is the role of the Director's Office to hold the Department accountable to county residents, the Board of County Commissioners and system partners. From intake and assessment through discharge, the youth, adults, and families receive a continuum of services to help them reintegrate into their communities.

In 2014, DCJ supervised over 12,000 probationers and post-prison adult offenders annually in the community who have been convicted of felony and misdemeanor crimes. Our Juvenile Services Division operates the Donald E. Long Juvenile Detention Facility, a regional facility that houses up to 64 youth daily, and provides daily community supervision for high risk youth. Our Family Court Services program provides services for at-risk families as they went through separation and divorce.

The Directors office has direct oversight of administrative functions that support our direct service work. The Business Services division provides fiscal management of our county, state, federal and private grant funds. The Research and Planning team promotes the use of evidence-based practices and data-informed decision-making at all levels of the department. The Business Applications and Technology (BAT) team directs the evaluation, selection, purchase, implementation and training of effective, innovative technology solutions to enhance DCJ's effectiveness. Human Resources supports our employees, including the needs of management and members of three different unions. Lastly, this office oversees the work of a project management team that works directly with staff to explore and plan ways to improve our work.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of adult offenders supervised annually	12,613	12,300	12,600	12,600
Outcome	Percent of offenders who are convicted of a felony within three years of supervision start date	19%	NEW	20%	20%
Output	Number of youth referrals received annually	3,684	3,500	3,500	3,200
Outcome	Percent of youth that had one or more subsequent referrals within 12 months	27.3%	NEW	27%	26%

Performance Measures Descriptions

Recidivism measures reflects statewide definitions in effect in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,119,206	\$0	\$1,139,090	\$0
Contractual Services	\$109,586	\$0	\$119,086	\$0
Materials & Supplies	\$71,649	\$0	\$75,599	\$0
Internal Services	\$16,422	\$0	\$22,363	\$0
Total GF/non-GF	\$1,316,863	\$0	\$1,356,138	\$0
Program Total:	\$1,316,863		\$1,356,138	
Program FTE	8.00	0.00	8.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50000 DCJ Director's Office

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,642,312	\$0	\$1,755,949	\$0
Contractual Services	\$3,405	\$0	\$14,131	\$0
Materials & Supplies	\$187,565	\$0	\$84,351	\$0
Internal Services	\$840,998	\$0	\$829,421	\$0
Total GF/non-GF	\$2,674,280	\$0	\$2,683,852	\$0
Program Total:	\$2,674,280		\$2,683,852	
Program FTE	17.20	0.00	17.70	0.00

Program Revenues				
Fees, Permits & Charges	\$5,000	\$0	\$1,300	\$0
Other / Miscellaneous	\$2,153,833	\$0	\$2,462,040	\$0
Total Revenue	\$2,158,833	\$0	\$2,463,340	\$0

Explanation of Revenues

County General Fund which includes Department Indirect Revenue of \$2,462,040 based on indirect rate of 8.48% of total allowable expenditures in the federal/state fund; Fee revenue of \$1,300 deposited into the General Fund. Revenue is unanticipated and not program related. Assuming same budget amount as FY 2015.

Significant Program Changes

Last Year this program was: FY 2015: 50001 DCJ Business Services

This program offer adds a 0.50 FTE Finance Specialist 1 in FY 2016.

Department: Community Justice **Program Contact:** Michael Callaghan
Program Offer Type: Support **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Business Applications and Technology (BAT) section supports the implementation and use of new and existing information systems and data reporting tools which increase the effectiveness of staff and improve the delivery of services to clients. BAT also manages the Court Appearance Notification System (CANS), a collaborative, multi-jurisdictional program designed to reduce offenders' rate of failure to appear (FTA) in court, community service and other required appointments within the Community Justice System through the use of automated telephone reminders and alerts.

Program Summary

The BAT program provides oversight for evaluation, selection, purchase and implementation of effective, innovative technology solutions. BAT collaborates with partner agencies from local, state and federal governments as well as private service providers in order to develop system-wide technology solutions for data sharing. Team members of BAT work to foster the use and understanding of data management and reports for decision making and facilitate a variety of information system trainings that enhance the Department of Community Justice's (DCJ) operations.

CANS works by reminding defendants of upcoming court hearing dates, times and locations which help to reduce failure to appear (FTAs) and costs to the various enforcement agencies. The automated system also alerts offenders of payments due on restitution, compensatory and/or supervision fees, and appointments with their Parole/Probation Officers (PPO). CANS regularly monitors and reports program performance to the Local Public Safety Coordination Council (LPSCC) and the Criminal Justice Advisory Committee (CJAC).

This program offer contains services provided by the County's Information Technology organization which facilitate support information needs of the Department, system partners and the public. This includes development and maintenance of information systems to support business needs and easy access to data and other support services in order for DCJ to effectively utilize technology. This program also provides for the purchase and replacement of computer equipment, software and technology tools.

Through innovative technological solutions and wise technology investments, the Department is better equipped to promote community safety and reduce criminal activity. This program demonstrates effective agency collaboration and fiscal responsibility.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of system innovations, upgrades and system replacements implemented	3	NEW	6	8
Outcome	Percent of IT Projects that were completed within 12 months	22%	31%	32%	40%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$747,472	\$0	\$773,333	\$0
Contractual Services	\$105,550	\$0	\$135,950	\$0
Materials & Supplies	\$177,337	\$0	\$181,715	\$0
Internal Services	\$5,507,606	\$0	\$5,337,344	\$0
Total GF/non-GF	\$6,537,965	\$0	\$6,428,342	\$0
Program Total:	\$6,537,965		\$6,428,342	
Program FTE	6.50	0.00	6.50	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50002 DCJ Business Applications & Technology

Increases contract for Court Appearance Notification System (CANS) \$30k, restoring part of FY15 reduction.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$431,121	\$0	\$520,931	\$0
Contractual Services	\$80,000	\$0	\$191,650	\$0
Materials & Supplies	\$5,415	\$0	\$5,675	\$2,248
Internal Services	\$293	\$0	\$929	\$252
Total GF/non-GF	\$516,829	\$0	\$719,185	\$2,500
Program Total:	\$516,829		\$721,685	
Program FTE	4.00	0.00	5.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$0	\$0	\$191	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$2,500
Total Revenue	\$0	\$0	\$191	\$2,500

Explanation of Revenues

County General Fund plus donation of \$2,500 from Oregon Community Foundation (OCF) Joseph E Weston Public Foundation

Significant Program Changes

Last Year this program was: FY 2015: 50003 DCJ Crime Victims Unit

This program offer adds a 1.00 FTE Victim Advocate in FY 2016 and increased funding for the victim's emergency fund. \$100k in funding was also added for a victim's mediation contract.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$638,398	\$0	\$674,109	\$0
Contractual Services	\$0	\$0	\$750	\$0
Materials & Supplies	\$9,716	\$0	\$11,216	\$0
Internal Services	\$0	\$0	\$827	\$0
Total GF/non-GF	\$648,114	\$0	\$686,902	\$0
Program Total:	\$648,114		\$686,902	
Program FTE	5.50	0.00	5.50	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50004 DCJ Research & Planning Unit

Department: Community Justice **Program Contact:** James Opoka
Program Offer Type: Support **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) Human Resources (HR) unit recruits, hires, trains and assists with the management of regular, on-call, temporary employees, volunteers and interns. DCJ HR and training consultants work closely with both internal and external customers to design responsive programs and services. HR staff work with management and members of three different unions to hold employees accountable. The HR unit directly supports the culture and mission of the Department.

Program Summary

The HR unit supports over 500 regular employees on any given day in addition to 3 union contracts; and 24-hour operations in Juvenile Detention, the Multnomah County Justice Center and the community. HR will continue to:

- 1) Assess diverse organizational and customer (employee) needs to provide strategic direction as well as succession and workforce planning through active participation on management teams;
- 2) Consult with managers and employees about employee and labor relations issues, including performance management, discipline and grievances, recruitment and selection of a highly qualified and diverse workforce, leave administration, layoffs and bumping, and compliance with County Personnel Rules, Department Work Rules, and union contracts;
- 3) Ensure compliance with all laws, rules, regulations, policies and labor agreements so liability and costs of unlawful employment actions are reduced or eliminated;
- 4) Manage the recruitment and selection process, leave administration, discipline and grievance process, layoffs and bumping, and personnel records;
- 5) Manage 268 leave requests and 1,347 personnel transactions in SAP;
- 6) Develop and implement HR initiatives with Central Human Resources and Labor Relations;
- 7) Complete 299 background investigations / records checks on DCJ employees, volunteers, interns, and contractors;
- 8) Coordinate 679 internal and external professional development events necessary to keep qualified employees and meet statutory requirements, and attended by 500 employees;
- 9) Manage 158 volunteers and interns who provide 14,135 hours of service to DCJ programs and services; and
- 10) Coordinate internal employee investigations, policies and procedures, safety, Health Insurance Portability and Accountability Act (HIPAA), and Prison Rape Elimination Act (PREA).

DCJ's HR unit supports the Department's mission and accountability to the public through hiring, training and evaluating competent staff. By hiring qualified people, giving them the tools they need to do their job and supporting management performance, the Department is able to continue changing offender behavior and keeping the community safe.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total number of regular employees supported per day	507	NEW	527	545
Outcome	Percent of people of color applying for open positions	34%	NEW	39%	37%
Output	Annual number of temporaries, on-calls, volunteers, and interns supported	590	NEW	438	620

Performance Measures Descriptions

The percentage of people of color in the Portland/Vancouver PMSA (Portland Metropolitan Statistical Area) Civilian Labor Force 16.5%. This is the legal benchmark used to evaluate whether an employer's workforce is representative of the available labor force in the area the business/organization operates.
 Measure Changed: Alignment to Core Functions and Data Tracking Improvements

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,326,586	\$0	\$1,382,499	\$0
Contractual Services	\$131,112	\$0	\$131,112	\$0
Materials & Supplies	\$80,932	\$0	\$80,932	\$0
Internal Services	\$656	\$0	\$246	\$0
Total GF/non-GF	\$1,539,286	\$0	\$1,594,789	\$0
Program Total:	\$1,539,286		\$1,594,789	
Program FTE	11.30	0.00	11.30	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50005 DCJ Human Resources

Department: Community Justice **Program Contact:** Ginger Martin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The rate of mental illness among those incarcerated is two to three times higher than among the general population (Roskes and Feldman 1999). These offenders eventually leave prison or jail and are then supervised in the community, bringing with them a variety of mental health and chronic medical issues. The Department of Community Justice (DCJ) provides funding for services that assist Parole/Probation Officers (PPO) in their work with about 300 adult mentally ill offenders annually.

Program Summary

Mental Health Services (MHS) helps PPOs access necessary resources for offenders with severe and persistent mental illness. This work is essential for stabilizing and decreasing recidivism rates for this specific population and is always coordinated with other community-based treatment.

MHS provides the following contracted services:

- 1) Provide outpatient mental health care coordination and psychiatric medication services to adult offenders with severe mental illness, with or without a substance abuse disorder, who are under the supervision of DCJ.
- 2) Provide mental health assessments, evaluations, diagnoses, and care plans, including referrals to other needed community services.
- 3) Conduct coordinated case planning with other agencies or individuals involved with the clients and/or their families.

This program supports public safety by providing a continuum of social services to high and medium risk offenders who require assistance in accessing services. Without these services, many of these offenders would remain unstable and would likely return to jail on supervision violations and/or new criminal charges.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of clients that received treatment	114	30	120	100
Outcome	Percent of offenders who are convicted of a felony within one year of treatment admission date	18%	NEW	18%	18%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in effect in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$717,947	\$0	\$939,050	\$0
Total GF/non-GF	\$717,947	\$0	\$939,050	\$0
Program Total:	\$717,947		\$939,050	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50010 Adult Offender Mental Health Services

This program offer includes an increased investment of 200k reallocated from Offer 50011 Recovery System of Care.

Department: Community Justice **Program Contact:** Ginger Martin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Outpatient treatment is an essential part of the alcohol and drug treatment continuum: Alcohol/drug treatment addresses a major criminal risk factor and is a necessary correctional intervention if DCJ is to continue to be successful in reducing recidivism. The offenders referred to these programs are classified at a high risk to re-offend and are statistically more likely to commit a new crime if interventions are not provided.

Program Summary

Services are provided through contracts with nine non-profit providers who are dually licensed to provide alcohol and drug treatment and mental health services. Contracted treatment programs are equipped to respond to culturally-specific needs, to provide mental health treatment, and to address criminal risk factors in addition to addiction to drugs or alcohol.

With the expansion of Medicaid and private forms of insurance, some clinical services previously supported by the DCJ budget will now be reimbursed through health insurance. DCJ will continue to provide funding for clinical services for those offenders eligible for treatment who do not have insurance. In addition, funding is provided to support treatment interventions for criminal risk factors such as antisocial thoughts and attitudes, antisocial peers, impulsivity and poor problem solving skills, anger management and so on. Effective interventions for offenders should integrate addictions treatment with treatment for criminality.

This program offer supports a recovery system of care which includes comprehensive support for recovery in addition to counseling, such as stable and drug free housing, peer mentors, and vocational assistance. A recovery system of care better supports long-term behavior change than does counseling alone.

Without treatment, offenders are more likely to re-offend and/or to occupy expensive jail beds. Treatment has been proven to be effective at reducing recidivism both in Oregon and nationally. DCJ's pilot program for a recovery system of care which includes treatment, housing, mentors, and vocational assistance was studied by the Criminal Justice Commission. This program reduced re-arrest by 43% over a matched but untreated control group. In addition, 74% of participants were employed within 90 days and 84% had independent housing at 90 days. For every dollar spent on this program, \$6.73 in tax payer and crime victim costs were avoided.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of clients that received DCJ treatment subsidies	NEW	NEW	400	400
Outcome	Percent of offenders who are convicted of a felony within one year of treatment admission date	11%	NEW	12%	12%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$1,718,178	\$275,051	\$1,620,368	\$272,786
Materials & Supplies	\$45,712	\$0	\$45,900	\$0
Internal Services	\$0	\$29,238	\$0	\$30,525
Total GF/non-GF	\$1,763,890	\$304,289	\$1,666,268	\$303,311
Program Total:	\$2,068,179		\$1,969,579	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$22,801	\$0	\$23,132	\$0
Fees, Permits & Charges	\$0	\$1,000	\$0	\$0
Intergovernmental	\$0	\$221,789	\$0	\$223,311
Other / Miscellaneous	\$0	\$81,500	\$0	\$80,000
Total Revenue	\$22,801	\$304,289	\$23,132	\$303,311

Explanation of Revenues

County General Fund plus 1) State Department of Corrections (DOC) \$130,268. This is the allocation for the first half of the 2015-2017 biennium; 2) State Treatment Transition Program \$93,043. This is the budgeted amount for the first half of the 2015-2017 biennium; 3) Civil Forfeitures \$80,000. Funds are received from Mult Co. Circuit Court or City of Portland for civil forfeitures seized from clients and turned over to DCJ per ORS 131A.360. Budgeted at same amount as FY 2015. 4) One time only - \$65,000 of County General Fund for Rosewood Community Safety Initiative.

Significant Program Changes

Last Year this program was: FY 2015: 50011 Recovery System of Care

and 50036 Adult Re-Entry Enhancement Coordination

This program offer includes an increased investment in mentoring and a reallocation of 200k to Mental Health Services program offer 50010. All HB3194 funding has been moved to program offer 50022 Justice Reinvestment Program.

Department: Community Justice **Program Contact:** Ginger Martin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Residential drug treatment is an essential part of the alcohol and drug treatment continuum that impacts public safety. When residential treatment is successful for offenders, the long-term collateral costs of re-arrest, re-incarceration and inadvertent consequences for the children of offenders significantly decline.

Program Summary

This offer supports 130 beds of residential drug and alcohol treatment for high risk male and female offenders and allows courts and probation/parole officers to have sanction options other than jail for those needing treatment. Fifty-two beds serve high risk offenders in a facility specialized in treating males involved with the criminal justice system. The remaining beds for men are located in three residential facilities within the community. Some of these beds are reserved for specific populations (e.g., sex offenders, East County property offenders). This program also provides 40 residential alcohol and drug treatment beds for high risk female offenders in two facilities and nine beds for dependent children. The current community treatment providers have been in existence for over 20 years and work collaboratively with the Department of Community Justice (DCJ) to treat offenders with addictions and criminality.

The program uses evidence-based practices to address addiction, mental health issues, parenting skills, healthy relationship dynamics, criminality, employment resources and relapse prevention counseling. Regular communication and coordination with a Parole/Probation Officer (PPO) is maintained to develop and implement treatment and supervision plans.

With the expansion of Medicaid and private forms of insurance, some clinical services previously supported by the DCJ budget will now be reimbursed through health insurance. DCJ will continue to provide funding for clinical services for those offenders eligible for treatment who do not have insurance. In addition, funding is provided to support room and board costs not covered by Medicaid for all DCJ clients served by contracted services.

The National Institute on Drug Abuse (NIDA) reports that drug abuse treatment is cost effective in reducing drug use and bringing about cost savings associated with health care, crime and incarceration. NIDA also reports that gender-specific programs may be more effective for female offenders, especially those with trauma and abuse in their background (2006).

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of male offenders participating in treatment	417	400	400	400
Outcome	Percent of male offenders who are convicted of a felony within one year of treatment admission date	15%	NEW	15%	15%
Output	Number of female offenders that received treatment	240	200	230	230
Outcome	Percent of female offenders who are convicted of a felony within one year of treatment admission date	10%	NEW	10%	10%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$2,703,835	\$0	\$2,703,835	\$0
Total GF/non-GF	\$2,703,835	\$0	\$2,703,835	\$0
Program Total:	\$2,703,835		\$2,703,835	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50012 Addiction Services - Adult Offender Residential

Department: Community Justice **Program Contact:** Ginger Martin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Drug Diversion Drug Court (Sanction, Treatment, Opportunity, and Progress - STOP) contributes to public safety by providing outpatient treatment and supervision to approximately 450 adult offenders each year, with a daily capacity of 250 individuals. STOP holds adults charged with drug offenses accountable while providing them an opportunity for treatment. Those who successfully complete treatment and court requirements have their charges dismissed.

Program Summary

Sanction, Treatment, Opportunity, and Progress (STOP) serves adults charged with various drug-related offenses. Multnomah County's Drug Court is one of the oldest of its kind that collaborates with criminal justice partners to expedite the court process and offer drug treatment. The treatment component is facilitated by a contracted agency who works closely with the court to provide mental health and drug treatment, employment resources, housing referrals, mentoring, residential treatment referrals and long-term follow-up services. Offenders may attend STOP as frequently as once a week during the first phases of their recovery and as little as one time per month as they stabilize with treatment.

There is a well-researched link between substance abuse and criminal behavior. A recent report from the National Institute of Corrections (NIC) states that half of offenders were under the influence of alcohol or drugs when they committed their current offense (Przybylski 2008). The NIC says, "It is unlikely that recidivism rates can be appreciably reduced without breaking the cycle of substance abuse and crime."

This program has proven its effectiveness through independent studies and measures a cost savings to the County of nearly \$1,400 per offender (NPC Research 2003). A ten-year analysis of STOP Drug Court (from 1991 to 2001) published by NPC Research in 2007, showed that STOP reduced re-arrests by 30 percent compared to eligible defendants who did not go through STOP.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of participants served annually	442	525	450	450
Outcome	Percent of offenders who are convicted of a felony within one year of treatment admission date	16%	NEW	15%	15%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$0	\$38,392
Contractual Services	\$771,235	\$195,402	\$771,235	\$446,592
Materials & Supplies	\$0	\$0	\$0	\$7,131
Internal Services	\$0	\$19,040	\$0	\$52,209
Total GF/non-GF	\$771,235	\$214,442	\$771,235	\$544,324
Program Total:	\$985,677		\$1,315,559	
Program FTE	0.00	0.00	0.00	0.25

Program Revenues				
Indirect for Dept. Admin	\$14,585	\$0	\$39,008	\$0
Fees, Permits & Charges	\$0	\$5,000	\$0	\$5,000
Intergovernmental	\$0	\$209,442	\$0	\$539,324
Total Revenue	\$14,585	\$214,442	\$39,008	\$544,324

Explanation of Revenues

County General Fund plus 1) State CJC Drug Court Enhancement grant \$212,639. Grant ends 06/30/2015, projecting funding will be continued in FY16; 2) Drug Diversion Fees from clients \$5,000. All fees collected by DCJ are passed-through to contractor that runs Drug Diversion Program. The majority of these fees are paid directly to the contractor by the client; 3) US Substance Abuse and Mental Health Services Administration (SAMHSA) Drug Courts Grant \$326,685. Award ends 9/29/2015, anticipating same funding level in FY16.

Significant Program Changes

Last Year this program was: FY 2015: 50014 Addiction Services - Adult Drug Court Program

This program offer reflects an increase of 0.25 FTE Community Justice Manager that transferred from another DCJ program in FY 2015 (refer # 50020-16).

Department: Community Justice **Program Contact:** Ginger Martin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The City of Portland has collaborated with Multnomah County and others to address specific issues of chronic offenders within the Portland area. The goal of the coordination team is to reduce offender risk, reduce re-offending and promote long-term behavioral and attitudinal change.

Program Summary

The Services Coordination Team (SCT) is a system-wide and multi-agency response to chronic and repeat offenders, who are homeless and residing in downtown Portland. The County's Department of Community Justice (DCJ) acts as a pass-through for the treatment component of SCT (currently at the Volunteers of America) and employs one Parole/ Probation Officer (PPO) and one District Attorney specifically assigned to SCT clients.

Each month offenders receive services (housing assistance, substance abuse treatment, etc.) to decrease their addiction(s) and criminal behavior. Individuals eligible for SCT are identified pre- and post-adjudication. The PPO assigned to this caseload facilitates an individualized intervention plan and coordinates with community partners to address the needs of the offenders.

The Chronic Offenders Program supports public safety by targeting the most chronic offenders and working to improve livability and safety within the community.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of adult offenders supervised annually	65	65	91	90
Outcome	Percent of offenders who are convicted of a felony within one year of supervision start date	25%	NEW	25%	25%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$746,000	\$0	\$609,045
Total GF/non-GF	\$0	\$746,000	\$0	\$609,045
Program Total:	\$746,000		\$609,045	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$746,000	\$0	\$609,045
Total Revenue	\$0	\$746,000	\$0	\$609,045

Explanation of Revenues

City of Portland IGA \$609,045.

Significant Program Changes

Last Year this program was: FY 2015: 50015 Adult Chronic Offender Program - City Funding

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,525,295	\$0	\$1,720,811	\$0
Contractual Services	\$4,000	\$0	\$4,000	\$0
Materials & Supplies	\$238,526	\$0	\$241,913	\$3,455
Internal Services	\$102,115	\$0	\$132,950	\$0
Total GF/non-GF	\$1,869,936	\$0	\$2,099,674	\$3,455
Program Total:	\$1,869,936		\$2,103,129	
Program FTE	11.00	0.00	12.50	0.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$3,455
Total Revenue	\$0	\$0	\$0	\$3,455

Explanation of Revenues

County General Fund plus anticipating \$3,455 from US Dept of Justice for Bulletproof Vest Program.

Significant Program Changes

Last Year this program was: FY 2015: 50016 Adult Services Management

This program offer reflects an increase of 1.50 FTE due to transfers from other DCJ programs in FY 2015.

Department: Community Justice **Program Contact:** Jay Scroggin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

By assessing a defendant's probability to appear for court hearings and/or reoffend if released from custody, the Adult Recognizance (Recog) unit performs functions critical to the effective operation of the local justice system. If a defendant is determined to likely appear for court hearings and are low risk to commit crimes while released, he/she is released. This process allows for scarce jail beds to be reserved for higher risk defendants.

Program Summary

The Recog unit is a 24-hour, seven-day-a-week program housed in the County jail. Recog staff interview all defendants with a pending Multnomah County charge. Defendants charged with felonies and/or person-to-person misdemeanor crimes are subject to a full criminal history and warrant check in addition to a risk screening. This process takes approximately one hour per defendant and provides a comprehensive, objective and valid system for release decisions based upon victim and community safety in addition to the defendant's flight risk.

The screening tool used to guide Recog staff has been validated by an independent research group. The results of that study have been approved by the Community Justice Advisory Council. By administering this process, the Recog program allows lower risk defendants the ability to maintain pro-social conditions such as employment and housing. The Recog interview assists the court with release decisions for those defendants that are ineligible for release by Recog staff.

Recog serves as a 24-hour link between local law enforcement agencies and Parole/Probation officers (PPO) by coordinating the process of holding parole and probation violators in jail and providing after-hours information on high risk individuals who are on electronic monitoring. Recog is a system response and collaborative effort with the Courts. Recog helps to alleviate the use of jail beds for the identified offenders, thereby reserving space for higher risk offenders.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of cases processed annually	36,968	37,000	36,000	36,000
Outcome	Percent of interviewed defendants who return to court	81%	80%	81%	80%

Performance Measures Descriptions

FY14 measures reflect court events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,465,423	\$0	\$1,512,617	\$0
Contractual Services	\$4,361	\$0	\$3,941	\$0
Materials & Supplies	\$8,480	\$0	\$8,480	\$0
Total GF/non-GF	\$1,478,264	\$0	\$1,525,038	\$0
Program Total:	\$1,478,264		\$1,525,038	
Program FTE	15.00	0.00	15.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50017 Adult Recog Program

Department: Community Justice **Program Contact:** Jay Scroggin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Pretrial Services Program (PSP) performs functions necessary for public safety and the effective operation of the local justice system. PSP operates under Oregon Revised Statutes (ORS), conducting release interviews and assessments to determine the release eligibility of arrested defendants, and providing pretrial supervision for all defendants who are referred and released. PSP utilizes criteria established by statute and a validated risk assessment in these investigations.

Program Summary

The primary mission of PSP is to evaluate the risk of releasing defendants prior to trial, supervise defendants in the community and ensure that defendants attend court hearings. When a defendant is referred by the Court to PSP for review, PSP staff use evidence-based criteria during their investigation to determine whether or not a defendant is likely to pose a safety risk or is likely to attend subsequent court hearings. The results of the investigation are presented back to the Court.

During 2014, 3,264 defendants were supervised and 1,266 were investigated by PSP (4,530 defendants in total). The defendants were supervised in the community instead of occupying scarce and expensive jail beds.

When a defendant is released under PSP supervision, the assigned case manager monitors the defendant's behavior and actions through home, community and office visits, telephone contacts and in some instances electronic and Global Positioning Software (GPS). Under PSP, defendants are afforded the opportunity to maintain employment and/or school attendance, continue with health-related services (drug and alcohol counseling, mental health treatment) and reside in the community pending the resolution of their court matters.

Based on data compiled by the Bureau of Justice Statistics, the reoffense and failure to appear (FTA) rates for PSP clients are substantially lower than similar programs in other cities (Cohen and Reaves 2007). In FY 2014, less than two percent of felony defendants were arrested for another felony offense while under PSP supervision. In addition, during the first six months of FY 2014, 90 percent of felony defendants appeared for their court dates.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of offenders served annually	4,530	3,000	4,000	4,000
Outcome	Percent of released defendants who do not fail to appear	86%	90%	90%	90%

Performance Measures Descriptions

FY14 measures reflect court events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,480,181	\$0	\$1,393,078	\$0
Contractual Services	\$4,121	\$0	\$3,701	\$0
Materials & Supplies	\$15,886	\$0	\$20,978	\$0
Internal Services	\$65,530	\$0	\$69,453	\$0
Total GF/non-GF	\$1,565,718	\$0	\$1,487,210	\$0
Program Total:	\$1,565,718		\$1,487,210	
Program FTE	15.00	0.00	14.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50018 Adult Pretrial Supervision Program

This program offers reflects a decrease of 1.00 FTE Program Specialist that transferred to another DCJ program in FY 2015 (refer # 50020-16).

Department: Community Justice **Program Contact:** Patrick Schreiner
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) computer forensics laboratory is a unique critical service for community justice agencies throughout the state. DCJ maintains a secure digital evidence laboratory in which forensic examinations of electronic storage devices are analyzed using scientific procedures.

Program Summary

The anonymity provided by the Internet and the ability to effectively hide volumes of information on computers, cell phones and other electronic storage devices leaves officers at a disadvantage. Non-forensic methods of discovery are ineffective and can compromise cases in court. The forensics lab provides scientifically sound technology for the recovery of electronic evidence in a manner that allows supervising officers to determine an offender's activities. This progressive resource significantly enhances public safety and ensures the highest rates of successful outcomes.

Regional police agencies have limited resources for conducting similar examinations in new criminal cases and are rarely able to offer their services to parole and probation agencies that have different requirements for burden of proof and timely results. Officers apply a range of behavioral and demographic assessments to formulate effective supervision plans, but are hampered in their work by the fact that criminal enterprise can occur virtually unseen and undetected through the use of computers and other digital devices.

Oregon and Washington rank very high nationally in the frequency of identity theft. Drugs are bought and sold online, and sex offenders exchange pornography and solicit underage victims through the Internet. Fraud and identity theft are carried out using computers and peer-to-peer networks. Email is used by domestic violence offenders to threaten and intimidate individuals. Portland has also been identified as a major West Coast hub for human trafficking activity.

In the interest of public safety and best practices supervision, the DCJ forensics lab extends its services to all adult and juvenile officers in Multnomah County and to adjacent county community justice partners that lack access to these services. Lab personnel are highly trained and certified in the collection, preservation, analysis and reporting results of forensic examinations and provide Parole/Probation Officers (PPO) with the information they need to effectively supervise offenders and promote public safety. The lab also collaborates with the Northwest Regional Computer Forensics Laboratory.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of gigabytes examined annually	14,050	30,000	15,000	15,000
Outcome	DCJ cases completed	36	NEW	40	40
Outcome	Non-DCJ cases completed	18	NEW	20	20
Outcome	Number of items examined through forensic analysis	180	325	200	200

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$284,191	\$0	\$286,013	\$0
Materials & Supplies	\$15,206	\$0	\$15,206	\$0
Internal Services	\$21,488	\$0	\$20,830	\$0
Total GF/non-GF	\$320,885	\$0	\$322,049	\$0
Program Total:	\$320,885		\$322,049	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50019 Adult Forensics Unit

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$191,880	\$952,543	\$201,557	\$1,023,029
Contractual Services	\$8,377	\$2,548	\$7,971	\$3,098
Materials & Supplies	\$46,281	\$7,728	\$149,651	\$10,901
Internal Services	\$923,574	\$115,370	\$1,060,531	\$127,906
Total GF/non-GF	\$1,170,112	\$1,078,189	\$1,419,710	\$1,164,934
Program Total:	\$2,248,301		\$2,584,644	
Program FTE	3.00	9.00	3.00	9.75

Program Revenues				
Indirect for Dept. Admin	\$80,793	\$0	\$88,846	\$0
Intergovernmental	\$0	\$1,078,189	\$0	\$1,164,934
Total Revenue	\$80,793	\$1,078,189	\$88,846	\$1,164,934

Explanation of Revenues

County General Fund plus 1) State Department of Corrections (DOC) \$1,121,367. This is the allocation for the first half of the 2015-2017 biennium. There is some flexibility on how funding is allocated; 2) State Board of Parole Hearings fund \$43,567, first half of the biennial funding.

Significant Program Changes

Last Year this program was: FY 2015: 50020 Adult Parole/Post Prison Violation Hearings & Local Control

This program offer reflects a net increase of 0.75 FTE due to transfers to/from other DCJ programs in FY 2015.

Department: Community Justice **Program Contact:** Jay Scroggin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

About 4,000 individuals were admitted to the Department of Community Justice (DCJ) during FY 2014. The Assessment and Referral Center (ARC) combines in-custody interviews, intakes (post prison and probation) and specialized services, including housing placement for those released from state and local custody. Enhanced transition services provided at the ARC reduces duplication of efforts and increases the amount of screenings, referrals, and re-entry services available when an individual is first placed on supervision (post-Prison or Probation).

Program Summary

Enhanced transition services provided at the ARC reduces duplication efforts and increases the amount of screenings, referrals, and re-entry services available when and individual is initially placed on supervision (Post Prison and/or Probation). Our coordinated and immediate service delivery pre and post release increases the motivation of our clients to change and is a contributing factor to reduced recidivism.

The individuals being supervised by DCJ are evaluated using a standardized tool for assisting staff with predicting the risk of clients re-offending. The ARC staff use additional assessments for individuals considered high risk to re-offend to determine which strategies and services are most appropriate to reduce risk and connect to appropriate services. Results indicate that the use of initial assessments, referrals and re-entry services reduces re-offending and increases offender engagement.

ARC staff meets with the majority of offenders prior to their release from prison (reach-in visits), reducing the abscond rate for post-prison releases. Potential risks and strengths are identified during reach-in sessions, allowing for the development of appropriate supervision plans and preparation for potential roadblocks that could impede an offender's successful transition. In addition to state custody, this practice includes some offenders in local jails and residential treatment.

There is capacity to provide short- and long-term housing/shelter to 285 high risk and disabled offenders a day using several community contracted agencies. Providing housing to offenders is cost-effective. It costs approximately \$37.37 per day to house an offender in transitional housing, as compared to \$150.00 to \$170.00 per day to keep an offender incarcerated. ARC actively works to build partnerships with community based services and organizations, as well as other Multnomah County Departments, including a newly formed Health Assessment Team (HAT), to provide the continuum of care that is needed for recently released offenders, including housing, health assessments, treatment access, case coordination and family engagement.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Average number of offenders housed monthly	259	355	269	270
Outcome	Percent of offenders that do not abscond during the first thirty days from their release from prison	84%	NEW	84%	85%
Outcome	Percent of offenders that are not revoked during the first thirty days from their release from prison	93%	NEW	95%	95%
Outcome	Percent of offenders that are employed during the first thirty days from their release from prison	17%	NEW	17%	15%

Performance Measures Descriptions

Measure Changed: New Program Goal

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$229,271	\$3,360,605	\$226,494	\$3,381,322
Contractual Services	\$2,644,168	\$958,833	\$2,682,511	\$977,458
Materials & Supplies	\$12,491	\$67,155	\$7,010	\$67,916
Internal Services	\$21,789	\$461,038	\$19,893	\$488,444
Total GF/non-GF	\$2,907,719	\$4,847,631	\$2,935,908	\$4,915,140
Program Total:	\$7,755,350		\$7,851,048	
Program FTE	2.54	32.96	2.51	32.49

Program Revenues				
Indirect for Dept. Admin	\$358,768	\$0	\$370,152	\$0
Fees, Permits & Charges	\$0	\$5,250	\$0	\$5,250
Intergovernmental	\$0	\$4,842,381	\$0	\$4,909,890
Total Revenue	\$358,768	\$4,847,631	\$370,152	\$4,915,140

Explanation of Revenues

County General Fund plus 1) State Department of Corrections (DOC) \$4,741,435. This is the allocation for the first half of the 2015-2017 biennium. There is some flexibility on how funding is allocated; 2) Interstate Compact fees from clients \$5,250 per ORS 423.570. This is a one-time-only fee set at \$50 per Board Resolution for clients applying to be supervised in another state; 3) US Dept of Justice JAG Grant \$61,692. Grant ends 9/30/2017; 4) US Dept of Justice COSA Grant \$106,763. Grant ends 9/30/2015, anticipating it will be renewed for another year.

Significant Program Changes

Last Year this program was: FY 2015: 50021 Assessment and Referral Center

This program offers reflects a decrease of 0.50 FTE Records Technician that transferred to another DCJ program in FY 2015 (refer # 50016-16).

Department: Community Justice **Program Contact:** Ginger Martin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Justice Reinvestment is a statewide initiative which seeks to improve public safety by reducing spending on incarceration in order to reinvest savings in evidence-based strategies at the county level that decrease crime. The program has established a new process to assess offenders prior to sentencing and to provide a continuum of community-based sanctions, services and programs that are designed to reduce recidivism and decrease the county's utilization of imprisonment in DOC institutions while protecting public safety and holding offenders accountable.

Program Summary

The Multnomah County Justice Reinvestment Program (MCJRP) is a joint project of the entire criminal justice system: courts, defense, prosecution, jail, law enforcement, Citizens Crime Commission and the Department of Community Justice (DCJ). Defendants facing a prison term who meet the eligibility requirements are identified by the District Attorney. DCJ conducts an objective assessment of criminal risk and makes recommendations for how the individual could be managed in the community. This report is provided to the defense, prosecution, and court prior to sentencing and informs the sentencing process. For those offenders who are sentenced to probation rather than prison, DCJ will provide intensive supervision for at least 120 days, along with referrals to treatment. Treatment options for the MCJRP offenders include treatment readiness programming, stabilization housing, clean and sober housing, intensive outpatient and residential treatment for addictions, employment programs, parenting skills programs, and peer mentors. The case plan is individualized based on the person's specific criminal risk factors and community stability needs.

The MCJRP program includes funding for the jail to expedite assessments, for the court and the defense to assist with case coordination and scheduling, a deputy district attorney to facilitate case identification and case management, law enforcement to assist DCJ in monitoring offenders before and after sentencing, and additional staff at DCJ to carry out the program (assessment, report writing, and supervision).

For FY 16, there is a legal requirement that 10% of the funding for Multnomah County be appropriated to a non-profit working with crime victims. This program offer also supports the ongoing Reentry Enhancement Coordination program. This is an evidence-based addictions treatment program for people leaving prison, and includes treatment, housing, mentoring, and employment assistance. The program has always been state funded, however the funding was incorporated into statewide Justice Reinvestment funding in FY 2015.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of adult offenders supervised annually	NEW	NEW	85	640
Outcome	Percent of offenders who are convicted of a felony within one year of supervision date	NEW	NEW	0%	15%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$360,526	\$0	\$996,913
Contractual Services	\$0	\$1,528,792	\$0	\$3,127,578
Materials & Supplies	\$0	\$1,040	\$0	\$2,860
Internal Services	\$0	\$200,945	\$0	\$412,735
Total GF/non-GF	\$0	\$2,091,303	\$0	\$4,540,086
Program Total:	\$2,091,303		\$4,540,086	
Program FTE	0.00	4.00	0.00	11.00

Program Revenues				
Indirect for Dept. Admin	\$156,711	\$0	\$300,881	\$0
Intergovernmental	\$0	\$493,375	\$0	\$4,430,086
Beginning Working Capital	\$0	\$1,597,928	\$0	\$110,000
Total Revenue	\$156,711	\$2,091,303	\$300,881	\$4,540,086

Explanation of Revenues

\$4,430,086 is DCJ's share for the first half of the biennium of the Oregon 2015-2017 Governor's Justice Reinvestment Grant Program (JRP) budget of \$58.5 million statewide. Funding is for services to reduce recidivism and divert offenders from prison with 10% of the \$58.5M allotted to victims services. Multnomah County's biennial share of the Governor's JRP budget is anticipated to be \$12,110,095. Funding is budgeted by DCJ, MSCO, DA, and LPSCC with the same objective of reducing recidivism and improving public safety. BWC of \$110,000 is carried over from the prior biennium.

Significant Program Changes

Last Year this program was:

In FY2016, this program offer moves all DCJ's HB3194 funding for Justice Reinvestment Program from FY15 Offers 50011, 50020, 50021, and 50023A to this offer. It includes a \$2.5 million increase in funding, allowing us to maintain CSL and increases funding for mentors, stabilization housing, and direct client assistance. This program offer also adds 7.00 FTE which includes; 1.00 FTE Community Justice Manager, 5.00 FTE Probation/Parole Officer, and 1.00 FTE Corrections Technician.

Department: Community Justice **Program Contact:** Truls Neal
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Multnomah County Department of Community Justice (DCJ) Level 1 and 2, High Risk Generic Supervision has been nationally recognized for the use of evidence-based strategies, including the development of a system to identify criminogenic risk factors affiliated with High Risk offenders. Multnomah County receives a greater number of high risk offenders than any other Oregon county and is still able to produce lower recidivism rates for our cases.

Program Summary

Level 1 and 2, High Risk Supervision uses research-based strategies to supervise high risk offenders on probation and parole. DCJ utilizes the Level of Service/Case Management Inventory (LS/CMI) and Public Safety Checklist (PSC) assessment tools to measure the risks and needs of adult offenders. The LS/CMI is also a fully functioning case management tool. The LS/CMI provides a summary of the offender's criminogenic and noncriminogenic factors, as well as special responsivity considerations to be deployed during supervision. The PSC provides a quick, objective, validated assessment of the probability an offender will be re-convicted of a felony or re-arrested for a person or property offense based on specific offender characteristics.

DCJ continues to use Effective Practices in Supervision (EPICS) as an evidence-based case management model. With EPICS, Parole/Probation Officers (PPO) follow a structured approach to their interactions with their offenders, allowing PPOs to effectively target the criminogenic needs of high risk offenders. PPOs enforce law-abiding behavior and link offenders to treatment, employment and other services. Supervision is conducted through: a) home and office visits; b) contacts with family; c) correspondence with community members and treatment providers; and d) collaboration with law enforcement agencies.

Adult supervision is an essential component of public safety. Nearly all prison inmates return to their county of sentencing upon release, where they must complete post-prison supervision. The risk of these offenders committing new crimes is reduced when evidence-based supervision is in place and monitored. Having implemented effective supervision practices has enabled Multnomah County to witness a steady decline of recidivism rates over the past ten years.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of level 1 and level 2 adult offenders supervised annually	2,673	3,500	2,700	2,700
Outcome	Percent of offenders who are convicted of a felony within one year of supervision start date	16%	NEW	15%	15%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$2,446,146	\$3,955,264	\$2,360,793	\$4,277,629
Contractual Services	\$10,738	\$53,069	\$10,899	\$45,169
Materials & Supplies	\$14,973	\$115,893	\$74,606	\$50,066
Internal Services	\$908,962	\$438,405	\$815,473	\$489,323
Total GF/non-GF	\$3,380,819	\$4,562,631	\$3,261,771	\$4,862,187
Program Total:	\$7,943,450		\$8,123,958	
Program FTE	21.61	37.77	20.39	39.76

Program Revenues				
Indirect for Dept. Admin	\$341,898	\$0	\$370,817	\$0
Fees, Permits & Charges	\$0	\$216,000	\$0	\$210,070
Intergovernmental	\$0	\$4,346,631	\$0	\$4,652,117
Other / Miscellaneous	\$182,250	\$0	\$68,000	\$0
Total Revenue	\$524,148	\$4,562,631	\$438,817	\$4,862,187

Explanation of Revenues

County General Fund plus 1) Circuit Court Jail Assessments \$68,000 which are deposited into the general fund. Historically, fees for the Criminal Fine Account (CFA) are collected by Mult Co. Circuit Court per ORS 137.309. DCJ Receives 60% of the monies collected per ORS 137.308. During the 2011 legislative session, with the passage of HB2712 revenue in the CFA is allocated by the legislature from the state general fund to counties ; 2) State Department of Corrections (DOC) \$4,652,117. This is the allocation for first half of the 2015-2017 biennium. There is some flexibility on how funding is allocated; 3) Supervision fees from clients \$210,070. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes

Last Year this program was: FY 2015: 50023A Adult Field Generic Supervision (Level 1&2)

This program offer reflects a net increase of 0.77 FTE that will transfer to/from other DCJ program in FY 2016.

For FY 2016, the Adult Gang and African American Programs were moved out of this offer to offer 50032-16.

Department: Community Justice **Program Contact:** Patrick Schreiner

Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The Mentally Ill Offender (MIO) unit provides supervision services for probation, parole and post-prison offenders who have been diagnosed with a severe and persistent mental illness. The MIO unit works in collaboration with a variety of community partners including but not limited to the Sheriff's Office, the courts, the Department of County Human Services (DCHS), the Local Public Safety Coordinating Committee (LPSCC), Oregon Department of Corrections (DOC), Portland Police, treatment providers and most community groups that work with this population.

Program Summary

The MIO unit works to divert offenders with severe mental illness from incarceration and hospitalizations by treating them in the community. By providing these offenders with community-based treatment and with supervision from specially trained Parole/Probation Officers (PPOs), the MIO unit preserves community safety and minimizes offender contact with the criminal justice system. The goal of the MIO unit is to reduce recidivism, enhance community safety and to support the mentally ill offender in achieving stabilization and improved functioning.

The MIO unit performs the following:

- 1) Improves access to appropriate services for people with severe mental illness who are at high risk of criminal justice involvement;
- 2) Reduces jail and hospital admissions;
- 3) Assists offenders in achieving a decent quality of life outside of jails, prisons and hospitals;
- 4) Provides ongoing monitoring and surveillance; and
- 5) Reduces substance abuse and illicit drug use.

This program, along with program offer 50010, Adult Offender Mental Health Services, supports public safety by providing supervision and treatment to high and medium risk offenders who require assistance in accessing resources to help them achieve a higher quality of life.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of offenders served annually	294	285	300	300
Outcome	Percent of offenders who are convicted of a felony within one year of supervision start date	22%	NEW	20%	20%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$773,025	\$0	\$740,065	\$0
Contractual Services	\$1,500	\$0	\$1,500	\$0
Materials & Supplies	\$1,560	\$0	\$1,560	\$0
Total GF/non-GF	\$776,085	\$0	\$743,125	\$0
Program Total:	\$776,085		\$743,125	
Program FTE	6.00	0.00	6.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50024 Adult Mentally Ill Offender Supervision

Department: Community Justice **Program Contact:** Jay Scroggin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Sex Offender Supervision and Treatment program is a critical public safety function that provides oversight for the comprehensive supervision, treatment and management of approximately 1,000 sex offenders annually living in Multnomah County. The priorities of this unit are to increase community safety, decrease sexual victimization and reduce recidivism. This program achieves these goals through evidence-based supervision strategies combined with sexual offense specific treatment practices.

Program Summary

This program is managed by the Adult Sex Offender Supervision Program Community Justice Manager. Supervision of approximately 1000 sex offenders is conducted by certified Sex Offender Specialist Parole/Probation Officers (PPO). High and medium risk offenders are supervised in one of three field offices. In accordance with evidence-based practices, only high and medium risk indigent offenders are eligible for subsidy treatment funds. Sex offenders identified as lower risk to sexually reoffend are assigned to the Sex Offender Reduced Supervision Caseload (program offer 50056) after a period of documented compliance.

This program requires offenders to participate in a comprehensive evaluation, sexual offense specific treatment and ongoing evaluation of risk provided by 25 approved community treatment providers. Polygraph examinations are required for monitoring compliance with treatment expectations and supervision conditions.

This program has a direct impact on community safety and maintains high standards for offender accountability. Research has shown offenders who successfully participate in sexual offense specific treatment are less likely to reoffend than those who fail to participate in treatment (Craig et al., 2003; Hanson et al., 2009; Lovins et al., 2009; McGrath et al., 2003). Sexual and general recidivism rates of treated sex offenders has also been shown to be lower than recidivism rates of untreated sex offenders (Looman et al 2000; Hanson et al 2002). The use of polygraph examinations is invaluable in the management and treatment of sex offenders due to the information gained through the examination process. Furthermore, the use of polygraph examinations is also associated with a decline in recidivism rates (Cole, 2006; Edson et al., 2007; English et al., 2000; Krueger, 2009).

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of adult sex offenders served annually	968	1,050	970	1,000
Outcome	Percent of offenders who are convicted of a new sex-offense felony within one year of supervision start date	1%	NEW	1%	1%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,727,476	\$0	\$1,783,932
Contractual Services	\$456,497	\$2,769	\$462,892	\$761
Materials & Supplies	\$1,282	\$4,030	\$70,836	\$9,030
Internal Services	\$0	\$184,354	\$0	\$200,717
Total GF/non-GF	\$457,779	\$1,918,629	\$533,728	\$1,994,440
Program Total:	\$2,376,408		\$2,528,168	
Program FTE	0.00	15.50	0.00	15.50

Program Revenues				
Indirect for Dept. Admin	\$143,770	\$0	\$152,108	\$0
Fees, Permits & Charges	\$0	\$144,000	\$0	\$135,000
Intergovernmental	\$0	\$1,774,629	\$0	\$1,859,440
Total Revenue	\$143,770	\$1,918,629	\$152,108	\$1,994,440

Explanation of Revenues

County General Fund plus 1) State Department of Corrections (DOC) \$1,839,440. This is the allocation amount for the first half of the 2015-2017 biennium. There is some flexibility on how funding is allocated; 2) DOC SVDO \$20,000. FY 2016 Budget is based upon 3 years of history of supervision days at \$8.72 each; 3) Supervision fees from clients \$135,000. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes

Last Year this program was: FY 2015: 50025 Adult Sex Offender Supervision & Treatment

Department: Community Justice **Program Contact:** Laura Ritchie
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Domestic Violence (DV) unit collaborates with police, District Attorney's Office, courts and treatment agencies to hold offenders accountable and promote offender change. Each year, this program supervises over 1,000 offenders convicted of misdemeanor and felony level offenses. In addition, the DV unit works closely with victims to empower them to make changes that improve their lives as well as the lives of their families. Over the last three years, about nine out of ten offenders supervised by the DV unit have not committed a new Felony.

Program Summary

The DV unit strives to end the cycle of violence by holding offenders accountable for their actions and giving them the opportunity to make long-term positive changes by engaging in appropriate counseling groups (batterer intervention, mental health, etc.). In addition to working with offenders to address behavior change, Parole/Probation Officers (PPO) in the DV unit work closely with victims to develop safety plans that help empower them to break the cycle of domestic violence. DV PPOs regularly attend court to ensure a systematic approach is being utilized in victim safety and offender accountability.

Reducing domestic violence is a priority for Multnomah County. This program increases public safety by holding high risk offenders accountable, promoting victim safety and building strong collaborative efforts with community partners. This program utilizes evidence-based practices including specialized assessment tools and cognitive behavioral intervention programming that is proven to reduce intimate partner violence. Case management strategies provide offenders the opportunity to change by addressing factors which research has shown to reduce criminal behavior (Andrews 1994).

The Domestic Violence Deferred Sentencing Program (DSP) and batterer intervention services appear in Program Offer 50036.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of DV offenders served yearly	1,176	1,280	1,200	1,200
Outcome	Percent of offenders who are convicted of a felony within one year of supervision start date	9%	NEW	9%	9%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$977,182	\$1,176,590	\$970,724	\$1,133,497
Contractual Services	\$0	\$194,569	\$0	\$198,068
Materials & Supplies	\$2,340	\$14,623	\$2,340	\$14,623
Internal Services	\$143,109	\$147,308	\$149,022	\$150,639
Total GF/non-GF	\$1,122,631	\$1,533,090	\$1,122,086	\$1,496,827
Program Total:	\$2,655,721		\$2,618,913	
Program FTE	8.60	10.90	8.60	10.90

Program Revenues				
Indirect for Dept. Admin	\$114,881	\$0	\$114,157	\$0
Fees, Permits & Charges	\$0	\$104,000	\$0	\$117,100
Intergovernmental	\$0	\$1,429,090	\$0	\$1,379,727
Total Revenue	\$114,881	\$1,533,090	\$114,157	\$1,496,827

Explanation of Revenues

County General Fund plus 1) Supervision fees from clients \$117,100. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status; 2) State Department of Corrections (DOC) \$1,379,727. This is the allocation amount for the first half of the 2015-2017 biennium. There is some flexibility on how funding is allocated.

Significant Program Changes

Last Year this program was: FY 2015: 50026 Adult Domestic Violence Supervision

Department: Community Justice **Program Contact:** Erika Preuitt
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Family Services Unit (FSU) supervises over 400 offenders annually, many (70%) have children under the age of ten. A number of these offenders supervised by FSU are pregnant women and/or have children involved in the juvenile system. By collaborating with community partners, including the Juvenile Services Division (JSD), FSU protects children and works to break the cycle of cross-generational antisocial behavior and crime.

Program Summary

FSU is a unique program which approaches supervision through a multi-disciplinary team effort. FSU works closely with staff from Child Welfare, Self sufficiency, Health Services, the Department of Corrections and mental health agencies. FSU emphasizes collaboration with other agencies for case planning, resource allocation and efficient service delivery. Integrating supervision, child welfare, the Family Court, benefits assistance, social and health services as well as addiction treatment allows FSU to efficiently address dynamics that place an entire family at risk.

The Family Support project (a community-based component of FSU) reduces recidivism of women through accountability, education and training, prioritization of self sufficiency and child welfare, and through facilitating access to necessary treatment or counseling. FSU supports the County's innovative 'one family/one judge' model, wherein one judge oversees all cases associated with a particular family. In addition, FSU's approach strengthens the family's resistance to future involvement in the criminal justice system. The program successfully defrays long-term child welfare and criminal justice costs associated with inter-generational criminal activity.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of offenders served annually	427	400	425	425
Outcome	Percent of offenders who are convicted of a felony within one year of supervision start date	11%	NEW	11%	11%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,103,340	\$23,766	\$1,020,643	\$20,988
Contractual Services	\$35,605	\$2,448	\$36,605	\$1,496
Materials & Supplies	\$8,639	\$0	\$7,677	\$0
Internal Services	\$15,521	\$2,786	\$12,788	\$2,516
Total GF/non-GF	\$1,163,105	\$29,000	\$1,077,713	\$25,000
Program Total:	\$1,192,105		\$1,102,713	
Program FTE	9.71	0.29	8.76	0.24

Program Revenues				
Indirect for Dept. Admin	\$2,173	\$0	\$1,907	\$0
Fees, Permits & Charges	\$0	\$29,000	\$0	\$25,000
Total Revenue	\$2,173	\$29,000	\$1,907	\$25,000

Explanation of Revenues

County General Fund plus Supervision fees from clients \$25,000. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes

Last Year this program was: FY 2015: 50027 Adult Family Supervision Unit

This program offers reflects a decrease of 1.00 FTE that transferred to another DCJ program in FY 2015 (refer # 50016-16).

Department: Community Justice **Program Contact:** Erika Preuitt
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Day Reporting Center (DRC) is a cost-effective public safety program that holds high risk, violent, mentally ill and drug addicted adult probation and parole violators accountable for their actions. DRC provides intensive case management and counseling, educational and cognitive behavioral skill-based programming through individual sessions and group processes, plus a motivational enhancement group (otherwise known as FOR curriculum - Focus on Re-entry) and employment services.

Program Summary

DRC is a nonresidential sanction and skill building program for adult offenders. DRC is an alternative consequence to jail or other custody sanctions used to address supervision violations. The existence of this program allows jail beds to be available for more serious offenders.

The program works with high and medium risk offenders who have been released from incarceration or who have been sanctioned to the program by their Parole/Probation Officer (PPO) due to supervision violations. Offenders in this program receive services designed to address challenging life circumstances - addiction and mental issues, criminal thinking and attitudes, inadequate work skills and lack of stability and/or pro-social support.

DRC promotes public safety by implementing evidence-based programs which research shows reduces offender arrests, decreases drug use and increases employment (Rhyne and Hamblin 2010). In FY 2014, DRC served over 1600 clients. PPOs rely on DRC as a non-jail sanction option. When compared to the cost of jail beds, DRC is significantly more cost effective. The daily cost per client in DRC is \$46.52, as compared \$168 per client per day in jail.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of DRC clients served annually	1,666	NEW	1,300	1,700
Outcome	Percent of DRC participants who are convicted of a felony within one year of admission date	15%	NEW	15%	15%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$294,529	\$1,561,785	\$395,355	\$1,506,827
Contractual Services	\$64,000	\$0	\$64,000	\$0
Materials & Supplies	\$7,379	\$0	\$7,471	\$0
Internal Services	\$7,406	\$0	\$1,181	\$0
Total GF/non-GF	\$373,314	\$1,561,785	\$468,007	\$1,506,827
Program Total:	\$1,935,099		\$1,974,834	
Program FTE	3.09	14.91	3.95	14.05

Program Revenues				
Other / Miscellaneous	\$256,500	\$0	\$76,550	\$0
Total Revenue	\$256,500	\$0	\$76,550	\$0

Explanation of Revenues

County General Fund plus 1) Circuit Court Jail Assessments \$76,550, which are deposited into the general fund. Historically, fees for the Criminal Fine Account (CFA) are collected by Mult Co. Circuit Court per ORS 137.309. DCJ Receives 60% of the monies collected per ORS 137.308. During the 2011 legislative session, with the passage of HB2712 revenue in the CFA is allocated by the legislature from the state general fund to counties 2) Other Funds of \$1,506,827 are County General Fund (provided by Video Lottery funds)

Significant Program Changes

Last Year this program was: FY 2015: 50028 Adult Day Reporting Center

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$255,569	\$0	\$260,980	\$0
Contractual Services	\$123,695	\$0	\$123,695	\$0
Materials & Supplies	\$780	\$0	\$780	\$0
Internal Services	\$0	\$0	\$50	\$0
Total GF/non-GF	\$380,044	\$0	\$385,505	\$0
Program Total:	\$380,044		\$385,505	
Program FTE	3.00	0.00	3.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50029 Adult Electronic Monitoring

Department: Community Justice **Program Contact:** Truls Neal
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Many individuals who commit property crimes are also addicted to alcohol or drugs. In an attempt to decrease additional felony convictions and hold people accountable both the State Department of Corrections and the Oregon Criminal Justice Commission invested monies into comprehensive programming for this population. The funding agencies conduct evaluations of each program and report back to the legislature on the results.

Program Summary

DCJ has received funding for the Recidivism Addiction Intervention Network (RAIN) and the Success Through Accountability, Restitution and Treatment (START) court. These programs were funded through the passage of Measure 57 during 2008 which had limited monies dedicated to alcohol and drug treatment. Both of these programs are multi-disciplinary in nature and the monies have been divided between a variety of stakeholders.

Both the RAIN and START programs require stringent drug testing, supervision and case management services through Parole/Probation Officers (PPO), funding for jail beds or jail transition services, and alcohol and drug treatment. There are specific criteria for selection to each program.

The RAIN program has a staff member from a drug treatment program housed at the DCJ office and there is treatment on demand. PPOs work closely with jail counselors so that offenders sanctioned to jail have program expectations reinforced. DCJ and treatment staff members co-facilitate aftercare groups and individual "check-ups" at the office, even after formal treatment ends. Capacity is 100 offenders per year.

The START Drug Court integrates outpatient treatment, parenting education, mentors and alumni groups with frequent judicial and probation interactions. START imposes swift and sure consequences for program violations, and uses incentives for positive changes. START is a collaborative program between the Courts, MCSO, Metropolitan Public Defenders, District Attorney's Office, Volunteers of America and DCJ. Capacity is 200 offenders per year.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of offenders served yearly in supervision (RAIN)	138	NEW	140	140
Outcome	Percent of offenders who are convicted of a felony within one year of supervision start date (RAIN)	12%	NEW	12%	12%
Output	Number of offenders served yearly in supervision (START)	196	NEW	200	200
Outcome	Percent of offenders who are convicted of a felony within one year of supervision start date (START)	16%	NEW	16%	16%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$220,403	\$565,958	\$235,401	\$590,970
Contractual Services	\$4,000	\$943,434	\$4,000	\$1,039,773
Materials & Supplies	\$2,933	\$66,808	\$2,933	\$55,224
Internal Services	\$0	\$162,303	\$0	\$177,854
Total GF/non-GF	\$227,336	\$1,738,503	\$242,334	\$1,863,821
Program Total:	\$1,965,839		\$2,106,155	
Program FTE	1.92	5.95	2.01	6.09

Program Revenues				
Indirect for Dept. Admin	\$125,417	\$0	\$132,164	\$0
Fees, Permits & Charges	\$0	\$17,000	\$0	\$12,500
Intergovernmental	\$0	\$1,721,503	\$0	\$1,851,321
Total Revenue	\$125,417	\$1,738,503	\$132,164	\$1,863,821

Explanation of Revenues

County General Fund plus 1) State Department of Corrections (DOC) \$724,173. This is the allocation amount for the first half of the 2015-2017 biennium. Funding restricted to program that supports Measure 57; 2) State Criminal Justice Commission \$998,897. Award ends 6/30/2015, anticipating grant will be renewed for another year; 3) Supervision fees from clients \$12,500. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status; 4) Bureau of Justice Administration START Enhancement (Alumni Group) grant \$128,251. Total award \$200,000 from 10/01/2014 to 9/30/2016.

Significant Program Changes

Last Year this program was: FY 2015: 50030 Adult Property Crimes Programs (RAIN & START)

This program offer reflects an increase of 0.23 FTE Corrections Technician that will transfer from another DCJ program in FY 2016 (refer # 50023-16).

Department: Community Justice **Program Contact:** Erika Preuitt
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Adult Community Service Program (CS) provides an effective, cost-efficient sentence / sanction that is available to the Courts and Parole/Probation Officers. CS promotes public safety by engaging corrections clients in a pro-social occupation of their time, as well as teaching pro-social skills and promoting anti-criminal thinking patterns. CS assists clients with their court mandated obligations of community service work and provides sanctioning services to Formal Probation clients.

Program Summary

Community Service provides the courts and Parole/Probation Officers (PPO) with a cost-effective method of holding offenders accountable while providing reparations for the community. Clients are referred to Community Service by the Courts for both Bench and Formal Supervision and by PPO's. Courts sentence offenders to community service as a condition of probation and PPO's can sanction offenders to complete community service as a consequence of a supervision violation. Over 100 non-profit community organizations use offenders in this program for non-paid work. Along with being an alternative sanction to jail, CS also provides offenders the chance to give back by improving the livability of the community through the work that is accomplished in this program.

Offenders work in parks and assist non-profit agencies in a variety of projects that benefit the community. CS also represents a sanctioning option that monitor offenders, holds them accountable and reserves jail beds for the most violent offenders.

The Juvenile Community Service/Project Payback Program provides youth with the ability to fulfill their Court mandated obligation while earning money to pay their ordered restitution. Over the past year, the Juvenile CS Division crews worked approximately 9,300 hours in the community and paid \$56,000 in payments to the Court and individual victims for restitution.

The Multnomah County Juvenile Community Service program has two components: Community Service and Project Payback. Youth do landscaping work and litter clean-up in much needed areas. Project Payback gives youth the opportunity to earn money that goes directly to pay restitution to victims. Both Community Service and Project Payback provide youth with a pro-social activity while teaching valuable skills. Youth learn landscaping techniques, hand/power tool use and maintenance, and how to safely and efficiently accomplish tasks.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of adult offenders served	2,055	NEW	2,100	2,300
Outcome	Percent of cases completing community service hours successfully	75%	NEW	78%	75%

Performance Measures Descriptions

Measure Changed: Data Tracking Improvements and New Reporting Capability

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,091,105	\$206,091	\$1,120,833	\$209,703
Contractual Services	\$9,273	\$95,063	\$9,273	\$94,584
Materials & Supplies	\$42,661	\$0	\$46,577	\$0
Internal Services	\$75,122	\$32,013	\$118,972	\$34,051
Total GF/non-GF	\$1,218,161	\$333,167	\$1,295,655	\$338,338
Program Total:	\$1,551,328		\$1,633,993	
Program FTE	11.21	2.29	11.30	2.20

Program Revenues				
Indirect for Dept. Admin	\$24,966	\$0	\$25,805	\$0
Fees, Permits & Charges	\$0	\$25,727	\$0	\$25,970
Intergovernmental	\$0	\$307,440	\$0	\$312,368
Total Revenue	\$24,966	\$333,167	\$25,805	\$338,338

Explanation of Revenues

County General Fund plus 1) IGA with City of Portland Water Bureau at \$40,000 per year. Work crews provide scheduled general heavy brushing work on right of ways, roadsides, trails, and COP properties. Current IGA ends 6/30/2015, anticipating renewal at same amount; 2) IGA with City of Portland Parks & Recreation \$167,200. Work crews provide scheduled maintenance of Portland Parks, golf courses and other sites. FY 2015 rate is \$461/day; 3) Fees from adult clients \$25,970. Fee charged per ORS 423.570. This is a one time only fee set at \$35 per Board Resolution for clients sentenced to community service of 40 hours or more; 4) IGA with COP Water Bureau at \$75,000 through 6/30/2016 to provide youth work crew for outdoor maintenance and landscape services to the Bureau of Water Works at locations throughout the City; 5) IGA with Metro at \$30,168 per year to provide youth work crew through Project Payback for twice weekly litter pick-up. Proceeds used for victim restitution. Current IGA ends 6/30/2015, anticipating renewal at same amount.

Significant Program Changes

Last Year this program was: FY 2015: 50031 Community Service - Formal Supervision

and 50032 Community Service - Bench Probation

Department: Community Justice **Program Contact:** Erika Preuitt
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

High risk African American men and women returning to their communities from prison and placed on supervision are over represented in the criminal justice system. Lack of education, employment experience, supportive housing coupled with returning to communities that may present some of the same anti-social influences have a negative impact on successful reentry into the community.

Program Summary

This program addresses the needs of African American men and women who not only experience the stigma of having felony records but also experience the stigma attached to being African American in our society. The Department of Community Justice (DCJ) works with culturally responsive providers who have demonstrated effectiveness in improving outcomes for African American men and women offenders who are 18 to 45 years of age in the areas of education, employment, cognitive behavioral therapy and family stability. This target population is under supervision with (DCJ) Adult Services Division African American Program and Gang Unit. Providers engage in cognitive behavior therapy, peer mentoring, parenting, employment and educational services designed to change the way people think and behave.

Cognitive Interventions are a systematic approach that seeks to overcome difficulties by identifying and changing dysfunctional thinking, behavior and emotional responses. This involves helping offenders develop skills for modifying beliefs, identifying distorted thinking, relating to others in different ways, and changing behaviors. The provider utilizes mentors to assist clients with navigating complex systems such as education and employment. Mentoring helps adults establish stable lives by reducing the chaos brought about by poverty, homelessness, underemployment as well as the effects of incarceration. Gang members have shown an increased willingness to participate in programs that use mentors that have had similar life experiences as their own. The relationship that develops between the Mentor and the gang member is a key factor for success.

Offenders assigned to this program are classified as a high risk as scored by the Public Safety Checklist and the LSCMI. They are also identified prior to being released from prison as gang members based on an established set of criteria.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of offenders served annually	410	NEW	450	450
Outcome	Percent of offenders who are convicted of a felony within one year of supervision start date	24%	NEW	25%	20%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.
 Measure Changed: New Offer

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$122,254	\$872,961	\$131,604	\$920,393
Contractual Services	\$119,249	\$197,647	\$121,872	\$203,055
Materials & Supplies	\$0	\$6,080	\$260	\$4,820
Internal Services	\$0	\$114,451	\$0	\$126,253
Total GF/non-GF	\$241,503	\$1,191,139	\$253,736	\$1,254,521
Program Total:	\$1,432,642		\$1,508,257	
Program FTE	1.00	7.00	1.00	7.00

Program Revenues				
Indirect for Dept. Admin	\$89,257	\$0	\$95,677	\$0
Intergovernmental	\$0	\$1,191,139	\$0	\$1,254,521
Total Revenue	\$89,257	\$1,191,139	\$95,677	\$1,254,521

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$1,254,521. This is the allocation amount for the first half of the 2015-2017 biennium. There is some flexibility on how funding is allocated;

Significant Program Changes

Last Year this program was: FY 2015: 50023B Employment Transition Services for African American Males

This program was included as part of offer 50023 Adult Field Generic Supervision (Level 1 & 2) in FY15.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$753,422	\$0	\$781,856
Contractual Services	\$0	\$17,642	\$0	\$20,642
Materials & Supplies	\$0	\$30,279	\$0	\$24,426
Internal Services	\$0	\$1,279	\$0	\$1,311
Total GF/non-GF	\$0	\$802,622	\$0	\$828,235
Program Total:	\$802,622		\$828,235	
Program FTE	0.00	8.40	0.00	8.40

Program Revenues				
Intergovernmental	\$0	\$23,080	\$0	\$23,080
Service Charges	\$0	\$29,344	\$0	\$0
Total Revenue	\$0	\$52,424	\$0	\$23,080

Explanation of Revenues

County General Fund plus 1) DOE PCC Londer \$23,080. Agreement ends 6/30/2015. Anticipating agreement will be extended at the same level funding for FY 2016. Estimated revenue based on fee for service reimbursement from the State through the Londer Learning Center client services; 2) other fund of \$805,155 is County General Fund (provided by Video Lottery fund).

Significant Program Changes

Last Year this program was: FY 2015: 50033 Adult Londer Learning Center

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$536,271	\$72,622	\$485,332	\$83,497
Contractual Services	\$0	\$1,499	\$0	\$3,112
Materials & Supplies	\$4,869	\$0	\$6,574	\$0
Internal Services	\$0	\$7,879	\$0	\$9,691
Total GF/non-GF	\$541,140	\$82,000	\$491,906	\$96,300
Program Total:	\$623,140		\$588,206	
Program FTE	5.29	0.71	4.35	0.65

Program Revenues				
Indirect for Dept. Admin	\$6,145	\$0	\$7,344	\$0
Fees, Permits & Charges	\$0	\$82,000	\$0	\$96,300
Total Revenue	\$6,145	\$82,000	\$7,344	\$96,300

Explanation of Revenues

County General Fund plus Supervision fees from clients \$96,300. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes

Last Year this program was: FY 2015: 50034 Adult Field Services - Medium Risk Generic Supervision

This program offer reflects a decrease of 1.00 FTE Corrections Technician that will transfer to another DCJ program in FY 2016 (refer # 50023-16).

Department: Community Justice **Program Contact:** Erika Preuitt
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Community Court is sponsored by the Multnomah County District Attorney's Office. Police Officers cite people accused of misdemeanors and violations directly to Community Court. Most non-violent, non person-to-person misdemeanors and violations are eligible to remain in Community Court for final resolution, which allows for social service referrals, a community service sentence, and dismissal of most charges on the first case.

Program Summary

Community Court is a collaborative program staffed by the District Attorney's Office, the Circuit Court, Multnomah County Human Services, the Department of Community Justice (DCJ), Portland Business Alliance, Oregon Indigent Defense Services, Sheriff's Office, Portland State University and Portland Community College. Community Court is designed to address less serious offenses that negatively impacts livability. Community Court provides real consequences for offenders as well as attempting to meet their social service needs. These offenders do not have a Parole/Probation Officer (PPO), but report directly to the sentencing judge. The Department of Community Justice provides one Corrections Technician (CT) to support Community Court.

Offenders sentenced to Community Court are typically cited on non person-to-person misdemeanors and violations. A typical Community Court sanction includes one to five days of community service and may include a social service mandate as well. Most first-time cases sent through Community Court are dismissed if the defendant successfully completes the Community Court sanction.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of participants referred annually	2,694	3,000	2,800	2,800
Outcome	Annual hours of community service	23,210	26,000	23,000	23,000
Outcome	Percent of offenders completing their community service as ordered	65%	NEW	65%	65%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$87,273	\$0	\$89,936	\$0
Materials & Supplies	\$1,820	\$0	\$1,820	\$0
Total GF/non-GF	\$89,093	\$0	\$91,756	\$0
Program Total:	\$89,093		\$91,756	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50035 Support to Community Court

Department: Community Justice **Program Contact:** Laura Ritchie
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The DV unit strives to end the cycle of violence by holding offenders accountable for their actions and giving them the opportunity to make long-term positive changes by engaging in appropriate counseling groups (batterer intervention, mental health, etc.). In addition to working with offenders to address behavior change, Parole/Probation Officers (PPO) in the DV unit work closely with victims to develop safety plans that help empower them to break the cycle of domestic violence.

Program Summary

Related to program offer 50026, this program offer provides two critical service components to the Domestic Violence (DV) unit:

- 1) First-time domestic violence offenders are placed in the Deferred Sentencing Program (DSP). DSP provides offenders access to services that help address their violent behavior patterns. If an offender successfully completes all requirements of DSP, he/she is not convicted of the initial offense and the case is dismissed.
- 2) DSP refers DV offenders to intervention services for batterers, which helps prevent their behavior from escalating into further contacts with law enforcement and subsequent stays in costly jails.

DV PPOs regularly attend court to ensure a systematic approach is being utilized in victim safety and offender accountability.

Reducing domestic violence is a priority for Multnomah County. This program increases public safety by holding high risk offenders accountable, promoting victim safety and building strong collaborative efforts with community partners. This program utilizes evidence-based practices including specialized assessment tools and cognitive behavioral intervention programming. Case management strategies provide offenders the opportunity to change by addressing factors which research has shown to reduce criminal behavior (Andrews 1994).

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of offenders served annually	91	100	95	95
Outcome	Percent of offenders who are convicted of a felony within one year of supervision start date	2%	NEW	1%	1%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14. FY14 measures reflect recidivism events July 1, 2013 - April 30, 2014 due to e-Court system upgrades.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$87,273	\$0	\$81,050	\$0
Materials & Supplies	\$260	\$0	\$260	\$0
Total GF/non-GF	\$87,533	\$0	\$81,310	\$0
Program Total:	\$87,533		\$81,310	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50036 Adult Domestic Violence Deferred Sentencing

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$133,829	\$0	\$129,395
Materials & Supplies	\$0	\$260	\$0	\$260
Internal Services	\$0	\$14,254	\$0	\$14,508
Total GF/non-GF	\$0	\$148,343	\$0	\$144,163
Program Total:	\$148,343		\$144,163	
Program FTE	0.00	1.00	0.00	1.00

Program Revenues				
Indirect for Dept. Admin	\$11,116	\$0	\$10,995	\$0
Intergovernmental	\$0	\$148,343	\$0	\$144,163
Total Revenue	\$11,116	\$148,343	\$10,995	\$144,163

Explanation of Revenues

State Department of Corrections (DOC) \$144,163. This is the allocation amount for the first half of the 2015-2017 biennium. There is some flexibility on how funding is allocated.

Significant Program Changes

Last Year this program was: FY 2015: 50037 Adult Sex Offender Reduced Supervision (SORS)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$944,860	\$347,363	\$962,672	\$348,670
Contractual Services	\$2,750	\$17,818	\$2,750	\$15,122
Materials & Supplies	\$21,805	\$0	\$23,505	\$0
Internal Services	\$2,552	\$38,819	\$2,817	\$40,708
Total GF/non-GF	\$971,967	\$404,000	\$991,744	\$404,500
Program Total:	\$1,375,967		\$1,396,244	
Program FTE	9.40	3.60	9.95	3.35

Program Revenues				
Indirect for Dept. Admin	\$30,274	\$0	\$30,849	\$0
Fees, Permits & Charges	\$0	\$404,000	\$0	\$404,500
Other / Miscellaneous	\$236,250	\$0	\$76,550	\$0
Total Revenue	\$266,524	\$404,000	\$107,399	\$404,500

Explanation of Revenues

County General Fund plus 1) Circuit Court Jail Assessments \$76,550 which are deposited into the general fund. Historically, fees for the Criminal Fine Account (CFA) are collected by Mult Co. Circuit Court per ORS 137.309. DCJ Receives 60% of the monies collected per ORS 137.308. During the 2011 legislative session, with the passage of HB2712 revenue in the CFA is allocated by the legislature from the state general fund to counties 2) Supervision fees from clients \$404,500. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status

Significant Program Changes

Last Year this program was: FY 2015: 50038 Adult Generic Reduced Supervision (Casebank)

This program offer reflects an increase of 0.30 FTE Corrections Technician that will transfer from another DCJ program in FY 2016 (refer # 50039-16).

Department: Community Justice **Program Contact:** Jay Scroggin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

These programs promote public safety by monitoring and supervising adult offenders on bench probation who have been convicted of Driving Under the Influence of Intoxicants (DUII). Staff monitor and supervise offenders by tracking each case for police contact, new criminal activity and compliance to conditions set by the Court. These programs' ability to monitor the activities of offenders allows the courts to effectively supervise these cases and address violations in a timely manner. MMP and FSMP are instrumental in holding bench probation clients accountable.

Program Summary

The Monitored Misdemeanor Program (MMP) and Formal Supervised Misdemeanor Program (FSMP), provide a service to the courts by monitoring police contacts with DUII offenders who are placed on bench probation. The MMP program monitors offenders who have failed to successfully complete the DUII Diversion program or are otherwise ineligible for diversion. Fifteen percent of these offenders are high risk multiple DUII offenders participating in the DUII Intensive Supervision Program.

FSMP is an on-going pilot program that has the ability to modify program operations according to regularly scheduled reviews with criminal justice partners. The most common offenses for people placed on bench probation are assaults, menacing, drunk driving, and theft. This program is risk-based and during the first phase of implementation focused on offenders convicted of two or more DUII offenses. The program is strongly supported by judges, who currently do not have sufficient staff or supervision programs to respond to all of the offenders currently serving a bench probation.

DCJ's ability to monitor additional offenders in FSMP is modeled on the existing MMP program that is utilized heavily by the Courts, but is restricted in terms of eligibility to only first and second time drunk driving convictions, and is limited in actual supervision provided. Clients on FSMP will be able to report compliance issues, maintain current address, contact information, and pay supervision fees electronically. On a regular schedule, compliance will be monitored with regards to special conditions such as treatment, community service, and restitution.

Defendants in both programs are entered into the statewide Law Enforcement Data System (LEDS) following their conviction. Police contact will generate an electronic notification sent to MMP staff. Staff research the nature of the contact and send a report to the supervising judge. FSMP offenders can also be sanctioned by the officer depending on the severity of the behavior. The report to the judge includes information regarding law enforcement contact that reveals alcohol use, illegal driving or new criminal activity; or when an offender exhibits behaviors as reported by law enforcement which appear to constitute a significant danger to public safety.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of offenders served annually	2,313	2,200	2,350	2,350
Outcome	Percent of positive case closures	81%	NEW	80%	80%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$273,406	\$286,894	\$411,308	\$278,977
Contractual Services	\$0	\$48,507	\$0	\$23,779
Materials & Supplies	\$516	\$3,365	\$1,300	\$2,355
Internal Services	\$0	\$46,816	\$1,299	\$37,789
Total GF/non-GF	\$273,922	\$385,582	\$413,907	\$342,900
Program Total:	\$659,504		\$756,807	
Program FTE	3.28	3.72	4.28	3.42

Program Revenues				
Indirect for Dept. Admin	\$28,893	\$0	\$26,151	\$0
Fees, Permits & Charges	\$0	\$385,582	\$0	\$342,900
Total Revenue	\$28,893	\$385,582	\$26,151	\$342,900

Explanation of Revenues

County General Fund plus Bench Probation fees \$342,900. Fees are set by and ordered by the Circuit Court as a condition of probation and payable to DCJ for monitoring of the clients.

Significant Program Changes

Last Year this program was: FY 2015: 50039A Monitor Misdemeanor Program

This program offer reflects a net increase of 0.70 FTE. In FY 2016 0.50 FTE Corrections Technician and 0.50 FTE Probation/Parole Officer are added, and 0.30 FTE is transferred to another program. This offer combines FY15 offers 50039A Monitor Misdemeanor Program and 50039B Enhanced Monitor Misdemeanor Program

Department: Community Justice **Program Contact:** Laura Ritchie
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Research has shown offender behavior change requires a balance of supervision, services and sanctions. Sanctions are a part of sound correctional practice. A Vera Institute study dated December 2007 shows alternative sanctions have a greater impact on offender behavior than jail beds alone. Other studies demonstrate Day Reporting Centers, Community Service and other program-based sanctions result in a decrease in recidivism. This program provides Parole/Probation Officers (PPO) an array of less expensive, more effective sanctioning options than incarceration alone.

Program Summary

Sanctions are imposed by PPOs to address supervision violations. Typically, these violations are not new crimes. Sanctions are used to hold offenders accountable and promote offender behavior change. To be effective, a continuum of sanctioning incorporates options ranging from least restrictive to incarceration. A range of options allows the PPO to impose a sanction equal to the severity of the violation.

This program offer will enable DCJ to provide immediate access to the Day Reporting Center (DRC), Community Service (CS) and Electronic Monitoring (EM) for offenders who would otherwise be sanctioned to jail.

Jail beds are the most expensive sanctioning option available for PPOs and have been shown to be the least effective option for changing offender behavior. Because of the high cost, jail beds should remain available for the highest risk offenders who cannot be managed successfully in the community.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Average number of alternative sanctions recommended per month	243	320	230	250
Outcome	Average number of revocations per month	26	30	25	25
Outcome	Average Number of DCJ Jail Bed Days Saved Monthly	973	NEW	1800	1200

Performance Measures Descriptions

Savings are calculated based on the benchmark of 445 jail beds occupancy for DCJ clients.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$908,010	\$0	\$903,262	\$0
Contractual Services	\$182,089	\$0	\$198,289	\$0
Materials & Supplies	\$28,670	\$0	\$12,470	\$0
Total GF/non-GF	\$1,118,769	\$0	\$1,114,021	\$0
Program Total:	\$1,118,769		\$1,114,021	
Program FTE	9.50	0.00	9.50	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50040 Adult Effective Sanctioning Practices

Department: Community Justice **Program Contact:** Ginger Martin
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Oregon Department of Corrections creates a statewide community corrections budget based on number of adult felons on supervision and established case rates. Multnomah County receives a percentage share corresponding to the number of adult felons on supervision in the county. We anticipate that the legislature will appropriate an increase in state funding for the 15-17 biennium. The increased funding will be invested in services to crime victims, supportive housing for offenders with mental illness, improved services to African Americans, and administrative capacity to support programs.

Program Summary

Supportive housing for offenders with mental illness will continue beyond the FY 15 pilot program. Supportive housing is a combination of housing and services intended as a cost-effective way to help people live more stable lives. Supportive housing is coupled with social services such as mental health treatment, job training, life skills training, alcohol and drug abuse programs, community support services (e.g., child care, educational programs, social activities), and case management. These services are reserved for offenders with mental illness who are unstable in the community and experiencing frequent contact with law enforcement including jail.

A counselor and a mentor will be added to the African American Program to enhance these culturally specific prison transition services. The counselor will deliver a program developed for this population, the mentor will provide peer support, and both will work with the existing specialized PPO. Services begin prior to release from prison and support successful transition to the community.

Employment is highly correlated with lower arrest rates in offenders. DCJ will expand on employment assistance programming to make it available to a broader range of offenders.

In addition to these program enhancements, additional staff will be added to the Director's Office and the Research and Planning Unit to support evidence-based decision making, IT staff will be added to reduce a long list of programming needs, and a supervisor will be added to gain some efficiencies and accountability as we reorganize support staff at the Mead.

Performance Measures					
Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of African American Program offenders successfully engaged with a mentor	NEW	NEW	NEW	45
Outcome	Percent of offenders referred to DRC who demonstrate an increase in readiness to change	NEW	NEW	NEW	75%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$0	\$370,777
Contractual Services	\$0	\$0	\$0	\$574,334
Materials & Supplies	\$0	\$0	\$0	\$1,859
Internal Services	\$0	\$0	\$86,364	\$185,442
Total GF/non-GF	\$0	\$0	\$86,364	\$1,132,412
Program Total:	\$0		\$1,218,776	
Program FTE	0.00	0.00	0.00	4.00

Program Revenues				
Indirect for Dept. Admin	\$0	\$0	\$86,364	\$0
Intergovernmental	\$0	\$0	\$0	\$1,132,412
Other / Miscellaneous	\$0	\$0	\$86,364	\$0
Total Revenue	\$0	\$0	\$172,728	\$1,132,412

Explanation of Revenues

County General Fund plus 1) \$1,132,412 funding from State Department of Corrections (DOC). Anticipating increase of appropriation DOC funding from the legislature on the 2015-17 biennium budget. This is the allocation amount for the first half of the 2015-2017 biennium.

Significant Program Changes

Last Year this program was: FY 2015: 50041 Mental Health Pilot - Supportive Housing

Department: Community Justice **Program Contact:** Christina McMahan
Program Offer Type: Administration **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics: Backfill State/Federal/Grant

Executive Summary

The Juvenile Services Division works to hold youth involved with the Juvenile Justice System accountable, provide reformation opportunities, and promote public safety to ensure an equitable and fair Juvenile Justice system. Juvenile Services Management (JSM) leads, supports and monitors Delinquency Intervention, Probation, Accountability, Community Engagement, Treatment, and Detention services for delinquent youth 12-18 years of age, and in the case of probation, youth up to the age of 23.

Program Summary

JSM ensures that JSD protects public safety, provides fair and equitable accountability and delivers cost effective, evidence based services to delinquent youth and their families. JSD is responsible for engaging with the community and collaborating with system partners (e.g., the judiciary, law enforcement, etc) to enhance the coordination and effectiveness of the overall juvenile system. Programs are designed to reduce recidivism as well as the over-representation of youth of color in the juvenile justice system in Multnomah County. Specific oversight responsibilities include:

- 1) PROBATION AND ACCOUNTABILITY SERVICES - Coordinates and monitors units devoted to probation supervision, sanctioning, connection to resources, and accountability, including Community Service and Project Payback, a juvenile restitution program, and the Community Monitoring programs.
- 2) CUSTODY SERVICES - Responsible for the operations and security of a regional juvenile detention facility. This facility operates 24 hours a day, 7 days a week and serves tri-county youth awaiting subsequent court hearings (including Measure 11 youth), or those serving a sanction.
- 3) PRE-ADJUDICATION, TREATMENT AND COMMUNITY INTERFACE SERVICES— Oversees intake/assessment, prevention/intervention, and adjudication. Provides community-based mental health and alcohol and drug services for delinquent youth (including assessments, case planning, care coordination, and individual/family therapy), as well as a residential program. Interfaces with youth-serving community resources and agencies to improve access and integration.
- 4) SYSTEM CHANGE AND DETENTION ALTERNATIVES INITIATIVE PROGRAMMING - Focuses on developing and implementing strategies to reduce racial and ethnic disparities in the juvenile justice system and enhancing multi-system integration. Holds youth accountable and protects public safety through shelter care use, residential placement options, and other detention alternative intervention outlets.
- 5) FAMILY COURT SERVICES - Provides mediation, a supervised parenting time program, parent education and child custody evaluations, as well as support to the court in dependency matters and system initiatives.

In addition, JSM manages a position that serves as a liaison to the family court judiciary for community-based programs and agencies, coordinates the efforts of the model court program, advocates and implements best practices, staffs judicial meetings, and partners with the Chief Family Law Judge as a point of contact for foster care and juvenile justice reform.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth referrals received annually	3,684	3,500	3,500	3,200
Outcome	Percent of youth that had one or more subsequent referrals within 12 months	27.3%	NEW	27%	26%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14.
 Measure Changed: Alignment to State Reporting

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,205,165	\$160,779	\$1,313,519	\$220,976
Contractual Services	\$182,288	\$0	\$211,401	\$0
Materials & Supplies	\$127,670	\$18,690	\$120,954	\$9,834
Internal Services	\$60,093	\$17,947	\$63,883	\$23,664
Total GF/non-GF	\$1,575,216	\$197,416	\$1,709,757	\$254,474
Program Total:	\$1,772,632		\$1,964,231	
Program FTE	9.29	1.21	10.03	0.97

Program Revenues				
Indirect for Dept. Admin	\$13,747	\$0	\$17,657	\$0
Intergovernmental	\$0	\$0	\$0	\$101,740
Other / Miscellaneous	\$4,187	\$197,416	\$3,300	\$152,734
Total Revenue	\$17,934	\$197,416	\$20,957	\$254,474

Explanation of Revenues

County General Fund plus 1) Juvenile Informal Restitution \$3,300 which is deposited into the general fund. Revenue is collected from the youth and passed-through to the victim for restitution. Budget based on 3 year average; 2) Annie E. Casey Foundation grant \$152,734. Amount includes a reduction in the calendar year grant from \$150k to \$130k, plus projected unspent balance being carried forward from FY15; 3) US DOJ OJJDP AntiGang award of \$101,740. Grant award is for two years, total amount \$203,478 from 10/1/14-9/30/16.

Significant Program Changes

Last Year this program was: FY 2015: 50050 Juvenile Services Management

This program offer reflects a net increase of 0.50; in FY 2015 0.50 FTE Community Justice Manager transferred to another DCJ program (refer # 50061-16), in FY 2016 1.00 FTE Program Specialist is added. This program offer includes \$13k in general fund backfill due to reduction in funding from the Annie Casey Grant and \$30k in General Fund backfill for skill groups due to a reduction in anticipated Title IV-E funds. This contract funding was previously budgeted in Program Offer #50055.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,334,168	\$0	\$1,304,292	\$0
Contractual Services	\$11,511	\$0	\$10,000	\$0
Materials & Supplies	\$105,811	\$0	\$117,915	\$0
Internal Services	\$1,053,326	\$0	\$1,117,222	\$0
Total GF/non-GF	\$2,504,816	\$0	\$2,549,429	\$0
Program Total:	\$2,504,816		\$2,549,429	
Program FTE	16.00	0.00	15.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50051 Juvenile Services Support

In FY 2016 this program offer cuts a vacant 1.00 FTE Records Technician.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$112,101	\$798,693	\$160,883	\$790,208
Contractual Services	\$0	\$49,437	\$0	\$40,906
Materials & Supplies	\$0	\$30,462	\$0	\$38,505
Internal Services	\$0	\$156,836	\$0	\$164,496
Total GF/non-GF	\$112,101	\$1,035,428	\$160,883	\$1,034,115
Program Total:	\$1,147,529		\$1,194,998	
Program FTE	0.70	7.89	1.10	7.70

Program Revenues				
Indirect for Dept. Admin	\$77,392	\$0	\$78,865	\$0
Fees, Permits & Charges	\$0	\$959,900	\$0	\$950,130
Intergovernmental	\$0	\$75,528	\$0	\$83,985
Total Revenue	\$77,392	\$1,035,428	\$78,865	\$1,034,115

Explanation of Revenues

County General Fund plus 1) \$740,442 in state funding appropriation for conciliation and mediation services; 2) \$80,000 conciliation services fee collected as part of \$60 marriage license fees of which \$10 is a conciliation svcs fee; 3) Evaluation fees \$9,000 (\$1,200 fee, 70% of clients qualify for a waiver); 4) Parent education Fees \$120,000 (\$55 or \$70 fee). Fees are collected per ORS 205.320 and 107.510 to 107.610, and are set by Board Resolution; 5) \$688 other misc fees. Misc revenue is based on history of collections; 6) OR Dept of Justice Grant \$83,985. Grant ends 9/30/15, anticipating grant will be renewed for another year.

Significant Program Changes

Last Year this program was: FY 2015: 50052 Family Court Services

This program offer reflects an increase of 0.21 FTE. In FY 2016 an Office Assistant 2 is increased by 0.20 FTE and 0.01 FTE Manager 2 is transferred from another DCJ program. Anticipated State Mediation funding is not sufficient to cover current service level. This program offer includes \$56k in general fund backfill.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$111,041	\$151,778	\$96,984	\$180,477
Contractual Services	\$33,530	\$25,681	\$38,320	\$32,866
Materials & Supplies	\$3,515	\$11,800	\$364	\$7,000
Internal Services	\$6,696	\$20,118	\$4,894	\$24,657
Total GF/non-GF	\$154,782	\$209,377	\$140,562	\$245,000
Program Total:	\$364,159		\$385,562	
Program FTE	1.22	1.09	1.40	1.40

Program Revenues				
Indirect for Dept. Admin	\$15,691	\$0	\$18,686	\$0
Intergovernmental	\$15,000	\$209,377	\$0	\$245,000
Total Revenue	\$30,691	\$209,377	\$18,686	\$245,000

Explanation of Revenues

1) US DOJ OVW Supervised Parenting Grant \$225,000. Grant ends 9/30/2015, but anticipating grant will be renewed for another year; 2) \$20,000 Clackamas County contribution for security and transportation - based on grant agreement.

Significant Program Changes

Last Year this program was: FY 2015: 50053 Family Court Services - Supervised Parenting Time

This program offer reflects a net increase of 0.49 FTE. In FY 2015 a 0.50 FTE Program Aide was added and in FY 2016 a 0.01 FTE Manager 2 is transferred to another DCJ program offer (refer # 50052-16).

Department: Community Justice **Program Contact:** Craig Bachman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Juvenile Detention protects the community by holding youth in custody when it has been determined that they are a serious risk to public safety and/or are a high risk to not appear for court. In FY 2014, over 1,100 youth were brought to Juvenile Detention for intake screening. This offer funds 56 of the 72 beds required to meet the County's daily detention needs and also provides a 28-bed unit (funded by Morrison Child and Family Services) for youth under the jurisdiction of the Office of Refugee Resettlement (ORR), Division of Children's Services (DCS).

Program Summary

The Juvenile Detention facility has a capacity of 191 beds. Of the 72 beds required to meet the County's daily detention needs, 33 beds are contracted and reserved for Clackamas and Washington Counties. The remaining 39 beds hold high risk Multnomah County youth who are NOT appropriate for community placement. Of those 72 beds, a unit of 16 beds must be kept available for female clients.

The ability to safely detain delinquent youth is mandated by Oregon law and is essential to community protection. The decisions made to hold youth in detention are based on the results of a validated detention screening system. This system has saved Multnomah County millions of dollars by safely diverting lower risk youth into less costly community placement alternatives. The ability to house tri-county youth in one facility maximizes the use of space and provides the flexibility needed to structure units according to age and gender.

Funding for the County's 56 detention beds allows for Intake services and housing arrangements for youth who are awaiting trial, who are parole violators, who have serious probation violations, or those who are on out-of-state holds awaiting return to their jurisdiction.

The additional 28 beds provide secure shelter for youth under supervision of the Office of Refugee Resettlement and is tied to a grant through Morrison Child and Family Services. The majority of these youth are from Mexico and Latin American countries and without parents or guardians in the United States. This is a revenue agreement in which DCJ serves as a subcontractor of Morrison Child and Family Services.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of days in which the detention population exceeded funded bed capacity	12	NEW	10	8
Outcome	Isolation and room confinement avoided per 100 person days of detention	99	99	99	99

Performance Measures Descriptions

Measure Changed: Data Tracking Improvements

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$6,127,673	\$642,894	\$6,570,888	\$1,539,375
Contractual Services	\$11,508	\$452	\$11,594	\$900
Materials & Supplies	\$269,059	\$300,693	\$299,997	\$366,865
Internal Services	\$848,419	\$132,690	\$928,142	\$246,765
Capital Outlay	\$11,000	\$0	\$11,000	\$0
Total GF/non-GF	\$7,267,659	\$1,076,729	\$7,821,621	\$2,153,905
Program Total:	\$8,344,388		\$9,975,526	
Program FTE	59.00	5.50	62.00	14.00

Program Revenues				
Indirect for Dept. Admin	\$80,084	\$0	\$164,269	\$0
Intergovernmental	\$3,061,058	\$172,000	\$3,383,904	\$162,610
Other / Miscellaneous	\$215,000	\$500	\$255,330	\$1,000
Beginning Working Capital	\$0	\$0	\$0	\$203,006
Service Charges	\$153,609	\$904,229	\$153,609	\$1,787,289
Total Revenue	\$3,509,751	\$1,076,729	\$3,957,112	\$2,153,905

Explanation of Revenues

County General Fund offset by 1) \$255,330 DCJ Café/Catering Sales. FY16 budget trends from prior 3 FYs; 2) \$3,383,904 IGA detention sub-lease beds with Washington County (16 beds) and Clackamas County (17 beds) with daily bed rate of \$288.06. Funding calculation equals \$288.06 x respective beds x 366 days (leap year) + \$3,457 (12 beds over minimum) less \$51,099 allocated to Corrections Health; 3) \$162,610 reimbursed by USDA ODE for youth that qualify for the school lunch program. Anticipating meal count at same level as FY15 with rate \$1.93 per breakfast and \$3.06 per lunch; 4) \$1,000 Detention pay phone revenue. DCJ receives 10% commission on pay phone usage. Budgeted at same level as FY15; 5) \$153,609 annual amount per current sub-lease agreement with Washington County; 6) \$1,990,295 funding from Morrison Child & Family Services to provide a 28 bed unit for youth under the jurisdiction of US Dept of Health & Human Svcs, Office of Refugee Resettlement (ORR), Division of Children's Svcs (DCS).

Significant Program Changes

Last Year this program was: FY 2015: 50054A Juvenile Detention Services - 64 Beds

This program offer reflects an increase of 11.50 FTE. In FY 2015 3.00 FTE Juvenile Custody Services Specialist were added and funded by Clackamas County for additional detention beds. Also in FY 2015 the Senderos Program added 8.00 FTE Juvenile Custody Services Specialist and 0.50 FTE Community Justice Manager to expand the program from 14 to 28 beds.

Department: Community Justice **Program Contact:** Craig Bachman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Juvenile Detention protects the community by holding youth in custody when they have been determined to be a serious risk to public safety and/or are high risk to not appear for court. This offer funds 16 of the 72 beds required to meet the County's daily detention needs

Program Summary

Of the 72 beds required to meet the County's daily detention needs, 33 beds are contracted and reserved for Clackamas and Washington Counties. The remaining 39 beds hold high risk Multnomah County youth who are NOT appropriate for community placement. Of those 39 beds, a unit of 16 beds must be kept available for female clients.

Funding for this offer's 16 beds allows for Intake and Admissions services and housing arrangements for youth who are awaiting a trial, who are parole violators, who have serious probation violations, or who are out-of-state holds awaiting to be returned to their jurisdiction.

In FY 2014 over 1,100 youth were brought to Juvenile Detention for intake screening. The ability to safely detain delinquent youth is mandated by Oregon law and is essential to community protection. Decisions to hold youth are based on the results of a validated detention screening system developed over the past 15 years. This system has saved Multnomah County millions of dollars by safely diverting lower risk youth into less costly community placement alternatives. The ability to house tri-county youth in one facility maximizes the use of space and provides the flexibility needed to structure units according to age and gender.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of days in which the detention population exceeded funded bed capacity	12	NEW	10	8
Outcome	Isolation and room confinement avoided per 100 person days of detention	99	99	99	99

Performance Measures Descriptions

Measure Changed: Data Tracking Improvement

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$642,201	\$0	\$714,752	\$0
Materials & Supplies	\$64,723	\$0	\$63,806	\$0
Total GF/non-GF	\$706,924	\$0	\$778,558	\$0
Program Total:	\$706,924		\$778,558	
Program FTE	6.00	0.00	6.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50054B Juvenile Detention Services - 16 Beds

Department: Community Justice **Program Contact:** Tracey Freeman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

One of the key components for supervision of pre-adjudicated, at risk youth is to allow for qualified youth to remain at home or in community placements while awaiting court processing. The Community Monitoring Program (CMP) provides supervision and support while reserving the use of costly detention bed spaces for higher risk youth. The research published by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) shows that detaining low risk offending youth makes it more likely they will re-offend after they return to the community.

Program Summary

This program serves both pre-adjudicated and post adjudicated youth to ensure court compliance. CMP is comprised of four levels of supervision. All youth start out being placed on the highest level and are reduced in their level of supervision based on their performance.

While on CMP, each youth must make several daily phone calls to the CMP office for required check-ins. CMP staff conduct face to face visits at home, school and place of employment (referred to as field visits) to assure program compliance and that conditions of release are being followed. Field visits are random and are conducted 7 days a week, 365 days a year. Each youth is reviewed weekly by the team to measure client compliance. The goal of the program is for each youth to comply with the court ordered release conditions and successfully complete the program.

Multnomah County Juvenile Services Division (JSD) is a national model site for Juvenile Detention Alternatives Initiative (JDAI). JDAI's success is dependent on having detention alternative programs which use the least restrictive means for youth who are involved in the court process. Without a range of alternatives to detention, Multnomah County JSD would detain nearly 200 additional youth per year.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth served	172	250	180	200
Outcome	Percent of youth who attend their court appearance	97%	95%	98%	98%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$294,823	\$309,796	\$306,604	\$273,827
Internal Services	\$0	\$32,931	\$0	\$30,642
Total GF/non-GF	\$294,823	\$342,727	\$306,604	\$304,469
Program Total:	\$637,550		\$611,073	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$25,682	\$0	\$23,221	\$0
Intergovernmental	\$0	\$342,727	\$0	\$304,469
Total Revenue	\$25,682	\$342,727	\$23,221	\$304,469

Explanation of Revenues

County General Fund plus Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$304,469. This is the budgeted amount for the first half of the 2015-2017 biennium.

Significant Program Changes

Last Year this program was: FY 2015: 50055 Community Monitoring Program

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$84,215	\$522,909	\$137,848	\$470,148
Internal Services	\$0	\$55,586	\$0	\$52,609
Total GF/non-GF	\$84,215	\$578,495	\$137,848	\$522,757
Program Total:	\$662,710		\$660,605	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$43,349	\$0	\$39,868	\$0
Intergovernmental	\$0	\$578,495	\$0	\$522,757
Total Revenue	\$43,349	\$578,495	\$39,868	\$522,757

Explanation of Revenues

County General Fund plus 1) Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$455,132. This is the budgeted amount for the first half of the 2015-2017 biennium; 2) Title IV-E reimbursement funds, \$67,625 based on FY 2015 projection of allowable activity.

Significant Program Changes

Last Year this program was: FY 2015: 50056 Juvenile Shelter & Residential Placements

Increase in OYA Gang Transition Services Grant was not sufficient to cover current service level. This program offer include \$53k in general fund backfill.

Department: Community Justice **Program Contact:** Deena Corso
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Intake, Assessment, Intervention and Adjudication (IAIA) carries an average daily caseload of 180 youth (12-18). Youth who are at imminent risk of becoming chronic juvenile offenders are identified using validated risk assessment instruments; supervision and services are provided to 300 juvenile offenders annually.

Program Summary

IAIA conducts daily intakes, responds to victim and public inquiries, and administers delinquency risk assessments. IAIA reviews law enforcement reports and facilitates documentation and communication with the District Attorney's Office for charging decisions, provides valuable information and referral services to the public, and facilitates victim services as mandated by Oregon Victims' Rights Law. The District Attorney's Office relies on IAIA to review police reports of divertible misdemeanor and felony cases. Judges rely heavily on IAIA to provide critical information and technical support for daily court docketing and proceedings.

IAIA staff monitor the daily court docket, assist the Juvenile Court with delinquency matters, set court proceedings in motion, and collaborate with Deputy District Attorneys, defense attorneys, State Court Clerk's Office, and Judicial Officers concerning matters of law and court processes including preparation of court reports and recommendations. IAIA staff represent the Juvenile Services Division during these court proceedings.

IAIA administers standardized, comprehensive delinquency risk assessments to identify youth who are at the highest risk to re-offend. Low and medium risk youth age 12 and older are assessed and held accountable via contracts called Formal Accountability Agreements (FAA), instead of being charged, adjudicated and placed on formal probation. FAA conditions may include community service, restitution, apology letter, school attendance and/or treatment services. IAIA youth who do not comply with agreements or who continue to demonstrate unsafe, illegal behavior can be taken to court and placed on formal probation.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth receiving an informal intervention	600	850	550	525
Outcome	Percent of informal youth who received a new criminal referral within 12 months	24%	20%	23%	23%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,219,222	\$0	\$1,016,800	\$0
Contractual Services	\$137,179	\$0	\$6,019	\$0
Materials & Supplies	\$7,120	\$0	\$5,158	\$0
Internal Services	\$17,458	\$0	\$19,056	\$0
Total GF/non-GF	\$1,380,979	\$0	\$1,047,033	\$0
Program Total:	\$1,380,979		\$1,047,033	
Program FTE	11.00	0.00	9.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50057 Juvenile Intake, Assessment, Intervention & Adjudication (IAIA)

This program offers reflects a decrease of 2.00 FTE. During FY 2015 1.00 FTE Juvenile Counselor transferred to another DCJ program (refer # 50058-16). In FY 2016 1.00 FTE Juvenile Counselor will transfer to another DCJ program (refer # 50066-16).

Department: Community Justice **Program Contact:** Tracey Freeman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Juvenile Female Probation Services (JFPS) promotes public safety by annually supervising about 100 high and medium risk female offenders, ages 12 to 18 years old. JFPS improves public safety by using appropriate gender-specific approaches to hold youth accountable for their actions and prevents them from committing new crimes.

Program Summary

JFPS works in partnership with the youth, family and the community in holding youth accountable while also supporting efforts to repair harm to victims. The mission of JFPS is to provide effective gender-specific case management and programming to medium and high risk adjudicated females and youth who have been identified as victims of CSEC (Commercial Sexual Exploitation of Children). This program acknowledges the needs of CSEC youth and the differences between males and females as it relates to learning, socialization, relationship styles and life experiences. This approach incorporates evidence based intervention techniques that are specific to the needs of this population.

Each case is directed by a range of comprehensive risk assessments that review drug abuse, violence, trauma, child sexual exploitation and mental health issues. Juvenile Court Counselors (JCC) meet with the youth and their families in the client's home, school, residential placements and other community settings. JCC's employ Functional Family Probation Services (FFPS), an evidence based case management model that has proven results in reducing recidivism among juvenile offenders.

In addition to implementing FFPS, a JCC monitors compliance with court ordered conditions, progress in treatment, victim restoration, a client's living situation and school attendance/employment. If a youth is not in compliance, the JCC holds the youth accountable and imposes sanctions ranging from community service to detention.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth supervised annually	104	100	100	100
Outcome	Percent of youth who received a new criminal referral within 12 months of probation start	22%	NEW	22%	22%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14.
 Measure Changed: Alignment to State Reporting

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$139,261	\$219,634	\$251,424	\$171,558
Contractual Services	\$2,500	\$5,767	\$3,500	\$0
Materials & Supplies	\$3,690	\$0	\$2,820	\$0
Internal Services	\$0	\$22,757	\$0	\$17,156
Total GF/non-GF	\$145,451	\$248,158	\$257,744	\$188,714
Program Total:	\$393,609		\$446,458	
Program FTE	1.33	2.17	2.25	1.75

Program Revenues				
Indirect for Dept. Admin	\$17,485	\$0	\$12,507	\$0
Intergovernmental	\$0	\$248,158	\$0	\$188,714
Total Revenue	\$17,485	\$248,158	\$12,507	\$188,714

Explanation of Revenues

County General Fund plus Oregon Youth Authority Juvenile Crime Prevention (OYA JCP Basic) funds \$188,714. This is the budgeted amount for the first half of the 2015-2017 biennium. Funding must be allocated to evidence-based programs.

Significant Program Changes

Last Year this program was: FY 2015: 50058 Juvenile Female Probation Services

This program offer reflects a net increase of 0.50 FTE due to transfers to/from other DCJ programs in FY 2015.

Department: Community Justice **Program Contact:** Tracey Freeman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Juvenile Sex Offender Probation Supervision (JSOPS) protects public safety by holding adolescent sex offenders responsible for their actions. JSOPS serves predominantly males 12-18 years of age. They have appeared before a judge or referee and received special court ordered conditions and sanctions pertaining to their sexual offending behavior. The Court orders these youth to be supervised by JSOPS for a duration that often extends into an offender's early 20s.

Program Summary

JSOPS staff supervise adolescent sex offenders with court ordered conditions. Juvenile Court Counselors (JCC) regularly communicate with schools and law enforcement about the status of these offenders. This offer also includes specialized outpatient treatment services for non-court involved children/youth ages 4 – 18 with sexually acting out behaviors.

This program has three primary goals:

- 1) Youth will not commit new sexual offenses or any other crimes;
- 2) Youth will be in school/training and/or be employed; and
- 3) Youth will be actively engaged in appropriate sex offender treatment.

JCCs employ Functional Family Probation Services (FFPS), an evidence-based case management model that has proven results in reducing recidivism among juvenile offenders. JCCs monitor youth at home, in school, in treatment, and in the community. They collect DNA samples and ensure that youth are photographed and fingerprinted for the Oregon State Police Sex Offender Registry. JCCs meet frequently with assigned youth and use polygraph exams to monitor compliance with court orders, safety plans, probation case plans and sex offender treatment. Services are adjusted and sanctions swiftly imposed when a youth fails to follow conditions of supervision. Evidence-based practices show that juvenile sexual offending is most effectively addressed through supervision, treatment and accountability (Association for the Treatment of Sex Abusers, 2002).

Treatment helps clients and families learn new skills to prevent sexual acting out, addresses existing trauma issues, assists with developing appropriate social skills, and promotes healthy parenting skills. Interrupting sexual offending behaviors through these services prevents the accumulation of more victims and prevents young people from a life-long entanglement in criminal justice systems. Without access to this type of specific programming, many children/youth will not receive the appropriate treatment they need and would therefore, likely enter more restrictive and more expensive treatment settings within secure facilities.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth supervised annually	81	90	85	85
Outcome	Percent of youth who received a new criminal referral within 12 months of probation start	13%	NEW	12%	12%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14.
 Measure Changed: Alignment to State Reporting

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$366,331	\$141,232	\$348,954	\$116,466
Contractual Services	\$277,400	\$28,100	\$283,459	\$25,203
Materials & Supplies	\$1,893	\$0	\$1,763	\$0
Internal Services	\$24,520	\$18,000	\$26,676	\$15,853
Total GF/non-GF	\$670,144	\$187,332	\$660,852	\$157,522
Program Total:	\$857,476		\$818,374	
Program FTE	3.10	1.40	3.00	1.00

Program Revenues				
Indirect for Dept. Admin	\$14,038	\$0	\$12,014	\$0
Intergovernmental	\$0	\$187,332	\$0	\$157,522
Total Revenue	\$14,038	\$187,332	\$12,014	\$157,522

Explanation of Revenues

County General Fund plus Title IV-E reimbursement funds, \$157,522 based on FY 2015 projection of allowable activity.

Significant Program Changes

Last Year this program was: FY 2015: 50059 Juvenile Sex Offender Probation Supervision and Treatment

This program offers reflects a decrease of 0.50 FTE Juvenile Counseling Assistant that transferred to another DCJ program in FY 2015 (refer # 50061-16).

Department: Community Justice **Program Contact:** Tracey Freeman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Gang violence is a serious problem within Multnomah County. In 2005, the Oregon Legislature established a funding stream to enhance important law enforcement activities in the eastern part of Multnomah County via the East Metro Gang Enforcement Team (EMGET).

Program Summary

In the late 1980s, Multnomah County saw an increase in gang recruitment, drug sales, violence and gang activity. Today, gang activity is not only increasing in Multnomah County, it is spreading. Latino gangs have established themselves east of 122nd street and their high risk activities have increased in recent years.

EMGET includes a partnership between the Gresham Police Department, the Multnomah County Sheriff's Office, and other east county law enforcement agencies. In order to reduce the impact of criminal street gangs on citizens, schools, businesses and neighborhoods of Gresham, Fairview, Troutdale, Wood Village and unincorporated areas of east Multnomah County. EMGET exercises five major strategies: 1) provides a high level of coordinated law enforcement; 2) locates and identifies individuals affiliated with criminal street gangs; 3) gathers and shares intelligence information related to criminal street gang activity; 4) investigates crimes associated with criminal street gangs; and 5) provides an increased level of police presence in known or suspected ceremonial street gang affected areas.

EMGET conducts monthly, multi-agency, coordinated missions and holds quarterly meetings (open to the public) to release the latest numbers/data related to criminal street gang contacts, weapons seized, arrests of gang members and EMGET cases referred for prosecution.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of outreach/contacts with suspected gang members/associates	1332	1000	1200	1200
Outcome	Number of gang-activity related criminal arrests	314	200	250	250

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$660,223	\$0	\$699,262
Internal Services	\$0	\$15,449	\$0	\$18,950
Total GF/non-GF	\$0	\$675,672	\$0	\$718,212
Program Total:	\$675,672		\$718,212	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$675,672	\$0	\$718,212
Total Revenue	\$0	\$675,672	\$0	\$718,212

Explanation of Revenues

Oregon Youth Authority Gang Transition Services (GTS) funds \$718,212. This is the budgeted amount for the first half of the 2015-2017 biennium.

Significant Program Changes

Last Year this program was: FY 2015: 50060 Juvenile East Multnomah Gang Enforcement Team (EMGET)

Department: Community Justice **Program Contact:** Tracey Freeman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Studies have shown that if young people can successfully leave a gang within a year or two of joining, they are likely to avoid a variety of negative life outcomes, including chronic reoffending (Greene and Pranis 2007). The Resource Intervention Services to Empower Unit (RISE) supervises high risk, many of whom are gang-involved offenders. RISE's work promotes public safety by reducing juvenile crime, preventing disproportionate numbers of minority youth from entering a correctional facility, and assisting high risk youth to change their lives.

Program Summary

The Resource Intervention Services to Empower Unit (RISE) provides probation supervision to high risk, gang-involved offenders using strategies that are tailored to each youth's issues, strengths, needs, culture and environmental influences. Public safety requires diverse community collaboration. RISE is an integral member of the Community Healing Initiative (CHI). CHI uses an inter-disciplinary approach to develop and implement plans for positive youth development, family support and community protection. RISE also partners with Police, Adult Parole/Probation Officers (PPO) and the community to gather intelligence that helps dismantle gang activity.

In partnership with the CHI interdisciplinary team, Juvenile Court Counselors (JCC) develops probation case plans establishing enforceable expectations and address victim restitution. Along with holding gang youth accountable through specialized supervision and sanctions, JCC's coordinate treatment (e.g. mental health and drug abuse) and interventions designed to address anti-social behavior. Skill building, mentoring, educational advocacy and the incorporation of positive age appropriate activities are all used to counter gang involvement.

Gang activity continues to be a major concern in Multnomah County. RISE focuses on the highest risk offenders by utilizing Functional Family Probation Services (FFPS), an evidence-based case management model that has proven results in reducing recidivism and promoting accountability among juvenile offenders. Youth have increased success on supervision when family members are actively participating. RISE's use of FFPS increases parent participation in the youth's supervision and participation in treatment. Interventions that take place in this program include: intensive family-based counseling, specialized youth treatment, culturally appropriate services, employment training opportunities, positive peer influences, and community support systems.

This program offer also provides for contracted Intercept Program services, a comprehensive, holistic and intensive array of services provided to the families and medium-to-high risk youth involved in the juvenile justice system as an alternative to or a diversion from out-of-home placement such as foster care, residential treatment centers, or detention.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth supervised annually	367	300	320	320
Outcome	Percent of youth who received a new criminal referral within 12 months of probation start	42%	NEW	40%	35%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14.
 Measure Changed: Alignment to State Reporting

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$286,573	\$874,684	\$439,349	\$890,264
Contractual Services	\$79,620	\$36,929	\$79,620	\$41,299
Materials & Supplies	\$9,733	\$1,300	\$8,032	\$1,300
Internal Services	\$19,282	\$95,274	\$30,781	\$102,906
Total GF/non-GF	\$395,208	\$1,008,187	\$557,782	\$1,035,769
Program Total:	\$1,403,395		\$1,593,551	
Program FTE	2.80	8.20	3.89	8.11

Program Revenues				
Indirect for Dept. Admin	\$74,302	\$0	\$77,626	\$0
Intergovernmental	\$0	\$1,008,187	\$0	\$1,035,769
Total Revenue	\$74,302	\$1,008,187	\$77,626	\$1,035,769

Explanation of Revenues

County General Fund plus 1) Federal Juvenile Accountability Block Grant \$25,120. The grant funds \$50,240 (anticipating same level funding as FY15), of which 50% goes to the DA. DCJ meets the required 10% CGF match with personnel costs; 2) Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$752,529. This is the budgeted amount for the first half of the FY15-17 biennium; 3) Title IV-E reimbursement funds, \$258,120 based on FY 2015 projection of allowable activity.

Significant Program Changes

Last Year this program was: FY 2015: 50061 Juvenile High Risk Unit - RISE

This program offer reflects a net increase of 1.00 FTE; 1.50 FTE are due to transfers from other DCJ programs in FY 2015, In FY 2016 0.50 FTE Community Justice Manager is added and a vacant 1.00 FTE Juvenile Counseling Assistant is cut, .80 FTE of this position was funded by Title IV-e.

Department: Community Justice **Program Contact:** Tracey Freeman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Low Risk Unit promotes public safety and accountability by annually supervising over 100 youth, ages 12-18 years old. By appropriately classifying and supervising youth according to risk, low risk youth can be held accountable for their actions without penetrating further into the Juvenile Justice System. Best practices stipulate the need for low risk youth services to be separate from high risk youth services. The Low Risk caseload focuses on providing access to services and interventions such as community service and project payback for restitution.

Program Summary

The low risk caseload works in partnership with the youth, family, and the community in holding youth accountable, supporting efforts to repair harm, assisting the youth in creating a healthy identity, and reconnecting the youth to the community in ways that reduce recidivism and support the youth's success. The low risk caseload is designed for youth who are placed on formal probation but are assessed as low risk according to the Oregon Juvenile Crime Prevention Risk Assessment Tool (OJCP). The OJCP assessment tool measures a youth's risk to re-offend.

In addition to supervising low risk probation youth within the jurisdiction of Multnomah County, this unit also supervises low risk Interstate Compact and courtesy cases from other jurisdictions.

By having a stand-alone caseload specifically designed for low risk youth offenders, the Department of Community Justice (DCJ) can focus on accountability measures for youth such as paying restitution and completing community service. A low risk juvenile unit allows DCJ to appropriately allocate limited resources while ensuring that all youth placed on formal probation receive supervision.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth supervised annually	123	120	110	110
Outcome	Percent of youth who received a new criminal referral within 12 months of probation start	4%	NEW	4%	4%

Performance Measures Descriptions

Recidivism measure reflects statewide definition in FY14.
 Measure Changed: Alignment to State Reporting

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$213,398	\$0	\$198,174	\$0
Materials & Supplies	\$520	\$0	\$520	\$0
Total GF/non-GF	\$213,918	\$0	\$198,694	\$0
Program Total:	\$213,918		\$198,694	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 50062 Juvenile Low Risk Unit

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$359,639	\$1,031,933	\$492,290	\$1,046,727
Contractual Services	\$165,912	\$102,291	\$141,331	\$69,967
Materials & Supplies	\$5,228	\$12,660	\$5,751	\$13,076
Internal Services	\$136,133	\$117,797	\$144,742	\$118,840
Total GF/non-GF	\$666,912	\$1,264,681	\$784,114	\$1,248,610
Program Total:	\$1,931,593		\$2,032,724	
Program FTE	3.22	10.28	4.54	10.46

Program Revenues				
Indirect for Dept. Admin	\$90,960	\$0	\$88,223	\$0
Intergovernmental	\$0	\$708,188	\$0	\$700,828
Service Charges	\$0	\$556,493	\$0	\$547,782
Total Revenue	\$90,960	\$1,264,681	\$88,223	\$1,248,610

Explanation of Revenues

County General Fund plus 1) Oregon Youth Authority Juvenile Crime Prevention (OYA JCP Diversion) funds \$700,828. This is the budgeted amount for the first half of the FY15-17 biennium. Funding must be allocated to evidence-based programs; 2) Behavioral Rehabilitation Services (BRS), a form of Medicaid \$396,774. Estimate based on an anticipated average of 12 beds filled/day @ \$90.34 per bed per day; 3) Department of Human Services funding of \$100,672 based on average of 2 beds filled/day @ \$137.53 per bed per day; 4) IGA with Clackamas County A&E \$50,336, anticipating same funding amount as FY15.

Significant Program Changes

Last Year this program was: FY 2015: 50063 Juvenile Behavioral Rehabilitation (BRS) Assessment & Evaluation

This program offer adds a 0.50 FTE Community Justice Manager and 1.00 FTE Juvenile Custody Services Specialist in FY 2016. Increase in OYA JCP Diversion funding is not sufficient to cover current service level - reduced funding for residential treatment for uninsured youth \$32k.

Department: Community Justice **Program Contact:** Deena Corso
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics: Backfill State/Federal/Grant

Executive Summary

Assessment and Treatment for Youth and Families (ATYF) is a unique public safety program serving medium and high risk probation youth with substance abuse, mental health and/or behavioral problems who cannot be effectively treated in community-based programs because of severe delinquency. ATYF provides clinical assessments and outpatient treatment to approximately 140 probationers per year. In conjunction with these services, this program also provides mental health care coordination and intervention to over 300 detained youth each year.

Program Summary

ATYF therapists administer an evidence-based clinical assessment, the Global Appraisal of Individual Needs (GAIN) which provides a comprehensive analysis of the youth's risks and needs, including specialized assessment and screening for youth adjudicated for fire setting charges. The therapists also develop and provide clinical recommendations to help the courts with dis-positional planning. This increases the likelihood that youth will receive appropriate treatment without compromising community safety.

ATYF therapists provide outpatient individual and family treatment using an evidence-based model, Multidimensional Family Therapy (MDFT). Services are provided in the youth's home, the clinic office, school and other community settings and focus on changing anti-social behaviors and reducing drug and alcohol use. Additionally, ATYF provides two Mental Health Consultants (MHC) for youth held in detention. Many of the youth served by these MHCs exhibit an array of mental health issues that require specialized care. The two MHCs in detention also assess for levels of intensity for youth at risk of suicide. They are essential qualified mental health professionals required to assess and recommend any reduction in a suicide watch or transfer to a hospital upon release from detention.

Research shows that youth with untreated substance abuse issues are nearly ten times more likely to become chronic re-offenders. Delinquent youth who receive substance abuse treatment have fewer re-arrests, convictions and detention visits (Cuellar, Markowitz and Libby 2004). ATYF keeps at-risk youth from re-offending and penetrating deeper into the justice system by linking them to treatment services that change their delinquent thinking and behaviors.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth served annually	145	140	140	140
Outcome	Percent of youth who reduced usage or were not using A/D at the end of treatment	70%	80%	70%	70%
Outcome	Percent of youth who improved problem-solving, self-management, anger management and/or coping skills	80%	80%	80%	80%
Outcome	Percent of youth who made academic progress and/or improved attendance	73%	75%	74%	75%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$78,755	\$957,910	\$110,223	\$964,133
Contractual Services	\$0	\$48,252	\$4,000	\$53,010
Materials & Supplies	\$0	\$20,908	\$2,325	\$9,713
Internal Services	\$16,159	\$103,220	\$16,457	\$103,657
Total GF/non-GF	\$94,915	\$1,130,290	\$133,005	\$1,130,513
Program Total:	\$1,225,205		\$1,263,518	
Program FTE	0.61	8.39	0.89	8.11

Program Revenues				
Indirect for Dept. Admin	\$84,432	\$0	\$80,337	\$0
Intergovernmental	\$0	\$1,027,290	\$0	\$1,039,620
Service Charges	\$70,000	\$103,000	\$59,097	\$90,893
Total Revenue	\$154,432	\$1,130,290	\$139,434	\$1,130,513

Explanation of Revenues

County General Fund plus 1) Oregon Youth Authority Juvenile Crime Prevention (OYA JCP Basic) funds \$637,025. This is the budgeted amount for the first half of the FY15-17 biennium. Funding must be allocated to evidence-based programs; 2) State Youth Development Division funds \$402,595. This assumes the same funding as FY 2015. Funding must be allocated to evidence-based programs; 3) Medicaid insurance reimbursement for FQHC eligible services from Verity, CareOregon, and DMAP \$90,893; 4) additional \$59,097 in FQHC wraparound payments that post to the general fund. Revenue based on prior 3 year average.

Significant Program Changes

Last Year this program was: FY 2015: 50064 Juvenile Assessment & Treatment for Youth & Families (ATYF)

Increase in OYA JCP Basic funding is not sufficient to cover current service level. This program offer includes \$49k in general fund backfill.

Department: Community Justice **Program Contact:** Tracey Freeman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Culturally Specific Intervention Services (CSIS) provides culturally specific services to medium and high risk African American and Latino youth and their families through the Community Healing Initiative (CHI). CHI is a family- and community-centered collaboration designed to stop youth and gang violence in Multnomah County by addressing its root causes.

Program Summary

This collaborative paradigm between the County's Department of Community Justice (DCJ), Department of County Human Services (DCHS) and community based providers is a joint system responsibility that entails shared financial resources and investments, shared system outcomes and shared risk. CHI applies supervision/suppression, intervention, and prevention strategies to youth and families who have recent involvement with high risk activities and behaviors relevant to violence/gun violence. This program serves approximately 90 families annually. Within CHI, each family receives a comprehensive assessment and individualized family service plan. Services are tailored to meet a family's individual needs and integrated in a manner that reduces and prevents gang violence.

A network of public safety and social service agencies, and community-based organizations known as the Youth, Family and Community Team build service capacity, promote integrated case management, increase connection to ethnic communities in the metropolitan area, and augment community safety. The Team focuses on sustainability through fostering family and community ownership and empowerment. Team services are evidence-based, culturally specific and family oriented. The family service plans address criminogenic needs that most closely link with recidivism and youth violence.

The goals of CHI are to prevent high risk youth of color from committing new crimes and penetrating further into the justice system. Culturally competent, strength-based programs that are delivered in homes, schools and the community are shown to be most effective with disenfranchised youth. All the work conducted through CHI prevents unnecessary and expensive detainment in correctional facilities.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of African-American and Latino youth referred through Juvenile service	113	100	110	100
Outcome	Percent of African American and Latino youth who avoided new criminal referrals after entering services	62%	65%	63%	65%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$304,003	\$137,705	\$313,721	\$137,705
Internal Services	\$0	\$14,638	\$0	\$15,409
Total GF/non-GF	\$304,003	\$152,343	\$313,721	\$153,114
Program Total:	\$456,346		\$466,835	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$11,416	\$0	\$11,677	\$0
Intergovernmental	\$0	\$152,343	\$0	\$153,114
Total Revenue	\$11,416	\$152,343	\$11,677	\$153,114

Explanation of Revenues

County General Fund plus Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$153,114. This is the budgeted amount for the first half of the 2015-2017 biennium Governor's budget.

Significant Program Changes

Last Year this program was: FY 2015: 50065 Juvenile Culturally Specific Intervention

Department: Community Justice **Program Contact:** Christina McMahan

Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted

Related Programs:
Program Characteristics:
Executive Summary

In our community, there is a significant need to reduce racial and ethnic disparities in the juvenile justice system. The recently completed Office of Juvenile Justice and Delinquency Prevention (OJJDP) Comprehensive Community Gang Model Assessment Report for Multnomah County revealed the need for increased delinquency prevention and intervention, family support to help combat youth and gang violence and engage at the first sign of risk for future delinquency as well as the importance of educational attainment.

Program Summary

The proposed funding will support the countywide expansion of a pilot in which law enforcement diverts first-time offenders to community-based providers instead of bringing them into contact with the formal Multnomah County juvenile justice system. This effort is an early intervention opportunity for community connection, accountability and support of protective factors for first-time, low-level offenders and their families. It builds on our existing Community Healing Initiative (CHI) model by bringing culturally-responsive case management and pro-social programming together with referrals to needed services (health care, counseling, therapy, etc.) and builds on the need to make stronger connections between police, youth and communities, which was a theme of the OJJDP Gang Assessment Report.

The Coalition of Communities of Color’s report Communities of Color in Multnomah County: An Unsettling Profile found “In every system we looked at, there are significant disparities” (Stevens, Cross-Hemmer 2010). These inequities contribute to an inter-generational cycle of justice system involvement and poor outcomes. Youth of color are over-represented; they are arrested, charged, and incarcerated more than their white counterparts, even for the same behaviors. The referral to juvenile services is the decision point where the greatest disparities exist in the Multnomah County juvenile justice system. In 2013, of 3,288 referrals to Multnomah County Juvenile Services Division (JSD), 1,812 or 55% were for youth of color (African American, Hispanic, Native American and Asian youth). African Americans youth aged 10-17 were nearly five times more likely than their white counterparts to be given a referral by law enforcement; nearly 1 in 6 African American youths in this age bracket were referred to JSD. Adjudicated Latino youth in Multnomah County are three times more likely to be committed to a secure correctional facility than Caucasian youths.

Youth of color experience exclusionary school discipline at disproportionate rates in Multnomah County. Disconnection from school and a lack of educational attainment were also cited in the OJJDP Gang Assessment Report as being contributors to the gang problems in our community. This proposed funding also supports a School Advocacy program to provide legal representation in school discipline administrative hearings for youth who are involved in the juvenile system and a community collaborative pilot project to deliver services using a networked approach. This approach builds on the strengths and dedication of helping agencies already working in the community.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth served	NEW	NEW	NEW	500
Outcome	Percent of youth engaging in community-based support services	NEW	NEW	NEW	75%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$500,000	\$0
Total GF/non-GF	\$0	\$0	\$500,000	\$0
Program Total:	\$0		\$500,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was:

Department: Community Justice **Program Contact:** Tracey Freeman
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics: One-Time-Only Request

Executive Summary

The Youth & Gang Violence Steering Committee of the Multnomah County Local Public Safety Coordinating Council recently completed the assessment phase of the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Comprehensive Community Gang Model. A key theme found in the resulting assessment report was the need for “mentors that get it,” meaning mentors who have lived the experience of gangs, to work with youth who are already involved with gangs or at risk of becoming involved.

Program Summary

Gang Violence has been a growing concern in Multnomah County and traditional efforts at suppression have not stopped gang violence. Providing mentoring services designed to serve the juvenile justice population is a strategy for addressing the gang issues in our community. Programs that provide mentoring for youth serve not only to establish positive nurturing relationships with adults, but also to provide pathways to increased opportunities in education and employment in the community. In addition, research has shown that juvenile justice youth who have participated in various mentoring programs had a reduction in recidivism compared to youth who did not receive mentoring services (Clayton 2009). Mentors help disconnected youth reintegrate back into their communities and stay focused on positive aspects of their lives.

Community Healing Initiative (CHI) Mentoring Services is a prevention and intervention strategy aimed at reducing youth involvement in gangs. CHI Mentoring Services will target gang involved youth or youth who are at risk for gang involvement ages 11-18 years. Mentoring will be delivered as an additional service component within the existing Community Healing Initiative program of the Juvenile Services Division, with youth who are on probation being the first priority. CHI is a family and community centered collaboration designed to stop youth and gang violence in Multnomah County by addressing its root causes. CHI provides culturally specific and evidence based services to medium and high risk youth and their families. It is anticipated mentoring services will be for the duration of approximately one year, as research has shown that relationships that persist over a longer period of time produce more positive outcomes (Clayton 2009).

Mentors with life experiences similar to mentees can help establish bonds between mentors and the youth with whom they are paired. In addition to being culturally responsive it is crucial to have mentors that represent positive adults the youth can identify with. CHI Mentoring Services will recruit mentors that match these factors. Culturally competent, strength-based services that are delivered in the community are shown to be most effective with disenfranchised youth. All the work currently conducted through CHI prevents unnecessary and expensive detainment in correctional facilities. Adding mentoring services will enhance CHI’s ability to effectively work with and engage this population.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth served	NEW	NEW	NEW	60
Outcome	Percentage of youth demonstrating increased involvement in prosocial activities	NEW	NEW	NEW	70%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$220,000	\$0
Total GF/non-GF	\$0	\$0	\$220,000	\$0
Program Total:	\$0		\$220,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was:

Department: Community Justice **Program Contact:** Tracey Freeman
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Community Healing Initiative (CHI) supports community-based, culturally, and gender-specific prevention services to Asian and Native American young people and their families at highest risk of gang membership, and intervention services to African American and Latino young people and their families who are already involved with the juvenile justice system.

Program Summary

Approximately 245 young people and their families will be served. It is expected that 50% of youth served increase their academic achievement, and avoid or reduce subsequent juvenile justice system involvement.

In FY 2014, approximately 107 Asian and Native American families received prevention services, and 138 African American and Latino families on supervision with the juvenile division received intervention services. Referrals are managed directly by the Department of Community Justice, Juvenile Justice Division.

CHI is a proven best practice successful in intervening with these young people and families. By utilizing a specific, proven best practice model that provides intensive family-focused support and intervention, services are culturally and gender specific, as well as tailored to individual client needs. Services include:

Mental health assessment and addictions treatment; school re-entry and retention; pro-social skill building activities; employment readiness and placement; basic needs; case management; linkage to support services; and flexible client service funds. Monthly system/joint case staffing meetings ensure seamless referrals between the juvenile justice system and community-based providers.

Intensive family support and intervention has been proven effective in successfully reducing or eliminating gang-related behaviors. OSU research indicates that 20% of youth offenders commit 80% of juvenile offenses, and that most of this 20% are "early bloomers" who committed crimes before the age of 15. CHI prioritizes this specific population in relationship to gang involvement, youth violence, and juvenile delinquency.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of Asian and Native American families served	107	120	120	120
Outcome	Percentage of Asian and Native American families	94%	75%	75%	75%
Output	Number of African American and Latino families served	138	73	73	73
Outcome	Percentage of African American and Latino families served who avoid subsequent felony or arrest	80%	50%	50%	50%

Performance Measures Descriptions

Number of African American and Latino families served reflects proportion of total funding. Balance is reflected in PO #50065A.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$1,215,359	\$0	\$1,208,797	\$0
Materials & Supplies	\$1,578	\$0	\$1,221	\$0
Total GF/non-GF	\$1,216,937	\$0	\$1,210,018	\$0
Program Total:	\$1,216,937		\$1,210,018	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2015: 25123 Community Healing Initiative

Program transferred from DCHS less the one FTE.

Department: Community Justice **Program Contact:** Deena Corso
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) Juvenile Services Division (JSD) Community Interface Services seeks to strengthen and improve our connections with community partners. The goal is to improve services to youths and families, restore victims, and reduce recidivism.

Program Summary

Community Interface Services consists of the following:

EDUCATION AND EMPLOYMENT ACCESS COORDINATOR serves as a liaison between JSD and the education and youth workforce development communities to improve school connectivity and career development.

RESTORATIVE JUSTICE COORDINATOR identifies and implements strategies for increasing restorative opportunities for youth in the juvenile justice system as well as those in the community who have not yet been referred to the system. JSD also contracts with Resolutions NW to provide School-Based Restorative Justice training and technical assistance to school districts throughout the County.

TREATMENT EXPEDITER serves as the liaison between JSD and treatment providers to improve outcomes for delinquent youth and their families through effective collaboration. This position coordinates referrals to Youth Villages Intercept program, an evidenced-based in-home family therapy model. DCJ contracts with Youth Villages to serve approximately 30 youth and their families each year.

PORTLAND POLICE BUREAU (PPB) JCC joins the PPB Youth Services Division (YSD) School Resource Officers (SRO) in their mission to reduce truancy and increase graduation rates. This position works to intervene prior to formal system involvement and to reduce Racial and Ethnic Disparities (RED).

PORTLAND PUBLIC SCHOOLS (PPS) JCCs - JSD and PPS share two JCCs who provide services to PPS students exhibiting behaviors that place them at risk for suspension and/or expulsion

WRAPAROUND FACILITATOR CASE MANAGER2 is part of a team responsible for service coordination planning and facilitates communication between the family, natural supports, community resources, involved providers and agencies to provide a more coordinated response and continuity of care.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of youth and family connections made in the community for diversion from juvenile system	159	200	150	150
Outcome	Percent of youth on probation actively engaged in school	NEW	NEW	85%	85%
Output	Number of youth served by Youth Villages Intercept Program	NEW	NEW	45	35
Outcome	Percent of youth exiting Youth Villages demonstrating improved problem-solving, anger control and coping skill	NEW	NEW	67%	75%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$538,650	\$106,056	\$653,923	\$110,074
Contractual Services	\$242,351	\$530,944	\$381,397	\$443,077
Materials & Supplies	\$3,430	\$0	\$10,650	\$0
Internal Services	\$13,832	\$67,713	\$12,913	\$61,897
Total GF/non-GF	\$798,263	\$704,713	\$1,058,883	\$615,048
Program Total:	\$1,502,976		\$1,673,931	
Program FTE	5.00	1.00	6.00	1.00

Program Revenues				
Indirect for Dept. Admin	\$52,807	\$0	\$46,906	\$0
Intergovernmental	\$0	\$704,713	\$0	\$615,048
Total Revenue	\$52,807	\$704,713	\$46,906	\$615,048

Explanation of Revenues

County General Fund plus 1) Title IV-E reimbursement funds, \$374,799 based on FY 2015 projection of allowable activity; 2) \$61,196 funding from Portland Public School (PPS) for Delayed Expulsion Program; 3) \$61,196 funding from PPS for Major Suspension Program; 4) Oregon Youth Authority (OYA) Flex Fund Grant \$117,857. This is the budgeted amount for the first half of the FY2015-2017 biennium.

Significant Program Changes

Last Year this program was: FY 2015: 50066 Juvenile Community Interface Services

This program offer reflects an increase of 1.00 FTE Juvenile Counselor that will transfer from another DCJ program in FY 2016 (refer # 50057-16). Reduced Title IV-E funding for Youth Villages contracted services \$79k.

Department Overview

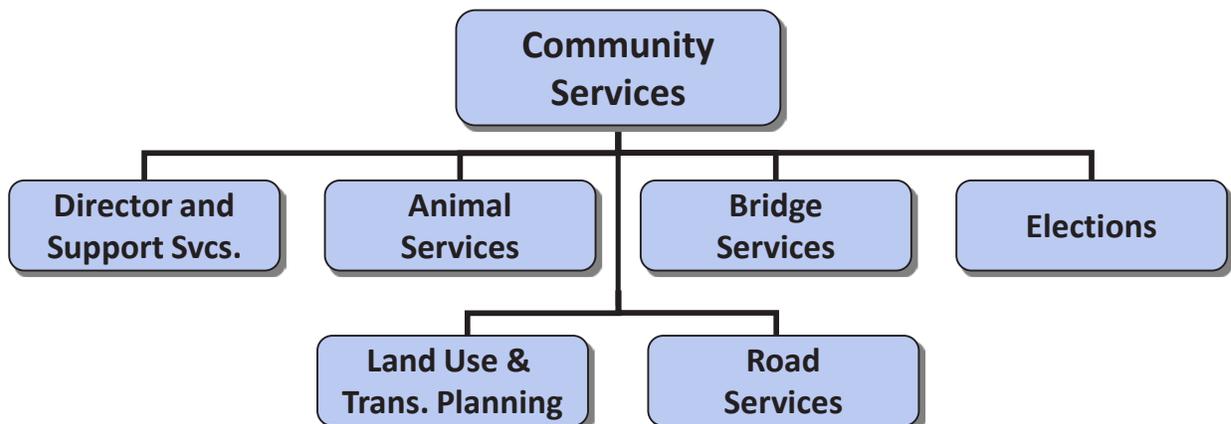
Multnomah County Department of Community Services has developed a performance and accountability strategy that focuses on results. This system improves our ability to measure how we are doing, plan for the future and report on our performance across all of the services we deliver to the community. The foundation of our performance and accountability strategy is our first department-wide Strategic Plan. The Plan adopts the motto, “Inclusive Community - Accessible Services” to reflect our commitment to incorporate the diverse needs of our community in all the services we provide. The FY 2016 Department Budgets all align with this Plan.

The Department delivers a number of essential services throughout Multnomah County. The divisions include Animal Services, Elections, Land Use and Transportation Planning, Bridge Services, and Road Services. The common mission of these diverse divisions is articulated in the department’s Mission, Vision and Values. These serve as the basis for developing goals, objectives and strategies included in the Strategic Plan:

Mission: The Department of Community Services preserves harmony between natural and built environments, keeps people and pets safe, and ensures every voice is heard.

Vision: To be a trusted partner helping to create thriving and inclusive communities.

Values: Responsibility -We are resourceful and explore ways to deliver safe, responsive, effective, and sustainable services; Integrity - We act with honesty, sincerity and high ethical standards; Transparency - We promote an open process and communicate the reasons for actions and decisions; Equity - We respect, value, and honor diversity as we build relationships with our colleagues and communities; and Leadership - We encourage innovation and promote professional growth.



Budget Overview

The budget for the Department of Community Services is about \$141.9 million. When compared with the FY 2015 adopted budget, General Fund support increases by about \$1.4 million to \$14.6 million. Other funds decrease by \$54.8 million to \$127.3 million. The overall budget decreases by \$53.4 million (27.3%) due to reduced budgets for capital projects. Staffing FTE increases by 11.50, mostly due to innovative/new programs that are shown later in this section. Road, Bridge and Animal Services have also added staffing.

Contractual Services increases by \$1.54 million mainly in the Road and Bridge funds. Capital Outlay decreases by \$57.4 million of which \$1.4 million is in the Bridge Fund, and \$56.4 million is in the Sellwood Bridge Replacement Fund, offset by \$397,000 increase in the Road Fund. Changes are due to the type and stage of projects that are planned for FY 2016.

Innovative/new programs funded on a one-time-only basis:

- 91007C - Animal Services Foster Rescue \$90,000, 1.00 FTE.
- 91025 - Safe Routes to Schools \$150,000.
- 91026 - Cully Neighborhood Park Development \$70,000.
- 91027 - Land Use Comprehensive Plan Update \$597,181. FY 2016 is the last year of a two year process.

Innovative/new programs with ongoing funding:

- 91000B - Director’s Office Management Assistant \$152,059, 1.00 FTE.
- 91000C - DCS Director’s Office Research and Evaluation \$97,566, 1.00 FTE.
- 91007B - Veterinary Services Continuation, \$235,000, 2.00 FTE.
- 91008B - Elections Voter Education & Outreach, \$106,000, 1.00 FTE.
- 91021B - Land Use Planning Customer Service, \$109,000, 1.00 FTE.
- 91021C - Land Use Planning Compliance \$109,000, 1.00 FTE.

Budget Trends	FY 2014	FY 2015	FY 2015	FY 2016	Difference
	Actual	Current	Adopted	Adopted	
		Estimate	Budget	Budget	
Staffing FTE	205.10	197.30	197.30	208.80	11.50
Personnel Services	\$20,785,502	\$21,867,692	\$21,784,079	\$23,372,030	\$1,587,951
Contractual Services	47,275,583	37,118,824	36,712,024	38,256,580	1,544,556
Materials & Supplies	3,993,461	3,376,282	4,298,903	4,834,450	535,547
Internal Services	16,583,269	16,545,556	20,232,827	20,538,740	305,913
Capital Outlay	<u>63,040,780</u>	<u>59,045,088</u>	<u>112,295,440</u>	<u>54,919,834</u>	<u>(57,375,606)</u>
Total Costs	\$151,678,594	\$137,953,442	\$195,323,273	\$141,921,634	(\$53,401,639)

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

The divisions of the Department of Community Services (DCS) have successfully met several significant milestones during FY 2015: The Sellwood Bridge replacement project continues to meet several key milestones. Much of the work accomplished this year is visible in the form of traffic moving onto portions of the new east side approach, progress with the west side interchange, retaining walls and steel in place and the erection of the steel arches for the main river spans. In FY 2106 we will see traffic move onto main bridge and a completed west side signalized intersection. Traffic moving to the new span will allow for the demolition of the detour bridge and approaches followed by the completion of the east approach.

Animal Services – Continues to develop and deploy new program models to increase the live release rates of animals. The live release rate for dogs is 94% and for cats it is 87%, respectively 4% and 24% increases from last year. The program is also working on design efforts for a facility remodel with the help of the County General Fund in FY 2015.

Elections – The Election’s Office One-Time–Only offer from FY 2015 to upgrade the ballot tally system is on track to be completed by June 30, 2015.

Land Use and Transportation Planning – Continues the work on the update of the Sauvie Island Rural Area Plan; the implementation of a Solid Waste and Recycling Management program for unincorporated county; and a two-year project to update the County’s Comprehensive Plan.

Road Services – This past year the program was successful in continuing to invest in an expanded surface maintenance program that focuses on applying both new asphalt and chip seal on roads with the highest and greatest need. The NE Wood Village Blvd extension construction was completed and opened this past fall. This new road now extends from Arata Rd to NE Halsey. Design efforts continue with engineering for NE Sandy Blvd; NE Arata Rd; Cochran Rd Culvert replacement; Beaver Creek projects at Stark Street, Troutdale Rd and Oxbow Park Rd.

Bridge Services – Maintenance and engineering teams continue to keep traffic moving across our County Bridges. Bridge Engineering is moving through the design phase with the Burnside Bridge Rehabilitation project and will soon be moving into the construction phase with the Broadway Bridge Painting project and Broadway Bridge Rall Wheel replacement. A major accomplishment for the Bridge Team was the completion of the Bridge Capital Improvement Plan which lists the capital and maintenance needs of the Willamette River Bridges over the next 20 years.

The most significant challenges faced by DCS continue to be related to infrastructure. Transportation continues to look for ways to fund much needed improvements to the County’s system of roads and bridges.

Diversity and Equity

DCS leadership continues efforts to diversify its workforce and institutionalize equity in the delivery of and access to its services. Efforts to improve recruitment and selection to maintain a diverse workforce includes targeted recruitment of women and people of color for vacancies. These efforts have resulted in the successful employment of both men and women in non-traditional classifications, i. e., more men in office support and customer service positions and women in engineering and mechanic positions.

The DCS 2015-2020 Strategic Plan includes an objective to increase awareness of the Equity and Empowerment Lens (Lens) throughout the Department and to maximize our application of the Lens in all business operations and services. We continue to meet this objective through institutionalizing equity reviews for new and current program activity and tailoring Equity and Empowerment Lens training to our specific work programs. Community involvement in our public meetings, Citizen Advisory Committees and Planning Commission include a broad spectrum of voices to help guide program planning and implementation. We promote inclusion, diversity and equity discussions at staff meetings through our DCS Equity Summit Group. We continue our DCS representation on the County Equity Council and encourage staff participation in the varied county employee resource groups.

The Sellwood Bridge Replacement project continues with significant opportunities to support minority and women owned businesses as well as emerging small businesses. Programs in place for this large project include mentoring, apprenticeship, and the division of large task into smaller components to give more businesses the opportunity to bid successfully on portions of the project.

Budget by Division

Division Name	FY 2016 General Fund	Other Funds	Total Division Cost	Total FTE
DCS Director and Support Services	\$1,819,163	\$1,628,548	\$3,447,711	25.00
Animal Services	6,656,129	2,828,713	9,484,842	56.00
Elections	4,460,005	0	4,460,005	11.00
Land Use and Transportation Planning	1,550,496	13,004,777	14,555,273	13.60
Road Services	150,000	44,652,015	44,802,015	59.80
Bridge Services	0	<u>69,606,511</u>	<u>69,606,511</u>	<u>43.40</u>
Total Community Services	\$14,635,793	\$131,720,564	\$146,356,357	208.80

*Does include cash transfers, contingencies or unappropriated balances.

Director and Support Services

This Division is comprised of three groups; the Director's Office, Human Resources and Business Services.

The Director's Office leads, manages and oversees both the mandated and non-mandated services of the Department. It represents the Chair and the Board in the administration of the Department of Community Services. It provides leadership, management and executive direction to the programs and services within the Department. It is responsible for leading the department in providing cost efficient quality services to County residents while providing a safe work environment for staff and the public.

The Human Resources Team provides direct support to Department Managers and to all current and prospective employees through recruitment support, performance management, and consultative services for management and employee/labor relations issues.

Business Services supports the financial and administrative functions of the varied programs within DCS. This unit provides essential administrative support of the various DCS programs and fosters common interpretation of county policies and procedures.

Significant Changes

Three new positions are proposed in the Office of the Director and Support Services. A management assistant position is requested to be restored to support implementation of County and Department initiatives. This position will support the Department's executive leadership team to plan, direct and perform a variety of complex, highly visible/sensitive projects and work assignments on behalf of the Department Director as direct report. The second position is a Research and Evaluation Analyst position to support the execution of the Department's Strategic Plan. This position will provide direct assistance to the DCS Director and Division Managers with strong data analysis and evaluations to ensure employees and others resources are efficiently deployed. The third position proposed in this budget is a Safety and Emergency Preparedness Coordinator to support our department-wide safety and emergency planning effort in addition to increasing employee awareness of work place safety.

The County through the Director's Office will provide financial assistance to Cully Park in support of the Board of County Commissioners' adopted budget.

Animal Services Division

The mission of the Animal Services Division is protecting the health, safety and welfare of pets and people in all of Multnomah County. To accomplish this mission, the Division is organized into three programs:

1. Animal Shelter Operations program provides humane shelter and health care 365 days a year for lost, homeless and stray animals that are injured, sick, abandoned, abused or neglected. The program reunites animals with their owners, adopts animals into new homes and provides veterinary services.
2. Field Services program provides 24 hour public safety emergency response to animals attacking people and animals; 24 hour emergency rescue for injured, sick and abused animals; investigation services for animal bite cases, potentially dangerous dog incidents and animal abuse and neglect; enforces city, county and state laws; and provides education and assistance in resolving neighborhood animal nuisances complaints.
3. Client Services and Community Outreach program provides customer service for shelter visitors, phone customers and e-business transactions; administers the county-wide pet licensing program, volunteer and foster programs, web and social media efforts, and the Apartment Cat Team (ACT).

Significant Changes

The following describes the significant budget changes that impacted the Division. More information can be found in the program offers.

Animal Services has submitted two innovative program offers:

1. Program Offer 91007-B would add on-going funding for expanded veterinary services by adding 1.0 Veterinarian and 1.0 Certified Veterinarian Technician.
2. Program Offer 91007-C would add County General Fund one-time-only funding for 1.00 FTE Program Coordinator to provide animal foster-rescue services which has demonstrated an evidence-based increase in the Division's performance in saving more animal lives.

Elections

The mission of the Elections Division is to uphold a reputation for transparent, accurate, accessible and accountable elections in Multnomah County and maintain the public's confidence and trust in the elections process. The Elections Division conducts all local, city, county, state and federal elections for the citizens of all political districts within Multnomah County.

It conducts many types of elections from Water District Commissioner to President of the United States. Local elections include elected boards of directors for schools and special districts as well as local measures. City elections include elected city offices and city measures. County elections are for elected county offices and county measures. State elections include Governor, all statewide offices and State Senate and House seats in Multnomah County. Federal elections include Presidential, US Senate and Congressional races.

Conducting elections involves: registering voters; maintaining the statewide voter registration and election management data base (OCVR); maintaining address and district data; checking signatures on city and local candidates and initiative petitions; accepting candidate and measure filings; producing voters' pamphlets; issuing and mailing ballots; managing drop site locations; accepting and processing returned ballots; providing assistance to voters with disabilities; counting ballots and releasing results. During major elections the Division employs as many as 260 temporary election workers.

Significant Changes

The Elections Division has submitted a new and innovative program offer to create a voter outreach and education program. The program would support goals, objectives and strategies identified in both the DCS and Elections strategic plans around providing equitable service and collaboration. Specifically, working to identify and remove barriers to participation in under served communities using feedback from direct outreach to identified communities. The program will be primarily supported by a new Program Coordinator position.

Key objectives of the program will include:

- Applying the equity lens; design and field a statistically valid random sampling survey soliciting feedback from voters.
- Create a Community Advisory Committee to establish a regular forum for feedback on Elections issues.
- Develop relationships with ethnic communities and under served populations.
- Work with the disabled community to match services with voters' needs.
- Establish partnerships with organizations already active in serving the targeted communities.
- Analyze feedback and make recommendations for outreach and education.

Land Use and Transportation Planning

The Land Use and Transportation Planning Division is responsible for Land Use Planning, Transportation Planning and Code Compliance as well as implementing the Solid Waste Licensing program for unincorporated areas of the County.

Land Use Planning implements Federal, State, and local policies and laws that preserve the rural farm and timber economy, protect the environment and maintain the quality of life in our unincorporated communities.

Transportation Planning develops and implements strategies to improve all modes of transportation in the County. The program reviews transportation impacts of development, prepares the Capital Improvement Plan and secures funding for capital improvements as well as education and outreach programs.

Code Compliance ensures compliance within land use and transportation right-of-way rules. It is largely complaint driven, emphasizing hands-on work with property owners to achieve voluntary compliance with the respective rules.

The Solid Waste Licensing program licenses service providers for solid waste and recycling in the rural unincorporated areas of the County to meet State and regional requirements.

Significant Changes

In FY 2015, Land Use Planning began a two-year project to update the Comprehensive Plan. This plan identifies land use and transportation planning goals, policies and strategies to protect natural resources and guide development within the unincorporated portions of the County. FY 2016 will be the second year of this two-year project.

In FY 2016, Transportation Planning will be updating the Transportation System Plans for the county. This effort is funded locally with transportation funds.

Road Services

The Road Services Division preserves the County road infrastructure to provide a safe and reliable transportation system that supports economic and community vitality. The Division is comprised of three service areas: Road Services, County Surveyor's Office and the Water Quality Program. Within Road Services and the County Surveyor's Office are various sections performing a wide range of services provided to local municipalities, developers, land surveyors and the general public.

Road Services include, but are not limited to: road maintenance; capital planning; capital design; capital construction management; engineering; traffic services; right-of-way acquisitions and permitting; and mandated and non-mandated surveying functions performed through the Survey Office. The Road Services Division fulfills its mandates through cooperative planning with state, local and regional jurisdictions; and providing daily maintenance and traffic services that contribute to public safety, environmental protection, livability and water quality.

The County Surveyor's Office provides mandated service such as: review surveys submitted for filing by land surveyors; filing and indexing surveys into the public survey records; maintenance of public survey records and provide research tools to view and provide copies of public records; and review and approval of land divisions.

Significant Changes

Road Fund revenue has shown continued modest recovery which has translated into an ability to fund the pavement preservation needs to the estimated annual requirement. However, our condition index rating is still deteriorating and without any anticipated increase in future revenue it will continue to decline.

The culvert repair and fish barrier removal needs continue to grow and will result in a prioritized list of efforts. Capital funding needs have increased and this budget reflects an increase in these areas. The Water Quality manager continues to effectively leverage the program with outside grant opportunities.

The Road Capital program is in the execution phase for several grants. Staff retirements over the last few years have resulted in a shortage of experienced Project and Construction managers. As a result, one additional FTE Engineer is requested in this budget.

The Safe Routes To Schools (SRTS) funding will support events for outreach and education at schools, supplying multi-lingual materials and modest incentives to support SRTS programs. It will also support identified and needed safety signage and crosswalk improvements near identified schools to provide safe opportunities for students and parents to travel together and inspire each other to learn safety skills, proper walking and bicycling behaviors.

Bridge Services

The Bridge Services Division operates, maintains, preserves and improves safety of the County's six Willamette River Bridges. The Willamette River crossings consist of four movable bridges (Hawthorne, Morrison, Burnside, and Broadway) and two fixed structures (Sellwood and Sauvie Island). Due to the age of these movable structures, constant observation, maintenance and repair is required to ensure public safety. The Division is comprised of three service areas: Engineering, Maintenance and Operations.

The Engineering group provides planning, engineering and construction management for capital projects intended to preserve, rehabilitate or at times replace bridges. The Engineering group also identifies other needed repairs and develops a plan of action for executing those repairs.

The Maintenance group is comprised of highly skilled tradespeople who perform preventative maintenance on the bridges. This group monitors and ensures the operational reliability of the bridge mechanical, electrical, structural and corrosion protective (paint) systems.

The Operations group is stationed in the operator houses on each of the four drawbridges. Bridge Operators raise and lower the draw spans to allow ships to pass. This essential function is critical to maritime operations which take precedence over vehicle traffic.

Significant Changes

Construction of the Sellwood Bridge will remain fully underway in FY 2016. As a result, the majority of the Engineering staff will be primarily engaged on this project. Maintenance and Operations will continue with current workloads.

Work has been completed on revising the Willamette River Bridge 20 Year Capital Needs plan. This plan will serve as the primary source of future project identification.

Other key projects planned for FY 2016 are: the Broadway Bridge Painting, Broadway Bridge Rall Wheel repair and Burnside Bridge miscellaneous repairs. The projects are all currently in the design phase and the Broadway Bridge Painting is slated for construction in summer of 2015. The Rall Wheel repair construction is scheduled for late 2015 and the Burnside Bridge repairs are scheduled for 2016.

Department of Community Services

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
DCS Director and Support Services					
91000A	Director's Office	\$550,688	\$0	\$550,688	2.00
91000B	Director's Office Management Assistant	152,059	0	152,059	1.00
91000C	DCS Director's Office Research & Evaluation	97,566	0	97,566	1.00
91001	DCS Human Resources	493,988	0	493,988	4.00
91002	DCS Business Services	454,862	1,628,548	2,083,410	17.00
91026	Cully Neighborhood Park Development	70,000	0	70,000	0.00
Animal Services					
91005	Animal Services Client Services	1,987,000	1,635,000	3,622,000	20.00
91006	Animal Services Field Services	1,580,188	20,000	1,600,188	14.00
91007A	Animal Services Animal Care	2,763,941	1,173,713	3,937,654	19.00
91007B	Veterinary Services Continuation	235,000	0	235,000	2.00
91007C	Animal Services Foster Rescue	90,000	0	90,000	1.00
Elections					
91008A	Elections	4,354,005	0	4,354,005	10.00
91008B	Elections Voter Education & Outreach	106,000	0	106,000	1.00
Land Use and Transportation Planning					
91018	Transportation Capital	0	11,801,990	11,801,990	0.00
91020	Transportation Planning	0	564,569	564,569	3.40
91021A	Land Use Planning	1,332,496	41,037	1,373,533	8.20
91021B	Land Use Planning Customer Service	109,000	0	109,000	1.00
91021C	Land Use Planning Compliance	109,000	0	109,000	1.00
91027	Land Use Comprehensive Plan Update	0	597,181	597,181	0.00

Community Services

fy2016 adopted budget

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Road Services					
91012	County Surveyor's Office	0	3,527,150	3,527,150	10.00
91013	Road Services	0	10,397,996	10,397,996	49.80
91022	City Supplemental Payments	0	30,726,869	30,726,869	0.00
91025	Safe Routes to Schools	150,000	0	150,000	0.00
Bridge Services					
91015	Bridge Services	0	7,991,155	7,991,155	43.40
91017	Sellwood Replacement Project	0	<u>61,615,356</u>	<u>61,615,356</u>	<u>0.00</u>
Total Community Services		\$14,635,793	\$131,720,564	\$146,356,357	208.80

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$318,398	\$0	\$334,522	\$0
Contractual Services	\$19,000	\$0	\$20,000	\$0
Materials & Supplies	\$34,496	\$0	\$33,500	\$0
Internal Services	\$145,226	\$0	\$162,666	\$0
Total GF/non-GF	\$517,120	\$0	\$550,688	\$0
Program Total:	\$517,120		\$550,688	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Other / Miscellaneous	\$413,720	\$0	\$591,781	\$0
Total Revenue	\$413,720	\$0	\$591,781	\$0

Explanation of Revenues

The Director's Office is supported by department indirect (Cost Allocation Plan) and County General Fund.

Significant Program Changes

Last Year this program was: FY 2015: 91000 Director's Office

The Director's Office in the FY 2016 budget process is seeking to increase from 2 FTE to 4 FTE (scaled Program Offers 91000B and 91000C).

Legal / Contractual Obligation

Department directors are required to review and analyze pertinent Federal, State and local laws, regulations, policies and procedures in terms of impact on assigned department programs; oversee and ensure compliance as required. The Management Assistant classification is one resource available to a Director to fulfill these obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$143,634	\$0
Internal Services	\$0	\$0	\$8,425	\$0
Total GF/non-GF	\$0	\$0	\$152,059	\$0
Program Total:	\$0		\$152,059	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$89,141	\$0
Internal Services	\$0	\$0	\$8,425	\$0
Total GF/non-GF	\$0	\$0	\$97,566	\$0
Program Total:	\$0		\$97,566	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was:

New program to start in FY 2016.

Department: Community Services

Program Contact: Cynthia Trosino

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs: 91000,91002

Program Characteristics:

Executive Summary

The Department of Community Services (DCS) Human Resources provides direct support to Division Managers, to all current and prospective employees including but not limited to recruitment and selection services, performance management, employee orientation and organizational development, succession planning, safety and emergency management, and consultative services regarding a wide range of management and employee/labor relations issues.

Program Summary

The program provides a broad range of services for both Division Managers and employees regarding human resources and labor relations issues.

- a) The DCS Human Resources staff consults and advises management and employees on interpreting and applying the County's HR performance planning, personnel rules, policies and procedures, collective bargaining and labor agreements, and other applicable laws and regulations governing public sector employment.
- b) The unit provides DCS managers with additional support in the form of recruitment and retention services; performance management consultation; discipline and grievance processing and dispute resolution.
- c) The team provides recruitment and selection services; administers the department's FMLA and OFLA record keeping; maintains its personnel records and provides an essential liaison relationship with Central HR/Labor Relations.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Average days to fill recruitment	74	60	56	45
Outcome	Percent of new (within 30 days) employee satisfaction with orientation	100%	100%	100%	100%

Performance Measures Descriptions

Average days to fill recruitment from requisition receipt to job offer accepted from candidate. Goal is 60 days (industry standard in 81 days).

New employee satisfaction with our orientation process for the department, division and work section measures our success in acclimatizing new employees to the workplace during the critical first month.

Legal / Contractual Obligation

Three collective bargaining agreements; federal, state, county and department regulations covering compensation, disciplinary action and work schedules.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$363,337	\$0	\$492,988	\$0
Materials & Supplies	\$1,000	\$0	\$1,000	\$0
Total GF/non-GF	\$364,337	\$0	\$493,988	\$0
Program Total:	\$364,337		\$493,988	
Program FTE	3.00	0.00	4.00	0.00

Program Revenues				
Other / Miscellaneous	\$37,528	\$0	\$45,450	\$0
Total Revenue	\$37,528	\$0	\$45,450	\$0

Explanation of Revenues

Revenue shown is derived from Other Internal transfer of dollars from dedicated funds within the department to fund the new Human Resource Technician position.

Significant Program Changes

Last Year this program was: FY 2015: 91001 DCS Human Resources

One new FTE have been added to Program Offer #91001 to improve customer service and oversight of department Safety regulations and requirements. The new position (Human Resource Analyst Senior) will be funded within existing resources and increased department indirect revenue.

Department: Community Services

Program Contact: Tom Hansell

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs: 91000 & 91001

Program Characteristics:
Executive Summary

The Department of Community Services Business Services provides administrative, financial and business support for the department. Services include development, management and administration of the department's annual budget; GIS and asset management; grants management; accounts receivable; accounts payable; payroll; contracts; purchasing; and customer service and dispatch via the reception desk. Staff serve as liaison between the department and internal service providers such as Department of County Assets, County Finance and Central Budget.

Program Summary

Work unit supports the work of the Department by providing: GIS and asset management; budget development, management and reporting; contracting and procurement; accounts payable and receivable; payroll; grant accounting; administrative support; and implementation of, and compliance with, all county, state and federal fiscal policies and procedures related to the business of this department.

Business Services personnel work across the county with other departments and agencies; function as liaison staff between the department and internal service providers such as County Finance, Central Budget, and the Department of County Assets.

Business Services also manages two County special districts; Dunthorpe-Riverdale Sanitary Sewer District and the Mid-County Street Lighting Service District.

Business Services provides responsible leadership; sound budgetary and financial management; and delivers results that are consistent with Department and County priorities.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total Dollars Spent by DCS	\$176M	\$216M	\$140M	\$196M
Outcome	Percentage of Invoices Paid on Time	89%	90%	90%	90%

Performance Measures Descriptions

Total dollars spent by DCS provides a general measurement of activity level of Business Services. The fluctuations in dollar values from year to year are primarily a function of Transportation capital projects.

Invoices paid on time is the percentage of invoices paid within 30 days of the invoice date and measures the effectiveness of the accounts payable process.

Legal / Contractual Obligation

ORS 294 – County and Municipal Financial Administration rules and Regulations
ORS 366.739-774 – State Highways and State Highway Fund Allocations to Counties and Cities
ORS 368.051 – Accounting for County Road Work
Government Accounting Standards Board (GASB)
Generally Accepted Accounting Principles (US GAAP)
County Administrative Policies and Procedures

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$473,863	\$1,361,907	\$419,393	\$1,270,032
Contractual Services	\$5,000	\$91,000	\$5,000	\$56,000
Materials & Supplies	\$8,350	\$25,480	\$7,150	\$23,852
Internal Services	\$22,152	\$255,334	\$23,319	\$278,664
Total GF/non-GF	\$509,365	\$1,733,721	\$454,862	\$1,628,548
Program Total:	\$2,243,086		\$2,083,410	
Program FTE	4.00	14.00	4.00	13.00

Program Revenues				
Indirect for Dept. Admin	\$32,335	\$0	\$42,308	\$0
Intergovernmental	\$0	\$1,476,401	\$0	\$1,354,405
Other / Miscellaneous	\$11,000	\$207,320	\$11,000	\$199,143
Service Charges	\$0	\$50,000	\$0	\$75,000
Total Revenue	\$43,335	\$1,733,721	\$53,308	\$1,628,548

Explanation of Revenues

Funding for Business Services comes from the dedicated Transportation Funds, Public Land Corner Preservation Fund, County General Fund and the two County Special Districts. Business Service personnel costs are assigned to the fund where they provide the greatest level of support.

Significant Program Changes

Last Year this program was: FY 2015: 91002 DCS Business Services

This program offer will transfer two staff (Office Assistant 2 and Finance Specialist 1) to the Bridge Services (PO 91015), not fill a vacant management position (Program Manager 1) and add two new positions (Data Analyst and Finance Specialist 2). These new positions will be funded by reprogramming funding for the vacant position.

Legal / Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs regulations; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine and disposition requirements; inoculations against rabies requirements; records requirements; and requirement for all fees to go to the County dog control fund. Multnomah County Code Chapter 13 provides local regulations for animal ownership.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,691,880	\$0	\$1,693,596	\$0
Contractual Services	\$72,408	\$0	\$25,000	\$0
Materials & Supplies	\$80,185	\$0	\$81,799	\$0
Internal Services	\$144,557	\$0	\$186,605	\$0
Cash Transfers	\$0	\$1,635,000	\$0	\$1,635,000
Total GF/non-GF	\$1,989,030	\$1,635,000	\$1,987,000	\$1,635,000
Program Total:	\$3,624,030		\$3,622,000	
Program FTE	20.00	0.00	20.00	0.00

Program Revenues				
Fees, Permits & Charges	\$0	\$1,600,000	\$0	\$1,600,000
Financing Sources	\$1,635,000	\$0	\$1,635,000	\$0
Service Charges	\$0	\$35,000	\$0	\$35,000
Total Revenue	\$1,635,000	\$1,635,000	\$1,635,000	\$1,635,000

Explanation of Revenues

Dog License revenue: 49,000 licenses issued @ \$25.00/license = \$1,225,000. Cat License revenue: 30,000 licenses issued @ \$12/license = \$360,000. 150 Animal Facility licenses x \$100 = \$15,000. Total Licensing revenue = \$1,600,000. Animal Adoption revenue: 1,670 adoptions x \$21/average adoption = \$35,000.

In the General Fund, the \$1,635,000 revenue represents the cash transfer from the Animal Services Fund to the General Fund. It includes revenue from the sources described above.

Significant Program Changes

Last Year this program was: FY 2015: 91005 Animal Services Client Services

No significant changes

Legal / Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs regulations; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine and disposition requirements; inoculations against rabies requirements; records requirements; and requirement for all fees to go to the County dog control fund. Multnomah County Code Chapter 13 provides local regulations for animal ownership.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,173,476	\$0	\$1,205,927	\$0
Contractual Services	\$76,000	\$0	\$96,854	\$0
Materials & Supplies	\$34,200	\$0	\$42,200	\$0
Internal Services	\$197,216	\$0	\$235,207	\$0
Cash Transfers	\$0	\$35,000	\$0	\$20,000
Total GF/non-GF	\$1,480,892	\$35,000	\$1,580,188	\$20,000
Program Total:	\$1,515,892		\$1,600,188	
Program FTE	14.00	0.00	14.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$35,000	\$0	\$20,000
Financing Sources	\$35,000	\$0	\$20,000	\$0
Total Revenue	\$35,000	\$35,000	\$20,000	\$20,000

Explanation of Revenues

Revenue from Notice of Infractions fines: Projected (800) Notices of Infraction issued @ an average of \$25/notice = \$20,000. In the General Fund, the \$20,000 revenue represents the cash transfer from the Animal Services Fund to the General Fund.

Significant Program Changes

Last Year this program was: FY 2015: 91006 Animal Services Field Services

No significant changes

Legal / Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs regulations; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine and disposition requirements; inoculations against rabies requirements; records requirements; and requirement for all fees to go to the County dog control fund.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,475,418	\$258,356	\$1,514,908	\$290,930
Contractual Services	\$65,000	\$65,000	\$115,000	\$121,846
Materials & Supplies	\$222,050	\$74,000	\$151,650	\$337,800
Internal Services	\$887,107	\$0	\$982,383	\$0
Cash Transfers	\$0	\$100,000	\$0	\$100,000
Unappropriated & Contingency	\$0	\$267,954	\$0	\$323,137
Total GF/non-GF	\$2,649,575	\$765,310	\$2,763,941	\$1,173,713
Program Total:	\$3,414,885		\$3,937,654	
Program FTE	16.50	1.00	18.00	1.00

Program Revenues				
Fees, Permits & Charges	\$0	\$125,000	\$0	\$125,000
Other / Miscellaneous	\$0	\$143,000	\$0	\$190,000
Financing Sources	\$100,000	\$0	\$100,000	\$0
Beginning Working Capital	\$0	\$497,310	\$0	\$858,713
Total Revenue	\$100,000	\$765,310	\$100,000	\$1,173,713

Explanation of Revenues

Animal Fee revenue: 2,100 animals returned to owner x \$47.62 average = \$100,000. Animal Fee revenue: 1,000 animal licenses @ \$25 average = \$25,000 is a portion of the license fee revenue retained in the the restricted accounts, per County Resolution 2010-098. Revenues budgeted in this Program Offer are a combination of General Fund, and private donations and grants in Fund 1508. Private donations are projected to be \$145,000 in FY16.

Significant Program Changes

Last Year this program was: FY 2015: 91007 Animal Services Animal Care

In FY15, a one-time-only Program Offer was added to the Animal Care program which increased veterinary services to a 7-day-a-week service level. The one-time-only Program Offer added an additional veterinarian position and an additional Certified Veterinary Tech position. The key to our success in saving animal lives, and achieving high Live Release Rates, is a direct result of providing high quality veterinary services. Reductions in veterinary service levels will have an impact on the division's ability to sustain our life-saving efforts. Continuation of the 2nd veterinarian position is proposed in program offer 91007B.

In addition, this Program Offer adds 1.5 FTE Animal Care Aide positions within constraint.

Legal / Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs regulations; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine and disposition requirements; inoculations against rabies requirements; records requirements; and requirement for all fees to go to the County dog control fund.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$197,316	\$0	\$212,581	\$0
Contractual Services	\$0	\$0	\$7,000	\$0
Materials & Supplies	\$0	\$0	\$15,419	\$0
Total GF/non-GF	\$197,316	\$0	\$235,000	\$0
Program Total:	\$197,316		\$235,000	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This Program Offer will enable the division to increase adoptions
 (250) additional adoptions x \$25/adoption = \$6,250

Significant Program Changes

Last Year this program was:

Department: Community Services **Program Contact:** Mike Oswald
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted
Related Programs: 91007A, 91007B
Program Characteristics: One-Time-Only Request

Executive Summary

This Program Offer will fund one foster-rescue coordinator position to recruit, develop, train, coordinate, build and sustain a broad network of foster homes and non-profit animal rescue groups to assist the division achieve its goal to save more lives of shelter animals.

Program Summary

Animal life-saving is one of the highest priorities for the division. The community's life-saving performance is measured by the live release rate for dogs and cats in the shelter. The live release rate is a combination of animals returned to owners, adopted to new homes, and transferred to other rescue partner organizations.

In FY15, the division piloted a foster rescue program using private donations in the Adoption Outreach dedicated fund. These funds are individual, private donations from the public. The Foster-rescue program is dedicated to work with animal rescue partner organizations and develop and trains volunteers to become foster homes to take in and care for shelter animals. The performance outcomes from the work of this program are measured in the Live Release Rate for shelter cats and dogs. The results of the pilot program were remarkable: Foster hours have increased dramatically to 59,000 in 2014. An average of 100 animals are going into foster homes each month and over 100 dogs and cats being transferred to other partner agencies. The foster-rescue work contributed to our record live release rate in 2014 of 94.1% for dogs and 87% for cats.

This Program Offer will shift the funding of this successful, life-saving position to the General Fund in FY16. The foster-rescue program advances two goal areas of the Department of Community Services Strategic Plan: Innovation, and Collaboration and Partnerships. The foster-rescue program is a best practice in the industry; and it builds external relationships to facilitate real-time problem solving, achieve goals and foster long-term strategic planning.

Objectives:

1. Increase the number of partner agencies to assist us in placing shelter animals into new homes.
2. Increase in the number of foster homes
3. Sustain and grow our Live Release Rate for dogs and cats

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Percent Increase Foster and Volunteer Hours	NA	NA	NA	25%
Outcome	Live Release Rate	NA	NA	NA	90%

Performance Measures Descriptions

The Live Release is the percentage of the total number of animal dispositions that are a "live release" (returned to owners, adopted, or transferred to a partner organization for placement). The Live Release Rate is calculated on the calendar year. The performance measures are projected to continue on the current trend lines.

Legal / Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs regulations; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine and disposition requirements; inoculations against rabies requirements; records requirements; and requirement for all fees to go to the County dog control fund.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$90,000	\$0
Total GF/non-GF	\$0	\$0	\$90,000	\$0
Program Total:	\$0		\$90,000	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This Program Offer will enable the division to increase adoptions
(250) additional adoptions x \$25/adoption = \$6,250

Significant Program Changes

Last Year this program was:

Department: Community Services

Program Contact: Tim Scott

Program Offer Type: Existing Operating Program

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The Elections Division conducts all local, city, county, state and federal elections for the citizens of and all political districts within Multnomah County. Under Oregon law, regular election dates are in March, May, September and November. Under state and local law, special elections and recall elections can also be called at any time of the year.

Program Summary

The Elections Division conducts many types of elections in Multnomah County, from Water District Commissioner to President of the United States. Local elections include elected boards of directors for schools and special districts as well as local measures. City elections include elected city offices and city measures. County elections are for elected county offices and county measures. State elections include Governor, all statewide offices and state senate and house seats in Multnomah County. Federal elections include Presidential, US Senate and Congressional races.

Conducting elections involves: registering voters; maintaining the statewide voter registration and election management database (Oregon Central Voter Registration database); maintaining address and district data; checking signatures on city and local candidate/initiative/referendum petitions; accepting candidate/measure filings; producing voters' pamphlets; issuing and mailing ballots; managing drop site locations; accepting and processing returned ballots; providing assistance to voters with disabilities; counting ballots; and releasing results. Elections employs as many as 260 temporary election workers for major elections.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of votes counted	153,555	378,250	449,752	265,324
Outcome	Percent of customers who are satisfied with counter service	99%	97%	98%	97%
Efficiency	Personnel cost per 1,000 ballots cast	\$936	\$970	\$998	\$950

Performance Measures Descriptions

Customer satisfaction was measured through a survey completed by Elections in-person customers and reflects the percentage of customers who indicated that customer service either met or exceed their expectations.

Personnel Cost per 1,000 ballots cast for FY14 Actual is for the Gubernatorial Primary Election; FY15 Purchased and Estimate is for the Gubernatorial General Election: and the FY16 Offer is for the Presidential Primary Election.

Legal / Contractual Obligation

Multnomah County Code of Ordinances, Chapter 5, Elections, describes the process for county initiative/referendum petitions in Multnomah County as well as how to fill vacancies in county elective offices. Oregon Administrative Rules, Chapter 165, addresses state-wide uniformity in the conduct of elections by each county. Rules deal with issues such as County Voters' Pamphlets and Voting by Mail. Oregon Revised Statutes, Chapters 246 through 260, provide the legal authority for all aspects of conducting elections in Oregon. There are also Federal mandates. The Voting Rights Act, The National Voter Registration Act, The Help America Vote Act and the Military and Overseas Empowerment Act establish election administration standards.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,296,453	\$0	\$1,391,200	\$0
Contractual Services	\$399,667	\$0	\$516,637	\$0
Materials & Supplies	\$1,265,863	\$0	\$1,140,655	\$0
Internal Services	\$719,321	\$0	\$805,513	\$0
Capital Outlay	\$0	\$0	\$500,000	\$0
Total GF/non-GF	\$3,681,304	\$0	\$4,354,005	\$0
Program Total:	\$3,681,304		\$4,354,005	
Program FTE	10.00	0.00	10.00	0.00

Program Revenues				
Service Charges	\$1,118,213	\$0	\$961,662	\$0
Total Revenue	\$1,118,213	\$0	\$961,662	\$0

Explanation of Revenues

Most revenue is generated through reimbursements from districts for their apportioned share of the cost of an election. Election expenses are always reimbursed by special districts. Special elections called by the State or Cities are reimbursed by the State or the City calling the election. By state law, Cities and the State cannot be charged for the cost of the election in the Primary or General election. The County must pay for those district's apportioned cost in these elections.

During FY 16 two smaller special elections are included in the budget at \$260,447 each. Another special election in November 2015 is in the budget at \$412,268. Budget amounts for all these special elections are calculated at 100% reimbursement. Reimbursements for the Primary election in May 2016 are budgeted at 2.7%, or \$20,000.

In addition to election reimbursement, the budget has revenue of \$6,000 for boundary changes and \$2,500 for petitions.

Significant Program Changes

Last Year this program was: FY 2015: 91008 Elections

Department: Community Services

Program Contact: Tim Scott

Program Offer Type: Innovative/New Program

Program Offer Stage: As Adopted

Related Programs: 91008A

Program Characteristics:
Executive Summary

The Elections Division would like to create a voter education and outreach program. The program would support goals, objectives and strategies identified in the DCS and Elections strategic plan around equitable service provision and collaboration. Specifically working to identify and remove barriers to participation in under served communities using feedback from several sources including direct outreach to identified communities.

Program Summary

The main focus of Elections for the past six years has been on adding technology to improve the efficiency of the program. The majority of the money used for this was from federal grant funds except for an FY15 OTO request for purchasing a new tally system. The Elections strategic plans contain several objectives and strategies around removing barriers to participation in voter registration and election processes. Additionally, leading elections programs on the west coast have begun to focus on equity issues with measurable, positive results. The addition of an outreach and education program to Multnomah County Elections meets key goals of the strategic plan and aligns with the values of both the Department of Community Services and the Board of County Commissioners.

The Voter Education and Outreach program would be largely supported by a new Program Coordinator position. Key components of the position would include:

- Using the equity lens, design and field a statistically valid random sampling survey soliciting feedback from voters
- Create a Community Advisory Committee to establish a regular forum for feedback on Elections issues
- Develop relationships with ethnic communities and other under served populations
- Work with the disabled community to match services with voters' needs
- Establish partnerships with organizations already active in serving the targeted communities
- Analyze feedback and make recommendations for outreach and education

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Report of initial findings and future strategies to engage communities in the election process.	new	new	new	Report complete
Outcome	Field a statistically valid, random sampling survey of voters using the equity lens.	new	new	new	Survey complete

Performance Measures Descriptions

In the first year of this program the overall goals will be to establish mechanisms for feedback from the community and report out the effectiveness of those measures. The outcome measure is to develop and field a statistically valid random sampling survey to get feedback on voters' awareness of our services and target areas of outreach and education. The output measure will be a report that will include initial findings and future strategies to engage underrepresented communities in the election process.

Legal / Contractual Obligation

There are currently no legal or contractual obligations to undertake this work. However there continues to be significant growth in minority language communities that has been the topic of study at the state level by the Task Force on Minority Language Voting Materials. The task force report that will be released to the legislature will guide decisions about possible legislation requiring additional requirements to provide voting materials in languages other than English. The work of this program will help prepare Multnomah County to meet any possible future legal requirements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$87,046	\$0
Contractual Services	\$0	\$0	\$15,000	\$0
Materials & Supplies	\$0	\$0	\$3,954	\$0
Total GF/non-GF	\$0	\$0	\$106,000	\$0
Program Total:	\$0		\$106,000	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program contains no anticipated revenue.

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

The County Surveyor position is mandated by state statute. The duties of the County Surveyor are mandated by ORS Chapter 209, including those related to Public Land Corners. Plat review and approval are mandated by ORS 92.100 and ORS 100.115. Certain work regarding county roads is mandated by ORS 368.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,097,346	\$0	\$1,111,806
Contractual Services	\$0	\$2,000	\$0	\$2,000
Materials & Supplies	\$0	\$44,100	\$0	\$49,100
Internal Services	\$0	\$266,185	\$0	\$297,909
Capital Outlay	\$0	\$0	\$0	\$40,000
Unappropriated & Contingency	\$0	\$1,962,507	\$0	\$2,026,335
Total GF/non-GF	\$0	\$3,372,138	\$0	\$3,527,150
Program Total:	\$3,372,138		\$3,527,150	
Program FTE	0.00	10.00	0.00	10.00

Program Revenues				
Indirect for Dept. Admin	\$26,431	\$0	\$37,880	\$0
Other / Miscellaneous	\$0	\$1,640,000	\$0	\$1,465,000
Interest	\$0	\$7,500	\$0	\$7,500
Beginning Working Capital	\$0	\$1,574,638	\$0	\$1,889,650
Service Charges	\$0	\$150,000	\$0	\$165,000
Total Revenue	\$26,431	\$3,372,138	\$37,880	\$3,527,150

Explanation of Revenues

The County Surveyor's Office is self supporting. All revenues are from user fees or charges for services. Maintenance and restoration of Public Land Corners makes up the largest part of our program. This is funded by a fee (currently \$10) charged whenever certain types of documents are recorded in the County Records. Another large portion of our revenue is derived from a filing fee (currently \$400) which is charged for all records of survey and plats that are submitted to our office for review and filing. Revenue estimates are as follows: Public Land Corner Preservation Fund – estimated 102,000 documents recorded at \$10 each - \$1,020,000 (part of "Other/Miscellaneous" above); Plats and Surveys submitted for filing/recording - estimated 512.5 at \$400 each = \$205,000 (part of "Other/Miscellaneous" above); Plat review and approval - actual cost incurred - estimated \$165,000 (shown as "Service Charges" above); Survey support for county road and bridge projects, and other county departments and local agencies – estimated \$240,000. (part of "Other/Miscellaneous" above)

Significant Program Changes

Last Year this program was: FY 2015: 91012 County Surveyor's Office

Legal / Contractual Obligation

The Division fulfills its obligation as a road authority under the provisions of ORS-368. The Federal Highway Administration's Manual on Uniform Traffic Control Devices, Federal Environmental Laws; Clean Water, Safe Drinking Water and Endangered Species Acts provide standards under which we must incorporate in our service delivery.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$5,035,372	\$0	\$5,528,627
Contractual Services	\$0	\$247,500	\$0	\$262,500
Materials & Supplies	\$0	\$1,642,650	\$0	\$2,011,285
Internal Services	\$0	\$2,525,418	\$0	\$2,595,584
Total GF/non-GF	\$0	\$9,450,940	\$0	\$10,397,996
Program Total:	\$9,450,940		\$10,397,996	
Program FTE	0.00	47.80	0.00	49.80

Program Revenues				
Indirect for Dept. Admin	\$177,321	\$0	\$262,869	\$0
Fees, Permits & Charges	\$0	\$70,000	\$0	\$70,000
Intergovernmental	\$0	\$6,988,788	\$0	\$6,823,776
Taxes	\$0	\$50,000	\$0	\$169,500
Other / Miscellaneous	\$0	\$106,500	\$0	\$106,500
Interest	\$0	\$25,000	\$0	\$45,000
Beginning Working Capital	\$0	\$2,183,152	\$0	\$3,155,720
Service Charges	\$0	\$27,500	\$0	\$27,500
Total Revenue	\$177,321	\$9,450,940	\$262,869	\$10,397,996

Explanation of Revenues

The program is funded by "County Road Funds" which are a combination of dedicated money received from the state highway fund, county gas tax, federal forest receipts, federal and state grants, developer contributions, and service reimbursements.

Significant Program Changes

Last Year this program was: FY 2015: 91013 Road Services

This FY 2015-16 Program Offer essentially maintains the current service level. Two exceptions are the allocation of a larger portion of the Road fund toward system preservation and an increase in allocation to the Water Quality / Fish barrier removal category has been necessitated by more stringent demands from State agencies. The adjustments are not sustainable however and pavement preservation may be adjusted downward in future years. Several Capital projects are advancing to the execution stage and coupled with some recent employee retirements and adjustments, this offer reflects an increase of 2.0 FTE.

Legal / Contractual Obligation

Multnomah County is required to maintain and operate its drawbridges in accordance with the River and Harbor Act of 1894, federal regulations (USC 117.750), U.S. Coast Guard regulations (CFR Title 33), State Law (ORS 382.305), 1984 IGA with the City of Portland as amended in 1989, and HB 2041 Section 3a.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$5,375,177	\$0	\$5,580,413
Contractual Services	\$0	\$328,424	\$0	\$128,425
Materials & Supplies	\$0	\$429,300	\$0	\$486,124
Internal Services	\$0	\$866,481	\$0	\$1,146,280
Capital Outlay	\$0	\$757,853	\$0	\$614,562
Cash Transfers	\$0	\$0	\$0	\$35,351
Total GF/non-GF	\$0	\$7,757,235	\$0	\$7,991,155
Program Total:	\$7,757,235		\$7,991,155	
Program FTE	0.00	41.40	0.00	43.40

Program Revenues				
Indirect for Dept. Admin	\$69,830	\$0	\$130,041	\$0
Intergovernmental	\$0	\$3,678,670	\$0	\$4,070,782
Other / Miscellaneous	\$0	\$3,339,580	\$0	\$2,914,580
Beginning Working Capital	\$0	\$738,985	\$0	\$1,005,793
Total Revenue	\$69,830	\$7,757,235	\$130,041	\$7,991,155

Explanation of Revenues

Revenue for this program comes from gas taxes and vehicle registrations that are collected by the State and distributed based on an intergovernmental agreement that specifies the amount to be allocated to Bridge Capital. These are dedicated funds and can only be used for bridges. These funds are used to leverage Federal and State dollars to provide a greater benefit to the County.

Other/Miscellaneous revenue comes from reimbursements to Bridge Engineering for work performed by other projects and programs. The largest component is the Sellwood Bridge Project which represents \$3,325,000.

Significant Program Changes

Last Year this program was: FY 2015: 91015 Bridge Maintenance and Operations

This program offer now combines two program offers from previous years. Program offer 91015-15 (Bridge Maintenance and Operations) and 91016-15 (Bridge Engineering) have been combined to form program offer 91015-16 (Bridge Services).

Legal / Contractual Obligation

Multnomah County is required to maintain the Sellwood Bridge in accordance with; State Law; ORS 382.305 through 382.425, MB 2041 subsection 3a and HB2001 and the 1984 IGA with the City of Portland as amended in 1989.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$0	\$78,150
Contractual Services	\$0	\$4,748,437	\$0	\$5,570,000
Materials & Supplies	\$0	\$253,003	\$0	\$241,562
Internal Services	\$0	\$13,150,847	\$0	\$12,693,645
Capital Outlay	\$0	\$99,417,177	\$0	\$43,031,999
Total GF/non-GF	\$0	\$117,569,464	\$0	\$61,615,356
Program Total:	\$117,569,464		\$61,615,356	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Fees, Permits & Charges	\$0	\$10,830,117	\$0	\$11,172,605
Intergovernmental	\$0	\$36,218,521	\$0	\$9,192,068
Interest	\$0	\$100,000	\$0	\$10,000
Beginning Working Capital	\$0	\$70,420,826	\$0	\$41,240,683
Total Revenue	\$0	\$117,569,464	\$0	\$61,615,356

Explanation of Revenues

Beginning Working Capital: \$41.3 million
 TIGER III Federal Grant: \$.2 million
 State Appropriation for Interchange work - \$9.0 million
 County vehicle registration fee revenue - \$11.1 million
 Interest earnings - \$10K

Significant Program Changes

Last Year this program was: FY 2015: 91017 Sellwood Replacement Project

No significant program changes are expected in FY2016

Legal / Contractual Obligation

This program is mandated by Federal Regulation CFR Title 33 which covers the responsibilities of drawbridge owners; ORS 366.744 and ORS 382.305-382.425 specifically addresses the Willamette River Bridges; ORS 366.514 addresses the Bike and Pedestrian Program; ORS 368 addresses the Road Capital Program, and revenue sharing agreements with the cities of Portland, Gresham, Fairview and Troutdale.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$303,222	\$0	\$286,790
Internal Services	\$0	\$481,716	\$0	\$487,027
Capital Outlay	\$0	\$11,620,410	\$0	\$10,733,273
Unappropriated & Contingency	\$0	\$406,800	\$0	\$294,900
Total GF/non-GF	\$0	\$12,812,148	\$0	\$11,801,990
Program Total:	\$12,812,148		\$11,801,990	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$9,052	\$0	\$12,655	\$0
Intergovernmental	\$0	\$10,012,445	\$0	\$10,931,608
Interest	\$0	\$1,800	\$0	\$1,800
Beginning Working Capital	\$0	\$2,497,903	\$0	\$868,582
Service Charges	\$0	\$300,000	\$0	\$0
Total Revenue	\$9,052	\$12,812,148	\$12,655	\$11,801,990

Explanation of Revenues

Revenues come from dedicated Transportation Funds for construction, repair, maintenance and operation of County roads, bridges and bicycle/pedestrian facilities. Capital projects in this program receive allocations from State Motor Vehicle revenues (i.e., state gas tax, vehicle registration fees, weight/mile tax), County gasoline tax, County vehicle registration fees, permits, development charges, State and Federal grants, and intergovernmental agreements.

Significant Program Changes

Last Year this program was: FY 2015: 91018 Transportation Capital

Legal / Contractual Obligation

Transportation Planning operates under mandates from several statutes and administrative rules including ORS 368 and 371, OAR 66 Division 12, the Federal Clean Water Act and the Americans with Disabilities Act (ADA). Funding for Transportation Planning comes primarily from the County's share of State vehicle registration fees and state and local gas tax that may only be used for the County's roads and bridges. Our responsibilities include State-mandated transportation system planning including bicycle and pedestrian modes, capital improvement programming and compliance with ADA and Congestion Management/Air Quality.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$384,090	\$0	\$392,777
Contractual Services	\$0	\$9,000	\$0	\$94,000
Materials & Supplies	\$0	\$7,900	\$0	\$7,900
Internal Services	\$0	\$54,566	\$0	\$69,892
Total GF/non-GF	\$0	\$455,556	\$0	\$564,569
Program Total:	\$455,556		\$564,569	
Program FTE	0.00	3.40	0.00	3.40

Program Revenues				
Indirect for Dept. Admin	\$8,541	\$0	\$14,670	\$0
Intergovernmental	\$0	\$455,556	\$0	\$564,569
Total Revenue	\$8,541	\$455,556	\$14,670	\$564,569

Explanation of Revenues

Funding for the Transportation Planning Program comes from the dedicated Transportation Fund. The Transportation Fund is based on gas tax and vehicle registration fees that do not keep pace with inflation. This hampers the County's ability to preserve and maintain our existing facilities and undertake new transportation projects. Transportation Planning's efforts over the next year will be directed at leveraging our limited resources by securing additional funds to address critical needs and maintain existing infrastructure.

Significant Program Changes

Last Year this program was: FY 2015: 91020 Transportation Planning

This program offer includes an increase from \$9,000 to \$94,000 for professional services. This increase funds the countywide Transportation System Plan update that is simultaneously occurring with the countywide Comprehensive Planning effort. These two combined projects will result in updates to the key county transportation and land use planning documents.

Department: Community Services **Program Contact:** Karen Schilling
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs: 91020, 91027
Program Characteristics:

Executive Summary

Land Use Planning guides thoughtful development while preserving and protecting open spaces, natural resources, scenic views, wildlife, forests, and farmlands through implementation of the County's zoning code and comprehensive plan. The program provides current and long range planning as well as code compliance for the rural areas of Multnomah County. The planning program plays an important and active role at the state and regional level to ensure adopted codes, plans and policies comply with state requirements while ensuring preservation and protection of the County's rural character.

Program Summary

Multnomah County is a unique and highly sought after location to live, work, and recreate because the area offers vast open spaces, natural and scenic resources, forests, and farmland. Land use planning develops and implements codes and policies to preserve the rural character by preventing urban sprawl.

The focus of the long range planning section is to create, revise, and adopt plans, policies, and zoning codes in a uniform thoughtful and sensitive manner to ensure that development is consistent with the rural character of the County. The Sauvie Island/Multnomah Channel Rural Area Plan update that is near completion is engaging citizens in the development of the policy revisions to ensure the adopted Plan best reflects the values, goals, and vision of the community. The County is in the process of updating and consolidating the County's Comprehensive Plan reinforcing the fact that Multnomah County serves the entire rural community equitably. Planning staff also play a key role in the coordination with regional partners, such as Metro, to ensure the County's vision and values continue to be achieved. Policies and plans addressing the urban areas within the Urban Growth Boundary are equally important in helping the County achieve the goals of the rural areas.

The current planning section provides assistance to property owners, neighbors, developers, realtors and other agencies with the land use process to objectively, consistently and fairly apply the County's development standards and procedures. Staff explain land use rules, review land use and building applications for compliance with applicable laws, and problem solve complex land use issues with applicants.

The code compliance program responds to possible land use and transportation right-of-way complaints through a voluntary compliance based program. The focus of this program is education and compliance to successfully resolve potential issues. This is accomplished by working with property owners to voluntarily resolve land use and transportation right-of-way conflicts without the use of penalties or fines whenever possible. The Planning program manages a Solid Waste and Recycling Management program. This program licenses service providers in the unincorporated areas of the County for solid waste, recyclable materials and provides outreach materials. This program is being implemented to comply with applicable State and local regulations.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of land use/compliance inquiries	9,032	8,400	8,400	8,650
Outcome	Number of land use/compliance actions taken	426	450	425	440
Quality	% of compliance cases resolved voluntarily	100%	100%	100%	100%
Efficiency	% of land use decisions made in 120 days	88%	90%	85%	85%

Performance Measures Descriptions

The output measure includes calls received and responded to, walk-in customers assisted, and enforcement complaints logged. The outcome measure captures preliminary meetings held, land use reviews issued, zoning sign-offs completed, and enforcement cases closed within the fiscal year. Our quality goal is 100% voluntary compliance for complaints closed. Our efficiency goal is to issue final decisions within 120 days of when they are made complete.

Legal / Contractual Obligation

Multnomah County must adopt a Comprehensive Plan that meets Statewide Planning Goals, including enacting implementing regulations as provided under ORS 92, 195, 196, 197, 215 and 390. The County regulates land uses in the National Scenic Area in accordance with federal law. These land use laws mandate the County review all development within its jurisdiction, prescribe extensive procedures the County must follow to ensure due process and set out a timeframe within which land use reviews must be completed. The County must update its codes to comply with new laws adopted each legislative session or when the Gorge Commission revises its rules. The County must appoint a Planning Director and employ staff necessary to carry out these responsibilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$945,689	\$0	\$974,729	\$0
Contractual Services	\$74,530	\$41,037	\$47,200	\$41,037
Materials & Supplies	\$26,327	\$0	\$49,500	\$0
Internal Services	\$247,986	\$0	\$261,067	\$0
Total GF/non-GF	\$1,294,532	\$41,037	\$1,332,496	\$41,037
Program Total:	\$1,335,569		\$1,373,533	
Program FTE	8.20	0.00	8.20	0.00

Program Revenues				
Fees, Permits & Charges	\$140,000	\$6,037	\$150,000	\$6,037
Intergovernmental	\$30,000	\$35,000	\$30,000	\$35,000
Total Revenue	\$170,000	\$41,037	\$180,000	\$41,037

Explanation of Revenues

Land Use Planning historically receives a maximum of \$35,000 from the State to assist with implementing the land use rules in the National Scenic Area (NSA). These funds are reimbursed to the County at the end of each fiscal year based on the amount of time staff spends processing permits and resolving compliance issues in the NSA. Historically we spend almost double the amount that we receive in reimbursements.

Fees are set and collected for land use permits. We estimate \$140,000 in revenues from land use permit fees in FY2016. Planning also receives a small stipend from the Forest Service known as 1% Payments. The funding is intended to be a replacement for the property taxes the counties would have otherwise received had the US not acquired the land. It is estimated that we will receive \$6,037 in FY2016.

Metro will reimburse the County \$30,000 in FY2016 for staff time to develop and implement the Solid Waste Program.

Significant Program Changes

Last Year this program was: FY 2015: 91021 Land Use Planning

Department: Community Services **Program Contact:** Karen Schilling
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted
Related Programs: 91021A
Program Characteristics:

Executive Summary

This program offer is to add an additional FTE to increase program capacity to process land use applications and staff the public planning counter. The Program strives to provide excellent customer service. An additional FTE will improve the customer experience by allowing each planner to take more time to help constituents understand the land use review process due to reduced work case loads. The additional FTE will continue to build relationships and community support by allowing the program to take a more proactive approach in community outreach.

Program Summary

Multnomah County is a unique and highly sought after location to live, work and recreate because the area offers vast open spaces, natural and scenic resources, forests and farmland. Land use planning develops and implements codes and policies to preserve the rural character by preventing urban sprawl. Current staff resources are at a minimal level with only three planners. Planners are carrying heavy workloads and are challenged with providing timely customer service. An additional FTE will allow the program to provide better customer service throughout the application process and will also provide capacity to be able to more actively engage with other agencies and the community helping to build partnerships.

Over the past three fiscal years, average planner case load has increased 74%. It can take a full year to train a new land use planner on Oregon land use law, the County's development code and the internal processes in the Planning office. Currently, 15% of staff are eligible for retirement. Staff resources are stretched thin and the ability to handle one person's extended absence, let alone a resignation or retirement, is a concerning challenge for the Department. With unexpected absences such as illness, cases have to be reassigned and balanced to ensure State mandated deadlines are met, taking a toll on each Planner's ability to manage cases.

In addition, with the current staffing levels there is limited capacity to address process improvements and special projects that include addressing county, regional and state planning initiatives such as climate adaptation, emergency preparedness, equity and sustainability. Additional resources will help the program prepare for a widespread disaster. This program offer demonstrates the county's commitment to serving the community needs.

This Program Offer advances the Department of Community Services Strategic Plan's goal of service excellence by delivering the most effective services possible to our customers in a timely, efficient and thoughtful manner. This will increase levels of customer satisfaction and improve customer access to service.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of land use permit inquiries	new	new	new	535
Outcome	number of land use actions taken	new	new	new	75
Efficiency	% of land use decisions made in 120 days	new	new	new	90%

Performance Measures Descriptions

These performance measures complement Program Offer #91021A. The output measure includes calls received and responded to, walk-in customers assisted. The outcome measure captures preliminary meetings held, land use reviews issued, zoning sign-offs completed within the fiscal year. Our efficiency goal is to issue final decisions within 120 days of when they are made complete.

Legal / Contractual Obligation

Multnomah County must adopt a Comprehensive Plan that meets Statewide Planning Goals, including enacting implementing regulations as provided under ORS 92, 195, 196, 197, 215 and 390. The County regulates land uses in the National Scenic Area in accordance with federal law. These land use laws mandate the County review all development within its jurisdiction, prescribe extensive procedures the County must follow to ensure due process and set out a timeframe within which land use reviews must be completed. The County must update its codes to comply with new laws adopted each legislative session or when the Gorge Commission revises its rules. The County must appoint a Planning Director and employ staff necessary to carry out these responsibilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$97,973	\$0
Internal Services	\$0	\$0	\$11,027	\$0
Total GF/non-GF	\$0	\$0	\$109,000	\$0
Program Total:	\$0		\$109,000	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

Multnomah County must adopt a Comprehensive Plan that meets Statewide Planning Goals, including enacting implementing regulations as provided under ORS 92, 195, 196, 197, 215 and 390. The County regulates land uses in the National Scenic Area in accordance with federal law. These land use laws mandate the County review all development within its jurisdiction, prescribe extensive procedures the County must follow to ensure due process and set out a timeframe within which land use reviews must be completed. The County must update its codes to comply with new laws adopted each legislative session or when the Gorge Commission revises its rules. The County must appoint a Planning Director and employ staff necessary to carry out these responsibilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$97,973	\$0
Internal Services	\$0	\$0	\$11,027	\$0
Total GF/non-GF	\$0	\$0	\$109,000	\$0
Program Total:	\$0		\$109,000	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

Funding obligations are prescribed in the city/county agreements

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$29,854,799	\$0	\$30,452,794
Internal Services	\$0	\$264,194	\$0	\$274,075
Total GF/non-GF	\$0	\$30,118,993	\$0	\$30,726,869
Program Total:	\$30,118,993		\$30,726,869	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$88,065	\$0	\$91,358	\$0
Intergovernmental	\$0	\$23,318,993	\$0	\$24,026,869
Taxes	\$0	\$6,800,000	\$0	\$6,700,000
Total Revenue	\$88,065	\$30,118,993	\$91,358	\$30,726,869

Explanation of Revenues

Monies transferred to the Cities originate from State Highway Money and County Gas Tax received by Multnomah County

Significant Program Changes

Last Year this program was: FY 2015: 91022 City Supplemental Payments

No significant program changes are expected in FY 2016

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Materials & Supplies	\$0	\$0	\$150,000	\$0
Total GF/non-GF	\$0	\$0	\$150,000	\$0
Program Total:	\$0		\$150,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$70,000	\$0
Total GF/non-GF	\$0	\$0	\$70,000	\$0
Program Total:	\$0		\$70,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

The Land Use and Transportation Planning Program complies with Federal, State and local laws, supports the values of the Board of County Commissioners and meets the evolving needs of the community by adopting and implementing clear and effective land use and transportation planning policies and regulations. These policies and regulations provide the required venue for public participation and a degree of predictability to neighbors and developers. This program offer will require a professional services contract with a firm to help guide public outreach and development of policy and regulation amendments.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$336,000	\$0	\$273,684
Contractual Services	\$0	\$250,000	\$0	\$323,497
Total GF/non-GF	\$0	\$586,000	\$0	\$597,181
Program Total:	\$586,000		\$597,181	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 91027 Land Use Comprehensive Plan Update

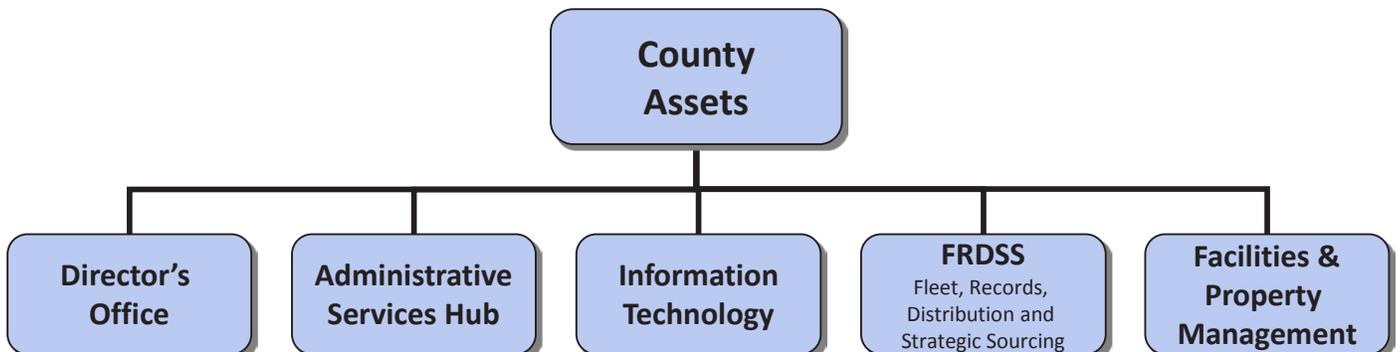
Department Overview

The Department of County Assets (DCA) plans for, acquires, and manages County assets. DCA coordinates the use of the tools and infrastructure that County employees and programs need to provide critical community services efficiently and effectively. Major programs in the department include:

- Facilities & Property Management, responsible for managing over 3 million rentable square feet of general office, library, court, jail, probation, shop, clinic, and other types of specialized space owned or leased by the County in over 129 locations, as well as the Facilities Capital programs.
- Information Technology, providing telecommunication, network, and hardware infrastructure support, as well as managing over 5,500 PCs, laptops, and tablets, 125 network circuits, and over 300 business applications used by County employees and their business partners.
- Countywide Fleet, Records, Distribution, and Strategic Sourcing.
- Administrative Services Hub, providing human resources, procurement and contracting, finance, budget, rate-setting, capital planning, accounts payable, and other administrative services to DCA and partnering with Department of County Management to provide support to Nondepartmental agencies and offices.

The Department of County Assets continually evaluates opportunities to implement best practices, integrate service delivery, streamline and improve internal accounting functions, and promote innovative business tools and processes. The long-range goals for DCA are driven by the County’s efforts to focus scarce financial resources on the delivery of direct services, and include:

- Creating financial accountability for the County’s assets;
- Streamlining business processes and implementing best practices for asset portfolio management; and
- Providing cost-effective, customer-focused infrastructure and business services.



Budget Overview

The Department of County Assets (DCA) has an FY 2016 budget of \$250.3 million* and consists of: \$6.2 million in the General Fund, \$107.6 million in Internal Service funds and \$136.5 million in Capital funds. Internal Service Funds are primarily for ongoing operations with a small portion (primarily in the IT fund) dedicated to capital projects such as Cyber Security initiatives, whereas Capital Funds are dedicated to two large construction projects (Downtown Courthouse replacement and Health Department Headquarters construction) and small-to-mid-size capital building projects.

The FY 2016 budget increases \$20.1 million from the FY 2015 Adopted budget. In addition to inflationary increases, \$10.5 million of the increase is in the Courthouse Fund and \$3.9 million is from increases in one-time-only General Fund for IT, fleet and building projects in Other Funds. The Courthouse Fund has \$28.1 million of one-time-only General Fund offset by reductions to reflect an updated FY 2016 project time-line, for the net increase of \$10.5 million.

The following one-time-only General Fund amounts are included in DCA's FY 2016 budget program offers as cash transfers into Other Funds:

Facilities Downtown Courthouse (74014)	\$ 28,120,000
Network Convergence (78020C,D&E)	1,425,000
Cyber Security (78037)	1,725,000
Yeon - AG Fuel Tanks Installation (78052)	450,000
Yeon - Fleet Fuel Management (78053)	250,000
Yeon Annex - Reception and Lobby Redesign (78054)	165,000
ESPC - Juvenile Justice Complex Lighting (78055)	810,000
ESPC-Inverness Jail – Water (78056)	1,496,627
MCSO Suicide Prevention Projects - Vent Covers (78057)	555,557
CRIMES Replacement Assessment (78058)	100,000
Hansen Building Relocation (78059)	500,000

Budget Trends*	FY 2014	FY 2015	FY 2015	FY 2016	Difference
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Staffing FTE	311.15	320.95	320.95	326.95	6.00
Personnel Services	\$38,871,722	41,096,949	\$43,007,822	\$44,499,090	\$1,491,268
Contractual Services	18,224,282	16,011,765	18,138,403	31,718,386	13,579,983
Materials & Supplies	30,044,065	31,365,656	31,394,170	35,886,474	4,492,304
Internal Services	10,722,685	13,137,692	15,574,659	15,650,886	76,227
Capital Outlay	<u>1,886,640</u>	<u>5,780,761</u>	<u>122,037,936</u>	<u>122,588,776</u>	<u>550,840</u>
Total Costs	\$99,749,394	\$107,392,822	\$230,152,990	\$250,343,612	\$20,190,622

*Figures on this page do not include cash transfers, contingencies or unappropriated balances. Division and program offer summary tables on subsequent pages DO contain contingencies, transfers, and unappropriated balances.

Successes and Challenges

A number of strategic projects were initiated and/or completed in FY 2015 in support of DCA's long-term goals, including:

- Completion of Phase II of the Facilities Asset Strategic Plan assessing the value (and condition) of county properties from both the customer and facilities operations perspective, Health Headquarters 90% design completion, and site selection recommendations and delivery model finalization for the new Central Courthouse.
- Successful continuation of the Network Convergence project with early completion of the FY 2015 planned sites.
- Implementation of a Countywide telecom expense management system.
- Strategic sourcing analysis and planning for shredding, translation services, promotional items, and waste management.

Several other important projects are in process:

- Implementation of a Countywide records archiving and document management system.
- Planning and analysis for the replacement of the Hansen Complex.
- Implementation of a system to support the Division of Assessment, Recording and Taxation

In all of its work, DCA considers the County's values and industry best practices. In both the Health Headquarters and Central Courthouse construction projects, there are goals for sustainability and Minority, Women Owned and Small Business Enterprises (MWSBE) participation. Our continued partnership with CityFleet brings best practices in fleet maintenance to the County. Strategic Sourcing is a procurement best practice that helps to implement the values of sustainability and supporting the local economy.

Key challenges include:

- Effectively managing change. New technologies and streamlined business processes are less effective when employees are not prepared to use them. Ongoing leadership, training, and communication is necessary for successful transitions to new ways of conducting County business.
- Project priority and governance. Understanding customer priorities and saying "yes" to the most important projects as well as ensuring appropriate oversight and project management ensures project success. DCA is developing consistent governance and project management practices across all DCA projects.
- Recruitment and retention of management and staff. Continuing to focus on best practices to retain excellent existing staff and recruit new staff is key to our success.

Diversity and Equity

The Department of County Assets promotes equity in a variety of ways. The Department Director is a current member of the Equity Council and equity is explicitly addressed in our mission, vision, values and tagline, and our FY 2016 goals. Our senior management team utilizes the equity and empowerment lens to evaluate IT, Facilities, and other types of processes and projects. We are currently using the equity and empowerment lens to evaluate our proposed departmental dress code.

We target a diverse workforce in sourcing, recruiting and hiring practices and recently hired a recruiter who specializes in this area and is an equity champion. We provide significant internship opportunities through participation in the College to County Internship Program, the Summer Youth Connect program, the PSU/PDX Cooperative Education Program and the PCC Occupational Skills Training program. To encourage diversity in our technology division, we also support the iUrban Teen Tech program, a local, nationally-recognized STEM+Arts educational program for male youth of color that is quickly becoming a national model. More globally, we host a voluntary group of employees, our “think tank”, who focus on systemic sustainability, the triple bottom line: economy, equity, and environment, to determine how best DCA can make an difference in minimizing the impact on our most vulnerable populations. The group is targeting the reduction of carbon emissions produced by the DCA managed assets. And finally, we are developing a workshop proposal for the upcoming Governing for Racial Equity (GRE) Conference on the topic of Digital Equity.

Budget by Division

Division Name	FY 2016 General Fund	Other Funds	Total Division Cost	Total FTE
Director's Office	\$486,365	\$0	\$486,365	2.00
Facilities and Property Management	0	184,303,576	184,303,576	98.25
Information Technology	0	50,682,035	50,682,035	159.95
Fleet, Records Distribution, and Strategic Sourcing	496,588	13,398,694	13,895,282	27.35
Administrative Services Hub	<u>5,266,671</u>	<u>0</u>	<u>5,266,671</u>	<u>39.40</u>
Total County Assets	\$6,249,624	\$248,384,305	\$254,633,929	326.95

Includes cash transfers, contingencies, and unappropriated balances.

Director's Office

The DCA Director's Office provides leadership, strategic direction, operational assessment, and accountability in oversight and management of County assets, including information technology, facilities and real property, fleet, records, distribution services, and strategic sourcing. The office works with all County departments and elected officials to establish priorities and guidelines for asset acquisition, maintenance, monitoring, replacement, and disposal.

Large capital projects will again be a focus in FY 2016. The IT Division will focus on completing the Network Convergence (VoIP) project for the remaining three locations and the implementation of the County's new system supporting the Division of Assessment, Recording and Taxation. Facilities and Property Management will move forward with construction of the new Central Courthouse and the new Health Department Headquarters building, as well as the evaluation of replacing the Hansen Complex and the build out of the new Mid-County DCJ facility. The County will continue to work with the City of Portland's CityFleet organization for fleet maintenance and repair services for our downtown vehicles. Records Administration will implement a new records archiving system, and Distribution Services will install new outgoing mail sorting equipment.

Significant Changes

There are no significant changes in the Director's Office.

Facilities and Property Management

The Facilities and Property Management Division (FPM) manages more than 3 million rentable square feet of owned and leased space in 129 buildings across the county. The FPM mission is to proactively plan, operate and manage all County properties in a safe, accessible, effective and efficient manner.

While buildings are our business, people are our purpose. We strive to provide innovative, sustainable, and affordable solutions to help County programs deliver effective public services. FPM also has a broader vision of building thriving communities and promoting stewardship of the taxpayers' assets. FPM supports environmental sustainability and energy efficiency through ongoing conservation projects, leadership in County recycling initiatives, sustainable procurement process, and Green Building construction practices. Our use of MWESB and QRF firms for contract services demonstrates our commitment to support local businesses and promote diversity and equity.

In FY 2015, FPM completed Phase II of the Facilities Asset Strategic Plan (5-25 years). This plan addresses the value of our owned and leased facility portfolio from the perspective of our clients current and future business needs and facilities operational requirements. Many of the recommendations will be operationalized in FY 2016.

Significant Changes

In FY 2016, Facilities will eliminate the FY 2015 one-time Columbia River Boathouse and Portage Building program offer and refocus the funds to Facilities Strategic Planning and Projects (78012). In addition, one time only funding (78059) Hansen Building Relocation has been added to support the continued work on the Hansen Replacement Project. The FY 2015 Animal Services Renovation program offer is now incorporated into Facilities Capital Improvement (78007). Facilities Property Management is Facilities Client Services (78005) to clearly align the work with our enhanced customer service focus. Two new facilities program offers previously under Capital Improvement and Asset Preservation programs are now stand alone offers:

- Library Construction Fund (78017) - This capital program creates a self-sustaining fund that provides for the continuing reinvestment and capital work required to keep the Library District's buildings safe, reliable, functional and efficient.
- Health Headquarters Construction (78018) - This capital program funds the construction of the new headquarters and clinic facility for the Multnomah County Health Department in the Old Town/Chinatown Neighborhood of Portland on the easterly side of block U.

Information Technology

The Information Technology (IT) division's mission is to leverage technology to drive innovation, efficiency, and cost savings. IT's vision is to provide residents and County employees the information they need, any time and any place. IT has worked hard to define a mission and vision that focus on providing the services and technologies that County residents and employees deserve, at a cost they can afford. The mission and vision guide the development and implementation of the County's FY 2016 technology initiatives. This solid framework empowers IT employees to solve County business challenges by focusing on priority projects and by embracing new technologies to provide enhanced service and reduce costs.

The IT Division manages more than 5,500 PCs and laptops, almost 500 virtual servers, over 30 physical servers, 125 network circuits, and approximately 300 business applications. IT staff support a wide array of business applications spanning primary health care, social services, transportation and bridges, facilities, finance, payroll, benefits, animal services, emergency management, assessment and taxation, land use planning, library, jail management, and community justice. In addition, IT staff support the County's public facing web presence as well as an intranet for staff. County employees using these systems are located in almost 100 different sites across the County, and the technologies required are as diverse as the lines of business.

Significant Changes

The FY 2016 budget adds major projects in the following programs:

Network Convergence (78020B-E): With the completion of the original Voice Over IP (VoIP) project scope for almost all facilities in FY 2015, the IT budget for FY 2016 one time only General Fund totaling \$1.75 million to complete three remaining facilities excluded from the original scope - the Hansen building, the downtown Courthouse, and the Justice Center - and FY 2015 carry over funding to implement Session Initiation Protocol (SIP) for a multiple site configuration to eliminate the high risk, single point routing of calls through the obsolete Nortel system at the Courthouse.

CyberSecurity (78037): The County must increase its focus to protect the networks, assets, and data that support its business operations. The IT budget includes a one time only request of \$1.73 million to complete three projects: addressing critical system vulnerabilities, modernizing the e-mail security and archiving services, and upgrading the network firewalls.

Fleet, Records, Distribution and Strategic Sourcing

Fleet, Records, Electronics, and Distribution Services provide operational support services to all County departments and agencies.

- Fleet Services maintains and manages over 700 vehicles of various types, including four all-electric vehicles added to the fleet in FY 2012.
- Records and Archive Management develops and maintains record retention schedules to ensure that all legal and administrative requirements are met. The program manages over 121 million documents dating back to 1855.
- Distribution Services provides pick up and delivery of mail and supplies, medical lab tests, processing and metering of US Mail, US Mail training and consultation, mail services contract management. This program also provides short term vehicle availability through the County's Motor Pool, consisting of 68 vehicles at four sites.
- Strategic Sourcing focuses on the holistic selection and sourcing of goods and services. This is through the development, implementation, oversight and direct delivery of key strategic sourcing practices across the County, providing strategy, leadership, expertise, and analytical information to County departments.

Significant Changes

In FY 2015, the Department of County Assets completed an extensive review and negotiation in consideration of expanding the County's use of the City of Portland's CityFleet Maintenance program. It was determined to be in the County's best interest to continue the use of CityFleet as the Downtown area maintenance service provider on a long term basis, but not to expand the services to the Yeon maintenance site.

As a result of the upcoming sale of the County's Morrison Bridgehead property, the Department of County Assets is pursuing alternative, long term solutions for the County's downtown motor pool which is currently located on the Bridgehead property. The long term solution(s) will be implemented by the Bridgehead property sale date.

Administrative Hub

The DCA Administrative Hub provides human resources, procurement, contracting, finance, budget, internal service rate setting, capital planning, accounts payable, travel and training arrangements, and other administrative services to approximately 645 County employees in DCA and partnering with Department of County Management to provide support to Non-departmental agencies and offices. The functional areas supported include:

- Human Resources and Administration, providing HR services that include strategic planning, job recruitment and outreach, investigations, performance management, and HR transaction processing. Administrative services include front desk reception, supplies ordering, and timekeeping.
- Procurement and contracting, providing procurement and contracting for commercial services, construction, leases, software, maintenance and repair, and architectural and engineering contracts. Services include contract development, negotiation, risk assessment and management, supplier/vendor management, and ongoing contract administration.
- Budget and Planning, providing budget and capital planning services, including countywide rate creation and analysis, budget development, management and oversight, capital planning, and ongoing analysis.
- Finance, providing accounts payable and accounts receivable transaction processing, grant accounting, and travel and training arrangements.

Significant Changes

The Administrative Services Hub continues to develop and implement business process improvements that include:

- In conjunction with Central Accounts Payable, the Finance Team works with the County's utility providers to streamline and automate the payment process for County utility bills and with Fleet and Facilities vendors from standard invoice processing to a County procurement card.
- Human Resources develops and implements improvements to recruitment and selection, promoting DCA through You Tube Channel videos that spotlight the County's IT organization and the tech initiatives. The channel can be found at <http://www.youtube.com/user/MultcoDCA>. The HR team continues to broaden our social media outreach campaign via LinkedIn and Twitter (@MultcoltJobs) aimed at marketing our clients' job opportunities.
- The Procurement and Contracting Team standardizes contract development across DCA divisions, and implements and continues to refine advanced contract development and negotiation techniques.
- The Hub continually evaluates activities and tasks to be shared among teams to maximize economies of scale and align processes across functions.

Department of County Assets

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Director's Office					
78000	DCA Director's Office	\$486,365	\$0	\$486,365	2.00
Facilities & Property Management					
78002	Facilities Director's Office	0	5,393,788	5,393,788	10.25
78003	Facilities Debt Service and Capital Fee Pass Through	0	6,225,081	6,225,081	0.00
78004	Facilities Operations & Maintenance	0	10,772,089	10,772,089	55.00
78005	Facilities Client Services	0	7,401,154	7,401,154	11.00
78006	Facilities Capital Operation Costs	0	1,328,300	1,328,300	9.00
78007	Facilities Capital Improvement Program	0	18,610,009	18,610,009	0.00
78008	Facilities Capital Asset Preservation Program	0	12,357,747	12,357,747	0.00
78009	Facilities Building Materials and Services	0	1,827,498	1,827,498	0.00
78010	Facilities Utilities Pass Through	0	6,027,237	6,027,237	0.00
78011	Facilities Lease Management	0	6,370,496	6,370,496	2.00
78012	Facilities Strategic Planning and Projects	0	943,429	943,429	7.00
78013	Facilities Construction Management and Design	0	650,964	650,964	4.00
78014	Facilities Downtown Courthouse	0	54,330,900	54,330,900	0.00
78017	Library Construction Fund	0	2,948,700	2,948,700	0.00
78018	Health Headquarters Construction	0	45,139,000	45,139,000	0.00
78052	Yeon - AG Fuel Tanks Installation	0	450,000	450,000	0.00
78054	Yeon Annex - Reception and Lobby Redesign	0	165,000	165,000	0.00
78055	ESPC - Juvenile Justice Complex Lighting	0	810,000	810,000	0.00
78056	ESPC-Inverness Jail - Water	0	1,496,627	1,496,627	0.00
78057	MCSO Suicide Prevention Projects - Vent Covers	0	555,557	555,557	0.00
78059	Hansen Building Relocation	0	500,000	500,000	0.00

County Assets

fy2016 adopted budget

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Information Technology					
78019	IT Continuity of Operations	0	350,000	350,000	0.00
78020A	IT Innovation & Investment Projects	0	3,342,125	3,342,125	0.00
78020B	IT Network Convergence	0	325,000	325,000	0.00
78020C	Network Convergence - Courthouse	0	706,000	706,000	0.00
78020D	Network Convergence - Justice Center	0	375,000	375,000	0.00
78020E	Network Convergence - Hansen	0	344,000	344,000	0.00
78021	IT Planning, Projects & Portfolio Management	0	1,837,106	1,837,106	11.00
78022	IT Help Desk Services	0	864,014	864,014	7.30
78023	IT Telecommunications Services	0	2,439,381	2,439,381	5.00
78024	IT Mobile Device Expense Management	0	979,019	979,019	1.00
78025	IT Network Services	0	4,451,306	4,451,306	12.00
78026	IT Desktop Services	0	2,070,573	2,070,573	16.10
78027	IT Asset Replacement	0	2,989,173	2,989,173	0.00
78028	IT Health & Human Services Application Services	0	4,587,327	4,587,327	20.80
78029	IT Public Safety Application Services	0	2,916,136	2,916,136	17.00
78030	IT General Government Application Services	0	1,421,278	1,421,278	5.00
78031	IT Data & Reporting Services	0	2,277,985	2,277,985	11.60
78032	IT SAP Application Services	0	2,267,390	2,267,390	10.00
78033	IT Enterprise and Web Application Services	0	2,990,342	2,990,342	13.40
78034	IT Library Application Services	0	163,647	163,647	1.00
78035	IT Shared Operating Expenses	0	6,285,594	6,285,594	3.00
78036	IT Data Center & Technical Services	0	4,874,639	4,874,639	25.75
78037	Cyber Security	0	1,725,000	1,725,000	0.00
78058	CRIMES Replacement Assessment	0	100,000	100,000	0.00

County Assets

fy2016 adopted budget

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Fleet, Records, Distribution and Strategic Sourcing					
78039	Fleet Services	0	4,705,158	4,705,158	9.90
78040	Fleet Vehicle Replacement	0	4,898,128	4,898,128	0.00
78041	Motor Pool	0	267,832	267,832	2.00
78042	Distribution Services	0	2,050,220	2,050,220	6.85
78043	Records Management	0	1,227,356	1,227,356	5.20
78044	Countywide Strategic Sourcing	496,588	0	496,588	3.40
78053	Yeon - Fleet Fuel Management	0	250,000	250,000	0.00
Administrative Services Hub					
78047	Administrative Hub Budget & Planning	871,340	0	871,340	6.00
78048	Administrative Hub Procurement & Contracting	2,209,073	0	2,209,073	16.40
78049	Administrative Hub Finance	921,418	0	921,418	8.00
78050	Administrative Hub Human Resources	<u>1,264,840</u>	0	<u>1,264,840</u>	<u>9.00</u>
Total County Assets		\$6,249,624	\$247,884,305	\$254,133,929	326.95

Includes cash transfers, contingencies, and unappropriated balances.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$391,235	\$0	\$410,848	\$0
Contractual Services	\$50,000	\$0	\$25,000	\$0
Materials & Supplies	\$25,646	\$0	\$23,375	\$0
Internal Services	\$182,496	\$0	\$27,142	\$0
Total GF/non-GF	\$649,377	\$0	\$486,365	\$0
Program Total:	\$649,377		\$486,365	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Other / Miscellaneous	\$646,932	\$0	\$486,365	\$0
Total Revenue	\$646,932	\$0	\$486,365	\$0

Explanation of Revenues

Internal Service charges in the Facilities, Information Technology, Fleet, and Distribution funds support the Director's Office.

Significant Program Changes

Last Year this program was: FY 2015: 78000 DCA Director's Office

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$859,839	\$0	\$1,457,980
Contractual Services	\$0	\$120,000	\$0	\$238,820
Materials & Supplies	\$0	\$273,350	\$0	\$1,343,673
Internal Services	\$0	\$2,093,917	\$0	\$2,353,315
Total GF/non-GF	\$0	\$3,347,106	\$0	\$5,393,788
Program Total:	\$3,347,106		\$5,393,788	
Program FTE	0.00	6.25	0.00	10.25

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program receives internal service reimbursements from the County departments.

Significant Program Changes

Last Year this program was: FY 2015: 78001 Facilities Director's Office

Move 3 FTE in Building Data Management Center section from Strategic Planning and Projects work unit to Director's Office.

Increase expenses by \$2M to realign funding with Program activity within same Fund 3505.

Legal / Contractual Obligation

Principal and interest on the full faith and credit obligations, capital leases and intergovernmental agreements are a binding debt obligation of the County. All debt issues and refundings were approved by various resolutions adopted by the Board of County Commissioners.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Internal Services	\$0	\$5,419,771	\$0	\$5,419,771
Cash Transfers	\$0	\$656,850	\$0	\$805,310
Total GF/non-GF	\$0	\$6,076,621	\$0	\$6,225,081
Program Total:	\$6,076,621		\$6,225,081	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$5,419,771	\$0	\$6,225,081
Total Revenue	\$0	\$5,419,771	\$0	\$6,225,081

Explanation of Revenues

This program receives internal service reimbursements from the County departments that occupy space that has been purchased or improved with County-issued debt.

Debt collected from Clients \$4,969,771
Debt paid from Capital Fee (Fund 2507) \$450,000

Facilities Fund 3505 pays the Capital Program Fee on owned, primary space which is occupied by F&PM or is Vacant
Pass Through from Fund 3505 to Fund 2507 \$636,380
Pass Through from Fund 3505 to Fund 2509 \$168,930

Significant Program Changes

Last Year this program was: FY 2015: 78002 Facilities Debt Service and Capital Fee Pass Through

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$6,052,104	\$0	\$6,248,035
Contractual Services	\$0	\$12,000	\$0	\$376,672
Materials & Supplies	\$0	\$195,050	\$0	\$3,596,701
Internal Services	\$0	\$529,446	\$0	\$550,681
Total GF/non-GF	\$0	\$6,788,600	\$0	\$10,772,089
Program Total:	\$6,788,600		\$10,772,089	
Program FTE	0.00	54.00	0.00	55.00

Program Revenues				
Fees, Permits & Charges	\$0	\$11,500	\$0	\$11,500
Other / Miscellaneous	\$0	\$848,712	\$0	\$701,696
Service Charges	\$0	\$177,972	\$0	\$131,000
Total Revenue	\$0	\$1,038,184	\$0	\$844,196

Explanation of Revenues

This program received internal service reimbursements from County departments and revenues from external leases or Intergovernmental Agreements.

Significant Program Changes

Last Year this program was: FY 2015: 78003 Facilities Operations and Maintenance

Increase expenses by \$4M to realign funding with Program activity within same Fund 3505.

Legal / Contractual Obligation

The Facilities Division contracts with Qualified Rehabilitation Firms (QRFs) to provide janitorial, landscaping and security services. QRFs hire individuals who would otherwise not have gainful employment. Facilities has over \$6,500,000 in operational contracts, of which \$4.4M are related to QRF contracts.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,381,548	\$0	\$1,464,818
Contractual Services	\$0	\$4,885,790	\$0	\$5,558,770
Materials & Supplies	\$0	\$241,900	\$0	\$204,100
Internal Services	\$0	\$168,413	\$0	\$173,466
Total GF/non-GF	\$0	\$6,677,651	\$0	\$7,401,154
Program Total:	\$6,677,651		\$7,401,154	
Program FTE	0.00	11.00	0.00	11.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,613,701	\$0	\$3,198,886
Interest	\$0	\$0	\$0	\$25,000
Service Charges	\$0	\$0	\$0	\$3,521,487
Total Revenue	\$0	\$1,613,701	\$0	\$6,745,373

Explanation of Revenues

This program received internal service reimbursements from County departments and revenues from external leases or Intergovernmental Agreements.

Significant Program Changes

Last Year this program was: FY 2015: 78004 Facilities Property Management

Increase revenues by \$5M to realign funding with Program activity within same Fund 3505.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,246,530	\$0	\$1,234,866
Contractual Services	\$0	\$5,000	\$0	\$15,000
Materials & Supplies	\$0	\$35,300	\$0	\$37,300
Internal Services	\$0	\$39,935	\$0	\$41,134
Total GF/non-GF	\$0	\$1,326,766	\$0	\$1,328,300
Program Total:	\$1,326,766		\$1,328,300	
Program FTE	0.00	9.00	0.00	9.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,604,641	\$0	\$1,475,288
Total Revenue	\$0	\$1,604,641	\$0	\$1,475,288

Explanation of Revenues

This program is funded through internal service reimbursements from departments and from the Capital Improvement and Asset Preservation Funds.

Significant Program Changes

Last Year this program was: FY 2015: 78005 Facilities Capital Operation Costs

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$0	\$5,771,000
Materials & Supplies	\$0	\$301,479	\$0	\$1,285,351
Capital Outlay	\$0	\$18,133,300	\$0	\$11,553,658
Cash Transfers	\$0	\$174,521	\$0	\$0
Total GF/non-GF	\$0	\$18,609,300	\$0	\$18,610,009
Program Total:	\$18,609,300		\$18,610,009	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$3,935,800	\$0	\$3,214,778
Financing Sources	\$0	\$1,317,500	\$0	\$671,731
Interest	\$0	\$110,000	\$0	\$25,000
Beginning Working Capital	\$0	\$28,384,600	\$0	\$13,161,000
Service Charges	\$0	\$1,220,000	\$0	\$1,537,500
Total Revenue	\$0	\$34,967,900	\$0	\$18,610,009

Explanation of Revenues

Fund 2507 Capital Improvement Program
 50000 BWC from Routine Project Carryover \$12,790,000; includes \$900,000 Animal Services 2015 BWC
 50236 IGA Jail Bed Rental \$37,500
 50236 IG City of Portland share of Justice Center Projects \$1,500,000
 50270 Interest on fund 2507 \$25,000
 50320 Cash Transfer revenue from Fund 3505 FPM & Vacant space \$636,380
 50310 Intl Svs Reimbursement CIP Fee from County Occupants \$3,214,778
 Fund 2503 Equipment Acquisition
 50000 BWC Carryover \$371,000

Significant Program Changes

Last Year this program was: FY 2015: 78006 Facilities Capital Improvement Program

Capital Improvement Fee collected on Library District Owned/Primary Tier 2 & 3 square feet is now collected to Fund 2506. Program Offer 78017-16
 FY16 Capital Program Fund 2507 Revenue appears reduced due to segregation of new Downtown Courthouse to Fund 2500, Program Offer 78014-16 and Health Headquarters to Fund 2510, Program Offer 78018-16.

Legal / Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$2,500,000	\$0	\$2,000,000
Materials & Supplies	\$0	\$435,000	\$0	\$350,000
Capital Outlay	\$0	\$7,649,000	\$0	\$10,007,747
Total GF/non-GF	\$0	\$10,584,000	\$0	\$12,357,747
Program Total:	\$10,584,000		\$12,357,747	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$3,164,000	\$0	\$3,508,817
Financing Sources	\$0	\$289,350	\$0	\$168,930
Interest	\$0	\$30,000	\$0	\$20,000
Beginning Working Capital	\$0	\$7,100,650	\$0	\$8,660,000
Total Revenue	\$0	\$10,584,000	\$0	\$12,357,747

Explanation of Revenues

50000 BWC from Routine Project Carryover \$8,660,000
50270 Interest Earnings \$20,000
50310 Intl Svc Reimbursement AP Fee from County Occupants \$3,508,817
50320 Cash Transfer revenue from Fund 3505 FPM & Vacant space \$168,930

Significant Program Changes

Last Year this program was: FY 2015: 78007 Facilities Capital Asset Preservation Program

Asset Preservation Fee collected on Library District Owned/Primary Tier 1 square feet is now collected to Fund 2506.
Program Offer 78017-16

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$1,170,268	\$0	\$794,961
Materials & Supplies	\$0	\$3,723,716	\$0	\$0
Internal Services	\$0	\$510,179	\$0	\$507,537
Unappropriated & Contingency	\$0	\$525,000	\$0	\$525,000
Total GF/non-GF	\$0	\$5,929,163	\$0	\$1,827,498
Program Total:	\$5,929,163		\$1,827,498	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Fees, Permits & Charges	\$0	\$20,000	\$0	\$20,000
Other / Miscellaneous	\$0	\$18,331,044	\$0	\$17,809,159
Interest	\$0	\$25,000	\$0	\$0
Beginning Working Capital	\$0	\$774,150	\$0	\$775,000
Service Charges	\$0	\$2,932,955	\$0	\$0
Total Revenue	\$0	\$22,083,149	\$0	\$18,604,159

Explanation of Revenues

This program received internal service reimbursements from County departments and revenues from external leases or Intergovernmental Agreements.

Significant Program Changes

Last Year this program was: FY 2015: 78008 Facilities Building Materials and Services

Decrease revenues by \$4M and expenses by \$5M to realign funding with Program activity within same Fund 3505.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Materials & Supplies	\$0	\$5,900,000	\$0	\$6,027,237
Total GF/non-GF	\$0	\$5,900,000	\$0	\$6,027,237
Program Total:	\$5,900,000		\$6,027,237	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$5,365,328	\$0	\$5,566,916
Service Charges	\$0	\$534,672	\$0	\$460,321
Total Revenue	\$0	\$5,900,000	\$0	\$6,027,237

Explanation of Revenues

This program receives internal service reimbursements from County departments and revenues from external leases or Intergovernmental Agreements.

Significant Program Changes

Last Year this program was: FY 2015: 78009 Facilities Utilities Pass Through

Utility rates are projected to increase significantly over the next five years for electricity, natural gas and water at 19%, 18% and 45% respectively.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$236,564	\$0	\$242,595
Contractual Services	\$0	\$7,000	\$0	\$5,000
Materials & Supplies	\$0	\$5,742,872	\$0	\$6,118,517
Internal Services	\$0	\$4,256	\$0	\$4,384
Total GF/non-GF	\$0	\$5,990,692	\$0	\$6,370,496
Program Total:	\$5,990,692		\$6,370,496	
Program FTE	0.00	2.00	0.00	2.00

Program Revenues				
Other / Miscellaneous	\$0	\$5,950,368	\$0	\$5,753,008
Service Charges	\$0	\$0	\$0	\$577,007
Total Revenue	\$0	\$5,950,368	\$0	\$6,330,015

Explanation of Revenues

The existing revenue leases represent approximately 70,000 square feet and \$2 million in FY 2016. The revenue is applied against operating expenses to reduce Facility rates to County Departments.

Significant Program Changes

Last Year this program was: FY 2015: 78010 Facilities Lease Management

Legal / Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,146,111	\$0	\$940,829
Contractual Services	\$0	\$290,000	\$0	\$0
Materials & Supplies	\$0	\$55,700	\$0	\$2,600
Internal Services	\$0	\$30,108	\$0	\$0
Total GF/non-GF	\$0	\$1,521,919	\$0	\$943,429
Program Total:	\$1,521,919		\$943,429	
Program FTE	0.00	8.00	0.00	7.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program received internal service reimbursements from County departments and revenues from external leases and Intergovernmental Agreements.

Significant Program Changes

Last Year this program was: FY 2015: 78011 Facilities Strategic Planning and Projects

The section disposed of the Wikman Building and the Women's Transition Center houses.

Decrease expenses by \$0.6M to realign funding with Program activity within same Fund 3505.

Net decrease of 1 FTE as a result of: [a] -3 FTE's (BDMC team) moved from 78011-15 to 78002-16 [b] +2 FTE's (Engineer 3) added

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$625,669	\$0	\$592,572
Contractual Services	\$0	\$65,000	\$0	\$25,000
Materials & Supplies	\$0	\$9,000	\$0	\$18,200
Internal Services	\$0	\$14,750	\$0	\$15,192
Total GF/non-GF	\$0	\$714,419	\$0	\$650,964
Program Total:	\$714,419		\$650,964	
Program FTE	0.00	4.00	0.00	4.00

Program Revenues				
Other / Miscellaneous	\$0	\$667,122	\$0	\$688,687
Total Revenue	\$0	\$667,122	\$0	\$688,687

Explanation of Revenues

This program received internal service reimbursements from County departments and revenues from external leases or Intergovernmental Agreements.

Significant Program Changes

Last Year this program was: FY 2015: 78012 Facilities Construction Management and Design

Legal / Contractual Obligation

• ORS 1.185 County to provide courtrooms, offices and jury rooms. (1) The county in which a circuit court is located or holds court shall:

(a) Provide suitable and sufficient courtrooms, offices and jury rooms for the court, the judges, other officers and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices and jury rooms.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$150,000	\$0	\$0
Contractual Services	\$0	\$2,150,000	\$0	\$6,613,000
Materials & Supplies	\$0	\$0	\$0	\$132,000
Capital Outlay	\$0	\$40,194,600	\$0	\$46,225,900
Unappropriated & Contingency	\$0	\$0	\$0	\$1,360,000
Total GF/non-GF	\$0	\$42,494,600	\$0	\$54,330,900
Program Total:	\$42,494,600		\$54,330,900	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$15,000,000	\$0	\$5,000,000
Other / Miscellaneous	\$0	\$0	\$0	\$10,430,000
Financing Sources	\$0	\$27,494,600	\$0	\$28,120,000
Beginning Working Capital	\$0	\$0	\$0	\$10,780,900
Total Revenue	\$0	\$42,494,600	\$0	\$54,330,900

Explanation of Revenues

- \$9,280,900 BWC carryover of PDC funds for Hawthorne Bridge Ramp Move Project (restricted)
- \$1,500,000 BWC carryover of unrestricted funds from FY15.
- \$5,000,000 in State Bonds to match 50% of approved county expenses.
- \$28,120,000 in One Time Only funds from the county's General Fund.
- \$10,430,000 from the anticipated sale of the Morrison Bridgehead.

Significant Program Changes

Last Year this program was: FY 2015: 78013 Facilities Downtown Courthouse

Legal / Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$0	\$1,230,000
Materials & Supplies	\$0	\$0	\$0	\$200,000
Capital Outlay	\$0	\$2,358,680	\$0	\$1,518,700
Total GF/non-GF	\$0	\$2,358,680	\$0	\$2,948,700
Program Total:	\$2,358,680		\$2,948,700	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,063,680	\$0	\$1,148,700
Financing Sources	\$0	\$1,295,000	\$0	\$0
Beginning Working Capital	\$0	\$0	\$0	\$1,800,000
Total Revenue	\$0	\$2,358,680	\$0	\$2,948,700

Explanation of Revenues

\$1,800,000 ~ 50000 BWC Estimated carry forward of ongoing projects
 \$1,148,700 ~ 50310 Intl Svc Reimbursement Capital Fee on Owned Libraries

Significant Program Changes

Last Year this program was: FY 2015: 78007 Facilities Capital Asset Preservation Program

Legal / Contractual Obligation

IGA with Portland Development Commission (PDC) granting funds to the County for the subject project construction.
IGA with Portland Housing Bureau (PHB) granting property to the County for the subject project construction.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Capital Outlay	\$0	\$45,400,000	\$0	\$45,139,000
Total GF/non-GF	\$0	\$45,400,000	\$0	\$45,139,000
Program Total:	\$45,400,000		\$45,139,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$26,900,000	\$0	\$16,900,000
Financing Sources	\$0	\$18,500,000	\$0	\$13,739,000
Beginning Working Capital	\$0	\$0	\$0	\$14,500,000
Total Revenue	\$0	\$45,400,000	\$0	\$45,139,000

Explanation of Revenues

- \$14,500,000 carryover from FY 2015.
- \$16,900,000 to be received from Portland Development Commission.
- \$13,739,000 from county bond sale.

Significant Program Changes

Last Year this program was: FY 2015: 78006 Facilities Capital Improvement Program

Program moved from Facilities Capital Improvement Program fund to a stand alone fund.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$600,000	\$0	\$350,000
Capital Outlay	\$0	\$0	\$0	\$0
Total GF/non-GF	\$0	\$600,000	\$0	\$350,000
Program Total:	\$600,000		\$350,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$600,000	\$0	\$0
Beginning Working Capital	\$0	\$0	\$0	\$350,000
Total Revenue	\$0	\$600,000	\$0	\$350,000

Explanation of Revenues

One time only general fund request carryover from FY 2015 OTO.

Significant Program Changes

Last Year this program was:

New Program

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$817,330	\$0	\$192,000
Contractual Services	\$0	\$4,347,761	\$0	\$3,150,125
Materials & Supplies	\$0	\$70,000	\$0	\$0
Capital Outlay	\$0	\$227,184	\$0	\$0
Total GF/non-GF	\$0	\$5,462,275	\$0	\$3,342,125
Program Total:	\$5,462,275		\$3,342,125	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$5,462,275	\$0	\$3,342,125
Total Revenue	\$0	\$5,462,275	\$0	\$3,342,125

Explanation of Revenues

Unspent one time only revenues are carried into this fiscal year as beginning working capital through project completion.

Significant Program Changes

Last Year this program was: FY 2015: 78018A IT Innovation & Investment Projects

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$422,800	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$325,000
Capital Outlay	\$0	\$716,200	\$0	\$0
Total GF/non-GF	\$0	\$1,139,000	\$0	\$325,000
Program Total:	\$1,139,000		\$325,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$1,139,000	\$0	\$0
Beginning Working Capital	\$0	\$0	\$0	\$325,000
Total Revenue	\$0	\$1,139,000	\$0	\$325,000

Explanation of Revenues

This program will receive one-time resources from the County General Fund.

Significant Program Changes

Last Year this program was: FY 2015: 78018B IT Network Convergence

New program for additional funding for the finalization of the voice over internet protocol Convergence project.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Capital Outlay	\$0	\$0	\$0	\$706,000
Total GF/non-GF	\$0	\$0	\$0	\$706,000
Program Total:	\$0		\$706,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$706,000
Total Revenue	\$0	\$0	\$0	\$706,000

Explanation of Revenues

This program offer will be funded by one-time only General Funds.

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Capital Outlay	\$0	\$0	\$0	\$375,000
Total GF/non-GF	\$0	\$0	\$0	\$375,000
Program Total:	\$0		\$375,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$375,000
Total Revenue	\$0	\$0	\$0	\$375,000

Explanation of Revenues

This program offer will be funded through one-time only General Funds.

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Capital Outlay	\$0	\$0	\$0	\$344,000
Total GF/non-GF	\$0	\$0	\$0	\$344,000
Program Total:	\$0		\$344,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$344,000
Total Revenue	\$0	\$0	\$0	\$344,000

Explanation of Revenues

This program offer will be funded by one-time only General Funds.

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,532,795	\$0	\$1,604,131
Contractual Services	\$0	\$60,000	\$0	\$50,000
Materials & Supplies	\$0	\$176,766	\$0	\$182,875
Internal Services	\$0	\$100	\$0	\$100
Total GF/non-GF	\$0	\$1,769,661	\$0	\$1,837,106
Program Total:	\$1,769,661		\$1,837,106	
Program FTE	0.00	11.00	0.00	11.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,929,878	\$0	\$1,837,106
Total Revenue	\$0	\$1,929,878	\$0	\$1,837,106

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78019 IT Planning, Projects & Portfolio Management

No significant changes.

Department: County Assets

Program Contact: Dan Gorton

Program Offer Type: Internal Service

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The Help Desk program offer provides a single point of contact for computer system troubleshooting, information, mobile device support and technical assistance. It supports County staff in furthering their goals to serve the citizens of Multnomah County. Friendly and professional staff provide support, track service requests, answer questions, offer informal instruction, resolve problems or escalate them to other IT teams.

Program Summary

Help Desk Services provides support and proactive diagnosis of computer equipment and software issues for over 4,500 employees and business partners. By focusing on first call resolution of problems, such as inability to access documents, working with Word documents, spreadsheets, and other desktop applications, the Help Desk is able to minimize escalations to other IT teams and resolve customer problems as quickly as possible. The Help Desk provides support of mobile devices in use by county staff. Mobile support includes setup and delivery of mobile phones, support while using county mobile devices and management of mobile phones in the county's mobile management tool. Services are provided 24x7, 365 days a year to ensure that customer needs are addressed in a timely manner to enable county employees to focus on their mission to serve the public. In addition to resolving specific issues with desktop applications and vendor provided applications, the Help Desk also provides ad hoc training for software and hardware use, in order to minimize future problems that hinder employees' ability to work effectively. Help Desk staff provides support and help for internal IT functions such as the Applications, Desktop, Data Center, and Administration groups. The Help Desk averages 2,500 customer tickets per month. Of those tickets, an average of 61% are resolved at the Help Desk. The other 39%, that are not able to be resolved at the Help Desk, are escalated to Level 2 IT support for resolution.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of customer tickets	28,290	38,000	33,600	34,000
Outcome	Percent of total calls to the Help Desk that are abandoned	5%	5%	5%	5%
Outcome	Calls resolved at the Help Desk	61%	65%	60%	60%

Performance Measures Descriptions

Output Measure - Tracks the number of tickets created on an annual basis.

Outcome Measure – Percent of calls to the Help Desk that are abandoned

Outcome Measure - Calls Resolved at the Help Desk without requiring escalation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$854,199	\$0	\$856,214
Materials & Supplies	\$0	\$9,845	\$0	\$7,800
Total GF/non-GF	\$0	\$864,044	\$0	\$864,014
Program Total:	\$864,044		\$864,014	
Program FTE	0.00	7.30	0.00	7.30

Program Revenues				
Other / Miscellaneous	\$0	\$864,044	\$0	\$864,014
Total Revenue	\$0	\$864,044	\$0	\$864,014

Explanation of Revenues

County IT service costs are allocated to departments based on usage and services received.

Significant Program Changes

Last Year this program was: FY 2015: 78021 IT Help Desk Services

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$686,465	\$0	\$687,557
Materials & Supplies	\$0	\$1,911,386	\$0	\$1,741,390
Internal Services	\$0	\$121,156	\$0	\$10,434
Total GF/non-GF	\$0	\$2,719,007	\$0	\$2,439,381
Program Total:	\$2,719,007		\$2,439,381	
Program FTE	0.00	5.00	0.00	5.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,518,047	\$0	\$2,194,533
Service Charges	\$0	\$299,184	\$0	\$244,848
Total Revenue	\$0	\$2,817,231	\$0	\$2,439,381

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78022 IT Telecommunications Services

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$122,862	\$0	\$109,012
Contractual Services	\$0	\$60,000	\$0	\$0
Materials & Supplies	\$0	\$877,467	\$0	\$870,007
Total GF/non-GF	\$0	\$1,060,329	\$0	\$979,019
Program Total:	\$1,060,329		\$979,019	
Program FTE	0.00	1.00	0.00	1.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,060,329	\$0	\$979,019
Total Revenue	\$0	\$1,060,329	\$0	\$979,019

Explanation of Revenues

This program offer is funded via the collection of a monthly service fee charged to each wireless device holder of record. The service fee is collected through the IT Internal Service Rate collection process.

Significant Program Changes

Last Year this program was: FY 2015: 78023 IT Mobile Device Expense Management

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,893,130	\$0	\$1,916,001
Contractual Services	\$0	\$70,000	\$0	\$70,000
Materials & Supplies	\$0	\$2,290,229	\$0	\$2,394,705
Internal Services	\$0	\$726	\$0	\$600
Capital Outlay	\$0	\$111,000	\$0	\$70,000
Total GF/non-GF	\$0	\$4,365,085	\$0	\$4,451,306
Program Total:	\$4,365,085		\$4,451,306	
Program FTE	0.00	12.00	0.00	12.00

Program Revenues				
Other / Miscellaneous	\$0	\$4,266,860	\$0	\$4,434,006
Service Charges	\$0	\$0	\$0	\$17,300
Total Revenue	\$0	\$4,266,860	\$0	\$4,451,306

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78024 IT Network Services

No significant changes.

Department: County Assets

Program Contact: Dan Gorton

Program Offer Type: Internal Service

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The Desktop Services program offer supports desktops, laptops, tablets, smartphone's, printers, multifunction device vendor management, iPads and other personal computing devices. This includes hardware and software procurement, installation, upgrades, maintenance, asset management and proper disposal of all devices. Remote and on-site repair and support are provided to improve user (customer) productivity.

Program Summary

Desktop Services manages over 6,000 county devices (desktops, laptops, tablets, printers, multifunction devices, iPhones, iPads and other personal computing devices). PCs for public use in the libraries, assessment & taxation and land use planning are also supported to provide citizens with access to view public records on-line. The desktop team is responsible for life cycle management (renewal and replacement), software upgrades and inventory management for all desktop devices. Desktop support staff follow best practices for standardization resulting in faster performance, reliability, better stability and greater security. They are also an escalation point for Help Desk ticket resolution. The Desktop Services team actively researches new technology to improve services and reduce the County's carbon footprint. This team also performs support for the County's computer training rooms.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total Incident and Work Request Tickets closed by each Technician per Month	50	50	53	55
Outcome	Percent of high priority problem tickets resolved within two days	95%	95%	95%	95%

Performance Measures Descriptions

Output Measure - This output measures the number of Problem and Work Request tickets closed by each service technician per month.

Outcome Measure - This measures the length of time from notification of an issue until it is resolved. This measure is directly impacted by the number of available desktop staff to support the environment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,686,561	\$0	\$1,825,379
Contractual Services	\$0	\$70,000	\$0	\$70,000
Materials & Supplies	\$0	\$153,379	\$0	\$166,790
Internal Services	\$0	\$8,404	\$0	\$8,404
Total GF/non-GF	\$0	\$1,918,344	\$0	\$2,070,573
Program Total:	\$1,918,344		\$2,070,573	
Program FTE	0.00	15.60	0.00	16.10

Program Revenues				
Other / Miscellaneous	\$0	\$2,974,349	\$0	\$2,070,573
Total Revenue	\$0	\$2,974,349	\$0	\$2,070,573

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78025 IT Desktop Services

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Materials & Supplies	\$0	\$2,436,184	\$0	\$2,458,066
Capital Outlay	\$0	\$429,388	\$0	\$531,107
Total GF/non-GF	\$0	\$2,865,572	\$0	\$2,989,173
Program Total:	\$2,865,572		\$2,989,173	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,521,668	\$0	\$2,617,741
Beginning Working Capital	\$0	\$343,904	\$0	\$371,432
Total Revenue	\$0	\$2,865,572	\$0	\$2,989,173

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78026 IT Asset Replacement

No significant changes.

Department: County Assets

Program Contact: Becca Beck

Program Offer Type: Internal Service

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

IT Health and Human Services Application Services provides reliable, effective software systems for the Health Department (72 systems) and Department of County Human Services (79 systems). The wide variety of services focus on increasing and improving delivery of technology to provide higher value to departments and constituents. This program improves the delivery of County services through automating business operations, providing easy access to information, and supporting health care transformation in Multnomah County.

Program Summary

Services include managing requests for IT services and ensuring they are well-defined, prioritized and scheduled in alignment with departmental and county needs. Also, understanding and defining operational needs, recommending effective innovative solutions and designing, building, testing, and implementing the selected solutions. The program continues maintaining, supporting and sustaining existing systems through improved life-cycle planning, project governance and resource accountability.

Strategies include: 1) freeing up IT resource hours by tracking hours, analyzing data and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests; 2) leveraging County resources by maintaining, supporting and/or reusing existing systems; 3) evaluating Countywide departmental needs to leverage systems and prevent redundancy, and using Total Cost of Ownership to make informed IT investment decisions. Strategies will result in increased IT resources available for higher value projects.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Percent of employee hours spent on planned work versus unplanned work	80%	65%	80%	70%
Outcome	Percentage point increase in employee hours spent on planned work	15%	15%	0%	10%

Performance Measures Descriptions

Output Measure - Employee hours spent on planned versus unplanned work: 65% planned/35% unplanned. This includes available work time (excludes time for training, holidays, vacation). Planned work provides better customer value, as work can be targeted toward high priority activities.

Outcome Measure - The percentage increase in planned work versus unplanned work calculated from the Current Year Purchased

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$2,881,448	\$0	\$3,446,610
Contractual Services	\$0	\$500,000	\$0	\$980,354
Materials & Supplies	\$0	\$102,255	\$0	\$159,763
Internal Services	\$0	\$183	\$0	\$600
Total GF/non-GF	\$0	\$3,483,886	\$0	\$4,587,327
Program Total:	\$3,483,886		\$4,587,327	
Program FTE	0.00	19.80	0.00	20.80

Program Revenues				
Other / Miscellaneous	\$0	\$3,483,886	\$0	\$4,587,327
Total Revenue	\$0	\$3,483,886	\$0	\$4,587,327

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78027 IT Health & Human Services Application Services

No significant changes.

Department: County Assets

Program Contact: Mark Lyen

Program Offer Type: Internal Service

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

IT Public Safety Application Services provides reliable, effective software systems for Community Justice (25 systems), Decision Support System for Justice (DSSJ) (3 systems) and the Sheriff's Office (10 systems). The wide variety of services provided focus on increasing and improving delivery of technology to provide higher value to departments and constituents while adequately performing activities as required to keep current systems available through improving application life-cycle planning, project governance and prioritization, and resource accountability.

Program Summary

This Program Offer improves the delivery of County services through automating business operations and integrating information between public safety partners.

Services include managing customer relationships; capturing, prioritizing and scheduling IT service requests; understanding and defining business needs; designing, building, implementing, and maintaining innovative software and reporting systems; managing third-party vendor systems and relationships; maintaining and enhancing legacy systems.

This program ensures that requests are well-defined, prioritized and scheduled in alignment with department and County priorities. Strategies include: 1) freeing up IT resource hours to focus on new project requests by tracking hours and analyzing data, evaluating existing application and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests, 2) leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and 3) using Total Cost of Ownership to make informed IT investment decisions. These strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Percent of employee hours spent on planned work versus unplanned work	58%	70%	60%	65%
Outcome	Percentage point increase in time spent on planned projects	3%	12%	2%	5%

Performance Measures Descriptions

Output Measure - Employee hours spent on planned versus unplanned work: 65% planned/35% unplanned. This includes available work time (excludes time for training, holidays, vacation). Planned work provides better customer value, as work can be targeted toward high priority activities.

Outcome Measure - The % increase in planned work versus unplanned work calculated from the Current Year Estimate.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$2,535,396	\$0	\$2,697,745
Contractual Services	\$0	\$250,400	\$0	\$84,000
Materials & Supplies	\$0	\$71,933	\$0	\$134,059
Internal Services	\$0	\$332	\$0	\$332
Total GF/non-GF	\$0	\$2,858,061	\$0	\$2,916,136
Program Total:	\$2,858,061		\$2,916,136	
Program FTE	0.00	17.00	0.00	17.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,858,061	\$0	\$2,916,136
Total Revenue	\$0	\$2,858,061	\$0	\$2,916,136

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78028 IT Public Safety Application Services

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,083,036	\$0	\$1,254,555
Contractual Services	\$0	\$0	\$0	\$86,849
Materials & Supplies	\$0	\$24,611	\$0	\$79,874
Internal Services	\$0	\$166	\$0	\$0
Total GF/non-GF	\$0	\$1,107,812	\$0	\$1,421,278
Program Total:	\$1,107,812		\$1,421,278	
Program FTE	0.00	6.00	0.00	5.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,107,812	\$0	\$1,421,278
Total Revenue	\$0	\$1,107,812	\$0	\$1,421,278

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78029 IT General Government Application Services

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,622,387	\$0	\$1,871,845
Materials & Supplies	\$0	\$486,568	\$0	\$335,891
Internal Services	\$0	\$249	\$0	\$249
Capital Outlay	\$0	\$0	\$0	\$70,000
Total GF/non-GF	\$0	\$2,109,204	\$0	\$2,277,985
Program Total:	\$2,109,204		\$2,277,985	
Program FTE	0.00	9.75	0.00	11.60

Program Revenues				
Other / Miscellaneous	\$0	\$2,538,046	\$0	\$2,277,985
Total Revenue	\$0	\$2,538,046	\$0	\$2,277,985

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78030 IT Data & Reporting Services

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$1,592,192	\$0	\$1,524,487
Materials & Supplies	\$0	\$703,335	\$0	\$742,803
Internal Services	\$0	\$100	\$0	\$100
Capital Outlay	\$0	\$11,600	\$0	\$0
Total GF/non-GF	\$0	\$2,307,227	\$0	\$2,267,390
Program Total:	\$2,307,227		\$2,267,390	
Program FTE	0.00	10.00	0.00	10.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,307,227	\$0	\$2,267,390
Total Revenue	\$0	\$2,307,227	\$0	\$2,267,390

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78031 IT SAP Application Services

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$2,079,165	\$0	\$1,983,347
Contractual Services	\$0	\$50,000	\$0	\$50,000
Materials & Supplies	\$0	\$860,918	\$0	\$956,695
Internal Services	\$0	\$415	\$0	\$300
Total GF/non-GF	\$0	\$2,990,498	\$0	\$2,990,342
Program Total:	\$2,990,498		\$2,990,342	
Program FTE	0.00	14.25	0.00	13.40

Program Revenues				
Other / Miscellaneous	\$0	\$2,430,164	\$0	\$2,990,342
Total Revenue	\$0	\$2,430,164	\$0	\$2,990,342

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78032 IT Enterprise and Web Application Services

Department: County Assets

Program Contact: Bob Leek

Program Offer Type: Internal Service

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

This program offer provides staff dedicated to coordinating the Library's growing and complex technology environment. Library Application Services provides strategic technology guidance and project coordination to the Library. The team works closely with County IT professionals to ensure that resources are applied to the highest priority work.

Program Summary

Library Application Services include understanding and defining business needs, recommending effective and innovative technology solutions, coordinating and implementing projects. This team provides direction to County IT staff for Library web application support and customer consulting. The key to effectively providing these services is meeting common cross department needs and identifying new opportunities, while concurrently standardizing services and platforms in order to provide a low total cost of ownership for the Library.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Percent of employee hours spent on planned work versus unplanned work	NA	50	50	55
Outcome	Percentage point increase in employee hours spent on planned versus unplanned work	NA	NA	NA	5%

Performance Measures Descriptions

Output Measure - Employee hours spent on planned versus unplanned work: 55% planned/45% unplanned. This includes available work time. Planned work provides better customer value, as work can be targeted toward high priority activities.

Outcome Measure - Increase the the amount of hours spent on planned work vs unplanned work.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$144,651	\$0	\$154,566
Materials & Supplies	\$0	\$5,000	\$0	\$9,081
Total GF/non-GF	\$0	\$149,651	\$0	\$163,647
Program Total:	\$149,651		\$163,647	
Program FTE	0.00	1.00	0.00	1.00

Program Revenues				
Other / Miscellaneous	\$0	\$214,479	\$0	\$163,647
Total Revenue	\$0	\$214,479	\$0	\$163,647

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78033 IT Library Application Services

Department: County Assets

Program Contact: Bob Leek

Program Offer Type: Internal Service

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

This program offer accounts for shared expenses of the IT Division. It includes repayment of bonds issued for the Network Convergence project and the Data Center Relocation project, facilities and Administrative Hub costs, software licensing and maintenance costs for four enterprise systems, and the budget for IT trainers that work in the County's Talent Development group in the Department of County Management.

Program Summary

This program provides a central accounting location for costs that accrue to the IT Division as a whole. Facility charges for the division's two locations (in the Multnomah and Lincoln Buildings), debt service charges for funds borrowed for the Network Convergence and Data Center Relocation projects, the cost of IT trainers supported by the IT organization to provide IT training and consultation countywide are also budgeted in this program offer, and software licensing and maintenance costs for four systems used throughout the County (Team Budget, Multco Marketplace, NeoGov, and Telecom Expense Management).

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Timely repayment of borrowed funds.	100%	100%	100%	100%
Outcome	Revenue collection is accurate and timely.	100%	95%	95%	95%

Performance Measures Descriptions

Output Measure - the accounting process to track repayment of borrowed funds passes through this program offer. Timely reconciliation of the amounts is required to accurately reflect ongoing expenses and remaining balances.

Outcome Measure - the accounting process to track the incoming revenue tied to this program offer requires accurate and timely processing to support periodic reporting of remaining balances.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$535,328	\$0	\$497,363
Materials & Supplies	\$0	\$380,881	\$0	\$525,401
Internal Services	\$0	\$4,341,322	\$0	\$4,393,320
Unappropriated & Contingency	\$0	\$869,510	\$0	\$869,510
Total GF/non-GF	\$0	\$6,127,041	\$0	\$6,285,594
Program Total:	\$6,127,041		\$6,285,594	
Program FTE	0.00	3.50	0.00	3.00

Program Revenues				
Other / Miscellaneous	\$0	\$5,019,289	\$0	\$5,401,084
Beginning Working Capital	\$0	\$869,510	\$0	\$884,510
Total Revenue	\$0	\$5,888,799	\$0	\$6,285,594

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78034 IT Shared Operating Expenses

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$3,903,667	\$0	\$3,945,060
Contractual Services	\$0	\$65,000	\$0	\$6,700
Materials & Supplies	\$0	\$943,631	\$0	\$922,879
Total GF/non-GF	\$0	\$4,912,298	\$0	\$4,874,639
Program Total:	\$4,912,298		\$4,874,639	
Program FTE	0.00	26.25	0.00	25.75

Program Revenues				
Other / Miscellaneous	\$0	\$4,000,983	\$0	\$4,874,639
Total Revenue	\$0	\$4,000,983	\$0	\$4,874,639

Explanation of Revenues

County IT service costs are allocated to departments based on usage and services received.

Significant Program Changes

Last Year this program was: FY 2015: 78035 IT Data Center & Technical Services

No significant changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Materials & Supplies	\$0	\$0	\$0	\$1,155,000
Capital Outlay	\$0	\$0	\$0	\$570,000
Total GF/non-GF	\$0	\$0	\$0	\$1,725,000
Program Total:	\$0		\$1,725,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$1,725,000
Total Revenue	\$0	\$0	\$0	\$1,725,000

Explanation of Revenues

This program offer will use one-time only General Funds.

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$951,337	\$0	\$965,560
Contractual Services	\$0	\$262,000	\$0	\$602,546
Materials & Supplies	\$0	\$1,695,372	\$0	\$1,904,380
Internal Services	\$0	\$910,264	\$0	\$809,254
Unappropriated & Contingency	\$0	\$154,903	\$0	\$423,418
Total GF/non-GF	\$0	\$3,973,876	\$0	\$4,705,158
Program Total:	\$3,973,876		\$4,705,158	
Program FTE	0.00	9.90	0.00	9.90

Program Revenues				
Other / Miscellaneous	\$0	\$3,566,118	\$0	\$3,899,111
Interest	\$0	\$0	\$0	\$0
Beginning Working Capital	\$0	\$298,000	\$0	\$0
Service Charges	\$0	\$0	\$0	\$28,000
Total Revenue	\$0	\$3,864,118	\$0	\$3,927,111

Explanation of Revenues

The program is funded by service charges through the Fleet Fund. Internal service reimbursements estimates are based on historical data, current service levels, and FY 2016 charge rates. The FY 2016 budget has been developed based on FY 2014 cumulative charges.

Significant Program Changes

Last Year this program was: FY 2015: 78037 Fleet Services

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$134,129	\$0	\$134,129
Capital Outlay	\$0	\$6,656,984	\$0	\$4,763,999
Total GF/non-GF	\$0	\$6,791,113	\$0	\$4,898,128
Program Total:	\$6,791,113		\$4,898,128	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,509,846	\$0	\$1,677,160
Interest	\$0	\$0	\$0	\$19,000
Beginning Working Capital	\$0	\$5,281,267	\$0	\$3,728,902
Total Revenue	\$0	\$6,791,113	\$0	\$5,425,062

Explanation of Revenues

Vehicles and equipment are placed on an established life-cycle replacement schedule. Replacement funds are collected on a monthly basis from programs with assigned vehicles and equipment and aggregated until specified useful life has been met. Proceeds from vehicle sales are returned to the Fleet fund to offset future replacement costs. One-time only revenue was received in FY14, Program Offer #78031, to bridge a replacement funding gap for aging vehicles in the Fleet. This money, \$1.2M, will be spent over a 3 year period, FY 2014-FY 2016, with the majority of those dollars spent under the County's Strategic Sourcing initiative to ensure best value and reflection of the County's overall mission. Procurement of these vehicles are being tracked as a discreet performance measure.

Significant Program Changes

Last Year this program was: FY 2015: 78038 Fleet Vehicle Replacement

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$147,970	\$0	\$153,059
Contractual Services	\$0	\$2,184	\$0	\$2,239
Materials & Supplies	\$0	\$189,272	\$0	\$39,931
Internal Services	\$0	\$63,366	\$0	\$56,253
Capital Outlay	\$0	\$0	\$0	(\$7,835)
Unappropriated & Contingency	\$0	\$0	\$0	\$24,185
Total GF/non-GF	\$0	\$402,792	\$0	\$267,832
Program Total:	\$402,792		\$267,832	
Program FTE	0.00	2.00	0.00	2.00

Program Revenues				
Other / Miscellaneous	\$0	\$477,425	\$0	\$483,820
Service Charges	\$0	\$35,125	\$0	\$35,125
Total Revenue	\$0	\$512,550	\$0	\$518,945

Explanation of Revenues

The program is funded by hourly service charges collected through the Fleet Fund. Internal service reimbursement estimates are based on historical data, current service levels, and proposed FY2015 charge rates. Outside agency revenue is based on providing current service levels at proposed FY2015 charge rates.

Significant Program Changes

Last Year this program was: FY 2015: 78039 Motor Pool

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$567,121	\$0	\$578,710
Contractual Services	\$0	\$10,000	\$0	\$10,000
Materials & Supplies	\$0	\$908,314	\$0	\$956,099
Internal Services	\$0	\$209,801	\$0	\$262,407
Capital Outlay	\$0	\$50,000	\$0	\$61,500
Unappropriated & Contingency	\$0	\$255,000	\$0	\$181,504
Total GF/non-GF	\$0	\$2,000,236	\$0	\$2,050,220
Program Total:	\$2,000,236		\$2,050,220	
Program FTE	0.00	6.85	0.00	6.85

Program Revenues				
Other / Miscellaneous	\$0	\$1,352,236	\$0	\$1,433,633
Interest	\$0	\$0	\$0	\$5,000
Beginning Working Capital	\$0	\$583,000	\$0	\$592,353
Service Charges	\$0	\$65,000	\$0	\$95,724
Total Revenue	\$0	\$2,000,236	\$0	\$2,126,710

Explanation of Revenues

Distribution Services is funded by a charge system through the Distribution Fund. Service reimbursements are based on delivery stops, mail processed, and special services requested.

Significant Program Changes

Last Year this program was: FY 2015: 78040 Distribution Services

No significant program changes.

Legal / Contractual Obligation

ORS 192 and OAR 166 outline public records mandates for the Records Officer, microfilm, imaging, storage, retention and access. Executive Rule 301 assigns the retention schedule function to the Records Management program. Chapter 8.500 of the County Code defines additional responsibilities and obligations of the Records Management program.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$409,642	\$0	\$483,721
Contractual Services	\$0	\$25,000	\$0	\$128,000
Materials & Supplies	\$0	\$36,392	\$0	\$65,618
Internal Services	\$0	\$432,532	\$0	\$448,627
Unappropriated & Contingency	\$0	\$0	\$0	\$101,390
Total GF/non-GF	\$0	\$903,566	\$0	\$1,227,356
Program Total:	\$903,566		\$1,227,356	
Program FTE	0.00	4.20	0.00	5.20

Program Revenues				
Other / Miscellaneous	\$0	\$903,566	\$0	\$972,503
Beginning Working Capital	\$0	\$0	\$0	\$178,363
Total Revenue	\$0	\$903,566	\$0	\$1,150,866

Explanation of Revenues

Records Management is funded by an allocation system through the Distribution Fund. Total program costs are allocated based on each Department's share of the number of boxes stored, boxes brought into the Records Center (accessioned), and record actions performed in FY2014.

Significant Program Changes

Last Year this program was: FY 2015: 78041 Records Management

No significant program changes.

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. State Qualified Rehabilitation Facilities laws are enforced via purchasing through the Multco MarketPlace.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$409,647	\$0	\$437,155	\$0
Contractual Services	\$10,000	\$0	\$0	\$0
Materials & Supplies	\$12,890	\$0	\$13,290	\$0
Internal Services	\$41,611	\$0	\$46,143	\$0
Total GF/non-GF	\$474,148	\$0	\$496,588	\$0
Program Total:	\$474,148		\$496,588	
Program FTE	3.40	0.00	3.40	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is funded in the General Fund. A portion of the costs are recovered through the county's indirect cost allocation plan.

Significant Program Changes

Last Year this program was: FY 2015: 78042 Countywide Strategic Sourcing

No significant changes.

Legal / Contractual Obligation

Oregon Budget Law (ORS Chapter 294), federal Office of Management & Budget circulars A-133 and A-87, Government Accounting Standards Board statements and pronouncements, County Administrative Procedures.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$825,862	\$0	\$765,326	\$0
Materials & Supplies	\$11,396	\$0	\$11,015	\$0
Internal Services	\$85,665	\$0	\$94,999	\$0
Total GF/non-GF	\$922,923	\$0	\$871,340	\$0
Program Total:	\$922,923		\$871,340	
Program FTE	7.00	0.00	6.00	0.00

Program Revenues				
Other / Miscellaneous	\$729,123	\$0	\$772,447	\$0
Total Revenue	\$729,123	\$0	\$772,447	\$0

Explanation of Revenues

Costs of the Administrative Hub are allocated proportionately among users: the County's internal services, DCA and DCM. The General Fund supports charges apportioned to DCM. Internal service charges recover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds, and reimburse the General Fund for these services.

Significant Program Changes

Last Year this program was: FY 2015: 78044 Administrative Hub Budget & Planning

No significant program changes.

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements. DCA Contracts must adhere to Commercial Contract laws, Bureau of Labor and Industry laws, Construction and Architectural/Engineering contracting laws, Employment laws, Privacy laws, Domestic Violence and Criminal records laws and others. DCA Procurements using cooperative agreements must adhere to state and federal laws governing the use of the cooperative agreements as described therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,586,149	\$0	\$1,908,484	\$0
Contractual Services	\$60,000	\$0	\$25,000	\$0
Materials & Supplies	\$63,334	\$0	\$93,733	\$0
Internal Services	\$151,750	\$0	\$181,856	\$0
Total GF/non-GF	\$1,861,233	\$0	\$2,209,073	\$0
Program Total:	\$1,861,233		\$2,209,073	
Program FTE	14.40	0.00	16.40	0.00

Program Revenues				
Other / Miscellaneous	\$1,485,156	\$0	\$1,780,343	\$0
Total Revenue	\$1,485,156	\$0	\$1,780,343	\$0

Explanation of Revenues

Costs of the Administrative Hub are allocated proportionately among users: the County's internal services and the departments of County Assets, County Management, and Non-Departmental. The General Fund supports charges apportioned to DCM. Internal service charges recover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds, and reimburse the General Fund for these services.

Significant Program Changes

Last Year this program was: FY 2015: 78045 Administrative Hub Procurement & Contracting

The addition of two senior level contract negotiation staff is reflected in this year's program budget. The first position is specifically focused on procurement and contracting in support of major capital construction projects such as the Multnomah County Courthouse and Health Department Headquarters, and the position is being funded out of the Facilities Capital Project budgets. The second position is focused on addressing the continually growing need and complexity of Information Technology related contracting and is being funded by direct charge allocation from the Information Technology division of DCA.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$759,319	\$0	\$791,800	\$0
Contractual Services	\$8,200	\$0	\$0	\$0
Materials & Supplies	\$3,900	\$0	\$7,475	\$0
Internal Services	\$96,985	\$0	\$122,143	\$0
Total GF/non-GF	\$868,404	\$0	\$921,418	\$0
Program Total:	\$868,404		\$921,418	
Program FTE	8.00	0.00	8.00	0.00

Program Revenues				
Other / Miscellaneous	\$521,538	\$0	\$629,624	\$0
Total Revenue	\$521,538	\$0	\$629,624	\$0

Explanation of Revenues

Costs of the Administrative Hub are allocated proportionately among users: the County's internal services and the departments of County Assets and County Management. The General Fund supports charges apportioned to DCM. Internal service charges recover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds, and reimburse the General Fund for these services.

Significant Program Changes

Last Year this program was: FY 2015: 78046 Administrative Hub Finance

No significant program changes.

Legal / Contractual Obligation

Federal, state, and local laws and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability and Accountability Act, and other employment-related issues. Three labor agreements necessitate contract compliance regarding wages, hours, working conditions and other employment-related matters.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,156,433	\$0	\$1,122,731	\$0
Contractual Services	\$10,000	\$0	\$7,166	\$0
Materials & Supplies	\$25,900	\$0	\$12,800	\$0
Internal Services	\$116,260	\$0	\$122,143	\$0
Total GF/non-GF	\$1,308,593	\$0	\$1,264,840	\$0
Program Total:	\$1,308,593		\$1,264,840	
Program FTE	9.50	0.00	9.00	0.00

Program Revenues				
Other / Miscellaneous	\$777,451	\$0	\$789,257	\$0
Total Revenue	\$777,451	\$0	\$789,257	\$0

Explanation of Revenues

Costs of the Administrative Hub are allocated proportionately among users: the County's internal services and the departments of County Assets and County Management. The General Fund supports charges apportioned to DCM. Internal service charges recover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds, and reimburse the General Fund for these services.

Significant Program Changes

Last Year this program was: FY 2015: 78047 Administrative Hub Human Resources

No significant program changes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$0	\$80,000
Materials & Supplies	\$0	\$0	\$0	\$260,000
Capital Outlay	\$0	\$0	\$0	\$110,000
Total GF/non-GF	\$0	\$0	\$0	\$450,000
Program Total:	\$0		\$450,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$450,000
Total Revenue	\$0	\$0	\$0	\$450,000

Explanation of Revenues

This program will receive one-time resources from the County General Funds.

Significant Program Changes

Last Year this program was:

New OTO program offer

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$0	\$250,000
Total GF/non-GF	\$0	\$0	\$0	\$250,000
Program Total:	\$0		\$250,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$250,000
Total Revenue	\$0	\$0	\$0	\$250,000

Explanation of Revenues

This program will receive one-time resources from the County General Funds.

Significant Program Changes

Last Year this program was:

New OTO program offer

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$0	\$100,000
Materials & Supplies	\$0	\$0	\$0	\$15,000
Capital Outlay	\$0	\$0	\$0	\$50,000
Total GF/non-GF	\$0	\$0	\$0	\$165,000
Program Total:	\$0		\$165,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$165,000
Total Revenue	\$0	\$0	\$0	\$165,000

Explanation of Revenues

This program offer will be funded through one-time only General Funds.

Significant Program Changes

Last Year this program was:

New OTO program offer

Legal / Contractual Obligation

Require the negotiation of the Phase II of the Energy Savings Performance Contract.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$0	\$810,000
Total GF/non-GF	\$0	\$0	\$0	\$810,000
Program Total:	\$0		\$810,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$810,000
Total Revenue	\$0	\$0	\$0	\$810,000

Explanation of Revenues

General Funds

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

Requires negotiation of Phase 2 of the Energy Savings Performance Contract.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$0	\$1,496,627
Total GF/non-GF	\$0	\$0	\$0	\$1,496,627
Program Total:	\$0		\$1,496,627	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$1,496,627
Total Revenue	\$0	\$0	\$0	\$1,496,627

Explanation of Revenues

General Funds

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

NA

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$0	\$555,557
Total GF/non-GF	\$0	\$0	\$0	\$555,557
Program Total:	\$0		\$555,557	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$555,557
Total Revenue	\$0	\$0	\$0	\$555,557

Explanation of Revenues

General Funds

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$0	\$100,000
Total GF/non-GF	\$0	\$0	\$0	\$100,000
Program Total:	\$0		\$100,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$100,000
Total Revenue	\$0	\$0	\$0	\$100,000

Explanation of Revenues

General Funds

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

Contract #44000010000 with Shiels Obletz Johnsen, Inc. for Owner's Representative services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Capital Outlay	\$0	\$0	\$0	\$500,000
Total GF/non-GF	\$0	\$0	\$0	\$500,000
Program Total:	\$0		\$500,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$500,000
Total Revenue	\$0	\$0	\$0	\$500,000

Explanation of Revenues

This program offer will be funded with one-time-only General Funds.

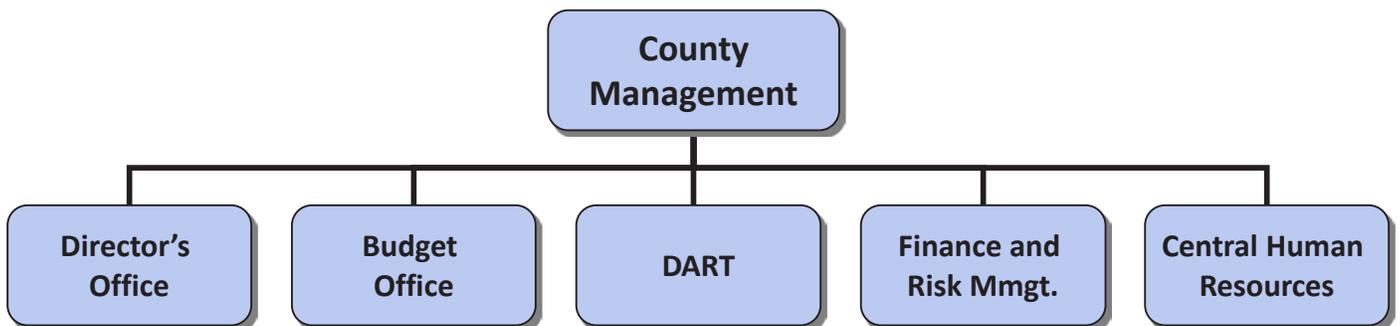
Significant Program Changes

Last Year this program was:

Department Overview

The Department of County Management (DCM) is responsible for collecting, protecting and investing Multnomah County’s financial and human capital. The department hires and trains the county’s workforce, pays the county’s bills and safeguards the county’s funds. The Divisions of Finance and Risk Management, Central Human Resources, and Central Budget work with the Chair and across county departments under the supervision of the Chief Operating Officer (COO) to set county-wide corporate policies aimed at protecting county assets, reducing financial risk and preserving the ability of the county to serve the community. The Division of Assessment, Recording and Taxation maintains property records and assessments, and it collects property taxes, the primary source of General Fund revenue.

DCM provides administrative services and guidance to all county departments. DCM also supports the Chair, Commissioners and other elected officials with high-level forecasts and analysis of policy impacts and opportunities. The COO, the Chief Financial Officer (CFO), the Budget Director and the Human Resources Director work closely with the Chair and Chief Executive Officer (CEO), County Attorney and Chief Information Officer (CIO) to ensure strong and consistent management of day-to-day county operations.



Budget Overview

The Department of County Management’s budget is \$148.7 million and has 246.60 FTE in all funds. This is an increase of \$13.3 million or 9.8% over the FY 2015 Adopted Budget. Budgeted positions increase by 7.50 FTE.

The General Fund budget has increased by \$7.6 million (22.8%) to \$41.2 million. Other Funds have increased by \$5.7 million. The largest category of expenditures is in materials and supplies at \$97.7 million. This is mostly budgeted in the Risk Fund for medical and dental insurance costs. Personnel Services has increased by \$2.1 million (7.6%). This is due to the 7.50 FTE increase and other personnel changes detailed out in significant changes sections in each division. Contractual Services has increased by \$6.3 million (66.7%). The main reasons are \$5.0 million in program 72040 A Home for Everyone Capital Funding and the Assessment & Taxation system upgrade (72035). Capital Outlay has decreased by \$100,000. This was budgeted for computer hardware for the Assessment & Taxation system upgrade in FY 2015.

The following innovative/new programs have ongoing funding:

- 72005B FRM Strategic Sourcing Contract Administration, \$103,948, 1.00 FTE.
- 72008B FRM Investment Advisory Services, \$120,000.
- 72012 Evaluation and Research Unit, \$328,290, 2.00 FTE.
- 72013 Capital Asset Strategic Planning, \$349,650, 2.00 FTE.
- 72021 Child Care Network and Tuition, \$330,000.

The following programs are funded on a one-time-only basis:

- 72025B DART County Clerk Carryover, \$152,000.
- 72011B Inclusive Start-Up Investment Project, \$500,000
- 72017B Job Rotation, \$153,380.
- 72040 A Home for Everyone Capital Funding, \$5,000,000.

Budget Trends	FY 2014	FY 2015	FY 2015	FY 2016	Difference
	Actual	Current	Adopted	Adopted	
		Estimate	Budget	Budget	
Staffing FTE	235.60	239.10	239.10	246.60	7.50
Personnel Services	\$24,927,055	\$26,945,631	\$27,824,374	\$29,925,703	\$2,101,329
Contractual Services	4,693,497	5,703,421	9,493,912	15,821,657	6,327,745
Materials & Supplies	83,047,198	85,365,704	92,980,910	97,663,903	4,682,993
Internal Services	4,798,460	5,251,218	4,941,610	5,256,089	314,479
Capital Outlay	<u>1,417,609</u>	<u>51,811</u>	<u>100,000</u>	<u>0</u>	<u>(100,000)</u>
Total Costs	\$118,883,819	\$123,317,785	\$135,340,806	\$148,667,352	\$13,326,546

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

In order to maintain the highest possible level of support to the administrative infrastructure and preserve the County's compliance with external regulatory requirements, DCM reviewed areas for process efficiency. Particular successes were achieved in the following areas:

The Budget Office implemented the new web-based budget software, TeamBudget in FY 2015. There are new technological changes that continue beyond initial implementation.

Finance and Risk Management:

- The County's Procurement Card Payment Program has netted more than \$1.0 million in rebate revenue since 2005.
- Risk Management in coordination with internal business partners has been able to save \$200,000 in insurance premiums in fiscal year 2015.

Central Human Resources:

- Successfully implemented Online Benefits Open Enrollment Countywide.
- Approximately 1/3 of County employees participated in the Power of Me wellness campaign.

DART:

- Implemented a new passport photo service in collaboration with Facilities and Property Management. A new permanent position has been added for FY 2015 to support this function.
- Debit and credit cards are now accepted for on-site point of sale transactions as an additional customer service.

DCM faces a number of opportunities and challenges in the coming years:

Finance - Financing for major capital projects including the Downtown Courthouse, Health Department headquarters, and upgrades to Willamette River bridges.

Finance – Implementation of the Federal Uniform Administrative Guidance and GASB 68.

Central HR - Work with departments to ensure compliance with all HIPAA training requirements

DART - Implementation of the new Assessment & Taxation System.

All DCM - Succession planning and thinking about how we can adapt our business needs to a changing workforce.

Diversity and Equity

DCM is currently working on several initiatives in the areas of Leadership Development, Recruitment and Succession Planning that are intended to address disparities in our workforce and provide support to the community.

- Training employees on the Equity and Empowerment framework
- “Minimum Qualifications” Project to eliminate artificial barriers in hiring and recruitment
- Purchasing Section MWESB Program
- The Economic Development program works with local financial institutions and foundations to leverage the County’s investment dollars to support under-served and vulnerable populations
- The Fiscal Compliance group provides guidance to small non-profit human service contractors in complying with federal rules and regulations.
- Development and maintenance of a Community of Practice for Equity Facilitators
- The Operations Council restructured to embed Equity in their work.

Budget by Division

Division Name	FY 2016 General Fund	Other Funds	Total Division Cost	Total FTE
DCM Director's Office	\$5,839,480	\$0	\$5,839,480	4.00
Budget Office	2,468,963	0	2,468,963	14.00
Finance and Risk Management	8,580,239	8,304,741	16,884,980	60.00
Central Human Resources	4,356,766	94,255,727	98,612,493	35.60
Division of Assessment, Recording & Taxation (DART)	<u>19,931,436</u>	<u>4,930,000</u>	<u>24,861,436</u>	<u>133.00</u>
Total County Management	\$41,176,884	\$107,490,468	\$148,667,352	246.60

Director's Office

The Director's Office is home to the County's Chief Operating Officer (COO) who also serves as the DCM Department Director. The COO is responsible for the administrative infrastructure and financial health of the overall County organization, provides project management and direction for county-wide projects and insures that complex decisions are informed by a county-wide perspective.

The Director's office works with DCM Divisions, Departments, elected officials and staff to establish operational priorities and policy objectives. The Directors of the Department of County Human Services, Health Department, Department of County Assets, Department of Community Services and Department of Community Justice are supervised by the COO, providing a crucial link between corporate policy setters and department implementers.

Significant Changes

A Capital Asset Strategic Planning program has been added for FY 2016 (72013). This program forms a centralized, long range capital asset strategic planning team to coordinate the County's asset strategic planning process, create and monitor a countywide capital "master plan", and link capital planning to financial planning through integrated financial modeling.

DCM has budgeted a \$5.0 million one-time-only program to support the housing development objectives of "A Home for Everyone", the community-wide initiative to end homelessness (72040). This investment, when matched by a similar investment by the City of Portland, will support the production goal of 250 housing units, and will allow the development of an evaluation model for A Home for Everyone.

Budget Office

The Budget Office guides the development of the County's Budget Process, prepares the annual budget and supports the Chair and the Board of County Commissioners in their budgeting decisions by helping align the County's annual spending plan with their priorities. It also serves as a liaison between departments, elected officials and the community in communicating policy direction and program priorities, coordinating strategic planning and providing technical expertise, training, program and management analysis.

The Budget Office leads the countywide budget process, evaluates County policies and operations, and recommends redirection of policy and/or resources.

The Budget Office prepares and presents the following:

- Prepares the annual budget, budget in brief, and associated documents;
- Financial forecasting and budget projections;
- Ad hoc analysis for County Management and the Chair's Office; and
- Countywide research and evaluation.

Staff assist departments by providing information and training on financial management, planning, budgets, and expenditure and revenue forecasting. Budget staff serve on countywide task forces related to budget, finance and other policy and fiscal matters; identify and resolve financial problems; and support County Labor Relations in collective bargaining and cost analysis.

Significant Changes

A new countywide Evaluation and Research Unit (72012) was created to develop research, analyze and evaluate countywide business intelligence metrics and program effectiveness. Additionally, it will monitor, analyze, and report on countywide organizational health, emphasizing Central HR metrics and initiatives. The program evaluates cross-departmental county priority programs, including work with system partners to design and implement evaluations of the Home for Everyone work to end homelessness in the region. It includes 2.00 new FTE.

Transfers responsibility for preparing and maintaining the DCM and Nondepartmental budgets from the DCA Hub to the Budget Office. Adds a 1.00 Budget Analyst Principal to provide department-wide budget coordination and support to both DCM and the Nondepartmental Offices.

Based on the Department of County Assets change in their drivers and methodology for allocating Information Technology charges, a significant rate shift impacted the Department of County Management resulting in a shift of over \$120,000 of IT costs to the Budget Office.

Finance and Risk Management

The Finance and Risk Management Division provides a wide variety of services to ensure the County's financial transactions are managed in a timely and accurate manner.

The division pays the County's bills, maintains and records accounting transactions, manages cash and investments, issues payroll checks, and manages the contracting process. Risk Management negotiates insurance coverage for the County's buildings, manages claims associated with work related injuries, consults on workplace safety and health, and manages claims for the County's self-insured liability program. The Economic Development program leverages existing County programs and policies to enhance the competitiveness of local businesses and increase the economic success of all County residents.

Finance and Risk Management is responsible for preparing the County's Comprehensive Annual Financial Report (CAFR). The CAFR has been awarded the Government Finance Officers of America (GFOA) award for distinguished reporting in each of the past 30 years. Staff members in the division serve in leadership positions on statewide professional organizations and advisory boards. This serves as recognition by our peers of the ways Finance and Risk Management programs strive for innovative solutions.

Significant Changes

Strategic Sourcing Contract Administration- adds 1.0 FTE Contract Specialist Senior position to develop and manage countywide contracts related to Strategic Sourcing. This position will reside under Central Purchasing (72005B).

The Economic Development Program was budgeted in program offer 72003B and 72003C for FY 2015. That program is now budgeted as program offer 72011A.

A new Inclusive Start-Up Investment Project has been added for FY 2016. This program budgets an intergovernmental agreement with the Portland Development Commission to launch an inclusive start-up project to diversify and expand support for entrepreneurs in underrepresented communities (72011B).

Chief Financial Officer has reduced a 1.0 FTE administrative position for FY 2016 (72003).

Central Human Resources

The Central Human Resources Division is driven by its Strategic Plan Mission: "Through leadership and collaborative partnerships, we foster organizational excellence, ensure equity and provide strategic human resources services to attract, develop, and sustain a diverse and talented workforce."

The Central Human Resources Division provides strategic leadership, recommends policy, and partners with the department HR units to guide consistent, efficient and cost effective HR processes and practices necessary to achieve results across the organization.

The HR Director ensures HR processes are aligned with countywide goals and oversees evaluation of HR contributions to organizational effectiveness. Central Human Resources manages the following services and systems to support employees, managers as well as the business needs of the County:

- Collective bargaining and labor contract interpretation;
- Personnel rules and County HR policy development and interpretation;
- Job classification & compensation plans;
- Countywide training and organizational development;
- HR process monitoring and evaluation;
- Recruitment and retention systems and processes;
- Employee Benefits and Wellness programs; and
- Privacy Officer program for HIPAA and Privacy Rule compliance.

Significant Changes

Central Human Resources Division includes some program changes for 2016:

An additional HR Analyst Sr. position to work as a Business Process Specialist with the SAP Team in DCA IT. In target (72016).

Planned Job Rotation program. A one-time-only request for a new HR Manager 1 position to provide experience to County managers in Change Management and Succession Planning. Out of target (72017B).

Division of Assessment, Recording and Taxation (DART)

The Division of Assessment, Recording and Taxation (DART) collects and distributes approximately \$1.4 billion in annual property taxes on behalf of all Multnomah County taxing districts, while ensuring that all property is valued and taxed fairly and accurately. DART performs the statutorily required functions of Tax Assessor, Tax Collector and certain County Clerk functions including Recording, Marriage Licenses, Domestic Partnership Registrations, Passports and the Board of Property Tax Appeals.

DART collaborates with stakeholders to address the evolving needs of the Multnomah County community, to meet mandated functions, and to provide leadership to improve the efficiency of the statewide property tax system. The Division provides proactive and judicious stewardship of public resources through its efficient and cost effective management.

DART maintains approximately 342,000 property tax accounts, calculates tax levies, certifies the tax roll for collection, collects and processes property tax payments, and distributes property taxes to over 60 taxing districts. The Division provides responsive customer service, maintains ownership records and property descriptions, records over 141,000 documents, issues over 7,300 marriage licenses and domestic partnership registrations, responds to 105,000 inquiries and serves 55,000 walk-in customers.

Significant Changes

For FY 2016 a new permanent position has been added to support a new passport photo service implemented in collaboration with Facilities and Property Management. Debit and credit cards are now accepted for on-site point of sale transactions as an additional customer service. A finance position and responsibility for various finance support functions has been transferred from the DCA Finance Hub to DART, to provide department-wide finance services for the Department of County Management.

A multi-year contract was executed to replace the Assessment & Taxation system, with Tyler Technologies' Orion CAMA/Tax Standard software system, featuring integration among all DART business functions, including geographic information systems (GIS), document recording, real property assessment, business personal property assessment, tax collection and tax distribution. The system upgrade will improve property assessment and taxation services to customers and stakeholders of Multnomah County, achieve operational efficiencies, integrate with County standard information technology infrastructure, reduce costs of targeted operations, improve public visibility, accessibility and convenience of assessment, taxation and recording services via web-based electronic and on-line resources, and provide support for e-government for Multnomah County.

DART participates in workforce and leadership development opportunities and implements strategies to address an aging workforce, invests in education and training, and evaluates various recruitment methods for qualified applicants.

Department of County Management

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
DCM Director's Office					
72000	DCM Director's Office	\$489,830	\$0	\$489,830	2.00
72013	Capital Asset Strategic Planning	349,650	0	349,650	2.00
72040	A Home for Everyone Capital Funding	5,000,000	0	5,000,000	0.00
Budget Office					
72001	Budget Office	2,140,673	0	2,140,673	12.00
72012	Evaluation and Research Unit	328,290	0	328,290	2.00
Finance and Risk Management					
72002	FRM Accounts Payable	744,197	0	744,197	7.10
72003	FRM Chief Financial Officer	1,387,087	194,053	1,581,140	3.95
72004A	FRM General Ledger	984,579	0	984,579	9.00
72005A	FRM Purchasing	2,092,981	0	2,092,981	18.00
72005B	FRM Strategic Sourcing Contract Administration	103,948	0	103,948	1.00
72006	FRM Property & Liability Risk Management	0	3,095,985	3,095,985	1.50
72007	FRM Payroll/Retirement Services	876,523	0	876,523	7.95
72008A	FRM Treasury and Tax Administration	1,720,924	0	1,720,924	4.00
72008B	FRM Investment Advisory Services	120,000	0	120,000	0.00
72009	FRM Worker's Compensation/Safety & Health	0	4,637,060	4,637,060	6.50
72010	FRM Recreation Fund Payment to Metro	0	102,710	102,710	0.00
72011A	FRM Economic Development	150,000	174,933	324,933	1.00
72011B	Inclusive Start-Up Investment Project	400,000	100,000	500,000	0.00
Central Human Resources					
72016	Central HR Administration	1,267,261	203,567	1,470,828	6.63
72017A	Central HR Services	1,802,322	0	1,802,322	10.60
72017B	Job Rotation	153,380	0	153,380	0.00
72018	Central HR Labor Relations	803,803	55,800	859,603	4.85
72019	Central HR Unemployment	0	874,090	874,090	0.15

County Management

fy2016 adopted budget

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Central Human Resources continued					
72020	Central HR Employee Benefits	0	93,122,270	93,122,270	13.37
72021	Child Care Network and Tuition	330,000	0	330,000	0.00
Division of Assessment, Recording and Taxation (DART)					
72023	Div of Assessment, Recording & Taxation Administration	1,334,532	0	1,334,532	7.00
72024	DART Customer Service	1,005,765	0	1,005,765	9.30
72025A	DART County Clerk Functions	1,539,569	0	1,539,569	12.50
72025B	DART County Clerk Carryover	152,000	0	152,000	0.00
72026	DART Ownership	424,575	0	424,575	4.20
72027	DART Tax Revenue Management	1,807,707	0	1,807,707	11.50
72028	DART GIS / Cartography	676,823	0	676,823	5.30
72029	DART Assessment Performance Analysis	358,418	0	358,418	2.35
72030	DART Property Assessment Special Programs	1,126,451	0	1,126,451	8.90
72031	DART Personal Property Assessment	1,291,219	0	1,291,219	10.20
72032	DART Property Assessment Industrial	1,038,908	0	1,038,908	8.30
72033	DART Commercial Property Appraisal	1,904,807	0	1,904,807	14.75
72034	DART Residential Property Appraisal	4,120,579	0	4,120,579	31.40
72035	DART Assessment & Taxation System Upgrade	0	4,930,000	4,930,000	0.00
72037	DART Applications Support	1,380,138	0	1,380,138	5.70
72038	DART Tax Title	<u>1,769,945</u>	<u>0</u>	<u>1,769,945</u>	<u>1.60</u>
Total County Management		\$41,176,884	\$107,490,468	\$148,667,352	246.60

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Department: County Management

Program Contact: Marissa Madrigal

Program Offer Type: Administration

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

The Director's Office manages the administrative infrastructure and financial health of the entire county and sets administrative policy. The areas of responsibility with countywide implications include Budget, Finance, Property Assessments & Recording, Tax Collections and Human Resources. The Director is also the County's Chief Operating Officer.

Program Summary

The Director develops and presents administrative, financial, human resource and infrastructure guidelines and policy to executive level staff, the County Chair and the Board of County Commissioners. The Director works with DCM Division Directors, Chair, Board of County Commissioners and department directors to establish priorities and guidelines and ensure policies are aligned with these priorities. The Director works with department and human resource personnel to recruit, train and retain a high quality diverse work force; provides management for county-wide projects identified by the Chair's Office; and works with Board, the Department of County Assets (DCA) and other departments on the funding policies involving the physical infrastructure of the County.

In FY 2016, the Director's Office will work with DCM Division Directors and County Department Directors to strengthen the relationship between centralized policy setters and department implementers to ensure better consistency in application and to improve compliance. The Director's office will also work with DCM Division Directors and County Department Directors to propose a yearly Board Agenda plan that prioritizes board briefings and actions on a county-wide basis.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Development of metrics and regular tracking system for monitoring of countywide organizational health	0	0	0	1
Outcome	Percent of identified "problem trends" addressed timely	0	0	0	100%

Performance Measures Descriptions

The metrics and regular tracking system will be developed and implemented in mid-FY 2016. Both the definition of "problem trends" and the appropriate response will be decided in partnership with department directors and other county leadership.

Legal / Contractual Obligation

ORS 208, 238, 288, 294, 295, 310 and many other Oregon Revised Statutes, Multnomah County Code, Chapters 7, 9, 11 and 12 and County Charter requires the county to maintain appropriate personnel, infrastructure, taxation and financial system operations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$403,511	\$0	\$398,789	\$0
Contractual Services	\$29,000	\$0	\$48,483	\$0
Materials & Supplies	\$10,700	\$0	\$11,200	\$0
Internal Services	\$39,053	\$0	\$31,358	\$0
Total GF/non-GF	\$482,264	\$0	\$489,830	\$0
Program Total:	\$482,264		\$489,830	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72000 DCM Director's Office

The budget for personal services are reduced for FY 2016.

Department: County Management **Program Contact:** Karyne Kieta
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Budget Office guides the development of the County's Budget Process, prepares the annual budget and supports the Chair and the Board of County Commissioners with their budgeting decisions by helping align the County's annual spending plan with the priorities. It also serves as a liaison between departments, elected officials and the community in communicating policy direction and program priorities, coordinating strategic planning and providing technical expertise, training, program, and management analysis.

Program Summary

The Budget Office leads the countywide budget process, evaluates County policies and operations, and recommends redirection of policy and/or resources.

The Budget Office does the following:

- Prepares the annual budget, budget in brief and associated documents;
- Financial forecasting and budget revenue/expenditure projections;
- Ad hoc analysis for County Management and the Chair's Office;
- Countywide research and evaluation and cost control analyses;
- Prepares the supplemental budget;
- Maintains the legal budget throughout the course of the year; and
- Provides budget support to the Department of County Management and Nondepartmental Offices.

Staff also assist departments in measuring performance of County programs; providing information and training on financial management, planning, budgets, and expenditure and revenue forecasting. Budget staff serve on countywide task forces related to budget, finance and other policy or fiscal matters; identify and resolve problems; and support County Labor Relations in collective bargaining research and detailed cost analysis.

The Budget Office continues to engage in expanding countywide research and evaluation. Potential projects for FY 2016 include: continued analysis of workforce analytics for County Management (DCM), County Assets (DCA) and Central Human Resources; Home for Everyone Housing Initiative; Central Human Services metrics and tracking; the Chair's Office dashboard; and other statistical analysis or research as assigned.

Over the past 13 years, the County has received the Government Finance Officers Association's (GFOA) Distinguished Budget Annual Award. The award represents a significant achievement by the County. It reflects the commitment of Multnomah County's governing body and staff to meet the highest principles of governmental budgeting.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of budget modifications processed (includes internal)	182	150	180	180
Outcome	% of budget modifications entered into SAP within 4 weeks of Board approval	94%	90%	95%	95%
Quality	Percent error in General Fund Revenue Forecast	0.50%	2.0%	2.2%	2.0%
Quality	% of customers rating Budget Office efforts as either "good" or "excellent"	97%	95%	96%	96%

Performance Measures Descriptions

*Because the budget process ends prior to the beginning of the fiscal year, the FY 2015 estimate is the "actual" customer satisfaction rating. Prior to FY 2015, Budget Office efforts were rated on a three-point scale (Poor, Satisfactory, Excellent) and percent satisfied included ratings of satisfactory or excellent. Beginning with FY 2015 efforts are rated on a four-point scale (Poor, Fair, Good, Excellent).

Legal / Contractual Obligation

The Budget Office is not mandated, but the County is subject to Oregon Budget Law, ORS Chapter 294 & sections of ORS Chapters 280 & 310 related to filing and ballot title wording. The office is responsible for producing a financially sound budget that complies with the law and communicating the outcome from public funds entrusted to the County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,486,801	\$0	\$1,729,145	\$0
Contractual Services	\$10,000	\$0	\$26,000	\$0
Materials & Supplies	\$88,900	\$0	\$74,000	\$0
Internal Services	\$190,167	\$0	\$311,528	\$0
Total GF/non-GF	\$1,775,868	\$0	\$2,140,673	\$0
Program Total:	\$1,775,868		\$2,140,673	
Program FTE	11.00	0.00	12.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72001 Budget Office

Responsibility for budget support for the Department of County Management and Nondepartmental Offices is being transferred from the DCA Hub to the Budget Office. An increase of 1.00 FTE Budget Analyst Principal will add capacity for overall budget support.

The Budget Office has increased Professional Services for TeamBudget training and continuing technical improvements, reports, and contracting to enhance the system. The Department of County Assets changed the drivers and methodology for allocating Information Technology charges, which resulted in a \$120,000 increase to the Budget Office internal service line item.

Legal / Contractual Obligation

Tax Information Returns (i.e. 1099 MISC, 1099 INT, etc.) are mandated by the Internal Revenue Service code as described in Sections 1.6001-1 through 1.6091-4. Failure to comply would result in the County being assessed penalties and fines.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$711,565	\$0	\$726,156	\$0
Materials & Supplies	\$18,685	\$0	\$18,041	\$0
Total GF/non-GF	\$730,250	\$0	\$744,197	\$0
Program Total:	\$730,250		\$744,197	
Program FTE	7.10	0.00	7.10	0.00

Program Revenues				
Other / Miscellaneous	\$175,180	\$0	\$180,180	\$0
Total Revenue	\$175,180	\$0	\$180,180	\$0

Explanation of Revenues

This program is supported by General Fund revenues. Rebates are the only Central Accounts Payable revenue. Rebates, received from U.S. Bank and Bank of America, are based on the level of annual spending in each of the banks' credit card programs. The majority is from Bank of America's purchasing card program; rebates from BOA are generally 1.2% of total value of transactions processed annually. Multnomah County is part of the Bank of America Procurement Card Consortium of local governments which, as a group, has leveraged competitive rebate terms.

Significant Program Changes

Last Year this program was: FY 2015: 72002 FRM Accounts Payable

No significant changes.

Department: County Management

Program Contact: Mark Campbell

Program Offer Type: Administration

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

The Chief Financial Officer (CFO) manages the financial health of the entire County and sets administrative policy related to financial management. Direct responsibilities include Accounts Payable, General Ledger, Risk Management, Retirement Programs, Tax Administration, Central Purchasing and Treasury.

Program Summary

The Chief Financial Officer (CFO) develops and presents financial guidelines to executive level staff, the County Chair's Office, and the Board of County Commissioners. The CFO presents recommendations related to public financial policy to these groups as well as other jurisdictions. The CFO interacts with the Oregon Legislature, the general public, and the business community in assessing the potential impact of changes in financial policy. The CFO also develops and/or suggests financing alternatives to executive level staff and jurisdiction partners.

The CFO monitors the Public Employees Retirement System (PERS) and works with partner jurisdictions to develop and present legislative policy. This involves communication with the Board, the Oregon Legislature and/or PERS Board and labor groups. The CFO works with the Budget Office, the Chair's Office, the Board and County departments to establish priorities and guidelines and ensure policies are aligned with these priorities. The CFO works with departmental finance sections, DCM divisions, and all County department stakeholders on all administrative policies and procedures.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Comprehensive Annual Financial Report is issued according to legal requirements	1	1	1	1
Outcome	Maintain County's high bond rating of Aaa	1	1	1	1

Performance Measures Descriptions

The Comprehensive Annual Financial Report is a primary product of the Finance Division. Statutes require that it is issued within six months of the close of the fiscal year. 1=achieved; 0=not achieved.

County maintains the highest bond rating of Aaa on general obligation debt. This rating is achieved by continuing to demonstrate prudent financial management.

1=achieved; 0=not achieved.

Legal / Contractual Obligation

ORS 208, 288, 294, 295, 310 and many other Oregon Revised Statutes, Multnomah County Code, Chapters 7, 9, 11 and 12 and County Charter requires the County to maintain appropriate personnel, infrastructure, taxation and financial system operations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$606,812	\$44,807	\$558,651	\$66,864
Contractual Services	\$50,000	\$0	\$30,000	\$0
Materials & Supplies	\$51,359	\$2,500	\$24,142	\$0
Internal Services	\$766,697	\$139,543	\$774,294	\$127,189
Total GF/non-GF	\$1,474,868	\$186,850	\$1,387,087	\$194,053
Program Total:	\$1,661,719		\$1,581,140	
Program FTE	4.75	0.20	3.60	0.35

Program Revenues				
Other / Miscellaneous	\$0	\$186,850	\$0	\$194,053
Total Revenue	\$0	\$186,850	\$0	\$194,053

Explanation of Revenues

This program is supported by General Fund and Risk Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72003A FRM Chief Financial Officer

One Office Assistant Sr. was cut from this program.

Legal / Contractual Obligation

Oregon Revised Statutes (ORS), Ch. 297~Audits of Public Funds and Financial Records requires governments to have an external audit and that it be submitted to the Secretary of State - Audits Division. The Office of Management and Budget (OMB) Federal Register requires entities expending Federal funds over \$750,000 in a fiscal year to have a single audit of Federal awards. Also, according to the Federal Register, Federal funds that are passed on to other organizations (such as non-profits) must perform subrecipient monitoring on those contracts funded with pass-through dollars. The Federal Register requires organizations to publish an approved indirect cost allocation plan for any indirect or administrative costs allocated to Federal awards.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$919,430	\$0	\$950,489	\$0
Contractual Services	\$12,000	\$0	\$6,500	\$0
Materials & Supplies	\$29,100	\$0	\$27,590	\$0
Total GF/non-GF	\$960,530	\$0	\$984,579	\$0
Program Total:	\$960,530		\$984,579	
Program FTE	9.00	0.00	9.00	0.00

Program Revenues				
Service Charges	\$15,500	\$0	\$17,000	\$0
Total Revenue	\$15,500	\$0	\$17,000	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

External revenue is received from the County's separately issued component unit financial reports: Mid County Service District, Dunthorpe-Riverdale Service District and the Library District. The revenues are a reimbursement for central accounting and reporting services provided to each component unit.

Significant Program Changes

Last Year this program was: FY 2015: 72004 FRM General Ledger

Changes from FY 2015 budget program offer include professional services for software licensing and maintenance to purchase a new financial reporting software program designed to integrate all elements of the CAFR, GL's primary product.

Department: County Management

Program Contact: Brian Smith

Program Offer Type: Existing Operating Program

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

Purchasing oversees the County's goods and services procurement activities and provides leadership, expertise, and training to employees who perform purchasing functions. Purchasing supports departments to procure products and services in construction, materials, and both non-professional and professional services. Purchasing ensures appropriate and cost-efficient public procurement and contracting practices, including evaluating the economic, social and environmental impacts of purchases.

Program Summary

Purchasing provides leadership, policy oversight and monitoring, contract procurement, compliance, staff training, support services and overall accountability for several thousand contracts and hundreds of millions of dollars awarded each year.

Key efforts include the following: (1) safeguard the County from potential contractual risk and liability exposure; (2) ensure products and services are purchased in accordance with federal and state laws, procedures and regulations including County Administrative Procedures and rules established by Multnomah County's Public Contract Review Board (PCRB); (3) review and approve contract documents, review and approve contract changes and/or amendments and maintain official contract records; (4) research, analyze, recommend, and implement best business practices; (5) provide on-going guidance, support, training, and consultation to departments and employees; (6) track, monitor, analyze and annually report on contract data and performance measures; (7) maximize efforts to include and ensure participation of Minority, Women and Emerging Small Businesses (MWESB) and Qualified Rehabilitation Facilities (QRF); (8) participate in community events, meetings and conduct outreach to the MWESB vendor community; (9) oversee the County's surplus program; and (10) develop and implement sustainable purchasing policies, procedures and training.

Purchasing contributes to the Climate Action Plan, Local Government Operations section 18-9, by ensuring sustainable practices of prospective vendors, contractors and service providers are included as evaluation criteria in all contract awards over \$10,000. All Purchasing staff share in the education, training, and support of County staff to promote and support sustainable purchasing practices.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Percent of contracts awarded to MWESB and QRF businesses	25%	35%	30%	30%
Outcome	Number of sustained protests on formal procurements	0	0	1	0
Output	Number of formal RFP and Bid solicitations issued	85	70	70	70
Output	Number of contracts processed	888	700	700	700

Performance Measures Descriptions

Purchasing manages formal Request For Proposal (RFP) and bid solicitations (>\$150,000) for the County because they represent the greatest risk in the County's purchasing activity. Minimizing the number of sustained protests is an indicator of how well Purchasing is managing the risks associated with formal procurement processes. The output measures listed are good indicators of the volume of formal procurements we conduct and the contract processing activity across all County departments.

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,901,356	\$0	\$1,937,862	\$0
Contractual Services	\$63,907	\$0	\$65,459	\$0
Materials & Supplies	\$78,678	\$0	\$89,660	\$0
Total GF/non-GF	\$2,043,941	\$0	\$2,092,981	\$0
Program Total:	\$2,043,941		\$2,092,981	
Program FTE	18.00	0.00	18.00	0.00

Program Revenues				
Other / Miscellaneous	\$2,000	\$0	\$2,000	\$0
Total Revenue	\$2,000	\$0	\$2,000	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

External revenues are generated primarily when fees are collected for services performed in response to public records requests, and when County surplus is sold through the surplus program. The estimate from these sources for FY 2016 is \$2,000.

Significant Program Changes

Last Year this program was: FY 2015: 72005 FRM Purchasing

No significant changes.

Legal / Contractual Obligation

This program is located in Purchasing rather than Strategic sourcing because it is chiefly responsible for developing and managing countywide contracts as specified in PCRB 15-0000(1)(m) [Authority of the Purchasing Manager].

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$100,948	\$0
Materials & Supplies	\$0	\$0	\$1,800	\$0
Internal Services	\$0	\$0	\$1,200	\$0
Total GF/non-GF	\$0	\$0	\$103,948	\$0
Program Total:	\$0		\$103,948	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last Year this program was:

New program offer.

Legal / Contractual Obligation

The Property & Liability Risk Program is mandated by County Code 7.100-7.104. The County is required by the State to have specific insurance and bond coverage. The County is self-insured for liability in accordance with the provisions of the Oregon Tort Claims Act, ORS 30.270 and purchases Excess Liability insurance above the self-insured retention of \$1,000,000. The required Public Official Bonds, DEQ Bonds, and Pharmacy Bond are purchased in accordance with State requirements. The P&LRP manages the County's compliance with numerous Oregon Occupational Safety and Health Administration (OR-OSHA) and Life Safety requirements to promote employee and public safety, including driver's license validation program and inspections by regulatory and insurance carrier representatives.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$170,090	\$0	\$182,130
Contractual Services	\$0	\$260,447	\$0	\$294,200
Materials & Supplies	\$0	\$2,447,005	\$0	\$2,619,655
Total GF/non-GF	\$0	\$2,877,542	\$0	\$3,095,985
Program Total:	\$2,877,542		\$3,095,985	
Program FTE	0.00	1.50	0.00	1.50

Program Revenues				
Other / Miscellaneous	\$0	\$2,877,542	\$0	\$3,095,985
Total Revenue	\$0	\$2,877,542	\$0	\$3,095,985

Explanation of Revenues

Departments are charged a risk property & liability rate based on claims experience and an actuarial valuation performed every three years. The P&LRP also receives subrogation money and reimbursement related to liability claims.

Significant Program Changes

Last Year this program was: FY 2015: 72006 FRM Property & Liability Risk Management

This program includes two significant changes. First, the amount anticipated for property claims payment was increased due to improved risk management internal practices. As a result, Departments will gain the ability to replace or repair property losses quickly and utilize Risk Fund insurance monies to pay for more losses than with the previous processes. The second change includes increased software purchase costs in anticipation of procuring a Risk Management Information System (RMIS) to manage internal claims administration processes, assist in the performance of loss control analysis, and to capture financial implications of the County's risk management programs.

Legal / Contractual Obligation

Wage payments are mandated by Federal & State wage and hour laws, 10 union contracts, and Multnomah County Personnel Rules. Withholding and remitting employment taxes is mandated by the Internal Revenue Service and the Oregon Dept of Revenue. Pension contributions are mandated by union contracts, Multnomah County Personnel Rules and Oregon Revised Statutes. Failure to comply with these laws and regulations result in fines and penalties being assessed.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$802,801	\$0	\$819,381	\$0
Contractual Services	\$23,000	\$0	\$25,000	\$0
Materials & Supplies	\$27,359	\$0	\$32,142	\$0
Total GF/non-GF	\$853,160	\$0	\$876,523	\$0
Program Total:	\$853,160		\$876,523	
Program FTE	7.95	0.00	7.95	0.00

Program Revenues				
Other / Miscellaneous	\$128,106	\$0	\$135,243	\$0
Total Revenue	\$128,106	\$0	\$135,243	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

External revenues for the deferred compensation program are contractually negotiated with the County's deferred compensation provider through a revenue sharing agreement. All administrative costs associated with the program are paid for through the agreement. The revenue sharing enables the County to offer the program to employees at no cost to the County. The estimated reimbursement for FY 2016 is \$132,843 and is adjusted each following year by the CPI-U amount. The remaining \$2,400 is miscellaneous revenue.

Significant Program Changes

Last Year this program was: FY 2015: 72007 FRM Payroll/Retirement Services

No significant changes.

Department: County Management **Program Contact:** Eric Arellano
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Treasury manages the County's cash assets, investment portfolio, debt, banking services and relationships and broker/dealer relationships. Treasury also manages the Excise Tax Administration program which includes management of revenue collections for Motor Vehicle Rental Tax (MVRT), Transient Lodgings Tax (TLT) and Business Income Tax (BIT) in accordance with Multnomah County Code, the County's fiduciary responsibilities and revenue & taxation policies and procedures.

Program Summary

Treasury invests the County's financial assets to ensure that funds are available to meet anticipated cash flow needs. Investment earnings are measured against specific benchmarks outlined in the Investment Policy. Treasury complies with all applicable laws, policies and best practices in the management of County funds.

Treasury supports the Chief Financial Officer in the issuance of debt, including opportunities to refinance existing debt and maintains contact with rating agencies. It ensures timely and accurate debt service payments and generates arbitrage rebate calculations and reports. Treasury regularly analyzes cash flow. From time to time it is necessary to issue short term Tax and Revenue Anticipation Notes (TRANS) to provide liquidity prior to the collection of property taxes in November.

The County collects and administers three excise taxes. A Business Income Tax (BIT) is assessed against businesses with income generated within the County. It is set at a rate of 1.45% of net income. BIT is the second largest revenue source in the General Fund, generating approximately 19% of General Fund revenues. A Motor Vehicle Rental Tax (MVRT) is charged on the rental of cars and light trucks within the County. It is currently set at a rate of 17% of rental fees. A portion of the tax (2.5%) is passed through to the Visitors Development Fund to support tourist activities. A Transient Lodging Tax (TLT) is charged on the rental of hotel/motel rooms within the county. It is currently set at a rate of 11.5% of rental fees. Most of the revenue generated by the TLT is passed through to other entities. Cities retain 5%, another 3% is dedicated to operating the Oregon Convention Center, and 2.5% is passed through to the Visitors Development Fund.

Treasury maintains effective banking relationships to keep pace with technology and adapt to the needs of County Departments to provide better service to County residents.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Compliance with Investment Policy*	1	1	1	1
Outcome	Tax Returns Filed-Motor Vehicle and Transient Lodging**	297	292	295	295
Outcome	Ensure County's Cash Flow Needs are Met***	1	1	1	1
Output	Number of Business Accounts in County****	64,120	64,750	63,000	62,500

Performance Measures Descriptions

*Measurement Key: 1 = Goal Achieved, 0 = Not Achieved (ensures compliance to applicable ORS)

**The number of tax returns filed is a measure of compliance with applicable code requirements.

***Measurement Key: 1 = Goal Achieved, 0 = Not Achieved (ensures County meets its debt obligations)

****The number of business accounts is used as a workload measure and serves as an indicator of economic activity within the County.

Legal / Contractual Obligation

Oregon Revised Statutes ORS 294 and 295 (primarily ORS 294.035), Multnomah County Code Chapter 11 (BIT) and Chapter 12 (MVRT and TLT). The Business Income Tax is administered by the City of Portland through an intergovernmental agreement (IGA) that expires at the end of FY 2019 (with an option to reopen IGA in July 2016).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$379,497	\$0	\$406,729	\$0
Contractual Services	\$1,285,602	\$0	\$1,301,585	\$0
Materials & Supplies	\$12,610	\$0	\$12,610	\$0
Total GF/non-GF	\$1,677,708	\$0	\$1,720,924	\$0
Program Total:	\$1,677,708		\$1,720,924	
Program FTE	4.00	0.00	4.00	0.00

Program Revenues				
Service Charges	\$100,902	\$0	\$115,152	\$0
Total Revenue	\$100,902	\$0	\$115,152	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

External revenue is received through an agreement between the County and the Visitors Development Fund Board. Under terms of the IGA that created the Visitors Development Fund the County receives an administrative fee equal to 0.7% of MVRT and TLT revenues recorded in the fund.

Significant Program Changes

Last Year this program was: FY 2015: 72008 FRM Treasury and Tax Administration

A Finance Specialist Sr. position will be reclassified to a Treasury Manager for FY 2016, at a cost of \$14,000. This increase will be absorbed within the division.

Legal / Contractual Obligation

Oregon Revised Statutes ORS 294 and 295

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$120,000	\$0
Total GF/non-GF	\$0	\$0	\$120,000	\$0
Program Total:	\$0		\$120,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Interest	\$0	\$0	\$120,000	\$0
Total Revenue	\$0	\$0	\$120,000	\$0

Explanation of Revenues

Interest earnings from investment portfolio will be allocated to this program to cover administrative fee for advisory services.

Significant Program Changes

Last Year this program was:

New program offer.

Department: County Management **Program Contact:** Michelle Cross
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Workers' Compensation section of this program manages the work-related employee injury and illness process and assists employees in returning to their jobs post injury or illness. The Safety and Health section oversees the loss prevention efforts of the County by assisting each department in meeting loss prevention requirements of a workers' compensation self-insured employer and Oregon Occupational Safety and Health Administration (OR-OSHA) compliance.

Program Summary

This program provides workers' compensation benefits in accordance with state law. Multnomah County has been self-insured for this mandatory program since 1978. Claims are administered through a contract with a third-party administrator (TPA) with oversight and coordination of return to work from Risk Management staff. Staff work with employees, supervisors, physicians, the TPA, attorneys, managed care organizations and other vendors to accurately and timely process claim benefits for the injured employee. Internal Workers' Compensation section employees focus on service, cost containment and compliance efficiency. The Workers' Compensation section is responsible for the County's return-to-work program and follows state requirements necessary to benefit from the Workers' Compensation Division (WCD) Employer-At-Injury reimbursement program. The primary activity of the Safety and Health section is reducing employee on-the-job injuries and employer liability due to injuries to non-employees. Safety and Health staff consult with County departments to assist them in providing a safe environment for both employees and the public. It helps identify and abate deficiencies related to occupational safety and health regulations. All employer-based loss prevention activity needed to maintain the workers' compensation self-insured status is managed by the Safety and Health staff.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of site safety visits to meet loss prevention consultative needs and satisfy OR-OSHA requirements	23	24	20	24
Outcome	Workers' Compensation Experience Rating Modifier (ERM) below industry average	.87	.87	.7	.7

Performance Measures Descriptions

Performance measures are designed to meet OR-OSHA Self-insured Employer OAR 437-001-1060 (2) & (7) rules and monitor our success as a self-insured employer. The loss prevention output tracks the Safety Specialists consultative service to employee safety and health at the work site level.

The ERM demonstrates our success in impacting safety and loss prevention efforts countywide. 1.0 is industry standard, and less than 1.0 exceeds industry standard. Insurance industry sets our ERM annually based on past losses.

Legal / Contractual Obligation

MCC 7.102 and 7.103 establishes the safety and loss prevention program in the County. The Oregon Safe Employment Act, ORS 654, establishes minimum safety standards for employers. Oregon OSHA, as outlined in OAR 437-001-1005 through 1020 and 1050 through 1060, requires each self-insured employer to have a written loss prevention plan for each location and to provide safety and health loss prevention services for each work site.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$779,672	\$0	\$823,630
Contractual Services	\$0	\$320,438	\$0	\$329,780
Materials & Supplies	\$0	\$3,464,890	\$0	\$3,483,650
Total GF/non-GF	\$0	\$4,565,000	\$0	\$4,637,060
Program Total:	\$4,565,000		\$4,637,060	
Program FTE	0.00	6.50	0.00	6.50

Program Revenues				
Other / Miscellaneous	\$0	\$4,565,000	\$0	\$4,637,060
Total Revenue	\$0	\$4,565,000	\$0	\$4,637,060

Explanation of Revenues

The Workers' Compensation Section receives reimbursement from the State of Oregon for claims cost when specific eligibility criteria are met. Claim processing over payment reimbursements are also received as revenue (\$110,000 for FY 2016). Safety and Health receives internal service reimbursements from departments whose staff attend the first aid/CPR/AED classes taught by Safety and Health instructors (\$525,060). The revenues received are to offset the cost paid to the Red Cross for course materials and completion certificates. The cost to Departments/Offices whose staff attend these internal classes are well below the cost of taking the class from an external provider. Workers compensation internal service reimbursements are estimated at \$4,002,000 for FY 2016.

Significant Program Changes

Last Year this program was: FY 2015: 72009 FRM Worker's Compensation/Safety & Health

No significant changes.

Department: County Management **Program Contact:** Mark Campbell
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Recreation Fund Payment to Metro program provides support funding to Metro for the operation and maintenance of community parks. The expenditures of the fund are pass-through payments to Metro under an intergovernmental agreement (IGA) the County entered into in 1994. The transactions for this program are recorded in the Recreation Fund.

Program Summary

This program's primary purpose is to provide funding to Metro to maintain and operate community parks which in turn build local communities and provide for recreational opportunities. The program's resources derive from Marine Fuel Tax apportioned to Multnomah County. The expenditures of the fund are pass-through payments to Metro under an IGA the County entered into in 1994.

These funds may be used to operate, administer and maintain the following Metro natural areas and regional facilities that were transferred from Multnomah County in 1994: Mason Hill Park, Sauvie Island Boat Ramp, Multnomah Channel Park, Bybee-Howell House and Park, Belle View Point, James Gleason Memorial Boat Ramp, Broughton Beach, Beggars Tick Marsh, Glendoveer Golf Course and Fitness Trail, Blue Lake Park, Gary and Flagg Islands, Oxbow Park, Indian John Island, Larch Mountain Corridor, Chinook Landing Marine Park, Sandy River Access Points, Smith & Bybee Lakes Addition, Phillipi Property and the Expo Center. Each of these sites offers a different recreational benefit for all citizens.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Payment Remitted in a Timely Manner	1	1	1	1
Outcome		0	0	0	0

Performance Measures Descriptions

Under state law marine fuel taxes are allocated to counties based on the number of boat registrations and miles of waterway within the County. These revenues are turned over to METRO under terms of an IGA that transferred Multnomah County parks to METRO.

Measurement Key: 1 - Yes; 0 - No

Legal / Contractual Obligation

Pass-through payment under terms of the IGA that transferred parks from the County to METRO.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$100,000	\$0	\$100,000
Internal Services	\$0	\$2,340	\$0	\$2,710
Total GF/non-GF	\$0	\$102,340	\$0	\$102,710
Program Total:	\$102,340		\$102,710	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Taxes	\$0	\$102,340	\$0	\$102,710
Total Revenue	\$0	\$102,340	\$0	\$102,710

Explanation of Revenues

Revenues represent Multnomah County's share of state Marine Fuel Tax.

Significant Program Changes

Last Year this program was: FY 2015: 72010 FRM Recreation Fund Payment to Metro

No significant changes.

Legal / Contractual Obligation

Pursuant to an Intergovernmental Agreement with the Portland Development Commission dated July 12, 2012, the County has agreed to support the six Neighborhood Prosperity Initiative districts by paying an amount equal to revenues the County receives pursuant to ORS 457.470(4) in connection with each district. This obligation continues until 2022 or certain funding limits have been reached. FY 2016 payments will total approximately \$150,000.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$119,484	\$0	\$130,859
Contractual Services	\$50,000	\$30,000	\$150,000	\$3,000
Materials & Supplies	\$0	\$39,157	\$0	\$34,030
Internal Services	\$0	\$7,515	\$0	\$7,044
Total GF/non-GF	\$50,000	\$196,156	\$150,000	\$174,933
Program Total:	\$246,156		\$324,933	
Program FTE	0.00	1.00	0.00	1.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is primarily funded with State Video Lottery dollars. The payment to the Portland Development Commission for the Neighborhood Prosperity Initiative districts is County General Fund.

Significant Program Changes

Last Year this program was: FY 2015: 72003B FRM Economic Development Program

In FY 2015, this program offer was a scale up to 72003 - Chief Finance Officer (72003B and 72003C). For FY 2016, Economic Development has become a standalone offer.

It is anticipated that both FY 2015 and FY 2016 payments to the Portland Development Commission for the Neighborhood Prosperity Initiative districts will be made in FY 2016. The budget reflects that increase for next year.

Department: County Management **Program Contact:** Mark Campbell
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics: One-Time-Only Request

Executive Summary

This program offer budgets an intergovernmental agreement with the Portland Development Commission to launch an inclusive start-up project to diversify and expand support for entrepreneurs in underrepresented communities.

Program Summary

The Board of County Commissioners has been presented over the past year with studies outlining the significant inequalities that exist for communities of color in Multnomah County. Employment rates and economic growth in these communities remain stagnant post recession. Despite the local success in the tech industry, Multnomah County and Portland remain consistent with the national data on the lack of gender and racial parity in our innovation economy.

To promote employment growth which includes a focus on healthy startup ecosystem, the Portland Development Commission (PDC) helped launch the Portland Seed Fund. However, the impact of this fund and other startup accelerators has not addressed gender and racial disparities. A more inclusive approach is needed to directly combat inequalities in Portland's startup capital ecosystem. The PDC seeks to launch an inclusive start-up fund focused on mentoring and access to early-stage capital for Portland based firms with diverse founding teams.

This program offer will budget an intergovernmental agreement with PDC on a one-time-only basis, to launch this inclusive start-up fund. This collaborative project is a critical next step to diversify Portland's startup tech community and expand support for entrepreneurs by closing the existing capital gap for underrepresented communities.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Certified MBEs and WBEs that receive County capital from the fund	NA	NA	NA	15
Outcome	Additional capital received by fund recipients from sources other than the fund	NA	NA	NA	\$1,000,000
Output	Amount of County capital invested in certified MBEs and WBEs	NA	NA	NA	\$500,000
Outcome	Number of new jobs created after investment of County capital	NA	NA	NA	20

Performance Measures Descriptions

The output measures reflect that the County expects PDC to perform sufficient outreach to ensure that all of the funds are invested in Oregon Minority Business Enterprises and Women Business Enterprises during the fiscal year. The measures for additional capital and number of new jobs reflect the economic impact of the County's investment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$400,000	\$100,000
Total GF/non-GF	\$0	\$0	\$400,000	\$100,000
Program Total:	\$0		\$500,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues \$400,000 and Video Lottery revenues \$100,000.

Significant Program Changes

Last Year this program was:

New program offer.

Department: County Management **Program Contact:** Karyne Kieta
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Evaluation and Research Unit (ERU) will provide high-quality, data-driven evaluation of countywide business operations and effectiveness of countywide program priorities. This unit will develop and monitor countywide business intelligence metrics, build needed evaluation capacity within Central HR, perform countywide consulting on evaluation and data visualization, and evaluate multi-jurisdictional county priorities including the Home for Everyone work on homelessness reduction.

Program Summary

The Evaluation and Research Unit is responsible for development and evaluation of countywide business intelligence metrics as well as evaluation of program effectiveness. The program will develop, monitor, analyze, and report on countywide organizational health, with additional emphasis on Central HR metrics and initiatives. The program will also allow for evaluation of cross-departmental county priority programs, including work with system partners to design and implement evaluations of the Home for Everyone project to end homelessness in the region. Additionally, the ERU program will perform research and evaluation for the Department of County Management and Central HR, will respond to information requests from county leadership and will consult countywide on program evaluation, analytical methods, and data visualization to assist departments in developing internal research and evaluation capacity.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Development of metrics and regular tracking system for monitoring countywide organizational health.	N/A	N/A	N/A	1
Outcome	Percent of information and consulting requests responded to timely	N/A	N/A	N/A	100%
Output	Development of metrics and regular tracking system for Central Human resources data and trends.	N/A	N/A	N/A	1
Output	Development and implementation of evaluation plan for regional efforts to end homelessness.	N/A	N/A	N/A	1

Performance Measures Descriptions

Year one performance measures focus on establishment of important evaluation tools and customer service to leadership. In succeeding years, measures will transition to outcomes that are measurable over time and focus on the use of metrics and production of reports and analysis.

Measure 4: Development of plan will depend in some part upon a network of community partners, including the Home for Everyone Coordinating Council and the Council's subcommittee on data and outcomes.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$285,821	\$0
Materials & Supplies	\$0	\$0	\$28,969	\$0
Internal Services	\$0	\$0	\$13,500	\$0
Total GF/non-GF	\$0	\$0	\$328,290	\$0
Program Total:	\$0		\$328,290	
Program FTE	0.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last Year this program was:

New program offer.

Department: County Management **Program Contact:** Marissa Madrigal
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

This program offer forms a centralized, long range Capital Asset Strategic Planning team. The purpose of this team is to guide and coordinate the County's capital asset strategic planning process, create and monitor a countywide capital "master plan", and link capital planning to financial planning through integrated financial modeling. In addition, this program will work with the central Budget Office to determine how to create an integrated capital budget that addresses connections between infrastructure costs and ongoing operating costs.

Program Summary

In order to ensure effective management of capital assets, the Government Finance Officers Association (GFOA) recommends that local governments prepare multi-year capital plans that clearly identify major infrastructure projects and their impact on operating budgets. An upcoming audit by the Multnomah County Auditor has identified this as a need within Multnomah County and called for increased participation of the Budget Director and CFO in this process.

This program offer forms a Capital Asset Strategic Planning team to create and maintain a long-term capital asset management "master" plan with a 10 – 20 year timeline. The Capital Planning Director, with support from key departmental stakeholders, will be responsible for the planning process and final capital master plan. The Director will ensure that the plan addresses the full scope, timing, and total cost of ownership all projects. This will include forecasting revenue and expenditure trends, evaluating financing strategies, and connecting capital plans to yearly operating budgets and countywide financial planning. The Director would also staff both a Capital Projects Steering Committee and a Capital Projects Technical Work group. This program would also work with the central Budget Office to research, analyze, and make recommendations on the creation of a separate capital budget to be included with the County's annual budget document.

The Budget Analyst will perform the analysis necessary to support a robust strategic plan, including cash-flow modeling, cost-benefit analysis, forecasts of financial condition and trends, and other research as required. The Budget Analyst will also prepare reports and supporting documents to assist all stakeholders in the planning and monitoring process.

This team will be located in the Department of County Management and will report directly to the Chief Operating Officer.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Development of long-range capital management "master plan"	0	0	0	1
Outcome	Percent of identified project milestones met on time (for the fiscal year in question)	0	0	0	90%
Outcome	Percent of identified project milestones met within budget (for the fiscal year in question)	0	0	0	100%
Output	Percent of approved capital projects that include total cost of ownership specific to the project timeline.	0	0	0	100%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$339,900	\$0
Materials & Supplies	\$0	\$0	\$7,750	\$0
Internal Services	\$0	\$0	\$2,000	\$0
Total GF/non-GF	\$0	\$0	\$349,650	\$0
Program Total:	\$0		\$349,650	
Program FTE	0.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by County general fund revenues.

Significant Program Changes

Last Year this program was:

New program offer.

Department: County Management

Program Contact: Travis Graves

Program Offer Type: Administration

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

Central Human Resources (HR) Administration provides strategic leadership and partnership to department HR units to guide consistent, efficient, and cost effective HR practices across the County organization. It also provides administrative and business services management for Central HR programs, including Labor Relations; Classification and Compensation; Talent Development; Employee Benefits and Wellness; Privacy Officer Program and the Unemployment Insurance Program.

Program Summary

Central HR Administration sets direction, determines policy, develops process structures, and builds relationships to develop and sustain a diverse, talented workforce necessary to achieve results across the organization. Central HR Administration focuses on facilitating communication linkages, ensuring stakeholder input and engaging in collaborative problem resolution to achieve results. The HR Director is the primary liaison to senior leaders to ensure HR processes are aligned with countywide business goals and oversees evaluation of HR contributions to organizational effectiveness.

Central HR administration oversees countywide program integration and performance measurement; leads HR technology development and process automation; provides budget and financial management; implements employee recognition programs; and ensures compliance with federal, state, local laws, rules, regulations and labor agreements. Additionally, the Privacy Officer program provides countywide accountability for HIPAA (Health Insurance Portability and Accountability Act) and Privacy Rule compliance to ensure that county operations and services safeguard the privacy of employee and client protected health information.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of countywide job applications in the Neogov applicant tracking system.	27,264	26,000	27,000	27,000
Outcome	Percentage of new employees completing countywide Basic Privacy training.	84%	100%	90%	100%

Performance Measures Descriptions

Output: The number of countywide job applications measures the number of applicants interested in county employment. Outcome: Training is a key component to Privacy Rule compliance and the County's ability to mitigate Privacy Rule violations. Privacy training is incorporated into countywide e-learning for all new employees. Countywide privacy training is in addition to currently delivered department-based training. FY 2014 was the pilot year for the newly implemented privacy training system.

Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act, and other employment related issues. Eleven labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$645,505	\$155,962	\$797,966	\$157,491
Contractual Services	\$99,005	\$5,000	\$63,506	\$10,000
Materials & Supplies	\$62,530	\$19,840	\$46,430	\$26,840
Internal Services	\$643,245	\$0	\$359,359	\$9,236
Total GF/non-GF	\$1,450,285	\$180,802	\$1,267,261	\$203,567
Program Total:	\$1,631,086		\$1,470,828	
Program FTE	4.63	1.00	5.63	1.00

Program Revenues				
Other / Miscellaneous	\$0	\$180,802	\$0	\$191,567
Total Revenue	\$0	\$180,802	\$0	\$191,567

Explanation of Revenues

This program is supported by General Fund and Risk Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72016A Central HR Administration

One HR Analyst Sr. was added to work as a Business Process Specialist in partnership with the SAP Team in DCA Information Technology.

Department: County Management **Program Contact:** Travis Graves
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Central Human Resources, including Classification and Compensation and Talent Development teams, provides systems and tools to attract, train, and retain a diverse, highly qualified workforce. Classification and Compensation provides pay and classification structures necessary for the County to offer competitive pay and appealing career paths. Talent Development coordinates training for employees, provides management/ supervisory coaching, partners with the Office of Diversity and Equity on implementing the Equity and Empowerment Lens and leads organizational development activities.

Program Summary

Central HR Services implements strategies to address key components of the countywide Human Resources Strategic Plan. That plan aims to attract and select diverse, high-performing employees; establish employee retention strategies that support the organization’s job market competitiveness; implement programs to strengthen skills and build knowledge necessary for an effective, culturally competent workforce; and formalize an employee performance management system that fosters individual growth and accountability, aligning performance goals with business requirements.

Classification and Compensation provides the pay and job classification frameworks that facilitate external competitiveness, ensure internal equity, promote employee retention and support career growth. The team identifies and analyzes job duties and qualifications that define the scope and complexity of work performed. It also researches labor market pay range data for the most accurate indicator of prevailing wages and salaries for comparable jobs.

Talent Development provides or coordinates all countywide training classes including: employee, management and supervisory skill development, including the Multnomah Leadership Academy; diversity awareness and skills building; partnering with the Office of Diversity and Equity for the countywide implementation of the Equity and Empowerment Lens; technology training; and quality improvement activities (such as strategic planning and LEAN/Six Sigma).

Talent Development also develops training options by using data from employees’ needs surveys, consulting with senior leadership, aligning with key trends and best practices in training and organizational development and responding to urgent emerging needs. This comprehensive system is essential to create a thriving learning organization, build opportunities for professional growth and support the achievement of organizational program goals.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Percent of employees satisfied with training they received.	95.87%	N/A	95%	95%
Outcome	Percent of total positions reclassified, revised, updated.	9.6%	15.2%	16.4%	10.1%
Output	Number of Countywide training class attendees.	5861	4500	6000	6000

Performance Measures Descriptions

Output: Employees evaluate the applicability of the training they receive to their job duties. Outcome: Positions studied, reclassified, revised, or updated as a result of classification or compensation review indicates better alignment to job market factors; technology changes, regulatory requirements and the inability to fill vacancies and/or impact on essential public services. Output: The number of employees taking Talent Development sponsored training.

Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues. Eleven labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,404,775	\$0	\$1,443,153	\$0
Contractual Services	\$127,652	\$0	\$125,000	\$0
Materials & Supplies	\$63,700	\$0	\$53,700	\$0
Internal Services	\$0	\$0	\$180,469	\$0
Total GF/non-GF	\$1,596,127	\$0	\$1,802,322	\$0
Program Total:	\$1,596,127		\$1,802,322	
Program FTE	10.60	0.00	10.60	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72017 Central HR Services

No significant changes.

Legal / Contractual Obligation

There is no legal or contractual obligation for this kind of programming.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$153,380	\$0
Total GF/non-GF	\$0	\$0	\$153,380	\$0
Program Total:	\$0		\$153,380	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last Year this program was:

New program offer. The addition of this limited duration position expands the County's commitment to workforce development and succession planning.

While this position is requested as a one-time-only offer, if this program is successful it may be requested in future years.

Department: County Management **Program Contact:** Travis Graves
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Labor Relations provides leadership to ensure effective labor-management relationships, appropriate work conditions and legal compliance that balance the rights of employees with the business needs of the County. This program manages 11 labor contracts, representing 85% of the County workforce.

Program Summary

Contract negotiations present one of the most significant opportunities to forge partnerships with labor unions that serve the needs of both the County and its employees. Labor Relations was successful during previous negotiations to achieve staggered dates for contract renewals, which provides the County a better opportunity to strategically plan and time proposals for contract changes. While this approach means contract negotiations have become a year round workload, it does better support Labor Relations and department management staff to focus and prepare for each labor agreement.

Forums such as Employee Relations Committee and Employee Benefits Advisory Team along with tools such as negotiated memorandum create the foundation of open communication, clear and accessible decision making and collaborative problem solving needed to achieve uniform labor/management practices throughout the County.

Labor Relations:

- Leads collective bargaining activities, including contract negotiations, interim negotiations, labor contract administration and interpretation.
- Guides development of employee relations programs to create and promote a positive organizational culture, and advocate for fair, respectful treatment of employees.
- Ensures consistent application and enforcement of collective bargaining agreements, work rules, grievance and discipline policies.
- Provides internal expertise for dispute resolution, grievance handling, and cooperative problem-solving.
- Maintains and develops personnel rules and administers the county's drug and alcohol testing process.
- Coordinates countywide layoff activities and the merit council appeals process.
- Manages the Unemployment Claims process; and
- Ensures compliance with federal, state, local laws, rules, regulations and labor agreements, and communicates, trains and coaches supervisors, managers and department human resources units on these requirements

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of Labor disputes.	80	120	75	100
Outcome	Percentage of labor disputes settled collaboratively.	95%	93%	89%	95%

Performance Measures Descriptions

Output and Outcome: Disputes include formal and informal disagreements about the interpretation or application of labor contracts, Personnel Rules, practices or policies. Resolving labor disputes collaboratively means all involved parties have agreed to the resolution without going to arbitration. Arbitration can be costly and result in a binding decision that is not in the County's best interest. Purchase for FY 2014 was high compared to estimate, as disputes fluctuate on a number of factors both within and outside the County's control.

Legal / Contractual Obligation

Eleven labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits, and other matters pertaining to employment. Federal, State, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Reemployment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$711,389	\$44,838	\$738,468	\$46,657
Contractual Services	\$17,540	\$0	\$7,000	\$0
Materials & Supplies	\$18,350	\$0	\$15,850	\$0
Internal Services	\$0	\$56,882	\$42,485	\$9,143
Total GF/non-GF	\$747,279	\$101,720	\$803,803	\$55,800
Program Total:	\$848,999		\$859,603	
Program FTE	4.60	0.25	4.60	0.25

Program Revenues				
Other / Miscellaneous	\$0	\$101,720	\$0	\$55,800
Total Revenue	\$0	\$101,720	\$0	\$55,800

Explanation of Revenues

This offer is supported primarily by General Fund with 0.25 FTE Labor Relations Manager supported by the Risk Fund.

Significant Program Changes

Last Year this program was: FY 2015: 72018 Central HR Labor Relations

Internal Service charges shifted from the Risk Fund to the General Fund for FY 2016.

Legal / Contractual Obligation

Unemployment Insurance benefits are mandated by federal and state laws. Oregon Employment Law, statues 657.005 and 657.010, Federal Unemployment Act Social Security Act.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$28,176	\$0	\$30,022
Materials & Supplies	\$0	\$792,244	\$0	\$844,068
Total GF/non-GF	\$0	\$820,420	\$0	\$874,090
Program Total:	\$820,420		\$874,090	
Program FTE	0.00	0.15	0.00	0.15

Program Revenues				
Other / Miscellaneous	\$0	\$820,420	\$0	\$874,090
Total Revenue	\$0	\$820,420	\$0	\$874,090

Explanation of Revenues

This program is supported by the Risk Fund. Unemployment claims are funded by assessing a rate based on 0.25% of monthly payroll for each department.

Significant Program Changes

Last Year this program was: FY 2015: 72019 Central HR Unemployment

The Unemployment Insurance benefits estimate for FY 2016 is based on 0.25% of total personnel costs. This has increased the estimate of benefits for next year by over \$50,000.

Department: County Management **Program Contact:** Travis Graves
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Employee Benefits and Wellness Program provides comprehensive health plan coverage, life insurance options and disability benefits for over 10,000 eligible individuals, including employees, their spouse or domestic partner, dependent children and retirees. The program also includes a Wellness component, which promotes and supports a healthier workforce, retirees and their family members by providing a wide variety of affordable activities and services addressing proper nutrition, weight control, fitness and stress management.

Program Summary

Internal administration of the Benefit Programs supports the County's unique business and financial requirements, while providing sound fiscal management of the offered plans to obtain the best benefit value for employees and the organization. The highly trained professional staff oversee administration of a complex array of benefit plans ensuring the County remains compliant with labor contracts, federal, state and local laws and mandates.

The Benefits Program consults and coordinates with all County employees and departments to ensure timely enrollment in benefit plans, complete accurate payroll deductions, produce user friendly benefit communication/educational materials, and act as an effective liaison between employees and benefit providers to facilitate problem resolution. The program works closely with County labor and management to structure benefit components that provide desirable benefit options within budgetary constraints.

Wellness programs can contribute to a reduction in employee absenteeism, lower health plan costs, enhanced employee retention and increased employee morale and productivity. Program offerings can be tailored to address the specific health needs of our population as targeted by health plan statistics: weight reduction, stress management, women's health, and cardiovascular health. The program offers a broad range of services to employees including regular wellness campaigns, convenient access to commercial grade fitness equipment, affordable on-site fitness classes tailored to work schedules, a library of wellness related subject matter and incentives program for weight loss.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Medical plan annual member count	11,801	12,600	12,000	12,000
Outcome	Participation in County Wellness Campaigns	0	0	1,451	2,000
Efficiency	County's monthly per employee benefit cost (increase)	4.5%	4.5%	0%	0%

Performance Measures Descriptions

Output: Total number of members enrolled in health plan coverage during the plan year. This includes employees, retirees, COBRA participants and dependents from all. Outcome: Reports number of individuals participating in County Wellness Campaigns, these began in 2013. Efficiency: Actual dollar costs per FTE FY 2012 \$1,128, FY 2013 \$1,179, FY 2014 \$1,179. Four-year national average increase has been 5.65%.

Legal / Contractual Obligation

County labor contracts contain benefit mandates for active and retired members. Benefits are governed by a variety of federal/state/local laws and agencies, including Internal Revenue Service (IRS), Dept of Labor (DOL), Dept of Health and Human Services (HHS), COBRA, Working Families Tax Relief Act, Older Workers Benefit Protection Act, Genetic Information Nondiscrimination Act (GINA), HIPAA, Patient Protection and Affordable Care Act (PPACA), CHIP, as well as civil rights and EEO laws. Labor contracts require transit pass be provided by employer. OAR Chapter 340, Div 242 requires employers to provide commute options to achieve and maintain a reduced auto trip rate. To meet this requirement, County assists DEQ with their bi-annual survey to determine current commute methods, then follows DEQ approved plan to meet target reductions.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$2,661,132	\$0	\$2,715,903
Contractual Services	\$0	\$1,305,149	\$0	\$1,451,464
Materials & Supplies	\$0	\$83,045,729	\$0	\$88,596,731
Internal Services	\$0	\$352,972	\$0	\$358,172
Total GF/non-GF	\$0	\$87,364,982	\$0	\$93,122,270
Program Total:	\$87,364,982		\$93,122,270	
Program FTE	0.00	13.37	0.00	13.37

Program Revenues				
Other / Miscellaneous	\$0	\$87,322,982	\$0	\$93,084,270
Service Charges	\$0	\$42,000	\$0	\$50,000
Total Revenue	\$0	\$87,364,982	\$0	\$93,134,270

Explanation of Revenues

Sources of revenue are: departmental contributions for health plan coverage (\$71,255,495), benefit administration charge (1.00% of gross payroll, \$5,749,423), employee payroll deductions (both pre- and post- tax) for benefit plan participation (\$4,455,100), premium payments from retirees and COBRA participants (\$4,050,000), operational refunds/rebates/performance guarantee penalties from vendors (\$150,000), tax credits due to Federal and State subsidies (\$550,000), revenues from parking garage fees (applied to Wellness program only) (\$20,000), fees paid by Wellness program participants (\$30,000).

Significant Program Changes

Last Year this program was: FY 2015: 72020 Central HR Employee Benefits

The 2014 medical plan costs are running at 98.7% of the plan year forecast, the 2016 budget has been adjusted to reflect the positive experience.

Department: County Management **Program Contact:** Travis Graves
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

This program offer requests \$330,000 of General Funds which will be used to establish and maintain a network of child care providers of discounted child care to County employees. With this funding, the County will pay a percentage (estimated at 10%) of tuition for up to 180 children placed in the Multnomah County Child Care Network. The payment will go directly to providers in the network as tuition for the children of participating County employees. This discount will allow Multnomah County employees to access quality child care at a more affordable rate.

Program Summary

Child care for working parents provides support to both families and employers. According to a national study of employers, availability of quality child care improves productivity and reduces absenteeism and turnover. Access to high-quality child care also affects child development.

A 2013 national study found that Oregon has the least affordable child care in the country. In a survey issued in late 2013, many County employees reported a desire for affordable, high-quality child care near their work sites, and expressed interest in Multnomah County-sponsored child care facilities. For these reasons, Multnomah County seeks to provide child care support to County employees.

With this program offer, Multnomah County will enter into agreements with multiple child care centers around the city to provide discounted rates and priority access for children of County employees. Providers may include both center-based and certified in-home child care. It would also fund the tuition discount for County employees who place their children in the Multnomah County Childcare Network. With this funding, the County will pay a percentage (estimated at 10%) of tuition for employees who place their children in the Multnomah County Child Care Network (up to 180 children). The payment will go directly to providers in the network as tuition for the children of County employees. This discount will allow Multnomah County employees to access high-quality child care at a more affordable rate.

Funding will be used for two purposes:

- a) Management and maintenance of the network of up to 15 child care providers,
- b) Incentives and stipends paid to child care providers in exchange for discounted rates and priority access for children of County employees.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Percent of employee referrals that are able to access care through the network	NA	NA	NA	65%
Outcome	Percent of participating parents satisfied with the quality of childcare received through the network.	NA	NA	NA	100%
Output	Number of children enrolled in the Multnomah County Child Care Network.	NA	NA	NA	125

Performance Measures Descriptions

"Employee Referrals" is defined as: employees who contact Central Human Resources and request assistance placing one or more children in child care through the Multnomah County Child Care Network.

"Participating parents" are those employees with children receiving child care through the Multnomah County Child Care network.

Legal / Contractual Obligation

Because participation would confer an indirect financial benefit to employees, the County will need to negotiate labor representatives' approval of respective bargaining units' membership eligibility. Central HR does not foresee barriers to securing agreement.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$330,000	\$0	\$155,000	\$0
Materials & Supplies	\$0	\$0	\$4,000	\$0
Internal Services	\$0	\$0	\$171,000	\$0
Total GF/non-GF	\$330,000	\$0	\$330,000	\$0
Program Total:	\$330,000		\$330,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

In FY 2017, this program will be funded by adjusting the personnel rates charged to departments. Departments will receive a minor increase in their General Fund Contingency to cover the higher cost.

Significant Program Changes

Last Year this program was: FY 2015: 72021A Network of Child Care for County Employees

In FY 2015, this program was budgeted in program offers 72021A and 72021B. For FY 2016, these programs have been merged.

Department: County Management **Program Contact:** Randy Walruff
Program Offer Type: Administration **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

DART Administration plans, directs, coordinates and provides leadership for operations and activities of the County's Division of Assessment, Recording and Taxation; performs state mandated functions of the Assessor, Tax Collector, and certain County Clerk functions; monitors activities for statutory compliance; establishes effective implementation of policies, strategic direction, program evaluation, and process/technology improvements; provides financial and tactical resource planning and employee development and performance management.

Program Summary

DART Administration performs the duties of the County Assessor including property valuation and assessment, property tax rate/levy calculation, certifying the property tax roll for collection, ownership and records management, and mapping; is responsible for maintaining Real Market Value on over 342,000 real and personal property accounts, and capturing and calculating Measure 50 "exception value" defined as new construction, renovation or remodeling, which increases total Assessed Value of taxing districts. DART Administration performs the duties of the Tax Collector who certifies the billing, collecting, and distribution of over \$1.4 billion in property taxes; and the County Clerk functions of document recording, marriage licenses and domestic partnership registrations, and administration of the Board of Property Tax Appeals.

The program plans, directs and coordinates the operations and activities of Multnomah County's Division of Assessment, Recording and Taxation. Administration is responsible for: strategic direction and tactical planning; policy development and implementation; financial planning and budget development; employee development, training, succession planning and performance management; continuity of operations planning; technology and information systems which includes a new Assessment and Taxation System; quality control, program measurement and evaluation and process improvements; administrative support, communications, including the news media, and oversight of over 500,000 customer service interactions annually. DART Administration will also provide department-wide finance support to DCM.

The program supports and provides leadership that ensures all property is valued accurately and taxed fairly as required by the Oregon State Constitution, Oregon Revised Statutes and Oregon Dept of Revenue Administrative Rules, monitors division activities and processes for statutory compliance, and submits required compliance reports to the Oregon Dept of Revenue. This program ensures the collection of property taxes in a timely manner that is fair & equitable to all taxpayers and maintains accurate, accessible property ownership records and property descriptions that are used in the production of county property tax maps. The program provides quality customer service to taxpayers. DART has taken steps toward achieving CAP Item #18-8 Local Government Operations, by increasing use of e-files and e-business, and participation in waste recycling efforts, leading to an overall reduction in paper use and paper waste and contributing to a reduced facilities footprint.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total Number of Property Tax Accounts Administered	340,940	341,000	342,947	342,000
Outcome	Percent Acceptable Compliance Reports Required by Oregon Department of Revenue	100%	100%	100%	100%
Efficiency	Administrative Costs as a Percent of Actual Expenditures	5.2%	5.5%	5.5%	5.5%
Efficiency	Cost of Collection per Account (in Dollars)	\$3.98	\$4.00	\$4.00	\$4.00

Performance Measures Descriptions

The percent of required compliance reports received and accepted by the Dept of Revenue (CAFFA Grant Document, Appraisal Plan, Sales Ratio Study) implies adequacy of DART operations and uniform taxation. The goal is to maintain administrative costs at 5-6% of total DART operating program expenditures. The cost of collection per account will fluctuate depending on costs of collection activities and the number of accounts.

Legal / Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305-312 and 321. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their functions. Any reduction to this program may jeopardize the grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$913,167	\$0	\$1,023,457	\$0
Contractual Services	\$5,872	\$0	\$4,572	\$0
Materials & Supplies	\$161,985	\$0	\$162,561	\$0
Internal Services	\$122,168	\$0	\$143,942	\$0
Total GF/non-GF	\$1,203,192	\$0	\$1,334,532	\$0
Program Total:	\$1,203,192		\$1,334,532	
Program FTE	6.00	0.00	7.00	0.00

Program Revenues				
Fees, Permits & Charges	\$76,000	\$0	\$70,000	\$0
Intergovernmental	\$171,465	\$0	\$175,751	\$0
Total Revenue	\$247,465	\$0	\$245,751	\$0

Explanation of Revenues

Participation in the Oregon Dept of Revenue's County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of program expenditures. Grant amounts can vary depending upon the overall statewide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total share of CAFFA is estimated at \$3,536,250 for FY16, with \$175,751 allocated to DART Administration Program. General Fund Revenue of \$70,000 is from a portion of the document recording fee for County Assessment and Taxation Programs (5% of the \$10 per document fee) and is for the maintenance of county property tax systems. The document recording fee may vary annually based upon economic factors affecting the real estate market and the number of documents recorded. (Note: The balance of the \$10 document recording fee is allocated to the County Clerk (5%) and to the County Assessment & Taxation Fund (90%) for distribution to the Oregon Dept of Revenue for deposit into the statewide CAFFA Account.) Remaining program support is from General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72023 Div of Assessment, Recording & Taxation Administration

One FTE Finance Specialist Senior has been added for Fiscal Year 2016 to transfer from the DCA Hub responsibility for finance support for the Department of County Management.

Legal / Contractual Obligation

Oregon Revised Statutes(ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310, 311, 312 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property taxation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$744,330	\$0	\$757,697	\$0
Materials & Supplies	\$17,021	\$0	\$16,162	\$0
Internal Services	\$243,827	\$0	\$231,906	\$0
Total GF/non-GF	\$1,005,178	\$0	\$1,005,765	\$0
Program Total:	\$1,005,178		\$1,005,765	
Program FTE	9.30	0.00	9.30	0.00

Program Revenues				
Intergovernmental	\$265,995	\$0	\$272,644	\$0
Total Revenue	\$265,995	\$0	\$272,644	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,536,250 for FY16, with \$272,644 allocated to DART Customer Service Program. Remaining Customer Service Program support is provided by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72024 DART Customer Service

Department: County Management **Program Contact:** Gary Bartholomew
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The County Clerk Functions program consists of recording land related and other legal documents, issuance of Marriage Licenses and Domestic Partnership Registrations, acceptance of Passport Applications, creation and maintenance of permanent records, issuance of certified copies, and administration of the Board of Property Tax Appeals (BoPTA). BoPTA is responsible for hearing petitions from taxpayers who disagree with their property value. The Board makes decisions to reduce property values or waive personal property late filing fees based on evidence provided by the taxpayer.

Program Summary

Recording is the process of registering legal documents, thus making them a matter of public record. These documents are primarily related to real property transactions. The recording process requires staff to review every document for statutory compliance. The processes for Recording, Marriage Licenses, Domestic Partnership Registrations and Passport Applications include the collection of statutory fees. With the exception of Passport Applications, the creation and maintenance of general indexes and production of microfilm preserved for permanent retention is a statutory requirement.

For FY 2014, 141,024 documents were recorded, 7,045 Marriage Licenses were processed, 309 Domestic Partnership Registrations were issued and 6,487 Passport Applications were accepted. Last year 1,109 BoPTA appeals were processed. All areas within the County Clerk Functions program provide direct customer service by responding to telephone, chat and email inquiries and walk-in customers. The Recording staff assist approximately 15,000 customers at the counter annually and respond to an estimated 15,000 inquiries. The Marriage License and Domestic Partnership staff assist approximately 28,000 customers at the counter annually and respond to a high volume of inquiries that are reported within the Customer Service total of approximately 90,000 annually.

This program also makes available records for customer use. Electronic recording functionality was installed in 2012 and additional service providers were added in 2013 and 2014, thereby improving efficiency and customer service. The Recording Office, Customer Service Office and Public Research Room were integrated in 2012 which improved efficiency and quality of service delivery. Additional improvements from technology updates included an electronic customer queuing system, an online chat tool and an upgraded customer PC menu and services. In 2013 and 2014 records were digitized and a new search engine for PC's used by customers was installed.

In April, 2014 issuance of same sex marriage licenses began. Passport photos were added in 2014 as an additional customer service. Acceptance of debit and credit cards for point of sale transactions was initiated also. Performing marriage solemnizations is scheduled to begin in 2015.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of Marriage Licenses Issued	7,045	6,400	6,900	7,000
Outcome	Number of Accurately Processed Licenses	7,032	6,380	6,880	6,980
Output	Number of Documents Recorded	141,024	175,000	150,000	170,000
Outcome	Average Number of Business Days to Return Original Recorded Documents	4	5	3	4

Performance Measures Descriptions

The "Number of Accurately Processed Licenses" is the number of licenses which the State of Oregon (Office of Vital Statistics) reviewed and found to be 100% accurate. The remaining licenses were returned to the county by the state for minor corrections. The "Average Number of Business Days to Return Original Recorded Documents" is a measure of compliance with the statutory requirement that documents be returned within 10 business days.

Legal / Contractual Obligation

The County Clerk functions are governed by Oregon Revised Statutes (ORS) Chapter 205. Multnomah County Ordinance 948 authorizes couples to voluntarily register as domestic partners. Additional statutes pertaining to this program are found in ORS 106, 107, 409, 432 (marriage/state domestic partnerships); ORS 86, 87, 93, 100 (requirements for recording); and ORS 306 and 309 (Board of Property Tax Appeals). Guidelines for the acceptance of Passports are set by the US Department of State. Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the Dept of Revenue determines the acceptable level of assessment and taxation staffing; DART is already at the minimally acceptable level to perform their functions. Any reduction to the BoPTA portion of this Program may jeopardize the grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,005,990	\$0	\$1,070,957	\$0
Contractual Services	\$86,650	\$0	\$79,430	\$0
Materials & Supplies	\$107,918	\$0	\$95,872	\$0
Internal Services	\$258,636	\$0	\$293,310	\$0
Total GF/non-GF	\$1,459,194	\$0	\$1,539,569	\$0
Program Total:	\$1,459,194		\$1,539,569	
Program FTE	12.00	0.00	12.50	0.00

Program Revenues				
Fees, Permits & Charges	\$4,367,000	\$0	\$4,335,000	\$0
Intergovernmental	\$34,155	\$0	\$35,009	\$0
Other / Miscellaneous	\$50,000	\$0	\$35,000	\$0
Total Revenue	\$4,451,155	\$0	\$4,405,009	\$0

Explanation of Revenues

A \$60 fee is collected for each marriage license, State and County Domestic Partnership (DP) registration: \$25 to the County General Fund, \$25 to State Domestic Violence fund (for licenses and State DP), \$25 to County Community and Family Services for domestic violence victims (for County DP), and \$10 to Court Conciliation Services. Estimated fees for marriage licenses, domestic partnerships, marriage record copies, amendments to marriage and DP records, and waivers of 3-day waiting period for a marriage license are \$280,000. Estimated Passport application acceptance fees are \$170,000 and Passport photo fees are \$35,000. Document Recording page fees retained by the County General Fund are \$3,700,000. Estimated Recording record copy fees are \$35,000. A portion of recording fees collected for the Corner Preservation Fund and the County Assessment Function Funding Account are credited to the County Clerk Fund pursuant to ORS 205.320(18) are projected at \$120,000. Fees for filing a Board of Property Tax (BoPTA) Appeal are estimated at \$30,000. County Assessment Function Funding Assistance (CAFFA) Grant allocated to BoPTA is \$35,009.

Significant Program Changes

Last Year this program was: FY 2015: 72025A DART County Clerk Functions

This program offer includes a new 0.50 FTE permanent position (Office Assistant 2) for FY 2016 for new Passport Photo services. This cost is covered by a \$10 charge to the public for passport photos.

Department: County Management **Program Contact:** Gary Bartholomew
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics: One-Time-Only Request

Executive Summary

The County Clerk scaled offer represents a carryover of unspent restricted revenues for the County Clerk that reside within the General Fund. A portion of fees on recorded documents is dedicated for the County Clerks pursuant to Oregon Revised Statute 205.320(18), to acquire storage and retrieval systems and maintain and restore records as authorized by the County Clerk. Carryover funds will be used for services to continue conversion of historical recorded documents and other County Clerk records to digital format for a Digital Research Room, and to maintain County Clerk records & systems.

Program Summary

The County Clerk Functions Program consists of recording land related and other legal documents, issuance of Marriage Licenses and Domestic Partnership Registrations, acceptance of Passport Applications, creation and maintenance of permanent records, issuance of certified copies, and administration of the Board of Property Tax Appeals (BoPTA). BoPTA is responsible for hearing petitions from taxpayers who disagree with their property values or waive personal property late filing fees based on evidence provided by the taxpayer.

The County Clerk Carryover Program for FY16 will continue the digitization of a large portion of the County Clerk historical records that are currently in microfiche and microfilm format, as well as some hard copy records, in addition to providing for maintenance of existing county clerk records and systems. In the past, these records have been available to the public in DART's public research room via microfilm and microfiche. Records from 2007 forward have been available electronically at public access terminals on site, via the County Clerk Recording system. The digitization of historical records in FY16 continues an ongoing records digitization project. By converting records to digital/electronic format, the County is positioned to no longer rely upon antiquated microfilm and microfiche equipment, and to provide for optimal space utilization.

The Program aligns with DART's strategic business plan to provide public access to County Clerk records through the consolidated Customer Service Office, providing public records in an accessible electronic format via a new Digital Research Room implemented during FY14. This comprehensive approach provides improved and efficient service delivery for access to public records. The scaled Program Offer utilizes unspent restricted revenues dedicated for the County Clerk that reside within the County General Fund, to continue digitization of County Clerk records, services related to the new Digital Research Room and maintenance of County Clerk records and systems.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of digital records converted and uploaded to Digital Research Room (in millions)	2.424	1.6	.311	1.1
Outcome		0	0	0	0

Performance Measures Descriptions

The number of digital records converted and uploaded to the Digital Research Room was a new measure in FY15. Digital images include both record index images and recorded document images. Initial conversion and upload completed in FY2013 included 1.8 million index and document images for 1994 to 2001 records. Actual digital images for FY14 represent records for 1965 through 1993. Digital images uploads estimated for FY15 include 1955 through 1964 years only at estimated 311,000 images: Images for record years prior to 1955 are anticipated to be completed in FY16 and forward.

Legal / Contractual Obligation

The County Clerk functions are governed by Oregon Revised Statutes (ORS) Chapter 205. ORS 205.320(18) requires that a portion of the document recording fees be dedicated to a County Clerk Fund established by the County governing body, for the purpose of acquiring records storage and retrieval systems, and maintaining and restoring records as authorized by the County Clerk.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$168,450	\$0	\$91,554	\$0
Contractual Services	\$57,550	\$0	\$60,446	\$0
Total GF/non-GF	\$226,000	\$0	\$152,000	\$0
Program Total:	\$226,000		\$152,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$226,000	\$0	\$152,000	\$0
Total Revenue	\$226,000	\$0	\$152,000	\$0

Explanation of Revenues

The carryover revenue in this Program, in the amount of \$152,000 represents unspent "restricted revenues", and is a portion of recording fees dedicated to the County Clerk that reside in the general fund. Under GASB #54, these funds are restricted for purposes described in Oregon Revised Statute 205.320(18).

Significant Program Changes

Last Year this program was: FY 2015: 72025B DART County Clerk Carryover

Legal / Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 92, 93, 199, 205,222,308,457, 477, and 478. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART staffing is already at the minimally acceptable level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$333,029	\$0	\$343,064	\$0
Contractual Services	\$1,474	\$0	\$1,474	\$0
Materials & Supplies	\$2,697	\$0	\$2,658	\$0
Internal Services	\$79,848	\$0	\$77,379	\$0
Total GF/non-GF	\$417,048	\$0	\$424,575	\$0
Program Total:	\$417,048		\$424,575	
Program FTE	4.20	0.00	4.20	0.00

Program Revenues				
Intergovernmental	\$120,060	\$0	\$123,062	\$0
Total Revenue	\$120,060	\$0	\$123,062	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,536,250 for FY16, with \$123,062 allocated to DART Ownership Program. Remaining Ownership Program support is provided by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72026 DART Ownership

Legal / Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 311 and 312. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of Assessment and Taxation (A& T) staffing. The DOR has determined that the staffing level for DART is already at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue. The County as an agent of the State carries out the functions under ORS 446.566 to ORS 446.646 related to mobile home ownership document transactions and trip permits.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,073,704	\$0	\$1,139,287	\$0
Contractual Services	\$144,925	\$0	\$146,075	\$0
Materials & Supplies	\$62,376	\$0	\$64,461	\$0
Internal Services	\$474,988	\$0	\$457,884	\$0
Total GF/non-GF	\$1,755,993	\$0	\$1,807,707	\$0
Program Total:	\$1,755,993		\$1,807,707	
Program FTE	11.50	0.00	11.50	0.00

Program Revenues				
Fees, Permits & Charges	\$400,000	\$0	\$400,000	\$0
Intergovernmental	\$328,785	\$0	\$337,005	\$0
Other / Miscellaneous	\$5,500	\$0	\$5,500	\$0
Total Revenue	\$734,285	\$0	\$742,505	\$0

Explanation of Revenues

Participation in the statewide County Assessment Function Funding Assistance (CAFFA) Grant reimburses approximately 25% of program expenditures. Grant amounts vary depending upon the state-wide CAFFA pool and Multnomah County's allocated percentage. Multnomah County's share for FY15 is estimated to be \$ 3,536,250, with \$337,005 allocated to Tax Revenue Management Program. Program revenues of \$405,500 are service fees required by Oregon Revised Statutes and County Fee Ordinance, are based on historical averages, and include foreclosure publication fees, title search fees, exemption late filing fees, delinquent personal property tax warrant and warrant recording fees, manufactured structure ownership transfer fees and trip permit fees, and miscellaneous tax collection and copy fees. The County serves as an agent of the State, and pursuant to an IGA, accepts payment on behalf of the State for mobile home ownership document transactions and trip permits, retaining \$30 per ownership transfer and \$5 per trip permit. Remaining Program support is provided by County General Fund revenue.

Significant Program Changes

Last Year this program was: FY 2015: 72027 DART Tax Revenue Management

Legal / Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 86, 92, 93, 100, 198, 199, 222, 227, 271, 274, 275, 306-308, 312, 368, 457, 477, and 478. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that staffing is at the minimally acceptable level to perform the A&T function. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$453,238	\$0	\$548,910	\$0
Materials & Supplies	\$51,749	\$0	\$41,158	\$0
Internal Services	\$81,491	\$0	\$86,755	\$0
Total GF/non-GF	\$586,478	\$0	\$676,823	\$0
Program Total:	\$586,478		\$676,823	
Program FTE	4.30	0.00	5.30	0.00

Program Revenues				
Intergovernmental	\$122,820	\$0	\$125,891	\$0
Total Revenue	\$122,820	\$0	\$125,891	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's annual share of CAFFA is estimated at \$3,536,250 for FY16, with \$125,891 allocated to DART GIS & Parcel Management Program. Remaining Program support is provided by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72028 DART GIS / Cartography

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the County Assessment Function Funding Assistance (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$289,538	\$0	\$304,885	\$0
Materials & Supplies	\$17,279	\$0	\$17,747	\$0
Internal Services	\$49,530	\$0	\$35,786	\$0
Total GF/non-GF	\$356,347	\$0	\$358,418	\$0
Program Total:	\$356,347		\$358,418	
Program FTE	2.30	0.00	2.35	0.00

Program Revenues				
Intergovernmental	\$94,185	\$0	\$67,542	\$0
Total Revenue	\$94,185	\$0	\$67,542	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Total annual Multnomah County share of CAFFA is estimated at \$3,536,250 for FY16, with \$67,542 allocated to DART Assessment Performance Analysis Program. Remaining Program support is provided by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72029 DART Assessment Performance Analysis

Department: County Management **Program Contact:** Sally Brown

Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted

Related Programs:
Program Characteristics:
Executive Summary

Special Programs Group (SPG), within the Division of Assessment Recording & Taxation (DART), is responsible for processing applications relating to property tax exemptions or special assessments. Exempt properties are monitored by the program for continued qualification. Additional tax roll responsibilities include creating new tax accounts, processing corrections and verifying correct assessed values. Parcel management responsibilities of Special Programs maintains property information and property tax roll descriptions while providing direct customer service to interested parties.

Program Summary

SPG ensures that exempt and specially assessed property is valued in accordance with the law, which maximizes property tax revenues to fund County programs. Property taxes account for approximately 65% of the County's General Fund revenues. Failure to monitor this process will result in loss of taxable assessed value. Focus is on timely processing property descriptions, maintaining ownership and creating new accounts and compliance monitoring of existing exemptions, careful review of new applications, and resolving appeals. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation.

The Special Programs Group (SPG) maintains and processes over 9,000 accounts with special assessments and/or exemptions. Specially assessed properties include farm, forest and historic while exempt accounts include property owned and/or occupied by organizations such as charitable, fraternal, and religious. Leasehold records are monitored to maintain accurate, taxable values on over 600 accounts where non-exempt tenants lease from exempt government agencies. SPG is responsible for approximately 4,600 property tax exemptions for the War Veteran & Surviving Spouse program and the Active Duty Military program. All of these special assessment and exemption programs are mandated by law. In addition, approximately 500 field inspections are performed as part of the program's compliance activities. Staff calculates and redistributes Maximum Assessed Values in accordance with Measure 50 tax limitation requirements for thousands of new properties created each year. SPG contributes to the process to arrive at the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts. This program ensures that exempt and specially assessed property is accurately assessed as required by the Oregon Revised Statutes (ORS). Maintaining accurate market values on all property relates to the bonding capacity and general obligation bond tax rates for taxing districts in the County.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Accounts Reviewed and Processed for Current Tax Roll	11,189	8,000	14,154	9,000
Outcome	Taxable Market Value Re-established to the Tax Roll (in Millions of dollars)	\$673 Mil	\$500 Mil	\$599 Mil	\$300 Mil
Input	Total Exempt Accounts Monitored	36,639	37,000	36,603	36,000
Output	Total Number of Accounts Processed for Prior Tax Roll	2,086	3,040	2,346	2,200

Performance Measures Descriptions

Oregon Revised Statute (ORS) requires all property to be valued according to market as accurate market values directly relate to the bonding capacity and general obligation bond tax rates for taxing districts. Specific property tax exemptions are allowed by law. Measurements indicate exempt and specially assessed properties are accurately assessed and tax rolls properly maintained.

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$996,983	\$0	\$909,936	\$0
Contractual Services	\$2,000	\$0	\$1,000	\$0
Materials & Supplies	\$22,875	\$0	\$23,173	\$0
Internal Services	\$190,889	\$0	\$192,342	\$0
Total GF/non-GF	\$1,212,747	\$0	\$1,126,451	\$0
Program Total:	\$1,212,747		\$1,126,451	
Program FTE	10.00	0.00	8.90	0.00

Program Revenues				
Intergovernmental	\$357,420	\$0	\$337,005	\$0
Total Revenue	\$357,420	\$0	\$337,005	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures; Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,536,250 for FY16, with \$337,005 allocated to DART Property Assessment-Special Programs. Remaining Program support is provided by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72030 DART Property Assessment Special Programs

0.30 FTE transferred to DART Tax Title Program #72038

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92,205,294,305,306,307,308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,054,275	\$0	\$1,006,762	\$0
Contractual Services	\$10,000	\$0	\$10,000	\$0
Materials & Supplies	\$12,579	\$0	\$12,650	\$0
Internal Services	\$131,474	\$0	\$261,807	\$0
Total GF/non-GF	\$1,208,328	\$0	\$1,291,219	\$0
Program Total:	\$1,208,328		\$1,291,219	
Program FTE	10.60	0.00	10.20	0.00

Program Revenues				
Intergovernmental	\$302,910	\$0	\$298,813	\$0
Total Revenue	\$302,910	\$0	\$298,813	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures; Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,536,250 for FY16, with \$298,813 allocated to DART Personal Property Assessment Program. Remaining Program support is provided by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72031 DART Personal Property Assessment

Transferred .40 FTE allocation of Program Manager to Program #72033 Commercial Appraisal

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175 the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their A& T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$754,751	\$0	\$902,079	\$0
Materials & Supplies	\$27,514	\$0	\$33,763	\$0
Internal Services	\$104,573	\$0	\$103,066	\$0
Total GF/non-GF	\$886,838	\$0	\$1,038,908	\$0
Program Total:	\$886,838		\$1,038,908	
Program FTE	7.40	0.00	8.30	0.00

Program Revenues				
Intergovernmental	\$211,485	\$0	\$213,943	\$0
Total Revenue	\$211,485	\$0	\$213,943	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures; Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,536,250 for FY16, with \$213,943 allocated to DART Property Assessment-Industrial Program. Remaining Program support is from General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72032 DART Property Assessment Industrial

Transferred .10 FTE Allocation of Program Manager to Program #72033 DART Commercial Appraisal

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the County Assessment Function Funding Assistance (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,508,028	\$0	\$1,570,997	\$0
Contractual Services	\$30,500	\$0	\$30,500	\$0
Materials & Supplies	\$74,178	\$0	\$75,636	\$0
Internal Services	\$340,553	\$0	\$227,674	\$0
Total GF/non-GF	\$1,953,259	\$0	\$1,904,807	\$0
Program Total:	\$1,953,259		\$1,904,807	
Program FTE	14.30	0.00	14.75	0.00

Program Revenues				
Intergovernmental	\$408,825	\$0	\$433,544	\$0
Total Revenue	\$408,825	\$0	\$433,544	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures; Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,536,250 for FY16, with \$433,544 allocated to DART Commercial Appraisal Program. Remaining Program support is provided by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72033 DART Commercial Property Appraisal

*Added .50 FTE Program Manager allocation - from other Appraisal programs #72032 DART Industrial Appraisal and #72031 DART Personal Property Assessment.

Department: County Management **Program Contact:** Leslie CECH
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Residential Property Appraisal Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing and appraising all residential-use Real Property, residential converted to commercial use, generic commercial use, personal property floating property, and personal property manufactured homes. Residential Property represents 62% of the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

Program Summary

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on 209,800 single family and two-four family properties; 35,600 condominiums; 4,900 manufactured homes; 1,850 floating properties; 2,800 farm/forest deferral properties; and 1,300 business accounts. Staff physically inspects and appraises 8,000 to 9,000 properties annually due to permits issued for new construction, remodeling or renovation. They also appraise 9,000 to 9,400 properties annually discovered through the sales confirmation process and as having been significantly improved without apparent issuance of building or trade permits.

Under Measure 50, such appraisals add new value for taxing districts beyond the statutorily required 3% increase in the Maximum Assessed Value. Appraisals are also performed to defend values under appeal; and to verify that sales of property are valid market-based transactions that can be used to adjust automated valuation models, to appraise other property, and to generate the annual Ratio Report that measures the effectiveness of the program. This program primarily contributes to the fair and accurate appraisal of residential property as required by the Oregon Revised Statutes (ORS).

Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County. The program ensures that all residential property is valued in accordance with the law, which maximizes property tax revenues to fund programs for the County and other jurisdictions. Property taxes account for approximately 65% of the County's General Fund revenues.

Various computer and online tools are used to maximize appraisal effort. Focus is on discovery of new taxable property. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Accounts Appraised	17,535	17,000	17,000	17,000
Outcome	New Taxable Exception Value (in millions of dollars)	\$548	\$450	\$450	\$650
Efficiency	Accounts Appraised per Appraiser	731	700	700	700
Outcome	% Neighborhood with COD Compliance	98%	98%	98%	98%

Performance Measures Descriptions

Oregon law requires property appraisals to be at 100% of Market Value as of January 1 of each year within standards established by the Oregon Department of Revenue (DOR). One of the primary standards is a statistical measure called the Coefficient of Dispersion (COD). Failure to meet these standards can result in loss of CAFFA grant revenue and program control. The DOR annually reviews compliance through three required reports: The Assessor's Certified Ratio Study, the Assessor's Appraisal Plan and the CAFFA Grant application.

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92,205,294,305,306,307,308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the County Assessment Function Funding Assistance (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$3,241,630	\$0	\$3,457,040	\$0
Contractual Services	\$10,500	\$0	\$10,500	\$0
Materials & Supplies	\$125,677	\$0	\$139,698	\$0
Internal Services	\$464,211	\$0	\$513,341	\$0
Total GF/non-GF	\$3,842,018	\$0	\$4,120,579	\$0
Program Total:	\$3,842,018		\$4,120,579	
Program FTE	31.40	0.00	31.40	0.00

Program Revenues				
Intergovernmental	\$840,420	\$0	\$919,779	\$0
Total Revenue	\$840,420	\$0	\$919,779	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures; Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,536,250 for FY16, with \$919,779 allocated to DART Residential Appraisal Program. Remaining Program support is from General Fund Revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72034 DART Residential Property Appraisal

Department: County Management **Program Contact:** June Tilgner
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

In FY 2014, BCC approved a Sole Source Exemption for vendor Tyler Technologies under Sole Source Rule 47-0288(1). In June 2014, Multnomah County executed a multi-year contract to provide the County with Tyler Technologies' Orion CAMA/Tax Standard software system, support, and professional services required to customize, enhance and implement the system.

Program Summary

The Division of Assessment, Recording and Taxation (DART) is seeking a system upgrade that features integration among all DART business functions, including GIS, document recording, real property assessment, business personal property assessment, tax collection and tax distribution. The program mission is to improve property assessment and taxation services to the customers and stakeholders of Multnomah County by replacing existing legacy software with current technology that will include, and enhance, integration with other applications. The new software application will substantially reduce systemic gaps and duplication of data that exists in our current environment. The technology will increase staff efficiency and the ability to accommodate an increasing workload, playing a key role in e-government for Multnomah County, and employ an IT architecture that considers integration with County standard infrastructure. The program goals and objectives are: 1) Acquire and implement available information technology, replacing the current Assessment and Taxation computer application, to achieve greater operational efficiency and revenue enhancement while maintaining or improving accuracy and compliance for A& T business functions; 2) Reduce costs of targeted operations so that human resources can be more productively used; 3) Improve public visibility, accessibility, and convenience of assessment, taxation and recording services via web-based electronic and online resources, while maintaining appropriate control over publicly sensitive personal information.

Defined project milestones by fiscal year: FY 2015 - Project Plan, Install Base System, Fit Analysis Report, Data Conversion Strategy/Specifications, Data Conversion Coding & Testing, Initial 50% Development Specifications; FY 2016 - Initial CAMA Valuation & Calculation Pages, Initial Assessment Administration/Exemptions Calculations & Setup, Conversion Program Testing, Simple Conversion Balancing, Initial Tax & Balancing Setup, Final CAMA Valuation & Calculation Pages, Final Assessment Administration/Exemption Calculation & Setup, Initial 50% CAMA Programming, Initial 50% Assessment Administration Programming, Initial 50% Tax Programming, Initial 50% of Unit Testing, Final 50% Development Specifications, Final 50% CAMA Programming, Final 50% Assessment Administration Programming, Final 50% of Tax Programming; FY 2017 - Final Tax Balancing & Calculations Setup, Configuration Testing & Validation, Production Conversion, Production Conversion Balancing, Development Phased Delivery, final 50% Testing, End-to-End Application Testing, UAT Development Support, Acceptance Support, Final Acceptance, Training, Go-Live Support.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of A&T System Project Milestones Met	N/A	N/A	6	15
Outcome	% of A&T Project Milestones Completed on Time and within Budget	N/A	N/A	100%	100%

Performance Measures Descriptions

The multi-year project to select and implement a new A&T System has defined 33 milestones, listed by fiscal year above in the Program Description section.

This was a new project in FY15, there are no prior year performance measures.

Legal / Contractual Obligation

Multnomah County contract #4400001183 with Tyler Technologies Inc. totalling \$5,504,327. Multi-year contract executed in June 2014 to provide the County with Tyler Technologies' Orion CAMA/Tax Standard software system, support, and professional services required to customize, enhance and implement the system. \$1,354,860 paid in FY14 for Software License. Additional contract payments due upon completion and acceptance of project milestones in FY 2015, FY 2016 and FY 2017.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$311,091	\$0	\$322,210
Contractual Services	\$0	\$3,400,000	\$0	\$4,111,738
Materials & Supplies	\$0	\$1,588,909	\$0	\$496,052
Capital Outlay	\$0	\$100,000	\$0	\$0
Total GF/non-GF	\$0	\$5,400,000	\$0	\$4,930,000
Program Total:	\$5,400,000		\$4,930,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$1,500,000	\$0	\$0
Beginning Working Capital	\$0	\$3,900,000	\$0	\$4,930,000
Total Revenue	\$0	\$5,400,000	\$0	\$4,930,000

Explanation of Revenues

BWC FY16 represents estimated carryover of unspent Fund 2504 project fund balance, after projected FY15 expenditures.

Significant Program Changes

Last Year this program was: FY 2015: 72035A DART Assessment & Taxation System Upgrade

Department: County Management

Program Contact: June Tilgner

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

Division of Assessment, Recording & Taxation (DART) Applications Support Program supports the applications used by all of the DART's linked programs. Responsibilities include tax roll calculation and certification, tax statement production, requests for information and data files from both internal and external sources and supporting the DART application users.

Program Summary

DART's Application Support Program performs the functions that support the certification of the annual tax roll, including calculating tax rates and taxes, producing tax statements, and producing reports required by the Oregon Department of Revenue. As a result the program assists in answering public and media questions about property tax bills, contributing to the accountability factor of the public's perception of fairness in assessing and collecting property taxes. In addition to certifying the annual tax roll, the Program responds to requests for information and data files from both internal and external sources. The Program manages the working relationship with the application software and hardware vendors, as well as the County Information Technology Division; including consulting on contract formulation and implementation support. The Program answers user questions, resolves problems, and provides advice on the effective use of the DART's business application systems.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of Requests & Support Activities Completed	4,425	3,500	3,490	3,500
Outcome	% of Requests Associated with Program Revenue	4.5%	4.0%	5%	4%

Performance Measures Descriptions

The Number of Requests & Support Activities measures an Activity representing a single request or contact, even if that request is for 5 data files to be created and sent to the client. The percent of Requests Associated with Program Revenue indicates the portion of the program's work activities associated with a portion of our revenue.

Legal / Contractual Obligation

This program supports the Division of Assessment, Recording & Taxation in its compliance with Oregon Revised Statutes (ORS) Chapters 92, 205, 294,305-312, and 321. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175 the DOR determines the acceptable level of assessment & taxation staffing. The DOR has determined staffing levels are at the minimally acceptable level to perform the A&T function. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$849,135	\$0	\$789,959	\$0
Contractual Services	\$58,925	\$0	\$35,925	\$0
Materials & Supplies	\$353,274	\$0	\$344,498	\$0
Internal Services	\$182,317	\$0	\$209,756	\$0
Total GF/non-GF	\$1,443,651	\$0	\$1,380,138	\$0
Program Total:	\$1,443,651		\$1,380,138	
Program FTE	6.70	0.00	5.70	0.00

Program Revenues				
Intergovernmental	\$191,475	\$0	\$196,262	\$0
Other / Miscellaneous	\$50,000	\$0	\$55,000	\$0
Total Revenue	\$241,475	\$0	\$251,262	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 25% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,536,250 for FY16, with \$196,262 allocated to DART Applications Support Program. Program revenue of \$55,000 is from service fees for access to Assessment & Taxation information (subscription website user fees) and requests for Assessment and Taxation data files. Service fees are authorized by Department of County Management Fee Ordinance. Fees are projected based upon historical trends. Remaining Program support is provided by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2015: 72037 DART Applications Support

Department: County Management

Program Contact: Sally Brown

Program Offer Type: Existing Operating Program

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

The Tax Title Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for the management, maintenance and disposition of the County's tax foreclosed property inventory. The County's portfolio consists of 250 properties. Only 5% are properties with improvements or structures. Properties are disposed of at auction, private sales and by transfer to government agencies and non-profit corporations.

Program Summary

The County comes into ownership of real property at least once a year through the foreclosure of delinquent property tax liens. The tax foreclosed properties are placed into the Special Program Group's (SPG) inventory and are managed and disposed of pursuant to Multnomah County Code, Chapter 7. Shortly after the properties are deeded to the County they are available for repurchase by qualified former owners of record. SPG researches and inspects the properties received to determine highest and best use of the property. To assure this section's fiscal stability the department will identify property to be sold at public auction, private sale or made available for donation to governments, non-profit housing sponsors or open space preservation sponsors.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Properties remaining in Tax Title Inventory	240	220	242	245
Outcome	Properties placed back on the tax roll & into community use	56	47	33	34
Outcome	Revenue disbursed to taxing districts for public use	\$892,321	\$1,500,000	\$700,000	\$1,400,000

Performance Measures Descriptions

The goal of the program is to reinstate tax foreclosed properties to the tax roll or into public use. At the end of every budget year the tax foreclosed property revenues are totaled, operating expenses and pass-through payments are accounted for, and the balance of revenue is disbursed to Multnomah County taxing districts.

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 275 details how counties are to manage & dispose of tax foreclosed properties. ORS 312 details the foreclosure process & responsibilities of the county including guidance on how the redemption period can be reduced when there is evidence of waste and abandonment. ORS 271 provides information concerning the transfer of foreclosed properties to non-profits & government agencies. ORS 98 details procedures concerning abandoned property & vehicles at foreclosed property. Multnomah County Code Chapter 7 specifically states how tax foreclosed properties are to be managed and the process to be used for disposition.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$149,432	\$0	\$146,515	\$0
Contractual Services	\$1,566,776	\$0	\$1,518,020	\$0
Materials & Supplies	\$81,543	\$0	\$84,956	\$0
Internal Services	\$18,691	\$0	\$20,454	\$0
Total GF/non-GF	\$1,816,442	\$0	\$1,769,945	\$0
Program Total:	\$1,816,442		\$1,769,945	
Program FTE	1.50	0.00	1.60	0.00

Program Revenues				
Fees, Permits & Charges	\$300	\$0	\$50	\$0
Taxes	\$9,660	\$0	\$9,253	\$0
Other / Miscellaneous	\$1,800,000	\$0	\$1,786,260	\$0
Interest	\$5,610	\$0	\$4,437	\$0
Total Revenue	\$1,815,570	\$0	\$1,800,000	\$0

Explanation of Revenues

The Program is financially self sustaining. Program revenues include contract principle estimated at \$9,253 and interest estimated \$4,437 from contracts and repurchases of tax foreclosed properties. Sales of Tax Foreclosed Properties (auction sales, repurchases, and private party sales) are estimated at \$1,786,260 for FY16. Fees of \$50 are for late fees on contract payments, and are charged in accordance with County Fee Ordinance. When program actual revenues exceed the program's operating costs, the excess is distributed to the taxing districts in Multnomah County, in accordance with ORS 275.275, and per formula provided in ORS 311.390.

Significant Program Changes

Last Year this program was: FY 2015: 72038 DART Tax Title

Transferred (allocated) .30 FTE from DART Special Programs (Program Offer #72030) to DART Tax Title Program for FY16 to reflect staff time supporting Tax Foreclosed property management, maintenance and disposition. Net increase of .30 FTE from FY15 to FY16 for this Program.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Contractual Services	\$0	\$0	\$5,000,000	\$0
Total GF/non-GF	\$0	\$0	\$5,000,000	\$0
Program Total:	\$0		\$5,000,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last Year this program was:

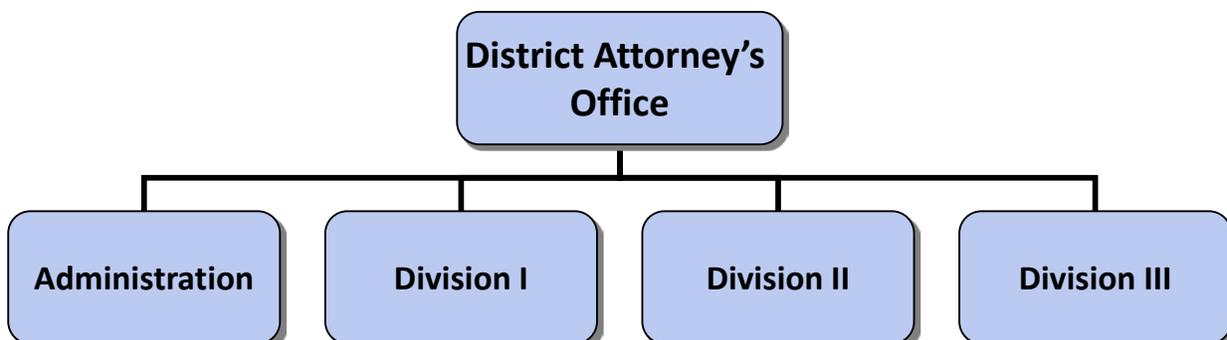
New program offer.

Department Overview

Prosecution services are the cornerstone of any effective public safety system. The District Attorney's Office reviews and prosecutes criminal cases referred by seven police agencies within the county. It also represents the State of Oregon in cases of juvenile dependency, delinquency, and on matters related to child support.

The Multnomah County District Attorney's Office is committed to the open and balanced administration of justice – one that honors and respects diversity in all of its forms – and works diligently to protect children and victims of crime and maintain timely and appropriate sanctions for offenders who engage in criminal activity. The District Attorney's Office operates under these guiding principles:

- To enforce the Rule of Law by providing fair, equitable, and unbiased prosecution services.
- To be responsive to the needs of our community by proactively working to resolve emerging crime issues through outreach and education.
- To provide effective services to victims of crime by educating them on their constitutional and statutory rights, providing compassionate guidance and support through legal processes, and communicating case outcomes.
- To be responsive to law enforcement partners by being flexible in addressing emerging trends in criminal activity and providing expert legal advice and guidance.
- To work collaboratively with criminal justice system partners to affect positive change by looking at and developing new and innovative programs, best practices, and leveraging technological advancements.
- To find ways at both the adult and juvenile levels to provide education and access to community services to reduce reentry into the criminal justice system.
- To provide the best and most cost effective child support services.



Budget Overview

The District Attorney's Office FY 2016 budget is \$29.4 million, a 6% increase from the FY 2015 adopted budget. The personnel services cost category had the largest increase and rose by 8% (\$1.8 million); the increase is primarily due to FTE and annual salary increases.

General Fund for the DA's Office is \$22.7 million, constituting 77% of the District Attorney's budget in FY 2016. Other Funds comprise the remaining 23% (\$6.8 million). Other Funds have increased overall by 8% (\$521,000) since last fiscal year; this change is primarily due to an anticipated increase in HB 3194 Justice Reinvestment funding and increases in Title IV grant dollars.

Staffing levels increased by 7.80 FTE, a net increase of 4% from FY 2015. The increase in FTE can largely be attributed to 4.50 new FTE in the Juvenile Dependency Unit, supported by new Title IV-e dollars and the reallocation of dollars formerly budgeted for materials and supplies, and the addition of 2.30 FTE of program staff paid for by HB 3194 dollars.

Two new programs added this year expanded funding for the Neighborhood DA program:

- Rockwood Neighborhood DA (15203B) – 1.00 FTE to expand the existing program to the Rockwood area. The position will assess and identify potential high-crime areas, times, and individuals, and work with community and law enforcement partners to provide intervention, supervision, and prosecution with the goal of reducing crime (\$167,315).
- Albina Neighborhood DA (15230C) – 1.00 FTE previously funded by the United States Department of Justice Byrne grant, which will not provide funding in FY 2016; this program will keep the position currently serving the Albina neighborhood. The position focuses on mentorship and connecting community partners and the criminal justice system (\$190,851).

A new one-time-only program of \$100,000 will scope a replacement for the CRIMES case management system (included in the Department of County Assets budget as program offer 78058).

Budget Trends	FY 2014	FY 2015	FY 2015	FY 2016	Difference
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	
Staffing FTE	194.50	202.00	200.00	207.80	7.80
Personnel Services	\$22,218,876	\$23,345,289	\$23,641,937	\$25,422,238	\$1,780,301
Contractual Services	900,366	966,536	1,014,818	888,088	(126,730)
Materials & Supplies	913,755	874,205	959,689	671,787	(287,902)
Internal Services	2,245,115	2,274,781	2,274,781	2,460,085	185,304
Capital Outlay	<u>31,033</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$26,309,145	\$27,368,070	\$27,891,225	\$29,442,198	\$1,550,973

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

Successes

As with years past, our community continues to experience high levels of gun and gang violence, property crime, drug manufacturing and distribution, and other criminal activity. The District Attorney's Office continues to do a tremendous job of holding the most dangerous offenders accountable while using resources as efficiently and effectively as possible. After nearly a decade of budgetary pressures that have forced the District Attorney's Office to think critically about ways to keep our community safe with limited resources, the District Attorney's Office is pleased to present an existing service level budget and are eager to build upon learnings about doing business more effectively. As the largest district attorney's office in the State of Oregon, representing Oregon's most populous county, the District Attorney's Office is eager to partner with public safety officials in working to enact public safety policies and laws which increase efficiency and effectiveness system-wide.

Here are some highlights from FY 2014:

- The office issued nearly 20,000 criminal cases, over 4,500 felonies and nearly 15,000 misdemeanors.
- The Restitution Recovery Program contacted over 1,600 victims to identify financial losses associated with criminal activity, identifying nearly \$9,000,000 in losses eligible for court-ordered restitution.
- Continuing a history of success, the Child Support Enforcement Division collected just under \$30,000,000 in child support, all of which went to helping households in Multnomah County.

Challenges

One of the most significant challenges facing this office is responding to the changing geographical criminal justice landscape in our community. The District Attorney's Office has responded to these challenges through the formation of Neighborhood DA programming in target areas (program offers 15203B and 15203C).

In addition to requiring flexibility in making operational changes, this office has a vested interest in participating in discussions about policy and law changes. As the largest district attorney's office in the state, the Multnomah County District Attorney's Office makes every effort to lend expertise to system partners participating in those discussions.

Diversity and Equity

The District Attorney's Office is fully committed to workplace diversity and equity, with the goal of providing outstanding service to the many different people and populations within Multnomah County. It is the policy of the District Attorney that all staff and attorneys maintain the highest ethical and professional standards, and that includes acting with regard for the ways in which the justice system impacts different populations. One example of that effort can be seen in the Victims Assistance Program. The Victims Advocates work hard to eliminate the cultural barriers that can prevent victims from taking advantage of their legal rights and criminal justice processes. That includes being mindful of cultural sensitivities, producing resource-based documents in many different languages, using interpreters and translation services, and partnering with social-service agencies.

A commitment to continuing the community engagement work targeting the Killingsworth/Albina (15203C) area, as well as an expansion of the Neighborhood DA program through the addition of a dedicated Rockwood Neighborhood DDA (15203B), are examples of how the District Attorney's Office are applying resources in the communities in which they are most needed.

Budget by Division

Division Name	FY 2016 General Fund	Other Funds	Total Division Cost	Total FTE
Administration	\$5,448,563	\$1,120,819	\$6,569,382	43.30
Division I	4,842,482	5,169,914	10,012,396	69.50
Division II	6,569,423	419,160	6,988,583	52.50
Division III	<u>5,787,269</u>	<u>84,568</u>	<u>5,871,837</u>	<u>42.50</u>
Total District Attorney's Office	\$22,647,737	\$6,794,461	\$29,442,198	207.80

Administration

The administrative branch sets policy and provides leadership, coordination, resource allocation, and direction for the District Attorney's Office. It also sets policy and provides direction related to work with local law enforcement, social service agencies, local businesses, and the public. It includes:

- Administrative Services - Provides office management functions, sets office policy, and ensures compliance with rules and laws.
- Human Resources - Manages recruitment, payroll, the HR module in SAP, and benefits administration.
- Information Technology - Supports desktop computer systems, software applications, and servers; maintains the Document Management System and the Juvenile/Adult CRIMES case management systems; and provides data analysis.
- Finance - Manages all accounts payable/receivable, general ledger, petty cash, travel and training arrangements, fiscal reporting, budget preparation, grant reporting/monitoring, purchasing, and contracts.
- Records/Discovery – Fulfills the Office's statutory responsibility to provide case specific discovery documents and provides file storage and retrieval for the entire office.
- Victims Assistance – Assists victims of crime with crisis response, advocacy, court preparation and accompaniment, referral to services, and assistance with obtaining restitution orders from the court.

Significant Changes

Administration is expanded through the funding of one new program offer:

HB3194 Justice Reinvestment - DA Program Staff (15011)

In addition to the new program listed above, Administration staffing in existing programs is increased by 0.50 FTE Victim Advocate in Victims Assistance Program (15005A) and decreased by 1.00 FTE Office Assistant 2 in Records/Discovery (15004.)

Division I

Division I is comprised of four units: the Domestic Violence Unit, the MDT Child Abuse Unit, Juvenile, and Child Support Enforcement (SED). Consistent with the historical efforts, Division I works to strengthen services for children and families in Multnomah County.

- Domestic Violence Unit – Reviews and prosecutes domestic violence cases including misdemeanors, felonies, homicides, and violation of restraining orders.
- MDT Child Abuse Unit – Reviews and prosecutes cases involving the physical and/or sexual abuse of children and intervenes to protect abused or neglected children in Dependency Court.
- Juvenile – Prosecutes juveniles who have committed crimes ranging from misdemeanors to homicides, intervenes to protect abused or neglected children in Dependency Court, and frees children for adoption.
- Child Support Enforcement – Establishes and enforces child support and medical support orders.

Significant Changes

Division I is expanded through the creation of the Juvenile Dependency program offer (15101B) that uses state funding made available through the Social Security Act Title IV-e in order to return staffing levels to near pre-recession levels and enable a return to best practices. The program is to be staffed by 2.00 FTE Deputy District Attorneys, 1.00 District Attorney Legal Intern, 1.00 Office Assistant 2, and 0.50 Victim Advocate.

Division II

Division II is comprised of two of the six units formerly known as the Community and Family Justice Division and two formerly of the Felony Court Division: the Misdemeanor Prosecution Unit, the Neighborhood Unit, Unit C/ Gangs, and Investigations.

- Misdemeanor Prosecution Unit/Intake – Reviews and prosecutes misdemeanor crimes, traffic crimes, and city ordinance violations, including in Community Court, the venue for prosecuting community-related, non-violent, and quality of life crimes.
- Neighborhood Unit – Works closely with community groups, neighborhood associations, business groups and local law enforcement to identify emerging criminal activity and develop and implement strategies to prevent crime.
- Unit C/Gangs – Prosecutes a variety of very serious and mid-level felony crimes including: homicide, robbery, weapons offenses, gang crimes, vehicular homicide and assault, arson, residential burglary and felony animal abuse.
- Investigations – In partnership with the Multnomah County Sheriff's Office, the Portland Police Bureau, and the Gresham Police Department, provides investigation services for felony, misdemeanor, juvenile, and family crimes.

Significant Changes

Division II is expanded through the creation of two Neighborhood DA Programs targeting the Albina/Killingsworth Neighborhood (15203C) and the Rockwood Neighborhood (15203B). Each program is staffed by a 1.00 FTE Deputy District Attorney.

Funding for the increase in the Neighborhood DA Programs is partially offset with the elimination of a vacant Investigator position (15204).

Division III

Division III is comprised of four units: Unit A, Unit B, Unit D, and the Pretrial Unit.

- Unit A – Prosecutes felony property and theft crimes including theft, forgery, identity theft, white collar crime, and theft targeting the elderly.
- Unit B – Prosecutes felony drug and vice crimes including manufacturing, distribution, and possession of controlled substances.
- Unit D – Prosecutes felony violent person crimes including aggravated assault, rape, kidnap, sex offenses, murder, compelling prostitution, and official misconduct.
- Pretrial Unit – Represents and/or coordinates judicial appearances for the District Attorney's Office in post-conviction relief, felony arraignments, extradition, transport of material witnesses, expunctions, civil litigations, and administration of the Grand Jury.

Significant Changes

Division III is expanded through the creation of a Post-Conviction Program that funds a 1.00 FTE Deputy District Attorney (15306A).

In addition, an existing Deputy District Attorney position in Unit A - Property Crimes (15304) is increased from 0.50 FTE to 1.00 FTE.

District Attorney's Office

The following table shows the programs that make up the Office's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Administration					
15000	Management Services	\$886,421	\$0	\$886,421	6.00
15001	Administrative Support Services	1,220,510	0	1,220,510	3.00
15002	Information Technology	1,688,744	0	1,688,744	6.00
15003	Finance/Human Resources	516,472	0	516,472	5.00
15004	Records/Discovery	590,548	0	590,548	7.00
15005A	Victims Assistance Program	308,440	655,324	963,764	10.50
15005B	Restitution Recovery Program	237,428	0	237,428	2.50
15010	HB3194 Justice Reinvestment - DA Program Coordinator	0	235,980	235,980	1.00
15011	HB3194 Justice Reinvestment - DA Program Staff	0	229,515	229,515	2.30
Division I					
15100	Division I Administration	265,814	0	265,814	1.00
15101A	Juvenile Court Trial Unit	1,185,064	1,523,535	2,708,599	19.00
15101B	Juvenile Dependency	0	402,386	402,386	4.50
15102	Domestic Violence Unit	1,645,588	58,640	1,704,228	12.00
15103	MDT - Child Abuse Unit	1,028,486	822,446	1,850,932	7.00
15104	Child Support Enforcement	717,530	2,362,907	3,080,437	26.00
Division II					
15200	Division II Administration	394,670	0	394,670	2.00
15201	Unit C/Gangs - Robbery, Weapons	1,865,038	23,855	1,888,893	11.50
15202	Misdemeanor Trial Unit, Intake, Community	2,815,971	0	2,815,971	27.00
15203A	Neighborhood DA Program	721,007	343,325	1,064,332	7.00
15203B	Rockwood Neighborhood DA	167,315	0	167,315	1.00
15203C	Albina Neighborhood DA	190,851	0	190,851	1.00
15204	Investigations	414,571	51,980	466,551	3.00

District Attorney's Office

fy2016 adopted budget

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Division III					
15300	Division III Administration	270,408	0	270,408	1.00
15301	Unit A - Property Crimes	1,863,049	84,568	1,947,617	14.50
15302	Unit B - Drugs/Vice	1,118,381	0	1,118,381	9.00
15304	Unit D - Violent Person Crimes	1,138,965	0	1,138,965	7.00
15305	Pre-Trial Unit	1,192,741	0	1,192,741	10.00
15306	Post Conviction Program - Deputy District Attorney	<u>203,725</u>	<u>0</u>	<u>203,725</u>	<u>1.00</u>
	Total District Attorney	\$22,647,737	\$6,794,461	\$29,442,198	207.80

Department: District Attorney

Program Contact: Rod Underhill

Program Offer Type: Administration

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The District Attorney and his senior management team provide the leadership, vision, policies and oversight that enable the office to operate each day in a manner consistent with the needs of citizens of Multnomah County.

Program Summary

The District Attorney and his senior management team provide leadership, public relations, policy direction, daily operations oversight, long and short range planning, and internal labor relations for the entire department. Managers work with other departments and state and federal agencies on committees and initiatives relating to the criminal justice system and other governmental endeavors. This unit includes two Administrative Secretaries that provide support for the District Attorney and other senior management.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total number of all staff communications	52	52	52	52
Outcome	Total number of cases resolved	16006	18500	16000	16000

Performance Measures Descriptions

Output - The number of all staff communications

Outcome - The total number of cases resolved in the office during the fiscal year

Legal / Contractual Obligation

Oregon Constitution: Article VII Section 17. Prosecuting Attorneys. There shall be elected by districts comprised of one, or more counties, a sufficient number of prosecuting attorneys, who shall be the law officers of the State, and of the counties within their respective districts, and shall perform such duties pertaining to the administration of Law, and general police as the Legislative Assembly may direct.

Oregon Revised Statute (ORS): 8.580. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$871,660	\$0	\$886,421	\$0
Total GF/non-GF	\$871,660	\$0	\$886,421	\$0
Program Total:	\$871,660		\$886,421	
Program FTE	6.00	0.00	6.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15000 Management Services

Department: District Attorney

Program Contact: Jodi Erickson

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

The Administrative Support Services program provides clerical support for the department's main reception desk and mail handling at the County Courthouse.

Program Summary

The Administrative Support Services program provides reception for the main District Attorney's Office at the County Courthouse and is the point of first contact for members of the public both in person and on the telephone. The staff provides general information about the responsibilities of the office and directs inquiries to the appropriate unit. The reception staff also processes all incoming and outgoing internal and external mail. The program also includes one clerical floater position that acts as a support and back-up function for the department's clerical staff. A number of contracted services, which are used by the entire department, are also a part of this program.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Witness subpoenas paid	2437	2800	2500	2500
Outcome	Amount paid in witness fees	\$17,796	\$18,000	\$18,000	\$18,000

Performance Measures Descriptions

Output - The total number of witness subpoenas processed. Witnesses who receive a subpoena turn them in to the DA reception area after testifying in order to receive payment.

Outcome - The amount paid to witnesses who have turned in their subpoenas after testifying.

Legal / Contractual Obligation

ORS 8.850 - Offices, supplies, and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 §3]

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$342,927	\$0	\$322,801	\$0
Contractual Services	\$71,500	\$0	\$70,300	\$0
Materials & Supplies	\$167,048	\$0	\$100,326	\$0
Internal Services	\$708,007	\$0	\$727,083	\$0
Total GF/non-GF	\$1,289,482	\$0	\$1,220,510	\$0
Program Total:	\$1,289,482		\$1,220,510	
Program FTE	3.00	0.00	3.00	0.00

Program Revenues				
Other / Miscellaneous	\$138,623	\$0	\$198,426	\$0
Total Revenue	\$138,623	\$0	\$198,426	\$0

Explanation of Revenues

\$198,426 in departmental indirect revenue.

Significant Program Changes

Last Year this program was: FY 2015: 15001A Administrative Support Services

Department: District Attorney

Program Contact: Karl Kosydar

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The District Attorney's Information Technology Unit provides rapid and economical computer desktop support, as well as all computer software, servers, peripherals and network support. The unit is responsible for the operation and maintenance of the DA's document management system, Alfresco, and the DA's principal case tracking systems, CRIMES Juvenile and CRIMES Adult; it is also responsible for the collection and preparation of the Office's statistical data for public consumption.

Program Summary

The IT Unit is primarily responsible for the acquisition, deployment, maintenance, monitoring, development, upgrade and support of all DA IT systems, including servers, PC's, operating systems, hardware, software and peripherals. This includes, but is not limited to: case tracking systems for adult and juvenile components; document management and imaging systems; web services for intranet and internet publishing; database administration; data exchanges with external law enforcement agencies; report generation; data storage, retention, backup and restoration; file and print services; email services; mobile access and mobile device services; email spam filtering; document repository services; and desktop support services.

This program allows the District Attorney to fulfill a legal responsibility under Oregon state law to maintain a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the District Attorney in official capacity, and the proceedings therein.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Help Desk calls	4568	6000	4600	4600
Outcome	Average number of minutes to resolve each ticket	15	15	15	15

Performance Measures Descriptions

Output - The number of calls coming through the DA help desk.

Outcome - The average number of minutes taken to resolve each help desk ticket.

Legal / Contractual Obligation

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$779,437	\$0	\$815,513	\$0
Contractual Services	\$50,000	\$0	\$2,760	\$0
Materials & Supplies	\$350,000	\$0	\$316,648	\$0
Internal Services	\$476,885	\$0	\$553,823	\$0
Total GF/non-GF	\$1,656,322	\$0	\$1,688,744	\$0
Program Total:	\$1,656,322		\$1,688,744	
Program FTE	6.00	0.00	6.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15002A Information Technology

Department: District Attorney

Program Contact: Allen Vogt

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

This program provides all support related to finance, including purchasing, travel & training, budget preparation, fiscal reports, and grant reporting and monitoring. It also carries out all human resources functions, including payroll, HR maintenance for SAP, and recruitment.

Program Summary

This program provides office wide support for finance and human resources functions. The program provides all accounts payable, accounts receivable, general ledger, petty cash accounts, travel & training, fiscal reporting, budget preparation, grant reporting and monitoring, purchasing, inventory, and contracts. It also carries out recruitment, payroll, position control, HR maintenance and other human resources functions for the entire District Attorney's Office. This program allows the District Attorney to fulfill all legal responsibility under state law to maintain a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

This program contributes to the County's Climate Action Plan by purchasing "green" products and supplies for the entire office and by working to reduce paper usage throughout the office. The Office uses 100% recycled paper products.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total number of payments made to vendors	4065	4500	4100	4100
Outcome	Total number of payments to vendors made within 30 days	3652	4500	3700	3700

Performance Measures Descriptions

Output - Total number payments made to vendors.

Outcome - Total number of vendors paid within 30 days.

Legal / Contractual Obligation

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the District Attorney to the successor in office.

ORS 8.850 - Offices, supplies and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies and stenographic assistance as is necessary to perform efficiently the duties of such office.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$481,216	\$0	\$506,333	\$0
Contractual Services	\$5,000	\$0	\$3,000	\$0
Materials & Supplies	\$3,000	\$0	\$3,700	\$0
Internal Services	\$3,989	\$0	\$3,439	\$0
Total GF/non-GF	\$493,205	\$0	\$516,472	\$0
Program Total:	\$493,205		\$516,472	
Program FTE	5.00	0.00	5.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15003 Finance/Human Resources

Department: District Attorney

Program Contact: Jodi Erickson

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The discovery component of this program supports the entire office by processing discovery requests from defense counsel and defendants. The records component supports the entire office by maintaining physical files and records on open and recently closed felony and misdemeanor cases, and docketing court appearances.

Program Summary

The Records/Discovery program fulfills the offices statutory responsibility to provide case specific discovery documents such as police reports to the public and private defense attorney's. The program also provides file storage and retrieval for the entire District Attorney's Office, maintaining approximately 34,000 closed and open case files at any given time.

This program produces general fund revenue of \$275,000 to \$350,000 each year.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total number of discovery packets created	19050	20000	19000	19000
Outcome	Total discovery revenue	\$382,798	\$375,000	\$375,000	\$375,000

Performance Measures Descriptions

Output - Total number of discovery packets created.
 Outcomes - Total revenue from the sale of discovery.

Legal / Contractual Obligation

ORS 8.850 - Offices, supplies, and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 §3]

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$518,185	\$0	\$454,366	\$0
Contractual Services	\$10,000	\$0	\$8,000	\$0
Materials & Supplies	\$21,500	\$0	\$16,500	\$0
Internal Services	\$91,375	\$0	\$111,682	\$0
Total GF/non-GF	\$641,060	\$0	\$590,548	\$0
Program Total:	\$641,060		\$590,548	
Program FTE	8.00	0.00	7.00	0.00

Program Revenues				
Service Charges	\$350,000	\$0	\$350,000	\$0
Total Revenue	\$350,000	\$0	\$350,000	\$0

Explanation of Revenues

\$350,000 in discovery revenue to the County General Fund.

Significant Program Changes

Last Year this program was: FY 2015: 15004 Records/Discovery

Legal / Contractual Obligation

Article I Section 42 Oregon Constitution - Rights of Victims in criminal prosecutions and juvenile delinquency proceedings. ORS 147.405, ORS 147.410, ORS 147.417 - Victim to be notified of constitutional rights. ORS 147.22 - Disbursement of moneys to be used for comprehensive victim's assistance programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$314,800	\$614,438	\$270,167	\$655,088
Contractual Services	\$1,000	\$0	\$0	\$0
Materials & Supplies	\$5,402	\$1,236	\$14,350	\$236
Internal Services	\$25,143	\$0	\$23,923	\$0
Total GF/non-GF	\$346,345	\$615,674	\$308,440	\$655,324
Program Total:	\$962,018		\$963,764	
Program FTE	3.81	7.19	3.04	7.46

Program Revenues				
Intergovernmental	\$0	\$614,674	\$0	\$655,324
Beginning Working Capital	\$0	\$1,000	\$0	\$0
Total Revenue	\$0	\$615,674	\$0	\$655,324

Explanation of Revenues

\$436,797 in Criminal Fine Account (CFA) funding
\$218,527 in Victims of Crime Act (VOCA) funding

Significant Program Changes

Last Year this program was: FY 2015: 15005A Victims Assistance Program

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$148,549	\$0	\$235,446	\$0
Materials & Supplies	\$0	\$0	\$1,000	\$0
Internal Services	\$0	\$0	\$982	\$0
Total GF/non-GF	\$148,549	\$0	\$237,428	\$0
Program Total:	\$148,549		\$237,428	
Program FTE	1.50	0.00	2.50	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15005B Restitution Recovery Program

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$197,469	\$0	\$214,138
Internal Services	\$0	\$15,166	\$0	\$21,842
Total GF/non-GF	\$0	\$212,635	\$0	\$235,980
Program Total:	\$212,635		\$235,980	
Program FTE	0.00	1.00	0.00	1.00

Program Revenues				
Indirect for Dept. Admin	\$10,545	\$0	\$16,039	\$0
Intergovernmental	\$0	\$212,634	\$0	\$235,980
Total Revenue	\$10,545	\$212,634	\$16,039	\$235,980

Explanation of Revenues

\$235,980 in revenue from the State of Oregon HB 3194.

Significant Program Changes

Last Year this program was: FY 2015: 15001B Prevention, Intervention, and Reentry Program Coordinator

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$0	\$208,271
Internal Services	\$0	\$0	\$0	\$21,244
Total GF/non-GF	\$0	\$0	\$0	\$229,515
Program Total:	\$0		\$229,515	
Program FTE	0.00	0.00	0.00	2.30

Program Revenues				
Indirect for Dept. Admin	\$0	\$0	\$15,600	\$0
Intergovernmental	\$0	\$0	\$0	\$229,515
Total Revenue	\$0	\$0	\$15,600	\$229,515

Explanation of Revenues

\$229,515 in revenue from the State of Oregon HB 3194.

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

ORS 8.760 - Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$248,006	\$0	\$262,714	\$0
Contractual Services	\$2,000	\$0	\$0	\$0
Materials & Supplies	\$5,801	\$0	\$3,100	\$0
Total GF/non-GF	\$255,807	\$0	\$265,814	\$0
Program Total:	\$255,807		\$265,814	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15006 Division I Administration

Legal / Contractual Obligation

Juvenile Trial Court/Termination of Parental Rights:8.685 Assisting juvenile court; right to appear. (1) The District Attorney shall, upon request of the juvenile court, appear in the juvenile court to assist the court in any matter within its jurisdiction. (2) In counties having a population of more than 150,000, according to the latest federal decennial census, the district attorney shall designate a deputy to assist the juvenile court as provided in subsection (1) of this section. (3) The District Attorney is entitled to appear on behalf of the state in the juvenile court in any matter within the jurisdiction of the court. [1959 c.432 §63 (enacted in lieu of 8.750); 1991 c.681 §4.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$979,167	\$1,522,599	\$1,073,041	\$1,503,535
Contractual Services	\$9,500	\$20,000	\$0	\$20,000
Materials & Supplies	\$23,833	\$0	\$0	\$0
Internal Services	\$98,249	\$0	\$112,023	\$0
Total GF/non-GF	\$1,110,749	\$1,542,599	\$1,185,064	\$1,523,535
Program Total:	\$2,653,349		\$2,708,599	
Program FTE	7.68	11.32	8.74	10.26

Program Revenues				
Intergovernmental	\$0	\$1,542,599	\$0	\$1,523,535
Total Revenue	\$0	\$1,542,599	\$0	\$1,523,535

Explanation of Revenues

\$231,053 in revenue from the State of Oregon General Fund for the Juvenile Dependency program.
\$1,292,482 in revenue from the State of Oregon for the Termination of Parental Rights program.

Significant Program Changes

Last Year this program was: FY 2015: 15007 Juvenile Court Trial Unit

Legal / Contractual Obligation

Juvenile Trial Court/Termination of Parental Rights:8.685 Assisting juvenile court; right to appear. (1) The District Attorney shall, upon request of the juvenile court, appear in the juvenile court to assist the court in any matter within its jurisdiction. (2) In counties having a population of more than 150,000, according to the latest federal decennial census, the district attorney shall designate a deputy to assist the juvenile court as provided in subsection (1) of this section. (3) The District Attorney is entitled to appear on behalf of the state in the juvenile court in any matter within the jurisdiction of the court. [1959 c.432 §63 (enacted in lieu of 8.750); 1991 c.681 §4.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$0	\$402,386
Total GF/non-GF	\$0	\$0	\$0	\$402,386
Program Total:	\$0		\$402,386	
Program FTE	0.00	0.00	0.00	4.50

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$402,386
Total Revenue	\$0	\$0	\$0	\$402,386

Explanation of Revenues

\$402,386 in revenue from the State of Oregon Title-IV-e for the Juvenile Dependency program.

Significant Program Changes

Last Year this program was:

Department: District Attorney **Program Contact:** Chuck Sparks
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Domestic Violence program screens and prosecutes domestic violence cases including misdemeanors, felonies, and restraining order violations. The Unit provides outreach and access to support services to all domestic violence victims including under-served populations. The unit prosecutes all types of family or intimate partner violence including assaults, sexual assaults, and homicides. The unit works closely with the Portland Police Bureau Domestic Violence Reduction Unit (DVRU) and the Domestic Violence Emergency Response Team (DVERT.)

Program Summary

The Domestic Violence program screens and prosecutes domestic violence cases including misdemeanors, felonies, and restraining order violations. The crimes may include any level of assault, sexual assault, kidnapping, harassment, and homicide. In conjunction with the Victims Assistance program, it provides outreach and access to support services to all victims of domestic violence. Working in collaboration with state and local law enforcement, Community Justice and a variety of local nonprofit domestic violence organizations and shelters, the program includes a six month deferred prosecution program with individualized treatment plans closely monitored by probation officers. Support includes specialized services; personal contact by a victim advocate, information resources and referrals for social services, coordination with social service agencies, accompaniment to court proceeding, and notification of rights and remedies and assistance in exercising those rights. This program provides a specialized emphasis on prosecution of elder abuse cases in Multnomah County. The Unit supervises the Mental Health Deputy District Attorney, and the Human Trafficking and Prostitution Deputy District Attorneys. In addition to prosecution and victim services, this unit provides training to law enforcement and other community partners. Additionally, this unit works to promote victim safety and offender accountability with community advocacy groups and the Court.

The Senior Deputy of this unit is a member of the executive committee for the Family Violence Coordinating Council. The Senior Deputy of this unit is the Co-Chair of the Portland Chapter of Justice Jammers, a work group that meets to identify gaps in the justice system affecting domestic violence victims' safety and offender accountability. This group meets regularly and on a quarterly basis and shares information with our neighboring counties, Washington, Columbia, Clark, and Clackamas to develop strategies that address the gaps and make improvements to the system.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Cases issued	1451	1300	1450	1450
Outcome	Cases resolved	1214	1200	1220	1220

Performance Measures Descriptions

Output - the number of cases for which a charging document has been created in this unit.
Outcome - the number of cases completed and closed in this unit.

Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 - Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 - Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,465,173	\$52,788	\$1,601,212	\$55,848
Contractual Services	\$21,000	\$0	\$15,400	\$0
Materials & Supplies	\$14,113	\$0	\$22,600	\$0
Internal Services	\$8,204	\$2,639	\$6,376	\$2,792
Total GF/non-GF	\$1,508,490	\$55,427	\$1,645,588	\$58,640
Program Total:	\$1,563,917		\$1,704,228	
Program FTE	11.62	0.38	11.62	0.38

Program Revenues				
Indirect for Dept. Admin	\$1,835	\$0	\$2,050	\$0
Intergovernmental	\$0	\$55,427	\$0	\$58,640
Total Revenue	\$1,835	\$55,427	\$2,050	\$58,640

Explanation of Revenues

\$58,640 in revenue from the State of Oregon for Child Abuse Multidisciplinary Intervention (CAMI).

Significant Program Changes

Last Year this program was: FY 2015: 15008 Domestic Violence Unit

The re-appointment of a dedicated Human Trafficking Deputy District Attorney represents a return to prior practice that proved to be invaluable in the effective prosecution of prostitution offenses in Multnomah County.

Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 - Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 - Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$879,888	\$172,888	\$906,884	\$179,234
Contractual Services	\$22,000	\$594,553	\$30,700	\$583,318
Materials & Supplies	\$11,405	\$22,579	\$11,550	\$20,730
Internal Services	\$74,361	\$39,565	\$79,352	\$39,164
Total GF/non-GF	\$987,654	\$829,585	\$1,028,486	\$822,446
Program Total:	\$1,817,239		\$1,850,932	
Program FTE	5.00	2.00	5.00	2.00

Program Revenues				
Indirect for Dept. Admin	\$27,510	\$0	\$28,759	\$0
Intergovernmental	\$0	\$829,585	\$0	\$822,446
Total Revenue	\$27,510	\$829,585	\$28,759	\$822,446

Explanation of Revenues

\$822,446 in revenue from the State of Oregon for Child Abuse Multidisciplinary Intervention.

Significant Program Changes

Last Year this program was: FY 2015: 15009 MDT - Child Abuse Unit

Department: District Attorney **Program Contact:** Chuck Sparks
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Multnomah County District Attorney’s Support Enforcement Division (SED) establishes, modifies and enforces paternity, child support and medical support orders for the families of Multnomah County as part of The Oregon Child Support Program (OCSP) by working with both parents to provide the financial and emotional support their children need to grow and thrive. OCSP delegates the authority of non-public assistance cases to county district attorney’s offices.

Program Summary

The Child Support Enforcement (CSE) Program, operated by the Support Enforcement Division (SED), was enacted in 1975 as a federal-state-local partnership. The federal government reimburses each state 66% of all allowable expenditures on CSE activities, including staffing costs. The federal government’s funding is “open-ended” in that it pays its percentage of expenditures by matching the amounts spent by state and local governments with no upper limit or ceiling.

Operating in two locations (Downtown and East County), the SED routinely carries an average caseload of approximately 7000 cases and collects approximately \$31 million annually. Every dollar collected (less a \$25 annual fee) is sent directly to custodial parents for the benefit of the children in our community, providing a critical safety net for families.

SED, using automated, administrative, and judicial means to enforce court orders, currently collects on about 81% of our caseload every month, resulting in payments benefiting over 10,000 children in our community. SED also works with the courts to offer those that are unable to meet their obligations with tools to do so such as assistance with job placement, addiction evaluations, and mental health services referrals.

In addition to enforcing child support and medical support orders SED also assists families by establishing paternity, establishing support and medical orders, modifying support orders to ensure a fair support amount, and establishing arrears on past support owed.

SED works with all 50 states, local tribes, and US territories, to cooperatively provide child support services. In addition, OCSP and CSE have reciprocity agreements with over 30 foreign nations.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Average cases worked per month	6706	7000	6750	6750
Outcome	Amount of child support collected	\$30,272,794	\$30,000,000	\$30,000,000	\$30,000,000

Performance Measures Descriptions

Output - Average cases worked per month

Outcome - The total amount of child support and past due child support collected during the year.

Legal / Contractual Obligation

ORS 25.080 provides the statutory authority and responsibility for the Multnomah County District Attorney Support Enforcement Division per intergovernmental agreement with the Division of Child Support, Oregon Department of Justice.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$654,540	\$1,756,740	\$596,429	\$1,951,535
Contractual Services	\$0	\$10,000	\$0	\$10,000
Materials & Supplies	\$0	\$38,097	\$0	\$38,097
Internal Services	\$0	\$443,642	\$121,101	\$363,275
Total GF/non-GF	\$654,540	\$2,248,479	\$717,530	\$2,362,907
Program Total:	\$2,903,019		\$3,080,437	
Program FTE	6.83	19.17	4.09	21.91

Program Revenues				
Indirect for Dept. Admin	\$83,989	\$0	\$129,455	\$0
Fees, Permits & Charges	\$0	\$29,671	\$0	\$26,201
Intergovernmental	\$0	\$2,208,807	\$0	\$2,336,706
Beginning Working Capital	\$0	\$10,001	\$0	\$0
Total Revenue	\$83,989	\$2,248,479	\$129,455	\$2,362,907

Explanation of Revenues

\$1,849,115 in Federal child support funding.
\$26,201 in revenue from State of Oregon program fees.
\$302,289 in Federal program incentive revenue.
\$185,302 in State of Oregon General Fund revenue.

Significant Program Changes

Last Year this program was: FY 2015: 15010A Child Support Enforcement

Combines previously separate program offer 15010B - SED - Support Enforcement Agents

Legal / Contractual Obligation

ORS 8.760 Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$370,619	\$0	\$394,670	\$0
Total GF/non-GF	\$370,619	\$0	\$394,670	\$0
Program Total:	\$370,619		\$394,670	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15011 Division II Administration

Legal / Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations: Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,698,421	\$31,407	\$1,816,246	\$22,659
Contractual Services	\$29,600	\$0	\$22,900	\$0
Materials & Supplies	\$19,400	\$0	\$11,200	\$0
Internal Services	\$15,681	\$1,570	\$14,692	\$1,196
Total GF/non-GF	\$1,763,102	\$32,977	\$1,865,038	\$23,855
Program Total:	\$1,796,079		\$1,888,893	
Program FTE	11.30	0.20	11.37	0.13

Program Revenues				
Indirect for Dept. Admin	\$1,092	\$0	\$878	\$0
Intergovernmental	\$0	\$32,977	\$0	\$23,855
Total Revenue	\$1,092	\$32,977	\$878	\$23,855

Explanation of Revenues

\$23,855 in Juvenile Accountability Incentive Block (JAIB) Grant funding

Significant Program Changes

Last Year this program was: FY 2015: 15012 Unit C/Gangs - Robbery, Weapons

Department: District Attorney **Program Contact:** Kirsten Snowden
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

This program holds offenders accountable by providing prosecution services for misdemeanor crimes. Intake attorneys review and issue charging documents on misdemeanor cases. Most non-violent offenders qualify for “Community Court” where they can earn a reduction or dismissal of their charges by giving back to local neighborhoods through community service while getting connected with needed social service programs. Offenders who decline or are ineligible for “Community Court” are prosecuted by the attorneys in the Misdemeanor Trial Unit.

Program Summary

This program works collaboratively with the State courts and local law enforcement agencies to prosecute all misdemeanor crimes except those involving domestic violence. The attorneys assigned to Intake screen, issue or reject for prosecution misdemeanor offenses such as driving under the influence of intoxicants (DUI), resisting arrest, assault, sex abuse, theft, prostitution, stalking, trespass, strangulation and disorderly conduct. Intake attorneys also handle court appearances at the Justice Center including arraignments, DUI Diversion entries, Community Court and early resolution cases.

Cases involving non-violent offenders can also now be referred to the Community Courts located in downtown Portland and Gresham. These courts not only issue sanctions against offenders but also provide access to needed social services such as alcohol treatment, drug treatment and mental health services. With over 6000 cases processed each year, the Community Courts offer a cost-effective collaboration between the state courts, prosecution and social service providers.

Attorneys assigned to the Misdemeanor Trial Unit prepare cases for trial and represent the State of Oregon in misdemeanor jury and bench trials. These attorneys also appear in court on other matters including pleas, sentencings, probation violation hearings, and restitution hearings. Attorneys in the trial unit work collaboratively with the Neighborhood DA program by prosecuting their issued cases. Because of the large volume of cases and the continued expansion of East County, prosecutors present cases to courts located in downtown Portland and also in Gresham.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Cases issued	15923	14000	16000	16000
Outcome	Cases resolved	10285	12000	11000	11000

Performance Measures Descriptions

Output - The number of cases for which a charging document has been created for this unit.
Cases resolved - The number of cases completed and closed in that unit.

Legal / Contractual Obligation

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$2,585,023	\$0	\$2,636,118	\$0
Contractual Services	\$50,700	\$0	\$46,675	\$0
Materials & Supplies	\$31,410	\$0	\$34,250	\$0
Internal Services	\$86,139	\$0	\$98,928	\$0
Total GF/non-GF	\$2,753,272	\$0	\$2,815,971	\$0
Program Total:	\$2,753,272		\$2,815,971	
Program FTE	27.00	0.00	27.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15013A Misdemeanor Trial Unit, Intake, Community

Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 - Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 - Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistr

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$760,085	\$324,624	\$693,624	\$343,325
Materials & Supplies	\$13,769	\$0	\$11,900	\$0
Internal Services	\$17,633	\$0	\$15,483	\$0
Total GF/non-GF	\$791,487	\$324,624	\$721,007	\$343,325
Program Total:	\$1,116,111		\$1,064,332	
Program FTE	5.50	1.65	5.07	1.93

Program Revenues				
Intergovernmental	\$0	\$44,302	\$0	\$61,692
Other / Miscellaneous	\$25,000	\$280,322	\$25,000	\$281,633
Total Revenue	\$25,000	\$324,624	\$25,000	\$343,325

Explanation of Revenues

\$25,000 in SBAD (John's School) revenue for the County General Fund.

\$61,692 in Federal Justice Assistance Grant revenue.

\$75,000 in revenue from the Lloyd Business District.

\$206,633 in revenue from TriMet.

Significant Program Changes

Last Year this program was: FY 2015: 15014 Neighborhood DA Program

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$164,515	\$0
Materials & Supplies	\$0	\$0	\$2,800	\$0
Total GF/non-GF	\$0	\$0	\$167,315	\$0
Program Total:	\$0		\$167,315	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$145,361	\$187,651	\$0
Contractual Services	\$0	\$48,675	\$0	\$0
Materials & Supplies	\$0	\$0	\$3,200	\$0
Internal Services	\$0	\$13,020	\$0	\$0
Total GF/non-GF	\$0	\$207,056	\$190,851	\$0
Program Total:	\$207,056		\$190,851	
Program FTE	0.00	0.86	1.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$9,053	\$0	\$0	\$0
Intergovernmental	\$0	\$207,056	\$0	\$0
Total Revenue	\$9,053	\$207,056	\$0	\$0

Explanation of Revenues

This position was previously funded through a Byrne Innovation Grant that will be fully exhausted in FY2015.

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$376,648	\$36,000	\$272,153	\$51,980
Contractual Services	\$33,490	\$0	\$33,985	\$0
Materials & Supplies	\$18,472	\$0	\$15,500	\$0
Internal Services	\$100,055	\$0	\$92,933	\$0
Total GF/non-GF	\$528,665	\$36,000	\$414,571	\$51,980
Program Total:	\$564,665		\$466,551	
Program FTE	3.67	0.33	2.55	0.45

Program Revenues				
Intergovernmental	\$0	\$36,000	\$0	\$51,980
Total Revenue	\$0	\$36,000	\$0	\$51,980

Explanation of Revenues

\$51,980 in revenue from the City of Gresham.

Significant Program Changes

Last Year this program was: FY 2015: 15015 Investigations

Department: District Attorney

Program Contact: Don Rees

Program Offer Type: Administration

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

This program funds a Chief Deputy District Attorney who provides leadership, policy direction, long and short range planning and daily operational oversight for Division III.

Program Summary

The Chief Deputy District Attorney of Division III is a member of senior level management with specific division level responsibilities. The Chief Deputy has direct and daily oversight responsibility over felony trial units A, B, D, and the Pretrial Unit.

The Chief Deputy provides leadership, policy direction, long and short range planning and daily operational oversight.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total number of Property Crime, Drug Crime, Violent Crime, and Pre-Trial Felony cases reviewed	5902	5900	5900	5900
Outcome	Total number of Property Crime, Drug Crime, Violent Crime, and Pre-Trial Felony cases issued	3991	3991	4000	4000

Performance Measures Descriptions

Output - Total number of Property Crime, Drug Crime, Violent Crime, and Pre-Trial Felony cases reviewed

Outcome - Total number of Property Crime, Drug Crime, Violent Crime, and Pre-Trial Felony cases issued

Legal / Contractual Obligation

ORS 8.760 - Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$245,514	\$0	\$262,714	\$0
Contractual Services	\$2,000	\$0	\$0	\$0
Materials & Supplies	\$7,824	\$0	\$6,500	\$0
Internal Services	\$2,139	\$0	\$1,194	\$0
Total GF/non-GF	\$257,477	\$0	\$270,408	\$0
Program Total:	\$257,477		\$270,408	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15016 Division III Administration

Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 - Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 - Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistr

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,704,864	\$75,225	\$1,835,871	\$76,880
Contractual Services	\$11,500	\$0	\$10,250	\$0
Materials & Supplies	\$9,400	\$0	\$8,800	\$0
Internal Services	\$9,658	\$0	\$8,128	\$7,688
Total GF/non-GF	\$1,735,422	\$75,225	\$1,863,049	\$84,568
Program Total:	\$1,810,646		\$1,947,617	
Program FTE	13.24	0.76	13.76	0.74

Program Revenues				
Indirect for Dept. Admin	\$0	\$0	\$5,645	\$0
Intergovernmental	\$0	\$75,225	\$0	\$84,568
Total Revenue	\$0	\$75,225	\$5,645	\$84,568

Explanation of Revenues

\$84,568 in revenue from the State of Oregon for START court.

Significant Program Changes

Last Year this program was: FY 2015: 15017 Unit A - Property Crimes

Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 - Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 - Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistr

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$934,438	\$0	\$1,091,105	\$0
Contractual Services	\$3,000	\$0	\$800	\$0
Materials & Supplies	\$15,500	\$86,126	\$12,200	\$0
Internal Services	\$15,593	\$6,614	\$14,276	\$0
Total GF/non-GF	\$968,531	\$92,740	\$1,118,381	\$0
Program Total:	\$1,061,271		\$1,118,381	
Program FTE	8.00	0.00	9.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$4,599	\$0	\$0	\$0
Beginning Working Capital	\$0	\$92,740	\$0	\$0
Total Revenue	\$4,599	\$92,740	\$0	\$0

Explanation of Revenues

Prior to October 2012, MCDA received revenue from the Oregon State Courts associated with Liquor Control prosecutions that funded \$92,740 of this program in FY2015. Due legislative changes in HB2712, that funding is no longer awarded to MCDA and all funds were finally exhausted in FY2015.

Significant Program Changes

Last Year this program was: FY 2015: 15018A Unit B - Drugs/Vice

This program was previously presented as two scaled offers 15018A - Unit B - Drugs/Vice and 15018B - Service Coordination Team Deputy District Attorney.

Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 - Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 - Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,093,579	\$0	\$1,086,099	\$0
Contractual Services	\$19,000	\$0	\$30,000	\$0
Materials & Supplies	\$13,621	\$0	\$10,400	\$0
Internal Services	\$13,554	\$0	\$12,466	\$0
Total GF/non-GF	\$1,139,754	\$0	\$1,138,965	\$0
Program Total:	\$1,139,754		\$1,138,965	
Program FTE	7.00	0.00	7.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15019 Unit D - Violent Person Crimes

Legal / Contractual Obligation

ORS 138.081 - Appeals; ORS Chapter 34 - Writs of Habeas Corpus; ORS Chapters 132 and 135 - Grand Jury and pre-trial and felony arraignments.

ORS 8.670 - Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,118,130	\$0	\$1,181,541	\$0
Contractual Services	\$300	\$0	\$0	\$0
Materials & Supplies	\$5,153	\$0	\$6,200	\$0
Internal Services	\$5,900	\$0	\$5,000	\$0
Total GF/non-GF	\$1,129,483	\$0	\$1,192,741	\$0
Program Total:	\$1,129,483		\$1,192,741	
Program FTE	10.00	0.00	10.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 15020 Pre-Trial Unit

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$203,725	\$0
Total GF/non-GF	\$0	\$0	\$203,725	\$0
Program Total:	\$0		\$203,725	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

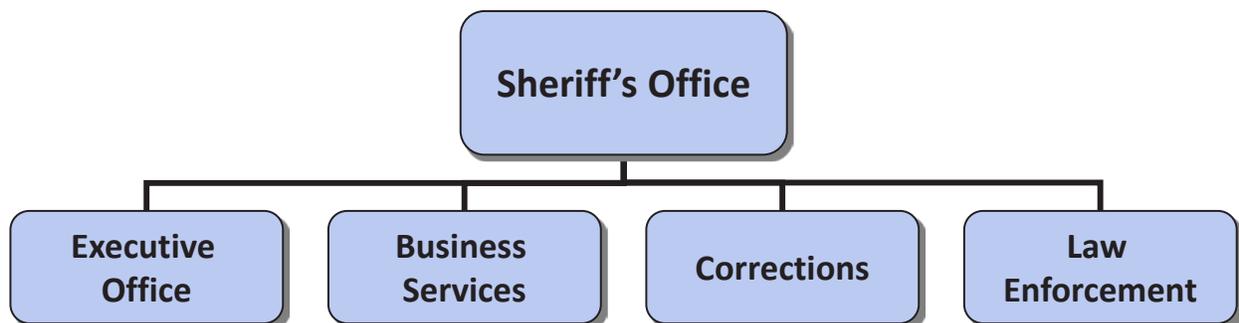
Last Year this program was:

Department Overview

The Sheriff's Office plays a unique comprehensive role in the continuum of Public Safety Services in Multnomah County. The Sheriff's responsibilities are extensive, providing law enforcement services, search and rescue operations, civil process, civic emergency coordination and community policing to unincorporated areas in the Columbia River Gorge, east and west county communities, forested public watersheds, and waterways both remote and urban.

The Sheriff is also the first responder in providing social service contacts to these areas, coordinating Health Department, Human Services and other responders as needed. When police contact in any of these areas results in arrest, Sheriff's Deputies transport arrestees to the Sheriff Office Booking Facility, located at the Multnomah County Detention Center in downtown Portland. There arrestees are searched, medically screened by Health Department staff, and evaluated by Court and Corrections staff for release options or potential housing. If housed in one of the Sheriff's Office jail facilities, pretrial inmates and sentenced offenders are assessed for potential placement in programs offered in the jails – programs targeting mental health, addiction treatment and services, and post-release housing and job training to name a few. Through all these activities (arrest and booking, court transport to housing, and programming to release), Sheriff's staff are directly involved in the care, custody and control of these individuals, giving the Multnomah County Sheriff and staff a uniquely comprehensive role in county Public Safety.

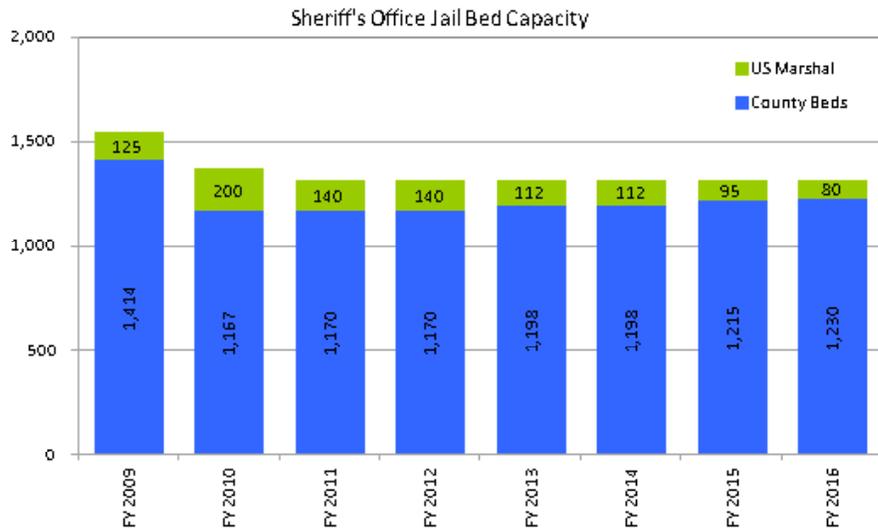
All of these services are important elements to a "stream of offenders" approach to public safety services and serve to fulfill the priority of safety at home, work, school, or play.



Budget Overview

The Sheriff's Office budget is \$134.7 million, an increase of 5% from last fiscal year; most of the increase is due to FTE and annual salary increases. The Sheriff's Office is adding a net total of 24.63 FTE; the largest programmatic addition is 18.03 FTE from a contract with the City of Troutdale to provide police services. General Funds total \$118.1 million, 88% of the Sheriff's Office budget, and Other Funds total \$16.6 million. Both the General Fund and Other Funds increased 5% from FY 2015. The increase in Other Funds is primarily driven by additional SB 1145 dollars, fines and forfeitures funds, expected increases in court facility security revenues, and an expanded Metro contract.

New ongoing programs include \$827,852 for annual training (60023A), \$137,291 for 1.00 FTE Westside Community Resource Officer (60086), \$151,291 for 1.00 FTE Deputy Sheriff for gun disposition/restraining order violations (60088), and \$3,145,972 for contracted police services with Troutdale (60059), \$388,000 of which is one-time-only for cars/lease costs. An additional one-time-only program is Suicide Prevention Projects - Vent Covers at \$148,717 for personnel costs to support vent replacement at the Multnomah County Detention Center (60090). The budget maintains jail bed capacity of 1,310 beds, 80 of which are budgeted to be contracted by the US Marshal (down from 95 last fiscal year).



Budget Trends	FY 2014	FY 2015	FY 2015	FY 2016	Difference
	Actual	Current Estimate	Adopted Budget	Adopted Budget	
Staffing FTE	776.32	782.82	781.32	805.95	24.63
Personnel Services	\$101,718,904	\$104,299,506	\$103,657,510	\$108,179,633	\$4,522,123
Contractual Services	939,370	\$923,757	893,638	1,135,887	242,249
Materials & Supplies	6,697,771	\$6,736,610	7,381,419	8,467,972	1,086,553
Internal Services	14,465,728	\$14,352,483	15,138,461	15,584,687	446,226
Capital Outlay	567,309	\$402,363	896,200	1,320,690	424,490
Total Costs	\$124,389,082	\$126,714,719	\$127,967,228	\$134,688,869	6,721,641

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

Successes

The Sheriff's Office is currently implementing an Inmate Kiosk System which provides inmates and their families with new services, including video visiting from jail lobbies or over the Internet which saves family travel costs, and an expansion from 2 days per week visitation to 7 days per week. The Sheriff also allows in person visiting as another opportunity for inmates to connect with their friends and family. Lobby Kiosks also allow friends/family to deposit funds to an inmate's account using cash/credit cards, care package ordering, and the ability to prepay for phone use. At release, inmates have ATM Debit Release Cards, which allow purchases from merchants, use of ATMs, and banks.

Last year, the adopted budget included one-time-only dollars to hire additional backgrounders to fill the high number of vacant Corrections deputy positions. This February marks a major milestone in recruitment efforts as the gap in filling those positions has closed for the first time in 9 years.

The Sandy River Delta recreation area had become a public health hazard and experienced unusually high rates of crime. With one-time-only dollars, the Sheriff partnered with the Department of Human Services to provide enforcement, clean up, and outreach services to this area to address the crime issues and better serve the needs of the homeless population living there.

Challenges

Oregon State Jail Standards require that Corrections deputies complete a minimum of 40 hours of training each year. The Grand Jury also recommends the Sheriff provide additional training hours for staff. A new FY 2016 program offer (60023A) will provide additional dollars for training.

Appropriately serving individuals in the criminal justice system who are impacted by mental illness has become an increasing concern. Corrections Health reports that nearly 40% of the jail population is diagnosed with mental illness. Adequate training with regard to Crisis Intervention Training for Corrections Deputies is essential to ensure staff are adequately equipped with skills to better manage this population. The Sheriff's Office is working to enhance the existing training program, including Crisis Intervention Training for the Corrections Division.

Suicide prevention is a top priority in the jail. The Sheriff's Office is responsible for providing quality medical care and safe housing for the County's most vulnerable population. A new FY 2016 program offer (60090 Suicide Prevention Projects - Vent Covers) will fund personnel costs to support vent replacement in the Multnomah County Detention Center to aid with suicide prevention. A companion program in the Department of County Assets budget (78057 Replace Cell Vent Covers) will fund the associated capital costs.

Diversity and Equity

The Sheriff's Office serves Multnomah County by holding management and staff accountable to ensure access, equity, and inclusion with its services, policies, practices, and procedures. The Sheriff's Office fully embraces county policy with specific regard to the prohibition of workplace harassment and discrimination, and conducts agency-wide training regarding these policies on an ongoing basis.

The Sheriff's Office invests in the community to build a more just and equitable Multnomah County. The Sheriff's Office has a culture of open collaboration and respectful, courageous conversations about institutional barriers to equity. The Sheriff's Office unites around shared values of access, inclusion and equity, and its workplaces are safe and its services are culturally responsive. The Sheriff's Office workforce reflects community experience, needs and perceptions, and includes active participation in community events that value cultural diversity, equity, social justice and celebration of diverse lifestyles.

Specific steps to improve diversity this year:

- Recruitment of minority and women deputies.
- Promotion of women and minority lieutenants and captains.
- Inclusion of non-sworn managers in the promotional selection panels for sergeants and lieutenants, adding greater diversity to the panels as well as introducing new administrative perspectives.
- Training of both line and support staff regarding mental health issues that provides better support and understanding of the diverse inmate populations in the jails.
- Participation in community events supporting diversity.

Budget by Division

Division Name	FY 2016 General Fund	Other Funds	Total Division Cost	Total FTE
Executive Office	\$4,217,131	\$0	\$4,217,131	23.00
Business Services	14,599,571	5,001	14,604,572	69.00
Corrections Division	74,169,291	11,746,353	85,915,644	530.82
Law Enforcement	<u>25,103,664</u>	<u>4,847,858</u>	<u>29,951,522</u>	<u>183.13</u>
Total Sheriff's Office	\$118,089,657	\$16,599,212	\$134,688,869	805.95

Executive Office

The Multnomah County Sheriff's Office (MCSO) Executive Office plays the critical role of providing oversight for the operations of the entire agency, a focus on staff well-being through the agency Chaplain, a single point of contact for the Office of Sheriff through the Public Information Officer, and a commitment to standards and ethical conduct through Professional Standards.

The Executive Office acts as the first point of policy for Sheriff's Office operations and interests. The Executive Office sets the course for the agency to follow, and ensures operations are safe and on target through units within the Office. The Inspections Unit accounts for agency firearms and other critical equipment, and oversees life safety functions for all of MCSO. Human Resources coordinates members' health and family concerns, as well providing support for members' day-to-day work needs. They also conduct extensive background investigative work on each Sheriff's Office member prior to hiring, to ensure the agency employs men and women with the highest level of integrity. The Public Information Officer relays information about agency operations to the public through public records requests, media inquiry and periodical publication. The Internal Affairs Unit assures a commitment to effective and ethical conduct, both through investigation of complaints against members and through oversight of agency high-risk practices.

Significant Changes

Last year's program offer 60004-15 Additional Hiring Process Backgrounders was very successful in closing the gap for filling Corrections Deputy positions. Since it was a one-time-only program offer, it will not be continuing in FY 2016.

Business Services

Business Services is responsible for financial management, information technology, research and analysis, corrections records, staff training and other support. The programs operated by Business Services support both the Corrections and Enforcement Divisions which directly contribute to public safety and citizens feeling safe at home, work, school and play.

The Business Services Division support begins with the Fiscal Unit, which provides the necessary payroll, budget and accounting services to every unit in the Sheriff's Office. Analysis and reporting for all MCSO public safety activities happens at the Planning and Research Unit, where analysts provide data and reporting affecting budget, planning, and policy decisions at MCSO and throughout the public safety community. All operations, both uniform and civilian, rely heavily on information technology support provided by the Criminal Justice Information Systems Unit (CJIS). CJIS connects MCSO to the local community and the world through Internet support, and keeps key information systems vital to investigation, booking and inmate data management up and running 24 hours a day, 7 days a week. The Training Unit assures members maintain both mandated certifications and perishable skills, as well as providing necessary training with regard to life safety issues, OSHA requirements, job skills and member career development.

Significant Changes

A new 1.00 FTE \$116,501 developer position is being added to program offer 60015 Planning and Research Unit to develop web-based business application tools that will inform Sheriff's Office staff, local public safety partners, and the public about Sheriff's operations. There is \$80,000 planned for a compliance software upgrade for the agency's radios which will keep the Sheriff's Office up to date with required standards.

A new program offer (60023A) adds \$827,852 to provide annual employee training to ensure compliance with federal and state laws, Sheriff's Office policy and work rules, County Administrative policies, Executive and Personnel rules, and recommended professional best practices.

The Training Unit is receiving \$100,000 in additional supply funding for uniforms and equipping new hire deputies as well as purchasing ammunition for the agency used in training; this is a reallocation of existing resources. There is a \$112,000 increase in Bureau of Emergency Communications (BOEC) 911 dispatch cost due to growth in unincorporated Multnomah County. The County is participating in the Regional Justice Information Network (RegJIN); the annual cost for RegJIN access and use is \$83,607.

The Criminal Justice Information Systems Unit has had its software licensing line increased by \$100,000 to more closely match actually spending for software licensing and renewals.

Corrections Division

The MCSO Corrections Division's mission is to provide effective detention, rehabilitation and transitional services that together stabilize, protectively manage and positively impact arrestees, pretrial inmates and sentenced offenders, resulting in both cost-effective management of populations in jail and successful reentry into our communities upon release. The Corrections Division's core service is providing jail beds to the public safety system as the critical piece for providing offender accountability, and maintenance of these beds that provide a strong deterrent to criminal behavior. As the sole provider of jail beds in a county serving a largely urban population, the Corrections Division encounters a wide variety of persons who often have a multitude of issues, from mental and physical illness, to addiction or a propensity for violence. The division meets this challenge by providing medical screening of all arrestees at booking, and skilled, evidence-based objective classification of pretrial inmates and sentenced offenders leading to safe and appropriate housing choices. Many housing areas are designed to address special needs, including mental and medical health concerns and treatment, and protective housing for vulnerable persons and high security custody for the most dangerous offenders. The division focuses on stabilizing pretrial inmates and sentenced offenders, fulfilling court requirements, then moving offenders to in-jail programming and work opportunities to support successful reentry into our communities by providing job skills, addiction and transitional services and reduced sentences through service on Inmate Work Crews.

Significant Changes

A 1.30 FTE day shift escort deputy is planned for the MDCDC jail with a cost of \$119,772. This replaces the HB 3194 funded position in FY 2015. There is one-time-only funding of \$80,000 for replacement of the 16-year-old Corrections Emergency Response Team van.

Planned US Marshal beds have been reduced from 95 per day to 80 per day.

The Governor's budget increased HB 3194 Justice Reinvestment Grant funding and so the Sheriff's Office has added the following programs: HB 3194 Justice Reinvestment - Escorts (60054) to facilitate the successful completion of pre-trial assessments; HB 3194 Justice Reinvestment - Program Administrator (60055) to provide services to HB 3194 inmates in a dormitory setting; and HB 3194 Justice Reinvestment - Enforcement Deputy (60056) to support the successful community supervision of the Multnomah County Justice Reinvestment Program (MCJRP) offenders.

Program offer 60090 Suicide Prevention Projects - Vent Covers has been included in the Chair's budget using one-time-only funding in the amount of \$148,717 for jail escort costs.

Law Enforcement

The MCSO Law Enforcement Division's mission is to provide exemplary public safety services to citizens and visitors to Multnomah County. Operating under statutory mandates, each unit accomplishes specific functions that supports Multnomah County's overall mission.

This division protects citizens by providing 24/7 law enforcement and human service connections to those who reside in or visit unincorporated areas and the communities of Maywood Park, Wood Village, Corbett, and Troutdale. Deputies respond to 911 emergency calls, investigate traffic accidents, arrest wanted subjects and engage in solving community safety problems present in schools, businesses and neighborhoods.

This division provides education, enforcement and prevention of emergencies which occur on waterways. River patrol resources provide safe commercial and recreational access and passage to the County's 100 miles of rivers which operate within the United States' fifth largest port. Deputies enforce boating laws and provide security protection for marine communities. Dangerous drug abuse and addiction account for most crime in our community and this division helps reduce impact by providing countywide narcotics enforcement. Division detectives help children by investigating and arresting persons who exploit children for sex, labor and use technology as a tool to lure children. Detectives help citizens by investigating and arresting persons who abuse elderly and domestic violence victims.

Significant Changes

The Troutdale Policing Services Contract was added in the amount of \$3,145,972, which adds 2 new patrol districts and 18.03 FTE to the Sheriff's Office Enforcement Division.

New program offer (60086) for \$137,291 adds 1.00 FTE Westside Community Resource Deputy to assist the community with emergency preparedness, safety education, selective traffic enforcement and perform general liaison with the community through problem oriented policing projects.

New program offer (60088) for \$151,291 adds 1.00 FTE Sergeant position to investigate the violation of restraining orders when respondents do not comply by turning over their firearms to the courts.

The contract with METRO was amended in FY 2015 to add another 1.00 FTE \$97,291 Detective position to combat illegal dumping, flow control and solid waste enforcement. This contract amendment carries on into FY 2016.

Sheriff's Office

The following table shows the programs that make up the Office's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Executive Office					
60000	Executive Office	\$1,807,076	\$0	\$1,807,076	8.00
60003	Human Resources	1,260,031	0	1,260,031	9.00
60005	Professional Standards	1,150,024	0	1,150,024	6.00
Business Services					
60010	Business Services Administration	1,712,192	0	1,712,192	1.00
60012	Criminal Justice Information Systems	4,882,804	0	4,882,804	7.00
60013	Fiscal Unit	856,618	0	856,618	7.00
60014	Time & Attendance Unit	511,703	0	511,703	5.00
60015	Planning & Research Unit	810,879	0	810,879	6.00
60021	Corrections Support	3,622,322	0	3,622,322	37.00
60022	Training Unit	1,375,201	5,001	1,380,202	6.00
60023A	Annual/Required Training of MCSO Sworn	827,852	0	827,852	0.00
Corrections Division					
60030	Corrections Division Admin	1,199,377	0	1,199,377	4.82
60032	Transport	2,817,562	0	2,817,562	16.00
60033A	Booking & Release	7,994,347	0	7,994,347	58.24
60033B	Gresham Temporary Hold	143,913	0	143,913	0.00
60034A	Court Services - Courthouse	3,751,556	0	3,751,556	23.00
60034B	Court Services - Justice Center	1,030,233	0	1,030,233	7.00
60034C	Court Services - JJC	264,137	0	264,137	2.00
60034D	Turn Self In Program	260,514	0	260,514	2.00
60035A	Facility Security - Courts	1,205,999	811,200	2,017,199	16.60
60035B	Facility Security - Jails	2,071,591	0	2,071,591	22.50
60035C	Facility Security - Library	456,662	0	456,662	6.00
60035D	Facility Security - JJC	141,599	0	141,599	2.00
60035E	Domestic Violence Gateway One Stop	69,115	0	69,115	1.00
60036	Classification	3,091,090	0	3,091,090	20.00

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Corrections Division cont.					
60037	Inmate Programs	2,433,857	0	2,433,857	21.00
60038	CERT/CNT	243,911	0	243,911	0.00
60039	MCIJ Work Crews	1,367,137	857,787	2,224,924	12.40
60040A	MCDC Core Jail & 4th Floor	13,368,963	681,219	14,150,182	64.28
60040B	MCDC 5th Floor	3,947,807	0	3,947,807	25.48
60040C	MCDC 6th Floor	2,457,926	0	2,457,926	16.38
60040D	MCDC 7th Floor	2,961,975	0	2,961,975	23.66
60040E	MCDC 8th Floor	1,876,045	0	1,876,045	16.38
60041A	MCIJ Dorms 10, 11 & 18	8,132,101	8,696,366	16,828,467	75.20
60041B	MCIJ Dorms 12 & 13	3,183,255	0	3,183,255	20.02
60041C	MCIJ Dorms 14 & 15	1,986,353	0	1,986,353	12.74
60041D	MCIJ Dorms 16 & 17	579,750	0	579,750	3.64
60041E	MCIJ Dorms 6 & 7	2,038,416	0	2,038,416	14.56
60041F	MCIJ Dorms 8 & 9	1,146,357	0	1,146,357	9.10
60041G	MCIJ Dorm 5	1,642,954	0	1,642,954	14.56
60041H	MCIJ Dorm 4	633,587	0	633,587	5.46
60043	Close Street	1,250,337	0	1,250,337	8.00
60044	Volunteers	109,409	0	109,409	1.00
60045	Inmate Welfare	0	348,938	348,938	1.50
60050	In-Jail Human Trafficking	162,739	0	162,739	1.00
60054	HB 3194 Justice Reinvestment - Escorts	0	136,575	136,575	1.30
60055	HB 3194 Justice Reinvestment - Program Administrator	0	108,600	108,600	1.00
60056	HB 3194 Justice Reinvestment - Enforcement Deputy	0	105,668	105,668	1.00
60090	Suicide Prevention Projects - Vent Covers	148,717	0	148,717	0.00
Enforcement Division					
60059	Contract with Troutdale for Police Services	3,145,972	0	3,145,972	18.03
60060	Enforcement Division Administration	710,072	0	710,072	1.00
60061	Enforcement Division Support	2,199,560	0	2,199,560	24.00
60063	Patrol	7,100,314	111,546	7,211,860	37.00
60064	Civil Process	1,659,965	0	1,659,965	12.00
60065	River Patrol	1,882,143	1,087,272	2,969,415	14.50
60066	Detectives, INTERCEPT, Elder Abuse	1,500,311	0	1,500,311	9.00

Sheriff's Office

fy2016 adopted budget

Prog. #	Program Name	FY 2016 General Fund	Other Funds	Total Cost	FTE
Enforcement Division cont.					
60067	Special Investigations Unit	820,901	543,000	1,363,901	6.00
60068	Warrant Strike Team	814,896	0	814,896	5.00
60069	Alarm Program	0	227,500	227,500	1.50
60070	Concealed Handgun Permits	10,661	432,301	442,962	3.00
60071	TriMet Transit Police	0	880,430	880,430	6.00
60073	Human Trafficking Task Force	134,257	0	134,257	1.00
60074	Metro Services	20,139	461,042	481,181	3.60
60075	Corbett School Resource Deputy	93,980	43,745	137,725	1.00
60076	Domestic Violence Enhanced Response	97,409	32,470	129,879	1.00
60077	Corbett Community Resource Deputy	139,360	0	139,360	1.00
60078	Logistics Unit	1,017,087	0	1,017,087	4.00
60079	Procurement & Warehouse	1,073,452	0	1,073,452	7.77
60080	Property & Laundry	2,374,713	0	2,374,713	19.00
60081	Commissary	0	746,427	746,427	3.73
60084	Gang Enforcement Deputy	0	282,125	282,125	2.00
60085	Hornet Trail Rescue and Wilderness Law Enforcement Services Team	19,890	0	19,890	0.00
60086	Westside Community Resource Officer	137,291	0	137,291	1.00
60088	Gun Dispossession/VRO Detail	<u>151,291</u>	<u>0</u>	<u>151,291</u>	<u>1.00</u>
Total Sheriff's Office		\$118,089,657	\$16,599,212	\$134,688,869	805.95

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Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,211,489	\$0	\$1,263,844	\$0
Contractual Services	\$35,223	\$0	\$85,223	\$0
Materials & Supplies	\$136,640	\$0	\$136,640	\$0
Internal Services	\$309,886	\$0	\$321,369	\$0
Total GF/non-GF	\$1,693,238	\$0	\$1,807,076	\$0
Program Total:	\$1,693,238		\$1,807,076	
Program FTE	8.00	0.00	8.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60000 MCSO Executive Office

Department: Sheriff

Program Contact: Jennifer Ott

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The Sheriff's Office Human Resources perform the staffing and personnel functions for its approximately 800 positions and employees.

Program Summary

This program conducts staffing-related functions including: recruitment, position tracking, promotional assessment centers, interviews, fingerprinting, documentation, arrangements for psychological testing, hiring, photography and preparation of identification cards, records maintenance (including compliance with HIPAA rules regarding medical files), termination activities, conduct of labor-management interaction, affirmative action, leave administration including the Family Medical Leave Act, the Oregon Family Leave Act, military leave, Workers Compensation and administrative leave. This program is essential to support the Sheriff's Office's staffing functions. The Sheriff's Office has three unions, is a 24/7 workplace, requires thorough and in depth backgrounds of all employees and maintains a high level of staff security. These conditions require HR to function in a highly specialized environment.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of leave requests (Admin/LOA/FMLA/OFLA/WC/Military) processed	430	420	430	470
Outcome	Percent of all applicants that are screened within two weeks of the closing day	100%	100%	100%	100%

Performance Measures Descriptions

HR strives to ensure that the increased number of applications is processed in a timely manner as well as ensuring employees' appropriate and applicable state and federally-protected coverage is applied. This comes in an environment of increased FMLA/OFLA usage and where we also continue to address inappropriate sick time usage.

Data are from SAP.

Legal / Contractual Obligation

Support for Sheriff's Mandates, including ORS Chapters 206 and 169. Family Medical Leave Act (FMLA) of 1994. Health Insurance Portability and Accountability Act (HIPAA) of 1996.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,091,671	\$0	\$1,139,290	\$0
Contractual Services	\$11,657	\$0	\$11,657	\$0
Materials & Supplies	\$23,889	\$0	\$23,889	\$0
Internal Services	\$83,045	\$0	\$85,195	\$0
Total GF/non-GF	\$1,210,262	\$0	\$1,260,031	\$0
Program Total:	\$1,210,262		\$1,260,031	
Program FTE	9.00	0.00	9.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60003 MCSO Human Resources

Department: Sheriff

Program Contact: Harry Smith

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

Professional Standards consists of the Inspections Unit and the Internal Affairs Unit (IAU). Inspections ensures the agency's operations and staff conform to established policies, procedures, existing laws, and ethical standards through scheduled and unscheduled inspections and audits. IAU investigates allegations of employee misconduct to ensure accountability of MCSO public employees. Professional Standards is headed by an Inspector who reports directly to the elected Sheriff.

Program Summary

Professional Standards ensures accountability through continual inspections and investigations of MCSO operations and personnel. The Inspections Unit develops policies and procedures based on public safety industry best practices. The unit inspects and audits MCSO operations and correctional facilities, facilitates and monitors safety committees, conducts accident reviews, and provides Life Safety education and training. The Inspections Unit conducts performance audits of specific operations to discover and correct policy deficiencies. The Internal Affairs Unit conducts independent investigations of allegations of employee misconduct to ensure the integrity of and confidence in MCSO employees. Each complaint is initially evaluated by a Pre-Investigative Assessment. IAU investigations are conducted in accordance with established due process requirements to ensure accountability of not only employees but the IAU process itself.

MCSO is an agency whose sworn members are authorized by law to arrest and confine citizens against their will. Its sworn members are authorized under justifiable circumstances to take human life. With that enormous responsibility and potential liability, the public deserves assurance that the agency is conducting its mandated duties lawfully, efficiently, and in the most cost-effective manner possible. Professional Standards, operating independent of the chain-of-command and reporting directly to the Sheriff, an elected official in charge of the agency, ensures that accountability.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total audits of Agency properties and assets and total inquiries	167	120	138	120
Outcome	Number of processed complaints that required a full IAU investigation	32	40	30	35
Output	Number of complaints processed via Pre-Investigative Assessment	132	150	140	150
Outcome	Number of cases initiated to investigate leave abuse	7	10	10	10

Performance Measures Descriptions

"Total internal audits" include: narcotics case audits, weapons audits, weapons destruction processing, program unit audits, property audits, safety inspections, and quality control audits. "Total inquiries" include investigation and response to security threats to the Multnomah Building (from audit files). "Number of processed complaints" are those that may result in formal discipline (from IAU databases). "Number of complaints" and "Number of cases" data from IAU databases.

Legal / Contractual Obligation

Labor contracts: Deputy Sheriff's Assn.: Article 19 Local 88: Article 17 Mult. Cty. Corr. Deputies Assn: Article 18, MCSO Agency manual

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$947,519	\$0	\$957,325	\$0
Contractual Services	\$72,873	\$0	\$22,440	\$0
Materials & Supplies	\$27,644	\$0	\$78,077	\$0
Internal Services	\$94,656	\$0	\$92,182	\$0
Total GF/non-GF	\$1,142,692	\$0	\$1,150,024	\$0
Program Total:	\$1,142,692		\$1,150,024	
Program FTE	6.00	0.00	6.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60005 MCSO Professional Standards

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$393,697	\$0	\$396,183	\$0
Contractual Services	\$12,724	\$0	\$12,724	\$0
Materials & Supplies	\$1,097,896	\$0	\$1,284,861	\$0
Internal Services	\$25,722	\$0	\$18,424	\$0
Total GF/non-GF	\$1,530,039	\$0	\$1,712,192	\$0
Program Total:	\$1,530,039		\$1,712,192	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Other / Miscellaneous	\$780,066	\$0	\$840,903	\$0
Total Revenue	\$780,066	\$0	\$840,903	\$0

Explanation of Revenues

General Fund:
 \$500 - CD/DVD Sales of Faces of Meth*
 \$500 - Donations to Faces of Meth Program
 \$839,903 - Departmental Indirect Revenue

* Based on FY15 mid-year Faces of Meth Sales. As of Dec 31, 2014, there was \$247.00 in collected FOM Sales. Amount was doubled to estimate FY 16's rev amount.

Significant Program Changes

Last Year this program was: FY 2015: 60010 MCSO Business Services Admin

Increase in Communications due to increased rate charges by BOEC to unincorporated portion of Multnomah County and Reprogramming of Radios.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,186,887	\$0	\$1,120,012	\$0
Contractual Services	\$20,859	\$0	\$35,859	\$0
Materials & Supplies	\$580,248	\$0	\$615,855	\$0
Internal Services	\$3,183,773	\$0	\$3,111,078	\$0
Total GF/non-GF	\$4,971,767	\$0	\$4,882,804	\$0
Program Total:	\$4,971,767		\$4,882,804	
Program FTE	7.00	0.00	7.00	0.00

Program Revenues				
Service Charges	\$6,100	\$0	\$9,700	\$0
Total Revenue	\$6,100	\$0	\$9,700	\$0

Explanation of Revenues

General Fund:
 \$7,200 - Requests for Arrest Reports
 \$2,500 - Crime Capture Reports - PPB/Gresham/FBI

Significant Program Changes

Last Year this program was: FY 2015: 60012 MCSO Criminal Justice Information Systems

Increase in Add'l Software Lic & Maint. Contract to more align with actuals.
 Decrease in OT/Sal-Related/Ins due to re-allocation of funds to other programs within the Sheriff's Office.
 Decrease in Repairs/Maint due to re-allocation of funds to other programs within the Sheriff's Office.

Legal / Contractual Obligation

Assist in the contract development and procurement process as well as provide accounting and time information reports on contracts, grants and IGA's for the Sheriff's Office.

ORS Chapter 294 — County and Municipal Financial Administration

ORS 206.020 Keeping records of and disposition of fees.

ORS 294.085 Examining books and papers of county officers.

ORS 297.515 County audits include judicial and law enforcement agencies and officers

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$799,324	\$0	\$776,528	\$0
Contractual Services	\$926	\$0	\$0	\$0
Materials & Supplies	\$13,529	\$0	\$14,455	\$0
Internal Services	\$69,593	\$0	\$65,635	\$0
Total GF/non-GF	\$883,372	\$0	\$856,618	\$0
Program Total:	\$883,372		\$856,618	
Program FTE	7.00	0.00	7.00	0.00

Program Revenues

Total Revenue	\$0	\$0	\$0	\$0
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Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60013 MCSO Fiscal Unit

Legal / Contractual Obligation

Local 88 Contract; Multnomah County Deputy Sheriff's Contract; Multnomah County Corrections Deputy Association Contract; Multnomah County Personnel Rules; Federal Fair Labor Standards Act; Oregon BOLI laws

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$433,856	\$0	\$443,447	\$0
Materials & Supplies	\$13,811	\$0	\$13,811	\$0
Internal Services	\$54,830	\$0	\$54,445	\$0
Total GF/non-GF	\$502,496	\$0	\$511,703	\$0
Program Total:	\$502,496		\$511,703	
Program FTE	5.00	0.00	5.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60014 MCSO Time & Attendance Unit

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$646,364	\$0	\$763,787	\$0
Materials & Supplies	\$5,556	\$0	\$5,556	\$0
Internal Services	\$39,852	\$0	\$41,536	\$0
Total GF/non-GF	\$691,771	\$0	\$810,879	\$0
Program Total:	\$691,771		\$810,879	
Program FTE	5.00	0.00	6.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60015 MCSO Planning & Research Unit

General Funds reallocated within the agency to fund Add'l 1.0 FTE Development Analyst due to workload.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$3,463,123	\$0	\$3,524,849	\$0
Contractual Services	\$4,265	\$0	\$789	\$0
Materials & Supplies	\$71,382	\$0	\$74,858	\$0
Internal Services	\$25,641	\$0	\$21,826	\$0
Total GF/non-GF	\$3,564,411	\$0	\$3,622,322	\$0
Program Total:	\$3,564,411		\$3,622,322	
Program FTE	37.00	0.00	37.00	0.00

Program Revenues				
Other / Miscellaneous	\$8,000	\$0	\$4,500	\$0
Service Charges	\$120,000	\$0	\$100,000	\$0
Total Revenue	\$128,000	\$0	\$104,500	\$0

Explanation of Revenues

General Fund:
 \$100,000 - Social Security Incentive Revenue
 \$4,500 - Report Requests

*Estimate based on FY15 mid-year revenue

Significant Program Changes

Last Year this program was: FY 2015: 60021 MCSO Corrections Support

Legal / Contractual Obligation

Basic certification requirement for law enforcement and corrections - Oregon Administrative Rule 259-008-0025 (1)
 (a) Certification requirements for enforcement and corrections supervisors - OAR 259-008-0025 (3) Certification requirements for enforcement and corrections middle managers - OAR 259-008-0025 (4) Law Enforcement members must additionally maintain a certain number and type of training hours under maintenance standards for police - OAR 259-008-0065 (2) (a,b) The Training Unit command officer is designated by the agency to report and track all convictions of sworn members to DPSST, a requirement under OAR 259-008-0010 (5)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$856,082	\$7,511	\$891,293	\$4,604
Materials & Supplies	\$161,168	\$6,367	\$286,168	\$0
Internal Services	\$122,995	\$1,122	\$197,740	\$397
Total GF/non-GF	\$1,140,245	\$15,000	\$1,375,201	\$5,001
Program Total:	\$1,155,245		\$1,380,202	
Program FTE	6.00	0.00	6.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$797	\$0	\$272	\$0
Service Charges	\$0	\$15,000	\$0	\$5,001
Total Revenue	\$797	\$15,000	\$272	\$5,001

Explanation of Revenues

Special Ops Fund:
 \$5,000 - Reimbursement for Usage of Training Facility

Significant Program Changes

Last Year this program was: FY 2015: 60022 MCSO Training Unit

Increased Supply line item for additional tasers & ammo and supplies for New Hires.

Legal / Contractual Obligation

The Sheriff's Office must train in areas that members need to know to carry out their assignments and operational tasks in a safe, efficient, reasonable and professional manner. This program offer allows for better transparency, cost monitoring and management.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$739,589	\$0
Materials & Supplies	\$0	\$0	\$88,263	\$0
Total GF/non-GF	\$0	\$0	\$827,852	\$0
Program Total:	\$0		\$827,852	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$757,989	\$0	\$769,971	\$0
Contractual Services	\$314,026	\$0	\$280,500	\$0
Materials & Supplies	\$77,862	\$0	\$111,388	\$0
Internal Services	\$56,261	\$0	\$37,518	\$0
Total GF/non-GF	\$1,206,137	\$0	\$1,199,377	\$0
Program Total:	\$1,206,137		\$1,199,377	
Program FTE	4.82	0.00	4.82	0.00

Program Revenues				
Other / Miscellaneous	\$1,250	\$0	\$1,250	\$0
Service Charges	\$700	\$0	\$700	\$0
Total Revenue	\$1,950	\$0	\$1,950	\$0

Explanation of Revenues

General Fund:
 \$700 - Marriage Fees & Room and Board
 \$1,250 - Restitution Fines

Significant Program Changes

Last Year this program was: FY 2015: 60030 MCSO Corrections Division Admin

Legal / Contractual Obligation

ORS 206.010 Duties of Sheriff (3) ORS 169.320 Control of Prisoners ORS. 169.076 (14) Legal materials/access.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$2,544,166	\$0	\$2,536,544	\$0
Materials & Supplies	\$33,183	\$0	\$33,183	\$0
Internal Services	\$192,626	\$0	\$202,411	\$0
Capital Outlay	\$5,424	\$0	\$45,424	\$0
Total GF/non-GF	\$2,775,400	\$0	\$2,817,562	\$0
Program Total:	\$2,775,400		\$2,817,562	
Program FTE	16.00	0.00	16.00	0.00

Program Revenues				
Service Charges	\$20,000	\$0	\$20,000	\$0
Total Revenue	\$20,000	\$0	\$20,000	\$0

Explanation of Revenues

General Fund:

\$20,000 - Interstate Fugitive Shuttle and Transfer of State Wards

Significant Program Changes

Last Year this program was: FY 2015: 60032 MCSO Transport

Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under those same laws, local detention facility managers are mandated to operate safe and humane facilities. The right to health care in jail is legally mandated under Federal and state law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$7,743,772	\$0	\$7,717,146	\$0
Materials & Supplies	\$277,201	\$0	\$277,201	\$0
Total GF/non-GF	\$8,020,973	\$0	\$7,994,347	\$0
Program Total:	\$8,020,973		\$7,994,347	
Program FTE	58.24	0.00	58.24	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60033A MCSO Booking & Release

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$146,348	\$0	\$143,913	\$0
Total GF/non-GF	\$146,348	\$0	\$143,913	\$0
Program Total:	\$146,348		\$143,913	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Service Charges	\$80,493	\$0	\$80,493	\$0
Total Revenue	\$80,493	\$0	\$80,493	\$0

Explanation of Revenues

General Fund:
 \$66,412 - Gresham PD portion of Gresham Temp Hold services
 \$4,260 - Fairview PD portion of Gresham Temp Hold services
 \$9,821 - Troutdale PD portion of Gresham Temp Hold services

Significant Program Changes

Last Year this program was: FY 2015: 60033B MCSO Gresham Temporary Hold

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$3,369,946	\$0	\$3,358,363	\$0
Contractual Services	\$2,994	\$0	\$0	\$0
Materials & Supplies	\$103,168	\$0	\$106,252	\$0
Internal Services	\$291,359	\$0	\$286,941	\$0
Total GF/non-GF	\$3,767,467	\$0	\$3,751,556	\$0
Program Total:	\$3,767,467		\$3,751,556	
Program FTE	23.00	0.00	23.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60034A MCSO Court Services - Courthouse

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,018,699	\$0	\$1,025,738	\$0
Materials & Supplies	\$4,585	\$0	\$4,495	\$0
Internal Services	\$610	\$0	\$0	\$0
Total GF/non-GF	\$1,023,894	\$0	\$1,030,233	\$0
Program Total:	\$1,023,894		\$1,030,233	
Program FTE	7.00	0.00	7.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60034B MCSO Court Services - Justice Center

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$257,424	\$0	\$264,137	\$0
Internal Services	\$297	\$0	\$0	\$0
Total GF/non-GF	\$257,721	\$0	\$264,137	\$0
Program Total:	\$257,721		\$264,137	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60034C MCSO Court Services - JJC

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$257,854	\$0	\$260,514	\$0
Total GF/non-GF	\$257,854	\$0	\$260,514	\$0
Program Total:	\$257,854		\$260,514	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60034D MCSO Turn Self In Program

Legal / Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract
 ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,028,914	\$581,772	\$1,044,938	\$746,235
Contractual Services	\$231	\$0	\$0	\$0
Materials & Supplies	\$20,830	\$656	\$21,061	\$657
Internal Services	\$0	\$47,060	\$0	\$64,308
Capital Outlay	\$122,500	\$0	\$140,000	\$0
Total GF/non-GF	\$1,172,475	\$629,488	\$1,205,999	\$811,200
Program Total:	\$1,801,964		\$2,017,199	
Program FTE	10.60	6.00	10.60	6.00

Program Revenues				
Indirect for Dept. Admin	\$33,431	\$0	\$44,067	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$11,655	\$629,488	\$11,847	\$811,200
Total Revenue	\$45,086	\$629,488	\$55,914	\$811,200

Explanation of Revenues

General Fund:

\$11,847 - Security Services for Parenting Classes (4.5 Hrs X 70 Classes X \$37.61)

Special Ops Fund:

\$811,200- Court Revenues for Court Security Services. This amount is based on what was received during the first 6 months of Fiscal Year 2015.

Significant Program Changes

Last Year this program was: FY 2015: 60035A MCSO Facility Security - Courts

Legal / Contractual Obligation

ORS 206.010 – General Duties of Sheriff; ORS 206.210 – Authority of Sheriff Over Organization of Office; ORS 206.345 – Contracts with Cities- Authority Under Contract; ORS 451.010 – Facility and Services Counties May Provide by Service District; ORS 166.360 through 166.380 – Possession of Firearms, Examination of Devices and Firearms; ORS 137.308 through 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,891,791	\$0	\$2,004,090	\$0
Contractual Services	\$378	\$0	\$0	\$0
Materials & Supplies	\$33,985	\$0	\$34,363	\$0
Internal Services	\$39,844	\$0	\$33,138	\$0
Capital Outlay	\$81,585	\$0	\$0	\$0
Total GF/non-GF	\$2,047,583	\$0	\$2,071,591	\$0
Program Total:	\$2,047,583		\$2,071,591	
Program FTE	21.50	0.00	22.50	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60035B MCSO Facility Security - Jails

Decrease in Capital Equipment funding. Funds reallocated to other programs within the Sheriff's Office.

Legal / Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract ORS 451.010 – Facility and services counties may provide by service district ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$634,068	\$0	\$456,662	\$0
Total GF/non-GF	\$634,068	\$0	\$456,662	\$0
Program Total:	\$634,068		\$456,662	
Program FTE	7.00	0.00	6.00	0.00

Program Revenues				
Other / Miscellaneous	\$702,991	\$0	\$456,662	\$0
Total Revenue	\$702,991	\$0	\$456,662	\$0

Explanation of Revenues

General Fund:

FY 2016 Library Total is \$456,662:

\$218,025-Central

\$90,855-Midland

\$64,704-Holgate

\$83,078-Rockwood

Significant Program Changes

Last Year this program was: FY 2015: 60035C MCSO Facility Security - Library

Legal / Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract ORS 451.010 – Facility and services counties may provide by service district ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$137,412	\$0	\$141,599	\$0
Capital Outlay	\$40,915	\$0	\$0	\$0
Total GF/non-GF	\$178,327	\$0	\$141,599	\$0
Program Total:	\$178,327		\$141,599	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60035D MCSO Facility Security - JJC

Decrease in Capital Equipment funding. Funds reallocated to other programs within the Sheriff's Office.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$68,706	\$0	\$69,115	\$0
Total GF/non-GF	\$68,706	\$0	\$69,115	\$0
Program Total:	\$68,706		\$69,115	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60035E MCSO Domestic Violence Gateway One Stop

Legal / Contractual Obligation

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction. Local Detention Classification mechanisms are mandated to maintain safe and humane detention facilities by Statute and a multitude of case law.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$3,067,429	\$0	\$3,046,742	\$0
Materials & Supplies	\$31,971	\$0	\$31,971	\$0
Internal Services	\$18,513	\$0	\$12,377	\$0
Total GF/non-GF	\$3,117,913	\$0	\$3,091,090	\$0
Program Total:	\$3,117,913		\$3,091,090	
Program FTE	20.00	0.00	20.00	0.00

Program Revenues				
Other / Miscellaneous	\$6,000	\$0	\$4,000	\$0
Total Revenue	\$6,000	\$0	\$4,000	\$0

Explanation of Revenues

General Fund:
\$4,000 - Classification Records Requests

Significant Program Changes

Last Year this program was: FY 2015: 60036 MCSO Classification

Legal / Contractual Obligation

ORS 169.170 - Assignment of county prisoners to public works; ORS 343.035 and ORS 336.187 - Educational requirements. Court Mandated Sentencing Orders. Oregon Jail Standards: C02.04.03 - Mental health screening; G01.02.01, G01.02.02, and G01.02.03 Access to the courts; G01.04.01 and G01.04.02 - Access to legal materials; J03.01.01 and J03.02.01. educational programs; J03.02.02 - Involving the Educational Service District (ESD); J03.03.01 - Staffing for educational programs; J03.03.03 - Utilizing community resources for educational programs; J04.02.01 and J04.03.01 - Rehabilitation treatment programs; J04.04.03 - Utilizing community resources for treatment programs; J05.02.04 - Facility work assignments, convicted inmates.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$2,314,444	\$0	\$2,269,321	\$0
Contractual Services	\$49,725	\$0	\$19,584	\$0
Materials & Supplies	\$90,742	\$0	\$120,883	\$0
Internal Services	\$25,691	\$0	\$24,069	\$0
Total GF/non-GF	\$2,480,602	\$0	\$2,433,857	\$0
Program Total:	\$2,480,602		\$2,433,857	
Program FTE	21.00	0.00	21.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60037 MCSO Inmate Programs

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$107,834	\$0	\$106,039	\$0
Materials & Supplies	\$47,711	\$0	\$47,711	\$0
Internal Services	\$14,256	\$0	\$10,161	\$0
Capital Outlay	\$0	\$0	\$80,000	\$0
Total GF/non-GF	\$169,801	\$0	\$243,911	\$0
Program Total:	\$169,801		\$243,911	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60038 MCSO CERT/CNT

Add'l Capital Equipment for replacement of CERT Vehicle.

Legal / Contractual Obligation

Work Crews contract with METRO, Multnomah County and other governments.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$991,425	\$784,177	\$986,628	\$789,787
Contractual Services	\$10,394	\$3,000	\$6,091	\$0
Materials & Supplies	\$149,099	\$28,712	\$153,402	\$0
Internal Services	\$108,043	\$65,924	\$181,016	\$68,000
Capital Outlay	\$60,000	\$10,000	\$40,000	\$0
Total GF/non-GF	\$1,318,961	\$891,813	\$1,367,137	\$857,787
Program Total:	\$2,210,774		\$2,224,924	
Program FTE	6.50	5.90	6.50	5.90

Program Revenues				
Indirect for Dept. Admin	\$46,832	\$0	\$46,597	\$0
Other / Miscellaneous	\$0	\$252,181	\$0	\$267,484
Interest	\$0	\$150	\$0	\$0
Beginning Working Capital	\$0	\$70,000	\$0	\$0
Service Charges	\$0	\$569,482	\$0	\$590,304
Total Revenue	\$46,832	\$891,813	\$46,597	\$857,788

Explanation of Revenues

Special Ops Fund:

\$133,038 - Various Service Contracts with Governmental Agencies

\$336,288 - Service Contracts with ODOT

\$113,478 - Service Contract with City of Portland

\$7,500 - Revenue from Misc. Work Crew Services

\$267,484 - Estimated Reimbursements from Road Fund, Bridge Maint, Facilities Mgmt W/C Svcs

Significant Program Changes

Last Year this program was: FY 2015: 60039 MCSO MCIJ Work Crews

Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$9,610,261	\$769,078	\$9,384,247	\$627,216
Contractual Services	\$7,863	\$0	\$7,863	\$0
Materials & Supplies	\$665,264	\$0	\$690,265	\$0
Internal Services	\$3,200,571	\$62,141	\$3,251,088	\$54,003
Capital Outlay	\$0	\$0	\$35,500	\$0
Total GF/non-GF	\$13,483,959	\$831,219	\$13,368,963	\$681,219
Program Total:	\$14,315,178		\$14,050,182	
Program FTE	62.98	0.00	64.28	0.00

Program Revenues				
Indirect for Dept. Admin	\$44,145	\$0	\$37,005	\$0
Intergovernmental	\$0	\$831,219	\$0	\$681,219
Total Revenue	\$44,145	\$831,219	\$37,005	\$681,219

Explanation of Revenues

Fed/State Fund:
 \$150,000 - SCAAP Grant
 \$531,219 - House Bill 3194 (Sheriff's Office specific)

Significant Program Changes

Last Year this program was: FY 2015: 60040A MCSO MCDC Core Jail & 4th Floor

In FY 2016, we anticipate less SCAAP revenue than previous years.
 General Funds reallocated within the agency to fund 1.3 FTE Corrections Deputy Escort Post. (Day Shift/5 Days a Week).

Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$3,480,327	\$0	\$3,599,995	\$0
Contractual Services	\$3,931	\$0	\$3,932	\$0
Materials & Supplies	\$332,632	\$0	\$299,038	\$0
Internal Services	\$57,940	\$0	\$44,842	\$0
Total GF/non-GF	\$3,874,829	\$0	\$3,947,807	\$0
Program Total:	\$3,874,829		\$3,947,807	
Program FTE	25.48	0.00	25.48	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60040B MCSO MDCDC 5th Floor

Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$2,174,951	\$0	\$2,207,980	\$0
Contractual Services	\$1,966	\$0	\$1,966	\$0
Materials & Supplies	\$166,316	\$0	\$220,614	\$0
Internal Services	\$28,970	\$0	\$27,366	\$0
Total GF/non-GF	\$2,372,203	\$0	\$2,457,926	\$0
Program Total:	\$2,372,203		\$2,457,926	
Program FTE	16.38	0.00	16.38	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60040C MCSO MDCDC 6th Floor

Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$2,628,478	\$0	\$2,793,497	\$0
Contractual Services	\$1,966	\$0	\$1,966	\$0
Materials & Supplies	\$166,316	\$0	\$129,254	\$0
Internal Services	\$28,970	\$0	\$37,258	\$0
Total GF/non-GF	\$2,825,730	\$0	\$2,961,975	\$0
Program Total:	\$2,825,730		\$2,961,975	
Program FTE	23.66	0.00	23.66	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60040D MCSO MDCDC 7th Floor

Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,693,076	\$0	\$1,787,413	\$0
Materials & Supplies	\$0	\$0	\$66,359	\$0
Internal Services	\$0	\$0	\$22,273	\$0
Total GF/non-GF	\$1,693,076	\$0	\$1,876,045	\$0
Program Total:	\$1,693,076		\$1,876,045	
Program FTE	16.38	0.00	16.38	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60040E MCSO MCDL 8th Floor

Legal / Contractual Obligation

In accordance with State statutes the Sheriff is required to maintain local detention facility(s) and mandates safe and humane detention facilities, which require sufficient staff to perform all custodial functions. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$3,513,444	\$7,748,187	\$3,591,643	\$7,997,585
Contractual Services	\$4,893	\$3,500	\$12,492	\$0
Materials & Supplies	\$1,072,879	\$14,405	\$1,044,906	\$10,284
Internal Services	\$3,355,929	\$617,423	\$3,471,176	\$688,497
Capital Outlay	\$11,884	\$0	\$11,884	\$0
Total GF/non-GF	\$7,959,030	\$8,383,515	\$8,132,101	\$8,696,366
Program Total:	\$16,342,544		\$16,828,467	
Program FTE	20.20	55.00	20.20	55.00

Program Revenues				
Indirect for Dept. Admin	\$438,615	\$0	\$471,483	\$0
Intergovernmental	\$0	\$8,383,515	\$0	\$8,696,366
Service Charges	\$4,865,296	\$0	\$4,056,397	\$0
Total Revenue	\$5,303,911	\$8,383,515	\$4,527,880	\$8,696,366

Explanation of Revenues

General Fund:

\$3,755,746-US Marshal for 80 Beds X \$128.27 X 366 Days (Leap Year).

\$34,376-BOP (Based on collecting \$17,188.18 in first 6 months of FY15)

\$266,275 - M73 Inmate Beds (Based on collecting \$133,137.28 in first 6 months of FY15)

Fed/State Fund:

\$8,177,961 - Senate Bill 1145 State Funding

\$128,465 - Start Court M57 State Funding

\$389,940 - DOC M57 State Funding

Significant Program Changes

Last Year this program was: FY 2015: 60041A MCSO MCIJ Dorms 10, 11 & 18

In FY 16, the Sheriff's Office is expecting less US Marshal Beds to be utilized than FY 2015. The number of beds has been reduced from 95 beds to 80 beds which is a loss of revenue of \$704,202.

Legal / Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$2,937,276	\$0	\$2,976,787	\$0
Contractual Services	\$5,383	\$0	\$3,512	\$0
Materials & Supplies	\$106,711	\$0	\$176,430	\$0
Internal Services	\$36,441	\$0	\$26,526	\$0
Total GF/non-GF	\$3,085,812	\$0	\$3,183,255	\$0
Program Total:	\$3,085,812		\$3,183,255	
Program FTE	20.02	0.00	20.02	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60041B MCSO MCIJ Dorms 12 & 13

Legal / Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,816,072	\$0	\$1,804,956	\$0
Contractual Services	\$3,425	\$0	\$2,235	\$0
Materials & Supplies	\$103,074	\$0	\$163,450	\$0
Internal Services	\$23,195	\$0	\$15,712	\$0
Total GF/non-GF	\$1,945,766	\$0	\$1,986,353	\$0
Program Total:	\$1,945,766		\$1,986,353	
Program FTE	12.74	0.00	12.74	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60041C MCSO MCIJ Dorms 14 & 15

Legal / Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$518,877	\$0	\$513,852	\$0
Contractual Services	\$978	\$0	\$639	\$0
Materials & Supplies	\$98,524	\$0	\$61,237	\$0
Internal Services	\$6,623	\$0	\$4,022	\$0
Total GF/non-GF	\$625,002	\$0	\$579,750	\$0
Program Total:	\$625,002		\$579,750	
Program FTE	3.64	0.00	3.64	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60041D MCSO MCIJ Dorms 16 & 17

Legal / Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,943,556	\$0	\$1,898,405	\$0
Contractual Services	\$3,915	\$0	\$2,554	\$0
Materials & Supplies	\$103,983	\$0	\$121,366	\$0
Internal Services	\$26,514	\$0	\$16,091	\$0
Total GF/non-GF	\$2,077,969	\$0	\$2,038,416	\$0
Program Total:	\$2,077,969		\$2,038,416	
Program FTE	14.56	0.00	14.56	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60041E MCSO MCIJ Dorms 6 & 7

Legal / Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$975,217	\$0	\$1,027,441	\$0
Contractual Services	\$2,447	\$0	\$1,596	\$0
Materials & Supplies	\$101,254	\$0	\$107,264	\$0
Internal Services	\$16,566	\$0	\$10,056	\$0
Total GF/non-GF	\$1,095,484	\$0	\$1,146,357	\$0
Program Total:	\$1,095,484		\$1,146,357	
Program FTE	9.10	0.00	9.10	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60041F MCSO MCIJ Dorms 8 & 9

Legal / Contractual Obligation

In accordance with State statutes the Sheriff is required to maintain local detention facility(s) and mandates safe and humane detention facilities, which require sufficient staff to perform all custodial functions. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,479,111	\$0	\$1,567,416	\$0
Contractual Services	\$3,915	\$0	\$2,554	\$0
Materials & Supplies	\$71,749	\$0	\$56,895	\$0
Internal Services	\$26,514	\$0	\$16,089	\$0
Total GF/non-GF	\$1,581,289	\$0	\$1,642,954	\$0
Program Total:	\$1,581,289		\$1,642,954	
Program FTE	14.56	0.00	14.56	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60041G MCSO MCIJ Dorm 5

Legal / Contractual Obligation

In accordance with State statutes the Sheriff is required to maintain local detention facility(s) and mandates safe and humane detention facilities, which require sufficient staff to perform all custodial functions. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$571,302	\$0	\$578,701	\$0
Contractual Services	\$1,584	\$0	\$958	\$0
Materials & Supplies	\$52,301	\$0	\$53,928	\$0
Total GF/non-GF	\$625,187	\$0	\$633,587	\$0
Program Total:	\$625,187		\$633,587	
Program FTE	5.46	0.00	5.46	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60041H MCSO MCIJ Dorm 4

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,105,682	\$0	\$1,111,074	\$0
Contractual Services	\$39,383	\$0	\$69,383	\$0
Materials & Supplies	\$31,479	\$0	\$31,479	\$0
Internal Services	\$37,012	\$0	\$38,401	\$0
Total GF/non-GF	\$1,213,556	\$0	\$1,250,337	\$0
Program Total:	\$1,213,556		\$1,250,337	
Program FTE	8.00	0.00	8.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60043 MCSO Close Street

Department: Sheriff **Program Contact:** Jose Martinez

Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The Volunteer Services program enables the Sheriff's Office to achieve its mission with the assistance of nearly 250 volunteers, interns, and community partners. [Note: Search and Rescue, Reserve Deputies, and Jail Chaplain Volunteers are not part of this Program.] Volunteers support and enhance operations in all three agency Divisions and become involved citizens gaining an in-depth understanding of the criminal justice system. Additionally, the development and support of placements benefits agency recruiting and hiring efforts for future employment needs.

Program Summary

The Volunteer Services program provides for the recruitment, interviews, backgrounds, training, placement, and recognition to sustain a core base of nearly 280 volunteers, interns, and community partners supporting MCSO operations. Due to the nature of the duties involved in most placements, it is necessary to conduct an in-depth background review process prior to assignment, as well as ongoing review to ensure compliance with agency and county policies and procedures and to ensure the safety and security of operations. By monitoring the agency's needs, Volunteer Services works to find professionals willing to share their time and expertise. Placement opportunities include involvement in jail programs such as education services, domestic violence prevention and safety planning, employment resources and transition services, alcohol/drug prevention and education, and 12-step meetings, which assist with transition services and the reduction of tensions within a facility/housing area. Other agency placements include assignments with River Patrol, the Cold Case Team, Citizen Patrol in the Gorge, Human Trafficking, Enforcement Records and other support services.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	# of service hours contributed by MCSO volunteers, interns & community partners	8,522	8,000	9,000	9,000
Outcome	Dollar value savings resulting from contributions of volunteer time	119,171	177,120	200,000	200,000
Output	Number of applicant inquiries and pre-screening reviews	251	230	300	300
Outcome	Number of MCSO work units supported by volunteers, interns, community partners	18	18	20	20

Performance Measures Descriptions

The Independent Sector hourly valuation of volunteer time is \$22.55 based on 2014 figures. (In conjunction with the Points of Light Foundation, the Independent Sector bases the value of volunteer time on the average hourly earnings of all production and nonsupervisory workers on private nonfarm payrolls, as determined by Bureau of Labor Statistics. This figure is increased by 12% to estimate for fringe benefits). Previous FY actual is being used for FY14. Actual given only half of current year has transpired. Estimate for FY15 based on totals for first half of FY14 x2.

Legal / Contractual Obligation

Compliance monitoring of PREA (Prison Rape Elimination Act) and Harassment and Discrimination policies

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$105,129	\$0
Materials & Supplies	\$4,280	\$0	\$4,280	\$0
Total GF/non-GF	\$4,280	\$0	\$109,409	\$0
Program Total:	\$4,280		\$109,409	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60044 MCSO Volunteers

Moved Program Coordinator FTE from Program Offer 60045-15 MCSO Inmate Welfare into this Program Offer.

Legal / Contractual Obligation

Charter 6.50(1)
Operational Procedures 06.106.010 – 06.106.088

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$273,878	\$0	\$177,438
Materials & Supplies	\$0	\$96,242	\$0	\$96,295
Internal Services	\$0	\$84,097	\$0	\$75,205
Total GF/non-GF	\$0	\$454,217	\$0	\$348,938
Program Total:	\$454,217		\$348,938	
Program FTE	0.00	2.50	0.00	1.50

Program Revenues				
Indirect for Dept. Admin	\$24,123	\$0	\$18,955	\$0
Other / Miscellaneous	\$0	\$427,632	\$0	\$331,853
Interest	\$0	\$10,000	\$0	\$500
Service Charges	\$0	\$16,585	\$0	\$16,585
Total Revenue	\$24,123	\$454,217	\$18,955	\$348,938

Explanation of Revenues

Inmate Welfare Trust Fund:

\$16,585 - Hygiene Kits, Copies, Records Req, Hearings Fees, Statement Requests, Grievance Fees, Food Handlers Cert Fee

\$321,853 - Commission from Inmate Phone Usage

\$500 - Earned Interest

\$10,000 - Disciplinary Fines

Significant Program Changes

Last Year this program was: FY 2015: 60045 MCSO Inmate Welfare

Moved Program Coordinator FTE from this Program Offer into the 60044-16 Volunteers Program Offer.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$161,088	\$0	\$162,739	\$0
Total GF/non-GF	\$161,088	\$0	\$162,739	\$0
Program Total:	\$161,088		\$162,739	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60050 MCSO In-Jail Human Trafficking

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$307,977	\$0	\$125,748
Internal Services	\$0	\$24,885	\$0	\$10,827
Total GF/non-GF	\$0	\$332,862	\$0	\$136,575
Program Total:	\$332,862		\$136,575	
Program FTE	0.00	0.00	0.00	1.30

Program Revenues				
Indirect for Dept. Admin	\$17,678	\$0	\$7,419	\$0
Intergovernmental	\$0	\$0	\$0	\$136,575
Beginning Working Capital	\$0	\$332,862	\$0	\$0
Total Revenue	\$17,678	\$332,862	\$7,419	\$136,575

Explanation of Revenues

\$136,575 - HB3194 Justice Reinvestment Funding (Governor's Budget)

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$0	\$99,991
Internal Services	\$0	\$0	\$0	\$8,609
Total GF/non-GF	\$0	\$0	\$0	\$108,600
Program Total:	\$0		\$108,600	
Program FTE	0.00	0.00	0.00	1.00

Program Revenues				
Indirect for Dept. Admin	\$0	\$0	\$5,899	\$0
Intergovernmental	\$0	\$0	\$0	\$108,600
Total Revenue	\$0	\$0	\$5,899	\$108,600

Explanation of Revenues

\$108,600 - HB3194 Justice Reinvestment Funding (Governor's Budget)

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$0	\$97,291
Internal Services	\$0	\$0	\$0	\$8,377
Total GF/non-GF	\$0	\$0	\$0	\$105,668
Program Total:	\$0		\$105,668	
Program FTE	0.00	0.00	0.00	1.00

Program Revenues				
Indirect for Dept. Admin	\$0	\$0	\$5,740	\$0
Intergovernmental	\$0	\$0	\$0	\$105,668
Total Revenue	\$0	\$0	\$5,740	\$105,668

Explanation of Revenues

Fed/State Funding:
 \$105,668 - HB3194 Justice Reinvestment Funding (Governor's Budget)

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

Legal/contractual obligations arise from Troutdale IGA 201491 and also ORS 206.010 - General duties of sheriff; ORS 204.635 - Deputies of sheriff (special appointments, authority of, liability of); ORS 206.210 - Authority of sheriff over organization of office; ORS 206.345 - Contracts with cities (authority under contract); and ORS 401.560 - Search and Rescue (responsibilities of sheriff).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$2,458,697	\$0
Materials & Supplies	\$0	\$0	\$225,285	\$0
Internal Services	\$0	\$0	\$228,000	\$0
Capital Outlay	\$0	\$0	\$233,990	\$0
Total GF/non-GF	\$0	\$0	\$3,145,972	\$0
Program Total:	\$0		\$3,145,972	
Program FTE	0.00	0.00	18.03	0.00

Program Revenues				
Service Charges	\$0	\$0	\$2,826,656	\$0
Total Revenue	\$0	\$0	\$2,826,656	\$0

Explanation of Revenues

Troutdale/Multnomah County IGA FY 2016 amount of \$2,826,656

Significant Program Changes

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$254,373	\$0	\$260,218	\$0
Contractual Services	\$82,574	\$0	\$52,470	\$0
Materials & Supplies	\$117,520	\$0	\$147,624	\$0
Internal Services	\$324,988	\$0	\$249,760	\$0
Total GF/non-GF	\$779,456	\$0	\$710,072	\$0
Program Total:	\$779,456		\$710,072	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60060 MCSO Enforcement Division Admin

Department: Sheriff

Program Contact: Becky Child

Program Offer Type: Support

Program Offer Stage: As Adopted

Related Programs:
Program Characteristics:

Executive Summary

The Enforcement Support Unit is partially composed of Enforcement Records, Civil Support, and Word Processing. The Concealed Handgun Unit and Alarm Ordinance Unit are also part of the Enforcement Support Unit however have separate budgets. The main functions of these units are to provide clerical support for all the Units that comprise the Enforcement Division of the Sheriff's Office.

Program Summary

The Records Unit operates 24 hours a day, 7 days a week, 365 days a year. The Records Unit receives processes and maintains law enforcement, warrant, and protective order records for Multnomah County. Accurate and timely processing of information and records is critical to the overall operations of the Multnomah County Sheriff's Office and has a direct effect on timely arrests, detention of prisoners and police officer safety. The Records Unit is often the first point of contact with the Sheriff's office for the public, other agencies, and other law enforcement personnel and therefore are fielding questions and making appropriate referrals if needed. The Civil Support Unit provides clerical support for the Civil Unit duties of serving court papers and enforcing court orders such as small claims, divorce papers, subpoenas, child support, restraining orders and eviction papers. The Civil Support Unit also prepares and tracks Real Property foreclosures and is available to assist the public with civil paperwork. The Word Processing Unit is responsible for providing clerical support to the Enforcement Command staff as well as the Specialized Units such as Detectives.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of warrants received and entered	20,468	22,000	21,000	22,000
Outcome	Number of protective orders received and entered	1,964	2,500	2,000	2,500
Output	Number of law enforcement records entered	7,570	9,000	8,000	9,000
Output	Number of LEDS/NCIC records validated (PO, Warrants, Others)	14,370	18,000	17,000	18,000

Performance Measures Descriptions

Data generated from monthly reports which are compiled from daily tally sheets. "Warrants entered" is verified by a SWIS report. The report numbers issued performance measure is generated out of PPDS.

Legal / Contractual Obligation

ORS 206.010 General duties of sheriff. (3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law. (4) Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$2,092,902	\$0	\$2,102,058	\$0
Contractual Services	\$13,450	\$0	\$13,450	\$0
Materials & Supplies	\$52,517	\$0	\$52,517	\$0
Internal Services	\$29,691	\$0	\$31,535	\$0
Total GF/non-GF	\$2,188,560	\$0	\$2,199,560	\$0
Program Total:	\$2,188,560		\$2,199,560	
Program FTE	24.00	0.00	24.00	0.00

Program Revenues				
Fees, Permits & Charges	\$20,000	\$0	\$15,500	\$0
Other / Miscellaneous	\$10,000	\$0	\$12,500	\$0
Total Revenue	\$30,000	\$0	\$28,000	\$0

Explanation of Revenues

General Fund:
\$15,500 - Tow Fees
\$12,500 - Report Requests

This amount is based on what was received during the first 6 months of FY15.

Significant Program Changes

Last Year this program was: FY 2015: 60061 MCSO Enforcement Division Support

Department: Sheriff **Program Contact:** Monte Reiser

Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The Patrol Unit protects citizens residing and/or recreating in unincorporated Multnomah County by responding to emergencies, patrolling neighborhoods, performing traffic safety duties and providing education throughout the communities. Patrol provides emergency preparedness, assistance and intervention as part of the treatment service continuum. Patrol deputies and sergeants develop and implement community policing projects utilizing community based policing principles and frontline human services while providing safety to citizens.

Program Summary

Patrol provides 24/7 protection of life and property for visitors and residents living in the unincorporated areas of Multnomah County. They provide protection services by responding to service calls through the 911 system, non-emergency dispatch or self-initiated field activities. Deputies are the first responders to any emergency requiring an immediate response. Working with schools, businesses and neighborhood associations, deputies seek to understand community needs and use problem solving skills to assess, investigate, and intervene in criminal and gang related activities. Criminal intervention sometimes results in disruption of the family unit and deputies use social service providers to help stabilize children and families through housing, health and mental health services. Traffic safety through education and intervention provides safe streets and highways to access commerce and recreation opportunities for the community. A visible public safety system is critical for citizens in feeling safe at home, school, work, and play. Evidence through the Bureau of Justice Administration studies shows that community policing is a proven and historical strategy to community safety. The Patrol Unit works actively with citizen groups and neighborhood associations to develop agreed upon response plans for identified problems. The Patrol Unit provides the introduction of county wide social service programs to the community.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Calls for service	51,270	48,000	59,514	48,000
Outcome	Number of arrests generated from calls for service	2,722	2,656	2,928	2,600
Outcome	Average response time (minutes)	15	15	15	15

Performance Measures Descriptions

Calls for service includes self-initiated and dispatched incidents. Response time is for dispatched calls only. Data from BOEC. Arrest data from DSSJ cubes.

Legal / Contractual Obligation

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.210, Authority of sheriff over organization of office ORS 206.345, Contracts with cities, authority under contract ORS 401.560, Search and Rescue, responsibilities of sheriff.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$5,992,290	\$154,458	\$6,186,002	\$88,659
Contractual Services	\$2,348	\$0	\$2,348	\$3,000
Materials & Supplies	\$104,589	\$33,327	\$154,589	\$12,234
Internal Services	\$618,848	\$13,153	\$597,375	\$7,653
Capital Outlay	\$0	\$0	\$160,000	\$0
Total GF/non-GF	\$6,718,075	\$200,938	\$7,100,314	\$111,546
Program Total:	\$6,919,013		\$7,211,860	
Program FTE	37.00	0.00	37.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$9,344	\$0	\$5,244	\$0
Intergovernmental	\$0	\$99,000	\$0	\$69,000
Other / Miscellaneous	\$0	\$15,000	\$0	\$15,000
Beginning Working Capital	\$0	\$6,938	\$0	\$7,546
Service Charges	\$428,328	\$80,000	\$434,263	\$20,000
Total Revenue	\$437,672	\$200,938	\$439,507	\$111,546

Explanation of Revenues

General Fund: \$600 - Misc. Patrol/Security Services Provided (Based on FY15 mid-year revenue total), \$34,597-Patrol Services provided to City of Maywood Park (2.2% COLA increase from Prev. Year), \$399,066-Patrol Services provided to City of Wood Village (2.2% COLA increase from Prev. Year)

Fed/State Fund: \$20,000 - Patrol Services provided to Oregon State Parks within Multnomah County, \$5,000 - OSSA Seatbelt Grant, \$10,000 - OSSA DUII Grant
\$60,000 - Patrol Services provided to Or. Dept. of Transportation within Construction Zones

Special Ops Fund: \$9,000 - Reimbursement from Oregon Fire Marshal for Hazardous Materials Activities, \$7,546 - Estimated carry-over from FY15

Significant Program Changes

Last Year this program was: FY 2015: 60063 MCSO Patrol

Additional Capital Equipment funding in anticipation of the purchase of the Troutdale Vehicles.

Legal / Contractual Obligation

ORS 107.720-730, 206.010-070 and 180, 433.355, 93.530 and Chapter 23. Oregon Rules on Civil Procedure Rule 7.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,465,971	\$0	\$1,512,585	\$0
Contractual Services	\$1,173	\$0	\$1,173	\$0
Materials & Supplies	\$40,465	\$0	\$40,465	\$0
Internal Services	\$128,066	\$0	\$105,742	\$0
Capital Outlay	\$45,000	\$0	\$0	\$0
Total GF/non-GF	\$1,680,675	\$0	\$1,659,965	\$0
Program Total:	\$1,680,675		\$1,659,965	
Program FTE	12.00	0.00	12.00	0.00

Program Revenues				
Fees, Permits & Charges	\$500,000	\$0	\$500,000	\$0
Service Charges	\$202,000	\$0	\$201,600	\$0
Total Revenue	\$702,000	\$0	\$701,600	\$0

Explanation of Revenues

General Fund:
\$150,000 - Civil Process Fees
\$350,000 - Civil Foreclosure Fees due to property sales
\$200,000 - Circuit Court Revenue
\$1,600 - Reimbursement for State Extraditions

Significant Program Changes

Last Year this program was: FY 2015: 60064 MCSO Civil Process

Decrease in Capital Equipment Funds due to re-allocation of funds to other programs within the Sheriff's Office.

Legal / Contractual Obligation

Patrol operates under ORS Chapter 830 and contracts with the Oregon Marine Board.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,475,518	\$719,610	\$1,481,961	\$771,871
Contractual Services	\$8,367	\$0	\$1,000	\$0
Materials & Supplies	\$139,267	\$69,068	\$146,634	\$63,890
Internal Services	\$196,562	\$3,439	\$143,751	\$11,416
Capital Outlay	\$33,797	\$240,095	\$108,797	\$240,095
Total GF/non-GF	\$1,853,510	\$1,032,212	\$1,882,143	\$1,087,272
Program Total:	\$2,885,721		\$2,969,415	
Program FTE	9.00	5.50	9.50	5.00

Program Revenues				
Indirect for Dept. Admin	\$2,443	\$0	\$7,823	\$0
Intergovernmental	\$0	\$986,212	\$0	\$1,041,272
Other / Miscellaneous	\$0	\$30,000	\$0	\$30,000
Service Charges	\$0	\$16,000	\$0	\$16,000
Total Revenue	\$2,443	\$1,032,212	\$7,823	\$1,087,272

Explanation of Revenues

Fed/State Fund:

\$16,000 - River Patrol Services for Government Island

\$703,177 - River Patrol Services for the Oregon Marine Board

\$240,095 - UASI Grant for the purchase of a Dive Bus

Special Ops Fund:

\$30,000 - Reimbursement for Boat Repair and Boat Fuel from other Jurisdictions

\$98,000 - Riverplace Docks Project w/Portland Parks & Rec

Significant Program Changes

Last Year this program was: FY 2015: 60065 MCSO River Patrol

Add'l Capital Equipment funds in anticipation of necessary utility hook-up at Willamette Boathouse.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,367,424	\$0	\$1,344,789	\$0
Contractual Services	\$7,596	\$0	\$7,596	\$0
Materials & Supplies	\$27,854	\$0	\$27,854	\$0
Internal Services	\$100,394	\$0	\$120,072	\$0
Total GF/non-GF	\$1,503,268	\$0	\$1,500,311	\$0
Program Total:	\$1,503,268		\$1,500,311	
Program FTE	9.00	0.00	9.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60066 MCSO Detectives, INTERCEPT, Elder Abuse

Legal / Contractual Obligation

ORS 206.010, General duties of sheriff

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$736,727	\$131,062	\$781,668	\$71,421
Contractual Services	\$0	\$30,000	\$0	\$335,000
Materials & Supplies	\$3,834	\$10,500	\$3,834	\$103,839
Internal Services	\$44,082	\$11,438	\$35,399	\$32,740
Total GF/non-GF	\$784,643	\$183,000	\$820,901	\$543,000
Program Total:	\$967,643		\$1,363,901	
Program FTE	6.00	0.00	6.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$8,125	\$0	\$22,435	\$0
Intergovernmental	\$0	\$33,000	\$0	\$93,000
Other / Miscellaneous	\$0	\$140,000	\$0	\$140,000
Beginning Working Capital	\$0	\$0	\$0	\$300,000
Service Charges	\$0	\$10,000	\$0	\$10,000
Total Revenue	\$8,125	\$183,000	\$22,435	\$543,000

Explanation of Revenues

Fed/State Funds: \$3,000 - Marijuana Eradication Grant, \$30,000 - Proceeds from Federal Equitable Sharing Forfeitures, \$100,000 - Carry-over from Fiscal Year 2015, \$60,000 - Funding from HIDTA (High Intensity Drug Trafficking Activity) Grant

Special Ops Funds: \$10,000 - Reimbursement from OCDETF Activity, \$20,000 - Proceeds from Seizure/Forfeiture Auctions, \$120,000 - Proceeds from Civil Seizure/Forfeitures due to criminal activity, \$200,000 - Carry-over from FY15

Significant Program Changes

Last Year this program was: FY 2015: 60067 MCSO Special Investigations Unit

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$723,083	\$0	\$735,760	\$0
Contractual Services	\$2,723	\$0	\$0	\$0
Materials & Supplies	\$11,796	\$0	\$14,519	\$0
Internal Services	\$25,411	\$0	\$44,617	\$0
Capital Outlay	\$20,000	\$0	\$20,000	\$0
Total GF/non-GF	\$783,013	\$0	\$814,896	\$0
Program Total:	\$783,013		\$814,896	
Program FTE	5.00	0.00	5.00	0.00

Program Revenues				
Service Charges	\$26,000	\$0	\$15,000	\$0
Total Revenue	\$26,000	\$0	\$15,000	\$0

Explanation of Revenues

General Fund:
 \$15,000 - Reimbursement for US Marshal Fugitive Task Force Activity

Significant Program Changes

Last Year this program was: FY 2015: 60068 MCSO Warrant Strike Team

Legal / Contractual Obligation

Alarm permitting is mandated in Unincorporated by MCC 15.703 and contracts with the cities of Gresham, Troutdale, Wood Village and Maywood Park.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$125,347	\$0	\$127,312
Contractual Services	\$0	\$71,891	\$0	\$71,891
Materials & Supplies	\$0	\$2,566	\$0	\$2,566
Internal Services	\$0	\$27,696	\$0	\$25,731
Total GF/non-GF	\$0	\$227,500	\$0	\$227,500
Program Total:	\$227,500		\$227,500	
Program FTE	0.00	1.50	0.00	1.50

Program Revenues				
Indirect for Dept. Admin	\$12,082	\$0	\$12,358	\$0
Fees, Permits & Charges	\$0	\$137,500	\$0	\$137,500
Other / Miscellaneous	\$0	\$90,000	\$0	\$90,000
Total Revenue	\$12,082	\$227,500	\$12,358	\$227,500

Explanation of Revenues

Special Ops Fund:
\$17,500 - Alarms Late Fees
\$120,000 - Alarms Permits
\$90,000 - False Alarms Fines

Significant Program Changes

Last Year this program was: FY 2015: 60069 MCSO Alarm Program

Department: Sheriff **Program Contact:** Becky Child

Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted

Related Programs:
Program Characteristics:

Executive Summary

The citizens of Oregon have designated certain activities to be regulated to facilitate a safe and livable community. The issuance of concealed handgun licenses ensures safe, appropriate, and legal carrying of concealed handguns.

Program Summary

The Concealed Handgun Unit investigates applicants and issues concealed handgun licenses to those who meet the legal standards set by Oregon Statutes. The Unit monitors existing licenses and if needed revokes licenses for reason designated in the Oregon Statutes. The Concealed Handgun Unit processes renewal notifications on a monthly basis and responds to questions from the public regarding the application process and other handgun related issues. A secondary function of the Concealed Handgun Unit is the issuance of Expedited Court Access ID cards. These applications are processed using the existing Concealed Handgun software system. Expedited Court Access ID Cards are issued as a courtesy to people who regularly are needing access to the Multnomah County Courthouse for their employment.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	New/renew concealed handgun permit applications	5,968	7,500	6,500	7,000
Outcome	New/transfer/renewal concealed handgun permits issued	6,225	8,500	7,000	7,500
Outcome	New denials and valid concealed handgun permits revoked	217	300	250	250
Output	Number of Courthouse ID's issued	1,003	1,000	1,500	1,500

Performance Measures Descriptions

Performance Measures for the CHL Unit are mostly generated out of the PERMITS system which is the licensing computer system. New Applications received are hand tallied on a calendar.

Legal / Contractual Obligation

Concealed Handgun licensing is mandated by ORS 166.291-297.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$295,185	\$0	\$301,135
Contractual Services	\$0	\$40,000	\$0	\$60,242
Materials & Supplies	\$1,282	\$32,801	\$1,282	\$33,301
Internal Services	\$8,732	\$32,014	\$9,379	\$37,623
Total GF/non-GF	\$10,014	\$400,000	\$10,661	\$432,301
Program Total:	\$410,014		\$442,962	
Program FTE	0.00	3.00	0.00	3.00

Program Revenues				
Indirect for Dept. Admin	\$21,244	\$0	\$23,484	\$0
Fees, Permits & Charges	\$0	\$305,000	\$0	\$357,300
Beginning Working Capital	\$0	\$65,000	\$0	\$65,000
Service Charges	\$120,000	\$30,000	\$115,000	\$10,000
Total Revenue	\$141,244	\$400,000	\$138,484	\$432,300

Explanation of Revenues

General Fund:

\$115,000 - Facility Access ID Badges

Special Ops Fund:

\$65,000 - Carry-over from Fiscal Year 2015

\$7,300 - OLCC Fees

\$350,000 - Concealed Handgun Licenses

\$10,000 - Handgun Safety Classes

Significant Program Changes

Last Year this program was: FY 2015: 60070 MCSO Concealed Handgun Permits

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$769,338	\$0	\$810,635
Internal Services	\$0	\$62,163	\$0	\$69,795
Total GF/non-GF	\$0	\$831,501	\$0	\$880,430
Program Total:	\$831,501		\$880,430	
Program FTE	0.00	6.00	0.00	6.00

Program Revenues				
Indirect for Dept. Admin	\$44,160	\$0	\$47,827	\$0
Service Charges	\$0	\$831,501	\$0	\$880,430
Total Revenue	\$44,160	\$831,501	\$47,827	\$880,430

Explanation of Revenues

Special Ops Fund:
 \$880,430 - Transit Patrol Services provided for Tri-met

Significant Program Changes

Last Year this program was: FY 2015: 60071 MCSO TriMet Transit Police

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$133,101	\$0	\$134,257	\$0
Total GF/non-GF	\$133,101	\$0	\$134,257	\$0
Program Total:	\$133,101		\$134,257	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60073 MCSO Human Trafficking Task Force

Legal / Contractual Obligation

Contract with Metro.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$19,965	\$321,090	\$20,139	\$423,293
Contractual Services	\$0	\$1,200	\$0	\$1,200
Internal Services	\$0	\$26,041	\$0	\$36,549
Total GF/non-GF	\$19,965	\$348,331	\$20,139	\$461,042
Program Total:	\$368,295		\$481,181	
Program FTE	0.15	2.45	0.15	3.45

Program Revenues				
Indirect for Dept. Admin	\$18,499	\$0	\$25,045	\$0
Service Charges	\$0	\$348,331	\$0	\$461,042
Total Revenue	\$18,499	\$348,331	\$25,045	\$461,042

Explanation of Revenues

Special Ops Fund:

\$461,042 - Enforcement/Investigation and Clean-up of Illegal Dumping provided for Metro.

Significant Program Changes

Last Year this program was: FY 2015: 60074 MCSO Metro Services

During Fiscal Year 2015, an additional detective was added to this program which is funded by the Metro Contract.

Legal / Contractual Obligation

ORS 206.010, General Duties of Sheriff.
ORS 204.635, Deputies of Sheriff; Special Appointment, Authority, etc.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$93,170	\$39,691	\$93,980	\$40,277
Internal Services	\$0	\$3,207	\$0	\$3,468
Total GF/non-GF	\$93,170	\$42,898	\$93,980	\$43,745
Program Total:	\$136,069		\$137,725	
Program FTE	0.70	0.30	0.70	0.30

Program Revenues				
Indirect for Dept. Admin	\$2,278	\$0	\$2,376	\$0
Service Charges	\$46,358	\$42,898	\$93,980	\$43,745
Total Revenue	\$48,636	\$42,898	\$96,356	\$43,745

Explanation of Revenues

General Fund:
\$93,980 - Corbett School District

Fed/State Fund:
\$43,745 - Patrol Services provided to the US Forest Service during summer months

Significant Program Changes

Last Year this program was: FY 2015: 60075 MCSO Corbett School Resource Deputy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$95,178	\$31,528	\$97,409	\$32,470
Total GF/non-GF	\$95,178	\$31,528	\$97,409	\$32,470
Program Total:	\$126,707		\$129,879	
Program FTE	0.75	0.25	0.75	0.25

Program Revenues				
Intergovernmental	\$0	\$31,528	\$0	\$32,470
Total Revenue	\$0	\$31,528	\$0	\$32,470

Explanation of Revenues

Fed/State Fund:
 \$32,470 - .25 FTE of Deputy Sheriff funded by Domestic Violence Grant

Significant Program Changes

Last Year this program was: FY 2015: 60076 MCSO Domestic Violence Enhanced Response

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$133,101	\$0	\$134,257	\$0
Materials & Supplies	\$5,103	\$0	\$5,103	\$0
Total GF/non-GF	\$138,204	\$0	\$139,360	\$0
Program Total:	\$138,204		\$139,360	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60077 MCSO Corbett Community Resource Deputy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$423,428	\$0	\$448,803	\$0
Contractual Services	\$1,156	\$0	\$0	\$0
Materials & Supplies	\$10,860	\$0	\$12,016	\$0
Internal Services	\$553,878	\$0	\$556,268	\$0
Total GF/non-GF	\$989,322	\$0	\$1,017,087	\$0
Program Total:	\$989,322		\$1,017,087	
Program FTE	4.00	0.00	4.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60078 MCSO Logistics Unit

Legal / Contractual Obligation

Oregon Jail Standards:

Commissary: G03.01.00, G03.01.01, G03.02.00, G03.02.01, G03.02.02, G03.02.03, G03.02.04, G03.03.00, G03.03.01, G03.03.02

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$860,658	\$0	\$862,167	\$0
Contractual Services	\$578	\$0	\$0	\$0
Materials & Supplies	\$18,388	\$0	\$18,966	\$0
Internal Services	\$113,166	\$0	\$192,319	\$0
Total GF/non-GF	\$992,789	\$0	\$1,073,452	\$0
Program Total:	\$992,789		\$1,073,452	
Program FTE	7.77	0.00	7.77	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60079 MCSO Procurement & Warehouse

Legal / Contractual Obligation

Revised Statutes: Property: 133.455, 169.076 Laundry: 169.076, 169.077 Property/laundry services are mandated and must be provided regardless of number of inmates incarcerated. Oregon Jail Standards

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,902,896	\$0	\$1,906,088	\$0
Contractual Services	\$534	\$0	\$0	\$0
Materials & Supplies	\$136,236	\$0	\$136,770	\$0
Internal Services	\$234,902	\$0	\$206,855	\$0
Capital Outlay	\$225,000	\$0	\$125,000	\$0
Total GF/non-GF	\$2,499,568	\$0	\$2,374,713	\$0
Program Total:	\$2,499,568		\$2,374,713	
Program FTE	19.00	0.00	19.00	0.00

Program Revenues				
Other / Miscellaneous	\$4,500	\$0	\$4,500	\$0
Service Charges	\$2,000	\$0	\$2,700	\$0
Total Revenue	\$6,500	\$0	\$7,200	\$0

Explanation of Revenues

General Fund:
\$2,700 - Reimbursement for Providing Commercial Laundry Services
\$4,500 - Reimbursement for Cleaning items

Significant Program Changes

Last Year this program was: FY 2015: 60080 MCSO Property & Laundry

Legal / Contractual Obligation

Charter 6.50(1)
 Operational Procedures 06.106.010 – 06.106.088

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$340,463	\$0	\$339,196
Contractual Services	\$0	\$1,024	\$0	\$0
Materials & Supplies	\$0	\$323,002	\$0	\$347,140
Internal Services	\$0	\$54,683	\$0	\$60,091
Total GF/non-GF	\$0	\$719,172	\$0	\$746,427
Program Total:	\$719,172		\$746,427	
Program FTE	0.00	3.73	0.00	3.73

Program Revenues				
Indirect for Dept. Admin	\$38,194	\$0	\$40,548	\$0
Other / Miscellaneous	\$0	\$719,172	\$0	\$746,427
Total Revenue	\$38,194	\$719,172	\$40,548	\$746,427

Explanation of Revenues

Inmate Welfare Trust Fund:
 \$746,427 - Revenue from Commissary Sales to Inmates

Significant Program Changes

Last Year this program was: FY 2015: 60081 MCSO Commissary

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$253,936	\$0	\$259,760
Internal Services	\$0	\$20,518	\$0	\$22,365
Total GF/non-GF	\$0	\$274,454	\$0	\$282,125
Program Total:	\$274,454		\$282,125	
Program FTE	0.00	2.00	0.00	2.00

Program Revenues				
Indirect for Dept. Admin	\$14,576	\$0	\$15,326	\$0
Intergovernmental	\$0	\$274,454	\$0	\$282,125
Total Revenue	\$14,576	\$274,454	\$15,326	\$282,125

Explanation of Revenues

Fed/State Fund:
 \$282,125 - Grant funding from Oregon Youth Authority for 2.0 FTE Gang Enforcement Deputies

Significant Program Changes

Last Year this program was: FY 2015: 60084 MCSO Gang Enforcement Deputy

Department: Sheriff **Program Contact:** Monte Reiser
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

Members of the MCSO "Green Hornet Trail Rescue Team" are specially trained endurance athletes, tasked with the reducing search and rescue response times to missing and endangered persons at or near Columbia River Gorge trail locations.

Program Summary

Annually, the Multnomah County Sheriff's Office Search and Rescue Unit (SAR) experiences a high volume call workload from May through September in the late afternoon and early evening hours. Typically, a tourist hiker that has gone for a day hike at one of the many trailheads in the Columbia River Gorge National Scenic Area and, due to reduced daylight, has become disoriented which may result in injury or death. The MCSO "Green Hornet Trail Rescue and wilderness Law Enforcement Team" mission will be to decrease the Search and Rescue response times to missing and endangered person's calls at or near Columbia River Gorge trail locations.

MCSO currently has members who are physically fit endurance athletes who are experienced with hiking, trail running, map reading, etc. By providing SAR training and necessary equipment, this program will significantly decrease SAR response call times and increase the opportunity to locate the lost and possibly injured persons much faster resulting in reduced overtime expense to MCSO (SAR related overtime averages approximately \$100,000 per year). Six team members can provide preventative and proactive law enforcement/education functions during trailhead heavy use days, further reducing search incidents and impacting high incidents of property crime at these locations.

In FY 2015, the Green Hornet Trail Rescue and Wilderness Law Enforcement Services Team utilized budgeted funds to train and equip members under newly established Oregon State Sheriff's Association search and rescue standards. This training added new capabilities which allow the team to be more effective in evening and night hours better meeting the needs of the hikers who find themselves lost and requiring rescue services. In the past, many searches had to wait for the next day break, this changes the outcome in favor of the lost hikers by the rescue team being less restricted by night conditions. For FY 2016, this program seeks to continue training members in areas of nighttime deployment, wilderness law enforcement. Additionally, this program will develop strategies to actively engage in proactive education and enforcement activities response to property theft problems in the Columbia River Gorge National Scenic Area.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of searches for lost/missing hikers conducted	23	20	30	23
Outcome	Percentage of searches resulting in a found/rescued person	95%	90%	95%	95%
Output	Number of people provided hiking safety information	100	50	100	100

Performance Measures Descriptions

This program provides for a primary first-response to search and rescue events involving reports of missing, lost and/or injured persons in wilderness recreational areas located in unincorporated Multnomah County. The number of searches may fluctuate based upon the numbers of tourists to Multnomah County recreational areas. This program seeks to educate community members and visitors to recreational areas relative to hiking and wilderness safety.

Legal / Contractual Obligation

Oregon Revised Statutes Chapter 404 - County sheriff's search and rescue authority and obligations

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$9,854	\$0	\$9,690	\$0
Materials & Supplies	\$10,200	\$0	\$10,200	\$0
Total GF/non-GF	\$20,054	\$0	\$19,890	\$0
Program Total:	\$20,054		\$19,890	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2015: 60085 MCSO Hornet Trail Rescue and Wilderness Law Enforcement Services

Department: Sheriff **Program Contact:** Monte Reiser

Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted

Related Programs:
Program Characteristics:
Executive Summary

The Sheriff's Office Westside Community Resource Deputy shall assist the community with emergency preparedness, safety education, selective traffic enforcement and perform general liaison with the community through problem oriented policing projects. As a participant in community groups, this Community Resource Deputy increases safety and livability to the communities within the Dunthorp, Skyline and Sauvie Island communities.

Program Summary

MCSO provides 24/7 public safety coverage for the residents living in the unincorporated areas of Multnomah County including Sauvie Island, the "West Hills" and Dunthorp community. Deputies are first responders to any emergency requiring an immediate response. Working with schools, businesses and neighborhood associations, deputies seek to understand community needs and using problem solving skills to assess, investigate and intervene in criminal activity. Criminal intervention sometimes results in disruption of the family unit and deputies use social service providers to help stabilize children and families through housing, health and mental health services. Traffic safety through education and intervention provides safe streets to access commerce and recreation opportunities for the community.

A visible public safety system is a critical factor to citizens feeling safe at home, school, work, and play. Evidence through the Justice Administration studies show that community policing is a proven and historical strategy to community safety.

This "Westside" patrol district offers unique challenges for MCSO relative to response to emergencies and adequate traffic enforcement. Due to its large geographic size, response times to emergency and non-emergency service calls are increased.

Recently, the Cornelius Pass Road Advisory Committee has indicated that a primary public safety need exists with the lack of available traffic enforcement on this and other roads occupying the West Hills of Multnomah County.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of community meetings attended by CRO	N/A	48	N/A	48
Outcome	Number of responses to incidents in the Westside Patrol District	N/A	2,380	N/A	2,380

Performance Measures Descriptions

Assumes the CRO attends 1 community meetings per week or 4/month. Incidents includes both self-initiated and dispatched.

Legal / Contractual Obligation

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.210

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$97,291	\$0
Capital Outlay	\$0	\$0	\$40,000	\$0
Total GF/non-GF	\$0	\$0	\$137,291	\$0
Program Total:	\$0		\$137,291	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:

Legal / Contractual Obligation

Oregon Family Abuse Prevention Act

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$102,291	\$0
Materials & Supplies	\$0	\$0	\$9,000	\$0
Capital Outlay	\$0	\$0	\$40,000	\$0
Total GF/non-GF	\$0	\$0	\$151,291	\$0
Program Total:	\$0		\$151,291	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last Year this program was:

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$148,717	\$0
Total GF/non-GF	\$0	\$0	\$148,717	\$0
Program Total:	\$0		\$148,717	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: