



Adopted by Multnomah County  
Board of Commissioners  
Deborah Kafoury, Chair

Volume 2:

Community Justice  
Community Services  
County Assets  
County Management  
District Attorney's Office  
Sheriff's Office

# Table of Contents

- Understanding Program Offers ..... 3
- What Makes a Good Program Offer ..... 3
- Anatomy of a Program Offer ..... 4
  - Executive Summary & Description*..... 4
  - Performance Measures* ..... 4
  - Legal and Contractual Mandates* ..... 5
  - Revenue/Expense Detail (Program Costs)* ..... 5
  - Explanation of Revenues* ..... 5
  - Significant Program Changes* ..... 5
- Types of Programs..... 6
  - Administration*..... 6
  - Support*..... 6
  - Operating Program* ..... 6
  - New/Innovative* ..... 6
  - Program Alternative or Reconstruction* ..... 6
  - Internal Service* ..... 6
  - Revenue*..... 6
- Additional Program Details ..... 7
  - Program Offer Characteristics*..... 7
  - Scaled Program Offers*..... 8

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## Understanding Program Offers

This volume contains program offers submitted by departments and funded in the budget. Each section is separated by department or division and contains the following items, in order:

- Introduction to the department, a department budget overview, budget trends summary, and a budget summary by division.
- Division narratives including significant changes by division.
- List of all of program offers in the department.
- The department's program offers.

Program offers form the basis for the County's budget process. The offers constitute a department's budget request and provide information to the Board of County Commissioners so they can select programs that best serve the community.

Program offers are labeled with a five digit document number and title (e.g. 50005 - DCJ Human Resources). Throughout the budget document, readers will see references to program offers by number and/or title. To find a program offer that is referenced in this document, go to the department's section in Volume 2 or 3; the program offers are listed in numerical order.

## What Makes a Good Program Offer

A good program offer explicitly shows the relationship between the program and the results it produces for the community. Program offers should:

- Describe how they will make a significant contribution.
- Show why the County's spending on this program is effective.
- Show evidence the program can deliver and measure its results.
- Give accurate performance measures to track the program's contributions.
- Link the offer to the policy direction/frameworks.
- Communicate how they use an equity lens in relation to services provided.
- Describe program activities in layperson's terms.

Program offers are not about funding programs simply because they already exist – they are about outcomes. They emphasize meeting the County's goals, not preserving the government status quo. The following pages describe the configuration of each program offer and the major types of information each should contain.

## Anatomy of a Program Offer

### *Executive Summary & Description*

In Multnomah County's budget, a program is an organizational unit that provides services to the public or to other County departments/divisions. Program offer documents explain all aspects of the program through the following sections: executive summary and description, performance measures, legal and contractual mandates, revenue/expense detail, explanation of revenues, and significant program changes.

The program executive summary should briefly and clearly explain the activities in the program offer. The description should describe how the program will support department strategies or known County policy frameworks, including how the program will impact racial equity. If the offer represents a change in current practice (e.g. a reorganization or change in staffing levels, service hours, etc.), it should briefly describe the nature of that change. The description should cite research, experience, or logic to convincingly make the case for program selection. New programs should note how the department created program cost estimates.

### *Performance Measures*

Performance measures are organized in a table in each program offer. The table identifies the type of measure, the measure's definition, and measure results. Where available, the table reports history, annualized current service level estimates (what's being delivered at the time of printing), and anticipated target service level for the upcoming year. Additional supporting information, such as explanations of notable performance changes, are located in the narrative section below the table. Every program offer includes two to four performance measures indicating the level of service expected if the program is selected. Two types of measures are required: the output, which represents the volume of work, and the outcome, which represents the measurable results of that work. For example, a hypothetical addictions treatment program for youth might report the number of youth who received treatment (output), and the percentage of youth who achieved sobriety and completed their treatment plan upon exit (outcome).

Departments may also include additional measures to further illustrate a program's performance, such as resource measures (inputs other than staffing or finances) and measures of service quality/efficiency. Using the addictions treatment example, inputs might be reported as the number of treatment beds available. Quality could be reported as the percent of youth that rate counseling staff as engaging and supportive, and efficiency might be reported as the cost for each successful treatment completion.

### *Legal and Contractual Mandates*

Many program offers will be constrained by legal or contractual mandates. If a program offer is affected by a mandate, the mandate and its authorizing document (a statute, contract, etc.) should be noted.

### *Revenue/Expense Detail (Program Costs)*

This area shows the cost to the County of providing the program, as well as the revenues generated by the program for its support. These costs include personnel, contracted services, materials and supplies, and internal services.

### *Explanation of Revenues*

This section explains how non-General Fund (Other Funds) revenues or General Fund fee revenues were estimated. Revenue estimates should clearly demonstrate the reasonableness of the estimate.

### *Significant Program Changes*

This section details significant programmatic changes that affect the program - not financial changes up or down. Such changes might include:

- Increases or decreases in the scope or level of services.
- Increases or decreases in net personnel resources (FTE's).
- Revenue increases or decreases.
- Impacts to other departments and/or service delivery programs.

In this section you will also find a reference from this year's program offer to its predecessor in the previous year, if applicable. (Note that program offer numbering can change between fiscal years.)

### Types of Programs

Program offers are categorized based on the “type” of services they deliver. Program offers fall into one of the following groups:

- Administration
- Support
- Operating Program
- New/Innovative Program
- Program Alternative/Reconstruction
- Internal Service
- Revenue

#### *Administration*

Department or division level management and related expenses (e.g. office space, supplies, telephones, etc.). Direct program supervision is considered to be a part of the operating program (NOT administration), and could be included in the operating program’s offer.

#### *Support*

An activity in a department that provides services directly to some or all operating programs within a department. Examples include the Health Department’s pharmacy, which supports the various health clinics; the Library’s Technical Services, which maintains the Library’s materials and catalog systemwide; or the District Attorney’s Human Resources unit.

#### *Operating Program*

An “on the ground” activity of the County. Includes front-line supervisors/ program managers with specific responsibilities for particular operating programs. For example, the Health Department’s Primary Care Clinics.

#### *New/Innovative*

“On the ground” or support activity the County currently does not perform or does not perform at the proposed level.

#### *Program Alternative or Reconstruction*

A current or former program with changes to operations, different providers, or with different business models than in the previous year.

#### *Internal Service*

Programs that support countywide operations. Examples include Fleet or Information Technology services.

#### *Revenue*

Programs used to budget discretionary (primarily General Fund) revenues at the fund level. (Program revenues are budgeted within the applicable program offer.)

## Additional Program Details

### *Program Offer Characteristics*

Program offer documents also include information on program characteristics (see below). Program characteristics provide additional information on the type of funding for the program.

A letter at the end of a program offer number indicates a scaled program offer. Scaled offers are a way for the Board to make choices on the size of programs to fund (see next page).

At the top of each program offer, you will see a list of program characteristics (if they are applicable):

**Backfill** - Backfill is defined as discretionary dollars (General Fund) applied to a program formerly funded by a grant, State, or other dedicated funding source. Explicitly identifying backfill allows the Chair and the Board to decide to partially or fully backfill expiring grants, State funds, or Federal funds with General Fund dollars.

**One-Time-Only Resources** - In most budget years, the County has a varying amount of one-time-only funds. These funds will not be available in the following years and thus should be spent on projects that do not have (or have minimal) ongoing expenses.

**Measure 5 Education Offers** - In Oregon, we have a constitutional limit on how much real property tax we can spend for educational services. Multnomah County has General Fund revenues that are not derived from real property taxes, and these revenues can be expended on educational services without violating the Constitutional limitation. In order for the County to easily demonstrate that it has complied with the Constitutional limitation, departments can designate a program as a "Measure 5 Education" offer, indicating the program may be funded by non real property tax revenues.



### *Scaled Program Offers*

Program offers represent discrete increments of service and many County programs have the ability to deliver services at varying levels. For example, an alcohol and drug treatment program may be able to offer 100, 150 or 175 beds. Departments are asked, when appropriate, to provide decision-makers with the option to choose from those service levels. Scaled offers are indicated by including an A, B, C, etc. at the end of the program offer number. When looking at scaled program offers, one should consider the following definitions:

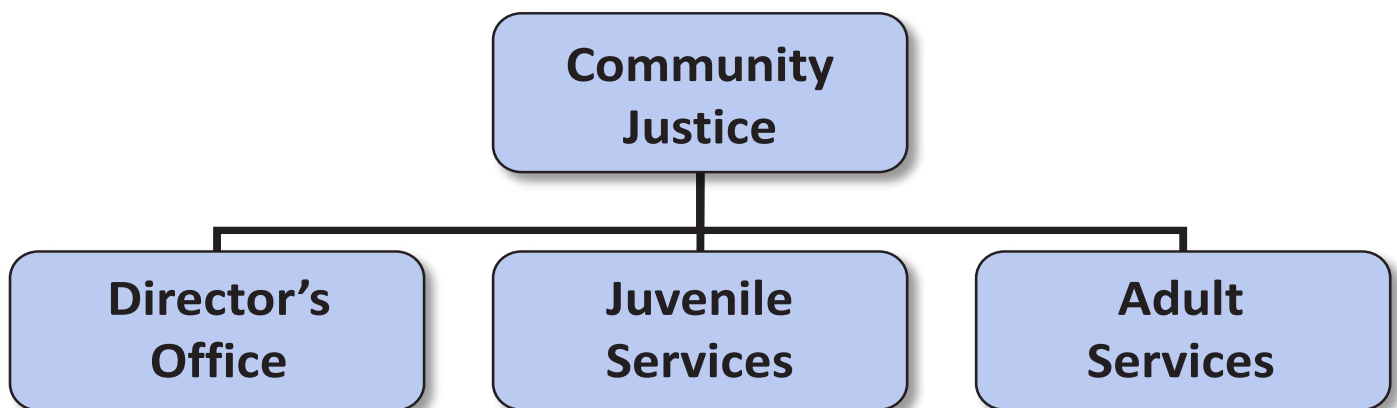
- Base Level of Service - Program "A" is the base level of service that can be provided while still delivering the expected results. In the example above, the base level of service would be 100 beds.
- Increments of Service - Program "B" (and beyond, e.g. "C", "D") represent incremental levels of service that buy additional outcomes. In the alcohol and drug treatment example, Program "B" could be 50 additional beds, and another, separate increment (Program "C") could be 25 additional beds, giving decision-makers a choice between adding either 50 or 75 beds.

## Department Overview

The Department of Community Justice (DCJ) serves a vital role in protecting public safety and strengthening communities. DCJ intervenes to prevent the recurrence of crime among justice-involved youth and adults by supervising and helping to change problem behavior. DCJ provides supervision, sanctions, and treatment resources to youth, adults, families, and communities to address the underlying problems that drive crime. DCJ organizes its operations and aligns its resources around six strategic goals:

- **Accountability** – Hold justice-involved youth and adults accountable for their actions;
- **Behavior Change** – Work with justice-involved youth and adults to reduce delinquent and criminal behavior;
- **Commitment to Victims and Community** – Respect and address victims’ rights and needs and restore the community;
- **Invest in Employees** – Provide tools and resources that promote the resiliency, safety, and wellness of employees and their families;
- **Resource Management** – Direct resources to delivering cost-effective services; and
- **System Change** – Use advocacy and innovation to guide DCJ’s work with stakeholders to improve community safety and assure a fair and just system.

Consistent with the County’s mission to be responsible stewards of public funds, DCJ actively manages limited resources in order to maximize services provided to the public. DCJ is dedicated to continuous improvement throughout the department by collecting, analyzing and utilizing performance data and consults evidence-based practices in its policy and program development. DCJ makes long-term investments in their employees through the provision of education and training. DCJ strengthens the County’s commitment to the public safety system by working in collaboration with the courts, law enforcement, schools, treatment agencies, and the community.



### Budget Overview

The Department of Community Justice (DCJ) Adopted budget is \$117.2 million and 488.70 FTE. General Funds account for 74% (\$86.8 million) of the budget. Other Funds include Federal/State at \$28.1 million, Coronavirus (COVID-19) Response Fund at \$1.3 million and Justice Special Operations Fund at \$1.1 million.

The change in Other Funds is primarily due to an increase in State Community Corrections Senate Bill 1145 (SB 1145) funding for the FY 2021-2023 biennium. The FY 2022 Adopted budget assumed the SB 1145 funding would be reduced by 10.7% based on the Governor’s budget resulting in reductions. However, the State’s Legislatively Adopted budget increased revenue and allowed \$2.3 million of reductions to be restored in mid-FY 2022 and \$2.9 million for FY 2023.

The budget reallocates overtime, on-call and temporary staffing resources within Juvenile Detention (50054A) to create 5.00 FTE Juvenile Custody Service Specialist \$490,015. The current staffing model relies on the use of on-call, overtime, and temps to fill vacant shifts. Adding new full time positions will reduce the reliance on ad hoc-staffing strategies and provide increased staffing stability.

Other noteworthy highlights:

Juvenile Detention Building Improvements (50051B) - \$3,200,000 one-time-only funding to renovate 2 pods (four units) to create a safer trauma-informed environment and improve conditions of confinement in detention.

Community Violence Intervention Programs (50042) - \$1,262,850 new ongoing General Fund investment to increase capacity for the Habilitation Empowerment Accountability Therapy (HEAT) program with expansion of programing to 18-30 year old men impacted by gun violence.

DCJ Director’s Office – Project Manager (50000B) - \$150,194 new ongoing funding for a 1.00 FTE Project Manager to support and initiate department-wide initiatives rooted in Workforce Equity Strategic Plan (WESP).

A list of new programs funded as one-time-only can be found in the Budget Director’s message.

Budget Trends	FY 2021	FY 2022	FY 2022	FY 2023	Difference
	Actual	Current	Adopted	Adopted	
		Estimate	Budget	Budget	
Staffing FTE	474.90	476.70	460.70	488.70	28.00
Personnel Services	\$62,078,830	\$63,517,238	\$65,818,115	\$71,047,495	\$5,229,380
Contractual Services	17,945,836	17,152,330	20,370,109	21,902,837	1,532,728
Materials & Supplies	1,168,398	1,287,073	1,947,277	1,880,158	(67,119)
Internal Services	17,994,766	17,499,682	18,200,978	22,390,310	4,189,332
Debt Service	33	0	0	0	0
Capital Outlay	<u>124,093</u>	<u>141,852</u>	<u>11,000</u>	<u>11,000</u>	<u>0</u>
<b>Total Costs</b>	<b>\$99,311,956</b>	<b>\$99,598,175</b>	<b>\$106,347,479</b>	<b>\$117,231,800</b>	<b>\$10,884,321</b>

## Successes and Challenges

The Department of Community Justice (DCJ) is committed to serving the highest risk and investing in programs and services that improve community safety by helping justice-involved youth and adults change their behavior. DCJ uses evidence-based and promising practices to inform programmatic and budgetary decisions and continues to work closely with partners to invest in services needed by those under its supervision.

Successes for FY 2022 include continuing to respond and adjust operations to the COVID-19 pandemic. This has included maintaining operations despite periods of staffing challenges while reopening all DCJ buildings and increasing in person contacts with justice-involved adults and youth, their families, and victims and survivors.

The Adult Services Division (ASD) has been able to provide needed services to people who have been impacted by increased levels of community violence. This has included expanding several culturally responsive programs. The Women and Families Services unit provided families with support to engage in recreational activities over the summer. The Mental Health Unit (MHU) launched an outreach pilot program in an effort to re-engage justice-involved individuals (JIIs), many who are houseless. Utilizing a van, they travel to various locations and provide food, clothing and other resources.

The Juvenile Services Division (JSD) launched a reform initiative, Transforming Juvenile Probation involving more than 150 staff, community partners and stakeholders. The goal of this effort is to help transform DCJs juvenile probation practices away from prioritizing surveillance and sanctions toward a more developmentally appropriate strategy that focuses on promoting positive behavior change and long-term success for youth. JSD also worked with Portland Opportunities Industrialization Center and Latino Network to implement the Families United in Safety and Empowerment (FUSE) program. This program provides an opportunity for youth and parents to learn nonviolent, respectful ways of communicating and resolving conflict. JSD has continued to reduce the reliance on detention. In 2021 the average daily population for Multnomah County youth was 15.6, well below the capacity of 29 beds. Planning has begun on remodeling/refurbishing the detention pods in an effort to make them safer and more developmentally - appropriate, trauma-informed, and functional. Additionally, staff training has remained a high priority in detention over the past year.

The rise in community violence has taken its toll on local communities, including DCJ JIIs, their families, victims/survivors, and staff. DCJ continues to work with public safety partners and community organizations to seek solutions through services and programs to address the impact of the rise in violence. Another challenge is keeping pace with staffing challenges, due to the COVID-19 pandemic and multiple years of budget reductions. Lastly, the role that the Human Resources unit has played in responding to the COVID-19 pandemic to ensure staff are notified of exposures has impacted their capacity to process recruitments for vacant positions as efficiently and effectively as they have prior to the pandemic.

## COVID-19 Impacts

DCJ continues to adjust to the COVID-19 pandemic. The Human Resources unit shifted much of their work to provide support to address staffing challenges as well as provide contact tracing services as the delta and omicron variants surged this past year. Despite these challenges, the detention facility, the Assessment and Evaluation (A&E) program, and the Recognizance Unit continued 24-hour operations. Sanitation and PPE supplies have been kept available to all staff as well as additional cleaning in common spaces. DCJ staff have engaged in telework assessments to determine which positions are suitable for routine, or hybrid telework, or not suitable for telework.

While the Juvenile Justice Complex remained open, modifications were made to operations at the beginning of the pandemic that have since been resumed with safety precautions and protocols in place. For example, limitations on visitation in detention and A&E have been relaxed to allow for more in person family and professional visits. Juvenile Court Counselors (JCCs) have resumed all home visits and in person meetings in the office. Several programs offering valuable programming resumed activities. These include community service and Project Payback, which provides youth the opportunity to earn money to pay off restitution. The Culinary Arts and Hands of Wonder programs resumed in person programs and instruction. Juvenile justice partners have continued to meet regularly to analyze the number of youth who are held in detention in an effort to limit admissions and the overall daily population. Intake staff have developed appropriate release plans for youth who were able to be safe in the community pending their preliminary hearing, and Juvenile Court Counselors supported young people with alternatives to detention. As a result, the average daily population of Multnomah County youth in 2021 has been well below capacity.

Field offices in the Adult Services Division have been reopened to the public and Parole-Probation Officers (PPOs) have resumed field and office visits. PPOs are meeting clients face-to-face on a regular basis and have resumed all case management practices. Community service crews have also resumed providing an important alternative sanction as the use of jail is still closely tracked and the opportunity for individuals to earn money to pay back victims through the Restitution Work Crew program.

Victim and Survivor Services have continued to experience an increase in requests for Emergency Assistance Funds as a result of the increase in domestic violence and survivor safety risks. The number of victims and survivors requesting the right to notice of critical stage hearings has more than doubled. The work of volunteers and student interns continues to be impacted by COVID-19, limiting in person opportunities, particularly in the juvenile detention facility. While some in person opportunities are available, work has been done to creatively engage volunteers and interns remotely. In the last year the program has experienced an increase in community interest, however, the opportunities for involvement have not quite met that enthusiasm.



### COVID-19 American Rescue Plan

American Rescue Plan (ARP) dollars have provided DCJ with some very important support to both their operations and services available to the community they serve. This funding has provided direct client assistance to people impacted by COVID-19, services to increase cleaning in buildings, protective equipment, and sanitation supplies.

Specifically, ARP funding has provided JIIs with rent assistance for up to 6 months and transportation from releasing institutions, to/from isolation motels, vaccine clinics, primary care and assistance with moving into a rental unit. The Mental Health Unit began a pilot program using an outreach van to re-engage JIIs who are experiencing homelessness. Victim and Survivor Services has used funds to help survivors address critical safety issues and basic needs that support survivor safety.

ARP funding has also been used to respond to the increase in community violence. Community violence continues to rise and last year saw a record breaking number of shootings. DCJ staff have been working tirelessly with the community and criminal justice partners to intervene and provide much needed resources to help youth, adults, and families. ARP dollars have provided a range of needed support and increased staff, such as Community Health Specialists, to provide resources to families impacted by community violence. Funding also allowed Victim and Survivor Services to hire an additional Records Technician to inform victims/survivors of crime about their rights. This additional staffing allowed them to provide much needed outreach to an increasing number of victims in need of this critical information and connection to services.

In addition, ARP dollars have provided funding to expand programs that serve communities most impacted by this community violence, particularly Black/African American and Latinx communities. Lastly, funding is being used to establish a program that will build the capacity of community-based organizations so they gain the necessary technical assistance to sustain community violence intervention programming aimed at reducing the number of gun violence incidents in Multnomah County.

## Diversity, Equity, and Inclusion

DCJ remains committed to promoting a diverse and equitable workforce, and a consistent, responsive delivery of programs and services to justice-involved adults, youth, and their families. The department continues to invest in culturally responsive programming and contracted services, as well as increasing the tracking and reporting on key demographic information to address racial and ethnic disparities. An equity lens is applied throughout the department's collaborative budget process which informs how to invest limited resources.

DCJ's goals embrace and integrate diversity, equity and inclusion. Specifically, the goal of Invest in Employees is informed by the work of the Diversity and Equity Steering Committee (DESC) and the Workforce Equity Strategic Plan (WESP).

Commitment to completing the goals of the WESP is shared across the department. Along with the Equity Manager, senior leadership and the DESC are engaged in a collaborative process to integrate the WESP into the fabric of DCJ. Each of DCJ's Senior Managers are responsible for at least one Workforce Equity Strategic Plan (WESP) goal and progress on these goals is tracked on a monthly basis. DCJ has established a WESP Advisory Committee, a cross section of staff and managers, who advise and hold accountable the progress and implementation of WESP goals, ensuring there is shared power and staff voice included. Progress has been made on numerous focus areas.

DCJ's Equity Manager leads the DESC, which meets on a monthly basis. This committee is focused on how to promote and improve workforce equity. It is the vision of DESC that DCJ recognizes and addresses systemic inequities and becomes an equitable, inclusive, and racially just organization where all employees, clients, and the community experience safety, trust, and belonging. DCJ's Equity Manager is a valued member of the executive team. She works closely with Senior Managers, Community Justice Managers, and staff of each division to be a resource on continuing conversations to address departmental issues and challenges. Her presence on the executive team effectively integrates equity and inclusion in decision-making.

DCJ has been moving forward with recommendations of the Safe and Respectful Workplace (SRW) initiative. SRW was established in 2018 in an effort to improve the workplace environment. This initiative included a goal of each DCJ unit establishing community agreements to provide a common framework for how each unit can work together to enhance safety, trust, belonging, and accountability. In 2021 managers were trained and units created agreements that reflect the needs and commitments to a safe and respectful workplace for each individual unit.

# Diversity, Equity, and Inclusion (continued)

DCJ inclusively leads with race by engaging in discussions with criminal justice partners and community members who are actively engaged in work around reforming the public safety system. The department continues to invest in culturally responsive programs and services and regularly use data to inform where gaps exist. Partnerships with community-based organizations continue to deliver programs and services such as the Community Healing Initiative, the Diane Wade House, and Habilitation Empowerment Accountability Therapy (HEAT). In addition, the FY 2022 rebalance allowed DCJ’s Adult Services Division to make strategic investments in staffing, community investments and programs that will enhance the ability to inclusively lead with race. A Parole-Probation Officer and Corrections Technician were added to specifically work with JIs of color. DCJ has also collaborated with the Health Department to deepen behavioral health resources to Black/African American JIs.

With a recognition that youth of color are over represented in the juvenile justice system, the FY 2023 budget is making investments to begin a full scale refurbishment of the detention facility in an effort to promote positive youth development and improve conditions of confinement. JSD also continues to make progress on the Transforming Juvenile Probation initiative in collaboration with system partners and stakeholders. This initiative is helping to transform DCJ’s juvenile probation practices away from prioritizing surveillance and sanctions toward a more developmentally appropriate strategy that focuses on promoting positive behavior change and long-term success for youth.

## Budget by Division

Division Name	FY 2023 General Fund	Other Funds	Total Division Cost	Total FTE
Director’s Office	\$19,299,012	\$589,888	\$19,888,900	56.60
Adult Services Division	39,697,957	22,226,179	61,924,136	280.50
Juvenile Services Division	27,813,312	6,340,452	34,153,764	151.60
COVID-19 & American Rescue Plan	0	<u>1,265,000</u>	<u>1,265,000</u>	<u>0.00</u>
<b>Total Community Justice</b>	<b>\$86,810,281</b>	<b>\$30,421,519</b>	<b>\$117,231,800</b>	<b>488.70</b>

### Director's Office

The Director's Office provides policy, program, and fiscal direction to DCJ and ensures that DCJ is accountable to County residents, the Board of County Commissioners, justice system partners, and the justice-involved individuals served. The Director's Office is responsible for the fiscal management of more than \$117 million in county, state, federal and grant funds. The Research and Planning (RAP) unit promotes the use of evidence-based practices and data-informed decision-making at all levels of the department. Business Services provides support for sound budgeting, grants management, invoice processing, and travel arrangements. Contracts, Procurement and Policy oversee contracting, medical billing and procurement for goods and services. The Business Applications and Technology (BAT) unit directs the evaluation, selection, purchase, and implementation of innovative technology solutions to enhance DCJ's effectiveness. Human Resources (HR) supports over 500 regular and on-call employees including the needs of management and members of three different unions. HR coordinates the department-wide development of policies, procedures, hiring and training. The Volunteer and Intern program supports and coordinates placement of volunteers and interns across the department. Victim and Survivor Services is responsible for advancing DCJ's long-term commitment to crime victims' rights and is an important resource for staff and community partners. The Equity and Inclusion Manager leads the Diversity and Equity Steering Committee and works closely with managers and staff of each division to be a resource in the advancement of the Workforce Equity Strategic Plan (WESP) and continuing conversations to address departmental issues and challenges.

### Significant Changes

The FY 2023 budget continues to focus on investing in resources that improve the delivery of customer service by the Director's Office to the rest of the department and increase direct services to justice-involved individuals.

New ongoing General Fund in FY 2023 will rebuild project management capacity (50000B). A Project Manager will be funded to support and initiate department-wide initiatives rooted in the WESP, using change management strategies to ensure the department is successfully structuring and implementing complex, multifaceted initiatives and projects. Additionally, a Project Manager previously funded by American Rescue Plan (ARP) dollars to facilitate the allocation of this funding will receive ongoing General Fund allowing the department to ensure full implementation of ARP programs. This position will also assist the department on other projects including future of work, reform efforts, enhanced collaborations to reduce gun violence, among other projects (50042).

Another position previously supported by ARP dollars will be funded by ongoing General Fund. A limited duration Records Technician in the Victim and Survivor Services unit was added in FY 2022 to ensure compliance with Crime Victims' Rights as the department responded to an increased number of victims requesting notification of rights. Due to a continued demonstrated need of victims and survivors this position will be funded by ongoing funds ensuring the support and services provided will continue.

### Adult Services Division

The Adult Services Division (ASD) provides leadership and direction for the supervision of around 9,000 justice-involved adults in the community annually who have been convicted of felony and misdemeanor crimes. Housed at the Multnomah County Detention Center, the Recognizance unit helps process over 12,000 cases per year. These programs promote public safety while reducing County jail utilization. Coordinating with public safety partners, ASD's mission is to enhance community safety, reduce crime, and change behavior by holding justice-involved adults accountable in a fair and just manner while providing them with services they need to reintegrate into the community. Parole-Probation Officers (PPOs) receive significant training to work with adults under supervision who engage in risky behaviors related to domestic violence, gang involvement, mental illness, and sex offenses. DCJ's model is built to address the root causes and risks of these individuals committing new crimes with a goal to address their specific needs that can contribute to criminal behavior. ASD bases its case management model on evidence-based practices, emphasizing approaches that address behavior change and community reintegration. ASD utilizes community service to strengthen accountability and community reparation. Services are also provided to help individuals under supervision examine their criminal thinking patterns. ASD enhances supervision with Global Positioning System (GPS)/electronic monitoring and computer forensics monitoring as needed.

### Significant Changes

The FY 2023 budget is providing ASD the opportunity to make some important investments. This is building upon the strategic investments in staffing, community investments and programs that resulted in the FY 2022 rebalance.

Ongoing funding will bring back a Senior Manager that was lost due to past budget reductions (50016B). This position will support frontline managers and provide the capacity to oversee projects and special initiatives (such as reform efforts) assigned at the senior level. Ongoing funding will also provide East Campus a second security guard (50017B). This location experienced several events in the last several years, such as van break-ins, objects thrown at the building and a destructive device dropped off at the campus.

One-time-only funds will be used to pilot a Mental Health Treatment Outreach Program (50041). This program will work on enhancing motivation for treatment, stabilization, skill development and case management services for JIIs with the Mental Health Unit who are not ready to engage with mental health treatment or who are waiting to enter mental health treatment.

Several programs funded by one-time American Rescue Plan dollars allocated in FY 2022 used to fund community violence intervention will be maintained by ongoing General Fund (50042). This includes expanding the Habilitation Empowerment Accountability Therapy (HEAT) program, delivering culturally specific services to JIIs ages 18-30 who identify as Latino and are high risk, and maintaining three Community Health Specialists to work with families to provide safety plans and trauma support for those who have felt the direct impacts of gun violence.



### Juvenile Services Division

The Juvenile Services Division (JSD) protects the public, delivers cost-effective, evidence-based services to youth and their families, and promotes a fair, equitable and accountable juvenile justice system. JSD provides a continuum of juvenile services ranging from diversion, formal probation, shelter care, electronic monitoring, a secure residential assessment and evaluation program and detention center.

Although overall delinquency referrals have declined over the past decade, there remains a group of youth whose behavior warrants intervention from the juvenile justice system. Last year, JSD completed 287 detention screenings and 143 Multnomah County youth were admitted to the Donald E. Long Juvenile Detention facility. In total, the Tri-County area had 414 admissions to our facility.

This past year, 138 youth were diverted from court for less serious criminal activity and either held accountable through referral to community-based education/behavioral early interventions or through formal accountability agreements that typically include community service or paying restitution to victims. Juvenile Court Counselors (JCCs) supervise medium to high risk youth on formal probation. JSD serves these youth and their families with individualized case plans utilizing restorative, family-centered and other interventions as needed in an effort to change behavior.

### Significant Changes

DCJ remains focused on funding staff, programs, and services that provide a solid foundation to serve the highest risk youth, address racial and ethnic disparities, have the best outcomes, and work to promote reforms to the juvenile system.

The FY 2023 budget is reallocating overtime and temporary staffing funds to create five full-time floater Juvenile Custody Service Specialist positions (50054A). Creating these positions will allow the department to fill anticipated/planned vacant shifts, providing a level of staffing stability. On-call resources will be more available for vacancies that are unplanned.

The FY 2023 budget provides funding for the remodeling/refurbishing of detention pods in an effort to make them safer and more developmentally appropriate, trauma-informed, and functional (50051B). The FY 2022 budget provided funding to plan for the renovations. In partnership with Facilities Project Management (FPM) and a contracted architect, a group of detention staff and managers have developed recommendations for renovations and upgrades to the youth sleeping rooms, dayroom spaces, showers, staff kitchen, etc. Funding will also be provided to integrate restorative practices that build and repair relationships and de-emphasize punitive discipline in favor of communication to resolve conflict (50050B). The use of restorative practices is expected to improve the overall safety of the facility as well as reduce the use of punitive interventions such as room confinement.

### Department of Community Justice

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Director's Office</b>					
50000A	DCJ Director's Office	\$2,774,129	\$0	\$2,774,129	13.00
50000B	DCJ Director's Office - Project Manager	150,194	0	150,194	1.00
50001	DCJ Business Services	2,231,563	0	2,231,563	10.00
50002	DCJ Business Applications & Technology	9,992,532	304,196	10,296,728	5.00
50003	DCJ Victim and Survivor Services	885,086	63,920	949,006	7.00
50004A	DCJ Research & Planning	1,198,603	221,772	1,420,375	8.60
50005	DCJ Human Resources	2,066,905	0	2,066,905	12.00
<b>Adult Services Division</b>					
50011	Recovery System of Care	73,413	159,380	232,793	0.00
50012	Adult Residential Treatment Services	103,912	77,786	181,698	0.00
50016A	Adult Services Management	1,879,116	5,646	1,884,762	7.00
50016B	Adult Services Management - Senior Manager Section 4	183,970	0	183,970	1.00
50017A	Adult Records and Administrative Services	7,161,227	1,549,476	8,710,703	51.00
50017B	East Campus Security	67,276	0	67,276	0.00
50018	Adult Pretrial Release Services Program (PRSP)	2,842,098	0	2,842,098	21.00
50019	Adult Local Control Release Unit	0	147,689	147,689	1.00
50020	Adult Parole/Post Prison Violation Hearings	293,479	775,765	1,069,244	6.00
50021	Assessment and Referral Center	3,396,484	946,512	4,342,996	26.00
50022	HB3194 Justice Reinvestment	0	2,975,403	2,975,403	3.44
50023	Adult Field Supervision - West	2,691,179	2,601,633	5,292,812	30.56
50024	Adult Mental Health Unit - Supervision and Treatment	3,009,886	259,851	3,269,737	11.00
50025	Adult Sex Offense Supervision & Treatment	471,174	1,900,789	2,371,963	11.00
50026	Adult Domestic Violence Supervision	1,111,579	2,485,702	3,597,281	20.00
50027	Adult Women & Family Services Unit	2,801,401	457,001	3,258,402	19.00
50028	Diane Wade House	697,954	0	697,954	0.00
50029	Adult Electronic Monitoring	566,080	139,692	705,772	3.00
50030	Adult START Court Program	928,123	588,468	1,516,591	7.00
50031	Community Service	1,677,138	269,188	1,946,326	11.00

# Community Justice

fy2023 adopted budget

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Adult Services Division (cont.)</b>					
50032	Adult Gang and African American Program	1,026,089	2,248,991	3,275,080	13.00
50033	Adult Field Supervision - East	2,268,245	2,188,291	4,456,536	24.50
50034	Assessment and Referral Center - Housing	3,685,248	1,487,003	5,172,251	3.00
50035	Flip the Script - Community Based Services and Support	400,579	0	400,579	0.00
50036	Adult Domestic Violence Deferred Sentencing	156,663	0	156,663	1.00
50037	Adult Sex Offense Reduced Supervision (SORS)	179,821	111,307	291,128	2.00
50038	STEP Court Program	0	850,606	850,606	3.00
50041	Mental Health Treatment Outreach Program	762,973	0	762,973	0.00
50042	Community Violence Intervention Programs	1,262,850	0	1,262,850	5.00
<b>Juvenile Services Division</b>					
50050A	Juvenile Services Management	1,875,974	35,000	1,910,974	7.00
50050B	Juvenile Training and Restorative Practices	228,529	0	228,529	1.00
50051A	Juvenile Records and Administrative Services	2,984,804	155,232	3,140,036	14.60
50051B	Juvenile Detention Building Improvements	3,200,000	0	3,200,000	0.00
50052	Family Court Services	544,126	1,142,465	1,686,591	9.00
50053	Courtyard Cafe and Catering	441,393	0	441,393	3.20
50054A	Juvenile Detention Services - 40 Beds	8,128,336	1,073,790	9,202,126	55.80
50054B	Juvenile Detention Services - 16 Beds	1,244,609	0	1,244,609	8.00
50055	Community Monitoring Program	57,625	611,859	669,484	0.00
50056	Juvenile Shelter & Residential Placements	331,550	488,455	820,005	0.00
50057	Juvenile Adjudication	1,497,129	0	1,497,129	10.00
50058	Juvenile Field Probation	2,322,998	877,198	3,200,196	20.00
50063	Juvenile Behavioral Rehabilitation (BRS) Assessment & Evaluation	2,358,355	510,819	2,869,174	16.00
50065	Juvenile Community Healing Initiative (CHI)	1,289,530	988,490	2,278,020	0.00
50066	Juvenile Community Interface Services	929,061	224,833	1,153,894	7.00
50067	CHI Early Intervention & Prevention Services	379,293	232,311	611,604	0.00

# Community Justice

fy2023 adopted budget

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>COVID-19 &amp; American Rescue Plan</b>					
50099A	ARP Expanded Rent Assistance of Justice Involved Individuals	0	250,000	250,000	0.00
50099C	ARP Enhanced Cleaning Juvenile Justice Center and East Campus	0	120,000	120,000	0.00
50099D	ARP Transportation Services	0	20,000	20,000	0.00
50099E	ARP Client Assistance	0	275,000	275,000	0.00
50099F	ARP Gun Violence Prevention Incubator Pilot	0	300,000	300,000	0.00
50099H	ARP Community Violence Interruption Pilot	0	300,000	300,000	0.00
<b>Total Community Justice</b>		<b>\$86,810,281</b>	<b>\$30,421,519</b>	<b>\$117,231,800</b>	<b>488.70</b>

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**Department:** Community Justice      **Program Contact:** Erika Preuitt  
**Program Offer Type:** Administration      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Director's Office provides the Department of Community Justice (DCJ) with policy, program, and fiscal direction to achieve its mission of enhancing community safety and reducing criminal activity. DCJ provides services 24 hours a day with over 480 regular employees. This office provides leadership, program management, fiscal management, research and evaluation, and human resources management. This office also coordinates volunteers and interns, victim and survivor services, as well as department wide, diversity, equity and inclusion efforts. Over the past several years, the Director's Office has served an instrumental role in developing DCJ's response to the COVID-19 pandemic.

### Program Summary

The Director's Office monitors the daily operations of an agency that promotes community safety through supervision and treatment resources to youth, adults, and families to address community safety, including the underlying issues and problems that drive crime. It is the role of the Director's Office to ensure accountability and stewardship to county residents, the Board of County Commissioners, and system partners. From intake and assessment through discharge, the youth, adults, and families DCJ serves receive a continuum of services to help them change their behavior, restore their families and reintegrate into their community.

The Adult Services Division supervise about 9,000 probationers and post-prison justice-involved adults in the community who have been convicted of felony and misdemeanor crimes. The Juvenile Services Division provides community supervision for youth, and operates the Donald E. Long Juvenile Detention Facility, a regional facility that houses up to 56 youth daily. DCJ's Family Court Services program provides services for at-risk families as they go through separation and divorce. The Victim and Survivor Services unit is responsible for advancing DCJ's long-term commitment to crime victims' rights and needs.

The Director's Office oversees administrative functions that support DCJ's direct service work. Business Services provides fiscal management of DCJ's County, State, Federal and private grant funds. The Research and Planning (RAP) team promotes the use of evidence-based practices and data-informed decision-making at all levels of the department. The Business Applications and Technology (BAT) team directs the evaluation, selection, purchase, implementation, and training of innovative technology solutions to enhance DCJ's effectiveness. Human Resources supports DCJ employees, including the needs of management and members of three different unions. The Equity and Inclusion Manager provides guidance and leadership to DCJ's Diversity and Equity Steering Committee and is a member of the DCJ Executive Team in an effort to ensure equity and inclusion is integrated into decision-making.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults supervised annually	8,983	10,000	9,000	9,000
Outcome	Percent of adults convicted of misdemeanor or felony within 1 year of supervision start date	7%	18%	7%	7%
Output	Number of juvenile criminal referrals received annually	632	1,200	600	600
Outcome	Percent of juvenile that had one or more subsequent criminal adjudication within 1 year post disposition	35%	25%	35%	35%

### Performance Measures Descriptions

Measure 1: Number of adults supervised annually has gone down. There has been a decrease in felony population year over year due to a number of reasons including COVID-19 impacting the Courts and law enforcement, and the implementation of Ballot Measure 110, etc.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,474,755	\$0	\$2,590,479	\$0
Contractual Services	\$77,105	\$0	\$77,105	\$0
Materials & Supplies	\$88,914	\$0	\$101,278	\$0
Internal Services	\$8,032	\$0	\$5,267	\$0
<b>Total GF/non-GF</b>	<b>\$2,648,806</b>	<b>\$0</b>	<b>\$2,774,129</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,648,806</b>		<b>\$2,774,129</b>	
<b>Program FTE</b>	13.00	0.00	13.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2022: 50000A DCJ Director's Office

Materials & Supplies - Increase of \$10,696 (ergonomic furniture for staff), during general fund constraint balancing.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$150,194	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,194</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$150,194</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was:



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,421,534	\$0	\$1,481,969	\$0
Contractual Services	\$47,211	\$21,539	\$232,682	\$0
Materials & Supplies	\$26,805	\$100,000	\$27,385	\$0
Internal Services	\$429,144	\$0	\$489,527	\$0
<b>Total GF/non-GF</b>	<b>\$1,924,694</b>	<b>\$121,539</b>	<b>\$2,231,563</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,046,233</b>		<b>\$2,231,563</b>	
<b>Program FTE</b>	10.00	0.00	10.00	0.00

Program Revenues				
Intergovernmental	\$0	\$121,539	\$0	\$0
Other / Miscellaneous	\$1,919,783	\$0	\$1,902,134	\$0
<b>Total Revenue</b>	<b>\$1,919,783</b>	<b>\$121,539</b>	<b>\$1,902,134</b>	<b>\$0</b>

Explanation of Revenues

- 1) County General Fund, which includes \$1,000 from County District Attorney for Subpoena Copy Fees. The copy fees are published in the FY 2023 Master Fee Schedule.
- 2) \$1,908,548 of Department Indirect Revenue. Indirect rate is based on the FY 2023 indirect rate in the Countywide Cost Allocation Plan. Indirect rate is applied to allowable payroll costs in Non- General Fund revenue streams.

Significant Program Changes

Last Year this program was: FY 2022: 50001 DCJ Business Services

In FY 2022, 1.00 Program Technician and 1.00 Contract Technician were reclassified to 2.00 Finance Specialist 1 positions in budget modifications DCJ-007-22 and DCJ-010-22.

Other Revenue - decreased in the amount of \$121,539 from the Coronavirus Emergency Supplemental Funding grant from Federal Bureau of Justice Assistance through Oregon Criminal Justice Commission (grant ended in FY 2022).



**Department:** Community Justice      **Program Contact:** Pam Mallory  
**Program Offer Type:** Support      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Business Applications and Technology (BAT) unit supports the implementation and use of information systems. The program uses data reporting tools to increase the effectiveness of staff and improve the delivery of services to internal customers, public safety partners, and the justice-involved individuals served.

### Program Summary

The BAT unit provides oversight for evaluation, selection, purchase and implementation of effective, innovative technology solutions. BAT collaborates with partner agencies from local, state, and federal governments as well as private service providers in order to develop system-wide technology solutions for data sharing. Team members of BAT work to foster the use and understanding of data management and reports for decision-making and facilitate a variety of information system trainings that enhance the Department of Community Justice's (DCJ) operations.

This program offer contains services provided by the County's Information Technology organization, which facilitate support for information needs of DCJ, system partners, and the public. This includes the development, maintenance, on-going support of information systems to support business needs, easy access to data, purchase/replacement of computer equipment, software, and technology tools.

BAT contributes to countywide priorities by managing DCJ's participation in the Service Coordination Portal Engine (SCoPE) project, including maintaining user access, performing quarterly system audits, and other data steward activities. SCoPE is a multi-departmental data sharing application that leverages existing sources of service information. The goal is to allow providers to see services other departments are offering common clients. BAT is also involved with the Paperless File Project: a DCJ initiative to eliminate paper client files, implement use of electronic files in Content Manager, and digitize work processes to facilitate sustainable business practices and enhance remote work capability. BAT also provides technological support as an increased number of employees work remotely.

Through innovative technological solutions and wise technology investments, the department is better equipped to promote community safety and reduce criminal activity. This unit demonstrates effective agency collaboration and fiscal responsibility.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of system innovations, upgrades and system replacements implemented	15	15	15	15
Outcome	Number of Technology Requests Completed	27	17	17	17
Outcome	Number of systems supported/administered	17	16	16	16

### Performance Measures Descriptions

Performance Measure 2 & 3 changed to align to core function of unit.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$794,216	\$0	\$824,428	\$0
Contractual Services	\$57,861	\$0	\$57,861	\$304,196
Materials & Supplies	\$391,612	\$15,803	\$395,232	\$0
Internal Services	\$8,210,435	\$0	\$8,715,011	\$0
<b>Total GF/non-GF</b>	<b>\$9,454,124</b>	<b>\$15,803</b>	<b>\$9,992,532</b>	<b>\$304,196</b>
<b>Program Total:</b>	<b>\$9,469,927</b>		<b>\$10,296,728</b>	
<b>Program FTE</b>	5.00	0.00	5.00	0.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$304,196
Other / Miscellaneous	\$0	\$15,803	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$15,803</b>	<b>\$0</b>	<b>\$304,196</b>

Explanation of Revenues

County General Fund plus

\$304,196 a portion of the award from US Dept. of Justice, Office of Justice Programs, Office for Victims of Crime (OVC). County is awarded a total 3-year award of \$1M, award period 10/01/2021 - 09/30/2024 from OVC. Award is allocated between County Dept. of Community Justice and the County District Attorney Office. The award funding is not only limited to expanding the functionality and usability of Multnomah County’s Case Companion (<https://casecompanion.multco.us/>) which is a public website for victims of crime, but also to better supporting and reducing barriers for victims and survivors of crime as they navigate the complex criminal legal system. Funding also supports development of a plan for state implementation for the Case Companion. FY 2023 budget is per the grantor approved budget.

Significant Program Changes

Last Year this program was: FY 2022: 50002 DCJ Business Applications & Technology

Contractual Services increased in the amount of \$304,196 due to the OVC grant award.

Other Program Revenues - In FY 2022 a grant ended (Laura and John Arnold Foundation).

**Department:** Community Justice      **Program Contact:** Rosa Garcia  
**Program Offer Type:** Support      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Department of Community Justice (DCJ) Victim and Survivor Services (VSS) collaborates with public safety agencies and community partners as well as DCJ staff to develop a more coordinated system response to crime victims/survivors in Multnomah County. VSS provides survivor-centered consultation on policy and procedures; ensures crime victim's rights are upheld and integrated into supervision practices; educates DCJ staff and community partners around victim rights and best practices for supporting victims/survivors; collaborates with partners to engage in system change that is trauma informed, survivor-led and consistent with best practices; and provides advocacy and support to people who have experienced harm.

### Program Summary

In FY 2021 VSS updated their strategic plan to more closely align services with equity, trauma informed and survivor led approaches. Many of the goals and activities put forth in this plan came directly out of a department wide strength and needs assessment. This includes establishing two culturally specific caseloads to serve Black, African American and Latinx survivors. Services offered by VSS include:

**Notification:** Crime victims' legal rights are guaranteed by Oregon law, yet they are often unaware of these rights. Notification is the most important - if a victim is not given notice of the time and place of a sentencing hearing, there is little chance that they will ever have the opportunity to be heard. In cases of domestic violence and stalking, notification of a justice-involved individual's (JII) release is more than a matter of interest, it is sometimes a matter of life and death.

**Advocacy:** Advocates support survivors through safety planning; crisis response; emotional support; community referrals; system information and navigation; accessing emergency funds; and court accompaniment. Advocates serve as a critical piece of support to survivors as they navigate a confusing and often re-traumatizing criminal justice system that was not built with their needs in mind. DCJ Advocates are unique in that once a JII is on supervision they can support the survivor through the entire system. Survivor safety is often in jeopardy after a JII is sentenced. DCJ Advocates are the only system-based advocates that can help them access community resources, safety plan, and provide support to the healing process.

**Victim and Survivor Services Fund:** This fund helps ease financial burdens survivors often face due to the victimization they experience by JIIs and provide temporary emergency assistance that bridge the gap to self-sufficiency or longer term support from other agencies, or are related to an immediate safety concern.

**Training and Education:** VSS provides a wide variety of trainings and consultations to partners including: victim rights, working with survivors, trauma informed care, sex trafficking, and domestic violence.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of initial contacts with victims of probation cases	2,022	2,000	2,000	2,000
Outcome	Monthly average victims served through victim advocacy	187	70	150	150
Outcome	Number of crime victims registering for ongoing notifications	1,014	500	600	600

### Performance Measures Descriptions

In FY 2021 monthly average victims/survivors served increased by 63%, from 70.5 per month to 187 per month. The COVID-19 pandemic has exacerbated issues that survivors face in the aftermath of crime and violence. In the past two years the department has improved how information is shared to victims/survivors which has allowed them to be more aware of their rights. It is predicted the pandemic will have long-term ripple effects that will continue to impact service levels with VSS.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$817,534	\$0	\$859,901	\$47,179
Contractual Services	\$16,500	\$0	\$16,500	\$9,147
Materials & Supplies	\$7,851	\$0	\$8,360	\$342
Internal Services	\$100	\$0	\$325	\$7,252
<b>Total GF/non-GF</b>	<b>\$841,985</b>	<b>\$0</b>	<b>\$885,086</b>	<b>\$63,920</b>
<b>Program Total:</b>	<b>\$841,985</b>		<b>\$949,006</b>	
<b>Program FTE</b>	7.00	0.00	6.70	0.30

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$63,920
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$63,920</b>

Explanation of Revenues

This program generates \$7,252 in indirect revenues.  
County General Fund plus

\$63,920 a portion of the award from US Dept. of Justice, Office of Justice Programs, Office for Victims of Crime (OVC). County is awarded a total 3-year award of \$1M, award period 10/01/2021 - 09/30/2024 from OVC. Award is allocated between the County Dept. of Community Justice and the County District Attorney Office. Award funding will not only expand the functionality and usability of Multnomah County's Case Companion (<https://casecompanion.multco.us/>) which is a public website for victims of crime, but also to better supporting and reducing barriers for victims and survivors of crime as they navigate the complex criminal legal system. Funding also supports development of a plan for state implementation for the Case Companion. FY 2023 budget is per the grantor approved budget.

Significant Program Changes

Last Year this program was: FY 2022: 50003 DCJ Victim Services Unit

Position #716079 - Program Specialist (0.20 FTE) and position #715426 - Community Justice Manager (0.10 FTE) was allocated from general fund to other funds due to the OVC grant.

**Department:** Community Justice      **Program Contact:** Jenn Roark

**Program Offer Type:** Support      **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The purpose of the Research & Planning (RAP) unit is to collect, analyze, interpret, and disseminate information regarding the characteristics, activities, operations, and policies of the Department of Community Justice (DCJ). RAP also uses external funding to evaluate innovative approaches to supervision. This information is used by many stakeholders for operational decision-making, policy formulation, mandatory reporting, and quality assurance and improvement.

**Program Summary**

The RAP unit supports the data and analysis needs of the three department divisions. These analyses promote effective resource management and the ability to track race and ethnicity data to address practices that disproportionately impact Black, Indigenous, and/or People of Color (BIPOC) justice-involved individuals. The unit is responsible for designing and implementing a system of interactive data monitoring dashboards as part of the County's Tableau Software initiative. The unit also conducts complex data analyses involving multivariate modeling and longitudinal time trend analyses.

In addition to quantitative analyses, RAP develops qualitative research protocols for conducting individual interviews and focus groups and for measuring fidelity of programs. This is an important practice for soliciting valuable feedback from staff, justice-involved individuals, victims of crime/survivors of violence, and community partners regarding DCJ practices and needed quality improvements. In FY 2021, RAP conducted surveys and interviews to track how DCJ responded to COVID-19 and the impact the pandemic had on staff and justice-involved individuals. The unit promotes the adoption of evidence-based practices through identification and dissemination of emerging best practices. RAP also develops grant applications for service enhancements and research projects. When DCJ receives federal or state grants or contracts, RAP is responsible for developing and implementing sound methodologies, completing reports required by the funders, conducting descriptive, multivariate, and other outcome analyses, and preparing reports and presentations to disseminate the results internally, locally, and nationally.

The unit is a contracted data and evaluation resource for local jurisdictions without their own research team. Within the County, RAP provides ongoing technical assistance to several countywide data collaboratives and participates in work groups with other criminal justice analysts to help leverage DCJ data and resources for maximum impact on the local public safety system.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of research and evaluation projects worked on by RAP	204	150	150	150
Outcome	Number of output and outcome measures analyzed for budgeting process	128	108	110	110

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,112,432	\$425,714	\$1,181,928	\$175,922
Contractual Services	\$2,000	\$5,523	\$2,000	\$7,870
Materials & Supplies	\$12,507	\$21,094	\$13,105	\$12,186
Internal Services	\$385	\$71,861	\$1,570	\$25,794
<b>Total GF/non-GF</b>	<b>\$1,127,324</b>	<b>\$524,192</b>	<b>\$1,198,603</b>	<b>\$221,772</b>
<b>Program Total:</b>	<b>\$1,651,516</b>		<b>\$1,420,375</b>	
<b>Program FTE</b>	7.97	2.63	7.76	0.85

Program Revenues				
Intergovernmental	\$0	\$389,621	\$0	\$221,772
Other / Miscellaneous	\$0	\$134,571	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$524,192</b>	<b>\$0</b>	<b>\$221,772</b>

Explanation of Revenues

This program generates \$25,794 in indirect revenues. County General Fund plus six funds including two 2-year grants ending 06/30/23 from OR Criminal Justice Commission (CJC) Specialty Courts Grant Program 1) \$31,164 City of Gresham. DCJ is a research partner in its Justice & Mental Health Collaboration Program. IGA ends 9/30/23 2) \$93,898 Washington County, assisting in Google Dashboard access to DOC 400 and generating reports. IGA ends 12/31/22 3) \$39,618 US DOJ Innovations in Supervision Initiative grant reduces recidivism of African American males via the Rehabilitation, Empowerment, Accountability Therapy curriculum. Award ends 9/30/22 4) \$31,592 US DOJ W.E.B. DuBois Program of Research on Race and Crime. Award ends 12/31/22 5) \$12,750 portion of OR CJC grant, funds the Multnomah County Drug (START) Court, helping justice involved individuals struggling with substance use disorder with the goal of diverting JIIs from prison. 6) \$12,750 portion of OR CJC grant to fund the Multnomah County Drug (STEP) Court to reduce disparities by targeting Measure 11 person-to-person crimes with the opportunity to positively impact a population that includes a disproportionate number of Black, Indigenous, and/or People of Color (BIPOC). FY 2023 budget for START and STEP courts is 51% for the 2nd year of the 2021-23 OR CJC grant awards.

Significant Program Changes

Last Year this program was: FY 2022: 50004 DCJ Research & Planning Unit

For FY 2023 1.00 FTE Data Analyst Senior has been cut due to the ending of the Arnold Foundation grant; 0.50 FTE Data Analyst will be funded through mid-year FY 2023 in the BJA HEAT and WEB DuBois grants; and 0.50 FTE Data Analyst Senior will be funded through mid-year FY 2023 in the Washington County grant.

Program FTE (Other Funds) - decreased by 1.78 FTE due to grants ending.

Program FTE (General Funds) - decreased by 0.21 due to associated tasks with grants that ended.



**Department:** Community Justice      **Program Contact:** Patty Blanchard  
**Program Offer Type:** Support      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Department of Community Justice (DCJ) Human Resources (HR) unit facilitates recruiting, hiring, training, and assists with the support of the regular, on-call, and temporary employees. DCJ HR and training consultants work closely with both internal and external customers to design responsive programs and services to promote County Core Competencies. HR staff work with management and members of three unions to promote effective communication and problem solving. The HR unit gives employees the tools they need to do their job and strengthens manager performance.

### Program Summary

The HR unit supports the department's regular, temporary, and on-call employees. This includes three union contracts and employees assigned to 24-hour operations in Juvenile Detention and the Multnomah County Justice Center. HR will continue to:

- 1) Assess diverse organizational and customer (employee) needs to provide strategic direction as well as succession and workforce planning through active participation on management teams;
- 2) Consult with managers and employees as well as manage employee and labor relations issues, that include performance management, investigations, discipline and grievances, recruitment, and selection of a highly qualified and diverse workforce, personnel records, leave administration, layoffs and bumping, and compliance with County Personnel Rules, Department Work Rules, and union contracts;
- 3) Ensure compliance with all laws, rules, regulations, policies, and labor agreements so liability and costs of unlawful employment actions are reduced or eliminated.

The HR unit is tasked with developing and implementing HR initiatives with Central Human Resources and Labor Relations, coordinating internal and external employee investigations, procedures, and training. The HR unit also plays an important role in the implementation of goals and activities in the Workforce Equity Strategic Plan.

The HR unit has played an instrumental role in responding to the COVID-19 pandemic. The unit has been a resource for the department in addressing staffing issues and providing contract tracing assistance.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total number of regular employees supported per day	488	480	490	490
Outcome	Percent of People of Color applying for open positions (who disclose diversity)	48%	46%	48%	48%
Outcome	Total number of temps/on calls supported	113	150	130	130

### Performance Measures Descriptions

Measure 2: Measure description was edited to improve clarity. Previous measure description was "Percent of People of Color applying for open positions."

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,632,083	\$0	\$1,958,392	\$0
Contractual Services	\$49,954	\$0	\$89,211	\$0
Materials & Supplies	\$30,968	\$0	\$19,252	\$0
Internal Services	\$0	\$0	\$50	\$0
<b>Total GF/non-GF</b>	<b>\$1,713,005</b>	<b>\$0</b>	<b>\$2,066,905</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,713,005</b>		<b>\$2,066,905</b>	
<b>Program FTE</b>	11.00	0.00	12.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2022: 50005 DCJ Human Resources

1.00 FTE Human Resources Analyst 2 added for FY 2023 due to reallocation during the reconciliation of the general fund constraint.

Contractual Services - Net increase of \$39,257; recruitment advertising \$10,000, mediation services \$15,757 (added during general fund constraint). On demand content training \$13,500 (moved from material and supplies).

Materials and Supplies -Net reduction of \$11,716; communications increased by \$4,644, supplies decreased by \$2,860 and Learning Day training decreased by \$13,500 and moved to contractual services.

**Department:** Community Justice      **Program Contact:** Jay Scroggin  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Providing justice-involved adults with alcohol and substance abuse treatment along with wraparound services is an effective strategy to reduce re-offense, especially for individuals classified as high risk. This includes intensive alcohol and substance abuse outpatient treatment, which addresses major criminal risk factors and are a necessary correctional intervention for reducing recidivism. Other services such as vocational assistance, mentoring, and housing are also essential in promoting client success.

**Program Summary**

This program offer supports a recovery system of care which includes comprehensive recovery support, including stable and substance free housing, peer mentors, medication assisted treatment, and vocational assistance. A recovery system of care better supports long-term behavior change than treatment alone. Alcohol and substance abuse treatment services are provided through contracts with non-profit providers who are also equipped to respond to culturally-specific needs and address criminal risk factors. Several providers offer culturally and gender responsive specific services.

Most clinical services previously supported by the Department of Community Justice's (DCJ) budget can now be reimbursed by insurance due to the expansion of Medicaid and increased access to private insurance. DCJ will continue to provide funding for clinical services for individuals eligible for treatment who do not have insurance. In addition, funding is provided to support treatment interventions for criminal risk factors such as antisocial thoughts, attitudes, antisocial peers, impulsivity, poor problem solving skills and anger management. Effective interventions for adults should integrate addictions treatment with treatment for criminality. Without treatment, justice-involved adults are more likely to re-offend and/or to occupy expensive jail beds. Treatment has been proven to be effective at reducing recidivism both in Oregon and nationally.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of individuals that received DCJ funded treatment	852	215	850	850
Outcome	Percent of individuals convicted of a misdemeanor or felony within 1 year of treatment admission date	8%	10%	8%	8%

**Performance Measures Descriptions**

Measure 1: FY 2022 Budgeted was based on an assumption regarding BM110 and impacts of COVID-19. FY 2022 Estimate reflects current level of service.

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$71,839	\$70,495	\$71,839	\$159,380
Materials & Supplies	\$1,574	\$0	\$1,574	\$0
<b>Total GF/non-GF</b>	<b>\$73,413</b>	<b>\$70,495</b>	<b>\$73,413</b>	<b>\$159,380</b>
<b>Program Total:</b>	<b>\$143,908</b>		<b>\$232,793</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$70,495	\$0	\$159,380
<b>Total Revenue</b>	<b>\$0</b>	<b>\$70,495</b>	<b>\$0</b>	<b>\$159,380</b>

**Explanation of Revenues**

County General Fund plus

Grant-in-Aid (SB1145) and Measure 57 Supplemental Fund (M57) allocated to Multnomah County from OR Department of Corrections per the 2021-23 legislative adopted budget:

- 1) \$136,086, which is a portion of SB1145, supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525.
- 2) \$23,294, which is a portion of M57, supports justice-involved individuals on active supervision who are convicted of specified drug and property crimes pertaining to M57 and have a substance abuse disorder. Funding for FY 2023 is 51% allocation for the 2nd year of 2021-23 biennium budget.

**Significant Program Changes**

**Last Year this program was:** FY 2022: 50011 Recovery System of Care

Contracts increased by \$88,885 due state allocation of funds.

**Department:** Community Justice      **Program Contact:** Jay Scroggin  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Residential treatment is an essential part of the alcohol and substance abuse treatment continuum that impacts public safety. The long-term collateral costs of re-arrest, re-incarceration, and inadvertent consequences for children of justice-involved adults significantly decline when individuals are successful in residential treatment.

**Program Summary**

This program offer supports residential alcohol and substance abuse treatment for high risk adults and provides sanction options other than jail for individuals needing treatment. This includes beds that serve high risk adults in a facility specialized in treating males involved with the criminal justice system. The remaining beds for men are located in residential facilities within the community. Some of these beds are reserved for specific populations (e.g., justice-involved adults convicted of sex crimes, East County property offenses). Several providers offer culturally and gender responsive treatment services. These programs also provide residential alcohol and substance abuse treatment beds for high risk female adults and beds for dependent children. The current community treatment providers have been in existence for over 20 years and work collaboratively with the Department of Community Justice (DCJ) to treat adults with addictions and criminality. These programs use evidence-based practices to address addiction, mental and behavioral health issues, parenting skills, healthy relationship dynamics, criminality, employment resources, and relapse prevention counseling. Regular communication and coordination with a Parole-Probation Officer (PPO) is maintained to develop and implement treatment and supervision plans.

Most clinical services previously supported by DCJ's budget can now be reimbursed by insurance due to the expansion of Medicaid and increased access to private insurance. DCJ will continue to provide funding for clinical services for adults eligible for treatment who do not have insurance. In addition, funding is provided to support room and board costs not covered by Medicaid for all DCJ clients served by contracted providers. The National Institute on Drug Abuse (NIDA) reports that alcohol and substance abuse treatment is cost effective in reducing the risk factors associated with addiction and bringing about cost savings associated with health care, crime and incarceration. NIDA also reports that gender responsive programs may be more effective for female adults, especially those with trauma and abuse in their background (2006).

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of males participating in treatment	116	50	100	100
Outcome	Percent of males convicted of a misdemeanor or felony within 1 year of treatment admission date	12%	15%	15%	15%
Output	Number of females participating in treatment	30	50	30	30
Outcome	Percent of females convicted of a misdemeanor or felony within 1 year of treatment admission date	13%	20%	15%	15%

**Performance Measures Descriptions**

Measure 1 and 3: FY 2022 Budgeted was based on an assumption regarding BM110 and impacts of COVID-19. FY 2022 Estimate reflects current level of service.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$103,912	\$50,776	\$103,912	\$77,786
<b>Total GF/non-GF</b>	<b>\$103,912</b>	<b>\$50,776</b>	<b>\$103,912</b>	<b>\$77,786</b>
<b>Program Total:</b>	<b>\$154,688</b>		<b>\$181,698</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$50,776	\$0	\$77,786
<b>Total Revenue</b>	<b>\$0</b>	<b>\$50,776</b>	<b>\$0</b>	<b>\$77,786</b>

Explanation of Revenues

County General Fund plus

Grant-in-Aid (SB1145) and Measure 57 Supplemental Fund (M57) allocated to Multnomah County from OR Department of Corrections per the 2021-23 legislative adopted budget:

- 1) \$27,010, which is a portion of SB1145, supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525.
- 2) \$50,776, which is a portion of M57, supports justice-involved individuals on active supervision who are convicted of specified drug and property crimes pertaining to M57 and have a substance abuse disorder. Funding for FY 2023 is 51% allocation for the 2nd year of 2021-23 biennium budget.

Significant Program Changes

Last Year this program was: FY 2022: 50012 Adult Residential Treatment Services

Contractual Services increased by \$27,010; Generic residential beds - \$10,360 and women's generic beds - \$16,650.



**Department:** Community Justice      **Program Contact:** Jay Scroggin  
**Program Offer Type:** Administration      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Department of Community Justice (DCJ) Adult Services Management (ASM) provides leadership and direction for the supervision of approximately 9,000 justice-involved adults in the community annually. It is responsible for implementing evidence-based practices, managing risk, creating service standards, coordinating with public safety partners and ensuring the safety of department staff who supervise justice-involved adults.

**Program Summary**

Adult Services Division (ASD) leadership is responsible for regulating policy, maintaining quality services and implementing evidence-based and core correctional practices that reduce crime and change behavior. They partner with other public safety representatives and community stakeholders through the Local Public Safety Coordinating Council, Criminal Justice Advisory Council, Oregon Association of Community Corrections Directors, and Oregon Department of Corrections (DOC). This program offer supports critical oversight and leadership for adult services staff to achieve reductions in recidivism and reduce long held disparities in the criminal justice system. DCJ's priority is to focus resources on the highest risk and highest need individuals and is utilizing current and evidence-based assessment tools that; guide supervision by identifying criminogenic risk and need factors, and develop case plans that reduce risk to re-offend.

ASD works with the Research and Planning unit to track and analyze race and ethnicity data to address practices that disproportionately impacts Black, Indigenous, and/or People of Color (BIPOC) justice-involved individuals. Rapport and relationship building, along with structured directions are key factors to reducing recidivism (Andrews & Bonta, 2006, 2010a, 2010b; Bonta et al., 2011; Robinson, VanBenschoten, Alexander & Lowenkamp, 2011; Trotter, 2013).

ASD will continue to focus on maintaining evidence-based practices including specialized assessment tools and cognitive behavioral intervention programming, utilizing case management strategies that provide individuals the opportunity to change by addressing factors that research has shown to reduce criminal behavior, including trauma informed care, and by adding an equity focus and understanding of brain development to support effective supervision (Blair & Raver, 2016; Curry-Stevens, Reyes, & Coalition of Communities of Color, 2014; Ghandnoosh, 2014; Knight, 2018; Mears, Cochran, & Lindsey, 2016; Moreland-Capua, 2019; National Institute of Corrections, 2017; Reavis, Looman, Franco, & Rojas, 2013).

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults supervised annually	8,983	10,000	9,000	9,000
Outcome	Percent of adults convicted of misdemeanor or felony within 1 year of supervision start date	7%	18%	7%	7%

**Performance Measures Descriptions**

Measure 1: Number of adults supervised annually has gone down. There has been a decrease in felony population year over year due to a number of reasons including COVID-19 impacting the Courts and law enforcement, and the implementation of Ballot Measure 110, etc.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$1,370,478	\$114,298	\$1,434,408	\$0
Contractual Services	\$87,202	\$0	\$87,202	\$5,646
Materials & Supplies	\$239,967	\$0	\$222,614	\$0
Internal Services	\$9,357	\$19,294	\$134,892	\$0
<b>Total GF/non-GF</b>	<b>\$1,707,004</b>	<b>\$133,592</b>	<b>\$1,879,116</b>	<b>\$5,646</b>
<b>Program Total:</b>	<b>\$1,840,596</b>		<b>\$1,884,762</b>	
<b>Program FTE</b>	7.00	0.00	7.00	0.00

<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$5,646
Other / Miscellaneous	\$0	\$133,592	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$133,592</b>	<b>\$0</b>	<b>\$5,646</b>

Explanation of Revenues

County General Fund plus two funding sources:

- 1) \$74,734 from MacArthur Foundation award of \$2M to Multnomah County with DCJ's portion of \$267,583. Award dates 01/01/2020 – 12/31/2021 with an approved no cost extension to 12/31/2022. Funding provides a roadmap for the County to pivot to a risk-based approach that aligns with best practices in pretrial justice regarding unfair and ineffective practices on People of Color, low-income communities, and people with mental health and substance abuse.
- 2) \$5,646 which is a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.

Significant Program Changes

Last Year this program was: FY 2022: 50016 Adult Services Management

Added 1.00 FTE sworn Community Justice Manager in mid-FY 2022 in the supplemental state rebalance, and transferred it to program offer 50027 Adult Women and Family Services Unit in internal budget modification DCJ-003.22.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$183,970	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$183,970</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$183,970</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was:

**Department:** Community Justice      **Program Contact:** Stuart Walker  
**Program Offer Type:** Support      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

Adult Records and Administrative Services provides the Adult Services Division (ASD) with support for field supervision units, Assessment and Referral Center, Local Control, Pretrial Services. Adult Records and Administrative Services provided include the following: maintain records for internal, state, and nationwide data systems; provide information and referrals to the public and community partners; provide administrative support to division personnel; ensure legal sufficiency, and coordinate purchasing of supplies and equipment.

### Program Summary

Adult Services Division (ASD) Adult Records and Administrative Services provides office support services for all parole and probation supervision programs, pretrial services, and community service.

Essential functions include:

1. Maintain highly confidential records and crime data in the statewide Correction Information System (CIS), Law Enforcement Data System (LEDS) and internal service tracking systems,
2. Maintain files for all active and discharged justice-involved adults,
3. Provide reception coverage,
4. Responding to general inquiries from members of the public,
5. Distribute mail, and
6. Order supplies.

Adult Records and Administrative staff routinely collaborate closely with the DA's office, Courts throughout the state, police agencies, Oregon Department of Corrections, the Oregon Board of Parole, other community corrections agencies, and community partners to ensure compliance with legal documents of supervision.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of work items processed by the unit	14,564	35,000	14,785	35,000
Outcome	Average Processing Time (days)	2.4	4	2.8	4
Output	Number of check-ins at a reception desk	2,652	105,000	18,290	105,000

### Performance Measures Descriptions

Measure 1 and 3: FY 2022 estimates if no changes in business with further re-opening. Throughout the COVID-19 pandemic, ASD business has been reduced based on similar changes in Law Enforcement activity and Court operations. Although incoming work has been impacted temporarily, ASD acknowledges that there is enormous amount of cases backlogged throughout the criminal justice system that will begin to move as restrictions are lifted.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$4,068,007	\$1,066,304	\$4,108,043	\$1,343,050
Contractual Services	\$75,340	\$0	\$73,204	\$0
Materials & Supplies	\$172,437	\$0	\$185,973	\$0
Internal Services	\$2,693,455	\$179,992	\$2,794,007	\$206,426
<b>Total GF/non-GF</b>	<b>\$7,009,239</b>	<b>\$1,246,296</b>	<b>\$7,161,227</b>	<b>\$1,549,476</b>
<b>Program Total:</b>	<b>\$8,255,535</b>		<b>\$8,710,703</b>	
<b>Program FTE</b>	39.00	10.00	38.00	13.00

Program Revenues				
Intergovernmental	\$0	\$1,246,296	\$0	\$1,549,476
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,246,296</b>	<b>\$0</b>	<b>\$1,549,476</b>

Explanation of Revenues

This program generates \$206,426 in indirect revenues.  
County General Fund plus

\$1,549,476 which is a portion of Grant-in-Aid SB1145 funding from State Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.

Significant Program Changes

Last Year this program was: FY 2022: 50017 Adult Records and Administrative Services

(1) Increased 2.00 FTE Records Technicians and 1.00 FTE Office Assistant 2 in the supplemental state rebalance in mid-FY 2022. Reclass of a Records Technician to Records Coordinator in bud mod DCJ-001-22; reclass of a Records Technician to an Office Assistant 2 in bud mod DCJ-011-22; reclass of a Records Technician to Program Specialist in bud mod DCJ-014-22. (2) Decreased 1.00 FTE Records Technician transferred to PO 50021 (pending reclassification to Corrections Technician) in budget modification DCJ-016-22.

Materials & Supplies - In FY 2023, all supply budgets for programs located in the Mead building was consolidated under the Mead Administrative Unit which resulted in an increase of \$20,950.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Internal Services	\$0	\$0	\$67,276	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$67,276</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$67,276</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was:

**Department:** Community Justice      **Program Contact:** Lisa Lewis  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Adult Recognizance (Recog) unit and Pretrial Services Program (PSP) unit both perform functions necessary for public safety and the effective operation of the local justice system. The Recog and Pretrial units allow for scarce jail beds to be reserved for higher risk justice-involved adults by using a validated risk instrument to assess a defendant's probability to appear in court or reoffend and conduct interviews and assessments to determine release eligibility.

**Program Summary**

The Recog unit is a 24/7 program housed at the Multnomah County Detention Center. Recog staff have the knowledge, expertise, and tools necessary to make preliminary decisions in the best interest of the community. The program interviews defendants who have a pending Multnomah County charge, which in turn provides a comprehensive, objective, and valid system for release decisions based on victim and community safety along with the defendant's flight risk. The screening tool used to guide Recog staff has been validated by an independent research group and the results of that study have been approved by the Community Justice Advisory Council. In addition to evaluating the likelihood of appearing in court and risk for committing a new crime, Recog staff assist the court with release decisions for defendants that are ineligible for release by Recog staff. The unit serves as a 24-hour link between law enforcement agencies and Parole-Probation Officers (PPO), by coordinating the process of holding parole and probation violators in jail and providing after-hours information on high risk individuals who are on electronic monitoring.

The primary mission of the PSP unit is to evaluate the risk of releasing defendants prior to trial, to monitor defendants in the community, and to ensure that defendants attend court hearings and not commit new crimes. PSP staff use evidence-based criteria during their investigations to determine whether or not a defendant is likely to attend subsequent court hearings or whether they pose a safety risk to the community. The results of these investigations are presented back to the Court when necessary. When the defendant is released under PSP supervision, the assigned case manager monitors the defendant's behavior and actions, which is then reported to the Court.

The Recog and PSP units have a significant role in the MacArthur Safety and Justice Challenge, which is currently creating strategies that address the main drivers leading people to be placed in local jail, including practices that have a disparate impact on Black, Indigenous and/or People of Color (BIPOC), low-income communities, and people struggling with behavioral health and substance abuse issues.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of recog cases processed annually	12,112	30,000	12,000	12,000
Outcome	Percent of recog cases interviewed	52%	33%	50%	50%

**Performance Measures Descriptions**

Measures 1 and 2: FY 2021 Actual and FY 2022 Estimate have been significantly affected by COVID-19.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,695,112	\$0	\$2,708,464	\$0
Contractual Services	\$10,842	\$0	\$10,842	\$0
Materials & Supplies	\$14,810	\$0	\$14,810	\$0
Internal Services	\$99,635	\$0	\$107,982	\$0
<b>Total GF/non-GF</b>	<b>\$2,820,399</b>	<b>\$0</b>	<b>\$2,842,098</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,820,399</b>		<b>\$2,842,098</b>	
<b>Program FTE</b>	21.00	0.00	21.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2022: 50018 Adult Pretrial Release Services Program (PRSP)

**Department:** Community Justice      **Program Contact:** Lisa Lewis  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Department of Community Justice (DCJ) is statutorily and legislatively mandated to provide services to local control justice-involved individuals in order to carry out the Local Supervisory Authority (LSA) functions. The Local Control Release unit (LC) is instrumental in providing all LSA functions including, but not limited to investigations, issuance of warrants, release planning, and active supervision.

**Program Summary**

The Local Control Release unit supervises justice-involved individuals who are sentenced to a prison term of 12 months or less in a local jail. Working with the Multnomah County Sheriff's Office, the LC Release unit has the legal authority to issue arrest warrants and has jurisdiction over the supervision conditions for these justice-involved individuals. LC Release staff develop release plans and monitor adults with community-based sanctions (substance abuse treatment programs) upon the completion of their incarceration. When possible, LC Release staff attempt to reduce incarceration time by utilizing alternative options to jail, such as residential treatment.

The LC Release unit is instrumental in holding justice-involved individuals accountable by providing fair and objective investigations and parole hearings, incarceration when appropriate, and providing supervision. Through collaboration with the Sheriff's Office, the Oregon State Board of Parole, treatment providers, and the community, this unit provides effective interventions and helps to ensure efficient operations of the local justice system.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of release plans completed	249	500	250	250
Outcome	Percent of individuals convicted of misdemeanor or felony within 1 year of release date from local control	22%	30%	20%	20%

**Performance Measures Descriptions**

COVID-19 impacted local control in the "domino-effect" of restrictions on law enforcement arrest, jail capacity, home visits, District Attorney's Office, and the Judiciary. This decreased arrests, custody holds, warrants, sanctions, indictments, and court proceedings.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$111,290	\$0	\$114,656
Contractual Services	\$0	\$1,448	\$0	\$1,448
Internal Services	\$0	\$28,136	\$0	\$31,585
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$140,874</b>	<b>\$0</b>	<b>\$147,689</b>
<b>Program Total:</b>	<b>\$140,874</b>		<b>\$147,689</b>	
<b>Program FTE</b>	0.00	1.00	0.00	1.00

Program Revenues				
Intergovernmental	\$0	\$140,874	\$0	\$147,689
<b>Total Revenue</b>	<b>\$0</b>	<b>\$140,874</b>	<b>\$0</b>	<b>\$147,689</b>

Explanation of Revenues

This program generates \$17,622 in indirect revenues.

\$147,689 which is a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation of \$50,479,046 to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.

Significant Program Changes

Last Year this program was: FY 2022: 50019 Adult Local Control Release Unit

**Department:** Community Justice      **Program Contact:** Lisa Lewis  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Violation Hearings unit is instrumental in holding justice-involved individuals (JIIs) accountable by providing fair and objective investigations and probation/post-prison hearings, incarceration when appropriate and actively supervising justice-involved individuals. Through collaboration with the Multnomah County Sheriff's Office, the Oregon State Board of Parole, DA's Office, Defense Bar, treatment providers, and the community, this unit provides effective interventions and helps to ensure necessary due process and efficient operations of the local justice system.

### Program Summary

Centralizing the hearings/violation processes helps to ensure timely and equitable resolutions. If during supervision, a Parole-Probation Officer (PPO) determines that a justice-involved individual has violated their conditions of supervision, the PPO submits required written documents and a violation hearing is arranged through the Violations Hearings unit. This unit consists of 3 types of hearings or processes:

1. Hearings Officers (HO) conduct local parole/post-prison hearings and determine consequences for the adults found in violation of supervision. HOs are able to order jail releases, recommend revocations of adults and/or make other recommendations that are consistent with evidence-based practices. In addition, the unit provides support within the Justice Center for the purposes of testimony and streamlining DCJ representation on probation violation matters before the court.
2. A centralized PPO covers many Court Probation Violation hearings that are conducted in the Multnomah County Justice Center.
3. A centralized PPO that conducts all in-custody administrative sanctions within the custody setting that are under 30 days and not contested.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of hearings completed by hearings officers	359	540	359	359
Outcome	Percent of hearings completed by hearings officers outside of Multnomah County	6%	18%	6%	6%

### Performance Measures Descriptions

Measure 1: In FY 2022, due to the COVID-19 pandemic procedural changes were made for JIIs which resulted in fewer arrests and sanctions. These changes had a direct impact on the Hearings Officer's workload. Less JIIs in custody for PPS/Parole violations equated to fewer hearings.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$209,319	\$612,600	\$289,221	\$670,681
Contractual Services	\$0	\$2,000	\$0	\$2,000
Materials & Supplies	\$0	\$0	\$3,158	\$0
Internal Services	\$811	\$103,406	\$1,100	\$103,084
<b>Total GF/non-GF</b>	<b>\$210,130</b>	<b>\$718,006</b>	<b>\$293,479</b>	<b>\$775,765</b>
<b>Program Total:</b>	<b>\$928,136</b>		<b>\$1,069,244</b>	
<b>Program FTE</b>	2.00	4.00	2.00	4.00

Program Revenues				
Intergovernmental	\$0	\$718,006	\$0	\$775,765
<b>Total Revenue</b>	<b>\$0</b>	<b>\$718,006</b>	<b>\$0</b>	<b>\$775,765</b>

Explanation of Revenues

This program generates \$103,084 in indirect revenues.  
County General Fund plus

- 1) \$738,515 which is a portion of Grant-in-Aid SB1 145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.
- 2) \$37,250 from Oregon Board of Parole & Post-Prison Supervision of a four year award of \$149,000 11/01/2021 through 10/31/2025 to support at least one certified Hearings Officer for conducting all parole and post-prison supervision violation hearings arising within the jurisdiction in accordance with OAR 255-075 and ORS 144.106-109, ORS 144.341, ORS 144.343-370. FY 2023 budget is 25% of the award.

Significant Program Changes

**Last Year this program was:** FY 2022: 50020A Adult Parole/Post Prison Violation Hearings

Reclassification of 1.00 Office Assistant Sr. to Corrections Technician in bud mod DCJ003-22 (general funds).

Increase of \$37,250 in personnel costs (other funds) due to grant award.



**Department:** Community Justice      **Program Contact:** Lisa Lewis  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** Backfill State/Federal/Grant

### Executive Summary

The Assessment and Referral Center (ARC) combines in-custody interviews, pre-release field investigations, intakes (post-prison and probation), orientations, and specialized services, for individuals released from state and local custody. Enhanced transition services provided at the ARC reduce duplication of efforts and increase the amount of screenings, referrals, and re-entry services available when an individual begins supervision (post-prison or probation). The Health Assessment Team ensures interventions addressing criminogenic factors and social determinants of health are delivered effectively.

### Program Summary

The ARC staff meets with justice-involved individuals (JIIs) upon sentencing to probation or after their release from incarceration. These individuals are considered high risk to re-offend, and ARC determines which strategies, supports, and services are most appropriate to reduce the risk of recidivism. Tailored referrals and re-entry services reduce re-offending and increase engagement. Coordinated and immediate service delivery before and after release addresses the individual's needs, including providing proper supports to those with special needs, and enables effective interventions targeting criminogenic factors.

The ARC actively works to build partnerships with community based services and organizations, as well as other Multnomah County departments to provide the continuum of care that is needed for newly sentenced, and recently released individuals, including housing, health assessments, treatment access, case coordination, and family engagement. ARC has taken initiatives to create trauma-informed practices, and the centralization of DCJ's intake and pre-release field investigations help to ensure an equitable process for justice-involved individuals who are placed on community supervision.

The COVID-19 pandemic impacted the operations of this program in FY 2021. Staff met with the majority of justice-involved individuals via telephone without impacting the rate of JIIs showing for their intake. In person intakes resumed in October 2021 and will continue in FY 2022 as long as it remains safe to do so.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of probation and post prison intakes completed	1,133	3,000	1,500	1,500
Outcome	Percent of individuals that are not revoked during the first thirty days from their release from prison	98%	97%	97%	97%
Outcome	Percent of individuals who report as ordered during the first thirty days from their release from prison	93%	95%	95%	95%

### Performance Measures Descriptions

The COVID-19 pandemic impacted post-prison intakes due to a significant increase in the Governor commuting sentences. Probation intakes were impacted due to COVID-19 restrictions on law enforcement, District Attorney's Office, and the Judiciary. This decreased indictments and court proceedings. Post-prison releases and individuals sentenced to probation were directed to call in for their intakes as COVID-19 restrictions forced the closure of DCJ offices to the public.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,675,414	\$818,183	\$3,046,830	\$724,524
Contractual Services	\$228,622	\$0	\$228,622	\$79,200
Materials & Supplies	\$5,617	\$31,430	\$6,397	\$31,430
Internal Services	\$110,259	\$138,110	\$114,635	\$111,358
<b>Total GF/non-GF</b>	<b>\$3,019,912</b>	<b>\$987,723</b>	<b>\$3,396,484</b>	<b>\$946,512</b>
<b>Program Total:</b>	<b>\$4,007,635</b>		<b>\$4,342,996</b>	
<b>Program FTE</b>	19.48	5.52	21.48	4.52

Program Revenues				
Intergovernmental	\$0	\$987,723	\$0	\$946,512
<b>Total Revenue</b>	<b>\$0</b>	<b>\$987,723</b>	<b>\$0</b>	<b>\$946,512</b>

Explanation of Revenues

This program generates \$111,358 in indirect revenues.

County General Fund plus two funding's from OR Department of Corrections (DOC) allocated to Multnomah County per the 2021-23 legislative adopted budget. FY 2023 budget for both state funding's is 51% allocation for the 2nd year of 2021-23 biennium budget, respectively.

1) \$867,312, portion of Grant-in-Aid SB1145 supporting supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525.

2) \$79,200, portion of Transition Fund from DOC allocation to Multnomah County assisting transition needs of DOC releases. It is a cost reimbursement funding. The Transition Fund is to help offset the loss of Inmate Welfare Fund subsidy dollars.

Significant Program Changes

Last Year this program was: FY 2022: 50021 Assessment and Referral Center

1.00 FTE Records Technician was transferred to ARC, and is pending a reclassification to Corrections Technician in budget modification DCJ-016-22. 1.00 FTE Corrections Counselor was shifted from SB1145 funding to the general fund in final balancing.

Contractual Services - increase of \$79,200 budgeted in client benefits to include; bus tickets (\$25k), basic need items (\$29,200) and incentives and indigent crisis fund for justice involved individuals - (\$25k).

**Department:** Community Justice      **Program Contact:** Stuart Walker  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

Justice Reinvestment is a nationwide initiative that seeks to reduce prison growth while improving public safety. Multnomah County Justice Reinvestment (MCJRP) is a direct result of House Bill 3194. Locally this was accomplished by reducing spending on prison in order to reinvest savings in evidence-based strategies at the county level. The program is designed to assess justice-involved individuals (JIIs) prior to sentencing, and provide a continuum of community based services, programs, and sanctions thereby, decreasing the County's utilization of imprisonment in Department of Corrections (DOC) institutions while protecting public safety, holding individuals accountable, and helping to change their behavior.

### Program Summary

The District Attorney's Office identifies JIIs facing a prison term based on established eligibility requirements. MCJRP includes funding for the Multnomah County Sheriff's Office to expedite assessments in jail; for the court and the defense to assist with case coordination and scheduling; a deputy district attorney to facilitate eligibility determination and case management; additional staff at DCJ to carry out the program (assessment, report writing, and supervision); and 10% of funding to a community non-profits working with crime victims.

DCJ conducts an objective assessment of criminal risk and makes recommendations for how the individual could be supervised in the community. This report is provided to the defense, prosecution, and court to aid them in making informed sentencing decisions. For those JIIs who are sentenced to probation rather than prison, DCJ provides intensive supervision based on individualized case plans driven by risk and needs assessments along with referrals to treatment and other community resources.

This program offer also supports the ongoing Reentry Enhancement Coordination program and Short Term Trans Leave, evidence-based addictions treatment program for people leaving prison, which includes treatment, housing, mentoring, parenting, and employment assistance. For FY 2021-2023, in addition to Formula Grant, MCJRP has also secured Supplemental Grant through the Criminal Justice Commission (CJC), which addresses special populations (young men of color, women and young JIIs) and second sentence programs, and additional full or partial positions to include a Deputy District Attorney, a District Attorney, Research Analyst, IT Development, Metro Public Defender Case Manager and the Multnomah Defenders Inc. Social Worker.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults supervised annually	515	800	650	650
Outcome	Percent of adults who are not revoked within 1 year of supervision start date	90%	85%	90%	90%
Outcome	Percent of adults who are NOT convicted of a misdemeanor or felony within 1 year of supervision start	94%	80%	95%	95%
Outcome	Number of MCJRP Assessments performed annually	N/A	N/A	N/A	450

### Performance Measures Descriptions

Measure 1 and 2: FY 2020 Actual and FY 2021 estimate have been significantly affected by COVID 19.  
 New Measure 4: MCJRP implemented a new risk assessment tool application in FY 2022.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$701,428	\$0	\$648,323
Contractual Services	\$0	\$1,995,460	\$0	\$2,261,558
Materials & Supplies	\$0	\$0	\$0	\$691
Internal Services	\$0	\$54,741	\$0	\$64,831
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,751,629</b>	<b>\$0</b>	<b>\$2,975,403</b>
<b>Program Total:</b>	<b>\$2,751,629</b>		<b>\$2,975,403</b>	
<b>Program FTE</b>	0.00	4.44	0.00	3.44

Program Revenues				
Intergovernmental	\$0	\$2,751,629	\$0	\$2,975,403
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,751,629</b>	<b>\$0</b>	<b>\$2,975,403</b>

Explanation of Revenues

This program generates \$64,831 in indirect revenues.

\$2,975,403 from Oregon Criminal Justice Commission, Justice Reinvestment Initiative funding per the OR 2021-23 legislative adopted budget. Funding provides assistance in reducing recidivism, decreasing prison use, saving prison costs, protecting the public and holding justice-involved individuals accountable. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.

Significant Program Changes

Last Year this program was: FY 2022: 50022 HB3194 Justice Reinvestment

1.00 Community Health Specialist 2 was cut in mid-FY22 in the state rebalance budget modification DCJ-012-22.

Contractual Services- Net increase of \$266k: 3% Evaluation Funding award = \$17k, reduction in MCJRP Supplemental budget (\$383,370), increase of \$294,070 (state rebalance per budget modification DCJ-012-22) and transfer of contracts from PO 50034 (\$336,252).

**Department:** Community Justice      **Program Contact:** Stuart Walker  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

Department of Community Justice (DCJ) adheres to evidence-based risk principles to determine supervision levels ensuring resources are targeted to the highest risk. Multnomah County receives a large number of high risk individuals and is still able to produce lower recidivism rates for these cases compared to the statewide average. The Reduced Supervision model takes care not to bring justice-involved individuals (JIIs) who are low risk deeper into the criminal justice system, provides minimal supervision, and encourages increased self-sufficiency.

### Program Summary

High risk supervision uses evidence-based strategies to identify criminogenic risk factors to supervise high risk individuals on probation and parole. DCJ utilizes the Level of Service/Case Management Inventory (LS/CMI), the Women’s Risk Need Assessment (WRNA) and the Public Safety Checklist (PSC) assessment tools to measure the risks and needs of adults. The LS/CMI is also a fully functioning case management tool that provides a summary of the individual’s static and dynamic criminogenic risk and need factors, as well as special responsivity considerations to be deployed during supervision. The WRNA is a gender responsive risk assessment created with justice-involved women’s social and psychological needs in mind. The PSC provides a quick, objective, validated assessment of the probability an individual will be re-convicted of a felony or rearrested for a person or property offense based on specific characteristics.

DCJ continues to use Effective Practices in Community Supervision (EPICS), an evidence-based case management model. With EPICS, Parole-Probation Officers (PPO) follow a structured approach to their interactions with their clients, allowing PPOs to effectively target the criminogenic needs using cognitive behavioral interventions for high risk individuals. PPOs also integrate trauma-informed practices and brain science into their daily work and utilize data to track disparities.

PPOs reinforce law-abiding behavior and link clients to treatment, employment and other services. Supervision is conducted through: a) home and office visits; b) contacts with family; c) correspondence with community members and treatment providers; and d) collaboration with law enforcement agencies.

The COVID-19 pandemic impacted operations beginning in March 2020. PPOs had limited in-person visits to address immediate public safety concerns and address high risk behaviors. Field visits resumed in February 2021 and office visits in October 2021, with staff taking the necessary safety precautions. PPOs are meeting clients face-to-face on a regular basis and have resumed all case management practices.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of high risk adults supervised annually in West Program	1,552	2,000	1,500	1,500
Outcome	Percent of adults who are convicted of a misdemeanor or felony within 1 year of supervision start date	6%	15%	5%	5%

### Performance Measures Descriptions

Measure 1: FY 2021 Actual and FY 2022 Estimate have been significantly affected by COVID-19.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,576,396	\$2,117,929	\$2,668,364	\$2,229,117
Contractual Services	\$22,318	\$29,900	\$22,318	\$29,900
Materials & Supplies	\$653	\$0	\$497	\$0
Internal Services	\$0	\$357,505	\$0	\$342,616
<b>Total GF/non-GF</b>	<b>\$2,599,367</b>	<b>\$2,505,334</b>	<b>\$2,691,179</b>	<b>\$2,601,633</b>
<b>Program Total:</b>	<b>\$5,104,701</b>		<b>\$5,292,812</b>	
<b>Program FTE</b>	16.13	14.43	16.02	14.54

Program Revenues				
Intergovernmental	\$0	\$2,505,334	\$258,451	\$2,601,633
Other / Miscellaneous	\$250,000	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$250,000</b>	<b>\$2,505,334</b>	<b>\$258,451</b>	<b>\$2,601,633</b>

Explanation of Revenues

This program generates \$342,616 in indirect revenues.

County General Fund (CGF) includes \$258,451 deposited into the CGF from the OR Dept of Corrections (DOC) Criminal Fine Account as required by HB5029 for the purpose of planning, operating and maintaining county juvenile and adult corrections programs and facilities and drug and alcohol programs. DOC uses the Grant-in-Aid Program allocation distribution formula among thirty-six counties under ORS 423.530. Multnomah County funding is distributed between DCJ (60%) and MCSO (40%). FY 2023 budget is 50% allocation for each fiscal year.

DOC also allocates Grant-in-Aid (SB1145) and Measure 57 Supplemental Fund (M57) to Multnomah County per the 2021-23 legislative adopted budget. FY 2023 is 51% allocation for the 2nd year of 2021-23 biennium budget:

- 1) \$1,983,506 portion of SB1145 supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525.
- 2) \$618,127 portion of M57 supports justice-involved individuals on active supervision who are convicted of specified drug and property crimes pertaining to M57 and have a substance abuse disorder.

Significant Program Changes

Last Year this program was: FY 2022: 50023 Adult Field Supervision - West

0.11 FTE Parole and Probation Officer shifted from general fund to SB1145 funding to balance the funding sources.

In FY 2022, \$250,000 in state criminal fines revenue was booked other/ miscellaneous revenue and it s/b (50180) intergovernmental revenue. In FY2023, \$258,451 was booked as state revenue (intergovernmental).

**Department:** Community Justice      **Program Contact:** Stuart Walker

**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Mental Health Unit (MHU) provides supervision services for probation, parole, and post-prison individuals who have been diagnosed with a severe and persistent mental illness. MHU works in collaboration with a variety of community partners including but not limited to the Sheriff's Office, the Courts, Mental Health and Addiction Services, Health Department, the Local Public Safety Coordinating Committee (LPSCC), Oregon Department of Corrections (DOC), Portland Police, treatment providers, and community groups that work with this population.

### Program Summary

MHU works to decrease justice-involved individuals (JIIs) with severe behavioral health issues from incarceration and hospitalizations. MHU increases community safety and minimizes individual contact with the criminal justice system by JIIs with individualized community-based treatment and case management with supervision from specially trained Parole-Probation officers (PPOs). The goal of MHU is to reduce recidivism, enhance community safety, and support individuals experiencing significant behavioral health needs in achieving long-term stabilization and improved functioning.

MHU performs the following:

- 1) Improves access to appropriate services for people with severe mental illness who are at high risk of criminal justice involvement;
- 2) Assists individuals in achieving an improved quality of life outside of jails, prisons and hospitals; and
- 3) Provides ongoing monitoring and surveillance.

This program supports public safety by providing supervision and case management functions. PPOs provide skill training to justice-involved individuals to help them change thinking and behaviors that can lead to continued criminal justice involvement. Treatment and case management is provided to high and medium risk individuals to help them stabilize their mental health symptoms and connect them to long term care in the community.

The COVID-19 pandemic impacted operations beginning in March 2020. PPOs had limited in-person visits to address immediate public safety concerns and address high risk behaviors. Field visits resumed in February 2021 and office visits resumed in October 2021, with staff taking the necessary safety precautions. PPOs are meeting clients face-to-face on a regular basis and have resumed all case management practices. The Mental Health Unit also has been conducting community outreach since May 2021 in an effort to reach justice-involved individuals who are experiencing homelessness.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults served annually	495	525	500	500
Outcome	Percent of adults convicted of misdemeanor or felony within 1 year of supervision start date	7%	30%	7%	7%

### Performance Measures Descriptions

Measures 1 and 2: In FY 2022 the COVID-19 pandemic has impacted the justice system by slowing Court processes. DCJ is now beginning to see the backlog of court cases, and as resolved, more individuals are being placed on probation. The COVID-19 pandemic has increased pressure on the scarce supply housing and DCJ has seen the percentage of JII's supervised by the MHU who are homeless climb to 63%. Community based mental health and substance abuse resources have also been less available.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,683,996	\$0	\$1,731,833	\$0
Contractual Services	\$1,370,543	\$293,967	\$1,278,053	\$200,181
Materials & Supplies	\$0	\$5,485	\$0	\$59,670
<b>Total GF/non-GF</b>	<b>\$3,054,539</b>	<b>\$299,452</b>	<b>\$3,009,886</b>	<b>\$259,851</b>
<b>Program Total:</b>	<b>\$3,353,991</b>		<b>\$3,269,737</b>	
<b>Program FTE</b>	11.00	0.00	11.00	0.00

Program Revenues				
Intergovernmental	\$0	\$299,452	\$0	\$259,851
<b>Total Revenue</b>	<b>\$0</b>	<b>\$299,452</b>	<b>\$0</b>	<b>\$259,851</b>

Explanation of Revenues

County General Fund plus

\$259,851 from Oregon Criminal Justice Commission, Specialty Courts Grant Program grant agreement \$509,686 07/01/2021 – 06/30/2023. Funding supports Multnomah County Mental Health Court for justice-involved individuals struggling with substance use disorder through recidivism outcomes by way of interdisciplinary team collaboration, court-directed treatment, and compliance. FY 2023 budget is 51% for the 2nd year of grant agreement minus approximately an estimated \$90 overspent in FY 2022.

Significant Program Changes

Last Year this program was: FY 2022: 50024 Adult Mental Health Unit - Supervision and Treatment

(1) Contractual Services (general funds) decrease of \$92,490 due to reduction of mental health contracts. (2) Contractual Services (other funds) decrease of \$93,786 due to reduction in Oregon Criminal Justice Commission, Specialty Courts Grant award.

Material and Supplies increased by decreased by \$5,485 in general supplies; In FY 2023, The MHC grant will purchase a web based software subscription (\$59,670). SPROKIT is a flexible, web-based platform that offers criminal justice stakeholders the ability to engage, direct and monitor participant completion of pre-determined activities through an app on the participants' phone.





**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$114,914	\$1,580,744	\$121,896	\$1,638,890
Contractual Services	\$339,278	\$2,500	\$349,278	\$2,500
Materials & Supplies	\$0	\$15,083	\$0	\$7,500
Internal Services	\$0	\$266,830	\$0	\$251,899
<b>Total GF/non-GF</b>	<b>\$454,192</b>	<b>\$1,865,157</b>	<b>\$471,174</b>	<b>\$1,900,789</b>
<b>Program Total:</b>	<b>\$2,319,349</b>		<b>\$2,371,963</b>	
<b>Program FTE</b>	0.60	10.40	0.60	10.40

Program Revenues				
Intergovernmental	\$0	\$1,865,157	\$0	\$1,900,789
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,865,157</b>	<b>\$0</b>	<b>\$1,900,789</b>

**Explanation of Revenues**

This program generates \$251,899 in indirect revenues.

County General Fund plus two funding's from OR Department of Corrections (DOC) allocated to Multnomah County per the 2021-23 legislative adopted budget:

1) \$1,867,249, portion of Grant-in-Aid SB1145 supporting supervision of justice-involved individuals (JIIs), services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.

2) \$33,540 DOC Sexually Violent Dangerous Offender (SVDO). Funding provides intensive supervision to specially designated sex offenders in accordance with ORS 144.635. County bills the state on actual number of JIIs served on a set daily rate. FY 2023 budget is trending from prior three year actuals.

**Significant Program Changes**

**Last Year this program was:** FY 2022: 50025 Adult Sex Offense Supervision & Treatment



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,479,973	\$1,294,666	\$1,109,349	\$2,069,829
Contractual Services	\$0	\$100,607	\$0	\$100,607
Materials & Supplies	\$2,230	\$0	\$2,230	\$0
Internal Services	\$0	\$218,540	\$0	\$315,266
<b>Total GF/non-GF</b>	<b>\$1,482,203</b>	<b>\$1,613,813</b>	<b>\$1,111,579</b>	<b>\$2,485,702</b>
<b>Program Total:</b>	<b>\$3,096,016</b>		<b>\$3,597,281</b>	
<b>Program FTE</b>	10.00	8.00	7.40	12.60

Program Revenues				
Intergovernmental	\$0	\$1,613,813	\$0	\$2,485,702
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,613,813</b>	<b>\$0</b>	<b>\$2,485,702</b>

Explanation of Revenues

This program generates \$315,266 in indirect revenues.

County General Fund plus:

- 1) \$2,467,053 which is a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.
- 2) \$18,649 Cost Reimbursement Agreement from US Federal Bureau of Investigation (FBI) Forensics Lab. FBI reimburse the County for the cost of overtime incurred by one Parole and Probation Officer (PPO) position assigned full-time to FBI-managed task forces (North West Regional Computer Forensic Laboratory, NWR CFL) provided the overtime expenses were incurred as a result of task force-related NWR CFL activities. FY 2023 budget is the maximum overtime limit cost reimbursement per federal fiscal year for one PPO. This is an open-ended agreement.

Significant Program Changes

Last Year this program was: FY 2022: 50026 Adult Domestic Violence Supervision

Increased 2.00 Parole-Probation Officers in the supplemental state rebalance in mid-FY 2022. Reclassified a Probation-Parole Officer to digital forensics examiner in bud mod DCJ-006-22.

Shifted 2.60 FTEs (Parole-Probation Officer positions 701155, 704924, 705152) from general fund to other funds during SB1145 grant rebalancing.

**Department:** Community Justice                      **Program Contact:** Denise Pena  
**Program Offer Type:** Existing Operating Program                      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Women & Family Services Unit (WFSU) supervises justice-involved adults, most of whom identify as female. A number of these individuals are pregnant women and/or have children involved in the juvenile justice system. By collaborating with community partners, including the Juvenile Services Division (JSD), WFSU protects children, strengthens families, and works to break the cycle of cross-generational antisocial behavior and crime.

**Program Summary**

WFSU approaches supervision through a multi-disciplinary team effort. WFSU includes several Community Health Specialists and works closely with staff from Child Welfare, Self Sufficiency, Health Services, the Juvenile Services Division, and mental health agencies. WFSU emphasizes collaboration with other agencies for case planning, resource allocation, and efficient service delivery to address dynamics that place an entire family at risk. WFSU utilizes the Women's Risk Needs Assessment (WRNA) to appropriately assess each woman's actual risk and need areas. This tool allows WFSU staff to be more effective with cognitive behavioral interventions, as well as treatment and service referrals. WFSU's approach equips justice-involved women with skills and resources that strengthen families and successfully defrays long-term costs associated with inter-generational criminal activity.

House Bill 3503 established the Family Sentencing Alternative Pilot (FSAP) Program. This program is included in the Women & Family Services Unit, which diverts qualified justice-involved adults who have custody of a minor child at the time of the offense or are pregnant at the time of sentencing from prison to probation. The intent of this program is to promote reunification of families, prevent children from entering the foster care system, and holding individuals accountable, while utilizing wrap around services, with a primary focus on parenting. WFSU has four staff dedicated to working with clients who are either pregnant, parenting, or attempting to parent their children, through the Department of Human Services involvement. The rest of WFSU staff focus on women involved in the criminal justice system, who are not parenting, due to termination of parental rights through the court systems, collaborating with the Health Department and community partners.

The COVID-19 pandemic impacted operations beginning in March 2020. PPOs had limited in-person visits to address immediate public safety concerns and address high risk behaviors. Field visits resumed in February 2021 and office visits resumed in October 2021, with staff taking the necessary safety precautions. PPOs are meeting clients face-to-face on a regular basis and have resumed all case management practices.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults served annually	771	900	800	800
Outcome	Percent of adults convicted of a misdemeanor or felony within 1 year of supervision start date	7%	15%	7%	7%

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,429,310	\$201,071	\$2,581,392	\$333,727
Contractual Services	\$38,685	\$124,085	\$41,385	\$71,980
Materials & Supplies	\$7,944	\$0	\$7,684	\$0
Internal Services	\$150,976	\$33,941	\$170,940	\$51,294
<b>Total GF/non-GF</b>	<b>\$2,626,915</b>	<b>\$359,097</b>	<b>\$2,801,401</b>	<b>\$457,001</b>
<b>Program Total:</b>	<b>\$2,986,012</b>		<b>\$3,258,402</b>	
<b>Program FTE</b>	16.50	1.50	17.00	2.00

Program Revenues				
Intergovernmental	\$0	\$325,097	\$0	\$457,001
Beginning Working Capital	\$0	\$34,000	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$359,097</b>	<b>\$0</b>	<b>\$457,001</b>

Explanation of Revenues

This program generates \$51,294 in indirect revenues.  
County General Fund plus:

- 1) \$257,553 OR Department of Corrections HB3503 Family Sentencing Alternative Program intergovernmental agreement (IGA). Funding promotes family reunification, preventing children from entering foster care, and holding justice-involved individuals accountable. Current IGA 07/01/2021 through 06/30/2022. Same 2022 fiscal year funding is to be expected for fiscal year 2023.
- 2) \$199,448 which is a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.

Significant Program Changes

Last Year this program was: FY 2022: 50027 Adult Women & Family Services Unit

Personnel Costs: Transferred in 1.00 FTE sworn Community Justice Manager from program offer 50016A Adult Services Management in the supplemental state rebalance in mid-FY 2022. 1.00 FTE Community Health Specialist 2 was cut in the mid-year rebalance budget modification DCJ-012-22. 0.25 FTE Parole and Probation Officer positions 719343 and 719344 shifted to general fund with the end of the SMART WRAPS federal grant.

Contractual Services reduction in other funds- \$52,105: client benefits (\$14,830), provider contracts (\$6,020) and (\$31,255) due to SMART Wraps grant ending.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$697,954	\$0	\$697,954	\$0
<b>Total GF/non-GF</b>	<b>\$697,954</b>	<b>\$0</b>	<b>\$697,954</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$697,954</b>		<b>\$697,954</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

**Last Year this program was:** FY 2022: 50028 Diane Wade House

The prior Diane Wade house space set up was a “dormitory style” that had the capacity to accommodate a large number of clients (40). Feedback from residents indicated the dorm style felt institutionalized, reminding them of incarceration, perpetuating trauma and this was a barrier for client entry. Additionally, COVID-19 guidance required social distancing among congregate residents and reducing the capacity and number of referrals to the house. To mitigate these challenges, DCJ held a series of visioning/listening sessions in the fall of 2020 to solicit feedback from staff, community members and past clients of the Diane Wade House in revisioning what this culturally specific transitional housing for justice-involved women housing would look like prior to the issuance of the RFP. This reinforced the message that a single or double room occupancy house with a smaller census with intensive services would best serve high risk and high need clients.



**Department:** Community Justice      **Program Contact:** Denise Pena  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Electronic Monitoring (EM) allows staff to monitor the activities of pre- and post-adjudicated individuals in the community through house arrest, curfew monitoring, alcohol consumption monitoring, or the monitoring of an individual's movement in the community. Utilizing EM and Global Positioning Software (GPS) technology to monitor the movements of justice-involved adults within the community has proven to be a reliable, cost-effective way to sanction individuals and reinforce public safety and the safety of victims.

**Program Summary**

EM technologies are useful case management tools that allow for a broader range of responses to non-conformance and an alternative to more expensive incarceration during pre-adjudication and post-conviction. EM allows Parole-Probation Officers (PPO) to know where high risk justice-involved individuals (JIIs) are located at any given time. This alternative sanction expands supervision sentencing options for judges. Current data indicate most defendants and JIIs on EM complete their obligation successfully.

This use of EM technology further allows an individual the ability to maintain employment and continue participation in treatment groups. The EM Program is staffed by Correction Technicians (CTs) and provides case management assistance to PPOs by installing the bracelets, monitoring compliance, responding to program violations and communicating violations to PPOs, and maintaining an EM database.

The EM program is a collaborative, systems-oriented program that works closely with Pretrial Supervision Program staff who work with the courts, the Oregon Board of Parole, and the District Attorney's Office.

In FY 2021, DCJ began examining the use of EM, including a demographic breakdown of individuals in the program. Results revealed a higher percentage of Black and African American JIIs being placed on EM. A review of data from 2021 indicates that EM increased in the Gang and Domestic Violence units and decreased in the West and East field supervision units as PPOs looked for other non-punitive options for technical violations, especially in light of the COVID-19 pandemic impacts on operations. The East and West field supervision units include a disproportionate number of JIIs of color on their caseloads.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults served	333	1,250	325	325
Outcome	Number of jail beds saved	15,643	45,000	15,000	15,000

**Performance Measures Descriptions**

The COVID-19 pandemic impacted the use of EM. Since March 2020, PPOs were directed to limit the use of EM for technical violations to minimize the potential spread of the virus and focus the use of EM to address immediate public safety concerns. In June 2021, EM service resumed in the office.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$205,001	\$117,516	\$214,080	\$121,082
Contractual Services	\$332,000	\$0	\$332,000	\$0
Materials & Supplies	\$20,000	\$0	\$20,000	\$0
Internal Services	\$0	\$19,836	\$0	\$18,610
<b>Total GF/non-GF</b>	<b>\$557,001</b>	<b>\$137,352</b>	<b>\$566,080</b>	<b>\$139,692</b>
<b>Program Total:</b>	<b>\$694,353</b>		<b>\$705,772</b>	
<b>Program FTE</b>	2.00	1.00	2.00	1.00

Program Revenues				
Intergovernmental	\$0	\$137,352	\$0	\$139,692
<b>Total Revenue</b>	<b>\$0</b>	<b>\$137,352</b>	<b>\$0</b>	<b>\$139,692</b>

Explanation of Revenues

This program generates \$18,610 in indirect revenues.

County General Fund plus \$139,692 which is a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.

Significant Program Changes

Last Year this program was: FY 2022: 50029 Adult Electronic Monitoring

**Department:** Community Justice                      **Program Contact:** Lisa Lewis  
**Program Offer Type:** Existing Operating Program                      **Program Offer Stage:** As Adopted  
**Related Programs:** 50022  
**Program Characteristics:**

**Executive Summary**

Many property offenses are motivated by substance use disorders. The START (Success through Accountability, Restitution and Treatment) Court program adheres to nationally recognized drug court key components to address addiction by partnering with treatment to hold participants accountable. In an attempt to decrease additional felony convictions and hold people accountable, both the Oregon Department of Corrections and the Oregon Criminal Justice Commission invested monies into comprehensive programming for this population. The funding agencies conduct evaluations of each program and report back to the legislature with the results.

**Program Summary**

The Department of Community Justice (DCJ) START Court program is committed to a drug court model, engaging a multi-disciplinary team to promote positive outcomes for participants and the community. Intensive supervision, close working partnerships with treatment agencies, and frequent court monitoring ensure comprehensive services and accountability for individuals enrolled in the program.

The START Court program adheres to key components of drug courts to respond to addiction and criminogenic risk factors effectively. The START Court program provides alternative sentencing for downward dispositional cases, and focuses on high risk and high need justice-involved individuals (JII). Comprehensive wrap-around services provided by a variety of stakeholders (Multnomah County Court, the Multnomah County Sheriff's Office, the District Attorney's Office and defense attorneys, treatment, community partners, and DCJ) collaborate to deliver evidence-based practices that produce successful outcomes. Referrals to the START Court program are filtered primarily through the Multnomah County Justice Reinvestment Program (MCJRP), which provides informed sentencing, and is one option for eligible MCJRP cases.

The START policy team has an Equity and Inclusion subcommittee that includes representation from the court, probation, treatment and other team members based on project or discussions. This work is guided by the Racial and Ethnic Disparities (RED) assessment tool and an action plan created as part of the National Drug Court Institute (NDCI) Equity and Inclusion training.

The COVID-19 pandemic impacted operations beginning in March 2020. PPOs had limited in-person visits to address immediate public safety concerns and address high risk behaviors, maintaining contact with JIIs via phone or other virtual options. As state health guidelines and policies became less restrictive in 2022, in-person interactions increased.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults in START Court served each year in supervision	179	275	175	175
Outcome	Percent of adults in START Court NOT convicted of a misd. or felony within 1 year of supervision start date	90%	80%	90%	90%

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$691,495	\$329,846	\$919,160	\$157,247
Contractual Services	\$7,000	\$386,371	\$7,000	\$408,628
Materials & Supplies	\$1,963	\$14,634	\$1,963	\$6,868
Internal Services	\$0	\$32,985	\$0	\$15,725
<b>Total GF/non-GF</b>	<b>\$700,458</b>	<b>\$763,836</b>	<b>\$928,123</b>	<b>\$588,468</b>
<b>Program Total:</b>	<b>\$1,464,294</b>		<b>\$1,516,591</b>	
<b>Program FTE</b>	4.50	2.50	6.00	1.00

Program Revenues				
Intergovernmental	\$0	\$763,836	\$0	\$588,468
<b>Total Revenue</b>	<b>\$0</b>	<b>\$763,836</b>	<b>\$0</b>	<b>\$588,468</b>

Explanation of Revenues

This program generates \$15,725 in indirect revenues.

County General Fund plus \$588,468 which is a portion of OR State Criminal Justice Commission, Specialty Courts Grant Program grant agreement 07/01/2021 through 06/30/2023 to the Multnomah County Drug Court (START) to address the needs and helping justice-involved individuals (JIIs) struggling with substance use disorder through recidivism outcomes with the goal of providing the opportunity to divert JIIs from prison. START stands for Success through Accountability, Restitution and Treatment (START). FY2023 budget is 51% for the 2nd year of grant agreement.

Significant Program Changes

Last Year this program was: FY 2022: 50030 Adult START Court Program

1.50 FTE Corrections Technicians were approved as part of the Board approved budget modification SUPP02-DCJ. DCJ used its indirect revenue to fund these positions in the General Fund. 1.50 FTE Correction Technicians was reduced in the grant due to reduced grant award.

**Department:** Community Justice      **Program Contact:** Stuart Walker

**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The Adult Community Service Program provides an effective, cost-efficient sentence/sanction that is available to the courts and Parole-Probation Officers (PPO). This program promotes public safety by engaging justice-involved individuals in restorative practices, as well as teaching pro-social skills and promoting anti-criminal thinking patterns. Community Service assists individuals with their court mandated obligations of community service work, and provides sanctioning services to individuals on bench probation, formal probation and post-prison supervision. Justice-involved individuals (JIIs) sanctioned to complete community service learn skills associated with tool use, safety, teamwork, and in 2022 we will have a new community service work crew option of learning to sew.

**Program Summary**

Community Service provides the courts and Parole-Probation Officers with a cost-effective method of holding individuals accountable while providing reparations for the community. Individuals are referred to Community Service by PPOs and by the courts for both bench and formal Supervision. Courts sentence adults to Community Service as a condition of probation and PPOs can sanction individuals to complete community service as a consequence of a supervision violation. Community Service is a sanction which allows our JIIs to maintain employment, and it is an alternative to jail. Community Service also provides JIIs the chance to give back to their community through work accomplished at public parks, on water bureau sites, and numerous watersheds. In addition to alternative sanctions and allowing individuals the opportunity to give back to the community, Community Service also allows individuals to earn money to pay back victims of crimes through the Restitution Work Crew program. Restitution Work Crew is offered on Saturdays and the \$112 earned goes directly to the victim of the court case.

The Juvenile Community Service program has two components: Community Service and Project Payback. Youth do landscaping work and litter clean-up in much needed areas. The Juvenile Community Service/Project Payback Program provides youth with the ability to fulfill their court mandated obligation while earning money (being paid current minimum wage) to pay their court-ordered restitution. From July 2021 to January 2022, JIIs worked a total of 73 hours and earned \$12,186 to court and individual victims for restitution. Both Community Service and Project Payback provide youth with a pro-social activity while building skills to help them be successful. Youth learn pro-social interactions, teamwork, landscaping techniques, hand/power tool use and maintenance, and how to safely and efficiently accomplish tasks.

The COVID-19 pandemic led to the suspension of this program in March 2020, and only resumed with a limited crew in June 2021.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults served	34	1,100	50	50
Outcome	Percent of cases completing community service hours successfully	12%	68%	50%	50%
Output	Number of hours juvenile crews worked in the community	0	7,600	4,500	4,500
Outcome	Restitution payments made by juveniles participating in work crews	\$0	\$50,000	\$35,000	\$35,000

**Performance Measures Descriptions**

Alternative Community Service work crews decreased due to the COVID-19 pandemic and have ramped up beginning in June 2021 with a limit of only two JII's per van. Due to the limit, the ability to meet contract requirements with partners was decreased.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,387,186	\$67,480	\$1,449,174	\$139,724
Contractual Services	\$22,688	\$65,038	\$10,293	\$107,988
Materials & Supplies	\$41,636	\$0	\$41,636	\$0
Internal Services	\$126,540	\$11,390	\$176,035	\$21,476
<b>Total GF/non-GF</b>	<b>\$1,578,050</b>	<b>\$143,908</b>	<b>\$1,677,138</b>	<b>\$269,188</b>
<b>Program Total:</b>	<b>\$1,721,958</b>		<b>\$1,946,326</b>	
<b>Program FTE</b>	11.00	0.00	11.00	0.00

Program Revenues				
Intergovernmental	\$13,092	\$143,908	\$0	\$269,188
Other / Miscellaneous	\$2,303	\$0	\$3,000	\$0
<b>Total Revenue</b>	<b>\$15,395</b>	<b>\$143,908</b>	<b>\$3,000</b>	<b>\$269,188</b>

Explanation of Revenues

This program generates \$21,476 in indirect revenues.

County General Fund (CGF) plus Intergovernmental Agreement (IGA) with local governments.

- 1) \$3,000 restitution (youths) collected from private parties/ government agencies deposited into the CGF and passed through to victims. FY 2023 budget is per FY 2022 Current Year Estimates.
- 2) \$41,200 IGA PDX Water Bureau general heavy brushing and cleanup work. IGA 07/01/19- 6/30/24 \$41,200/fiscal year.
- 3) \$120,000 IGA PDX Parks & Recreation compensates work performed, services rendered, and for all labor, and incidentals necessary to perform the work and services. IGA ends 06/30/24. FY 2023 budget is trending from FY 2019 (pre-COVID) actuals with FY 2023 daily billing rate of \$568.
- 4) \$75,000/year, a total 5-year IGA of \$375k PDX Water Bureau IGA 06/30/21 - 06/30/2026. Youths in Project Payback program perform outdoor maintenance & landscape to city sites.
- 5) \$32,988 IGA Metro 07/01/2021 - 06/30/2023, \$32,988/year. Youths in the program provide litter pick-up in metro sites.

Significant Program Changes

Last Year this program was: FY 2022: 50031A Community Service

Contractual Services (general funds) reduced by \$12,395 (restitution payments) due to reduction in the private parties revenue.

Contractual Services (other funds) increased by \$42,950 (restitution payments) due to new Metro IGA and increase in PDX IGAs.

**Department:** Community Justice      **Program Contact:** Denise Pena  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

High risk Black and African American men and women returning to their communities from prison and placed on supervision are over represented in the criminal justice system. Department of Community Justice (DCJ) is committed to addressing systemic racism that creates unnecessary barriers for Black community members. Lack of education, employment experience, and supportive housing coupled with returning to communities that may present some of the same anti-social influences have a negative impact on successful re-entry into the community.

### Program Summary

DCJ works with culturally responsive providers who have demonstrated effectiveness in improving outcomes for Black and African American justice-involved individuals (JIIs) in the areas of education, employment, culturally responsive cognitive behavioral therapy and family stability. This target population is under supervision with the African American Program (AAP) and Gang unit. Providers engage in cognitive behavior therapy, peer support, parenting, employment, and educational services designed to change criminal thinking and behaviors.

Behavioral interventions seek to identify and change criminal thinking errors and emotional responses. This involves helping individuals develop skills for modifying thoughts and beliefs as well as exploring consequences. The provider utilizes peer supports to assist JIIs with navigating complex systems such as education and employment. Mentoring helps adults establish stable lives by reducing the chaos brought about by poverty, homelessness, underemployment, as well as the effects of incarceration. Gang members have shown an increased willingness to participate in programs that use mentors that have had similar life experiences as their own. The relationship that develops between the mentor and the gang member is a key factor for engaging with pro-social resources, relationships, and behavior change.

JIIs in this program are classified as high risk based on risk assessment scores. They are also identified prior to being released from prison as gang members based on an established set of criteria. Cognitive interventions follow the Habilitation Empowerment Accountability Therapy (HEAT) curriculum, a culturally responsive cognitive behavioral intervention program designed to reflect and address the unique experiences and needs of participants, respectively.

The COVID-19 pandemic impacted operations beginning in March 2020. Parole-Probation Officers (PPOs) had limited in-person visits to address immediate public safety concerns and address high risk behaviors. Field visits resumed in February 2021 and home visits resumed in October 2021, with staff taking the necessary safety precautions. PPOs are meeting clients face-to-face on a regular basis and have resumed all case management practices.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults served annually in the gang unit	340	425	350	350
Outcome	Percent of adults convicted of a misdemeanor or felony within 1 year of supervision start date	4%	15%	5%	5%
Output	Number of adults served annually in the African American Program	75	100	75	75

### Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$417,787	\$1,388,014	\$515,660	\$1,609,860
Contractual Services	\$555,080	\$138,466	\$506,394	\$382,969
Materials & Supplies	\$4,576	\$9,803	\$4,035	\$8,726
Internal Services	\$0	\$234,296	\$0	\$247,436
<b>Total GF/non-GF</b>	<b>\$977,443</b>	<b>\$1,770,579</b>	<b>\$1,026,089</b>	<b>\$2,248,991</b>
<b>Program Total:</b>	<b>\$2,748,022</b>		<b>\$3,275,080</b>	
<b>Program FTE</b>	3.00	9.00	3.00	10.00

Program Revenues				
Intergovernmental	\$0	\$1,770,579	\$0	\$2,248,991
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,770,579</b>	<b>\$0</b>	<b>\$2,248,991</b>

Explanation of Revenues

This program generates \$247,436 in indirect revenues.  
County General Fund plus

- 1) \$2,173,796, which is a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.
- 2) \$75,195, a portion of US DOJ for Innovations in Supervision Initiative grant. Funding is to reduce violent recidivism rate for young African American males with convictions for violent crimes and placed under supervision by refining and expanding the Habitation, Empowerment, Accountability Therapy (HEAT) curriculum within a community supervision setting. Award 10/01/2018 - 9/30/2021 with an approved no-cost extension extended to 9/30/2022.

Significant Program Changes

Last Year this program was: FY 2022: 50032 Adult Gang and African American Program

Transferred a Parole-Probation Officer from program offer 50033 Adult Field Supervision East in the supplemental SUPP02-DCJ state rebalance in mid-FY 2022.

(1) Contractual Services (general fund) - Net reduction of \$48,686 in client assistance. Funding in the amount of \$74,370 were moved to personnel expenses to fund a joint position #743374 within the Behavioral Health Division PO #40081. This Clinical Services Specialist position works with African American Population within the PATH program. Increase of \$25,684 due to COLA and revenue increase in biennium (2) Contractual Services (other funds) - Net reduction of \$244,503. Contracts and professional services reduced by \$57,497 due to HEAT grant ending. In addition, \$302,000 was increased in contracts to provide culturally responsive treatment services to Black and African JIIs.





**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,976,764	\$1,691,309	\$2,066,088	\$1,768,409
Contractual Services	\$1,208	\$361,085	\$1,208	\$120,273
Materials & Supplies	\$2,028	\$8,503	\$625	\$27,804
Internal Services	\$198,825	\$285,493	\$200,324	\$271,805
<b>Total GF/non-GF</b>	<b>\$2,178,825</b>	<b>\$2,346,390</b>	<b>\$2,268,245</b>	<b>\$2,188,291</b>
<b>Program Total:</b>	<b>\$4,525,215</b>		<b>\$4,456,536</b>	
<b>Program FTE</b>	13.50	10.00	13.50	11.00

Program Revenues				
Intergovernmental	\$0	\$2,346,390	\$0	\$2,188,291
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,346,390</b>	<b>\$0</b>	<b>\$2,188,291</b>

**Explanation of Revenues**

This program generates \$271,805 in indirect revenues.  
County General Fund plus

- 1) \$2,048,930, which is a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.
- 2) \$139,361 Oregon Criminal Justice Commission, Specialty Court Program, a two-year grant agreement 07/01/2021 – 06/30/2023. Grant supports the Multnomah County DUII Court, DUII Intensive Supervision Program (DISP) with the goal of providing the opportunity to divert justice-involved individuals from prison. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 grant agreement plus approximately \$6k of an estimated unspent balance of County FY 2022 adopted budget.

**Significant Program Changes**

**Last Year this program was:** FY 2022: 50033 Adult Field Supervision - East

Increased 1.00 FTE Corrections Technician during the supplemental state rebalance SUPP02-DCJ in mid-FY 2022.  
Increased 1.00 Parole-Probation Officer in the supplemental state rebalance and transferred it to program offer 50032 Adult Gang and African American Program in mid-FY 2022.

(1) Contractual Services has a net decrease of \$240,812. The grant award for the DUII/DISP program was reduced from FY 2022 by (\$243,812) and a \$3,000 increase due to SB1145 funding. (2) Materials & Supplies has a net increase of \$19,301. Increase of \$4,216 due to SB1145 funding and an increase of \$15,085 with the DUII/DISP grant in supplies.

**Department:** Community Justice      **Program Contact:** Lisa Lewis  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Assessment and Referral Center (ARC) Transition Services staff meet with high risk individuals, before and after their release from custody, to determine which strategies and services are most appropriate to reduce the risk of recidivism. Results indicate that using individual specific referrals and re-entry services, including housing placement, reduces recidivism and increases engagement. Coordinated, immediate service delivery, including post-release housing addresses client needs.

**Program Summary**

ARC Transition Services' mission is to end homelessness and maintain community safety. Their approach to this includes placing high risk, high need individuals directly into housing with supportive services immediately following their release from incarceration. This approach is consistent with the current Multnomah County plan to end homelessness by interrupting and/or circumventing the individual's entry to homelessness and risk for cycling in and out of incarceration.

Evidence-based practices clearly dictate the need to provide case management, access to healthcare, and safe and secure housing for justice-involved individuals (JIs) releasing from jail, prison or residential treatment. Transition Services staff prioritize cultural-specific and responsive, inclusive housing options when possible. Currently, there is capacity to provide short and long-term housing services for an average of 310 high risk adults identified with behavioral or medical needs using several contracted agencies within the community. Providing housing to JIs is cost effective. On average, the cost to house an individual is \$41.50 daily, as compared to \$170 per day to incarcerate an individual in jail or prison.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average number of individuals housed monthly	318	350	310	310
Outcome	Average percentage of contracted beds utilized each month.	80%	85%	85%	85%

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$0
Contractual Services	\$3,526,466	\$1,431,337	\$3,685,248	\$1,487,003
<b>Total GF/non-GF</b>	<b>\$3,526,466</b>	<b>\$1,431,337</b>	<b>\$3,685,248</b>	<b>\$1,487,003</b>
<b>Program Total:</b>	<b>\$4,957,803</b>		<b>\$5,172,251</b>	
<b>Program FTE</b>	0.00	0.00	0.00	3.00

Program Revenues				
Intergovernmental	\$0	\$1,431,337	\$0	\$1,487,003
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,431,337</b>	<b>\$0</b>	<b>\$1,487,003</b>

Explanation of Revenues

County General Fund plus

\$1,487,003, which is a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.

Significant Program Changes

Last Year this program was: FY 2022: 50034 Assessment and Referral Center - Housing

Increased 2.00 FTE Corrections Counselors and 1.00 FTE Program Specialist Sr. for Metro Supportive Housing in bud mod DCJ-005-22. The budget for this program is in JOHS program offer 304000.

(1) Contractual Services (General Funds) - Net increase of \$181,371. In FY 2022, the Housing team evaluated and made changes to the program in order to gain efficiencies, eliminate costs (bed reduction due to utilization rates) and create additional beds based on current service trends. (2) Contractual Services (Other Funds) - Net increase of \$55,666. Smart Wraps Grant ended (\$12,465), increase of services utilizing SB1145 funding (\$404,383) and transfer of \$336,252 (MCJRP services) to PO 50022.

**Department:** Community Justice      **Program Contact:** Lisa Lewis  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The pretrial services expansion of the new Flip the Script (FTS) initiative expands services to Black and African Americans, exiting incarceration and/or people in need of support in pretrial release and/or diversion services to avoid incarceration. Funding for this initiative was provided in the FY 2022 budget as part of a public safety package that shifted funds from the traditional criminal justice system and reinvested in upstream prevention, diversion, and reentry programs focused on the Black, Indigenous and/or People of Color (BIPOC).

**Program Summary**

Flip The Script (FTS) is a significant initiative led by Central City Concern (CCC) that aims to increase employment, secure permanent housing placements, and reduce recidivism among people of color exiting incarceration. Several studies found that Black and African American people are overrepresented in the criminal justice system, including in Multnomah County. To better understand and address these disparities, the design includes culturally specific employment, housing, and peer support services—as well as an exclusively Black and African American Advocacy Work Team to articulate the needs of returning community members.

The ultimate goals of FTS are to:

1. Reduce racial disparities in reentry service outcomes (employment, average income at exit, and obtaining housing where the program participant is rent responsible);
2. Engage Black and African American participants in advocacy to identify common barriers and needed system changes;
3. Reduce recidivism overall, and eliminate disparate rates of recidivism between racial and ethnic groups (using Oregon Department of Corrections (DOC) recidivism data over the first three years of FTS); and
4. Demonstrate a positive return on investment for the community.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of people enrolled in FTS	76	30	80	80
Outcome	Percent of FTS Participants accessing employment and/or benefit income at time of exit	55%	50%	55%	55%

**Performance Measures Descriptions**

There was a delayed start to pretrial referrals, however, everything with the FTS Program space and referrals are at anticipated levels.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$385,172	\$0	\$400,579	\$0
<b>Total GF/non-GF</b>	<b>\$385,172</b>	<b>\$0</b>	<b>\$400,579</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$385,172</b>		<b>\$400,579</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2022: 50035 Flip the Script - Community Based Services and Support



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$147,177	\$0	\$156,638	\$0
Internal Services	\$0	\$0	\$25	\$0
<b>Total GF/non-GF</b>	<b>\$147,177</b>	<b>\$0</b>	<b>\$156,663</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$147,177</b>		<b>\$156,663</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2022: 50036 Adult Domestic Violence Deferred Sentencing



**Department:** Community Justice      **Program Contact:** Lisa Lewis  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Sex Offense Reduced Supervision (SORS) caseload provides supervision for adults convicted of sex offenses who have been identified as low risk for sexual re-offense by validated risk assessment tools. A reduced level of supervision is provided to qualifying clients in order to monitor compliance with sexual offense specific treatment, sex offense registration and special conditions of supervision. The SORS caseload's staff assists with community safety by reducing risk through continued monitoring of the individual's behavior while on supervision.

### Program Summary

The SORS caseload is for adults convicted of sex offenses who have been identified as low risk for sexual re-offense. These individuals have shown compliance via: 1) Completing a minimum of one year supervision and treatment; 2) Passing a full disclosure polygraph (if medically able and if no extenuating circumstances exist); 3) Passing a maintenance polygraph within six months prior to their transfer to the SORS caseload; and 4) Having a limited sexual and criminal history.

An individual who meets any of the following criteria is excluded from SORS supervision: 1) Having a score of 6+ on the Static-99 assessment tool which is a risk assessment tool designed to assist in the prediction of sexual and violent recidivism among adult male sex offenders; 2) Having a primary sexual preference for children or sexual arousal to violence; 3) Having emotional identification with children; and 4) Level 3 Sex designation (may be waived by the manager).

In accordance with the Risk/Need/Responsivity model, the SORS program limits the extent of resources invested in low risk individuals and focuses on allocating the majority of resources to high and medium risk adults convicted of sex offenses. One (1) Sex Offense Specialist Parole-Probation Officer (PPO) supervises the SORS caseload and is required to complete a home visit every six months. The individual on supervision is required to submit monthly reports, report in person every six months, successfully complete a maintenance polygraph every six months, participate in sexual offense specific treatment until discharged, and pay court ordered fees. Individuals are returned to a high risk caseload if there are any indications of status instability or verified behaviors that present an increased risk to the community or victim.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults served annually	169	175	175	175
Outcome	Percent of adults convicted of a misdemeanor or felony within one year of supervision start date	0%	0%	0%	0%
Outcome	Percent of adults convicted of a new sex offense misd. or felony within one year of supervision start date	0%	0%	0%	0%

### Performance Measures Descriptions

Measure 1: In FY 2022, the COVID-19 pandemic caused a bit of a reduction in the numbers due to there being fewer movements from SCU to the reduced caseload.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$174,365	\$93,658	\$179,821	\$96,478
Internal Services	\$0	\$15,809	\$0	\$14,829
<b>Total GF/non-GF</b>	<b>\$174,365</b>	<b>\$109,467</b>	<b>\$179,821</b>	<b>\$111,307</b>
<b>Program Total:</b>	<b>\$283,832</b>		<b>\$291,128</b>	
<b>Program FTE</b>	1.14	0.86	1.14	0.86

Program Revenues				
Intergovernmental	\$0	\$109,467	\$0	\$111,307
<b>Total Revenue</b>	<b>\$0</b>	<b>\$109,467</b>	<b>\$0</b>	<b>\$111,307</b>

Explanation of Revenues

This program generates \$14,829 in indirect revenues.  
County General Fund plus

\$111,307 which is a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.

Significant Program Changes

Last Year this program was: FY 2022: 50037 Adult Sex Offense Reduced Supervision (SORS)

**Department:** Community Justice  
**Program Offer Type:** Innovative/New Program

**Program Contact:** Lisa Lewis  
**Program Offer Stage:** As Adopted

**Related Programs:**

**Program Characteristics:**

### Executive Summary

The Strategic Treatment and Engagement Program (STEP) Court is a specialty court designed to serve defendants charged with certain violent felonies, with a goal of reducing criminal offending through therapeutic and interdisciplinary approaches that address addiction and other underlying issues without jeopardizing public safety or due process. This innovative problem-solving court is the first in Oregon specifically designed to target and serve defendants who committed Measure 11 offenses/major person crimes. STEP Court will focus on disparities in the criminal justice system by providing non-prison options for eligible individuals charged with Measure 11 offenses.

### Program Summary

STEP Court operates under a specialized model to provide court-directed supervision and a wide variety of treatment to violent individuals with substance use, mental health concerns, or cognitive behavioral issues underlying their criminal behavior. This court will follow the problem-solving court model and offer alternative judicial processing for individuals accused of certain violent offenses. The program seeks to reduce both general recidivism and violent crime recidivism using evidence-based approaches, including judicial monitoring and coordination among community and treatment stakeholders. It also follows a process that encourages informed sentencing decision-making and promotes prison diversion if the participant can be safely supervised in the community. STEP Court adheres to professional standards and best practices for specialty court programs.

STEP Court will establish objective screening criteria and include equal opportunities for enrollment and participation. Preliminary demographic information suggests that this problem-solving court will expand and enhance opportunities for Black and African American defendants. Analyzing data will be central to informing future decisions to determine outcome measures by evaluating participant enrollment, retention, and outcomes.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults in STEP Court served each year in supervision	N/A	N/A	N/A	50
Outcome	Percent of adults in STEP Court NOT convicted of a misd. or felony within 1 year of supervision start date	N/A	N/A	N/A	80%

### Performance Measures Descriptions

The STEP court program is a new program, and numerous variables will affect growth.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$389,538
Contractual Services	\$0	\$0	\$0	\$394,884
Materials & Supplies	\$0	\$0	\$0	\$6,312
Internal Services	\$0	\$0	\$0	\$59,872
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$850,606</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$850,606</b>	
<b>Program FTE</b>	0.00	0.00	0.00	3.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$850,606
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$850,606</b>

Explanation of Revenues

This program generates \$59,872 in indirect revenues.

- 1) \$449,410, a portion of Grant-in-Aid SB1145 funding from OR Department of Corrections allocation to Multnomah County per the 2021-23 legislative adopted budget. Funding supports supervision of justice-involved individuals, services, and local sanctions meeting requirements of ORS 423.525. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 biennium budget.
- 2) \$401,196, portion of a two-year award ending on 06/30/2023 from OR Criminal Justice Commission Specialty Courts Grant Program to fund the Multnomah County Drug (STEP) Court to reduce disparities by targeting Measure 11 person-to-person crimes with the opportunity to positively impact a population that includes a disproportionate number of Black, Indigenous, and/or People of Color (BIPOC) individuals. FY 2023 budget is 51% for the 2nd year of the 2021-23 grant award.

Significant Program Changes

Last Year this program was:

Added 2.00 FTE Parole-Probation Officers and 1.00 Corrections Technician in the supplemental state rebalance SUPP02-DCJ in mid-FY 2022.

The STEP grant is new grant awarded during mid-FY 2022 and the following budget was added to PO 50030 (START Program). Revenue = \$397,714, contracts \$375,423 and materials \$22,291

**Department:** Community Justice      **Program Contact:** Jay Scroggin  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

This program offer will establish a Mental Health Treatment Outreach Program. This program will work on enhancing motivation for treatment, stabilization, skill development and case management services for justice-involved individuals (JIIs). The focus will be on working with justice-involved individuals with the Mental Health Unit (MHU) who are not ready to engage with mental health treatment or who are waiting to enter mental health treatment.

**Program Summary**

The Mental Health Treatment Program will operate as a low barrier, single point of contact space where justice-involved individuals with significant needs including mental health, substance abuse and homelessness can come for stabilization, work on enhancing motivation, develop skills for effectively engaging in treatment, and case management services. By providing this service, MHU will be able to more effectively utilize limited treatment resources and provide more stabilization and case management services.

The Treatment Program will perform the following functions:

- Provide one point of access to meet basic needs such as food, clothing, shelter;
- Enhance motivation to engage in treatment to promote stabilization;
- Develop skills so that individuals are equipped to engage in and navigate complex community based and governmental systems; and
- Coordinate with other community behavioral health resources and outreach programs to ensure a continuum of support and services.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of adults served annually	N/A	N/A	N/A	150
Outcome	Percent of Mental Health Unit clients engaged in treatment or treatment readiness	N/A	N/A	N/A	75

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$662,973	\$0
Contractual Services	\$0	\$0	\$100,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$762,973</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$762,973</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

One Time Only - General Funds = \$762,973

Significant Program Changes

Last Year this program was:

This program addresses Crisis Response & Community Recovery response priority area.

The Mental Health Treatment Program will work on enhancing motivation for treatment, stabilization, skill development and case management services for justice-involved individuals (JIIs). The focus will be on working with justice-involved individuals with the Mental Health Unit (MHU) who not ready to engage with mental health treatment or who are waiting to enter mental health treatment. This program will hire limited duration (3) Community Health Specialists and (3) Correction Counselors for this program and provide meal services.

**Department:** Community Justice      **Program Contact:** Erika Preuitt  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

This program offer will increase the capacity for the Habilitation Empowerment Accountability Therapy (HEAT) program to be delivered to Black and African-American justice-involved individuals (JIIs). It will also continue to fund three Community Health Specialists, departmental infrastructure to support ARP goals and one Records Technician position in the Victim and Survivor Services unit. This offer was funded in FY 2022 with American Rescue Plan funding and due to continued need will be funded with County General Funds.

**Program Summary**

The HEAT curriculum is a culturally responsive cognitive behavioral intervention program designed to reflect and address the unique experiences and needs of participants. The ability to address antisocial thinking is an effective way to reduce recidivism especially as it relates to gun violence. This program will continue to increase capacity to serve youth and adults in this cognitive behavioral intervention on an ongoing basis.

This program offer will provide permanent programming to 18-30 year old young men. Additionally it will provide community support and resources to Latinx communities for those impacted by community violence. This programming includes peer support, skill building, cognitive services and behavioral/culturally responsive services. This would provide opportunities to partner with national experts to build out culturally responsive programming for this population of justice-involved individuals and further develop promising practices to work with underserved populations within the community.

This program offer will provide ongoing funding for a Records Technician in the Victim and Survivor Services unit to ensure compliance with Crime Victims' Rights. Since FY 2019 victims/survivors who signed up for notification of rights increased by more than 50%. The number of victims/survivors requesting victim rights impacts additional critical job functions of the unit that are required by statute, namely, notifying victims of hearings and events related to their requested rights.

This program offer will also continue to fund a Project Manager to assist DCJ implement the American Relief Act programs, as well as assist the department on other projects including future of work, reform efforts, enhanced collaborations to reduce gun violence, among other projects. Three Community Health Specialists have been hired to work in the Women's and Family unit in collaboration with the Health Department & DCHS to provide families with safety plans and trauma support for those who have felt the direct impacts of gun violence.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total capacity of AAP and Heat Programs	N/A	105	105	105
Outcome	Number of JIIs referred to wraparound services (WFSU)	N/A	50	50	50
Output	Letters sent to victims informing them of rights	N/A	N/A	N/A	2,100
Outcome	Total number of victims/survivors requesting rights	N/A	N/A	N/A	35%

**Performance Measures Descriptions**

New Measures: Measure 3 and 4 are new for FY 2023.

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$532,850	\$0
Contractual Services	\$0	\$0	\$730,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,262,850</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,262,850</b>	
<b>Program FTE</b>	0.00	0.00	5.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

General Funds - \$1,262,850

Director's Office Total = \$397,581. This includes: VSS (Records Tech) - \$94,390; Project Manager - \$153,191 ; Consultant \$150,000

Adult Services Division total = \$865,269. This includes: Community Violence Intervention Programs -Gang \$500,000 ; Community Health Specialists - \$285,269 and HEAT Training -\$80,000

In FY 2022, these programs were funded with ARP funds. In FY 2023, funding will be on-going general funds.

**Significant Program Changes**

**Last Year this program was:** FY 2022: 50099B ARP Community Violence Intervention Programs

This program addresses Crisis Response & Community Recovery response priority area.

This expands the depth and reach of County Services. There has been a continued increase in community and gun violence. DCJ's Gang and African American Program will use these funds to add capacity for the HEAT program that will be delivered to African-American JIIs. There will also be an expansion of programming to 18-25 year old men impacted by gun violence. Staffing will be added to the department to provide families with safety plans and trauma support directly related to gun and domestic violence. Lastly, DCJs departmental infrastructure will be enhanced via a Project Manager position in order to move forward our plan.



**Department:** Community Justice      **Program Contact:** Deena Corso  
**Program Offer Type:** Administration      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Juvenile Services Division (JSD) works to hold youth involved with the juvenile justice system accountable, provide restorative and reformation opportunities, and promote equitable and fair approaches to public safety. Juvenile Services Management leads, supports and monitors delinquency prevention and early intervention, informal supervision, formal probation supervision, accountability, community engagement, detention alternatives and detention services for delinquent youth ages 12-18, and in the case of probation, youth up to the age of 23.

**Program Summary**

JSD engages with the community and collaborates with victims and system partners (e.g., the judiciary, law enforcement, District Attorney, defense counsel, education system, community providers, etc.) to enhance the coordination and effectiveness of the overall juvenile system. Programs are designed to reduce recidivism as well as the over-representation of youth of color in the juvenile justice system in Multnomah County. Specific oversight responsibilities include:

- 1) Court and Community Supervision Services – Provides intake/assessment, prevention/early intervention, diversion and informal supervision, adjudication, probation supervision, sanctioning, and connection to resources. Interfaces with youth-serving community resources to improve access and integration. Oversees contracts with community providers that deliver temporary shelter services and the Community Monitoring program as alternatives to detention. Provides support staff to the Juvenile Justice Complex, including data and document services.
- 2) Detention and Residential Services - Responsible for the operations and security of a regional juvenile detention facility. This 56-bed facility operates 24 hours a day, 7 days a week and serves tri-county youth awaiting subsequent court hearings (including youth who are waived to adult criminal court), or those serving a sanction. Provides an assessment and evaluation (A&E) residential program that operates 24 hours a day, 7 days a week.
- 3) System Change and Detention Alternatives Initiative Programming - Focuses on developing and implementing strategies to reduce racial and ethnic disparities in the juvenile justice system, reducing reliance on detention, promoting youth and family voice in system reforms, and enhancing multi-system integration. Holds youth accountable through a Restorative Dialogue program and protects public safety through shelter care and other detention alternative interventions.
- 4) Family Court Services - Provides legally-mandated mediation and parent education classes. In addition, Juvenile Services Management oversees a position that serves as a liaison between JSD and the family and juvenile court judiciary, advocates and implements best practices, staffs judicial meetings, and partners with the Chief Family Law Judge as a point of contact for child welfare and juvenile justice reform.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of juvenile criminal referrals received annually	632	1,200	600	600
Outcome	Percent of youth who had one or more subsequent adjudications within 1 year post disposition	35%	25%	35%	35%

**Performance Measures Descriptions**

Measure 1 and 2: FY 2022, the COVID-19 pandemic has had a significant impact on the number and type of referrals made to the Juvenile Services Division. Changing law enforcement practices have reduced the volume of low-level crimes that have been submitted to JSD for handling. The referrals that have been made to JSD by law enforcement are generally for more serious (felony and/or firearm related) offenses.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,396,853	\$25,873	\$1,486,125	\$21,669
Contractual Services	\$164,335	\$16,780	\$264,335	\$10,000
Materials & Supplies	\$125,514	\$31,151	\$125,514	\$0
Internal Services	\$0	\$2,803	\$0	\$3,331
<b>Total GF/non-GF</b>	<b>\$1,686,702</b>	<b>\$76,607</b>	<b>\$1,875,974</b>	<b>\$35,000</b>
<b>Program Total:</b>	<b>\$1,763,309</b>		<b>\$1,910,974</b>	
<b>Program FTE</b>	6.88	0.12	7.00	0.00

Program Revenues				
Intergovernmental	\$0	\$51,607	\$0	\$0
Other / Miscellaneous	\$0	\$25,000	\$0	\$35,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$76,607</b>	<b>\$0</b>	<b>\$35,000</b>

Explanation of Revenues

This program generates \$3,331 in indirect revenues.  
 County General Fund plus two separate awards from Annie E. Casey Foundation:

- 1) \$25,000 supporting Juvenile Detention Alternative Initiative (JDAI) strategic priorities essential to innovate and sustain reform gains. Current funding ends 08/31/2022. FY 2023 budget is assuming same funding will continue to fiscal year 2023.
- 2) \$10,000 supporting for system/community partnerships in probation transformation sites. Total funding for this award is \$20,000 from 12/01/2021 through 12/31/2022.

Significant Program Changes

Last Year this program was: FY 2022: 50050 Juvenile Services Management

(1) Reclassified a Manager Senior to Manager 2 in bud mod DCJ-004-22. (2) Backfilled 0.12 FTE from position 705209 - from G50 0277 04 JJDAI and G50 0277 05 JJDAI (Annie Casey Grant) to 508700 to balance grant.

Contractual services (General Fund) - Added of 100,176 for trauma informed training during general fund constraint balancing. (2) Contractual services (Other Fund) - Net decrease of \$6,780. OJDDP Emergency grant ending (\$16,780) and added client assistance funds from the JJDAI Grant in the amount of \$10,000. (3) Materials and Services - Decrease of \$31,151 in supplies due to the OJDDP Grant ending.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$123,636	\$0
Contractual Services	\$0	\$0	\$104,893	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$228,529</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$228,529</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was:

This program funds one Program Specialist position (Restorative Justice Coordinator position) and training funds for restorative practices contractor.

**Department:** Community Justice      **Program Contact:** Tracey Freeman  
**Program Offer Type:** Support      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Juvenile Records and Administrative Services assists the Juvenile Services Division (JSD) administration, court and community supervision services, and detention/residential services. Juvenile Records and Administrative Services staff perform the following functions: a) maintain accurate records internally and in various statewide data systems; b) provide information and referrals to the public and community partners; c) conduct administrative and clerical support to division personnel; d) coordinate property management and purchasing; and e) provide reception coverage.

**Program Summary**

Juvenile Records and Administrative Services provide the following specific functions:

**Clerical Support Services:** Provides office support to division teams and personal. Essential functions include staff scheduling for detention and the Assessment & Evaluation program, purchasing supplies, placing orders as needed, shelter care tracking, Medicaid billing preparation, reviewing client service notes, and creating client charts. Juvenile Records and Administrative Services also maintains all closed juvenile files, provides public assistance with general inquiries, oversees mail distribution, and processes documents and forms for JSD, the District Attorney's Office, Department of Human Services, and the Judiciary per inter-agency agreements.

**Data Services:** Essential functions include specialized data entry and record maintenance in the statewide Juvenile Justice Information System (JJIS) and Law Enforcement Data System (LEDS). Data services enters warrants into LEDS, provides law enforcement with field access to juvenile Electronic Probation Records (EPR); maintains juvenile sex offender registration information; performs records checks; processes subpoenas; processes archiving requests; handles expunction of juvenile records that meet statutory criteria; processes and enters all police reports and referrals; handles and facilitates the emancipation process; enters all adoptions orders and follow up; and processes interstate compact matters following Interstate Compact for Juveniles (ICJ) Rules ORS 417.030.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of referrals received & processed annually	1,783	2,400	2,000	2,000
Outcome	Number of court orders and dispositions processed	1,516	1,300	1,500	1,500
Outcome	Number of expungements	N/A	N/A	N/A	700

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,103,686	\$0	\$1,507,159	\$134,552
Contractual Services	\$13,500	\$0	\$13,500	\$0
Materials & Supplies	\$23,806	\$0	\$25,349	\$0
Internal Services	\$1,386,968	\$10,000	\$1,438,796	\$20,680
<b>Total GF/non-GF</b>	<b>\$2,527,960</b>	<b>\$10,000</b>	<b>\$2,984,804</b>	<b>\$155,232</b>
<b>Program Total:</b>	<b>\$2,537,960</b>		<b>\$3,140,036</b>	
<b>Program FTE</b>	10.00	0.00	13.20	1.40

Program Revenues				
Intergovernmental	\$0	\$10,000	\$0	\$0
Service Charges	\$0	\$0	\$0	\$155,232
<b>Total Revenue</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$155,232</b>

Explanation of Revenues

This program generates \$20,680 in indirect revenues.  
County General Fund plus

\$155,232, an intergovernmental agreement (IGA) Expunction of Juvenile Records with Oregon Youth Authority (OYA) for expunction of qualified juvenile records. In 2021, Legislature passed a new law, Senate Bill SB575, regarding automatic expunction of juvenile records. SB575 allows counties to invoice the state at a flat rate of \$206.15 per qualified expunction. The IGA amount is \$310,461.90 for the period 01/02/2022 - 01/01/2024. FY 2023 budget is 50% of the IGA.

Significant Program Changes

Last Year this program was: FY 2022: 50051A Juvenile Services Support

Program FTE - General Funds. Increased 1.00 FTE Records Technician added in the supplemental state rebalance budget modification #SUPP02-DCJ-002-22 in mid-FY2022. Transferred from program offer 50054A - 1.00 FTE Clerical Unit Coordinator, 0.80 FTE Administrative Analyst and 0.80 FTE Office Assistant 2, 0.40 Records Tech moved to Expungement Grant. This was a consolidation of the Records and Administrative Services Unit.

Program FTE - Other Funds. Increased 1.00 FTE Records Technician (RT) in FY2023 due to the new SB575 state expunction services in addition to 0.40 FTE (0.10 portion of 4 RT positions).

**Department:** Community Justice      **Program Contact:** Ken Jerin  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

This program offer enhances the Department of Community Justice (DCJ) effort to improve conditions of confinement in our juvenile detention facility by investing in the physical building which is 27 years old and in disrepair. Facilities Project Management (FPM) has allocated some funding for capital improvements, but that will only restore one pod (two units) in the Juvenile Detention center to its original condition. This funding will allow for enhancements to the physical space for two pods (four units) to create a safer and trauma-informed environment.

**Program Summary**

DCJ is committed to improving the safety and environment of our Juvenile Detention center. Although Facilities Project Management (FPM) has allocated resources to make much-needed and long overdue repairs to one detention pod (two units per pod), funding is not sufficient to enhance the environment to become more trauma-informed and developmentally appropriate. This program offer focuses on creating youth sleeping rooms that are less institutional, making showers safer, expanding usable space in the dayroom, creating areas for additional programming/services, and improving lighting and ventilation. An additional \$1 million is needed to supplement FPM's \$1.2 million/pod investment for one pod, and an additional \$2.2 million is needed to restore and enhance a second pod.

Youth of color are significantly over-represented in detention. These improvements will help youth of color by providing a safe and trauma-informed environment. The refurbishment improves the sleeping rooms, showers and programming space. When youth feel safe they are able to gain skills, stabilize and then successfully return to home or other community placements.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of youth served in the renovated pod	N/A	N/A	N/A	50
Outcome	Percent of total pods remodeled	N/A	N/A	N/A	20%

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Internal Services	\$0	\$0	\$3,200,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,200,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$3,200,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was:



**Department:** Community Justice      **Program Contact:** Laura Bisbee  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Family Court Services (FCS) helps keep children safe, families stable, and promotes public safety through services to families as they experience the major life transition of separation or divorce. Exposure to parental conflict and the potential loss of a parent through separation or divorce places children at risk for delinquency, teen pregnancy, behavioral health issues, and poor school performance, which can lead to a cycle of dysfunction and offending behavior. These services help promote healthy parenting dynamics and communication. Family Court Services offers conflict resolution and parent information services to support positive connections as families change.

**Program Summary**

Through parent education, mediation, co-parent coaching, and information and referral services, FCS assists families involved with the Family Court and plays a critical role in supporting families to limit their children's exposure to ongoing parental conflict. Parent education and mediation are state-mandated services for parents involved in the Family Court system.

The Parent Education Program provides relevant legal and parenting information to nearly 2,500 Multnomah County parents with a Family Law case each year.

In addition to Parent Education, FCS provides child custody and parenting time mediation to over 1,000 families per year and provides co-parenting coaching to families experiencing high levels of conflict. FCS also produces materials such as the "Birth Through Three" and "Second Chances" handbooks for use by parents and others in need of information relevant to co-parenting issues.

FCS is housed in the Downtown Courthouse and services have been available at the Juvenile Court and East County Courthouse in order to better serve the residents of East Multnomah County. The COVID-19 pandemic impacted operations beginning in March 2020. All FCS services are provided virtually currently, some of which will continue even once FCS resumes in person services at some point in the future. Providing mediation services remotely has enabled FCS to expand hours to offer mediation in the early morning, early evening, and on Saturdays.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of mediation appointments kept	N/A	N/A	N/A	1,100
Outcome	Percent of individuals satisfied with parent education classes	90%	90%	90%	90%

**Performance Measures Descriptions**

Measure 1: Changed to align with core functions of program. Previous measure was "Percent of individuals satisfied with process of mediation." Measure could be not calculated due to changes caused by COVID-19.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$509,879	\$685,475	\$541,786	\$734,080
Contractual Services	\$0	\$63,684	\$0	\$107,819
Materials & Supplies	\$2,340	\$17,756	\$2,340	\$35,621
Internal Services	\$0	\$270,416	\$0	\$264,945
<b>Total GF/non-GF</b>	<b>\$512,219</b>	<b>\$1,037,331</b>	<b>\$544,126</b>	<b>\$1,142,465</b>
<b>Program Total:</b>	<b>\$1,549,550</b>		<b>\$1,686,591</b>	
<b>Program FTE</b>	3.72	5.28	3.77	5.23

Program Revenues				
Fees, Permits & Charges	\$0	\$952,266	\$0	\$188,742
Intergovernmental	\$0	\$85,065	\$0	\$893,723
Beginning Working Capital	\$0	\$0	\$0	\$60,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,037,331</b>	<b>\$0</b>	<b>\$1,142,465</b>

Explanation of Revenues

This program generates \$112,828 in indirect revenues.

County General Fund plus

- 1) \$811,823 in state funding for conciliation & mediation services expect continued funding at current level. State allocation is formula base on each biennium. FY 2023 budget is 50% allocation for 2021-23 biennium.
- 2) \$61,127 Conciliation Services fee \$10 collected as part of \$60 marriage license fees. FY 2023 budget is based on the average of FY20 & FY21 actuals plus FY22 current year estimate.
- 3) \$127,615 Parenting Education Program fees. Fee of \$70 is collected per ORS 205.320 and 107.510 to 107.610, and are set by Board Resolution. FY 2023 budget is based on the average of FY20 & FY21 actuals plus FY22 current year estimate.
- 4) \$81,900 Access & Visitation grant from US Dept. of Health and Human Services. Funding provides access & visitation services to non-custodial parents who are having difficulty establishing visitation and a legally enforceable parenting plan. Award ends 9/30/2023.

Significant Program Changes

Last Year this program was: FY 2022: 50052 Family Court Services

Reclassified 2.00 Marriage and Family Counselor Associates to Marriage and Family Counselor in bud mod DCJ-004-22 and DCJ-013-22.

Backfilled 0.05 FTE from position 700795 - from G50 0270 08 09 JFCS (DOJ A&V Grant) to 509042 to balance grant.

In FY 2022, \$778,354 in state funding for conciliation & mediation services was booked to fees, permits & charges (50220) and it s/b (50180) intergovernmental revenue. In FY 2023, \$811,823 was booked as state revenue (intergovernmental).

**Department:** Community Justice  
**Program Offer Type:** Existing Operating Program

**Program Contact:** Ken Jerin  
**Program Offer Stage:** As Adopted

**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Courtyard Cafe provides a valuable service for visitors, Juvenile Justice partners, and staff at the Juvenile Justice Complex. The Courtyard Cafe serves breakfast and lunch daily Monday through Friday. There are limited other food options available near the Juvenile Justice Complex. The Cafe supports detention staff who do not get breaks that allow for them to leave the building easily.

### Program Summary

This offer maintains food service by the Courtyard Cafe for the Juvenile Justice Complex. The Courtyard Cafe food service has a significant positive impact on maintaining staff morale and the good will of JSD's juvenile justice system partners at the Juvenile Justice Complex. Many of JSD's partners utilize the Cafe for breakfast and lunch meetings between Court hearings.

The Cafe is also a resource for families who often have to spend time at the Juvenile Justice Complex awaiting court hearings and other meetings. It provides them with an affordable and convenient option for food. Without the Cafe, staff and others would have to leave to get meals. It provides a natural meeting space where DCJ staff and partners can interact to catch up on business as well as build positive relationships.

The Courtyard Catering Services primarily serves Multnomah County events but is available for catering to the public as well. The catering provides a source of revenue for Juvenile Nutrition Services and an opportunity for youth in the culinary arts program to receive vocational training and experience in cooking and baking.

The COVID-19 pandemic impacted operations beginning in March 2020. While the Juvenile Justice Complex did remain open, fewer staff worked in the building impacting demand for food service. Regular food service continued to serve the remaining staff but it offered take out service only until October 2021 when it reopened for in-person purchases.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average number of Courtyard Cafe transactions per day	10	150	150	150
Outcome	Amount of annual revenue earned	\$54,564	\$150,000	\$185,000	\$185,000

### Performance Measures Descriptions

Measure 1 and 2: FY 2021, the COVID-19 pandemic impacted the program offer in every way. All caterings stopped with the exception of providing shelter and outreach meals to the homeless population. The Cafe closed entirely for two weeks, then opened for take-away business only for the few staff and partners who remained in the building. Catering has picked back up in the current fiscal year largely to provide outreach meals. We expect this to continue for the next few years.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$292,159	\$0	\$304,762	\$0
Contractual Services	\$8,322	\$0	\$8,322	\$0
Materials & Supplies	\$100,936	\$0	\$101,768	\$0
Internal Services	\$23,409	\$0	\$26,541	\$0
<b>Total GF/non-GF</b>	<b>\$424,826</b>	<b>\$0</b>	<b>\$441,393</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$424,826</b>		<b>\$441,393</b>	
<b>Program FTE</b>	3.20	0.00	3.20	0.00

Program Revenues				
Other / Miscellaneous	\$126,334	\$0	\$142,500	\$0
<b>Total Revenue</b>	<b>\$126,334</b>	<b>\$0</b>	<b>\$142,500</b>	<b>\$0</b>

Explanation of Revenues

County General Fund includes revenue \$64,200 in Courtyard Café sales and \$78,300 in Catering sales.

FY 2023 budget is based on average of FY 2020 and FY 2021 actuals plus FY 2022 current year estimates /3 years. Catering sales support youth in the Culinary Arts Youth Program, which is job readiness training for youths who are interested in a career in the food service industry. Youths learn dependability, responsibility and teamwork while working in a commercial kitchen.

Significant Program Changes

Last Year this program was: FY 2022: 50053 Courtyard Cafe and Catering

**Department:** Community Justice      **Program Contact:** Ken Jerin  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Juvenile Detention protects the community by holding youth in custody when they are awaiting a hearing and have been determined to be a serious risk to public safety and/or are high risk to not appear for court. In FY 2021, over 450 youth were brought to Juvenile Detention for intake screening. This offer funds 40 of the 56 beds required to meet the Metro Region's daily detention needs.

**Program Summary**

Though originally constructed with 191 beds, only 56 beds are needed to meet the Metro Region's daily detention needs. Clackamas and Washington Counties will contract for a total of 27 beds. The remaining 29 beds will house high risk Multnomah County youth who are not appropriate for community placement. Of those 56 beds, a unit of 16 beds must be kept available for youth who identify as female.

The ability to safely detain delinquent youth is mandated by Oregon law and is essential to community protection. The decisions made to hold Multnomah County youth in detention are based on the results of a validated detention screening system along with policies developed collaboratively among system stakeholders. This system has saved Multnomah County millions of dollars by safely diverting lower risk youth into less costly community placement alternatives. The ability to house tri-county youth in one facility maximizes the use of space and provides the flexibility needed to structure units according to age and gender.

Funding for these 40 detention beds allows for intake services and housing arrangements for youth who are awaiting trial, have violated parole, have serious probation violations, or are on out-of-state holds awaiting return to their jurisdiction.

Due to the COVID-19 pandemic, juvenile justice partners worked together to decrease the number of youth placed in detention in an effort to prevent the spread of the virus. This provided the juvenile justice system an opportunity to operate significantly below capacity while finding alternatives to detention without impacting public safety. Black, African American, and Latinx youth are overrepresented in detention. Less detention illuminates opportunities to create more appropriate, culturally responsive alternatives to detention that will benefit these youth.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of days in which the detention population did not exceed funded bed capacity	365	365	365	365
Outcome	Number of days annually without use of physical or mechanical restraints applied to detained youth	339	300	330	330

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$6,569,886	\$765,493	\$6,390,905	\$885,264
Contractual Services	\$5,461	\$0	\$56,661	\$0
Materials & Supplies	\$131,112	\$163,754	\$137,738	\$100,000
Internal Services	\$1,473,474	\$76,549	\$1,532,032	\$88,526
Capital Outlay	\$11,000	\$0	\$11,000	\$0
<b>Total GF/non-GF</b>	<b>\$8,190,933</b>	<b>\$1,005,796</b>	<b>\$8,128,336</b>	<b>\$1,073,790</b>
<b>Program Total:</b>	<b>\$9,196,729</b>		<b>\$9,202,126</b>	
<b>Program FTE</b>	45.40	6.49	48.69	7.11

Program Revenues				
Intergovernmental	\$3,212,433	\$1,005,796	\$3,504,732	\$1,073,790
<b>Total Revenue</b>	<b>\$3,212,433</b>	<b>\$1,005,796</b>	<b>\$3,504,732</b>	<b>\$1,073,790</b>

Explanation of Revenues

This program generates \$88,526 in indirect revenues.  
County General Fund plus

- 1) \$100,000 from US Dept. of Agriculture grant through the Oregon Dept. Education for youth qualifying for school breakfast & lunch programs: \$35K/breakfast & \$65K/lunch. FY 2023 budget is the average of actuals of FY 2020 & FY 2021 and FY 2022 CYE.
- 2) \$3,504,732 detention bed usage intergovernmental agreements (IGA) with Clackamas County (13 beds), and Washington County (14 beds), respectively, using the proposal bed day rate of \$366 by both counties. Budget also includes a deduction of \$102,198 for Multnomah County Health Dept.'s provision of healthcare to individuals in detention.
- 3) \$973,790, a two-year IGA ending 06/30/2023 with Oregon Youth Authority Juvenile Crime Prevention Basic Services to prevent highest risk youth offenders from re-offending. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 IGA.

Significant Program Changes

Last Year this program was: FY 2022: 50054A Juvenile Detention Services - 40 Beds

Transferred 1.00 FTE Clerical Unit Coordinator, 0.80 FTE Administrative Analyst and 0.80 FTE OA2 to program offer 50051 Juvenile Records and Administrative Services in the supplemental state rebalance budget modification #SUPP02-DCJ-002-22 in mid-FY2022. This was a consolidation of the Records and Administrative Services Unit.

For FY 2023, added 5.00 FTE Juvenile Custody Services Specialist positions as floaters within the juvenile detention system, and reduced an offsetting amount in overtime and temporary/on call for a net zero budgetary change.

**Department:** Community Justice      **Program Contact:** Ken Jerin  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Juvenile Detention protects the community by holding youth in custody when they are awaiting a hearing and have been determined to be a serious risk to public safety and/or are high risk to not appear for court. In FY 2021, over 450 youth were brought to Juvenile Detention for intake screening. This offer funds 16 of the 56 beds required to meet the Metro Region's daily detention needs.

**Program Summary**

Though originally constructed with 191 beds, only 56 beds are needed to meet the Metro Region's daily detention needs. Clackamas and Washington Counties contract for 27 beds. The remaining 29 beds will house high risk Multnomah County youth who are not appropriate for community placement. Of those 56 beds, a unit of 16 beds must be kept available for youth who identify as female.

The ability to safely detain delinquent youth is mandated by Oregon law and is essential to community protection. The decisions made to hold Multnomah County youth in detention are based on the results of a validated detention screening system along with policies developed collaboratively among system stakeholders. This system has saved Multnomah County millions of dollars by safely diverting lower risk youth into less costly community placement alternatives. The ability to house tri-county youth in one facility maximizes the use of space and provides the flexibility needed to structure units according to age and gender.

Funding for these 16 detention beds allows for intake services and housing arrangements for youth who are: awaiting trial, have violated parole, have serious probation violations, or are on out-of-state holds awaiting return to their jurisdiction.

Due to the COVID-19 pandemic, juvenile justice partners worked together to decrease the number of youth placed in detention in an effort to prevent the spread of the virus. This provided the juvenile justice system an opportunity to operate significantly below capacity while finding alternatives to detention without impacting public safety. Black, African American, and Latinx youth are overrepresented in detention. Less detention resources may force the public safety system to create other, more appropriate and culturally responsive alternatives to detention that will benefit these youth.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of days in which the detention population did not exceed funded bed capacity	365	365	365	365
Outcome	Number of days annually without use of physical or mechanical restraints applied to detained youth	339	300	330	330

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,289,141	\$0	\$1,208,591	\$0
Materials & Supplies	\$27,824	\$0	\$36,018	\$0
<b>Total GF/non-GF</b>	<b>\$1,316,965</b>	<b>\$0</b>	<b>\$1,244,609</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,316,965</b>		<b>\$1,244,609</b>	
<b>Program FTE</b>	9.51	0.00	8.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2022: 50054B Juvenile Detention Services - 16 Beds



**Department:** Community Justice      **Program Contact:** Tracey Freeman

**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

One of the key components for supervision of pre-adjudicated justice-involved youth is to allow for qualified youth to remain at home or in community placements while awaiting court processing. The Community Monitoring Program (CMP) provides supervision and support while reserving the use of costly detention bed spaces for youth who pose a significant and immediate threat to public safety. Research published by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) shows that detaining youth, who can otherwise be safely maintained in the community, makes it more likely they will re-offend.

**Program Summary**

This program serves both pre-adjudicated and post-adjudicated youth to ensure court compliance. CMP consists of four levels of supervision. All youth start out on the highest level and may be reduced in their level of supervision based on their performance.

While on CMP, each youth is required to make several daily phone calls to the CMP office for mandatory check-ins. CMP staff conduct face-to-face visits at home, school, and place of employment (referred to as field visits) to support each youth's success and assure program compliance, and adherence to conditions of release. Field visits are random and are conducted 7 days a week, 365 days a year. Each youth's progress is reviewed weekly by the team to measure client compliance. The goal of the program is for each youth to comply with the court ordered release conditions and successfully complete the program.

Multnomah County Juvenile Services Division (JSD) is a national model site for Juvenile Detention Alternatives Initiative (JDAI). JDAI's success is dependent on having detention alternative programs such as CMP which use the least restrictive means possible to ensure youth who are pending a court process do not reoffend or fail to appear for their hearing. Without a range of alternatives to detention, Multnomah County JSD would detain significantly more youth per year.

The COVID-19 pandemic has impacted the operations of this program. Beginning in March 2020, in-person visits were limited which likely impacted outcomes related to youth successfully completing the program. In addition, the pandemic caused an increase in the severity of charges for youth who utilized this program as an alternative to detention. In an effort to respond to the pandemic, juvenile justice system partners worked together to find community alternatives to detention, such as CMP.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of youth referrals	135	250	200	200
Outcome	Percent of youth who attend their court appearance	98%	98%	100%	100%

**Performance Measures Descriptions**

Measure 1 and 2: FY 2022, the COVID-19 pandemic has had an impact on use of alternatives to detention. There was a temporary hold on conducting home visits due COVID-19. The suspension of home visits altered the use of Community Monitoring (CM), which lowered the number of referrals. Electronic Monitoring (EM) was used as a passive form of monitoring electronically, without home visits. As home visits have returned, and both EM and CM are used, DCJ now sees an increase in population.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$204,381	\$442,435	\$57,625	\$611,859
<b>Total GF/non-GF</b>	<b>\$204,381</b>	<b>\$442,435</b>	<b>\$57,625</b>	<b>\$611,859</b>
<b>Program Total:</b>	<b>\$646,816</b>		<b>\$669,484</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$442,435	\$0	\$611,859
<b>Total Revenue</b>	<b>\$0</b>	<b>\$442,435</b>	<b>\$0</b>	<b>\$611,859</b>

Explanation of Revenues

County General Fund plus

\$611,859, a portion intergovernmental agreement (IGA) with Oregon Youth Authority (OYA) Youth Gang Services. Total IGA is \$3,846,589.00 for the period of 07/01/2021 – 06/30/2023. Funding provides services designed to impact youth gang involvement and to decrease minority youth commitment to OYA institutions. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 IGA.

Significant Program Changes

Last Year this program was: FY 2022: 50055 Community Monitoring Program

Contractual Services budget in General Fund decreased by \$146,756 (supervision to youth in the community in lieu of detention + COLA) and Other Funds increased by \$169,424 (State Funding). The budget was shifted between funds.

**Department:** Community Justice      **Program Contact:** Tracey Freeman  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Juvenile detention alternatives in the form of short-term shelter and residential placements protect the public by safely supervising identified high risk youth in the community. Many of these justice-involved youth are Black, African American and Latinx. By placing these youth in culturally appropriate community settings (short-term shelter care or treatment foster care), fewer youth of color are confined in detention. Juvenile shelter and residential placements additionally save the County money by avoiding more costly detention each year while preserving public safety.

**Program Summary**

Oregon Revised Statute (ORS) 419C.145 defines the circumstances under which a youth may be placed in detention pre-adjudication. A youth having committed a felony crime, accumulated a history of warrants for failure to appear in court, engaged in probation or conditions of release violations, or participated in certain person-to-person misdemeanors such as family violence, is eligible for custody. Further stipulated in this statute are mandates that require these youth to be released to a parent, shelter or other responsible party as long as their release does not endanger the welfare of the community or the youth. While in shelter care, youth attend school, participate in treatment and work with an assigned Juvenile Court Counselor.

Multnomah County serves as a model site, and has long been regarded as a national leader in the Juvenile Detention Alternatives Initiative (JDAI). Shelter care is one of the alternatives to detention that the Juvenile Services Division (JSD) utilizes. Shelter care services offer at-risk youth who would otherwise be placed in costly detention beds an opportunity to remain safely in the community under a high level of structure and supervision by professional shelter care providers. JSD contracts with Boys and Girls Aid and Maple Star Oregon to provide short-term shelter and treatment foster care to pre- and post-adjudicated youth. Services are focused on providing a safe, secure, and supportive environment that assists with behavioral stabilization, strengthens individual and family relationships, uses evidence-based practices (EBP) and strength-based approaches in dealing with the criminogenic needs of the youth, and facilitates the youth's reintegration back to the family and/or community. The majority of justice-involved youth placed in these shelter programs are Black, African American, or Latinx. By serving youth of color in culturally appropriate placements (short-term shelter care or treatment foster care), research has shown the disproportionate confinement of youth of color drops significantly and keeps youth connected to their communities without a reduction in public safety.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of youth intakes	58	60	60	60
Outcome	Percent of youth who do not leave the shelter during their placement	75%	80%	80%	80%

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$286,855	\$532,252	\$331,550	\$488,455
<b>Total GF/non-GF</b>	<b>\$286,855</b>	<b>\$532,252</b>	<b>\$331,550</b>	<b>\$488,455</b>
<b>Program Total:</b>	<b>\$819,107</b>		<b>\$820,005</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$353,911	\$0	\$361,411
Service Charges	\$0	\$178,341	\$0	\$127,044
<b>Total Revenue</b>	<b>\$0</b>	<b>\$532,252</b>	<b>\$0</b>	<b>\$488,455</b>

Explanation of Revenues

County General Fund plus

1) \$361,411, a portion of the IGA with Oregon Youth Authority (OYA) Youth Gang Services. Total IGA is \$3,846,589.00 for the period of 07/01/2021-06/30/2023. Funding provides services designed to impact youth gang involvement and to decrease minority youth commitment to OYA institutions through short-term shelter and residential placements. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 IGA.

2) \$127,044 Oregon Health Authority, Medical Assistance Programs to provide intensive rehabilitation services to Medicaid eligible youth authorized to receive Behavior Rehabilitation Services (BRS). FY 2023 budget is the average of actuals of FY 2020 & FY 2021 and FY 2022 CYE.

Significant Program Changes

Last Year this program was: FY 2022: 50056 Juvenile Shelter & Residential Placements

Contractual Services - Bed rate reimbursement rate results in decreased reimbursement funding of \$43,797 (rate increases). Provider agency rate = \$215.47 vs reimbursement rate to DCJ of \$201.24, net difference of \$14.23/per bed) for residential placements and short term shelters. This amount was transferred to the general fund during grant balancing.

**Department:** Community Justice      **Program Contact:** Tracey Freeman  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

Adjudication serves youth, typically ages 12 to 18, who are facing charges in the Juvenile Court. Youth are assessed using validated risk assessment instruments to determine the appropriate level of services and supervision needed to protect the community, restore the harm caused to victims, and assist youth in becoming productive members of the community.

### Program Summary

Adjudication provides professional evaluation, investigation, counseling, casework and pre-adjudication supervision of complex cases to justice-involved youth. They assist youth and families as they go through the adjudication process in the juvenile court system, monitoring multiple dockets, making recommendations about youth placement during this process.

Adjudication conducts daily intakes, responds to victim and public inquiries, administers standardized, comprehensive delinquency risk assessments to identify each youth's risk to reoffend, and gathers social history information that is provided to the judiciary in a formal Court Report and used to inform the judge's dispositional order.

Adjudication staff communicates with the District Attorney's Office regarding charging decisions, provides valuable information and referral services to the public, and facilitates victim services as mandated by Oregon Victims' Rights Law. Judges rely heavily on adjudication staff to provide critical information and technical support for daily court docketing and proceedings.

Adjudication staff manages and monitors shelter bed availability for out-of-home placement as an alternative to detention and for youth who cannot safely return home. Adjudication staff monitor the daily court docket, assist the Juvenile Court with delinquency matters, set court proceedings in motion, and collaborate with Deputy District Attorneys, defense attorneys, State Court Clerk's Office, and Judicial Officers concerning matters of law and court processes including preparation of court reports and recommendations. Adjudication staff represent the Juvenile Services Division during these court proceedings.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total number of cases referred for adjudication	206	280	250	200
Outcome	Percent of youth who do not receive a new adjudication within one year post adjudication	N/A	N/A	N/A	80%

### Performance Measures Descriptions

Measures 1: FY 2022, Juvenile referrals are down significantly due to the COVID-19 pandemic impacts.  
 Measure 2: Previous measure is work that has been moved to a program offer (50050B).

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,405,966	\$0	\$1,459,900	\$0
Contractual Services	\$6,144	\$0	\$6,144	\$0
Materials & Supplies	\$4,947	\$0	\$4,687	\$0
Internal Services	\$21,398	\$0	\$26,398	\$0
<b>Total GF/non-GF</b>	<b>\$1,438,455</b>	<b>\$0</b>	<b>\$1,497,129</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,438,455</b>		<b>\$1,497,129</b>	
<b>Program FTE</b>	10.00	0.00	10.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2022: 50057 Juvenile Adjudication

**Department:** Community Justice                      **Program Contact:** Tracey Freeman  
**Program Offer Type:** Existing Operating Program                      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Juvenile Field Probation (JFP) services are divided into specialized units designed to address the unique needs of each youth population. Specialized units serve youth involved in serious person felonies, gangs, sexual offenses, weapon related charges, and victims of commercial sexual exploitation (CSEC). Juvenile Field Probation holds youth accountable through specialized supervision and sanctions, restorative opportunities, skill building, mentoring, and positive developmentally appropriate activities.

**Program Summary**

Juvenile Court Counselors (JCC) develop probation case plans, enforce court ordered conditions, and address victim restitution and restoration. In addition to holding youth accountable for repairing harm, JCC's coordinate treatment (e.g. mental health and substance abuse) and interventions designed to address and prevent further delinquent behavior. Skill building, mentoring, educational advocacy, and the incorporation of pro-social developmentally-appropriate activities are all used to counteract gang involvement, sexual offending, and other harmful behaviors leading to further involvement in the justice system. JFP focuses on the highest risk youth by utilizing Functional Family Probation Services (FFPS), an evidence-based case management model that has proven results in reducing recidivism and promoting accountability and positive youth development among justice-involved youth. Probation's use of FFPS increases family participation in the youth's supervision and treatment, and youth have increased success on supervision when family members are actively participating. JCCs refer youth to interventions including intensive family based counseling, specialized youth treatment, culturally appropriate services, job readiness and employment opportunities, positive peer influences, and community support systems.

JCCs are an integral member of the Community Healing Initiative (CHI), which uses an interdisciplinary, culturally specific approach to develop and implement plans for positive youth development, family support and community protection. JCCs also collaborate with police, adult Parole-Probation Officers and the community to gather intelligence that helps with intervention when delinquent behavior is present.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of youth on probation served annually	444	500	450	450
Outcome	Percent of youth who did not receive a new adjudication within 1 year post disposition	94%	80%	80%	80%

**Performance Measures Descriptions**

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,210,568	\$649,694	\$2,151,858	\$751,998
Contractual Services	\$66,505	\$61,740	\$87,590	\$50,000
Materials & Supplies	\$9,466	\$0	\$9,466	\$0
Internal Services	\$64,201	\$64,971	\$74,084	\$75,200
<b>Total GF/non-GF</b>	<b>\$2,350,740</b>	<b>\$776,405</b>	<b>\$2,322,998</b>	<b>\$877,198</b>
<b>Program Total:</b>	<b>\$3,127,145</b>		<b>\$3,200,196</b>	
<b>Program FTE</b>	15.36	4.64	14.83	5.17

Program Revenues				
Intergovernmental	\$0	\$776,405	\$0	\$877,198
<b>Total Revenue</b>	<b>\$0</b>	<b>\$776,405</b>	<b>\$0</b>	<b>\$877,198</b>

**Explanation of Revenues**

This program generates \$75,200 in indirect revenues.

County General Fund plus two two-year intergovernmental agreement (IGA) 7/1/2021-06/30/2023 with Oregon Youth Authority (OYA).

1st IGA, Juvenile Crime Prevention Diversion Services. FY 2023 budget is 51% allocation for the 2nd year of the IGA plus approximately \$700 of an estimated unspent balance of County adopted FY2022 Budget. Funding breaks down into:

- 1) \$357,097 provides treatment services for substance abuse and mental health.
- 2) \$312,463 provides treatment services for female youths with a Class A misdemeanor and/or a more serious act of delinquency.
- 3) \$157,638 provides juvenile sex supervision and treatment services.

2nd IGA, Flex Fund of \$50,000. Funding provides services tailored to meet individual needs and case plans of adjudicated youth offenders. Per OYA, if Multnomah County spends down the total IGA of \$50,000 before 06/30/2022, OYA will amend the current IGA to support an additional \$50,000.

**Significant Program Changes**

**Last Year this program was:** FY 2022: 50058 Juvenile Field Probation

In FY 2022, SUPP02-DCJ-002 shifted 0.17 Juvenile Counselor in the RISE program, 0.20 Juvenile Counselor in the Female Gender Unit and 0.16 Juvenile Counselor in the Sex Offender Treatment Team from the general fund to the State JCP Diversion fund.

Contractual Services (other funds) - Transferred \$11,740 (Day services African American youth) to the general fund during grant balancing. If allocated funds of \$50,000 is spend prior to June 2022, there is potential for another funding allocation of \$50,000.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,839,043	\$393,153	\$1,934,679	\$377,009
Contractual Services	\$159,422	\$1,000	\$131,913	\$29,166
Materials & Supplies	\$5,073	\$0	\$5,060	\$48,129
Internal Services	\$273,659	\$66,365	\$286,703	\$56,515
<b>Total GF/non-GF</b>	<b>\$2,277,197</b>	<b>\$460,518</b>	<b>\$2,358,355</b>	<b>\$510,819</b>
<b>Program Total:</b>	<b>\$2,737,715</b>		<b>\$2,869,174</b>	
<b>Program FTE</b>	13.02	2.98	13.19	2.81

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$85,604
Service Charges	\$0	\$460,518	\$0	\$425,215
<b>Total Revenue</b>	<b>\$0</b>	<b>\$460,518</b>	<b>\$0</b>	<b>\$510,819</b>

Explanation of Revenues

This program generates \$56,515 in indirect revenues.

County General Fund plus

- 1) \$177,555 Oregon Health Authority, Medical Assistance Programs provides rehabilitation services to Medicaid eligible youth authorized for Behavior Rehabilitation Services (BRS). FY 2023 budget is based on the average of FY 2020 & FY 2021 actuals plus FY 2022 current year estimate.
- 2) \$117,856 IGA Oregon Dept. of Human Services ends 06/30/2022 provides four A&E beds to youths exhibiting behavioral disorders and authorized to receive BRS. Expect funding to continue in FY 2023.
- 3) \$129,804 IGA Clackamas County provides two A&E beds for Clackamas youth requiring a staff-secured, out of home placement. IGA ends 06/30/2022. Expect funding to continue in FY 2022.
- 4) \$85,604 IGA OR Dept of Human Services from 06/01/2021 – 06/30/2022. Supports recruitment and/or retention of direct care staff prioritizing underserved groups. FY 2023 budget expected to be a one year no cost extension.

Significant Program Changes

Last Year this program was: FY 2022: 50063 Juvenile Behavioral Rehabilitation (BRS) Assessment & Evaluation

Program FTE: (1) Shifted 0.05 FTE Juvenile Counseling Services Specialist position 707906 - from general fund 506600 to G50 0274 01 JA&E (DHS Medical Billing) to balance grant. (2) Shifted 0.22 FTE Juvenile Counseling Services Specialist position 707908 - from M50 BRS JA&E to general fund 506600 to balance grant.

Contractual Services (General Fund) - Decreased by \$27,509. BRS match decreased based on projected revenue. Contractual Services (Other Fund) - Increased by \$27,509 due to the IGA with the Dept. of Human Services. Funds will be used for Staff training and certifications. (3) Materials & Supplies increased by \$48,129 due to the ODHS Workforce Support grant. This will be used to fund staff Training and Travel.

**Department:** Community Justice      **Program Contact:** Tracey Freeman  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Community Healing Initiative (CHI) provides culturally specific, holistic, family-based, wraparound services to medium and high risk Black, African American, Latinx, other CHI-qualifying youth, and their families. CHI is a family and community-centered collaboration designed to stop youth and gang violence in Multnomah County by addressing its root causes.

**Program Summary**

This collaborative paradigm between the Department of Community Justice (DCJ) and community-based providers is a joint system responsibility that entails shared financial resources and investments, shared system outcomes, and shared risk. CHI applies supervision, intervention, and prevention strategies to youth and families who have recent involvement with high-risk activities and behaviors relevant to violence/gun violence. Within CHI, each family receives a comprehensive assessment and individualized family service plan. Services are tailored to meet a family's individual needs and integrated in a manner that reduces and prevents gang/gun violence. The majority of youth served by CHI are on probation to the Juvenile Court, though 20% of referrals can come from the community.

A network of public safety and social service agencies, and community-based organizations known as the Youth, Family and Community Team build service capacity, promote integrated case management, increase connection to ethnic communities in the metropolitan area, and augment community safety. The team focuses on sustainability through fostering family and community ownership and empowerment. Team services are evidence-based, culturally specific, and family oriented. The family service plans address criminogenic needs that most closely link with recidivism and youth violence. In addition, CHI youth and parents receive culturally specific mentoring services from mentors with lived experience.

The goals of CHI are to prevent youth of color from committing new crimes and penetrating further into the justice system. Culturally competent, strength-based programs that are delivered in homes, schools, and the community are shown to be most effective with disenfranchised youth. CHI has a proven track record of preventing unnecessary and expensive placement in residential programs and confinement in correctional facilities.

The COVID-19 pandemic impacted the operations of this program. CHI providers shifted to virtual outreach and have developed creative ways to continue to stay engaged with the youth and their families.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of CHI-qualifying youth referred through Juvenile	76	100	75	75
Outcome	Percent of CHI-qualifying youth not receiving a new adjudication after entering services	73%	75%	75%	75%

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$1,296,133	\$900,000	\$1,289,530	\$988,490
<b>Total GF/non-GF</b>	<b>\$1,296,133</b>	<b>\$900,000</b>	<b>\$1,289,530</b>	<b>\$988,490</b>
<b>Program Total:</b>	<b>\$2,196,133</b>		<b>\$2,278,020</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$900,000	\$0	\$988,490
<b>Total Revenue</b>	<b>\$0</b>	<b>\$900,000</b>	<b>\$0</b>	<b>\$988,490</b>

Explanation of Revenues

County General Fund plus

\$988,490 a portion of the intergovernmental agreement (IGA) with Oregon Youth Authority (OYA) Youth Gang Services. Total IGA is \$3,846,589.00 for the period of 07/01/2021-06/30/2023. Funding provides services designed to impact youth gang involvement and to decrease minority youth commitment to OYA institutions through short-term shelter and residential placements. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 IGA.

Significant Program Changes

Last Year this program was: FY 2022: 50065 Juvenile Community Healing Initiative (CHI)

**Department:** Community Justice      **Program Contact:** Tracey Freeman  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Department of Community Justice (DCJ) Juvenile Services Division (JSD) Community Interface Services seeks to strengthen and improve the multi-disciplinary community connections through initiatives and collaborations with youth and family-serving systems and partners. The goal is to improve services to youths and families, prevent involvement in the juvenile justice system, restore victims, and reduce recidivism.

**Program Summary**

Community Interface Services (CIS) consists of the following:

Restorative Justice Coordinator - implements strategies for increasing restorative opportunities for youth in the juvenile justice system as well as those at risk of system involvement. Serves as a liaison between JSD and school districts. JSD also contracts with a community non-profit provider to facilitate restorative dialogues.

Hands of Wonder Program Coordinator - Plans, administers, and leads the Hands of Wonder program that includes the garden program as well as other restorative justice and workforce development efforts.

Intervention and Resource Connection Specialists - Serve as law enforcement liaisons by helping to prevent delinquency, make referrals to needed services, and improve positive school outcomes. These positions work to intervene prior to formal system involvement and to reduce racial and ethnic disparities.

Diversion Juvenile Court Counselors - Youth who commit low-level delinquent acts are assessed and held accountable via contracts called Formal Accountability Agreements (FAA), instead of being adjudicated. FAA conditions may include community service, restitution, a letter of responsibility, school attendance, and/or treatment services.

Juvenile Reform Coordinator- provides coordination for Transforming Juvenile Probation and other juvenile justice reform efforts, and CHI Prevention contracts. The coordinator is facilitating the development of a Youth Justice Advisory Board and other opportunities for youth, parents, and victims to inform the juvenile justice system.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of youth served	N/A	N/A	N/A	105
Outcome	Percent of youth on probation actively engaged in school	87%	90%	90%	90%

**Performance Measures Descriptions**

New Measure 1: Changed to align with core functions of the program. Previous measure was not accurate due to changes caused by COVID-19.

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$656,405	\$194,543	\$829,405	\$198,376
Contractual Services	\$72,185	\$0	\$73,928	\$6,619
Materials & Supplies	\$7,671	\$0	\$9,131	\$0
Internal Services	\$13,192	\$19,454	\$16,597	\$19,838
<b>Total GF/non-GF</b>	<b>\$749,453</b>	<b>\$213,997</b>	<b>\$929,061</b>	<b>\$224,833</b>
<b>Program Total:</b>	<b>\$963,450</b>		<b>\$1,153,894</b>	
<b>Program FTE</b>	4.65	1.35	5.65	1.35

Program Revenues				
Intergovernmental	\$0	\$213,997	\$0	\$224,833
<b>Total Revenue</b>	<b>\$0</b>	<b>\$213,997</b>	<b>\$0</b>	<b>\$224,833</b>

**Explanation of Revenues**

This program generates \$19,838 in indirect revenues.  
County General Fund plus

\$224,833 a portion of grant agreement with Oregon Dept. of Education, Youth Development Division Juvenile Crime Prevention program. Total grant agreement is \$896,360 07/01/2021 – 06/30/2023. Funding supports provision of high-risk Juvenile Crime Prevention Services that reduce rates of juvenile arrests and recidivism. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 grant agreement.

**Significant Program Changes**

**Last Year this program was:** FY 2022: 50066 Juvenile Community Interface Services

Increased by 1.00 FTE Program Specialist Sr. in the supplemental state rebalance (SUPP02-DCJ) in mid-FY 2022.

**Department:** Community Justice      **Program Contact:** Tracey Freeman

**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The greatest racial and ethnic disparities in the Multnomah County juvenile justice system occurs at the point of referral from law enforcement. This data led JSD and our system partners to focus on and apply culturally-specific early intervention services. The Community Healing Initiative (CHI) Early Intervention and Prevention Programs are a community based and family-focused effort designed to prevent and reduce delinquency, address root causes, and augment community safety and connection. Culturally specific nonprofits provide services, supports, and referrals calibrated to the level of risk and family needs for youth.

**Program Summary**

The Community Healing Initiative (CHI) is an emerging and innovative overarching best practice for preventing and reducing juvenile justice involvement and addressing racial and ethnic disparities. At the community level, CHI is essential to building capacity and safety in communities of color. All youth who have committed lower level offenses that qualify for the CHI Early Intervention program are referred to community-based providers that offer risk and needs assessment, care coordination, prosocial programming, and referrals to needed services. Risk and needs are assessed through validated tools and the program uses assertive engagement to focus on those youth with the highest needs. Program Coordinators are assigned to a caseload of youth to develop service plans tailored to meet the individual youth and family situation. School connection/re-connection assistance, counseling, youth development activities (e.g. sports, arts), and parent support/parenting classes are among the most critical areas of needs.

Also included is funding for the CHI Gang Prevention Services provided by culturally specific organizations. Youth of color experience exclusionary school discipline, disconnection from school and a lack of educational attainment at disproportionate rates in Multnomah County. These factors, along with trauma have been cited as contributors to behavioral health challenges, delinquency, and gang involvement in Multnomah County. CHI Prevention Services focus on addressing these root causes for violence with gang impacted youth and their families. These services are aligned with the Multnomah County Strategic Plan to address gang violence based on the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Comprehensive Gang Model Implementation Plan.

The COVID-19 pandemic impacted the operations of this program. CHI providers shifted to virtual outreach and have developed creative ways to continue to stay engaged with the youth and their families.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of CHI Early Intervention youth referred	68	250	100	100
Outcome	Percent of CHI Early Intervention youth engaging in community-based support services	78%	75%	75%	75%
Output	Number of youth who receive gang prevention services	85	125	125	125

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$321,598	\$220,000	\$379,293	\$232,311
<b>Total GF/non-GF</b>	<b>\$321,598</b>	<b>\$220,000</b>	<b>\$379,293</b>	<b>\$232,311</b>
<b>Program Total:</b>	<b>\$541,598</b>		<b>\$611,604</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$220,000	\$0	\$232,311
<b>Total Revenue</b>	<b>\$0</b>	<b>\$220,000</b>	<b>\$0</b>	<b>\$232,311</b>

Explanation of Revenues

County General Fund plus

\$232,311 a portion of grant agreement with Oregon Dept. of Education, Youth Development Division Juvenile Crime Prevention program. Total grant agreement is \$896,360 07/01/2021 – 06/30/2023. Funding supports provision of high-risk Juvenile Crime Prevention Services that reduce rates of juvenile arrests and recidivism. FY 2023 budget is 51% allocation for the 2nd year of 2021-23 grant agreement.

Significant Program Changes

**Last Year this program was:** FY 2022: 50067 CHI Early Intervention & Youth Gang Prevention Services

Contractual Services (General Funds) - Increase of \$57,695, added \$50,000 for Community Violence Prevention HEAT Program Curriculum and during general fund constraint balancing.

Contractual Services (Other Funds) - Increase of \$12,311 due to 2nd half of biennium budget (51%).





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$500,000	\$0	\$250,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$250,000</b>
<b>Program Total:</b>	<b>\$500,000</b>		<b>\$250,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$500,000	\$0	\$250,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$250,000</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$250,000

Significant Program Changes

**Last Year this program was:** FY 2022: 50099A ARP Expanded Rent Assistance of Justice Involved Individuals

This program addresses supporting people in or care within the County priority areas.

During FY 2022, there was a decrease of usage for these bed and we anticipate the utilization to increase in FY 2023. These funds will be an expansion of existing services to assist JIIs with their housing needs. DCJ will be able to provide rent assistance and transitional housing in order to keep clients safe and be able to stay in their home. The estimated number of clients to be service is approximately 800 annually.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Internal Services	\$0	\$120,000	\$0	\$120,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$120,000</b>
<b>Program Total:</b>	<b>\$120,000</b>		<b>\$120,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$120,000	\$0	\$120,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$120,000</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$120,000

JJC- \$60,000

East Campus - \$60,000

Significant Program Changes

**Last Year this program was:** FY 2022: 50099C ARP Enhanced Cleaning Juvenile Justice Center and East Campus

This program addresses the Public Health emergency response priority area.

This program will continue with day porter services at the Juvenile Justice Complex (JJC) and the East Campus Building. The COVID-19 pandemic has required an increased need for cleaning within the JJC common areas and JSD staff offices. These funds will ensure that we have the resources to continue the level of cleaning to address exposure to COVID-19 within our 24-7 facility. The East campus location has re-opened to the public.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$20,000	\$0	\$20,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>
<b>Program Total:</b>	<b>\$20,000</b>		<b>\$20,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$20,000	\$0	\$20,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$20,000

Significant Program Changes

Last Year this program was: FY 2022: 50099D ARP Adult Transportation Services

This program addresses the Public Health emergency response priority area.

Transport from Voluntary Isolation Motels to Transitional housing and private residence. Additionally, provide transport for clients to access vaccines and follow up medical appointments.

**Department:** Community Justice      **Program Contact:** Jay Scroggin  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

Funding from the American Rescue Plan (ARP) will provide direct client assistance to serve our women, children, mental health clients and domestic violence survivors. This program offer was funded in FY 2022 and due to continued need, is being requested again FY 2023.

**Program Summary**

The Women's and Family Unit (WFSU) has used and will continue to use these funds to assist families with childcare, gift cards and emergency assistance, approximately 300 current DCJ women and their families. Education Support will also continue to be provided as parents are struggling to meet the needs of their children's virtual education. There are various reasons for their struggle ranging from lack of skills and experience in home-schooling, lack of availability due to employment, and other barriers. These funds will be used to provide more and different types of assistance to include additional wrap-around services such as tutoring and online academies or other services to support the children's education, especially children who have special needs.

The Mental Health Unit (MHU) will continue to provide basic needs supplies to non-DCJ clients as well as justice-involved individuals (JIIs) such as blankets, socks, hygiene items, etc. These funds will support 5000 JIIs and extend outreach to Multnomah County community members.

The Victim and Survivor Services Fund provides temporary emergency assistance to victims/survivors through direct support related to a survivor's safety or the safety of their children and/or provides support to a survivor directly related to the impact of a crime or circumstance of a crime. The pandemic has caused an increase in domestic violence, gun violence, and has exacerbated gaps and barriers that survivors of all types of crime face. COVID-19 pandemic-related economic impacts have exacerbated factors associated with domestic violence (i.e. increased unemployment, stress associated with childcare and homeschooling, and an increase in financial insecurity) as well as gun violence. The pandemic has also resulted in increased isolation for survivors of domestic violence that has made it more difficult for them to access supports and safety. These funds will support 40 clients and their families in meeting their immediate needs.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of contacts by MHU Unit outreach team (JIIs and community members)	N/A	5,000	5,000	5,000
Outcome	Percentage of JIIs in the MHU who are engaged with supervision and services	N/A	50%	50%	50%
Output	Number of JIIs served (WFSU)	N/A	300	300	300
Output	Number of survivors served (Victim and Survivor Services Unit)	N/A	40	40	40

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$220,000	\$0	\$275,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$220,000</b>	<b>\$0</b>	<b>\$275,000</b>
<b>Program Total:</b>	<b>\$220,000</b>		<b>\$275,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$220,000	\$0	\$275,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$220,000</b>	<b>\$0</b>	<b>\$275,000</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$275,000

- WFSU - \$50,000
- VSS - \$50,000
- MHU- \$175,000

Significant Program Changes

Last Year this program was: FY 2022: 50099E ARP Client Assistance

This program addresses Crisis Response & Community Recovery priority area. The Women and family program will use these funds to provide direct client assistance to include childcare, gift cards and emergency assistance. In addition, these funds will be used to assist parents with additional wrap around services such as tutoring, online academies and/or other services to support the children’s education especially children with special needs. The Victim Services program was impacted during the pandemic as instances of domestic violence increased. These funds will support victims and survivors with temporary emergency assistance. The Mental Health unit will provide basic need supplies to our justice-involved individuals such as meals, blankets, socks and hygiene items (increase of \$50k due to high demand).



**Department:** Community Justice      **Program Contact:** Jay Scroggin  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

### Executive Summary

Funding from the American Rescue Plan (ARP) is establishing a pilot project that will provide gun violence intervention programming and support the development and capacity growth of smaller community organizations and partners to expand the outreach and efficacy of gun violence intervention programs. Work has begun to establish this program but due to continued need, is being requested again for FY 2023.

### Program Summary

The goal of this program is to build the capacity of community based organizations with the necessary skills and experience to provide gun violence intervention programming centered around high-intensity life-coaching for individuals at the greatest risk of gun violence.

Multnomah County has seen a spike in gun violence since 2020, with nearly 900 shootings taking place in 2020 and 41 shooting-related deaths. The violent trend has continued into 2021, with the City of Portland alone reporting over 1200 shootings and 92 shooting-related deaths. The Department of Community Justice is looking to build capacity among community-based organizations, so they gain the necessary experience to provide gun violence intervention programming aimed at reducing the number of gun violence incidents in Multnomah County.

The Department of Community Justice (DCJ) is looking to build capacity among community-based organizations, so they gain the necessary experience to provide gun violence intervention programming aimed at reducing the number of gun violence incidents in Multnomah County.

DCJ is partnering with a community provider who will collaborate with community based organizations to provide the following services: intensive case management and life coaching for JIIs 18-25 years of age at a high risk of gun violence provided by trusted community members with relevant lived experience; positive gun violence intervention activities such as recreation out of school hours, youth grief/loss support groups, and decision-making skill-building opportunities; and training for subcontracted organizations on service delivery, nonprofit management, and staff wellness and resiliency. As of February 2022, three organizations have been selected to subcontract and will begin work in the community soon.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of JIIs served	N/A	75	19	75
Outcome	Percentage of JIIs connected to mentors	N/A	50%	13%	50%

### Performance Measures Descriptions

Measure 1 and 2: In FY 2022, there was a delay in program start up due to the RFP/contracting process.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$300,000	\$0	\$300,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$300,000</b>
<b>Program Total:</b>	<b>\$300,000</b>		<b>\$300,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$300,000	\$0	\$300,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$300,000</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$300,000

Significant Program Changes

Last Year this program was: FY 2022: 50099F ARP Gun Violence Prevention Incubator Pilot

This program addresses Crisis Response & Community Recovery priority area.

This program expands the depth and reach of County services. There has been a continued increase in community and gun violence. DCJ's Gang and African American Program will use these funds to build the capacity of community based organizations with the necessary skills and experience to provide gun violence intervention programming centered around high-intensity life-coaching for individuals at the greatest risk of gun violence.

**Department:** Community Justice      **Program Contact:** Jay Scroggin  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

### Executive Summary

Funding from the American Rescue Plan (ARP) will help establish a pilot project that will leverage the existing incubator program and seek to use the lived experience and expertise of Habilitation, Empowerment, Therapy, Accountability (HEAT) graduates by incentivizing participation in a community violence interruption program. The HEAT curriculum is a culturally responsive cognitive behavioral intervention program designed to reflect and address the unique experiences and needs of participants. The ability to address antisocial thinking is an effective way to reduce recidivism especially as it relates to gun violence. While the program was originally focused on Black men leaving prison, it has since expanded to include Black women as well as the Latinx population.

### Program Summary

Community Violence continues to grow across Multnomah County. There are individuals who are at high risk to be perpetrators of the violence, particularly gun violence and those who are at high risk to be victims. This program will develop a plan and help build capacity for those with lived experience to positively engage and influence those at high risk by engaging them in intensive and innovative training and coaching using community based urban violence prevention models.

It is also understood that individuals with criminal records experience a myriad of collateral consequences including being under employed and economically marginalized. Participating in intensive programming can be prohibitive as individuals experience the need to financially support their needs and those of their families. This program will pilot compensating individuals who devote their time to gain this knowledge and expertise. In addition, they will be exposed to financial literacy and employment opportunities.

Working through a culturally responsive community organization, individuals involved with this pilot program will be part of collaborative efforts to expand the number of violence interrupters going into our communities and working with people deemed at risk for community violence. Participants will work in coordination with each other to meet the diverse and unique needs of high risk youth and adults in Multnomah County. They will develop relationships and use their experience to assist others in finding ways out of the violence and crime plaguing our communities.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	# of individuals referred to the program	N/A	N/A	N/A	20
Outcome	% of individuals completing intensive training	N/A	N/A	N/A	85%
Outcome	% of individuals receiving stipends	N/A	N/A	N/A	100%

### Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$300,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$300,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$300,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$300,000

Significant Program Changes

Last Year this program was:

This program addresses supporting people in or care within the County priority areas.

## Department Overview

The Department of Community Services (DCS) delivers a diverse array of essential services to Multnomah County through the divisions of Animal Services, Elections, Land Use Planning and Transportation. The common mission of these divisions is articulated in the department’s mission, vision and values.

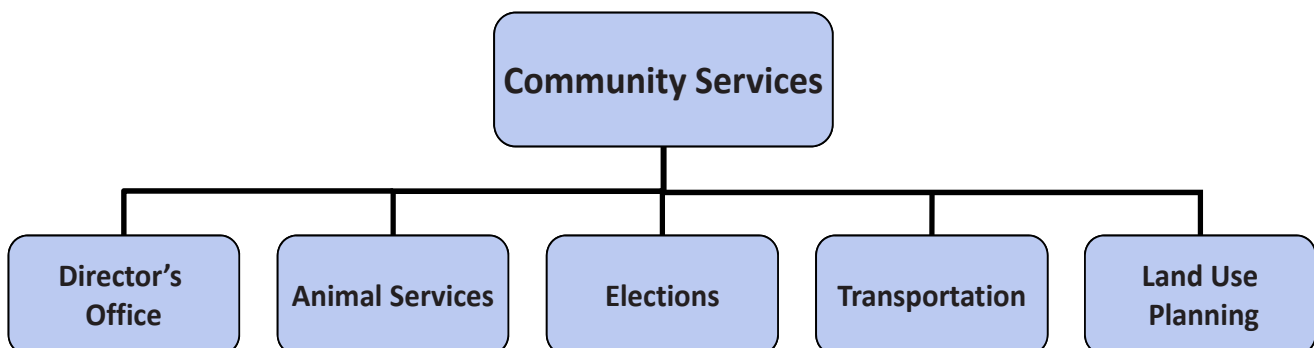
**Mission:** The Department of Community Services preserves harmony between natural and built environments, keeps people and pets safe, and ensures every voice is heard.

**Vision:** To be a trusted partner helping to create thriving and inclusive communities.

**Values:**

- Responsibility - We are resourceful and explore ways to deliver safe, responsive, effective, and sustainable services
- Integrity - We act with honesty, sincerity and high ethical standards
- Transparency - We promote an open process and communicate the reasons for actions and decisions
- Equity - We respect, value, and honor diversity as we build relationships with our colleagues and communities
- Leadership - We encourage innovation and promote professional growth

The guiding principles for the FY 2023 budget development are to provide our residents and employees with a sense of safety, trust and belonging through our services; to look for efficiencies whenever possible; to align with the DCS mission, vision and values; and to use an equity and inclusion lens in carrying out our programs and initiatives. As part of DCS’ commitment to advancing racial justice, our budget prioritizes activities that ensure all County residents are served equitably.



### Budget Overview

The FY 2023 Department of Community Services (DCS) Adopted budget is \$194.9 million of which 12% is General Fund. Other Funds include the Road Fund \$68.9 million (35%), Willamette River Bridge Fund \$35.9 million (18%), Burnside Bridge Fund \$51.1 million (26%), Sellwood Bridge Replacement Fund \$8.7 million (4%), and Land Corner Preservation Fund, Video Lottery Fund, Animal Control Fund, Federal/State Fund, Coronavirus Response Fund, Bicycle Path Construction Fund (6%).

Earthquake Ready Burnside Bridge (90019), this program will support the completion of the National Environmental Policy Act (NEPA) phase of the project in the summer of 2022 and the beginning of the design phase with a goal of 30% design completion by the end of FY 2023. The budget assumes the County to issue \$25 million in Full Faith and Credit bonds to fund the move into the design phase. The debt service will be covered from the County’s vehicle registration fees.

In FY 2023, DCS Animal Services Animal Care (90007) will transfer \$500,000 from the Animal Control Fund to the Facilities Capital Improvement Fund in Department of Community Assets program offer (78234) to begin site planning and conceptual design for a new animal shelter.

New on-going investments include:

- \$466,477 Basic Staffing for Elections (90010B)
- \$176,381 DCS Wide Organizational, Cultural & Equity Support (90001B)

The budget also includes one-time-only funding for:

- \$1,450,000 Construction of Tier 1 ADA Ramps (90018B)
- \$300,000 Elections Capacity – Ballot Production (90010C)

A full list of programs funded as one-time-only can be found in the Budget Director’s message.

Budget Trends	FY 2021	FY 2022	FY 2022	FY 2023	Difference
	Actual	Current Estimate	Adopted Budget	Adopted Budget	
Staffing FTE	216.00	205.00	205.00	215.00	10.00
Personnel Services	\$25,679,778	\$25,399,590	\$27,929,897	\$30,873,962	\$2,944,065
Contractual Services	52,694,540	74,362,413	104,577,801	129,982,262	25,404,461
Materials & Supplies	2,360,205	2,349,034	3,698,210	4,208,158	509,948
Internal Services	20,323,918	20,017,707	22,972,784	25,636,286	2,663,502
Capital Outlay	<u>566,991</u>	<u>16,800</u>	<u>50,000</u>	<u>4,200,000</u>	<u>4,150,000</u>
<b>Total Costs</b>	<b>\$101,625,432</b>	<b>\$122,145,544</b>	<b>\$159,228,692</b>	<b>\$194,900,668</b>	<b>\$35,671,976</b>

Does not include cash transfers, contingencies or unappropriated balances. Program offers DO contain cash transfers, contingencies, and unappropriated balances.

## Successes and Challenges

Over the past year, DCS has faced many challenges and opportunities. As we continue to deliver services during the pandemic, we are focusing on evaluating our services to assess if they are meeting the current needs of our community; meeting our equity goals; and supporting our staff to do the work that our community needs. DCS has embraced the concept of radically rethinking how we do our work. This 'radical rethinking' includes shifting the systems and structures we use to do our work and how our staff work within those new systems and structures. This ultimately leads us towards a transition in our culture. Culture is our shared vision and values. Out of this process, each division has developed a North Star, the vision in which they are heading. Equity is integrated into each North Star.

North Stars:

**Elections:** Multnomah County voters continue to trust that elections are secure, accurate, transparent and accessible.

**Land Use Planning:** Support equitable land use outcomes by delivering responsive and inclusive services.

**Animal Services:** Provide equitable services to the public and ensure high quality care for the animals in our shelter.

**Transportation:** Manage a transportation system that elevates health and safety, environmental stewardship, resiliency, and asset management through equitable engagement and data driven practices.

As we prepare to enter the next fiscal year, we are focused on supporting the transformations underway across the Department, centering equity in our work, reimagining the workforce as we emerge from COVID-19, and improving communications and transparency for staff and the community.

The investments in this year's budget will restore the supports, systems and capacity necessary for our teams to do the work and serve our community effectively. These requests put DCS on track to be a department that delivers equitable services and is a place of safety, trust and belonging for staff. A workplace where employees feel valued, respected, and safe to be themselves. And finally, a local government service provider that identifies and corrects past injustices and develops inclusive, accessible, and welcoming practices to serve our residents and their communities.

## COVID-19 Impacts

DCS has responded to COVID-19 by following and adjusting business operations to meet county and state directives. Much of the DCS workforce shifted to telework but many employees in Elections, Animal Services, Land Use Planning and Transportation continue to report daily to work to fulfill critical services. DCS is focused on reemerging with an even stronger sense of who we are as a department and ensuring that our services meet the needs of our most vulnerable populations. The impacts of COVID-19 have been challenging for DCS. Our Survey, Land Use Planning and Transportation Permit customer counters have reopened but have adjusted to reduced hours as public demand has moved to online access and remote customer support to work with the DCS Divisions.



## Diversity, Equity, and Inclusion

DCS is leading with action and ensuring that every employee is engaged in contributing to equitable outcomes for BIPOC and marginalized communities, both internally and in the communities we serve. DCS is actively involved with the community through public meetings, community advisory committees, and the Planning Commission. A recently established DCS committee in partnership with community stakeholders is the Title VI Transportation Equity Workgroup, whose goal is to ensure transportation equity best practices with particular attention to the pervasive and negative health effects of racism that disproportionately impact BIPOC communities.

Dismantling white dominant culture and centering BIPOC and marginalized voices has been at the forefront of guiding our internal equity work. We have made major strides in completing the Workforce Equity Strategic Plan (WESP) measures including restructuring our Equity Committee, completing performance reviews, hosting amazing College to County interns, and being more proactive in integrating diversity and equity into our interview panels and questions. We continue to need extra support in tracking bidirectional feedback between supervisors and supervisees; using a data-driven process to identify barriers in our recruitment and application process for prospective BIPOC and marginalized employees; conducting stay interviews; building workforce pipelines for BIPOC folks through intentional outreach to community based organizations (CBO's); making changes to our orientation and onboarding process to include more discussions about racial equity; and, developing our peer mentor program through the lens of racial equity with new employees. As these measures provide structure and guidance for DCS in building a racially diverse workforce that reflects the community we serve, we also want to empower DCS employees with the awareness, knowledge, and skills to practice racial equity in their teams and in the community.

The DCS Equity Committee actively partners with the Equity and Organizational Culture Manager in conceptualizing, implementing, and providing feedback on DCS equity initiatives. In FY 2022, the committee drafted an equity statement expressing DCS' commitment to eradicating racial injustice and inequity in the workplace and in the services we provide to the community. The committee solicited department-wide staff feedback to finalize the statement, which was then uplifted through a live reading by employees at an All-Staff meeting, followed by video recordings of different employees from diverse backgrounds across divisions reading the statement in multiple languages. The statement inspired and set the tone for the DCS Equity Strategic Plan, which was launched in January 2022.

The DCS Equity Committee incorporated suggested staff feedback into its formulation of the DCS Equity Strategic Plan, incorporating suggestions from staff feedback. Goals for the DCS Equity Strategic Plan fall into three domains: personal, cultural, and institutional, and will be rolled out in three phases moving from awareness and knowledge building to practicing skills and building relationships with the local community.

### Diversity, Equity, and Inclusion

The four major priorities and strategies of the plan are: 1) complete a survey to get a baseline of where DCS employees are at in their awareness, knowledge, skills, and attitudes related to equity (with another survey to be completed one year later); 2) provide ongoing training for all employees; 3) learn new skills related to intercultural communication and building interpersonal relationships; 4) build a repository of equity resources to which all employees have access.

The plan’s initiatives support creating more inclusive teams for our BIPOC employees, involving every employee in building a common language and foundation of equity that will guide the department’s work, righting inequities for BIPOC and marginalized folks, and building stronger, more inclusive partnerships with the community with institutional support. This work will aid DCS in completing key WESP initiatives including training for managers and employees in equity and incorporating peer mentoring into the plan for new employees.

This year, leadership in DCS attended the Budgeting with the Equity and Empowerment Lens workshop held by the Office of Diversity and Equity and Organizational Learning. The FY 2023 Budget Equity Tool contains questions and recommendations for integrating equity throughout the budget process, which was used as a guide throughout DCS’ budget process. The Equity and Organizational Culture Manager and the Research and Evaluation Analyst Senior have reviewed all program offers to ensure alignment with department and County initiatives and to include performance measures with a racial equity focus. The Community Budget Advisory Committee will also meet with DCS leadership and the Equity and Organizational Culture Manager for feedback from the community.

### Budget by Division

Division Name	FY 2023 General Fund	Other Funds	Total Division Cost	Total FTE
Director’s Office	\$3,945,994	\$2,710,173	\$6,656,167	30.00
Animal Services	8,858,416	3,864,186	12,722,602	59.00
Elections	6,456,349	0	6,456,349	14.00
Land Use Planning	3,096,031	50,000	3,146,031	12.00
Transportation	<u>368,182</u>	<u>195,875,766</u>	<u>196,243,948</u>	<u>100.00</u>
<b>Total Community Services<sup>1</sup></b>	<b>\$22,724,972</b>	<b>\$202,500,125</b>	<b>\$225,225,097</b>	<b>215.00</b>

1-Does include cash transfers, contingencies and unappropriated balances.

### Director's Office

This Division comprises three groups: Director's Office, Human Resources, and Business Services.

- Director's Office represents the Chair and Board of County Commissioners in its administration of the Department of Community Services (DCS) and provides leadership, management, executive direction and a unifying vision to department programs and services. The office leads, manages, and oversees both mandated and non-mandated Department services. This includes employee safety programs, compliance with state local budget law and federal, state, county and department regulations covering compensation, disciplinary action and work schedules. DCS is focused on providing cost efficient, quality services to County residents while providing a safe, inclusive and equitable environment for staff and the public. Assuring accessibility, equity, transparency, and accountability is deeply embedded in the work we do to support the health, safety, and justice of our community through our services.
- Human Resources provides direct support to division managers and to current and prospective employees, including recruitment and selection services, performance management, and consultative services regarding a range of management and employee/labor relations issues.
- Business Services manages the financial and administrative functions of the department. This unit provides essential Geographic Information System (GIS), asset management and administrative support and common interpretations of County policy and procedure.

### Significant Changes

At DCS, we pride ourselves on our ability to meet our statutory requirements, and provide services and programs that meet the needs and expectations of the community.

This year, DCS's budget was developed with a focus on three key elements: 1) our mission: to preserve harmony between natural and built environments, keep people and pets safe and ensure every voice is heard; 2) assessing programs and activities that are mandated by federal, state, or local governments; and 3) organizational culture change by implementing a strategic plan centered on diversity, equity and inclusion. These elements thread our diverse lines of businesses together to enable us to best serve the community.

In FY 2023, DCS builds capacity within the Director's Office to support the underpinnings for implementing the DCS Equity Plan and Workforce Equity Strategic Plan (WESP). A new position has been added to provide the necessary support for the recruitment and outreach for diversifying department staff, and provides more capacity to bring in external resources to build a strong and stable foundation for the personal, cultural and institutional work of the equity plan, radical rethinking and WESP (90001B). Program (90004) includes \$250,000 to support the Vance Vision Plan. This work will further define the understanding and needs for next steps in the development of the Vance Properties.

### Animal Services

Multnomah County Animal Services (MCAS) protects the health, safety, and welfare of pets and people in Multnomah County and provides services 365 days each year. The division is organized into four main programs/work units:

- Animal Care provides humane shelter, behavioral support and enrichment for animals that are in need of temporary sheltering. Services include admissions to the shelter, micro-chipping, behavioral evaluation and support, daily enrichment and socialization, pet adoptions, volunteer management, and foster care placement/coordination.
- Animal Health provides veterinary care for animals sheltered by MCAS. Services include health examinations, medical and behavioral interventions, vaccinations, and spay/neuter and general surgical procedures.
- Client Services provides administrative services, including customer service, community information and referrals, lost/ found services and owner reunification, countywide pet licensing, processing of all MCAS revenues, and communication activities including media relations, social media, website ([multcopets.org](http://multcopets.org)), and weekly newsletters.
- Field Services (Animal Control) provides 24/7 hour public safety emergency response to calls concerning animals attacking and injuring people or animals; 24-hour emergency rescue for injured, sick and abused animals; investigation services for animal bite cases and animal abuse and neglect cases; facility licensing programs and enforcement.

### Significant Changes

Historically, the primary role of MCAS has been animal control enforcement and stray animal sheltering. In harmony with County equity goals and the MCAS North Star of providing quality care for animals and equitable services for the community, MCAS is shifting resources toward supporting pet owners to care for and retain their animals. The aim is to prevent animals from needing shelter due to surrender or abandonment, and to intervene prior to the need for enforcement activity.

MCAS is consulting with the University of Wisconsin Shelter Medicine Program to make operational changes to our sheltering model, including intake processes, behavior management, and animal pathways. MCAS will also be reviewing practices in animal law enforcement, and strategies for outreach and partnerships to enhance equity and accessibility in services.

### Elections

The Elections Division conducts transparent, accurate, accessible, and accountable elections in Multnomah County and maintains the public's confidence and trust in the elections process. The Elections Division conducts all local, city, county, state, and federal elections for the citizens of all political districts within Multnomah County. The elections include a wide range of races, from a water district commissioner to the President of the United States, including votes on ballot measures and elected offices from the local to federal levels.

Conducting elections involves registering voters, maintaining voter address and district data, checking signatures on city and local candidate and initiative petitions, accepting candidate and measure filings, producing voters' pamphlets, issuing and mailing ballots, managing the main office, a voting center, and 30 other drop site locations, accepting and processing returned ballots, providing assistance to voters with disabilities and voters who speak languages other than English, counting ballots, and releasing results. During major elections, the division employs as many as 300 temporary workers. The division also provides voter education and outreach as a core service, working to identify and remove barriers to voter participation in underserved communities through building relationships, community engagement, and targeted education and outreach opportunities. The Elections Division is also responsible for the campaign finance disclosure program and investigating any related complaints.

### Significant Changes

A strategic assessment of the Elections Division conducted in FY 2022 showed that the division has significant strengths—dedicated, mission-driven staff, a voter-focused customer service model that prioritizes education and outreach, advanced technology systems that streamline ballot processing and accessible voter services. However, it is under-staffed during normal operations and overstretched during election periods. These conditions combined with the persistent disinformation campaigns threaten the division's ability to reliably and safely administer elections for the residents of Multnomah County.

In response to the assessment, the budget includes several new programs for FY 2023 that ensure the division's staffing can support new and existing programs. These programs will establish basic, adequate staffing for the division's work year-round with three new FTE, add two limited duration positions on a pilot basis - one that will add additional culturally-specific capacity to the voter education and outreach program and the other will provide direct support to front-line customer service staff during the transition to a new statewide voter registration system. The final program offer will provide additional budget capacity for the high turnout November 2022 gubernatorial election. In addition, Elections will also study the steps necessary to implement a public campaign financing program (90011).

### Land Use Planning

The Land Use Planning Division is responsible for Land Use Planning, Code Compliance, and implementing the Solid Waste Licensing program for unincorporated areas of Multnomah County.

Land Use Planning collaborates with a range of community groups and agency partners to develop and implement federal, state, and local policies and laws that keep our community safe, prevent urban sprawl, preserve the rural farm and timber economy, protect the environment, and maintain the quality of life and rural character in our unincorporated communities.

Code Compliance ensures compliance with land use and transportation right-of-way rules. This helps preserve harmony between the natural and built environments, public health and safety. The compliance program is largely complaint driven, emphasizing a collaborative partnership approach for educating and working with property owners to achieve voluntary compliance.

The Solid Waste Licensing program licenses haulers for solid waste disposal and recycling in the rural unincorporated areas of the County, provides education and outreach to residents about recycling and waste prevention, and provides technical assistance to businesses to meet state and regional requirements ensuring waste is minimized and the remainder disposed of in a coordinated, efficient and responsible manner.

### Significant Changes

An organizational assessment conducted in the second quarter of FY 2022 identified the Zoning Code as the root cause of many organizational issues. In addition, as part of the Division's efforts to address equity in the services it provides, the Zoning Code was found to include barriers to participation by BIPOC and underrepresented community members due to its bias towards property ownership and reliance on complicated and lengthy processes. Funding for an equity audit and comprehensive update of the Zoning Code will align processes with impacts, provide clarity for staff and customers, and remove structural barriers that have fostered inequities in the land use planning process.

Configuration and implementation of a new permitting system will begin in the third quarter of FY 2022 with a targeted implementation date of the first quarter of FY 2024. This project will replace an at-risk software system and expand it to include the Transportation Division, County Service Districts, and Code Compliance. Current Planning staff will be heavily involved in the development of workflows and configuration of the system throughout FY 2023.



### Transportation

The Transportation Division comprises Bridges, Roads, the County Surveyor, and Planning and Development:

- Bridges and Roads operate the four movable downtown bridges and maintain, preserve, and improve the safety of the County's six Willamette River Bridges and approximately 275 miles of roads and 24 bridges outside the Cities of Portland and Gresham. These programs also perform planning, engineering, and construction management for capital projects, respond to emergencies, and perform preventative maintenance tasks such as maintaining traffic signs, road striping, signals, and storm drainage systems.
- The County Surveyor maintains survey records, reviews and files surveys and land division plats, and maintains and restores land markers used in public land surveys.
- Planning and Development develops strategies to improve all modes of transportation in the county. This program assesses the transportation impacts of development within the county, reviews applications for the use of county right-of-way permits, prepares the Capital Improvement Plan, and secures funding for capital projects. This program also coordinates the countywide responses to clean water regulations.

### Significant Changes

Transportation has significantly increased collaboration with other County teams, including Environmental Health and the Office of Sustainability, to create well-coordinated and informed responses to climate change and disparate health impacts of the transportation system on communities of color. We have also increased engagement on Transportation policy at the regional and state levels, using our expertise informed by the County's strong values for equitable outcomes for communities of color and other historically marginalized groups to influence policy that will create a safer and more just transportation system.

Transportation is at the forefront of establishing an asset management approach at DCS. A department-wide asset management policy adopted at the end of FY 2021 commits to making decisions using a triple bottom line approach: equitable outcomes and impacts, social equity and an anti-racist lens to achieve racial justice; environmental health and sustainability; and fiscal responsibility and economic mobility. The division is embarking on a process to create a strategic asset management plan prioritizing community safety and asset management plans using preventive maintenance strategies for roads, bridges and culverts. In FY 2022, Transportation division revenues began to recover from the COVID-19 pandemic. Receipt of COVID-19 relief funds passed through the State, from the Federal Highway Administration allowed us to program critical updates to our foundational documents and support racial equity through community engagement, address emergency work without impacting staffing or other programmed work, and plan a major capital project to improve pedestrian safety on a critical corridor in East Multnomah County.

# Community Services

fy2023 adopted budget

## Department of Community Services

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Director's Office</b>					
90000	Director's Office	\$1,969,210	\$0	\$1,969,210	7.00
90001A	Human Resources	918,462	0	918,462	5.00
90001B	DCS Wide Organizational, Cultural + Equity Support	176,381	0	176,381	1.00
90002	Business Services	631,941	2,660,173	3,292,114	17.00
90004	Vance Vision Next Steps	250,000	0	250,000	0.00
90014	Levee Ready Columbia (IGA Obligation)	0	50,000	50,000	0.00
<b>Animal Services</b>					
90005	Animal Services Client Services	1,972,065	1,115,000	3,087,065	16.00
90006	Animal Services Field Services	2,014,018	5,500	2,019,518	14.00
90007	Animal Services Animal Care	3,610,835	2,736,186	6,347,021	21.00
90008	Animal Services Animal Health	1,261,498	7,500	1,268,998	8.00
<b>Elections</b>					
90010A	Elections	5,347,713	0	5,347,713	11.00
90010B	Basic Staffing for Elections	466,477	0	466,477	3.00
90010C	Elections Capacity - Ballot Production	300,000	0	300,000	0.00
90010D	Limited Duration Voter Education & Outreach	123,593	0	123,593	0.00
90010E	Elections Oregon Centralized Voter Registration Implementation	143,566	0	143,566	0.00
90011	Public Campaign Finance Report	75,000	0	75,000	0.00
<b>Land Use Planning</b>					
90020	LUP Code Compliance	303,554	0	303,554	2.00
90021A	Land Use Planning	2,192,477	50,000	2,242,477	10.00
90021B	Land Use Planning Code Equity Analysis and Update	500,000	0	500,000	0.00
90021C	Land Use Planning Capacity Building Resources for On-call Support	100,000	0	100,000	0.00
<b>Transportation</b>					
90012	County Surveyor's Office	0	5,300,439	5,300,439	10.00
90013	Road Services	100,000	19,544,766	19,644,766	46.60
90015	Bridge Services	0	28,916,022	28,916,022	26.75
90018A	Transportation Capital	0	44,479,069	44,479,069	12.40



## Department of Community Services

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Transportation (cont.)</b>					
90018B	Construction of Tier 1 ADA Ramps	268,182	1,181,818	1,450,000	0.00
90019	Earthquake Ready Burnside Bridge	0	51,085,354	51,085,354	4.25
90022	State Transportation Improvement Fund/Transit	0	1,613,121	1,613,121	0.00
90024	City Supplemental Payments	0	43,755,177	43,755,177	0.00
	<b>Total Community Services</b>	<b>\$22,724,972</b>	<b>\$202,500,125</b>	<b>\$225,225,097</b>	<b>215.00</b>

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## Legal / Contractual Obligation

The Department of Community Services is established under County Code Chapter 13. The department is assigned the following functions: Land Use Planning and Development; Services and duties prescribed by state law relating to special district annexations and withdrawals, Services relating to county service districts and agencies relating to natural environment; Services and duties prescribed by state law relating to construction maintenance and operations of county roads and bridges; Surveys examinations, inspections, and issuance of permits relating to construction and occupancy of buildings and other facilities: Animal services: and County elections.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,336,040	\$83,852	\$1,431,575	\$0
Contractual Services	\$161,753	\$0	\$264,657	\$0
Materials & Supplies	\$46,480	\$0	\$49,920	\$0
Internal Services	\$169,079	\$24,572	\$223,058	\$0
<b>Total GF/non-GF</b>	<b>\$1,713,352</b>	<b>\$108,424</b>	<b>\$1,969,210</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,821,776</b>		<b>\$1,969,210</b>	
<b>Program FTE</b>	7.00	1.00	7.00	0.00

Program Revenues				
Intergovernmental	\$0	\$108,424	\$0	\$0
Other / Miscellaneous	\$1,271,151	\$0	\$1,485,018	\$0
<b>Total Revenue</b>	<b>\$1,271,151</b>	<b>\$108,424</b>	<b>\$1,485,018</b>	<b>\$0</b>

## Explanation of Revenues

The Director's Office is supported by department indirect (Cost Allocation Plan), County General Fund and the dedicated funds in the Transportation division. Department indirect is reflected in Other/Miscellaneous under the program revenues. The Intergovernmental revenue comes the Road Fund revenue to support an administrative position supporting transportation activities but assigned to the Director's Office.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90000 Director's Office

Increase in professional services budget to support our work around equity strategic planning, team building, cultural change and organizational development in DCS. The increase in Other /Miscellaneous revenues is the result of a change in the department indirect rate which had an 11.6% increase above FY 2022 and is now set at 11.91% for FY 2023. Changes in the department indirect revenue also are impacted as positions and salaries fluctuate each year. 1.00 FTE supported by Other Funds moved out of the Director's Office and into the Road Services (offer 90013).



## Legal / Contractual Obligation

Three collective bargaining agreements; federal, state, county and department regulations covering compensation, disciplinary action and work schedules.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$819,635	\$0	\$843,840	\$0
Materials & Supplies	\$2,500	\$0	\$4,480	\$0
Internal Services	\$60,253	\$0	\$70,142	\$0
<b>Total GF/non-GF</b>	<b>\$882,388</b>	<b>\$0</b>	<b>\$918,462</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$882,388</b>		<b>\$918,462</b>	
<b>Program FTE</b>	5.00	0.00	5.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by County General Funds and Department indirect revenue.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90001 Human Resources

No significant changes in this program offer.

**Department:** Community Services      **Program Contact:** Cynthia Trosino  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90000, 90002  
**Program Characteristics:**

**Executive Summary**

This program offer adds an HR Analyst Senior position to add capacity to the Department of Community Services (DCS) Human Resources program, with a focus on achieving equity-related goals. The HR program provides direct support to Division Managers and current and prospective employees; including over 200 regular full and part time employees and over 300 on-call employees. This new position will ensure the HR program achieves equity goals in recruitment, onboarding, training and retention activities and measures outcomes related to those activities

**Program Summary**

Human Resources plays a crucial role in implementing Workforce Equity Strategic Plan (WESP and DCS Equity Strategic Plan goals. This position is instrumental in supporting equity and cultural change work and, in partnership with the Equity Manager, carries out activities foundational to WESP goals including:

- Tracking training on management competencies
- Working with Central HR to provide training on working with employees with disabilities
- Developing and maintaining a mechanism to track professional feedback for managers and stay interviews
- Documenting employee profiles and development plans in Workday
- Building community relationships to diversify applicant pools

This position also supports DCS Equity Strategic plan goals including providing training and applying tools to advance equity awareness and a culture of learning and connection. The position supports measurement of DCS progress on equity goals by:

- Data gathering and analysis, such as tracking recruitment and retention of prospective and current BIPOC DCS staff
- Analyzing recruitment practices to identify barriers to BIPOC candidates
- Integrating equity concepts and tools, such as the Equity and Empowerment Lens, into orientation and onboarding practices

DCS Human Resources staff consults and advises 500+ management and employees on interpreting and applying the County's human resources performance planning process, personnel rules, policies, procedures, collective bargaining and labor agreements, and other applicable laws and regulations governing public sector employment. DCS Human Resources staff serve as Business Partners to managers and employees to provide human resource information system (HRIS) support of Workday and Workday processes including payroll support. This new position will add needed capacity to track and analyze workforce data in support of the County and department's equity goals.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of outreach activities with Community Based Organizations and other stakeholders to increase diversit	N/A	N/A	N/A	4
Outcome	Percent of new employees who complete DCS equity training within the first six months of employment	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

The output measure represents ramping up of an outreach program to build relationships in communities of color and low income communities. The outcome measure represents our goal to ensure that all new employees are introduced to DCS equity training and resources.

## Legal / Contractual Obligation

Three collective bargaining agreements; federal, state, county and department regulations covering compensation, disciplinary action and work schedules.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$176,381	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$176,381</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$176,381</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This position will be supported by County General Funds.

## Significant Program Changes

### Last Year this program was:

New program offer request in FY 2023.





## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 294 – County and Municipal Financial Administration rules and Regulations; ORS 366.739-774 – State Highways and State Highway Fund Allocations to Counties and Cities; ORS 368.051 – Accounting for County Road Work; Government Accounting Standards Board (GASB); Generally Accepted Accounting Principles (US GAAP); County Administrative Policies and Procedures; and Oregon Budget Law.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$546,993	\$1,939,306	\$558,500	\$2,034,769
Contractual Services	\$5,000	\$16,500	\$0	\$14,000
Materials & Supplies	\$11,980	\$46,600	\$12,220	\$37,050
Internal Services	\$81,824	\$509,960	\$61,221	\$574,354
<b>Total GF/non-GF</b>	<b>\$645,797</b>	<b>\$2,512,366</b>	<b>\$631,941</b>	<b>\$2,660,173</b>
<b>Program Total:</b>	<b>\$3,158,163</b>		<b>\$3,292,114</b>	
<b>Program FTE</b>	3.00	14.00	3.00	14.00

Program Revenues				
Intergovernmental	\$0	\$1,155,263	\$0	\$1,525,023
Other / Miscellaneous	\$0	\$926,535	\$0	\$1,015,150
Beginning Working Capital	\$0	\$330,568	\$0	\$0
Service Charges	\$0	\$100,000	\$0	\$120,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,512,366</b>	<b>\$0</b>	<b>\$2,660,173</b>

## Explanation of Revenues

This program generates \$315,390 in indirect revenues.

Funding for the Business Services program comes from the dedicated Transportation Funds (gas tax), Public Land Corner Preservation Fund, County General Fund and the two County Service Districts. Business Service personnel costs are assigned to the fund where they provide support.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90002 Business Services

No significant changes in the FY 2023 budget.

**Department:** Community Services      **Program Contact:** Jamie Waltz  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 78210B  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

This program offer builds on the work of the Vance Vision master planning process to define three distinct areas of the property: park/open space concept, zoning/comprehensive plan alignment, and infrastructure analysis. These specific areas of work allow us to explore immediate and short term next steps, jurisdictional alignment, and identify resources or leverage for future phases of the work on the Vance Properties. This amendment allows for expedited efforts on the properties and will reveal potential next steps and partnerships for development in the three areas of the site.

**Program Summary**

The Vance site is an opportunity to transform nearly 90 acres of county-owned land in a neighborhood that's been historically underserved. The site's past uses as a quarry and municipal landfill left legacy issues that the surrounding community lives with today. The County now has a unique opportunity to work toward a future for Vance that meets both community and County needs.

The Vance properties, are located in Rockwood, the most diverse region of Multnomah County, are envisioned as three interrelated development areas. The project is grounded in the following principles: Accommodate known and future County facility needs; Center the needs of the people most impacted by the past and current uses; Create a more equitable future for one of the most racially and ethnically diverse neighborhoods in the region; Support the County's mission as a public health agency through investments in the built environment that positively impact the social determinants of health for people in the surrounding neighborhoods; Sustainably support the long-term environmental and economic well being of the community.

This program offer provides funding to explore immediate and short term next steps, jurisdictional alignment, and identify resources or leverage for future phases of the work on the Vance Properties. This work will further define the understanding and needs for the next steps in the development of these properties; it includes:

1. Park and Open Space Concept or Master Planning
2. Zoning and Comprehensive Plan Analysis and Potential Plan Map Amendment
3. Technical Analysis for environmental and infrastructure.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Zoning Analysis Completed for Vance Properties	N/A	N/A	N/A	1
Outcome	Comprehensive documentation of the zoning and property entitlements for the Vance Properties	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

Zoning Analysis report delivered.

## Legal / Contractual Obligation

The Department of Community Services is established under County Code Chapter 13. The department is assigned the following functions: Land Use Planning and Development; Services and duties prescribed by state law relating to special district annexations and withdrawals, Services relating to county service districts and agencies relating to natural environment; Services and duties prescribed by state law relating to construction maintenance and operations of county roads and bridges; Surveys examinations, inspections, and issuance of permits relating to construction and occupancy of buildings and other facilities: Animal services: and County elections.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$0	\$0	\$250,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$250,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by County General Funds one-time-only.

## Significant Program Changes

Last Year this program was:

**Department:** Community Services      **Program Contact:** Wade Sadler  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90006, 90007, 90008, 90009  
**Program Characteristics:**

### Executive Summary

The Multnomah County Animal Services (MCAS) Client Services program provides a broad range of customer service in the shelter facility, as well as support and resources for our community. Key service areas include staffing the Division's call center, providing community information and referrals, managing the countywide pet licensing program, processing all MCAS revenues, lost and found pet reunification services, and communication activities. Support is prioritized based on equity considerations including income level and housing status, with multilingual support.

### Program Summary

The Client Services program provides services 7 days a week to residents of Multnomah County and delivers the following services: call center staffing, pet licensing, revenue processing, lost and found services, and communication.

The MCAS call center provides information, assistance and referrals for 50,000 annual phone customers. Regular business phone lines are staffed seven days a week, typically providing approximately 45 hours of service each week. Calls received by the call center include lost and found inquiries, requests for low-income veterinary services, animal nuisance complaints in neighborhoods, and cruelty/neglect complaints. Call center staff are trained to provide referrals and resources to pet owners with a focus on protecting the human-animal bond and keeping pets in their homes.

Client Services also assists clients in person at the Animal Shelter. Members of the public who visit the shelter are provided support through help with filing lost and found reports, tracing and contact services for owners whose pets have come to the shelter with identification, and helping owners reclaim lost animals that are at the shelter. During the COVID-19 pandemic, impound and boarding fees are waived for all owners to remove financial barriers which may otherwise prevent them from being reunited with their lost pet. MCAS seeks to conduct a fee equity study in FY 2023 and amend county code to waive these fees on a permanent basis. Beginning in January 2022, Client Services expanded outreach efforts for found pets by posting stray animals with no contact tracing leads to social media platforms including Nextdoor and Facebook.

Client Services also processes all pet licensing, including license sales and renewals received via USPS, license sales by veterinary partners in the community, and online sales at multcopets.org. On average, over 40,000 licenses are processed annually, and the Client Services program manages between 90,000-100,000 active licenses. Licenses are eligible for a fee reduction for senior citizens and low-income clients. A licensing grace period was implemented from March 2020 to July 2021 during the COVID-19 pandemic, reducing these numbers.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Pet licenses processed	39,352	50,000	30,000	40,000
Outcome	Percentage of lost/stray dogs returned to owners	N/A	N/A	N/A	58%
Output	Calls from the public	N/A	N/A	N/A	28,000
Outcome	Percentage of lost/stray cats returned to owners	N/A	N/A	N/A	10%

### Performance Measures Descriptions

Pet licenses processed include licenses that have been issued. It does not account for licenses that are not in compliance and are being managed by the staff. MCAS is adding the percentage of animals returned to owners (RTO) for dogs and cats. Nationally, RTO rates for dogs are 40% and for cats 5%. Calls from the public represent phone calls received seeking assistance with licensing, rehoming, adoption, lost & found pets, and a variety of other supports provided to the community with the goal of protecting and preserving human-animal bonds.

## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 609.100 to 609.110 pertains to Animal Control mandates, which includes dog license requirements. ORS 433.340 - 433.390 pertains to Rabies Control which includes: requirements to report animal bites, impoundment, quarantine and disposition requirements, inoculations against rabies requirements, records requirements, and requirement for all fees to go into the Animal Services Fund. MCC 13.100-13.104 pertains to pet licensing for dogs and cats, as well as rabies requirements for licensing. MCC Resolution 2019-067 establishes fees required.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,691,056	\$0	\$1,772,139	\$0
Contractual Services	\$70,000	\$14,240	\$55,000	\$9,391
Materials & Supplies	\$28,556	\$11,717	\$32,190	\$8,723
Internal Services	\$114,121	\$0	\$112,736	\$0
Cash Transfers	\$0	\$1,398,043	\$0	\$1,096,886
<b>Total GF/non-GF</b>	<b>\$1,903,733</b>	<b>\$1,424,000</b>	<b>\$1,972,065</b>	<b>\$1,115,000</b>
<b>Program Total:</b>	<b>\$3,327,733</b>		<b>\$3,087,065</b>	
<b>Program FTE</b>	16.00	0.00	16.00	0.00

Program Revenues				
Fees, Permits & Charges	\$0	\$1,374,000	\$0	\$1,115,000
Other / Miscellaneous	\$0	\$50,000	\$0	\$0
Financing Sources	\$1,398,043	\$0	\$1,096,886	\$0
<b>Total Revenue</b>	<b>\$1,398,043</b>	<b>\$1,424,000</b>	<b>\$1,096,886</b>	<b>\$1,115,000</b>

## Explanation of Revenues

In the General Fund, the revenue (\$1,096,886) represents the cash transfer from the Animal Services Fund to the General Fund. It includes revenue from pet licensing fees, plus fines collected related to pet licensing. State law requires counties to collect animal fees and licensing revenue in a dedicated fund.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90005 Animal Services Client Services

Current state legislation contains a requirement for proof of rabies at time of an animal license issuance, which creates barriers to pet licensing. The rabies requirement significantly impacts the ability of owners to license their pets and this has become more challenging due to the COVID-19 pandemic as many veterinary clinics continue to have limited availability. Current year forecasted revenue continue to fall short of budget and in FY 2023 the plan has been lowered to better align with what is expected due to enforcement of proof of rabies.

**Department:** Community Services      **Program Contact:** Wade Sadler  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90005, 90007, 90008, 90009  
**Program Characteristics:**

### Executive Summary

The Multnomah County Animal Services (MCAS) Field Services program is responsible for enforcement of a broad range of city, county and state laws, and provides 24-hour public safety emergency response to calls concerning animals attacking and injuring people and animals, as well as 24-hour emergency animal rescue for injured, sick and abused animals. Field Services also provides investigation services for animal bite, animal abuse and neglect, and other animal nuisance cases. Field Services equitably supports the community with education and assistance in helping resolve neighborhood animal issues, provides owners with tools and resources to ensure appropriate care for their pets and coordinates with other county departments to holistically support issues and concerns.

### Program Summary

The Field Services program delivers animal control services to ensure public safety relating to animals. Services include responding to dog attacks, investigating animal bites, quarantining animals to meet public health requirements for rabies, picking up stray or deceased animals, and assisting law enforcement agencies as first responders for situations that impact pets and people in the community such as house fires, emergency hospitalization, incarceration, vehicle accidents, and evictions. Service is provided seven days a week, and emergency services are available 24 hours a day. This program serves all cities and unincorporated areas in Multnomah County.

Field Services responds to and investigates all cases of suspected animal abuse/neglect/abandonment, reports of dog fighting activities and ensures that humane standards of care are provided to all animals in licensed animal facilities (boarding facilities, breeding kennels, retail stores, etc.). Field Services responds to calls regarding animal nuisance complaints and provides community education, resources, and information related to responsible pet ownership and compliance with city, county, and state laws involving animals. This program handles public records requests and coordinates administrative hearings for animal-related ordinance violations.

Field Services officers are from diverse backgrounds, with multilingual capabilities. They consider equity and possible community bias in filed complaints, and respond with the goal of helping community members and disadvantaged pet owners retain and care for their animals. This includes direct support for residents experiencing low-income or homelessness, as well as marginalized communities that have historically been underserved. Services often include responding to pet crises within camps for people experiencing homelessness, facilitating both emergency and non-emergency veterinary care, providing education and resources for stray dog issues due to limited secure enclosures or leash compliance, and providing boarding due to unanticipated emergency crises. Officers carry pet food and other supplies to meet the immediate needs of community members.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Calls Responded to by Officer	6,957	7,500	8,000	7,500
Outcome	Percentage of animal complaints resolved through non-punitive, supportive enforcement	N/A	N/A	N/A	90%

### Performance Measures Descriptions

Number of calls responded to by officers reflects complaints received by dispatch that ACO-2 positions respond to over the course of a year. These calls include dog attacks, cruelty/neglect complaints, nuisance and stray animals, and bite investigations. Complaints resolved through supportive enforcement is a new performance measure; it tracks complaints where community members were provided education, resources, or other guidance that did not result in a notice of infraction or citation.

## Legal / Contractual Obligation

Oregon Revised Statute (ORS) 609.010 to 609.190 pertains to state Animal Control mandates, which include: dogs running at large prohibited, dangerous dogs regulations, dogs as public nuisance prohibited, and impoundment of dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 - 433.390 pertains to Rabies Control which includes: requirements to report animal bites, impoundment, quarantine and disposition requirements. Multnomah County Code 13.150-13.999 pertains to county Animal Control mandates.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,518,785	\$0	\$1,588,776	\$0
Contractual Services	\$157,500	\$55	\$130,000	\$0
Materials & Supplies	\$41,500	\$0	\$41,500	\$0
Internal Services	\$250,914	\$0	\$253,742	\$0
Cash Transfers	\$0	\$5,445	\$0	\$5,500
<b>Total GF/non-GF</b>	<b>\$1,968,699</b>	<b>\$5,500</b>	<b>\$2,014,018</b>	<b>\$5,500</b>
<b>Program Total:</b>	<b>\$1,974,199</b>		<b>\$2,019,518</b>	
<b>Program FTE</b>	14.00	0.00	14.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$5,500	\$0	\$5,500
Financing Sources	\$5,445	\$0	\$5,500	\$0
<b>Total Revenue</b>	<b>\$5,445</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>

## Explanation of Revenues

In the General Fund, the revenue represents the cash transfer from the Animal Services Fund to the General Fund. It includes revenue from facility licensing fees, Dangerous and Potentially Dangerous Dog fees, appeal fees, public record fees, plus fines collected for notices of infractions related to enforcement of Multnomah County Code

## Significant Program Changes

**Last Year this program was:** FY 2022: 90006 Animal Services Field Services

MCAS is partnering with the University of Wisconsin Shelter Medicine Program. One of the primary goals of the partnership is to evaluate the impacts of implementing diversity, equity, and inclusion interventions in Animal Control and enforcement. This includes a review of current policies and enforcement practices, followed by reform or creation of new policies and practices that support the human-animal bond in our community and ensure equitable access and engagement from Field Services. This work will focus on providing resources to the community and reserve punitive interventions for times when there is no other alternative.



**Department:** Community Services      **Program Contact:** Wade Sadler  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90005, 90006, 90008, 90009  
**Program Characteristics:**

### Executive Summary

The Multnomah County Animal Services (MCAS) Animal Care program provides humane shelter 365 days a year for lost, stray, injured, sick, abandoned, abused and neglected animals in Multnomah County. The program reunites animals with their owners and adopts animals into new homes. The primary goal for Animal Care is providing excellence in shelter care that supports the health and welfare of animals and supports the transition of animals from the shelter back to their owners, or into new homes when necessary.

### Program Summary

The Animal Care program provides comprehensive care to all animals in need of sheltering within Multnomah County, maintaining a clean, comfortable, safe and healthy environment, with a focus on providing medical and behavioral support from the time of admission until the animal is either reunited with its owner, placed in a new home, transferred to regional adoption partners and rescues, or other outcomes.

In addition to providing shelter for stray, lost, sick, and injured animals in Multnomah County, Animal Care provides emergency boarding services for pets of underserved community members who are in crisis facing circumstances ranging from eviction, hospitalization, domestic violence, arrest, or other unforeseen events.

Animal Care provides pet adoption services based on the Adopters Welcome model from the Humane Society of the United States, which focuses on matching animals with new owners by eliminating barriers such as income or residence checks and excessive adoption fees. The adoption model embraces adopters, and helps them succeed by providing ongoing support. MCAS is working to prevent adoption returns for preventable conditions and behaviors by developing pilot programs to expand post-adoption support to include enhanced transitional medical and behavioral support.

To produce the best outcomes and prevent behavioral deterioration, Animal Care conducts behavior and medical evaluations at the time of intake, and works alongside Animal Health to provide interventions and treatments to address behavior or medical concerns as early as possible. This results in better outcomes for animals and prevents behavioral deterioration in a sometimes stressful shelter environment.

Animal Care coordinates with volunteers in the shelter to provide enrichment, care, and support to shelter animals as well as volunteer foster homes for animals in need of behavioral or medical rehabilitation, management, or socialization, and coordinates animal transfers with over 50 partner agencies to facilitate transfer of animals to their services as needed.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average length of stay (in days)	N/A	N/A	N/A	18
Outcome	Live Release Rate - Dogs (calendar year)	92.5%	92.0%	92.0%	92.0%
Outcome	Live Release Rate - Cats (calendar year)	83.6%	85.0%	85.0%	85.0%
Output	Emergency boarding provided (number of animals)	N/A	N/A	N/A	375

### Performance Measures Descriptions

Live Release Rate is an industry benchmark that represents the percent of all animals returned to owner, adopted or transferred to placement partners. Average Length of Stay is being added as a performance measure, the lower the number, the better long-term outcomes are for the animals. The FY 2023 goal is lower than the FY 2021 average. Emergency boarding is also being added as a performance measure; it represents the number of pets provided boarding when their owners were experiencing unanticipated crises and temporarily could not care for their pets.

## Legal / Contractual Obligation

Oregon Revised Statute (ORS) 609.010 to 609.190 pertains to Animal Control mandates, which includes impoundment and shelter requirements for violations. ORS 433.340 - 433.390 pertains to Rabies Control which includes: requirements to report animal bites, impoundment, quarantine and disposition requirements. Multnomah County Code (MCC) 13.505-13.506 pertains to impoundment and disposition of animals. MCC 13.153 pertains to facility and housing standards for animals.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,102,299	\$0	\$2,212,840	\$0
Contractual Services	\$15,000	\$1,088,492	\$7,000	\$734,792
Materials & Supplies	\$88,809	\$227,123	\$106,780	\$227,464
Internal Services	\$1,216,994	\$0	\$1,284,215	\$0
Cash Transfers	\$0	\$247,448	\$0	\$674,536
Unappropriated & Contingency	\$0	\$1,097,088	\$0	\$1,099,394
<b>Total GF/non-GF</b>	<b>\$3,423,102</b>	<b>\$2,660,151</b>	<b>\$3,610,835</b>	<b>\$2,736,186</b>
<b>Program Total:</b>	<b>\$6,083,253</b>		<b>\$6,347,021</b>	
<b>Program FTE</b>	21.00	0.00	21.00	0.00

Program Revenues				
Fees, Permits & Charges	\$0	\$275,000	\$0	\$225,000
Other / Miscellaneous	\$0	\$115,000	\$0	\$165,000
Financing Sources	\$247,448	\$300,000	\$174,536	\$0
Interest	\$0	\$26,000	\$0	\$16,800
Beginning Working Capital	\$0	\$1,944,151	\$0	\$2,329,386
<b>Total Revenue</b>	<b>\$247,448</b>	<b>\$2,660,151</b>	<b>\$174,536</b>	<b>\$2,736,186</b>

## Explanation of Revenues

In the General Fund, the revenue represents the cash transfer (\$174,536) from the Animal Services Fund (Other Funds) to the General Fund. It includes revenue from adoptions as well as impound and boarding fees. In response to the community impacts of COVID-19, MCAS has temporarily suspended the assessment of impound and board fees in order to remove barriers for pet owners reuniting with lost pets. Other/Misc revenue represents our estimate of donation funds received during the year.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90007 Animal Services Animal Care

The program is continuing the process of a Facility Master Plan to explore the replacement or renovation of the existing shelter. Funding to support the Master Plan is supported through the Animal Control Capital Donation Fund (Shelter Dreams Account/Dedicated Revenue). In order to better inform the Master Plan, MCAS is partnering with the University of Wisconsin Shelter Medicine Program. A primary goals of the partnership is to review and evaluate internal processes to ensure excellence in the quality of care we provide for animals in our shelter, including prioritizing behavioral and medical needs, providing enhanced enrichment, shortening length of stay, and improving re-homing processes. The increase in Cash Transfers is a result of a \$500,000 transfer into the Facilities Capital Fund (Offer 78234) is budgeted to continue work on a new animal shelter, using the proceeds from the sale of the County Pig Farm.

**Department:** Community Services      **Program Contact:** Wade Sadler  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90007  
**Program Characteristics:**

### Executive Summary

The Multnomah County Animal Services (MCAS) Animal Health program provides veterinary care 365 days a year for lost, stray, injured, sick, abandoned, abused and neglected animals found in Multnomah County. The program provides comprehensive veterinary care in our American Animal Hospital Association (AAHA) accredited hospital and contracts services with veterinary emergency hospitals in the community. In addition to standard veterinary care, the Animal Health program performs surgical procedures including spay and neuter, dental, amputations, and a variety of other procedures. The primary goal for Animal Health is improving medical and behavioral outcomes for animals, and providing palliative care to improve the quality of life for sick and injured animals.

### Program Summary

The Animal Health (AH) program supports Animal Care in providing a clean, comfortable, safe and healthy environment to house and care for all animals that enter the shelter by providing medical protocols and guidelines that protect animals in the shelter from infectious disease outbreaks. AH also provides direct veterinary care including treatments for injuries and illnesses, preventative treatments including vaccinations, and emergency medical care for animals in distress.

AH provides surgical care when necessary, including performing spay and neuter surgeries for animals prior to placement into new homes, amputations, wound repair, dentals, and other procedures as needed. Animal Health facilitates enhanced care for animals in need of specialty procedures such as neurological or orthopedic care. These types of specialized care are funded by private donations via Dolly's Fund, which was established to provide medical care for animals that otherwise would not receive the treatment they need.

In addition to surgical procedures for shelter animals, AH provides spay and neuter services to low-income community members through a subsidized program called Spay & Save, which is coordinated in partnership with the Animal Shelter Alliance of Portland (ASAP), of which MCAS is a founding member. This program provides equitable services to underserved community members who are unable to access this vital type of veterinary care through other means. The success of this program is systemically correlated with a manageable shelter population, reduced euthanasia, and reduced pet overpopulation in the community over time.

AH provides post-placement support for recent adopters, as well as longer-term support for shelter animals in need through more than 200 volunteer foster homes, which work to rehabilitate or socialize homeless animals in preparation for placement into new homes. AH coordinates with Field Services and contracts with veterinary hospitals to provide emergency care for animals in the community in need of immediate intervention.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Veterinary Consultations and Treatments Provided	N/A	8,500	7,000	7,500
Outcome	Surgeries provided to improve medical and behavior conditions for shelter animals	N/A	2,000	1,200	1,500
Outcome	Low-cost spay/neuter surgeries provided to the public	N/A	N/A	N/A	300

### Performance Measures Descriptions

This program was previously included in the Animal Care program, resulting in a lack of historic comparable data. Veterinary consultations and treatments provided include exams, diagnostic consultations and care/treatment of injuries and illnesses. Surgeries performed are primarily spay and neuter procedures, but also include other general procedures such as amputations, wound repair, and dental procedures. A new performance measure was added for FY 2023 to track spay and neuter surgeries provided to members of the public that are low/no-income.

## Legal / Contractual Obligation

Oregon Revised Statute 433.340 - 433.390 pertains to Rabies Control which includes: requirements to report animal bites, impoundment, quarantine and disposition requirements, inoculations against rabies requirements, and records requirements.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$796,560	\$192,429	\$1,023,038	\$0
Contractual Services	\$40,000	\$0	\$91,000	\$0
Materials & Supplies	\$134,551	\$0	\$147,460	\$0
Cash Transfers	\$0	\$10,000	\$0	\$7,500
<b>Total GF/non-GF</b>	<b>\$971,111</b>	<b>\$202,429</b>	<b>\$1,261,498</b>	<b>\$7,500</b>
<b>Program Total:</b>	<b>\$1,173,540</b>		<b>\$1,268,998</b>	
<b>Program FTE</b>	6.00	2.00	8.00	0.00

Program Revenues				
Financing Sources	\$10,000	\$0	\$7,500	\$0
Beginning Working Capital	\$0	\$192,429	\$0	\$0
Service Charges	\$0	\$10,000	\$0	\$7,500
<b>Total Revenue</b>	<b>\$10,000</b>	<b>\$202,429</b>	<b>\$7,500</b>	<b>\$7,500</b>

## Explanation of Revenues

In the General Fund, the revenue represents the cash transfer from the Animal Services Fund to the General Fund. Service Charges (\$7,500) primarily includes revenue from co-pays for spay and neuter procedures performed for community members and their pets. These revenues have been significantly impacted by COVID-19 as surgery was initially fully suspended to conserve PPE at the beginning of the pandemic, and has slowly been resumed with a focus primarily on shelter animals.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90008 Animal Services Animal Health

MCAS is partnering with the University of Wisconsin Shelter Medicine Program. A primary goal of the partnership is to ensure excellence in the quality of care we provide for animals in our shelter, including prioritizing behavioral and medical needs and providing focused, individualized care for high-needs animals. This will result in healthier outcomes for animals by redirecting resources for animals most in need, and eliminating unnecessary routines. MCAS is also expanding services contracted with emergency veterinary hospitals to equitably serve community members and their animals.

**Department:** Community Services      **Program Contact:** Tim Scott  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90010B  
**Program Characteristics:**

**Executive Summary**

The Elections Division conducts all local, city, county, state and federal elections for the citizens of and all political districts within Multnomah County. Under Oregon law, regular election dates are in March, May, September and November. Under state and local law, special elections and recall elections can also be called at any time of the year. This program offer supports the entire elections program, covering 11 full-time and up to 300 on-call election workers' pay, materials and supplies to cover four possible elections, contracts with vendors to support ballot production, mailing and technology, and all of the county facilities and support services that make elections possible.

**Program Summary**

The Elections Division puts voters first as it conducts transparent, accurate, accessible and accountable elections in Multnomah County and maintains the public's confidence and trust in the elections process. The Division conducts all local, city, county, state and federal elections for the citizens of all political districts within Multnomah County. Elections include votes on ballot measures and all elected offices from the local level to the federal level.

Conducting elections involves many processes including registering voters; maintaining the statewide voter registration and election management database; maintaining address and district data; checking signatures on city and local candidate and initiative petitions; accepting candidate and measure filings; producing voters' pamphlets; issuing and mailing ballots; managing the main office, a satellite voting center and 30 other drop site locations; accepting and processing returned ballots; providing assistance to voters with disabilities and voters who speak languages other than English; counting ballots; and releasing results. During major elections, the Elections Division brings on as many as 300 on-call election workers to assist its 11 full time staff.

The Elections Division also conducts the Voter Education and Outreach program as part of its core services. The program works to identify and remove barriers to voter participation in underserved communities through building relationships, community engagement and targeted education and outreach opportunities. The Voter Education and Outreach program priorities and activities are informed by direct outreach to underserved communities, organizational and community partnerships, and results from a voter survey, focus groups and mapping voter behavior with demographic data.

Elections is also responsible for the county campaign finance contribution limits and disclosure program that became fully operational in September of 2021. Elections is responsible for educating candidates about contribution limits and disclosure requirements on campaign advertising and is responsible for investigating complaints.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Percentage of voters using ballot tracking	29%	29%	29%	31%
Outcome	Percent of customers who are satisfied with counter service	95%	97%	98%	97%
Efficiency	Personnel cost per 1,000 ballots cast	\$1,385	\$1,100	\$1,100	\$1,000

**Performance Measures Descriptions**

Percent of voters using ballot tracking is percent of voters using BallotTrax to track and receive messages about their ballot status. Percent of customers satisfied with counter service is percent of customers indicating that service met or exceeded expectations. FY 2021 Actual for the personnel cost measure is for the Nov. 2020 election, FY 2022 Purchased and FY 2022 Estimate are for the 2022 primary election and FY 2023 Offer is for the Nov. 2022 election.

## Legal / Contractual Obligation

Multnomah County Code of Ordinances, Chapter 5, describes the process for county initiative/referendum petitions and how to fill vacancies in county elective offices. Multnomah County Administrative Rules, Multnomah County Language and Effective Communication Policy, Oregon Administrative Rules, Chapter 165, addresses state-wide uniformity in the conduct of elections. Oregon Revised Statutes, Chapters 246 through 260, provide legal authority for conducting elections in Oregon. Federal mandates (Title VI of the Civil Rights Act, The Voting Rights Act, The National Voter Registration Act, The Help America Vote Act and the Military and Overseas Empowerment Act) establish election administration standards.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,890,437	\$0	\$2,069,727	\$0
Contractual Services	\$1,526,713	\$0	\$1,479,675	\$0
Materials & Supplies	\$461,037	\$0	\$522,924	\$0
Internal Services	\$1,215,367	\$0	\$1,275,387	\$0
<b>Total GF/non-GF</b>	<b>\$5,093,554</b>	<b>\$0</b>	<b>\$5,347,713</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$5,093,554</b>		<b>\$5,347,713</b>	
<b>Program FTE</b>	11.00	0.00	11.00	0.00

Program Revenues				
Intergovernmental	\$85,000	\$0	\$85,000	\$0
Service Charges	\$1,336,397	\$0	\$1,470,414	\$0
<b>Total Revenue</b>	<b>\$1,421,397</b>	<b>\$0</b>	<b>\$1,555,414</b>	<b>\$0</b>

## Explanation of Revenues

Intergovernmental Revenue includes \$85,000 in projected revenue from the State for costs associated with Oregon Motor Voter. This funds 1.00 FTE whose primary job function is to process new voter registrations, many of which originate from the DMV.

The Service Charges Revenue includes two smaller special elections at \$350,000 each, November 2022 general election at \$48,589, May 2023 special election at \$711,125, Petition processing at \$10,700.

Additional funding is provided by the County General Fund.

## Significant Program Changes

Last Year this program was: FY 2021: 90010A Elections

No significant changes in FY 2023





## Legal / Contractual Obligation

Multnomah County Code of Ordinances, Chapter 5, describes the process for county initiative/referendum petitions and how to fill vacancies in county elective offices. Multnomah County Administrative Rules, Multnomah County Language and Effective Communication Policy, Oregon Administrative Rules, Chapter 165, addresses state-wide uniformity in the conduct of elections. Oregon Revised Statutes, Chapters 246 through 260, provide legal authority for conducting elections in Oregon. Federal mandates (Title VI of the Civil Rights Act, The Voting Rights Act, The National Voter Registration Act, The Help America Vote Act and the Military and Overseas Empowerment Act) establish election administration standards.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$416,477	\$0
Contractual Services	\$0	\$0	\$39,000	\$0
Materials & Supplies	\$0	\$0	\$11,000	\$0
Internal Services	\$0	\$0	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$466,477</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$466,477</b>	
<b>Program FTE</b>	0.00	0.00	3.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

Supported by County General Fund

## Significant Program Changes

### Last Year this program was:

This is a new program offer that will establish basic, adequate staffing for the division's work year-round.



**Department:** Community Services      **Program Contact:** Tim Scott  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90010A, 90010B, 90010D, 90010E  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

This program offer provides additional one time only (OTO) funds to pay for the estimated \$300,000 in additional printing and processing costs associated with a two page ballot for the November 8, 2022 election. A two page ballot is a very unusual situation that has not happened since the November 7, 2000 election.

**Program Summary**

The City of Portland and Multnomah County have both convened statutorily required Charter Review Commissions (CRC) to examine the charters of their respective organizations and make recommendations for changes to the charter language. The recommendations by each CRC would become measures on the November 2022 ballot. Based on history, it is possible that both organizations could submit five charter measures, adding ten measures to the ballots of more than 450,000 out of 570,000 Multnomah County voters. This many measures being added to an already crowded November ballot would likely push the ballots of almost every voter to two pages. The November 2022 ballot will contain votes on Federal, State and Local candidate contests as well as many state and local measures.

Elections has estimated that the second ballot page printing costs and labor for processing the additional page would cost \$300,000. Elections' main program offer (90010A) does not have the capacity to absorb an additional \$300,000. This one-time-only program offer would cover these additional costs.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Minimum number of voters served by the second page ballot	N/A	N/A	N/A	456,492
Outcome	Two page ballot printed	N/A	N/A	N/A	yes

**Performance Measures Descriptions**

Minimum number of voters served by the second page ballot is the number of voters likely to receive a ballot that contains both City of Portland and Multnomah County charter amendment measures along with other candidate contests and measures.

## Legal / Contractual Obligation

Multnomah County Code of Ordinances, Chapter 5, describes the process for county initiative/referendum petitions and how to fill vacancies in county elective offices. Multnomah County Administrative Rules, Multnomah County Language and Effective Communication Policy, Oregon Administrative Rules, Chapter 165, addresses state-wide uniformity in the conduct of elections. Oregon Revised Statutes, Chapters 246 through 260, provide legal authority for conducting elections in Oregon. Federal mandates (Title VI of the Civil Rights Act, The Voting Rights Act, The National Voter Registration Act, The Help America Vote Act and the Military and Overseas Empowerment Act) establish election administration standards.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$43,200	\$0
Contractual Services	\$0	\$0	\$256,800	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$300,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by County general funds one-time-only.

## Significant Program Changes

**Last Year this program was:**

New program offer request in FY 2023.



## Legal / Contractual Obligation

The VEO program helps prepare Multnomah County to meet any possible future legal requirements should the mandatory language thresholds change in Oregon and as non-English language communities continue to increase in Multnomah County. This program also informs and provides support to the Voter Assistance Teams and does outreach to the disabled community for the federally mandated (Help America Vote Act 2002) program.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$107,093	\$0
Materials & Supplies	\$0	\$0	\$16,500	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$123,593</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$123,593</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by one-time-only County General Fund.

## Significant Program Changes

### Last Year this program was:

This is a new program offer that will create a limited duration position to expand the capacity of the voter education and outreach program.

**Department:** Community Services      **Program Contact:** Tim Scott  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90010A, 90010B, 90010C, 90010D  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

This program offer adds one new Limited Duration position. The Clerical Unit Supervisor will provide daily supervision and leadership to clerical staff and on-call Election Workers at times of increased voter customer service needs. This position also provides additional capacity and support to staff that will be spending time working with the State to test and implement the new Oregon Centralized Voter Registration (OCVR) software system. The position is proposed as limited duration in order to pilot this position and measure its impact toward reaching Election’s vision of a robust and resilient team, as well as providing Elections with the capacity to meet its mandated responsibilities in a changing environment.

**Program Summary**

The Oregon Centralized Voter Registration database is the primary tool for foundational voter registration services as well as management of all election activities such as creating and issuing ballots. The state is replacing this 17 year old database with the new Oregon Votes registration database which is scheduled to go-live in 2023. The new system will also have enhancements for Elections’ voter education and outreach activities by streamlining electronic registration and allowing for improved data collection on the effectiveness of voter outreach activities to underrepresented communities.

As the largest and most complex county in the state, Multnomah County Elections will play an outsized role in testing the functionality of Oregon Votes prior to it going live. This new position will provide daily supervision and leadership to the clerical staff responsible for testing the new system, maintaining voter registration records, and providing direct customer service. This will directly reduce the demands on the Election Systems Specialist (Program Specialist Senior) responsible for leading voter registration and customer service.

This position will directly support Elections customer service staff who are the first point of contact to voters that need help with voter registration and voting. Customer service staff are the access point for many voters that speak languages other than English to get help in their native language and for disabled voters to get assistance with voting. Aside from four full time Office Assistant Seniors, Elections has up to 40 on-call Election Workers directly interacting with voters during large elections like the upcoming November 2022 election and it is critical for these staff to receive consistent messaging, supportive supervision, and regular training. Having this pilot position during this critical time of transition to the new statewide voter registration system will ensure that there is adequate leadership capacity to support frontline workers by reinforcing training on language interpretation services, racial equity, Think Yes customer service standards, and trauma informed service delivery. This position will also support Elections’ vision of a robust and resilient team by providing additional supervisory support to customer service staff who are addressing voters’ concerns about disinformation and are more likely to experience racism and microaggressions.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of functionality tests conducted in Oregon Votes	N/A	N/A	N/A	500
Outcome	Percentage of customer service staff receiving training on language interpretation services	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

This new position creates capacity for testing functionality in the Oregon Votes system and increased supervisory capacity for frontline customer service workers. Number of functionality tests conducted in Oregon Votes is the number of tests that will be possible with the support of this new position. Percentage of customer service staff receiving training on language interpretation services measures the increase in supervisory capacity to support training of customer service staff.

## Legal / Contractual Obligation

Multnomah County Code of Ordinances, Chapter 5, describes the process for county initiative/referendum petitions and how to fill vacancies in county elective offices. Multnomah County Administrative Rules, Multnomah County Language and Effective Communication Policy, Oregon Administrative Rules, Chapter 165, addresses state-wide uniformity in the conduct of elections. Oregon Revised Statutes, Chapters 246 through 260, provide legal authority for conducting elections in Oregon. Federal mandates (Title VI of the Civil Rights Act, The Voting Rights Act, The National Voter Registration Act, The Help America Vote Act and the Military and Overseas Empowerment Act) establish election administration standards.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$126,566	\$0
Materials & Supplies	\$0	\$0	\$17,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$143,566</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$143,566</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by County general funds one-time-only.

## Significant Program Changes

### Last Year this program was:

This is a new one-time-only program offer that will create a limited duration position to provide direct support to front line customer service staff during the transition to the new statewide voter registration system, Oregon Votes.

**Department:** Community Services  
**Program Offer Type:** Innovative/New Program  
**Related Programs:** 90010  
**Program Characteristics:** One-Time-Only Request

**Program Contact:** Tim Scott  
**Program Offer Stage:** As Adopted

### Executive Summary

This program allocates resources to the Department of Community Services (DCS) to conduct research and analysis and develop a report summarizing the costs, administrative structure, and implementation steps necessary to establish a public campaign financing program in readiness for the 2024 election cycle.

### Program Summary

On November 8, 2016, Multnomah County voters approved changes to the County Charter which imposed campaign contribution limits of \$500 per election cycle, limits on campaign and independent campaign expenditures, and funding disclosure requirements. These charter amendments limiting contributions specifically exclude funds provided by government systems of public funding of campaigns from the definition of contribution. This would provide Multnomah County candidates additional options for funding campaigns.

This program allocates to DCS resources to develop a report summarizing the costs, administrative structure, necessary implementation steps, and recommendations for developing a public campaign finance program for candidates seeking Multnomah County's elected offices.

When developing the report, DCS shall consult with the City of Portland's Small Donor Elections office regarding the development of their small donor campaign finance program and the feasibility of establishing an intergovernmental agreement between the City of Portland and Multnomah County for the administration of a program. DCS shall also consult with Civic Software Foundation regarding the software necessary to implement a small donor campaign financing program.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	DCS develops Campaign Finance Report	N/A	N/A	N/A	1
Outcome	DCS delivers Campaign Finance Report to Multnomah Board of county Commissioners by June 1, 2023	N/A	N/A	N/A	100%

### Performance Measures Descriptions

Both the Output and Outcome measure refer to a report that Elections will prepare to present to the Board no later than June 1, 2023. The report will summarize costs, administrative structure, necessary implementation steps, and recommendations for developing a small donor campaign financing program for candidates seeking Multnomah County's elected offices

## Legal / Contractual Obligation

Multnomah County Charter Section 11.60, describes limitations on campaign contributions and expenditures. Specifically, Section 11.60(7)(c) excludes funds provided by government systems of public funding of campaigns from the definition of contribution

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$75,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$75,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by County General Funds one-time-only.

## Significant Program Changes

Last Year this program was:

N/A



**Department:** Community Services  
**Program Offer Type:** Existing Operating Program

**Program Contact:** Jim Clayton  
**Program Offer Stage:** As Adopted

**Related Programs:**

**Program Characteristics:**

### Executive Summary

The County Surveyor's Office provides maintenance and restoration of public land survey corners, reviews and files surveys and land division plats, provides survey records to the public, and provides survey support to other County programs and local agencies.

### Program Summary

The County Surveyor's Office provides several services, some of which are mandated by state law.

Mandated functions (required by state statute) include:

- Maintenance and restoration of public land survey corner monuments under the Public Land Survey System. The maintenance and restoration of these corners are critical in ensuring the integrity of property boundaries within the County because all property descriptions within the State are either directly or indirectly tied to public land survey corners.
- Review, filing and indexing of survey records. All surveys that set permanent monuments (property corners, etc.) within Multnomah County are required to be filed with our office. State statutes require that we review these surveys and file and index them in the County Survey Records.
- Review and approval of land division plats (subdivisions, partitions, and condominiums). Comprehensive reviews of all land division plats within the entire County are performed by our office to ensure accuracy and compliance with state statutes and local ordinances. Work closely with local planning jurisdictions (cities and county), developers, property owners and land development professionals on project reviews.
- Provide institutional transparency through public access to survey records. We maintain a robust online records retrieval system that is widely used by the public and is essential for providing information required by land surveyors, developers, the title industry, planning jurisdictions and others.

Other functions include:

- Provide surveying support for capital improvement projects on county roads and bridges. Current projects include the NE 238th/242nd Drive Improvement Project.
- Provide surveying support for County departments and local agencies. The program provides ongoing support to Road and Bridge Engineering and Road Maintenance for various projects (other than CIP).
- Provide surveying expertise to County and local agencies. Answer questions and provide assistance to the public regarding property boundaries and other property related issues.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of public land corner visits performed	103	100	100	100
Outcome	Percent of plats reviewed within 21 days	97.6%	95%	95%	95%
Output	Number of plats reviewed for approval	127	150	150	150
Output	Number of images added to SAIL website	1,049	1,000	1,100	1,000

### Performance Measures Descriptions

The Surveyor's Office performs regular maintenance on over 1,000 public land survey corners on a 10 year cycle, addressing other work on these corners as needed and approves all land division plats in the County. Our goal to review plats within 21 calendar days of submittal represents an ambitious timeline that allows projects to move forward quickly. The Surveyor's Office makes survey-related records available to the public on our SAIL website, adding new images weekly.

## Legal / Contractual Obligation

The County Surveyor position is mandated by state statute. The duties of the County Surveyor are mandated by ORS Chapter 209, including those related to Public Land Corners. Plat review and approval are mandated by ORS 92.100 and ORS 100.115. Certain work regarding County roads is mandated by ORS 368.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,445,141	\$0	\$1,478,944
Contractual Services	\$0	\$90,843	\$0	\$50,000
Materials & Supplies	\$0	\$78,722	\$0	\$84,460
Internal Services	\$0	\$519,785	\$0	\$563,267
Unappropriated & Contingency	\$0	\$2,653,428	\$0	\$3,123,768
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$4,787,919</b>	<b>\$0</b>	<b>\$5,300,439</b>
<b>Program Total:</b>	<b>\$4,787,919</b>		<b>\$5,300,439</b>	
<b>Program FTE</b>	0.00	10.00	0.00	10.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,385,000	\$0	\$1,368,777
Interest	\$0	\$45,000	\$0	\$30,000
Beginning Working Capital	\$0	\$2,906,419	\$0	\$3,461,662
Service Charges	\$0	\$451,500	\$0	\$440,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,787,919</b>	<b>\$0</b>	<b>\$5,300,439</b>

## Explanation of Revenues

This program generates \$229,237 in indirect revenues.

The County Surveyor's Office is self supporting. All revenues are from user fees or charges for services. Maintenance and restoration of Public Land Corners make up the largest part of our program. Other/Misc Revenue consists of a fixed filing fee of \$475 per map filed in the survey records, a fixed recording fee at \$10 per recording of a property related deed document, and Offset Project Overhead Revenue collected from working for Transportation Capital projects. Interest is an estimate of interest revenue earned on the BWC of \$3.4M at the beginning of FY 2023. Service Charges reflect funds collected for the review of Condominium, Partition, and Subdivision plats, which are based on actual costs incurred.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90012 County Surveyor's Office

No significant changes for FY 2023.



## Legal / Contractual Obligation

The program fulfills its obligation as a road authority under the provisions of Oregon Revised Statutes 368 and 371, and OAR 660-012. The Federal Highway Administration's Manual on Uniform Traffic Control Devices, Federal Environmental Laws; Clean Water, Safe Drinking Water and Endangered Species Acts, Americans with Disabilities Act (ADA) provides standards which we must incorporate in our service delivery.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$6,691,410	\$0	\$6,133,474
Contractual Services	\$0	\$1,687,117	\$0	\$2,607,712
Materials & Supplies	\$0	\$1,218,379	\$0	\$1,521,694
Internal Services	\$100,000	\$4,268,712	\$100,000	\$4,402,156
Unappropriated & Contingency	\$0	\$1,274,448	\$0	\$4,879,730
<b>Total GF/non-GF</b>	<b>\$100,000</b>	<b>\$15,140,066</b>	<b>\$100,000</b>	<b>\$19,544,766</b>
<b>Program Total:</b>	<b>\$15,240,066</b>		<b>\$19,644,766</b>	
<b>Program FTE</b>	0.00	50.00	0.00	46.60

Program Revenues				
Fees, Permits & Charges	\$0	\$70,000	\$0	\$80,000
Intergovernmental	\$0	\$11,631,516	\$0	\$13,648,316
Taxes	\$0	\$0	\$0	\$96,329
Other / Miscellaneous	\$0	\$830,910	\$0	\$692,747
Financing Sources	\$0	\$316,491	\$0	\$316,491
Interest	\$0	\$88,349	\$0	\$134,752
Beginning Working Capital	\$0	\$1,486,721	\$0	\$4,211,131
Service Charges	\$0	\$375,000	\$0	\$365,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$14,798,987</b>	<b>\$0</b>	<b>\$19,544,766</b>

## Explanation of Revenues

This program generates \$834,642 in indirect revenues.

The program is funded by a combination of dedicated money received from the state highway fund, County gas tax, Federal forest receipts, Federal and State grants and allocations, developer contributions and service reimbursements.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90013 Road Services

This program addresses Critical County Infrastructure people in or care within the County priority areas. Transportation revenue has continued to recover and other one time only funds from grants and bridge fund transfers allows for the addition of a Senior Planner, Engineering Technician (Inspector), Road Supervisor, and an Office Assistant Senior to support the road program. Total Program FTE is showing changes as positions are now programmed across all Transportation program offers which is a change in FY 2023. The Road fund is also rebuilding a reserve which is included in a portion of the Unappropriated & Contingency (revenue/expense detail table).

**Department:** Community Services      **Program Contact:** Jamie Waltz  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

The Levee Ready Columbia program supports work to secure the Columbia River levees' accreditation, reduce the risk of catastrophic flooding and protect the health and resilience of County communities and the broader region. The FY 2023 budget includes a cash contribution to fund the program administration of the Levee Ready Columbia partnership to ensure that the region addresses federal requirements for levee accreditation. This payment fulfills the fourth year of a five year intergovernmental agreement.

**Program Summary**

As a regional partner in Levee Ready Columbia, the County has supported the work necessary to ensure improvements are identified and addressed within four drainage districts along the Columbia River levee system in Multnomah County. Failure to address identified deficiencies puts 7,500 residents (of whom 45% are people of color according to 2020 Census data), critical public infrastructure (including the state's second largest source of drinking water), businesses and employment centers, community assets, and hazardous materials at risk of flooding. Failing to act also risks loss of levee accreditation under the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program as well as noncompliance with the US Army Corps of Engineers Rehabilitation and Inspection Program.

The partnership has made major accomplishments in the past five years, including completing evaluations of the levee systems, securing federal investment through a US Army Corps of Engineers New Start project, and successfully advocating for the passage of state legislation to create a new Urban Flood Safety & Water Quality District with the authority necessary for long-term governance and funding of the levee system. Work is currently underway to transition to the new district governance, coordinate with the US Army Corps of Engineers on a feasibility study for modernizing the system, and scope remediation projects for completion of the certification and accreditation processes. This work will be supported by Levee Ready Columbia program staff funded through partnership financial contributions until the new district is able to collect revenue.

In addition to providing financial support to Levee Ready Columbia, the County will continue to act as the fiscal agent in administering State grants and loans secured in 2016 for the regional partnership. The County will also continue to provide representation in partnership meetings.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Participation in levee accreditation process	100%	100%	100%	100%
Outcome	Number of grant/loan contracts administered	2	2	2	2

**Performance Measures Descriptions**

Success is measured by participation in levee accreditation process and administration of grants and loans. FY 2023 represents the fourth year of a five year intergovernmental agreement.

## Legal / Contractual Obligation

County commitments include contractual loan repayment obligations to the project and cash contribution for FY 2023.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$50,000	\$0	\$50,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>
<b>Program Total:</b>	<b>\$50,000</b>		<b>\$50,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

Program is supported by Video Lottery Funds.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90014 Levee Ready Columbia (IGA Obligation)

No significant changes to report in FY 2023.



## Legal / Contractual Obligation

Multnomah County is required to maintain and operate its drawbridges in accordance with the River and Harbor Act of 1894, federal regulations (USC 117.750), U.S. Coast Guard regulations (CFR Title 33), State Law (ORS 382.305), and a 1984 intergovernmental agreement (IGA) with the City of Portland as amended in 1989.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$5,050,863	\$0	\$3,821,423
Contractual Services	\$0	\$377,500	\$0	\$7,279,293
Materials & Supplies	\$0	\$622,250	\$0	\$605,140
Internal Services	\$0	\$2,248,595	\$0	\$2,153,467
Capital Outlay	\$0	\$50,000	\$0	\$25,000
Unappropriated & Contingency	\$0	\$14,186,648	\$0	\$15,031,699
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$22,535,856</b>	<b>\$0</b>	<b>\$28,916,022</b>
<b>Program Total:</b>	<b>\$22,535,856</b>		<b>\$28,916,022</b>	
<b>Program FTE</b>	0.00	33.00	0.00	26.75

Program Revenues				
Fees, Permits & Charges	\$0	\$3,500,000	\$0	\$3,780,000
Intergovernmental	\$0	\$1,465,132	\$0	\$2,360,290
Other / Miscellaneous	\$0	\$867,678	\$0	\$695,372
Beginning Working Capital	\$0	\$16,246,969	\$0	\$22,075,360
Service Charges	\$0	\$10,000	\$0	\$5,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$22,089,779</b>	<b>\$0</b>	<b>\$28,916,022</b>

## Explanation of Revenues

This program generates \$566,154 in indirect revenues.

Revenue for this program comes from State and County gas tax and vehicle registration fees that are collected by the State and distributed based on an intergovernmental agreement (IGA) that specifies the amount to be allocated to Bridge Services. These are dedicated funds and can only be used for the Willamette River bridges. Other/miscellaneous revenue comes from reimbursements for work performed for other projects and programs.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90015 Bridge Services

In FY 2023 add one Engineering Technician (Inspector) position in anticipation of the capital program work over the next 5 years. Total Program FTE is showing changes as positions are now programmed across all Transportation program offers which is a change in FY 2023.



**Department:** Community Services      **Program Contact:** Jon Henrichsen  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90013, 90015  
**Program Characteristics:**

### Executive Summary

The Transportation Capital program offer represents capital improvements on County-owned Willamette River bridges (Sellwood, Hawthorne, Morrison, Burnside, Broadway and Sauvie Island), roads, bicycle/pedestrian facilities, culverts, and small East Multnomah County bridges. The purpose of this program is to maintain, repair, and enhance the existing transportation system through the successful delivery of capital projects.

### Program Summary

The Transportation Capital program is responsible for delivering capital improvement projects on the County-owned transportation system. These capital improvement projects aim to rehabilitate, enhance, or replace transportation infrastructure assets to serve the diverse communities who rely on these assets to safely get where they need to go.

The Transportation Capital Improvement Plan (TCIP) identifies road and bridge improvements, which have been created and prioritized using a variety of criteria including equity, sustainability, safety, asset management, mobility, and resilience. The Transportation Capital program includes projects selected from the TCIP as well as projects that prolong the lifespan of existing assets and address urgent needs of the system. The projects included in the FY 2023 program offer were selected based on their ranking in the TCIP, their alignment with available funding opportunities, and feedback from listening sessions with the public, which included targeted outreach to recruit BIPOC community members onto the focus groups. From that feedback the County heard that asset management and creating a safe and equitable transportation system for all, including BIPOC and other historically marginalized communities, were top priorities for the public.

Capital projects on the Willamette River Bridges in the FY 2023 program offer include: construction of the Morrison Bridge Paint Project, replacement of the Hawthorne Bridge control system, construction of the Broadway Bridge Deck Replacement Project, design of the Hawthorne Ramp Overlay Project, and design of the Morrison Bridge Strengthening. Capital projects on the County road system in the FY 2023 program offer include: construction of the Latourell Creek Bridge Replacement Project, design and construction of the Larch Mountain Overlay Project, design and construction of the Germantown Safety Project, design and overlays on Stark St and Scholls Ferry Road, design of the 257th Dr Improvement Project, design and construction of the Troutdale Roundabout Project, design of the Stark St Wingwall Replacement Project, and design of the Sandy & 223rd Improvement Project. This program relies upon the Bridge and Road Engineering programs to provide County staff to plan and oversee the design and construction associated with capital projects.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Dollar value of capital improvements	\$7.1M	\$37.0M	\$20.5M	\$31.8M
Outcome	Percent of project costs covered by grants	61%	90%	61%	65%

### Performance Measures Descriptions

The dollar value of capital improvements includes all funds spent, regardless of source. The percentage of project costs covered by grants looks at the total cost of the project vs the expected contribution from the County to determine the percentage of funds that is covered by grants. This reflects the leveraging of County funds for grant dollars to build capital projects. The capital improvement totals do not include Earthquake Ready Burnside Bridge project costs (see offer 90019 for EQRB).

## Legal / Contractual Obligation

This program is mandated by Federal Regulation CFR Title 33 which covers the responsibilities of drawbridge owners; ORS 366.744 and ORS 382.305-382.425 specifically addresses the Willamette River Bridges; ORS 366.514 addresses the Bike and Pedestrian Program; ORS 368 addresses the Road Capital Program.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$2,234,793
Contractual Services	\$0	\$37,009,692	\$0	\$28,411,112
Materials & Supplies	\$0	\$160,000	\$0	\$160,000
Internal Services	\$0	\$8,988,931	\$0	\$9,717,725
Capital Outlay	\$0	\$0	\$0	\$175,000
Unappropriated & Contingency	\$0	\$0	\$0	\$3,780,439
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$46,158,623</b>	<b>\$0</b>	<b>\$44,479,069</b>
<b>Program Total:</b>	<b>\$46,158,623</b>		<b>\$44,479,069</b>	
<b>Program FTE</b>	0.00	0.00	0.00	12.40

Program Revenues				
Fees, Permits & Charges	\$0	\$10,357,929	\$0	\$10,130,172
Intergovernmental	\$0	\$35,801,801	\$0	\$28,968,391
Interest	\$0	\$15,000	\$0	\$5,000
Beginning Working Capital	\$0	\$771,049	\$0	\$5,375,506
<b>Total Revenue</b>	<b>\$0</b>	<b>\$46,945,779</b>	<b>\$0</b>	<b>\$44,479,069</b>

## Explanation of Revenues

Revenues come from dedicated transportation funds for construction, repair, maintenance and operation of County roads, bridges and bicycle/pedestrian facilities. Capital projects in this program receive allocations from State Motor Vehicle revenues (such as state gas tax, vehicle registration fees, and weight/mile tax), County gas tax, County vehicle registration fees, permits, development charges, State and Federal grants, and intergovernmental agreements.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90018 Transportation Capital

This program addresses Critical County Infrastructure people in or care within the County priority areas. We continue to be successful in securing grants from the Local Agency Bridge Program to fund capital projects on the Willamette River Bridges. Bridge Funds that were returned for three years to the Road Fund and backfilled by Vehicle Registration Fee dollars have allowed the funding of major safety improvements on a segment of 257th from Cherry Park North to Stark Street. Unanticipated asset failures continue to plague this program. We will have to take a loan to fund the replacement of two failed culverts on Sauvie Island with a new bridge. The loan will be paid off over 20 years and design work will begin in FY 2023 with construction in FY 2023 and FY 2024. Total Program FTE is showing changes as positions are now programmed across all Transportation program offers which is a change in FY 2023.

**Department:** Community Services      **Program Contact:** Jon Henrichsen  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90013, 90015, 90018  
**Program Characteristics:** One-Time-Only Request

### Executive Summary

The Multnomah County Transportation Division in the Department of Community Services (DCS) developed an Americans with Disabilities Act (ADA) compliant Transition Plan (the Plan) for the County Maintained Road System that identifies barriers to pedestrian accessibility within the County right-of-way, recommends mitigation measures, estimates funding for proposed mitigation, and proposes a schedule to implement the improvements. Mitigation is currently focused on curb ramps.

### Program Summary

In addition to the legal obligation to comply with federal requirements of the ADA, the County has an ethical obligation to ensure equitable access and outcomes for Multnomah County residents. Curb ramps that do not meet ADA pose significant safety risks and barriers to people living with disabilities and mobility restrictions. The consequences of failing to act include serious negative impacts on the quality of people's lives when they cannot get to where they need or want to go.

The cost to bring all of the County curb ramps into compliance is estimated at \$62M in today's dollars. Today, 890 County-owned curb ramps are out of compliance, 58 are in compliance, and more data is needed for the remaining 134 ramps. Curb ramps are prioritized for replacement based on the condition of the ramp (does it physically meet the legal requirements, including the presence of truncated domes) and its proximity to higher concentrations of people with disabilities and critical destinations such as medical care, transit, government services, shopping, significant sources of employment, etc.

The curb ramps selected for this phase of replacement are located in marginalized communities with a high percentage of residents with disabilities and a significantly higher percentage of Latinx residents, veterans, and children than the County as a whole. The ramps are located along busy streets including Halsey, Stark, Glisan, and Buxton that provide access to TriMet bus lines and other critical destinations. In addition, the County's Racial and Ethnic Approaches to Community Health (REACH) recent Transportation Crash and Safety Report finds that "any barrier to safe transportation influences risk factors for chronic disease and can inhibit healthy lifestyles" and reveals unacceptable inequities in transportation safety outcomes for Black residents, particularly in East Multnomah County.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of ramps designed for Phase II	N/A	N/A	N/A	50
Outcome	Number of ramps constructed not requiring ROW purchases Phase Ia	N/A	N/A	N/A	12
Outcome	Number of ramps requiring ROW purchases Phase Ib: Complete design (90% to 100%) and acquire ROW	N/A	N/A	N/A	40

### Performance Measures Descriptions

Phase I of the ADA project constructs the top 52 highest scoring (most out of compliance) ramps in the ADA transition plan. Phase II of the ADA project will design and identify right of way (ROW) requirements for the next 50 highest scoring ramps in the ADA Transition Plan. The funding requested for FY23 will construct 12 Phase I ramps that are already at 100% design, complete design of 50 Phase II ramps and acquire ROW for 40 Phase II ramps. The remaining \$2.2M for FY 24 would construct the 40 ramps included in Phase 2.

## Legal / Contractual Obligation

Compliance with the ADA is required by federal law. Failure to make significant, sustained efforts to comply with ADA through the replacement of deficient curb ramps puts the County at significant risk of lawsuits which could force short timelines and mandate levels of expenditure that would require all other transportation work to be suspended or require significant short term investment from the County general fund.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$268,182	\$1,181,818
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$268,182</b>	<b>\$1,181,818</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,450,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by County general funds one-time-only and video lottery funds.

## Significant Program Changes

### Last Year this program was:

This is the first year of the program to begin replacing non compliant ramps. In FY 2020, DCS received \$500,000 in County general fund to design the first 52 Phase I ramps.



## Legal / Contractual Obligation

Multnomah County is required to maintain the Burnside Bridge in accordance with; State Law; ORS 382.305 through 382.425, MB 2041 subsection 3a and HB2001 and the 1984 IGA with the City of Portland as amended in 1989.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$99,833	\$0	\$849,696
Contractual Services	\$0	\$20,455,000	\$0	\$41,584,004
Materials & Supplies	\$0	\$450,000	\$0	\$486,533
Internal Services	\$0	\$2,553,209	\$0	\$4,165,121
Capital Outlay	\$0	\$0	\$0	\$4,000,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$23,558,042</b>	<b>\$0</b>	<b>\$51,085,354</b>
<b>Program Total:</b>	<b>\$23,558,042</b>		<b>\$51,085,354</b>	
<b>Program FTE</b>	0.00	0.00	0.00	4.25

Program Revenues				
Fees, Permits & Charges	\$0	\$20,921,018	\$0	\$25,577,854
Financing Sources	\$0	\$0	\$0	\$25,000,000
Interest	\$0	\$7,500	\$0	\$7,500
Beginning Working Capital	\$0	\$2,629,524	\$0	\$500,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$23,558,042</b>	<b>\$0</b>	<b>\$51,085,354</b>

## Explanation of Revenues

Project is supported by County Vehicle Registration Fees which allow for financing to move the project through design and right of way phases. Fees, Permits, and Charges is reduced as the project pursues financing to cover design and right of way costs occurring in FY 2023. Moving into the Design Phase will require \$25M in bond financing supported with the County's vehicle registration revenue .

## Significant Program Changes

**Last Year this program was:** FY 2022: 90019 Earthquake Ready Burnside Bridge

In FY 2022, this program offer was intended to support the completion of the NEPA phase. However, the NEPA phase will now be completed in FY 2023 due to additional time needed to bring the overall project costs down. The Design Phase, will be kicked-off in FY 2023 and will advance the project to the 30% completion milestone and preliminary Right-of-Way activities will be initiated. A solicitation for the Design team and Construction Manager/General Contractor (CM/GC) team will be advertised and contracts for both teams will be executed in FY 2023. The proposer's experience and ability to meet the County's workforce equity, apprenticeship, and disadvantaged business contracting goals will be evaluated and scored as part of the selection process for the Design and CM/GC teams. Finally, two internal FTE Engineer 1 positions will be created within the Transportation Division program in order to support the project moving forward.



## Legal / Contractual Obligation

Program mandates originate from Oregon Revised Statutes Chapter 197.013; the County's agreement to implement the Management Plan for the Columbia Gorge National Scenic Area; Metro Code Title V, specifically 5.10 Regional Waste Plan; and Oregon Revised Statutes 459A and Oregon Administrative Rules Chapter 340-090.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$255,742	\$0	\$261,513	\$0
Contractual Services	\$42,000	\$0	\$0	\$0
Materials & Supplies	\$15,882	\$0	\$1,260	\$0
Internal Services	\$28,627	\$0	\$40,781	\$0
<b>Total GF/non-GF</b>	<b>\$342,251</b>	<b>\$0</b>	<b>\$303,554</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$342,251</b>		<b>\$303,554</b>	
<b>Program FTE</b>	2.00	0.00	2.00	0.00

Program Revenues				
Fees, Permits & Charges	\$23,000	\$0	\$23,000	\$0
Intergovernmental	\$14,000	\$0	\$14,000	\$0
<b>Total Revenue</b>	<b>\$37,000</b>	<b>\$0</b>	<b>\$37,000</b>	<b>\$0</b>

## Explanation of Revenues

The Code Compliance program is supported by the County General Fund. Metro provides additional support of \$14,000 to assist with the administration of the rural waste hauler and rural recycle at work program. We estimate \$23,000 in revenue from permits and fees.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90020A LUP Code Compliance

The Code Compliance program was increased to 2.0 FTE in FY22; however, vacancies have prevented the program from realizing the full benefit of the second position.



**Department:** Community Services      **Program Contact:** Carol Johnson  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 90020, 90021B, 90012C  
**Program Characteristics:**

### Executive Summary

Land Use Planning (LUP) supports equitable land use outcomes by delivering responsive and inclusive services for the unincorporated areas of Multnomah County. This is achieved by removing barriers to participation in the land use regulatory system and increasing economic opportunities for marginalized groups while balancing preservation of natural resources and the rural character of our unincorporated communities.

### Program Summary

Unincorporated Multnomah County is a unique and highly sought after location because it offers open spaces, natural and scenic resources, and forests and farmland in close proximity to the State's largest urban area. Land Use Planning develops and implements codes and policies to preserve natural resources and the rural character by preventing urban sprawl, while also seeking to dismantle systems that have perpetuated racism in the ownership and regulation of land in Multnomah County.

The Long-Range Planning program creates, revises and adopts plans, policies, and land use regulations in a thoughtful and equitable manner to ensure that development is consistent with the rural character of the County. At the end of 2016, the County adopted the revised Comprehensive Plan which continues to be implemented through legislative actions. The Plan was built around value statements that the Board of County Commissioners adopted in 1999 and readopted in 2007. Those value statements include promoting inclusion, diversity, and equity in and throughout our communities, and seeking fairness, equity, and balance in finding creative solutions that build community as well as benefit the public.

Long-Range Planning staff will revisit the values, goals and policies in the Comprehensive Plan and develop a framework for a proposed comprehensive Zoning Code update and equity audit. Long-Range Planning staff will also play a key role in coordinating with regional partners, such as Metro and the Columbia River Gorge Commission, to ensure the County's vision and values continue to be upheld.

The Current Planning program provides assistance with the land use process to property owners, neighbors, developers, realtors and other agencies to objectively, consistently and fairly apply the County's development standards and procedures. Staff explain land use rules, review land use and building applications for compliance with applicable laws, and problem solve complex land use issues with applicants, other agencies, and community members.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Legislative actions completed	3	4	5	4
Outcome	% of land use decisions made in 120 days	73%	65%	60%	65%
Output	Average calendar days to resolve customer inquiries	N/A	7	6.5	7

### Performance Measures Descriptions

The first measure describes the percentage of final land use decisions issued within 120 days of the application being deemed complete, 30 days earlier than mandated by the State. The second measure describes the number of legislative applications processed each year by ordinance adoption. The third measure describes the average number of calendar days to resolve customer inquiries received by phone and email.

## Legal / Contractual Obligation

Multnomah County must adopt a Comprehensive Plan that meets State planning goals, including implementing regulations as provided under Oregon Revised Statutes 92, 195, 196, 197, 215 and 390. These laws mandate review of development, prescribe procedures to ensure due process and set out a time frame within which reviews must be completed. The County must update its codes to comply with new laws adopted each legislative session or when the Columbia River Gorge Commission revises its rules. The County must appoint a Planning Director and employ staff necessary to carry out these responsibilities.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,443,172	\$26,344	\$1,495,907	\$43,291
Contractual Services	\$89,400	\$0	\$188,554	\$0
Materials & Supplies	\$52,124	\$0	\$113,860	\$0
Internal Services	\$357,289	\$3,656	\$394,156	\$6,709
<b>Total GF/non-GF</b>	<b>\$1,941,985</b>	<b>\$30,000</b>	<b>\$2,192,477</b>	<b>\$50,000</b>
<b>Program Total:</b>	<b>\$1,971,985</b>		<b>\$2,242,477</b>	
<b>Program FTE</b>	9.78	0.22	9.68	0.32

Program Revenues				
Fees, Permits & Charges	\$175,000	\$0	\$200,000	\$0
Intergovernmental	\$0	\$30,000	\$0	\$50,000
Service Charges	\$3,000	\$0	\$40,000	\$0
<b>Total Revenue</b>	<b>\$178,000</b>	<b>\$30,000</b>	<b>\$240,000</b>	<b>\$50,000</b>

## Explanation of Revenues

This program generates \$6,709 in indirect revenues.

Fees are set and collected for land use permits. We estimate \$200,000 in revenues from land use permits in FY 2023. LUP receives \$80,000 from the Oregon Department of Land Conservation and Development in the form of a grant to assist with the management of the Columbia River Gorge National Scenic Area over the State's biennium budget (FY 2022 \$30K and \$50K FY2023).

## Significant Program Changes

**Last Year this program was:** FY 2022: 90021 Land Use Planning

Contractual services increased to accommodate the increase in Hearing Officer usage due to more Type 3 applications and appeals of Type 2 decisions and increases in printing and public notice costs. The increase in Materials and Supplies is largely due to costs associated with the new permitting software which will require software maintenance costs for two systems throughout the implementation phase.



## Legal / Contractual Obligation

ORS 197.610 - Submission of proposed comprehensive plan or land use regulation changes to Department of Land Conservation and Development.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$150,000	\$0
Contractual Services	\$0	\$0	\$350,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$500,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by County general funds one-time-only.

## Significant Program Changes

Last Year this program was:

N/A



## Legal / Contractual Obligation

ORS 215.427- Final action on permit or zone change application; refund of application fees.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$100,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$100,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by County general funds one-time-only.

## Significant Program Changes

Last Year this program was:

N/A

**Department:** Community Services      **Program Contact:** Jessica Berry  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The State Transportation Improvement Fund/Transit Program plans and provides public transit options to residents and visitors in rural Multnomah County and to industrial or shift-work commuters within three urban Multnomah County job centers: Swan Island, Airport Way Industrial Area, and Troutdale Reynolds Industrial Park. The program implements Oregon Planning Goal 12: Transportation and Oregon Administrative Rules 660-012 - Transportation Planning and is required by HB 2017 “Keep Oregon Moving” that created new public transportation revenue.

### Program Summary

The Oregon Legislature passed HB 2017, the “Keep Oregon Moving” Transportation Package in 2017. This created new revenue and new transportation programs including the State Transportation Improvement Fund (STIF). The intent of STIF funds is to provide for more public transit around the state. The State designated TriMet as a “Qualified Entity” to receive STIF revenues both within the TriMet district and in areas of Multnomah, Clackamas, and Washington Counties outside the TriMet district.

TriMet, as the Qualified Entity, receives revenue from the Oregon Department of Transportation (ODOT) and provides it to the County to implement transit services via an intergovernmental agreement that Multnomah County and TriMet entered into in June 2019. Multnomah County began providing shuttle service on Swan Island in July 2019 and to Troutdale Reynolds Industrial Park in January 2020. The procurement process for the Airport Industrial Area shuttle (near Portland International Airport) is underway and service is anticipated to begin in late FY 22. This newest shuttle will provide brand-new transit service connecting two racially diverse and low-income neighborhoods to family-wage jobs that currently are inaccessible via existing transit services.

Rural Transit Planning began in early 2020 and is continuing. Multnomah County began providing rural demand-response (dial-a-ride) service in November 2020, with an emphasis on providing rides to elderly and disabled community members . A plan for how Multnomah County will spend the revenue for FY2021 and FY2023 was approved by ODOT in November 2021. Funding for the activities is ongoing and is expected to continue beyond the current biennium. The services provided by Multnomah County will be scaled to fit available dedicated funding.

The implementation of the service is consistent with goals in Multnomah County’s Transportation System Plan for Rural Areas, Troutdale’s Transportation System Plan, Portland’s Growing Transit Communities Plan, and TriMet’s Service Enhancement Plans. Projects in this program offer were approved in the TriMet STIF Plan, approved by ODOT.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of rides per month provided in urban areas	1,583	3,000	1,450	2,100
Outcome	Number of number of rides per month in rural areas	2	20	5	10

### Performance Measures Descriptions

The first describes the number of individuals that take a trip on one of the transit routes that are operating between Rose Quarter and Swan Island or between Gresham Transit Center and Troutdale Reynolds Industrial Park (TRIP) and a new route that will operate between the Parkrose Transit Center and the Airport Industrial Area. The second measure describes the number of rides provided outside the TriMet service boundary on the demand response (dial-a-ride) service to get to/from places that don't have regular fixed route service.

## Legal / Contractual Obligation

HB 2017 created the State Transportation Improvement Fund (STIF). The County has an intergovernmental agreement (IGA) with TriMet for the County to provide these services.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$575,507	\$0	\$750,095
Internal Services	\$0	\$260,896	\$0	\$238,049
Unappropriated & Contingency	\$0	\$633,317	\$0	\$624,977
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,469,720</b>	<b>\$0</b>	<b>\$1,613,121</b>
<b>Program Total:</b>	<b>\$1,469,720</b>		<b>\$1,613,121</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$598,480	\$0	\$602,798
Interest	\$0	\$6,600	\$0	\$5,500
Beginning Working Capital	\$0	\$864,640	\$0	\$1,004,823
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,469,720</b>	<b>\$0</b>	<b>\$1,613,121</b>

## Explanation of Revenues

This program generates \$23,380 in indirect revenues.

Revenue comes from employee payroll taxes and is distributed to TriMet by ODOT. TriMet distributes funds to Multnomah County based on revenues collected. The Intergovernmental Revenue reflects the County's share of the revenue.

The interest earned is estimated based on the Beginning Working Capital balance, which is the carryforward from FY 2022.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90022 State Transportation Improvement Fund/Transit

In FY 2023, the new transit service in the Columbia corridor west of I-205 will likely begin. This will increase spending. Revenue for this has been budgeted and has been unspent to date.





## Legal / Contractual Obligation

Funding obligations are prescribed in the city/county agreements.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$0	\$41,005,489	\$0	\$43,755,177
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$41,005,489</b>	<b>\$0</b>	<b>\$43,755,177</b>
<b>Program Total:</b>	<b>\$41,005,489</b>		<b>\$43,755,177</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Intergovernmental	\$0	\$34,205,489	\$0	\$37,355,177
Taxes	\$0	\$6,800,000	\$0	\$6,400,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$41,005,489</b>	<b>\$0</b>	<b>\$43,755,177</b>

## Explanation of Revenues

Monies transferred to the cities originate from State Highway Money and County Gas Tax received by Multnomah County. These revenues coming to Multnomah County are transferred through a pass-through payment to the cities under prescribed revenue sharing formulas.

## Significant Program Changes

**Last Year this program was:** FY 2022: 90024 City Supplemental Payments

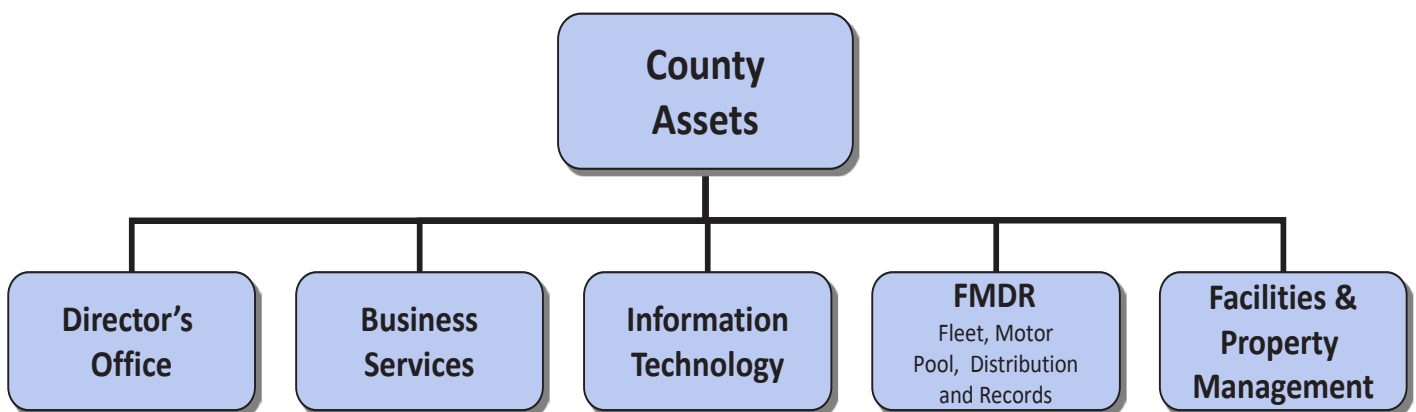
Fiscal year 2023 transportation revenues continue to rebound after the significant decline of gas tax revenue from COVID-19. This program offer reflects the forecasted revenues that are expected in this new fiscal year. Payments to both the City of Portland and Gresham are adjusted based on actual revenue the County receives and the cities of Troutdale and Fairview are adjusted based on the inflation (CPI-W West).

## Department Overview

The Department of County Assets (DCA) plans for, acquires, maintains and manages County assets. DCA coordinates the use of tools, infrastructure, employees and programs for the efficient and effective delivery of critical community services in order to ensure that those who serve the community have what they need to provide excellent services. DCA strives for a thriving community built on information, spaces, and services for everyone.

DCA is comprised of the Director's Office and four divisions:

- The Director's Office provides strategic leadership and planning, human resources, diversity and equity, and budget and capital planning support for the overall Department. The Director's Office identifies and evaluates opportunities to implement best practices, integrate service delivery, streamline and improve administrative functions, and promote innovative business tools and processes.
- The Business Services Division provides procurement, contracting, finance, accounts payable, and other services to DCA. The team also provides countywide strategic sourcing functions and provides procurement, contracting, and administrative support to non-departmental agencies and offices (NOND).
- Facilities and Property Management (FPM) manages over 3.8 million gross square feet of offices, libraries, courts, detention centers, shops, clinics, shelters, and other leased and owned space in more than 150 locations.
- Information Technology (IT) provides telecommunication, network, and hardware support, and manages over 10,000 PCs, laptops, and tablets, 6,900 phone numbers, 120 network circuits, 700 servers and about 500 business applications that provide data to inform County program decision making.
- Fleet, Motor Pool, Records, and Distribution maintain and manage fleet and motor pool vehicles; maintain and archive County records; and provide pickup and delivery of mail and other items.



### Budget Overview

The FY 2023 budget for the Department of County Assets (DCA) is \$666.3 million, a \$34.0 million increase from the FY 2022 budget. It includes: \$10.5 million in the General fund, \$173.2 million in Internal Service funds and \$480.1 million in Capital funds. Internal Service funds are primarily facilities, information technology and fleet related and are funded by charges to all departments. \$2.4 million is budgeted in the Coronavirus (COVID-19) Response Fund.

Increases totaling \$34.0 million include the following: \$21.7 million in the Behavioral Health Resource Center Capital Fund which was not budgeted in the FY 2022 Adopted budget, \$7.3 million in the new Justice Center Capital Fund to upgrade the electrical system, and \$7.7 million in the Information Technology Capital Fund which includes \$2 million for IT reinvestment. There is an increase \$3.8 million in personnel costs and 9.50 FTE in DCA, mostly in the Facilities and Property Management and Information Technology divisions.

The following programs are new or restructured: A full list of new DCA programs can be found in the Budget Director’s Message.

- Library Capital Bond Construction projects are now budgeted in distinct programs by project (78228A-J) \$416,557,464.
- Countywide Safety and Security Infrastructure (78003B) \$1,000,000.
- Facilities capital projects such as the Justice Center Critical Electrical System Upgrade (78233B), New Animal Services Facility (78234) and Walnut Park Redevelopment Planning (78235) \$8,600,916.
- Information Technology capital projects such as Food Handler Replacement (78301F), Red Cap and Lawlog (78301G), SQL Server Upgrade Phase 2 (78301H), Radio System Replacement (78304B), Financial Data Mart (78329) and CEDARS Replacement (78330) \$7,800,000.

Budget Trends	FY 2021	FY 2022	FY 2022	FY 2023	Difference
	Actual	Current Estimate	Adopted Budget	Adopted Budget	
Staffing FTE	361.50	384.50	384.50	394.00	9.50
Personnel Services	\$58,462,806	\$63,298,861	\$67,652,795	\$71,487,878	\$3,835,083
Contractual Services	36,062,596	45,481,584	469,520,090	486,635,511	17,115,421
Materials & Supplies	40,135,289	56,157,730	50,496,527	53,849,847	3,353,320
Internal Services	29,562,344	29,042,476	27,146,167	28,294,306	1,148,139
Debt Service	0	0	0	7,097,729	7,097,729
Capital Outlay	<u>2,663,786</u>	<u>14,212,879</u>	<u>17,483,705</u>	<u>18,939,618</u>	<u>1,455,913</u>
<b>Total Costs</b>	<b>\$166,886,821</b>	<b>\$208,193,528</b>	<b>\$632,299,284</b>	<b>\$666,304,889</b>	<b>\$34,005,605</b>

Does not include cash transfers, contingencies or unappropriated balances.

## Successes and Challenges

DCA's FY 2022 strategic project accomplishments include:

- Supported the opening of three shelters and motels for vulnerable populations
- Adapted County facilities to respond to catastrophic heat and smoke events
- Completed the second year of the Equity in Budgeting initiative
- Rollout of the three-year Strategic Plan
- Hired the Digital Access Coordinator
- Updated the Animal Services Website to a new platform incorporating automated testing
- Fleet and IT worked with the Multnomah County Library to design and roll out the new Library Tech Mobile
- Confirmed new safe and secure Enterprise CarShare rental location
- Supported the effective operation of three mass vaccinations sites
- Launched Multco Capstone as the county's strategy for management of email, text, and chat records.
- Expanded functionality of the county's enterprise electronic document and records management system (EDRMS) Content Manager to manage public-facing documents and internal documents
- Successfully modified contracts and implemented Emergency Resumption of On-Site Services Protocols with the Health Department and Language Services Providers

Important projects in process include:

- Continued construction of the Behavioral Health Resource Center
- Established the Library Capital Program Office and securing properties for two new library facilities
- Library Capital Bond Project kicked off five major projects
- County Electric Vehicle Strategy
- Successfully completed the South East Health Center and Portland Portal renovations
- Implementation of the new construction project management software
- Successfully completed a major system update to the Fleet Management Information System

## Successes and Challenges (continued)

DCA considers County values and industry best practices in all of its work:

- FPM construction projects support sustainability and Certification Office for Business Inclusion and Diversity (COBID) participation;
- IT work includes design characteristics based on user centered principles, using agile methodologies, and anticipation of technology use by people with various abilities;
- DCA's continued partnership with CityFleet brings best practices to fleet maintenance;
- The Digital Access program is developing recommendations to ensure that every County resident has access to the internet; and
- DCA's strategic sourcing efforts employ procurement best practices and incorporate sustainability, buying local and equity values.

Key challenges include:

- Pandemic-related supply chain delays in Fleet, Facilities and Technology impacting DCA's ability to deliver timely services
- Unpredictable availability and costs of labor and materials in the maintenance and construction industries
- Preventative maintenance delays due to the high amount of reactive work
- Maintaining affordability and high quality services in a high demand, high cost market supporting unique shelter models and population needs
- Recruiting in a tight labor market

## COVID-19 Impacts

In order for County Assets to provide ongoing support and decrease the impacts to County Departments throughout the pandemic, we reprioritized the focus of our projects and services.

A summary of impacts includes:

- Some Facilities and IT projects were put on hold or delayed due to availability of resources, changing priorities, and supply chain interruptions.
- Staff members were reassigned to support the Emergency Operations Center, creating resource gaps in some areas.
- Many staff members from all divisions supported the COVID response by providing services to the Emergency Operations Center and distancing shelters.
- The CarShare program has been shut down due to lack of demand, with a possibility of reopening in FY 2023.
- We have addressed COVID ventilation needs by replacing air filters with high MERV ratings, adding air scrubbers to some locations, and opening air vents.
- With more than half of the County's staff members continuing to work from home, DCA is continuing to support the County's transition to the future of work and evaluate employees' work arrangements based on customer and project needs.

## COVID-19 & American Rescue Plan

The following requests address Countywide needs created due to COVID: Continued improvement in air quality in County buildings, the technology to support a Hybrid workplace, and opportunities to provide access to internet services.

Program 78900 ARP-Facilities Air Quality Improvement \$800,000:

The goal of this program is to improve indoor air quality in multiple buildings. Approximately \$420,000 expected to be spent in FY 2022 on design and engineering in preparation of construction. This new request will be used to evaluate, modernize and/or upgrade HVAC systems in County-owned buildings. Environmental Health and Sustainability were consulted during the assessment process to assist in the prioritization of work. Various buildings will modernize their systems in FY 2023.

Program 78901 ARP-Staff Telework Software Bundle \$1,473,000

The County will continue to support employees working remotely and in the office as we transition out of the pandemic. The program includes hiring a staff person to lead the efforts to identify priority software and technology. \$622K expected to be spent in FY 2022. This new request is to identify, acquire, and implement new technology to support employees in a hybrid work environment. Microsoft MEM licensing \$538K, LDA position \$200K, and software, hardware, and meeting room equipment to support hybrid workplace \$735K.

# COVID-19 & American Rescue Plan (continued)

# Diversity, Equity, and Inclusion

Program 78902 Digital Access Coordinator \$165,592

This position supports the work necessary to coordinate opportunities to provide access to internet services throughout the county to community members who either do not have internet access or cannot afford internet services.

Equity and inclusion are core DCA values and we make an intentional effort to incorporate them into all of the work that we do. Externally, in our project partnerships with other departments, we apply an equity lens to all proposed solutions, operations, and sites. Internally, we are actively evaluating how we can make DCA a more inclusive workplace for everyone.

Because DCA provides internal services, we rely on information from other departments to understand the impacts our services have on different communities throughout the County. Through our planning and development conversations with other departments, we work to understand how we can better support their services and provide the data they need to make more equitable decisions. Additionally, this year we provided a three-part training to all managers to evaluate the role that equity plays in their budgeting decisions, understand where to get additional data, assess equity impacts within our program offers, and use our program offers as a way to transparently share our budget decisions with the community. We also created tools for managers to include their employees in program budget decision making.

We are evaluating the way equity shows up in the internal services that we provide in two ways. First, we try to understand how DCA services address disparities in our community through planning discussions with department partners. Examples of these services include support for JOHS programs to serve houseless community members, libraries, and social programs such as Preschool for All. Second, we strive to increase our ability to make data driven decisions and more strategically use our resources to understand the impact of County services within specific demographic groups. Data is driving the development and planning of critical community assets such as the Behavioral Health Resource Center, the Digital Access roadmap to address the digital divide, Homelessness Information System (HIMS), and many others.

Within DCA, we are working diligently to meet the County and our department workforce equity goals and increase the feeling of safety, trust, and belonging for all staff. We are in the midst of several initiatives in our ongoing commitment to intentionally create an inclusive work environment for everyone.



### Diversity, Equity, and Inclusion (continued)

When the County implemented the Workforce Equity Strategic Plan (WESP) in 2019, DCA created an Equity Committee to monitor the recommendations implementation. Since initially implementing the recommendations, the Equity Committee and DCA HR have created a process to evaluate and refine the initiatives and while also continuing to introduce new programs. This year, the committee and many others are focused on evaluating and improving our career pathway resources, implementing a 360 manager review program, piloting a process for the Equity Committee’s review of the department’s program offers, and analyzing the demographic results of our department wide pulse engagement survey.

The Equity Committee has also been piloting a micro-training program this year designed to assess equity trainings to be rolled out to the DCA Management Team as well as all employees. The micro-trainings this year have ranged in topics from Dismantling White Supremacy, Decolonization, and Leading with Race.

One of our key tools for assessing employee feelings of inclusion in the department is our monthly pulse employee engagement survey. The survey gives us the ability to gauge changes in employee feelings of safety, trust, and belonging over time by specific team and demographic information. It is also a way for employees to provide anonymous comments and suggestions to the DCA Leadership Team to shape the way the department works. As we enter our second year using the tool, we are looking at more specific ways to address trends in some areas including focus groups, listening sessions, and individual manager coaching.

Lastly, we recently hired our new Equity and Inclusion manager. This position will be a key leader in continuing to define our department equity strategy.

### Budget by Division

Division Name	FY 2023 General Fund	Other Funds	Total Division Cost	Total FTE
DCA Director's Office	\$5,146,857	\$0	\$5,146,857	19.00
Business Services	5,156,542	0	5,156,542	29.00
Facilities & Property Management	226,452	591,603,033	591,829,485	142.75
Information Technology	0	91,509,753	91,509,753	177.50
Fleet, Motor Pool, Distribution Services & Records	0	23,507,388	23,507,388	25.75
COVID-19 & American Rescue Plan	0	2,438,592	2,438,592	0.00
<b>Total County Assets</b>	<b>\$10,529,851</b>	<b>\$709,058,766</b>	<b>\$719,588,617</b>	<b>394.00</b>

*Includes cash transfers, contingencies and unappropriated balances*

### Director's Office

The Department of County Assets (DCA) Director's Office provides leadership, strategic direction, assessment, and accountability in the oversight and management of County assets. This work includes information technology (IT), facilities and property management (FPM), fleet, records, motor pool, and distribution services, and oversight of the Budget and Planning, Human Resources, and Business Service teams. The Director's Office works with County departments and elected officials to establish priorities and guidelines for department-wide engagement in strategic countywide initiatives including the Future of Work, the Workforce Equity Strategic Plan, Climate Action Plan, and the COVID-19 Response. DCA ensures that those who serve the community have what they need to provide excellent services and envisions a thriving community built on information, spaces, and services for everyone. DCA's goals include delivering timely and valuable services, building and maintaining relationships, building and promoting a high quality and diverse workforce that feel safe bringing their whole self to work, developing practices to streamline processes and deliver value, and promoting a culture of innovation, creative problem solving, and continuous improvement. The DCA Director's Office provides leadership, strategic direction, operational assessment, and accountability to ensure these goals are met.

The Director's Office is responsible for leading key initiatives for the Department including:

- Rollout of the department three-year Strategic Plan
- Employee engagement plan and pulse survey
- Annual DCA All Staff event designed to foster relationships and communication
- Equity Strategy including monitoring the WESP recommendations
- Space consolidation study that will provide information to guide the County's future facilities footprint
- Development of the County Digital Access roadmap
- County Electric Vehicle Strategy

### Significant Changes

Workplace Security program and funding of \$600K transfer from DCA to the Department of County Management (DCM).

Program 78003B is funded with \$1.0 million one-time-only funding for Infrastructure improvements to support the Workplace Security Program.

Program 78001 increases 1.00 FTE - a transfer from program 78228A Library Capital Bond Project.

Program 78902 Digital Access Coordinator - funding for this program changed from one-time-only general funds to one-time-only American Rescue Plan Act funding.

### Business Services

The Department of County Assets (DCA) Business Services Division provides the business and finance expertise to support DCA. Business Services serves as the trusted stewards of public dollars and as such provide core accounting functions, ensure internal controls and compliance with GAAP, GASB and GFOA accounting and contracting policies, standards, requirements and best practices.

This program provides strategic leadership in finance and accounting, procurement, contracting, and strategic sourcing services to DCA in these three functional areas:

1. Procurement and Contracting provides contract development, negotiation, risk assessment, risk management, vendor management and contract administration in the areas of commercial services, construction, leases, software acquisition and maintenance, repair, architecture and engineering across County operations.
2. Finance supports DCA and Non-Departmental offices with administrative services which include capital project accounting and administration, accounts receivable, accounts payable, grant accounting, travel arranging and reconciliation, procurement card management services, and general accounting support.
3. Strategic Sourcing focuses on the selection and sourcing of goods and services applicable to all departments across the County. DCA Business Services teams participate in Countywide strategic committees such as the Financial Management Forum, Procurement Committees and Finance Users Groups

### Significant Changes

Program 78101A DCA Business Services Procurement & Contracting: Personnel changes include a net decrease of 0.5 FTE. This is a combination of additional 0.5 FTE and a reduction of 1.0 FTE due to a reorganization of management and staff.

Program 78101B BST Procurement and Contracting Positions: New OTO program adds 1.0 FTE contract specialist senior position.

Program 78104 DCA Business Services Countywide Strategic Sourcing: Net increase of 0.25 FTE due to a reorganization of management.

## Facilities and Property Management

The Facilities and Property Management Division (FPM) manages or coordinates work at over 3.8 million gross square feet of owned and leased space in 156 buildings across the County. FPM's mission is to proactively plan, operate and manage County properties in a safe, accessible, effective, and efficient manner. FPM strives to provide innovative, sustainable, and affordable solutions for the delivery of effective County public services.

While buildings are FPM's business, people are its purpose. In addition to serving clients' specific needs, FPM has a broader vision of supporting thriving communities and promoting stewardship of taxpayers' assets. FPM strives to limit the County's environmental impact through energy efficiency projects, recycling initiatives, sustainable procurement processes and Green Building construction practices.

In FY 2023, FPM will continue to serve all departments and programs in the County. FPM will support the Joint Office of Homeless Services in their efforts to provide solutions for the houseless community across our County. FPM will work closely with the Library Capital Bond Program team to implement the major construction and renovation projects funded by the Library Bond Program. FPM will support the Department of County Human Services and their space needs for the Preschool for All Program. FPM will continue efforts to support the County's diversity, equity and inclusion goals by ensuring our buildings are welcoming, safe and accessible for all County staff and residents.

## Significant Changes

Program 78200B adds 1.00 FTE Administrative Analyst Senior. Program 78202A increased 1.00 FTE Building Automation Specialist and 1.00 FTE Carpenter to allow adequate coverage for FPM's increased building portfolio. Program 78203A increased 1.00 FTE Property Manager to address increased building portfolio with Joint Office expansions and \$165K Contractual services at the new courthouse and enhanced security services. Program 78203B is a new program which adds \$100,000 to support the transition from gas to electric leaf blowers. Program 78204 Facilities Capital Operation Costs to increase 1.00 FTE Project Manager (budget neutral conversion of LDA to FTE) to support execution of the Asset Preservation, Capital Improvement, and the Library's 5 year capital improvement plan. Program 78209 Facilities Lease Management adds Whitaker Way and Arbor Lodge (Joint Office of Homeless Services), Multnomah County Sheriff's Office Portland Portal, EOC Operations and Arcoa (Library Bond Program) leases. Program 78228 Library Capital Bond Construction is scaled to ten programs by individual projects. 1.00 FTE is transferred to Program 78001 Human Resources as recruitments are complete for Bond personnel. Program 78233B Justice Center Critical Electrical System Upgrade - Bus Duct Replacement is funded with General Fund \$1.2 million, City of Portland \$5.5 million, BWC carryover \$600K from Program 78233A. This is a multi-year project estimated to cost \$24M. Program 78235 Walnut Park Redevelopment Planning is funded with one-time-only General Fund \$200,000. This is a multi-year project and these funds will provide the funding for consulting services to continue to develop a plan for Walnut Park.

### Information Technology

Information Technology's (IT's) mission is to leverage technology to drive innovation, efficiency, and cost savings. IT's vision is to provide County employees, residents and visitors the technology and information they need, any time, any place. IT diligently focuses its mission and vision on providing affordable services and technologies its customers deserve. This has never more been the case than in the pandemic, where employees transitioned overnight to working outside of the office. The mission and vision guide the development and implementation of the County's FY 2023 technology initiatives. This solid framework empowers IT employees to solve challenges by focusing on priority projects and by embracing new technologies to enhance service and reduce costs. Equity and sustainability are key elements of decision-making when evaluating new processes and technology options through the use of the five Ps of the equity lens.

The IT Division manages more than 10,000 PCs, laptops, and mobile devices, 6,900 phone numbers, 700 servers, 120 network circuits and approximately 500 business applications. IT supports a wide array of business applications across primary health care, social services, transportation, bridges, facilities, finance, payroll, benefits, animal services, elections, emergency management, assessment and taxation, land use planning, libraries, detention center management and community justice. IT also supports the County's public facing web presence, and an employee intranet. Employees using these systems are located in more than 140 County sites as well as thousands of remote locations, and the technologies required are as diverse as the lines of business.

### Significant Changes

Program 78301A IT Innovation and Investment Projects received \$2.0 million to replenish funding source for ongoing and future projects within the Technology Improvement Program (TIP). Program 78301F TIP- Food Handler Replacement and 78301G - Red Cap and Lawlog are funded with \$250,000 one-time-only General Funds. New systems will be identified and implemented and the old systems will be decommissioned. Program 78301H - SQL Server Upgrade phase 2 is funded with \$300,000 General Funds and supports the upgrade of the County's database infrastructure known as SQL Server. Program 78305 IT Mobile Device Expense Management has significant increase in mobile device services costs due to the nearly 50% increase in device counts. Program 78311B adds 1.00 FTE IT Manager 2 and 1.50 FTE BSA Senior. These new positions will support the Joint Office, District Attorney's Office and DCA. Program 78328 District Attorney's Case Management for Prosecutors NextGen Implementation, \$722,087 for a reconstructed program to develop a complete paperless office and eDiscovery. Program 78329 Financial Data Mart is funded with \$400,000 General Funds. Program 78330 CEDARS Replacement is a multi-year project and is funded with \$5.0 million in General Funds with the first year focused on analyzing the business needs and potential solutions will be identified.

### Fleet, Motor Pool, Distribution and Records

### Significant Changes

In the Department of County Assets (DCA), the Fleet Services, Motor Pool, Records Management, and Distribution Services, support all County departments and agencies.

- Fleet Services is responsible for providing vehicle and equipment maintenance and repair services, including offering transportation and related support services that are responsive to the needs of all agencies throughout Multnomah County.
- The Motor Pool Program supplies a shared pool of vehicles and carsharing options for County use, enabling employees an accessible and convenient option for work-related travel. Motor Pool services provide important short-term transportation options for staff working at off-site locations.
- Records Management supports creation, storage, retrieval, accessibility, protection, preservation, research, destruction and access to public records dating back to 1849; and leads and supports countywide strategic information initiatives.
- Distribution Services provides distribution logistics across more than 95 County locations. We support the County's equity initiative by managing the logistical needs of departments, community members and vulnerable populations. Serving as the centralized mailing center, Distribution Services moves a variety of items every day, including U.S. Mail, County records, interoffice mail and recyclables.

Fleet Services: The following areas have continued to be impacted by COVID-19: Delays caused by cleaning and sanitation protocols and increased vehicle down time, vehicle supply chain, and delayed work by outside providers

Motor Pool: CarShare services were closed due to COVID and decreased demand as employees worked from home. Motor Pool leadership shifted County staff to use Motor Pool resource and Enterprise rental car services. These shifts in services provided support and essential transportation to County programs.

Records: The program adapted reference services to ensure public access to records continues despite closures and a lack of in person access. Due to COVID-19, county workforce members that regularly use Records Center storage, retrieval, electronic document and records management system services transitioned to hybrid work environments, resulting in changes to the types of support and services needed.

Distribution: Due to COVID, some of this work has shifted from supporting in-person programs like the student health centers to more freight movement of palletized supplies.



### Department of County Assets

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>DCA Director's Office</b>					
78000A	DCA Director's Office	\$1,191,685	\$0	\$1,191,685	4.00
78001	DCA Human Resources	1,562,227	0	1,562,227	8.00
78002	DCA Budget & Planning	1,392,945	0	1,392,945	7.00
78003B	Countywide Safety and Security Infrastructure	1,000,000	0	1,000,000	0.00
<b>Business Services</b>					
78101A	DCA Business Services Procurement & Contracting	3,022,852	0	3,022,852	16.50
78101B	BST Procurement and Contracting Positions	154,772	0	154,772	1.00
78102	DCA Business Services Finance	1,506,209	0	1,506,209	9.00
78104	DCA Business Services Countywide Strategic Sourcing	472,709	0	472,709	2.50
<b>Facilities &amp; Property Management</b>					
78200A	Facilities Director's Office	0	3,618,734	3,618,734	9.75
78200B	Facilities Administration Position	126,452	0	126,452	1.00
78201	Facilities Debt Service and Capital Fee Pass Through	0	6,345,663	6,345,663	0.00
78202A	Facilities Operations and Maintenance	0	27,531,345	27,531,345	78.50
78202B	Facilities Operations and Maintenance Position	0	123,621	123,621	1.00
78203A	Facilities Client Services	0	15,434,426	15,434,426	10.20
78203B	Facilities Client Services- Transition to Electric Powered Landscaping	100,000	0	100,000	0.00
78204	Facilities Capital Operation Costs	0	2,533,193	2,533,193	11.90
78205	Facilities Capital Improvement Program	0	23,351,461	23,351,461	0.00
78206	Facilities Capital Asset Preservation Program	0	28,649,521	28,649,521	0.00
78207	Facilities Interiors Group	0	832,403	832,403	4.40
78208	Facilities Utilities	0	6,744,220	6,744,220	0.00
78209	Facilities Lease Management	0	10,114,470	10,114,470	2.00
78210A	Facilities Strategic Planning and Projects	0	1,523,335	1,523,335	6.00
78210B	Facilities Vance Property Master Plan	0	150,619	150,619	0.00
78212	Facilities Downtown Courthouse	0	6,113,978	6,113,978	0.00
78213	Library Construction Fund	0	9,420,382	9,420,382	0.00
78214	Health Headquarters Construction	0	260,000	260,000	0.00

# County Assets

fy2023 adopted budget

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Facilities &amp; Property Management (contd.)</b>					
78215	South East Health Center	0	600,000	600,000	0.00
78219	Behavioral Health Resource Center Capital	0	21,694,000	21,694,000	0.00
78221	MCDC Detention Electronics	0	730,674	730,674	0.00
78227	MCSO River Patrol Boathouses Capital Improvements	0	672,608	672,608	0.00
78228A	Library Capital Bond Construction	0	79,427,868	79,427,868	18.00
78228B	Library Capital Bond Construction: Operations Center	0	53,678,128	53,678,128	0.00
78228C	Library Capital Bond Construction: Midland Library	0	29,513,401	29,513,401	0.00
78228D	Library Capital Bond Construction: Holgate Library	0	26,092,067	26,092,067	0.00
78228E	Library Capital Bond Construction: North Portland Library	0	11,071,311	11,071,311	0.00
78228F	Library Capital Bond Construction: Albina Library	0	46,535,885	46,535,885	0.00
78228G	Library Capital Bond Construction: East County Flagship Library	0	124,496,139	124,496,139	0.00
78228H	Library Capital Bond Construction: Belmont Library	0	26,123,112	26,123,112	0.00
78228I	Library Capital Bond Construction: Northwest Library	0	11,010,920	11,010,920	0.00
78228J	Library Capital Bond Construction: St. Johns Library	0	8,608,633	8,608,633	0.00
78233B	Justice Center Critical Electrical System Upgrade - Bus Duct Replacement	0	7,900,916	7,900,916	0.00
78234	New Animal Services Facility	0	500,000	500,000	0.00
78235	Walnut Park Redevelopment Planning	0	200,000	200,000	0.00
<b>Information Technology</b>					
78301A	IT Innovation & Investment Projects	0	2,941,141	2,941,141	0.00
78301B	Pre-School for All Technology Solution	0	594,093	594,093	0.00
78301D	Technology Improvement Program-SQL Server Upgrade and Migration	0	51,976	51,976	0.00
78301F	Technology Improvement Program - Food Handler Replacement	0	250,000	250,000	0.00
78301G	Technology Improvement Program - Red Cap and Lawlog	0	250,000	250,000	0.00
78301H	Technology Improvement Program: SQL Server Upgrade Phase 2	0	300,000	300,000	0.00
78302	IT Planning, Projects & Portfolio Management	0	3,172,480	3,172,480	10.00
78303	IT Help Desk Services	0	1,175,809	1,175,809	7.75
78304A	IT Telecommunications Services	0	2,919,747	2,919,747	5.00
78304B	Radio System Replacement	0	1,600,000	1,600,000	0.00



# County Assets

fy2023 adopted budget

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Information Technology (continued)</b>					
78305	IT Mobile Device Expense Management	0	2,290,987	2,290,987	1.00
78306	IT Network Services	0	4,832,558	4,832,558	7.00
78307	IT Desktop Services	0	3,283,418	3,283,418	19.50
78308	IT Asset Replacement	0	7,765,432	7,765,432	0.00
78309	IT Health and Human Services Application Services	0	2,500,612	2,500,612	6.00
78310	IT Public Safety Application Services	0	4,040,133	4,040,133	19.00
78311A	IT General Government Application Services	0	1,991,960	1,991,960	9.00
78311B	IT General Government Application Services Position	0	541,000	541,000	2.50
78312A	IT Data & Reporting Services	0	8,196,601	8,196,601	32.00
78313	IT ERP Application Services	0	4,162,604	4,162,604	7.00
78314	IT Enterprise and Web Application Services	0	5,755,648	5,755,648	15.00
78315	IT Library Application Services	0	662,909	662,909	2.00
78316	IT Shared Operating Expenses	0	15,933,009	15,933,009	4.00
78317	IT Data Center & Technical Services	0	6,370,198	6,370,198	24.75
78322	Electronic Medical Records Corrections Health Juvenile Detention	0	646,777	646,777	0.00
78323	Capital Project Management Software	0	422,470	422,470	0.00
78327	IT Cybersecurity and Data Compliance Services	0	2,736,104	2,736,104	6.00
78328	District Attorney's Case Management for Prosecutors NextGen Implementation	0	722,087	722,087	0.00
78329	Financial Data Mart	0	400,000	400,000	0.00
78330	CEDARS Replacement	0	5,000,000	5,000,000	0.00
<b>Fleet, Motor Pool, Distribution and Records</b>					
78400	Fleet Services	0	6,508,295	6,508,295	11.00
78401	Fleet Vehicle Replacement	0	10,921,339	10,921,339	0.00
78402	Motor Pool	0	1,649,164	1,649,164	2.25
78403	Distribution Services	0	2,090,528	2,090,528	6.50
78404	Records Management	0	2,338,062	2,338,062	6.00

# County Assets

fy2023 adopted budget

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>COVID-19 &amp; American Rescue Plan</b>					
78900	ARP - Facilities Air Quality Improvements	0	800,000	800,000	0.00
78901	ARP - Staff Telework Software Bundle	0	1,473,000	1,473,000	0.00
78902	ARP - Digital Access Coordinator	<u>0</u>	<u>165,592</u>	<u>165,592</u>	<u>0.00</u>
Total County Assets		\$10,529,851	\$709,058,766	\$719,588,617	394.00

*Includes cash transfers, contingencies and unappropriated balances*



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$902,687	\$0	\$938,434	\$0
Contractual Services	\$290,861	\$0	\$80,000	\$0
Materials & Supplies	\$53,591	\$0	\$73,881	\$0
Internal Services	\$114,366	\$0	\$99,370	\$0
<b>Total GF/non-GF</b>	<b>\$1,361,505</b>	<b>\$0</b>	<b>\$1,191,685</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,361,505</b>		<b>\$1,191,685</b>	
<b>Program FTE</b>	4.00	0.00	4.00	0.00

Program Revenues				
Other / Miscellaneous	\$1,291,156	\$0	\$1,183,778	\$0
<b>Total Revenue</b>	<b>\$1,291,156</b>	<b>\$0</b>	<b>\$1,183,778</b>	<b>\$0</b>

Explanation of Revenues

Cost of the Director's Office are allocated proportionately among the County's internal services. Internal service charges recover the costs associated with supporting Facilities and Property Management, Information Technology, Fleet and Distribution funds.

Significant Program Changes

Last Year this program was: FY 2022: 78000 DCA Director's Office

No COVID budget impact. Due to the pandemic, most work has transitioned to a remote setting.

In FY 2022, this program offer (78000) included a \$200,000 increase in Professional Services supported by the County Chair to begin to address a Countywide Physical Security Program. This budget has been mapped to the Workplace Security program offer (78003) in FY 2023.

**Department:** County Assets

**Program Contact:** Susan Yee

**Program Offer Type:** Support

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The goal of the Human Resources (HR) team is to support Department of County Asset (DCA) employees by recruiting; hiring; onboarding; developing; and sustaining a healthy, diverse, and inclusive workforce. The HR team demonstrates the County's values of social justice, stewardship, sustainability and innovation by providing direct employee relations and workforce equity related services for about 450 employees and contingent workers for DCA. This team is under the direction of the Human Resources Manager and reports to the DCA Director.

### Program Summary

To achieve our goal of "a healthy, diverse, and inclusive workforce", the HR team is a strategic business partner for managers and employees in numerous ways. HR staff work directly with managers on succession planning, workforce development, and managing job recruitments while ensuring compliance with the civil service process. They help monitor the timely and thorough completion of performance plans and appraisals, as well as advise managers on appropriate evaluation criteria and processes for all employees. They maintain employee information systems, data entry, complex records management and compliance, including timekeeping and required training. With respect to labor relations, the HR team interprets collective bargaining agreements and personnel rules, and participates on labor/management and bargaining teams. We work to ensure department compliance with the county's compensation and classification plans and policies.

The HR team also provides leadership, strategic planning and accountability regarding workforce diversity, equity and inclusion (DEI). To understand the unique needs and goals of DCA employees, we utilize several methods including: Countywide employee survey data, department pulse survey data, direct employee and group feedback sessions. HR staff create effective DEI strategies and tools for employees and managers, participate in the department equity action team and collaborate with the Complaints Investigation Unit (CIU) to make sure we are supporting employees most negatively impacted.

This program is an administrative program within DCA providing a full range of HR services to approximately 350 regular and limited duration employees and approximately 20 temporary and/or on-call employees of the DCA divisions, which in turn serve the other County Departments. The supported employees include 190 members of AFSCME Local 88, 16 members in IUOE Local 701 (Operating Engineers) and 25 members of IBEW Local 48 (Electrical Workers). Additionally, there are 65 executive and management employees. All DCA employees can request HR services at any time by directly contacting the HR team.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of recruitments	51	50	65	60
Outcome	Percent of recruitments that are successful (end in a hire).	80.4%	NA	76%	90%
Output	% of new & transferring regular employees that receive all performance reviews during their trial service period.	81.8%	NA	77.7%	95%

### Performance Measures Descriptions

PM #1 Output - Number of recruitments.

PM #2 Outcome - Percent of recruitments that are successful (end in a hire).

PM #3 Outcome - Percent of new and transferring regular status employees that receive all performance reviews during their trial service period.

## Legal / Contractual Obligation

Federal, state, and local laws and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability and Accountability Act, and other employment-related matters. Multnomah County Home Rule Charter including any Executive Orders, Administrative and Personnel Rules that are adopted. Three labor agreements necessitate contract compliance regarding wages, hours, working conditions and other employment-related matters.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,169,882	\$45,436	\$1,377,272	\$0
Contractual Services	\$15,000	\$0	\$15,000	\$0
Materials & Supplies	\$12,048	\$0	\$40,174	\$0
Internal Services	\$158,370	\$0	\$129,781	\$0
<b>Total GF/non-GF</b>	<b>\$1,355,300</b>	<b>\$45,436</b>	<b>\$1,562,227</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,400,736</b>		<b>\$1,562,227</b>	
<b>Program FTE</b>	7.00	0.00	8.00	0.00

Program Revenues				
Other / Miscellaneous	\$1,355,300	\$0	\$1,457,657	\$0
<b>Total Revenue</b>	<b>\$1,355,300</b>	<b>\$0</b>	<b>\$1,457,657</b>	<b>\$0</b>

## Explanation of Revenues

Costs of the HR team are allocated proportionately among users. Internal service charges and general funds cover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78001 Human Resources

The staff in this program continue to routinely telework. One FTE transfer from the Library Capital Bond Program 78228A as recruitment needs for the project are completed.



## Legal / Contractual Obligation

Oregon Budget Law (ORS Chapter 294), Federal Office of Management & Budget circulars A-133 and A-87, Government Accounting Standards Board statements and pronouncements, County Administrative Procedures.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$1,188,015	\$0	\$1,242,960	\$0
Materials & Supplies	\$19,154	\$0	\$36,124	\$0
Internal Services	\$129,573	\$0	\$113,861	\$0
<b>Total GF/non-GF</b>	<b>\$1,336,742</b>	<b>\$0</b>	<b>\$1,392,945</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,336,742</b>		<b>\$1,392,945</b>	
<b>Program FTE</b>	7.00	0.00	7.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$1,336,742	\$0	\$1,387,623	\$0
<b>Total Revenue</b>	<b>\$1,336,742</b>	<b>\$0</b>	<b>\$1,387,623</b>	<b>\$0</b>

## Explanation of Revenues

Costs are allocated and recovered proportionately among the County's internal services. Internal service charges recover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds.

## Significant Program Changes

**Last Year this program was:** FY 2021: 78100 Administrative Hub Budget & Planning

Due to Covid19 the staff in this program were moved to teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$1,000,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,000,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:



## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements. DCA Contracts must adhere to Commercial Contract laws, Bureau of Labor and Industry laws, Construction and Architectural/Engineering contracting laws, Employment laws, Privacy laws, Domestic Violence and Criminal records laws and others. DCA Procurement, using cooperative agreements, must adhere to state and federal laws

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,247,739	\$282,232	\$2,602,546	\$0
Contractual Services	\$0	\$0	\$4,200	\$0
Materials & Supplies	\$34,275	\$0	\$63,040	\$0
Internal Services	\$348,979	\$0	\$353,066	\$0
<b>Total GF/non-GF</b>	<b>\$2,630,993</b>	<b>\$282,232</b>	<b>\$3,022,852</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,913,225</b>		<b>\$3,022,852</b>	
<b>Program FTE</b>	16.00	1.75	16.50	0.00

Program Revenues				
Other / Miscellaneous	\$2,521,810	\$0	\$2,777,979	\$0
<b>Total Revenue</b>	<b>\$2,521,810</b>	<b>\$0</b>	<b>\$2,777,979</b>	<b>\$0</b>

## Explanation of Revenues

Costs are allocated proportionately among users: Departments of County Assets, County Management, and Non-Departmental. The General Fund supports charges apportioned to DCM. Internal service charges recover the costs associated with support of DCA divisions (Facilities, Information Technology, Fleet, and Distribution Funds), and reimburse the General Fund for these services.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78101 Business Services Procurement & Contracting

Net decrease of 0.5 FTE due to a transfer-in of 0.50 FTE from program offer 78316 and transfer-out 1.0 FTE to program offer 78307.

Due to Covid19 the staff in this program were moved to routine teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat. COVID related expenses are monitored and tracked. There have been and continue to be staff supporting the Emergency Operations Center and Joint Office of Homeless Services in response to the pandemic.



## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements. DCA Contracts must adhere to Commercial Contract laws, Bureau of Labor and Industry laws, Construction and Architectural/Engineering contracting laws, Employment laws, Privacy laws, Domestic Violence and Criminal records laws and others. DCA Procurement, using cooperative agreements, must adhere to state and federal laws

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$0	\$154,772	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$154,772</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$154,772</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

<b>Program Revenues</b>				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This position will be funded with one-time-only General Fund and ongoing cost will be incorporated into the Department of County Assets internal service recovery.

## Significant Program Changes

Last Year this program was:



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,247,059	\$0	\$1,322,016	\$0
Materials & Supplies	\$14,297	\$0	\$16,800	\$0
Internal Services	\$135,896	\$0	\$167,393	\$0
<b>Total GF/non-GF</b>	<b>\$1,397,252</b>	<b>\$0</b>	<b>\$1,506,209</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,397,252</b>		<b>\$1,506,209</b>	
<b>Program FTE</b>	9.00	0.00	9.00	0.00

Program Revenues				
Other / Miscellaneous	\$1,174,647	\$0	\$1,226,449	\$0
<b>Total Revenue</b>	<b>\$1,174,647</b>	<b>\$0</b>	<b>\$1,226,449</b>	<b>\$0</b>

Explanation of Revenues

Costs are allocated proportionately among users: County internal services and the Department of County Assets. The General Fund supports charges apportioned to the non-departmental agencies. Internal service charges recover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds, and reimburse the General Fund for these services.

Significant Program Changes

Last Year this program was: FY 2022: 78102 Business Services Finance

Due to COVID the staff in this program were moved to teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually. COVID related expenses are monitored and tracked. There have been and continue to be many staff supporting the Emergency Operations Center and Joint Office of Homeless Services in response to the pandemic.

In FY 2022, 2 Finance Specialists 2 positions were reclassified to Finance Specialist Sr. which increased personnel costs.





## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$345,091	\$0	\$422,822	\$0
Materials & Supplies	\$4,820	\$0	\$4,033	\$0
Internal Services	\$46,761	\$0	\$45,854	\$0
<b>Total GF/non-GF</b>	<b>\$396,672</b>	<b>\$0</b>	<b>\$472,709</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$396,672</b>		<b>\$472,709</b>	
<b>Program FTE</b>	2.25	0.00	2.50	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 78104 Business Services Countywide Strategic Sourcing

Increase of 0.25 FTE due to a transfer of allocation from program offer 78316.

Due to Covid19 the staff in this program were moved to routine teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat

**Department:** County Assets

**Program Contact:** Dan Zalkow

**Program Offer Type:** Internal Service

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

DCA's Facilities and Property Management (FPM) Division Director's Office provides accountable leadership to connect, elevate, and be of service to the Division's work units, including client services, operations & maintenance, strategic planning, and project delivery. FPM administration includes ensuring that work to design, construct, renovate, operate, maintain, acquire and lease facilities is done with high quality, excellent service and equitable outcomes at the forefront of all decisions. As stewards of taxpayer's dollars, making good financial decisions is a high priority while also prioritizing the environmental and social impact of decisions. The FPM team strives to ensure County facilities are welcoming, safe and accessible.

### Program Summary

The FPM Director's Office provides oversight and guidance on the acquisition, operation, and maintenance of County-owned and County-leased properties, and planning and construction projects. We ensure that thoughtful decisions are made to ensure that buildings are in good condition and are welcoming to all occupants and visitors. We ensure that design and construction projects are implemented and delivered with high quality, effective management and a collaborative approach.

The Director's Office leverages the County's Workforce Equity Strategic Plan and DCA's Strategic Plan to guide its efforts to create a work environment where everyone feels that they belong. Teams are supported in their work to work respectfully, professionally and well with all County departments and programs. We use our core values of equity, collaboration, innovation, and integrity when making recommendations on real estate and facilities issues. Our technology and systems analytics teams centralize and maintain all critical building information, coordinate technology systems, administer division-wide process improvement projects, and provide data and metrics so managers can measure success and see how the work they do matters.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of goals among 10 where significant progress is made in the division's DEI Readiness Action Plan	N/A	8	5	10
Outcome	Improvement in average employee engagement score over the previous year.	N/A	N/A	N/A	50%

### Performance Measures Descriptions

PM #1 - FPM's DEI Readiness Action Plan includes ten areas of focus developed that support the County's DEI goals.

PM #2 - Improvement in average employee engagement score over the previous year. Measures employee engagement through a monthly one-question survey.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,559,165	\$0	\$1,616,063
Contractual Services	\$0	\$511,125	\$0	\$11,570
Materials & Supplies	\$0	\$64,906	\$0	\$147,571
Internal Services	\$0	\$1,838,569	\$0	\$1,843,530
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,973,765</b>	<b>\$0</b>	<b>\$3,618,734</b>
<b>Program Total:</b>	<b>\$3,973,765</b>		<b>\$3,618,734</b>	
<b>Program FTE</b>	0.00	9.75	0.00	9.75

Program Revenues				
Beginning Working Capital	\$0	\$500,000	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Facilities Operating Fund programs such as this are supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers. The prior year's budget included \$500K of reserves from Beginning Working Capital allocated to a TRIRIGA building systems upgrade which is to be completed in FY 2022.

Significant Program Changes

Last Year this program was: FY 2022: 78200 Facilities Director's Office

Contractual services are reduced by \$500k with the removal of a TRIRIGA building system software upgrade funded out of reserves and to be completed in FY 2022.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$126,452	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$126,452</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$126,452</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This position will be funded with one time only General Funds and ongoing cost will be incorporated into the Department of County Assets internal service recovery.

Significant Program Changes

Last Year this program was:



## Legal / Contractual Obligation

Principal and interest on the full faith and credit obligations, capital leases and intergovernmental agreements are a binding debt obligation of the County. All debt issues and refundings were approved by various resolutions adopted by the Board of County Commissioners.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Internal Services	\$0	\$5,977,731	\$0	\$5,980,481
Cash Transfers	\$0	\$330,334	\$0	\$365,182
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$6,308,065</b>	<b>\$0</b>	<b>\$6,345,663</b>
<b>Program Total:</b>	<b>\$6,308,065</b>		<b>\$6,345,663</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$5,945,698	\$0	\$5,948,436
<b>Total Revenue</b>	<b>\$0</b>	<b>\$5,945,698</b>	<b>\$0</b>	<b>\$5,948,436</b>

## Explanation of Revenues

Facilities Operating Fund programs such as this are supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers.

## Significant Program Changes

Last Year this program was: FY 2022: 78201 Facilities Debt Service and Capital Fee Pass Through





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$11,174,320	\$0	\$11,910,010
Contractual Services	\$0	\$353,465	\$0	\$318,808
Materials & Supplies	\$0	\$13,397,783	\$0	\$13,193,367
Internal Services	\$0	\$1,945,471	\$0	\$2,109,160
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$26,871,039</b>	<b>\$0</b>	<b>\$27,531,345</b>
<b>Program Total:</b>	<b>\$26,871,039</b>		<b>\$27,531,345</b>	
<b>Program FTE</b>	0.00	76.50	0.00	78.50

Program Revenues				
Other / Miscellaneous	\$0	\$37,402,011	\$0	\$39,624,853
Beginning Working Capital	\$0	\$951,000	\$0	\$431,732
Service Charges	\$0	\$993,661	\$0	\$1,053,157
<b>Total Revenue</b>	<b>\$0</b>	<b>\$39,346,672</b>	<b>\$0</b>	<b>\$41,109,742</b>

Explanation of Revenues

Facilities Operating Fund programs such as this are supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers. In FY 2023, \$350K of reserves revenue funds an OSHA mandated HVAC systems pipe-labeling project and \$121K of prior years' one-time only funding for Security programming is carried over.

Significant Program Changes

Last Year this program was: FY 2022: 78202 Facilities Operations and Maintenance

- One FTE Building Automation Specialist (BAS) is added to allow adequate coverage for FPM's one BAS with increased building portfolio.
- One FTE Carpenter is added to meet demands of increased building portfolio with Joint Office Expansions.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$123,621
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$123,621</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$123,621</b>	
<b>Program FTE</b>	0.00	0.00	0.00	1.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$123,621
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$123,621</b>

Explanation of Revenues

This position is funded one-time-only by the General Fund and ongoing cost will be incorporated into the Department of County Assets internal service recovery.

Significant Program Changes

Last Year this program was:

**Department:** County Assets

**Program Contact:** Jeff Lewis

**Program Offer Type:** Internal Service

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The Facilities Client Services program provides property management services to over 150 buildings and approximately 3.8 million square feet of County facility space and is the customer service interface between Facilities and County programs. The program's goal is to ensure that our buildings are properly managed and our clients are engaged in facilities-related activities. The property managers coordinate project planning work, address property issues, and ensure collaboration, communication and coordination with program representatives for optimal service delivery. Decisions related to what projects are handled and when are based on building system life cycle, safety, building conditions, and equity priorities. The Client Services program strives to serve all programs equitably to help them support all populations whom they serve.

**Program Summary**

Facilities' Property Managers ensure that all County building users have a single, visible, and accessible point of contact for property and building services. The County's property portfolio is dispersed by department or program and each Property Manager has direct oversight of their respective building portfolios. The Property Manager is responsible for coordinating routine building activities (such as janitorial service, security, and window washing) and ensuring that repairs and/or maintenance projects are completed. The goal is to ensure buildings are safe and welcoming and that quality services are delivered safely, accessibly, and effectively to all County employees, customers, and residents. The Property Managers enhance Facilities' relationship with programs by collaborating, communicating, and coordinating with clients well.

This Program administers approximately \$11 million of contracted services, ensuring high quality vendor performance and accurate billing. They are also responsible for helping to identify and prioritize needed building improvements delivered through the Capital Improvement Funds. These recommendations are typically based on building system life; safety, fire and life regulations; and building conditions. They are always in coordination with programmatic needs, using an equity lens in the decision-making process. The team assists with the coordination of the annual assessment of all Capital facility needs and helps to develop a specific strategy consistent with available funding, which permits the completion of improvements in a carefully planned approach. Property Managers respond to emergencies and coordinate after-hours access to buildings by contractors, community groups, or others.

The team contracts with Qualified Rehabilitation Firms (QRFs) to provide janitorial, landscaping and security services. QRFs hire individuals who may otherwise not have gainful employment.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Percent of Annual Customer Expectation Surveys with "Very Satisfied" score.	60%	90%	65%	70%
Outcome	Percent public procurement compliance for contracted services.	100%	100%	100%	100%

**Performance Measures Descriptions**

PM#1 - Facilities customers are emailed a link for a Customer Service satisfaction survey. Replies and results are reviewed and used for continuous quality improvement. Goal is to have at least 70% of surveys return as "very satisfied" from client contact.

PM#2 - All procurement activities for contracted services are in compliance with statutory mandates and contracting rules.

## Legal / Contractual Obligation

The Facilities Division contracts with Qualified Rehabilitation Firms (QRFs) to provide janitorial, landscaping and security services.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$1,550,178	\$0	\$1,735,448
Contractual Services	\$0	\$10,089,001	\$0	\$12,665,428
Materials & Supplies	\$0	\$670,443	\$0	\$678,061
Internal Services	\$0	\$343,221	\$0	\$355,489
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$12,652,843</b>	<b>\$0</b>	<b>\$15,434,426</b>
<b>Program Total:</b>	<b>\$12,652,843</b>		<b>\$15,434,426</b>	
<b>Program FTE</b>	0.00	9.20	0.00	10.20

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$4,999,708	\$0	\$6,815,223
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,999,708</b>	<b>\$0</b>	<b>\$6,815,223</b>

## Explanation of Revenues

Facilities Operating Fund programs such as this are supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78203 Facilities Client Services

- Contractual services increased due services at the new courthouse and enhanced security services.
- 1 FTE Property Manager added to address increased building portfolio with Joint Office expansions.



## Legal / Contractual Obligation

Legal/ Contractual Obligations

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$100,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$100,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is funded with one-time-only General Funds and ongoing cost will be incorporated into the Department of County Assets internal service recovery.

## Significant Program Changes

Last Year this program was:





## Legal / Contractual Obligation

There are a number of projects carrying over into FY 2023 that have contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,111,966	\$0	\$1,140,351
Materials & Supplies	\$0	\$80,626	\$0	\$88,800
Internal Services	\$0	\$1,104,074	\$0	\$1,304,042
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,296,666</b>	<b>\$0</b>	<b>\$2,533,193</b>
<b>Program Total:</b>	<b>\$2,296,666</b>		<b>\$2,533,193</b>	
<b>Program FTE</b>	0.00	10.90	0.00	11.90

Program Revenues				
Other / Miscellaneous	\$0	\$789,070	\$0	\$1,717,800
<b>Total Revenue</b>	<b>\$0</b>	<b>\$789,070</b>	<b>\$0</b>	<b>\$1,717,800</b>

## Explanation of Revenues

This program is primarily funded by the Asset Preservation (2509) funds.

AP Fees: \$1,717,800

## Significant Program Changes

**Last Year this program was:** FY 2022: 78204 Facilities Capital Operation Costs

- 1.00 FTE Project Manager added in FY 2023 to support execution of the AP, CIP, and LIB5-year capital improvement plan.
  - Other FTE changes are reflection of reallocation of resources within FPM
  - Due to COVID19 the staff in this program were moved to primarily teleworking instead of reporting to the office.
- Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually. Projects have slowed due to shortages on materials, longer lead times, slower trade production due to physical distancing requirements, and longer times to gain permits and other reviews by Authorities having Jurisdiction.



## Legal / Contractual Obligation

There are a number of projects carrying over into FY 2023 that have contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$19,699,327	\$0	\$22,713,218
Materials & Supplies	\$0	\$0	\$0	\$116,400
Capital Outlay	\$0	\$138,179	\$0	\$521,843
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$19,837,506</b>	<b>\$0</b>	<b>\$23,351,461</b>
<b>Program Total:</b>	<b>\$19,837,506</b>		<b>\$23,351,461</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$8,899,767	\$0	\$12,425,892
Financing Sources	\$0	\$159,708	\$0	\$171,068
Interest	\$0	\$150,000	\$0	\$75,000
Beginning Working Capital	\$0	\$10,422,382	\$0	\$10,523,424
Service Charges	\$0	\$205,649	\$0	\$156,077
<b>Total Revenue</b>	<b>\$0</b>	<b>\$19,837,506</b>	<b>\$0</b>	<b>\$23,351,461</b>

## Explanation of Revenues

Fund 2507 Capital Improvement Program:  
 BWC \$9.5 Million from Project Carryover; \$0.5 Million from Asset Replacement program offer  
 IG City of Portland share of Justice Center Projects \$0.1 Million  
 Intl Svc Reimbursement CIP Fee from County Occupants \$4.1 Million  
 Cash Transfer Revenue from External Clients \$0.2 Million  
 Other Revenue \$8.2 Million from Client Funded Projects  
 Interest Income \$0.1 Million

## Significant Program Changes

**Last Year this program was:** FY 2022: 78205 Facilities Capital Improvement Program

Due to COVID19 the staff in this program were moved to hybrid teleworking instead of reporting to the office each day. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and some followed up in person. Many projects are slowed due to difficulty in material availability, shipping delays, other agency review delays. Over 50% turnover of staff has slowed progress and pace of project completion. Restarting project that may have paused or been completely stopped should improve project turnover in the future fiscal year.

Protests have paused several projects at downtown facilities due to access and safety of personnel.



## Legal / Contractual Obligation

There are a number of projects carrying over into FY 2023 that have contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$0	\$24,188,920	\$0	\$28,649,521
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$24,188,920</b>	<b>\$0</b>	<b>\$28,649,521</b>
<b>Program Total:</b>	<b>\$24,188,920</b>		<b>\$28,649,521</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$8,368,003	\$0	\$8,314,398
Financing Sources	\$0	\$170,626	\$0	\$194,114
Interest	\$0	\$200,000	\$0	\$100,000
Beginning Working Capital	\$0	\$16,957,795	\$0	\$20,856,303
Service Charges	\$0	\$92	\$0	\$99
<b>Total Revenue</b>	<b>\$0</b>	<b>\$25,696,516</b>	<b>\$0</b>	<b>\$29,464,914</b>

## Explanation of Revenues

BWC from Routine Project Carryover \$20.8 Million  
Intl Svc Reimbursement AP Fee from County Occupants \$8.3 Million  
Cash Transfer Revenue from External Clients \$0.2 Million  
Interest Income \$0.1 Million

## Significant Program Changes

**Last Year this program was:** FY 2022: 78206 Facilities Capital Asset Preservation Program

This offer increases BWC due to more projects having beginning working capital carryover.

Due to COVID19 the staff in this program were moved to hybrid teleworking instead of reporting to the office each day. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and some followed up in person. Projects are slowed due to difficulty in material availability, shipping delays, other agency review delays. Over 50% turnover of staff has slowed progress and pace of project completion. Restarting project that may have paused or been completely stopped should improve project turnover in the future fiscal year.



## Legal / Contractual Obligation

There are a number of projects carrying over into FY 2022 that have contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$689,274	\$0	\$715,179
Contractual Services	\$0	\$1,500	\$0	\$10,560
Materials & Supplies	\$0	\$12,900	\$0	\$13,416
Internal Services	\$0	\$62,531	\$0	\$93,248
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$766,205</b>	<b>\$0</b>	<b>\$832,403</b>
<b>Program Total:</b>	<b>\$766,205</b>		<b>\$832,403</b>	
<b>Program FTE</b>	0.00	4.40	0.00	4.40

Program Revenues				
Other / Miscellaneous	\$0	\$496,712	\$0	\$404,855
<b>Total Revenue</b>	<b>\$0</b>	<b>\$496,712</b>	<b>\$0</b>	<b>\$404,855</b>

## Explanation of Revenues

Facilities Operating Fund programs such as this is supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78207 Facilities Interiors Group

Due to COVID-19 the staff in this program were moved to primarily teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually. Many manufacturing vendors shut down or are not operating at 100%. This include systems furniture manufacturers. We saw an increase in lead times associated with furniture purchases. In addition, with fewer individuals in the office environment, service requests have been reduced. We anticipate work to increase with "ramp up" activities as different divisions start returning to the office environment in a safe manner. Permanent shifts in programs' office functionality could increase this group's challenges depending on what adaptations are requested.





## Legal / Contractual Obligation

Contractual obligations with Trash/Recycling companies.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Materials & Supplies	\$0	\$6,200,000	\$0	\$6,744,220
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$6,200,000</b>	<b>\$0</b>	<b>\$6,744,220</b>
<b>Program Total:</b>	<b>\$6,200,000</b>		<b>\$6,744,220</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$5,403,147	\$0	\$5,944,769
Service Charges	\$0	\$1,112	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$5,404,259</b>	<b>\$0</b>	<b>\$5,944,769</b>

## Explanation of Revenues

Facilities Operating Fund programs such as this one are supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers.

## Significant Program Changes

Last Year this program was: FY 2022: 78208 Facilities Utilities



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$287,301	\$0	\$300,121
Contractual Services	\$0	\$55,419	\$0	\$57,273
Materials & Supplies	\$0	\$9,018,697	\$0	\$9,731,298
Internal Services	\$0	\$26,464	\$0	\$25,778
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$9,387,881</b>	<b>\$0</b>	<b>\$10,114,470</b>
<b>Program Total:</b>	<b>\$9,387,881</b>		<b>\$10,114,470</b>	
<b>Program FTE</b>	0.00	2.00	0.00	2.00

Program Revenues				
Other / Miscellaneous	\$0	\$9,304,330	\$0	\$10,056,785
Service Charges	\$0	\$961,155	\$0	\$1,187,992
<b>Total Revenue</b>	<b>\$0</b>	<b>\$10,265,485</b>	<b>\$0</b>	<b>\$11,244,777</b>

Explanation of Revenues

Facilities Operating Fund programs such as this one are supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers.

Significant Program Changes

Last Year this program was: FY 2022: 78209 Facilities Lease Management

The FY 2023 Budget adds Whitaker Way and Arbor Lodge (Joint Office of Homeless Services), Multnomah County Sheriff's Office Portland Portal, EOC Operations and Arcoa (Library Bond Program) leases.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,084,096	\$0	\$1,117,035
Contractual Services	\$0	\$272,226	\$0	\$283,115
Materials & Supplies	\$0	\$6,070	\$0	\$6,313
Internal Services	\$0	\$125,640	\$0	\$116,872
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,488,032</b>	<b>\$0</b>	<b>\$1,523,335</b>
<b>Program Total:</b>	<b>\$1,488,032</b>		<b>\$1,523,335</b>	
<b>Program FTE</b>	0.00	6.00	0.00	6.00

Program Revenues				
Other / Miscellaneous	\$0	\$689,296	\$0	\$676,794
<b>Total Revenue</b>	<b>\$0</b>	<b>\$689,296</b>	<b>\$0</b>	<b>\$676,794</b>

Explanation of Revenues

Facilities Operating Fund programs such as this one are supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers.

Significant Program Changes

Last Year this program was: FY 2022: 78210A Facilities Strategic Planning and Projects



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$164,000	\$0	\$150,619
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$164,000</b>	<b>\$0</b>	<b>\$150,619</b>
<b>Program Total:</b>	<b>\$164,000</b>		<b>\$150,619</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$40,000
Beginning Working Capital	\$0	\$164,000	\$0	\$110,619
<b>Total Revenue</b>	<b>\$0</b>	<b>\$164,000</b>	<b>\$0</b>	<b>\$150,619</b>

Explanation of Revenues

This program is funded by \$110,619 of unspent prior years' one-time-only General Fund and \$40,000 of Metro grant funding.

Significant Program Changes

Last Year this program was: FY 2022: 78210B Facilities Vance Property Master Plan





## Legal / Contractual Obligation

• ORS 1.185 County to provide courtrooms, offices and jury rooms. (1) The county in which a circuit court is located or holds court shall:

(a) Provide suitable and sufficient courtrooms, offices and jury rooms for the court, the judges, other officers and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices and jury rooms.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$6,078,931	\$0	\$6,053,978
Internal Services	\$0	\$0	\$0	\$60,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$6,078,931</b>	<b>\$0</b>	<b>\$6,113,978</b>
<b>Program Total:</b>	<b>\$6,078,931</b>		<b>\$6,113,978</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$6,078,931	\$0	\$6,113,978
<b>Total Revenue</b>	<b>\$0</b>	<b>\$6,078,931</b>	<b>\$0</b>	<b>\$6,113,978</b>

## Explanation of Revenues

• \$6.1 million working capital carryover from FY 2022.

## Significant Program Changes

Last Year this program was: FY 2022: 78212 Facilities Downtown Courthouse

Project closeout to be completed in FY 2023.



## Legal / Contractual Obligation

There are a number of projects carrying over into FY 2023 that have contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$0	\$7,507,807	\$0	\$9,420,382
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$7,507,807</b>	<b>\$0</b>	<b>\$9,420,382</b>
<b>Program Total:</b>	<b>\$7,507,807</b>		<b>\$9,420,382</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$3,070,758	\$0	\$3,217,864
Interest	\$0	\$50,000	\$0	\$50,000
Beginning Working Capital	\$0	\$4,387,049	\$0	\$6,152,518
<b>Total Revenue</b>	<b>\$0</b>	<b>\$7,507,807</b>	<b>\$0</b>	<b>\$9,420,382</b>

## Explanation of Revenues

BWC Estimated carry forward of ongoing projects \$6.1 Million

Capital Fee on Owned Library Buildings \$3.2 Million

Interest Income \$0.05 Million

## Significant Program Changes

**Last Year this program was:** FY 2022: 78213 Library Construction Fund

This offer increases BWC due to more projects having beginning working capital carryover.

Due to Covid19 the staff in this program were moved to primarily teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually. Few projects have been cancelled or completely stopped due to Covid19. However, many projects are slowed due to difficulty in material availability, shipping delays, other agency review delays.



## Legal / Contractual Obligation

IGA with Portland Development Commission (PDC) granting funds to the County for the subject project construction.  
IGA with Portland Housing Bureau (PHB) granting property to the County for the subject project construction.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$0	\$600,000	\$0	\$260,000
Cash Transfers	\$0	\$1,000,000	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,600,000</b>	<b>\$0</b>	<b>\$260,000</b>
<b>Program Total:</b>	<b>\$1,600,000</b>		<b>\$260,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Beginning Working Capital	\$0	\$1,600,000	\$0	\$260,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,600,000</b>	<b>\$0</b>	<b>\$260,000</b>

## Explanation of Revenues

\$260K working capital carryover from FY 2022.

## Significant Program Changes

Last Year this program was: FY 2022: 78214 Health Headquarters Construction



## Legal / Contractual Obligation

In 2014 the FQHC received a service expansion grant to expand services at the SEHC. Any change in hours/location must be approved by both the CHC and HRSA. Board approved FAC-1 on May 14, 2020.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$72,800	\$0	\$0
Contractual Services	\$0	\$2,847,200	\$0	\$600,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,920,000</b>	<b>\$0</b>	<b>\$600,000</b>
<b>Program Total:</b>	<b>\$2,920,000</b>		<b>\$600,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Financing Sources	\$0	\$2,420,000	\$0	\$0
Beginning Working Capital	\$0	\$500,000	\$0	\$600,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,920,000</b>	<b>\$0</b>	<b>\$600,000</b>

## Explanation of Revenues

\$600K working capital carryover from FY 2022.

## Significant Program Changes

Last Year this program was: FY 2022: 78215 South East Health Center



**Department:** County Assets      **Program Contact:** Scott Churchill  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

The Behavioral Health Resource Center (BHRC) program offer addresses an on-going housing emergency. Thousands of people in Multnomah County and the Metro region are facing housing instability and, increasingly, experiencing homelessness. Those experiencing behavioral health issues often face additional barriers to accessing shelter and housing and participating in services. Currently, services and facilities specifically serving this population are limited. The renovation and build-out of the County-owned building at Southwest 333 Park Avenue and adjacent parcel of land will greatly support the need for these services and programs.

**Program Summary**

The Multnomah County Health Department, in collaboration with our community partners, have identified the need in our community for a centrally located, dedicated behavioral health resource center providing services during the day, overnight shelter, and transitional housing to serve the growing number of people with disabling conditions, including behavioral health issues such as mental illness and substance use disorders who experience homelessness.

An executive project team was assembled to review the feasibility of purchasing the property at 333 SW Park Avenue and the adjacent parking lot on SW Oak Street. Through a series of feasibility analyses, the site was identified as an excellent location with a flexible interior and exterior space for this specific purpose. Additional analysis regarding the project delivery led to the path of renovating the current building for the new center. The Project Management Team (PMT) was formed with members including Multnomah County Mental Health & Addiction Services (MHASD), Facilities & Property Management (FPM), The Klash Group, Carleton Hart Architecture (CHA), and Mortenson Construction.

The PMT completed the programming and design for the new Behavioral Health Resource Center (BHRC). The project received Portland Design Commission approval in December 2020 and construction documents were prepared. The PMT prepared the FAC-1 Design and Construction Plan that describes the features of the BHRC, sets the project budget at \$26M, and contains the construction schedule for the renovation of the building and construction of the plaza. The Board-Approved the construction of the BHRC in Resolution 2021-032.

This project will be a dedicated facility to support the increasing number of people experiencing homelessness and behavioral health issues. These issues affect populations of color disproportionately. This center will be the first of its kind targeting this underserved population. BHRC will be ready for occupancy in the fall of 2022 (FY 2023).

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Construction of Behavioral Health Resource Center complete	N/A	80%	90%	100%
Outcome	Behavioral Health Resource Center open to the public	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

- PM-1 Construction of Behavioral Health Resource Center (BHRC) completed.
- PM-2 Behavioral Health Resources Center open to the public to provide critically needed services.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$14,574,521
Internal Services	\$0	\$0	\$0	\$21,750
Debt Service	\$0	\$0	\$0	\$7,097,729
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,694,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$21,694,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$12,670,000
Interest	\$0	\$0	\$0	\$24,000
Beginning Working Capital	\$0	\$0	\$0	\$9,000,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,694,000</b>

Explanation of Revenues

- \$9 million working capital carryover from FY 2022
- \$10 million from State of Oregon Grant
- \$2.67 million from Federal Earmark
- \$24,000 interest earnings

Significant Program Changes

Last Year this program was: FY 2022: 78219 Behavioral Health Resource Center Capital

Project is planned to be fully funded and internal service loan fully paid in FY 2023. Project completed in FY 2023.



## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2023.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$0	\$274,400	\$0	\$730,674
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$274,400</b>	<b>\$0</b>	<b>\$730,674</b>
<b>Program Total:</b>	<b>\$274,400</b>		<b>\$730,674</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$570,674
Beginning Working Capital	\$0	\$274,400	\$0	\$160,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$274,400</b>	<b>\$0</b>	<b>\$730,674</b>

## Explanation of Revenues

This program offer is funded by Beginning Working Capital and service reimbursement revenue.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78221 MCDC Detention Electronics

Additional funding was provided in FY 2022 of \$1.8 million due to COVID restrictions and complexities in security access to the Justice Center building. This project should be substantially complete by the end of FY 2022.



## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2023. An imminent danger correction notice for all Columbia River Patrol boat houses from electrical inspector to prevent Electrical Shock Drowning (ESD).

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$0	\$1,682,717	\$0	\$672,608
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,682,717</b>	<b>\$0</b>	<b>\$672,608</b>
<b>Program Total:</b>	<b>\$1,682,717</b>		<b>\$672,608</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$257,691	\$0	\$0
Beginning Working Capital	\$0	\$1,425,026	\$0	\$672,608
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,682,717</b>	<b>\$0</b>	<b>\$672,608</b>

## Explanation of Revenues

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78227 MCSO River Patrol Boathouses Capital Improvements

Due to COVID19 this project has slowed due to shortages on materials, longer lead times, lack of interested marine vendors, and other agency reviews, particularly permitting restriction from NOAA and US Army Corp of Engineers.



## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2023

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$4,199,265	\$0	\$620,116
Contractual Services	\$0	\$380,951,116	\$0	\$26,703,865
Materials & Supplies	\$0	\$780	\$0	\$0
Internal Services	\$0	\$0	\$0	\$444,599
Unappropriated & Contingency	\$0	\$50,738,635	\$0	\$51,659,288
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$435,889,796</b>	<b>\$0</b>	<b>\$79,427,868</b>
<b>Program Total:</b>	<b>\$435,889,796</b>		<b>\$79,427,868</b>	
<b>Program FTE</b>	0.00	18.00	0.00	18.00

Program Revenues				
Beginning Working Capital	\$0	\$436,041,796	\$0	\$79,427,868
<b>Total Revenue</b>	<b>\$0</b>	<b>\$436,041,796</b>	<b>\$0</b>	<b>\$79,427,868</b>

## Explanation of Revenues

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78228 Library Capital Bond Construction

Transfer 1.0 FTE to Program Offer 78001 Human Resources. This is a positional transfer only and DCA Human Resources program will provide funding for this FTE.

In FY 2023, contractual services being split across scaled offer 78228B-J.





## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2023.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$654,150
Contractual Services	\$0	\$0	\$0	\$53,023,978
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$53,678,128</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$53,678,128</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$0	\$0	\$53,678,128
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$53,678,128</b>

## Explanation of Revenues

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

## Significant Program Changes

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction



## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2023.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$383,999
Contractual Services	\$0	\$0	\$0	\$29,129,402
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,513,401</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$29,513,401</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$0	\$0	\$29,513,401
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,513,401</b>

## Explanation of Revenues

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

## Significant Program Changes

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction



## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2023.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$0	\$0	\$354,846
Contractual Services	\$0	\$0	\$0	\$25,737,221
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,092,067</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$26,092,067</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Beginning Working Capital	\$0	\$0	\$0	\$26,092,067
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,092,067</b>

## Explanation of Revenues

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

## Significant Program Changes

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction



## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2023.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$228,621
Contractual Services	\$0	\$0	\$0	\$10,842,690
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,071,311</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$11,071,311</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$0	\$0	\$11,071,311
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,071,311</b>

## Explanation of Revenues

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

## Significant Program Changes

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction





## Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2023.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$517,667
Contractual Services	\$0	\$0	\$0	\$46,018,218
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46,535,885</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$46,535,885</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$0	\$0	\$46,535,885
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46,535,885</b>

## Explanation of Revenues

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

## Significant Program Changes

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction



**Legal / Contractual Obligation**

N/A

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$1,019,722
Contractual Services	\$0	\$0	\$0	\$123,476,417
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$124,496,139</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$124,496,139</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Beginning Working Capital	\$0	\$0	\$0	\$124,496,139
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$124,496,139</b>

**Explanation of Revenues**

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

**Significant Program Changes**

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction



**Legal / Contractual Obligation**

N/A

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$215,854
Contractual Services	\$0	\$0	\$0	\$25,907,258
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,123,112</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$26,123,112</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Beginning Working Capital	\$0	\$0	\$0	\$26,123,112
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,123,112</b>

**Explanation of Revenues**

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

**Significant Program Changes**

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction



**Legal / Contractual Obligation**

N/A

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$153,206
Contractual Services	\$0	\$0	\$0	\$10,857,714
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,010,920</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$11,010,920</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Beginning Working Capital	\$0	\$0	\$0	\$11,010,920
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,010,920</b>

**Explanation of Revenues**

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

**Significant Program Changes**

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction





**Legal / Contractual Obligation**

N/A

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$71,021
Contractual Services	\$0	\$0	\$0	\$8,537,612
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,608,633</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$8,608,633</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Beginning Working Capital	\$0	\$0	\$0	\$8,608,633
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,608,633</b>

**Explanation of Revenues**

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

**Significant Program Changes**

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction



## Legal / Contractual Obligation

IGA with the City of Portland

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$7,300,458
Cash Transfers	\$0	\$0	\$0	\$600,458
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,900,916</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$7,900,916</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$5,500,000
Financing Sources	\$0	\$0	\$0	\$1,800,458
Beginning Working Capital	\$0	\$0	\$0	\$600,458
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,900,916</b>

## Explanation of Revenues

Funded with one-time-only General Fund \$1.2 million, City of Portland \$5.5 million, BWC carryover \$0.6 million

## Significant Program Changes

Last Year this program was:



## Legal / Contractual Obligation

Contractual obligation for design and consulting.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$500,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$500,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$500,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

## Explanation of Revenues

In 2016, the Board of County Commissioners adopted Resolution 2016-069, directing that the proceeds from the sale of the Edgefield North property, also known as the Pig Farm, be used toward the rehabilitation or replacement of the MCAS shelter.

In FY 2023, \$500,000 of sale proceeds will be transferred out of the Animal Control Fund 01508 that were previously transferred from the General Fund in FY's 2019, 2021 and 2022. In FY 2024 support of the design phase, funding from the General Fund 01000 will transfer to the Department of County Assets Capital Construction Program Fund 02507. Total sale proceeds of the Pig Farm property amounted to \$3.7M.

## Significant Program Changes

Last Year this program was:



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$200,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$200,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$200,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

Explanation of Revenues

One time only General Funds of \$0.2 million

Significant Program Changes

Last Year this program was:





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$189,524	\$0	\$486,148
Contractual Services	\$0	\$282,720	\$0	\$2,208,993
Materials & Supplies	\$0	\$491,000	\$0	\$246,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$963,244</b>	<b>\$0</b>	<b>\$2,941,141</b>
<b>Program Total:</b>	<b>\$963,244</b>		<b>\$2,941,141</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$2,280,000
Beginning Working Capital	\$0	\$963,244	\$0	\$661,141
<b>Total Revenue</b>	<b>\$0</b>	<b>\$963,244</b>	<b>\$0</b>	<b>\$2,941,141</b>

Explanation of Revenues

This program will carryover unspent one time only revenues into FY 2023 as beginning working capital through project(s) completion. In addition, there are two cash transfers in: \$280,000 from Fund 03503 to subsidize the completion of PR Navigator replacement and \$2.0 million one-time-only to support capital reinvestment.

Significant Program Changes

Last Year this program was: FY 2022: 78301A IT Innovation & Investment Projects

**Department:** County Assets      **Program Contact:** Tracey Massey  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 25200-25205, 40099B,72052  
**Program Characteristics:**

**Executive Summary**

Multnomah County voters approved “Preschool For All” to give all 3 and 4 year-olds in the County access to free, quality, developmentally appropriate, culturally responsive preschool experiences. Preschool allows families to go to work knowing that their children are in a safe and enriching environment, a resource that has been increasingly unavailable due to the COVID-19 pandemic and disproportionately unavailable to families of color. This offer encompasses the project resources required to implement technology solutions that will support parents applying to, County staff administering and preschool providers participating in the program. Funding decisions are made in cooperation with the Department of County Human Services, DCA, the Chair’s Office, Central Budget and the Community Budget Advisory Board.

**Program Summary**

The Department of County Human Services is responsible for developing, implementing and operating the Preschool for All Program. The County’s Information Technology Division of County Assets is responsible for providing the technology solutions to support the program. This program is funded through a voter-approved tax revenue source.

The high level components of the major application includes:

- Public Website, Participating Preschool Search and Online Application (available in English and Spanish to start)
- Administrative Website Solution
- Provider Portal Solution

This offer includes external vendor costs and internal project-based resources to establish the vendor solution. In FY 2022, a Minimum Viable Solution (MVP) was custom developed to meet year 1 technology needs. A competitive procurement for a long-term vendor solution was completed with a successful award. Carryover of the program to FY 2023 will cover vendor implementation services, year one license and maintenance costs, and internal resources to implement the vendor solution.

Digital strategy project status reports are available on the county intranet for this project as well as weekly project team status meetings and monthly progress and budget updates to the project sponsors and steering committee.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Develop a project plan to include scope, schedule, and budget.	10%	90%	100%	N/A
Outcome	Stakeholders are kept informed of the progress of the project, as measured by status reporting.	5%	45%	45%	50%
Output	Percent implemented of a year 1 minimum viable technology solution	N/A	N/A	90%	95%
Output	Percentage implemented of the long-term vendor technology solution	N/A	N/A	5%	95%

**Performance Measures Descriptions**

P1 - The success of the project is based on project management standards, including an approved project plan. P2 - Communication and stakeholder awareness is key to project success, as measured by the percent of consistent timely project reporting that has occurred over the course of the project. P3 - The percentage of Minimal Viable technology solution implemented to support the program Year 1. P4 - The percentage of the final vendor solution implemented to support the program long-term.

## Legal / Contractual Obligation

Preschool for all measure 26-214

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Materials & Supplies	\$0	\$1,200,000	\$0	\$594,093
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$594,093</b>
<b>Program Total:</b>	<b>\$1,200,000</b>		<b>\$594,093</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$1,200,000	\$0	\$594,093
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$594,093</b>

## Explanation of Revenues

Preschool for All software development and/or acquisition costs will be recovered via Internal Service Reimbursements.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78301B Pre-School for All Technology Solution

Due to Covid19 the staff in this program continued to teleworking instead of reporting to the office. Facilitation of project teams is primarily through Google meet, email and/or google chat with the aid of collaboration tools such as Jamboard.

**Department:** County Assets **Program Contact:** Tracey Massey

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Technology Improvement Program focuses on investing in new technologies and addresses the risk of obsolete existing technologies through a periodic Fitness Assessment to identify and mitigate the risk of service interruptions as part of the strategic goal around Risk Management. This offer supports the upgrade of key of the County's database infrastructure known as SQL Server. This infrastructure supports nearly all of the County's business applications and is a critical component of our infrastructure.

### Program Summary

This offer upgrades the SQL Server platform and migrates the existing data for select systems. The data used by the department systems are stored in SQL Server databases. The vendor (Microsoft) provides version upgrades and security updates to these routinely. As they release new versions, the vendor discontinues the support for older versions. The County has several database systems that are due for upgrades as they are going to be out of the vendor support cycle. This very critical project is complex and must be coordinated.

Equity is incorporated throughout from development through support, and is specifically important because of the public nature of this program offer. Additionally, all services include understanding and defining business needs and risks, recommending effective and innovative technology solutions, constructing and upgrading platforms as required, and ensuring the integrity and security of the platforms.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Project plan identifying the schedule for the project.	N/A	N/A	N/A	1
Outcome	Full database replacements for the set of databases identified in the project plan.	N/A	N/A	N/A	100%

### Performance Measures Descriptions

P1 - A project plan is a key component of project success.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$245,000	\$0	\$51,976
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$245,000</b>	<b>\$0</b>	<b>\$51,976</b>
<b>Program Total:</b>	<b>\$245,000</b>		<b>\$51,976</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$245,000	\$0	\$0
Beginning Working Capital	\$0	\$0	\$0	\$51,976
<b>Total Revenue</b>	<b>\$0</b>	<b>\$245,000</b>	<b>\$0</b>	<b>\$51,976</b>

Explanation of Revenues

This program budgets \$51,976 beginning working capital through project's completion.

Significant Program Changes

Last Year this program was: FY 2022: 78301D Technology Improvement Program-SQL Server Upgrade and Migration



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$250,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$250,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$250,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>

Explanation of Revenues

One time Only General funds

Significant Program Changes

Last Year this program was:





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$250,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$250,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$250,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>

Explanation of Revenues

One Time Only General Funds

Significant Program Changes

Last Year this program was:



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$300,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$300,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$300,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>

Explanation of Revenues

One time only General Funds

Significant Program Changes

Last Year this program was:

**Department:** County Assets

**Program Contact:** Vikki Scotti

**Program Offer Type:** Internal Service

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Portfolio and Project Management (PPM) team plans, organizes, and controls project team activities and addresses project risks and issues to ensure that high-impact IT projects are completed successfully. We use high quality, inclusive and equitable project management practices that are repeatable and highly predictive of success. Through these projects, the PPM program delivers the new and enhanced technology that every department and program depends on to succeed in their missions. We ensure that current project work matches current organizational priorities with in-demand IT resources across project portfolios. Funding decisions for this program are made in cooperation with DCA, County departments, the Chair's Office, Central Budget and the Community Budget Advisory Board.

### Program Summary

The PPM program is a shared organizational entity available to assist County Departments with their prioritized project work. The PPM program is designed to provide leadership, best practices, research, support and training for Portfolio and Project Management in DCA IT. PPM provides project management using consistent, scalable, inclusive processes and tools to match the approach and style to the type of information technology project needed. PPM brings diverse people together in building project teams utilizing many skills including interpersonal, change and conflict management, user-centered design and facilitation techniques. Listening to and asking questions of customers is key to project success. By listening, the PPM learns how departments want to use technology. By asking questions, PPM clarifies how a project can be actively anti-racist and how our customers want the world to be different as a result. To achieve these results, PPM provides the skills needed to deliver solutions and value on time, within budget and scope. After project completion, we perform project retrospectives to continually improve our processes, skills and tools. In this way, the PPM program creates an atmosphere of continuous learning for project managers to enhance their skills and provide coaching to others. For Portfolio Management, we provide portfolio analysis and decision data needed for the IT management team to ensure that the right projects are being done at the right time. PPM provides a central repository of portfolio, program, and project information that reports the value provided by IT to each department and predicts future budgetary needs.

Without the PPM program, there would be a lower level of certainty relating to technology delivery and adoption as well as a lower level of coordination over project work. This lack of coordination leads to a higher level of uncertainty of technology adoption. PPM ensures that projects are planned, scoped and delivered to the departments that service the County's residents and visitors most in need. Without the communications and training efforts driven by PPM, technology improvements could exist but end users would not know about it or how to use it. Without the PPM program, there would be less alignment between the work being performed and the goals of the department, customers and the organization as a whole. All County workers may access the IT PPM Commons site for the status of priority technology projects and information on project management processes and practices at any time.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Maintain ratio of planned to unplanned work for actual time worked	81%	75%	72%	78%
Outcome	Number of strategic reports shared with leaders improving transparency.	6	3	10	12
Outcome	Percent of strategic projects completed on time per project schedules baseline.	56%	80%	50%	75%
Outcome	Incorporate the equity lens to determine if and how projects impact the community or end-users.	50%	100%	75%	100%

### Performance Measures Descriptions

PM #1 Output-Designed to ensure that project management staff are working on planned projects.

PM #2 Outcome - Ensures that information concerning strategic IT projects are consistently shared with County leadership.

PM #3 Outcome - Helps ensure that resources are applied to the most strategic projects.

PM #4 Outcome - Measures the extent to which equity practices through the lens and 5 Ps have been brought into the IT Project Management practices.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$2,273,608	\$0	\$2,318,430
Contractual Services	\$0	\$200,204	\$0	\$786,346
Materials & Supplies	\$0	\$54,217	\$0	\$67,304
Internal Services	\$0	\$400	\$0	\$400
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,528,429</b>	<b>\$0</b>	<b>\$3,172,480</b>
<b>Program Total:</b>	<b>\$2,528,429</b>		<b>\$3,172,480</b>	
<b>Program FTE</b>	0.00	10.00	0.00	10.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,370,225	\$0	\$2,427,242
Beginning Working Capital	\$0	\$158,204	\$0	\$745,238
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,528,429</b>	<b>\$0</b>	<b>\$3,172,480</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics. Additionally, \$745K of Beginning Working Capital related to the DART-Orion post go-live project was moved into this program offer.

Significant Program Changes

Last Year this program was: FY 2022: 78302 IT Planning, Projects & Portfolio Management

Due to COVID-19, the staff in this program continued to teleworking instead of reporting to the office. Facilitation of project teams is primarily through Google meet, email and/or google chat with the aid of collaboration tools such as Jamboard. COVID related projects are identified and are monitored and tracked. Some projects experienced delays due to staff being responsive to department COVID needs and EOC needs. Information sharing of IT projects with IT Leadership has moved to an online dashboard with shorter weekly meetings as needed instead of quarterly meetings. This changes the metrics of Performance Measure #2.

\$745K of Beginning Working Capital related to the DART-Orion post go-live project was moved into this program offer.

**Department:** County Assets

**Program Contact:** Shireen Khormooji

**Program Offer Type:** Internal Service

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Help Desk offer provides a single point of contact for computer system troubleshooting, information, mobile device support and technical assistance. It supports County staff in furthering their goals to serve the residents of and visitors to Multnomah County. Professional, customer service oriented staff provide support, track service requests, answer questions, offer informal instruction, resolve problems or escalate issues to other IT teams, when necessary.

### Program Summary

Help Desk Services provides support and proactive diagnosis of computer equipment and software issues for more than 6,000 employees and business partners. By focusing on first call resolution of problems, such as inability to access documents, working with Google and Word documents, spreadsheets, and other desktop applications, the Help Desk is able to minimize escalations to other IT teams and resolve customer problems as quickly as possible. The Help Desk provides support of mobile devices in use by County staff. Mobile support includes setup and delivery of mobile phones, support to those using County mobile devices and management of mobile phones in the County's mobile management tool. Services are provided 24x7, 365 days a year to ensure that customer needs are addressed in a timely manner to enable County employees to focus on their mission to serve the public.

In addition to resolving specific issues with desktop applications and vendor provided applications, the Help Desk also provides ad hoc training for software and hardware use, to minimize future problems that hinder employees' ability to work effectively. Help Desk staff provides support and help for internal IT functions such as the Applications, Desktop, Data Center, and Administration groups. The Help Desk averages 2,500 customer tickets per month. Of those tickets, an average of 64% are resolved at the Help Desk. The remaining 36%, that are not able to be resolved at the Help Desk, are escalated to Level 2 IT support for resolution. Equity is incorporated into the Help Desk support process by ensuring we are able to effectively communicate with our customers. If there are language barriers the team will try to use the best mode of communication to connect with the customer. We use plain language (non technical) and patience to ensure the customer feels supported.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of customer tickets processed	30,000	30,000	30,000	30,000
Outcome	90% of customers rate the IT Help Desk as a 4 or higher on surveys (5 being the highest score)	N/A	N/A	N/A	90%
Outcome	Calls resolved at the Help Desk	60%	60%	60%	60%

### Performance Measures Descriptions

PM #1 Output - Tracks the number of tickets created on an annual basis.

PM #2 Output – 90% customers that rate the IT Help Desk as a 4 or higher on customer satisfaction surveys (5 being the highest score)

PM #3 Outcome - Percent of calls resolved at the Help Desk without requiring escalation. Target is 60%.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,236,514	\$0	\$1,160,529
Contractual Services	\$0	\$1,800	\$0	\$1,800
Materials & Supplies	\$0	\$11,160	\$0	\$13,480
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,249,474</b>	<b>\$0</b>	<b>\$1,175,809</b>
<b>Program Total:</b>	<b>\$1,249,474</b>		<b>\$1,175,809</b>	
<b>Program FTE</b>	0.00	8.75	0.00	7.75

Program Revenues				
Other / Miscellaneous	\$0	\$1,249,474	\$0	\$1,175,809
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,249,474</b>	<b>\$0</b>	<b>\$1,175,809</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2022: 78303 IT Help Desk Services

Due to COVID 19, staff in this program have moved to telework with one to two staff remaining onsite to assist any walkup support needs. We have added one contractor to assist with call volumes which remain elevated given the number of customers teleworking and need additional support with remote telework and the additional technology needs (VPN, headsets, DUO, internet connectivity troubleshooting, video conferencing).

FTE decreased by 1.0 FTE due to a transfer from Program Offer 78303 to Program Offer 78307.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,089,973	\$0	\$1,157,726
Contractual Services	\$0	\$0	\$0	\$8,743
Materials & Supplies	\$0	\$1,545,927	\$0	\$1,737,078
Internal Services	\$0	\$16,200	\$0	\$16,200
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,652,100</b>	<b>\$0</b>	<b>\$2,919,747</b>
<b>Program Total:</b>	<b>\$2,652,100</b>		<b>\$2,919,747</b>	
<b>Program FTE</b>	0.00	5.00	0.00	5.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,139,982	\$0	\$2,882,308
Beginning Working Capital	\$0	\$367,787	\$0	\$0
Service Charges	\$0	\$144,331	\$0	\$14,408
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,652,100</b>	<b>\$0</b>	<b>\$2,896,716</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2022: 78304 IT Telecommunications Services

Due to Covid19 the staff in this program continues to telework instead of reporting to the office. Facilitation of project teams is primarily through Google Meet, email and/or Google Chat.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$1,505,000
Capital Outlay	\$0	\$0	\$0	\$95,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,600,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,600,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$1,600,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,600,000</b>

Explanation of Revenues

This program will be funded with a transfer of \$1.6M from fund 3503 Information Technology (Program offer 78304A) to fund 2508 Technology Improvement program fund.

Significant Program Changes

Last Year this program was:



**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$144,338	\$0	\$152,258
Contractual Services	\$0	\$1,583,225	\$0	\$1,972,642
Materials & Supplies	\$0	\$71,201	\$0	\$166,087
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,798,764</b>	<b>\$0</b>	<b>\$2,290,987</b>
<b>Program Total:</b>	<b>\$1,798,764</b>		<b>\$2,290,987</b>	
<b>Program FTE</b>	0.00	1.00	0.00	1.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,757,602	\$0	\$2,176,112
Beginning Working Capital	\$0	\$41,162	\$0	\$114,875
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,798,764</b>	<b>\$0</b>	<b>\$2,290,987</b>

**Explanation of Revenues**

This program offer is funded via the collection of a monthly service fee charged to each wireless device holder of record. The service fee is collected through the IT Internal Service Rate collection process.

**Significant Program Changes**

**Last Year this program was:** FY 2022: 78305 IT Mobile Device Expense Management

The significant increase in mobile device services costs on a year over year basis is due to the nearly 50% increase in device counts primarily due to the COVID-19 response. We continue to see an increase in demand for mobile devices as County employees work remotely and use mobile devices to support innovation in response to the pandemic.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,536,297	\$0	\$1,553,778
Contractual Services	\$0	\$125,000	\$0	\$130,000
Materials & Supplies	\$0	\$2,660,080	\$0	\$3,147,780
Internal Services	\$0	\$1,000	\$0	\$1,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$4,322,377</b>	<b>\$0</b>	<b>\$4,832,558</b>
<b>Program Total:</b>	<b>\$4,322,377</b>		<b>\$4,832,558</b>	
<b>Program FTE</b>	0.00	7.00	0.00	7.00

Program Revenues				
Other / Miscellaneous	\$0	\$4,322,377	\$0	\$4,832,558
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,322,377</b>	<b>\$0</b>	<b>\$4,832,558</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2022: 78306 IT Network Services

Due to Covid19 the majority of staff in this program continues to telework instead of reporting to the office. Facilitation of project teams is primarily through Google Meet, email and/or Google Chat.



**Department:** County Assets

**Program Contact:** Kaleb Smith

**Program Offer Type:** Internal Service

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Desktop Services program supports end users with desktops, laptops, tablets, smartphones, printers, multifunction device vendor management, iPads and other personal computing devices. This includes hardware and software procurement, installation, upgrades, maintenance, asset management and proper disposal of all devices. Remote and on-site support are provided to improve user productivity. The funding decisions are made in cooperation with DCA, the Chair's Office, Central Budget.

### Program Summary

Desktop Services manages more than 7,000 County devices (desktops, laptops, tablets, printers, multifunction devices, iPhones, iPads and other personal computing devices). PCs for public use in the libraries, assessment & taxation and land use planning are also supported to provide residents and visitors with access to view public records on-line. The desktop team is responsible for life cycle management (renewal and replacement), software upgrades and inventory management for all desktop devices. Desktop support staff follow best practices for standardization, resulting in faster performance, reliability, better stability and greater security. They are also an escalation point for Help Desk ticket resolution. This team also performs support for the County's computer training rooms.

Equity is incorporated into the Desktop Support process by ensuring we are able to support all customers. We focus on the issues customers have and prioritize work by impact. PC refresh is performed based on a set schedule of when the asset is no longer under manufacturer warranty. If there are language barriers the team will find the best mode of communication to connect with the customer. We use plain language (non technical) and patience to ensure the customer feels supported. The Desktop team is working diligently to remove barriers and to support users with accommodations, specialized hardware or software needs.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Desktop device moves are completed 90% on time for requests received 5 days prior to move date	95%	95%	95%	90%
Outcome	New hire devices installed and functional on employee start date on requests received 5 days prior to start day	90%	95%	95%	95%
Outcome	Device refresh occurs within 3 months of warranty end date	70%	70%	70%	70%

### Performance Measures Descriptions

PM #1 Output Measure - This measures moves of County staff desktop devices from one County location to another.

PM #2 Outcome Measure - This measures our ability to have desktops ready when employee arrives to work on their first day.

PM #3 Outcome Measure - This measures our ability to replace aging desktop devices.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$147,295	\$2,605,750	\$0	\$2,990,052
Contractual Services	\$0	\$82,159	\$0	\$266,071
Materials & Supplies	\$0	\$28,773	\$0	\$27,295
<b>Total GF/non-GF</b>	<b>\$147,295</b>	<b>\$2,716,682</b>	<b>\$0</b>	<b>\$3,283,418</b>
<b>Program Total:</b>	<b>\$2,863,977</b>		<b>\$3,283,418</b>	
<b>Program FTE</b>	1.00	17.50	0.00	19.50

Program Revenues				
Other / Miscellaneous	\$0	\$2,716,682	\$0	\$3,283,418
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,716,682</b>	<b>\$0</b>	<b>\$3,283,418</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2022: 78307 IT Desktop Services

Due to the ongoing COVID 19 pandemic, the Desktop staff are hybrid working remotely when able or onsite as needed to support our customers. We continue to provide contactless pickup for hardware within the Multnomah Building as well as allowing staff to adjust schedules to work off hours to reduce the number of in person interactions. We continue to see the requests for laptops exceed desktops given our customers desire to be mobile or work remote in their future of work plans. Supply chain constraints have impacted our ability to procure hardware. At different times, different supplies have been impacted. IT Desktop is trying to mitigate this impact by anticipating demand, engaging vendors and reviewing alternatives. Increase in 1.0 FTE due to a transfer from Program Offer 78303 to Program Offer 78307. Increase in 1.0 FTE due to a transfer from Program Offer 78101 to Program Offer 78307.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$109,285	\$0	\$116,421
Contractual Services	\$0	\$360,000	\$0	\$371,000
Materials & Supplies	\$0	\$3,554,185	\$0	\$3,531,650
Capital Outlay	\$0	\$5,072,558	\$0	\$3,746,361
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$9,096,028</b>	<b>\$0</b>	<b>\$7,765,432</b>
<b>Program Total:</b>	<b>\$9,096,028</b>		<b>\$7,765,432</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$4,468,993	\$0	\$4,975,212
Beginning Working Capital	\$0	\$4,627,035	\$0	\$4,390,220
<b>Total Revenue</b>	<b>\$0</b>	<b>\$9,096,028</b>	<b>\$0</b>	<b>\$9,365,432</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics. Beginning Working Capital is mostly budgeted for IT related equipment.

Significant Program Changes

Last Year this program was: FY 2022: 78308 IT Asset Replacement

As more County staff transition to laptop devices for teleworking and mobility, there will be an increased cost to this program in future years to refresh these devices every 3 versus 4 years. Laptops are also more expensive compared to a desktop computer meaning the equipment staff are using has gotten more expensive with a shorter life cycle.

Supply chain constraints have impacted our ability to procure hardware. At different times, different supplies have been impacted. IT Desktop is trying to mitigate this impact by anticipating demand, engaging vendors and reviewing alternatives.

Transfer \$1,600,000 of beginning working capital from Asset Replacement into Radio System Replacement (78304B).

**Department:** County Assets

**Program Contact:** Debra Lee

**Program Offer Type:** Internal Service

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

IT Health and Human Services Application Services provides reliable, effective software systems for the Health Department (over 70 systems) and Department of County Human Services (over 80 systems). The wide variety of services focuses on increasing and improving delivery of technology to provide higher value to departments and constituents. This program improves the delivery of County services through automating business operations, providing easy access to information, and supporting health care transformation in Multnomah County.

### Program Summary

Program services include managing requests for IT services and ensuring they are well-defined, prioritized and scheduled in alignment with departmental and County needs. They also include understanding and defining operational needs, recommending effective innovative solutions and designing, building, testing, and implementing the selected solutions. The program continues maintaining, supporting and sustaining existing systems through improved life-cycle planning, project governance and resource accountability.

Managing requests for IT services and ensuring requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding and defining operational needs and recommending effective, innovative technology solutions; designing, building, testing, and implementing the selected solutions while sustaining existing systems.

Strategies include: 1) Applying IT resources focused on new project requests in accordance with Department governance forums including consideration of WESP and Core Competencies as guidance. 2) Evaluating existing applications and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests; 3) Leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and using total cost of ownership to make informed IT investment decisions; and 4) Following Think Yes principles to ensure creativity and partnerships that provide for clear, sustainable and equitable solutions. Strategies will result in an increase in IT resources focused on high value projects that meet the needs of the County's cultural and service objectives.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Percent of employee hours spent on planned work versus unplanned work	64%	65%	70%	70%
Outcome	Percentage point increase in employee hours spent on planned work	6	3%	5%	5%

### Performance Measures Descriptions

Output Measure - Planned work provides better customer value, as work can be targeted toward high priority activities. Planned work includes available work time (excludes time for training, holidays, vacation)

Outcome Measure - The percentage increase in planned work versus unplanned work calculated from the Current Year Purchased

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,458,025	\$0	\$1,517,505
Contractual Services	\$0	\$956,200	\$0	\$956,200
Materials & Supplies	\$0	\$24,279	\$0	\$26,907
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,438,504</b>	<b>\$0</b>	<b>\$2,500,612</b>
<b>Program Total:</b>	<b>\$2,438,504</b>		<b>\$2,500,612</b>	
<b>Program FTE</b>	0.00	6.00	0.00	6.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,413,346	\$0	\$2,500,612
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,413,346</b>	<b>\$0</b>	<b>\$2,500,612</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

**Last Year this program was:** FY 2022: 78309 IT Health and Human Services Application Services

Due to Covid19 the staff in this program were moved to teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins. Facilitation of teams is primarily through Google meet, email and/or google chat. Reduction of 1.0 FTE due to a position transfer from Program Offer 78309 to Program Offer 78314.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$3,819,943	\$0	\$3,927,026
Materials & Supplies	\$0	\$103,521	\$0	\$113,107
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,923,464</b>	<b>\$0</b>	<b>\$4,040,133</b>
<b>Program Total:</b>	<b>\$3,923,464</b>		<b>\$4,040,133</b>	
<b>Program FTE</b>	0.00	19.00	0.00	19.00

Program Revenues				
Other / Miscellaneous	\$0	\$3,923,464	\$0	\$4,040,133
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,923,464</b>	<b>\$0</b>	<b>\$4,040,133</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2022: 78310 IT Public Safety Application Services

Due to Covid19 the staff in this program were moved to teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,884,959	\$0	\$1,649,510
Materials & Supplies	\$0	\$39,856	\$0	\$62,450
Cash Transfers	\$0	\$0	\$0	\$280,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,924,815</b>	<b>\$0</b>	<b>\$1,991,960</b>
<b>Program Total:</b>	<b>\$1,924,815</b>		<b>\$1,991,960</b>	
<b>Program FTE</b>	0.00	9.00	0.00	9.00

Program Revenues				
Other / Miscellaneous	\$0	\$1,924,815	\$0	\$1,991,960
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,924,815</b>	<b>\$0</b>	<b>\$1,991,960</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2022: 78311 IT General Government Application Services

Due to Covid19 the staff in this program were moved to teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually. It's expected that remote workforce consideration will be relevant in FY 2023 given outcomes of the Telework trial period.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$541,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$541,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$541,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	2.50

Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$466,000
Financing Sources	\$0	\$0	\$0	\$75,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$541,000</b>

Explanation of Revenues

These positions will be funded partially with one time only General Funds as well as through internal service recovery. The ongoing costs will be fully incorporated into the Department of County Assets internal service recovery in FY 2024.

Significant Program Changes

Last Year this program was:



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$6,419,778	\$0	\$6,591,065
Contractual Services	\$0	\$0	\$0	\$90,000
Materials & Supplies	\$0	\$1,239,901	\$0	\$1,515,536
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$7,659,679</b>	<b>\$0</b>	<b>\$8,196,601</b>
<b>Program Total:</b>	<b>\$7,659,679</b>		<b>\$8,196,601</b>	
<b>Program FTE</b>	0.00	32.00	0.00	32.00

Program Revenues				
Other / Miscellaneous	\$0	\$7,659,679	\$0	\$8,196,601
<b>Total Revenue</b>	<b>\$0</b>	<b>\$7,659,679</b>	<b>\$0</b>	<b>\$8,196,601</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2022: 78312 IT Data & Reporting Services

Due to Covid19 the staff in this program continued to telework instead of reporting to the office. Facilitation of project teams is primarily through Google meet, email and/or google chat with the aid of collaboration tools such as Jamboard. COVID related projects are identified and are monitored and tracked. Some projects suffered delays due to staff being responsive to department COVID needs and EOC needs.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,418,261	\$0	\$1,429,743
Contractual Services	\$0	\$185,000	\$0	\$185,000
Materials & Supplies	\$0	\$2,399,562	\$0	\$2,547,861
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$4,002,823</b>	<b>\$0</b>	<b>\$4,162,604</b>
<b>Program Total:</b>	<b>\$4,002,823</b>		<b>\$4,162,604</b>	
<b>Program FTE</b>	0.00	7.00	0.00	7.00

Program Revenues				
Other / Miscellaneous	\$0	\$4,002,823	\$0	\$4,162,604
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,002,823</b>	<b>\$0</b>	<b>\$4,162,604</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2022: 78313 IT ERP Application Services

Due to Covid19 the staff in this program were moved to teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually. It's expected that remote workforce consideration will be relevant in FY 2023 given outcomes of the Telework trial period.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$3,211,504	\$0	\$3,268,674
Contractual Services	\$0	\$45,000	\$0	\$45,000
Materials & Supplies	\$0	\$2,180,640	\$0	\$2,441,974
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$5,437,144</b>	<b>\$0</b>	<b>\$5,755,648</b>
<b>Program Total:</b>	<b>\$5,437,144</b>		<b>\$5,755,648</b>	
<b>Program FTE</b>	0.00	15.00	0.00	15.00

Program Revenues				
Other / Miscellaneous	\$0	\$5,462,302	\$0	\$5,755,648
<b>Total Revenue</b>	<b>\$0</b>	<b>\$5,462,302</b>	<b>\$0</b>	<b>\$5,755,648</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

**Last Year this program was:** FY 2022: 78314 IT Enterprise and Web Application Services

Program offer 78314 increased by 1.00 FTE due to the transfer of a permanent position from program offer 78309. This position fills a continued ongoing need supporting key platform technologies and accessibility.

Due to Covid19 the staff in this program were moved to teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$418,914	\$0	\$651,733
Materials & Supplies	\$0	\$11,347	\$0	\$11,176
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$430,261</b>	<b>\$0</b>	<b>\$662,909</b>
<b>Program Total:</b>	<b>\$430,261</b>		<b>\$662,909</b>	
<b>Program FTE</b>	0.00	2.00	0.00	2.00

Program Revenues				
Other / Miscellaneous	\$0	\$430,261	\$0	\$662,909
<b>Total Revenue</b>	<b>\$0</b>	<b>\$430,261</b>	<b>\$0</b>	<b>\$662,909</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2022: 78315 IT Library Application Services

In partnership with the Library District, a Library Portfolio Manager (LDA) was added to the Library Applications Team to improve coordination and service delivery.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$870,246	\$0	\$1,138,408
Contractual Services	\$0	\$105,010	\$0	\$765,932
Materials & Supplies	\$0	\$294,915	\$0	\$235,272
Internal Services	\$0	\$11,754,806	\$0	\$11,664,753
Capital Outlay	\$0	\$1,675,387	\$0	\$2,128,644
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$14,700,364</b>	<b>\$0</b>	<b>\$15,933,009</b>
<b>Program Total:</b>	<b>\$14,700,364</b>		<b>\$15,933,009</b>	
<b>Program FTE</b>	0.00	4.00	0.00	4.00

Program Revenues				
Other / Miscellaneous	\$0	\$13,229,652	\$0	\$13,775,608
Beginning Working Capital	\$0	\$1,646,380	\$0	\$2,180,432
<b>Total Revenue</b>	<b>\$0</b>	<b>\$14,876,032</b>	<b>\$0</b>	<b>\$15,956,040</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics. This program also acts as the holding account for non-specific division-wide working capital carryover from previous fiscal years.

Significant Program Changes

Last Year this program was: FY 2022: 78316 IT Shared Operating Expenses

Reduction of 0.75 FTE is due to a transfer of allocation from program offer 78316 to program offers 78101 (0.50 FTE) and 78104 (0.25 FTE).



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$4,789,002	\$0	\$4,889,614
Contractual Services	\$0	\$71,500	\$0	\$46,500
Materials & Supplies	\$0	\$1,044,906	\$0	\$1,434,084
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$5,905,408</b>	<b>\$0</b>	<b>\$6,370,198</b>
<b>Program Total:</b>	<b>\$5,905,408</b>		<b>\$6,370,198</b>	
<b>Program FTE</b>	0.00	24.75	0.00	24.75

Program Revenues				
Other / Miscellaneous	\$0	\$5,905,408	\$0	\$6,370,198
<b>Total Revenue</b>	<b>\$0</b>	<b>\$5,905,408</b>	<b>\$0</b>	<b>\$6,370,198</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage and services received.

Significant Program Changes

Last Year this program was: FY 2022: 78317 IT Data Center & Technical Services

Continuing efforts to modernize our systems enabling better support of employees and their devices in a telework state. This includes system updates, application installations and remote support for devices not attached to our internal network.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$771,719	\$0	\$646,777
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$771,719</b>	<b>\$0</b>	<b>\$646,777</b>
<b>Program Total:</b>	<b>\$771,719</b>		<b>\$646,777</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$771,719	\$0	\$646,777
<b>Total Revenue</b>	<b>\$0</b>	<b>\$771,719</b>	<b>\$0</b>	<b>\$646,777</b>

Explanation of Revenues

Funded with Beginning Working Capital.

Significant Program Changes

**Last Year this program was:** FY 2022: 78322 Electronic Medical Records Corrections Health Juvenile Detention

Due to Covid19 the staff in this program continued to teleworking instead of reporting to the office where possible. Progress was slowed due to the Health Department staff response to the pandemic. Operational changes include virtual meetings and check ins. Facilitation of project teams is primarily through Google meet, email and/or google chat.

Response to the COVID-19 pandemic caused a delay in starting work on the optimization and standardization analysis due to resource availability.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$744,887	\$0	\$422,470
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$744,887</b>	<b>\$0</b>	<b>\$422,470</b>
<b>Program Total:</b>	<b>\$744,887</b>		<b>\$422,470</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$744,887	\$0	\$422,470
<b>Total Revenue</b>	<b>\$0</b>	<b>\$744,887</b>	<b>\$0</b>	<b>\$422,470</b>

Explanation of Revenues

Beginning Working Capital from FY 2022.

Significant Program Changes

**Last Year this program was:** FY 2022: 78323 Capital Project Management Software

Due to Covid-19, the staff in this program continue to telework instead of reporting to the office when possible. Operational changes include virtual meetings and check ins. Facilitation of project teams and vendor meetings is primarily through Microsoft Teams, Google meet, email and/or google chat.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,236,178	\$0	\$1,288,316
Contractual Services	\$0	\$110,000	\$0	\$136,000
Materials & Supplies	\$0	\$1,193,283	\$0	\$1,311,788
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,539,461</b>	<b>\$0</b>	<b>\$2,736,104</b>
<b>Program Total:</b>	<b>\$2,539,461</b>		<b>\$2,736,104</b>	
<b>Program FTE</b>	0.00	6.00	0.00	6.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,539,461	\$0	\$2,736,104
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,539,461</b>	<b>\$0</b>	<b>\$2,736,104</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

**Last Year this program was:** FY 2022: 78327 IT Cybersecurity and Data Compliance Services

Because of the COVID-19 pandemic, IT Cybersecurity and Data Compliance Services has had to shift the focus of our program from a posture of "incident detection" to one of "incident prevention". No significant COVID-19 related cost increase to the program.

Due to the COVID-19 pandemic the staff in this program were transitioned to a 100% teleworking model instead of reporting to the office. Operational changes include daily virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually.

**Department:** County Assets **Program Contact:** Tracey Massey

**Program Offer Type:** Program Alternative/Reconstruction **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

### Executive Summary

The Case Management for Prosecutors (CMP) NextGen Implementation would replace Multnomah County District Attorney's (MCDA) current case tracking system, CRIMES, for the investigation and presentation of Juvenile and Adult judicial cases. The existing CRIMES system has become operationally obsolete, surpassing its technological longevity, which poses a threat to public safety.

### Program Summary

In FY22, MCDA and HTC (the current CRIMES vendor) are partnering to configure and verify HTC's next generation case management system called CMP NextGen through a Proof of Concept effort where current CRIMES functionality is implemented in CMP NextGen. Upon successful completion of this effort, HTC will migrate the MCDA-approved solution and production data from the CRIMES system to a CJIS-compliant cloud environment for long-term operation. This solution will allow for more efficient and electronic processing for sentencing, restitution, e-filing and court events including greater access through mobile devices allowing for more efficient and real-time case load handling and access to information. These efficiencies will allow the MCDA staff to better serve public safety and victims of crimes.

The purpose of this program offer is to transition the pilot system into a production environment, provide support for programming required for exchange of data with internal and external partner agencies, provide support for integration with the MCDA document management system, training for MCDA staff, and professional services for additional changes that may be required outside the scope of the original Proof of Concept. The program offer also provides funding for a half-time IT Project Manager and a half-time IT Business Systems Analyst Sr. The program also requests backfill for two MCDA staff to help ensure success of the CMP NextGen implementation while maintaining the current level of service for MCDA staff.

The CMP NextGen solution is being vetted to ensure that it will meet the MCDA's complex requirements. In anticipation of a successful proof of concept, this program offer will operationalize that solution in a cloud production environment with full integration with other supporting business applications for document management, data exchanges with local law enforcement agencies, and reporting. Funding decisions for this program are made in cooperation with MCDA, the Chair's Office, Central Budget.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Percentage of key milestones met based on approved project plan	N/A	N/A	N/A	75%
Outcome	Number of Employees trained and able to fully use HTC CMP NextGen	N/A	N/A	N/A	170

### Performance Measures Descriptions

PM #1: Output: Successful completion of key milestones as defined in the project plan.

PM #2: Outcome: At the completion of the initial go-live, employees are trained and able to fully use HTC CMP Next Gen to support their business processes.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$722,087
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$722,087</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$722,087</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Beginning Working Capital	\$0	\$0	\$0	\$722,087
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$722,087</b>

Explanation of Revenues

This program will carryover unspent one-time-only revenues from the FY 2022 IT-District Attorney's Alfresco System Stabilization and Upgrade program into FY 2023 as beginning working capital.

Significant Program Changes

**Last Year this program was:** FY 2022: 78319 IT-District Attorney's Alfresco System Stabilization and Upgrade

To meet increasing need to develop a complete paperless office and eDiscovery, the DA's office has decided to determine complete set of requirements before upgrading or replacing the existing document management system.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$400,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$400,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$400,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>

Explanation of Revenues

One time only General Funds

Significant Program Changes

Last Year this program was:



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$0	\$5,000,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$5,000,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$0	\$0	\$5,000,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000,000</b>

Explanation of Revenues

One time only General Funds

Significant Program Changes

Last Year this program was:



## Legal / Contractual Obligation

Current IGA with City of Portland for maintenance and repair services for County Fleet assets in the Portland downtown corridor.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,445,558	\$0	\$1,515,129
Contractual Services	\$0	\$28,157	\$0	\$29,213
Materials & Supplies	\$0	\$2,007,659	\$0	\$2,207,257
Internal Services	\$0	\$1,457,393	\$0	\$1,596,504
Capital Outlay	\$0	\$312,101	\$0	\$781,392
Cash Transfers	\$0	\$0	\$0	\$378,800
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$5,250,868</b>	<b>\$0</b>	<b>\$6,508,295</b>
<b>Program Total:</b>	<b>\$5,250,868</b>		<b>\$6,508,295</b>	
<b>Program FTE</b>	0.00	11.00	0.00	11.00

Program Revenues				
Other / Miscellaneous	\$0	\$5,230,179	\$0	\$5,750,427
Beginning Working Capital	\$0	\$2,101	\$0	\$711,622
Service Charges	\$0	\$18,588	\$0	\$46,246
<b>Total Revenue</b>	<b>\$0</b>	<b>\$5,250,868</b>	<b>\$0</b>	<b>\$6,508,295</b>

## Explanation of Revenues

The program is funded by internal service charges through the Fleet Fund. Internal service reimbursements estimates are based on historical data, current service levels, and FY 2021 charged rates.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78400 Fleet Services

COVID19 impacts have continued to be realized in the following areas: -Decrease in technician time to work on vehicles due to cleaning and sanitation protocols required for each unit worked on. -Supply chain impacts. -Work that is sent to outside providers being delayed. These impacts have not prevented Fleet Services from providing the necessary support for County agencies to meet critical service delivery needs, but have caused increased time by Fleet Services in executing those support functions as described.

Increases are due to increase BWC and inflationary increases in fuel, supplies and internal services.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Capital Outlay	\$0	\$9,766,523	\$0	\$10,921,339
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$9,766,523</b>	<b>\$0</b>	<b>\$10,921,339</b>
<b>Program Total:</b>	<b>\$9,766,523</b>		<b>\$10,921,339</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,518,736	\$0	\$2,629,586
Financing Sources	\$0	\$0	\$0	\$378,800
Beginning Working Capital	\$0	\$7,247,787	\$0	\$7,912,953
<b>Total Revenue</b>	<b>\$0</b>	<b>\$9,766,523</b>	<b>\$0</b>	<b>\$10,921,339</b>

Explanation of Revenues

Vehicles and equipment are placed on an established life-cycle replacement schedule. Replacement funds are collected on a monthly basis from programs with assigned vehicles and equipment and aggregated until specified useful life has been met. Proceeds from vehicle sales are returned to the Fleet Asset Replacement fund to offset future replacement costs.

Significant Program Changes

Last Year this program was: FY 2022: 78401 Fleet Vehicle Replacement

COVID19 impacts continue in the following areas:

Significant supply chain disruptions have occurred in vehicle purchasing activities. This has led to significant delays in expected deployment timelines. We have also had instances of cost increases due to limited vehicle availability.

These impacts have not prevented Fleet Services from providing the necessary support for County agencies to meet critical service delivery needs. They have caused an increase in time required to execute the purchasing activities.





## Legal / Contractual Obligation

With the implementation of the third party CarShare program, the County will have ongoing contractual liabilities for the CarShare (alternative motor pool) services that are consumed. These liabilities only exist as long as the services are being consumed.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$232,648	\$0	\$238,645
Contractual Services	\$0	\$660,923	\$0	\$658,648
Materials & Supplies	\$0	\$6,668	\$0	\$3,892
Internal Services	\$0	\$303,951	\$0	\$342,454
Capital Outlay	\$0	\$231,528	\$0	\$405,525
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,435,718</b>	<b>\$0</b>	<b>\$1,649,164</b>
<b>Program Total:</b>	<b>\$1,435,718</b>		<b>\$1,649,164</b>	
<b>Program FTE</b>	0.00	2.25	0.00	2.25

Program Revenues				
Other / Miscellaneous	\$0	\$1,227,333	\$0	\$1,258,966
Beginning Working Capital	\$0	\$207,528	\$0	\$389,313
Service Charges	\$0	\$857	\$0	\$885
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,435,718</b>	<b>\$0</b>	<b>\$1,649,164</b>

## Explanation of Revenues

The program is funded by hourly service charges collected through the Fleet Fund with an overhead charge based on the percentage of usage. Internal service reimbursement estimates are based on historical data and current service levels.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78402 Motor Pool

CarShare services were closed due to COVID and the County's telework mandate. Motor Pool leadership shifted County staff to use Motor Pool resource and Enterprise rental car services. These shifts in services during the pandemic provided support and essential transportation to County programs which added in the support to our community during this emergency.

Increase in BWC are due to additional carry forward of unspent capital. This was due to expected vehicle purchases delayed due to supply chain issues.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$657,386	\$0	\$644,084
Contractual Services	\$0	\$572,865	\$0	\$695,946
Materials & Supplies	\$0	\$5,140	\$0	\$25,529
Internal Services	\$0	\$428,662	\$0	\$525,458
Capital Outlay	\$0	\$58,005	\$0	\$199,511
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,722,058</b>	<b>\$0</b>	<b>\$2,090,528</b>
<b>Program Total:</b>	<b>\$1,722,058</b>		<b>\$2,090,528</b>	
<b>Program FTE</b>	0.00	6.50	0.00	6.50

Program Revenues				
Other / Miscellaneous	\$0	\$1,519,649	\$0	\$1,876,102
Beginning Working Capital	\$0	\$189,738	\$0	\$199,511
Service Charges	\$0	\$12,671	\$0	\$14,915
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,722,058</b>	<b>\$0</b>	<b>\$2,090,528</b>

Explanation of Revenues

Distribution Services is funded by a charge system through the Distribution Fund. Service reimbursements are based on delivery stops, mail processed, and special services requested.

Significant Program Changes

Last Year this program was: FY 2022: 78403 Distribution Services

Due to COVID, some of our work has shifted from supporting in-person missions like the school dental team moves and the school based health clinics to more freight movement of palletized supplies. Due to this shift in workload we are in the process of adding an Limited Duration Assignment Driver to the program to better support the County and communities changing needs.

In addition, working capital reserves are at the appropriate level, so the rate buy-down program has been sunset for FY 2023.



## Legal / Contractual Obligation

Oregon Revised Statute 192 and Oregon Administrative Rule Chapter 166 define public records law and policy, Records Officer mandates, and standards and obligations for records creation, access, storage, protection, retention, and disposition. Multnomah County Executive Rule 301 assigns the retention schedule function to the Records Management program, and Multnomah County Code Chapter 8.500 defines additional archival records responsibilities and obligations.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$784,964	\$0	\$832,188
Contractual Services	\$0	\$328,315	\$0	\$326,859
Materials & Supplies	\$0	\$134,984	\$0	\$155,749
Internal Services	\$0	\$826,109	\$0	\$883,263
Capital Outlay	\$0	\$229,424	\$0	\$140,003
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,303,796</b>	<b>\$0</b>	<b>\$2,338,062</b>
<b>Program Total:</b>	<b>\$2,303,796</b>		<b>\$2,338,062</b>	
<b>Program FTE</b>	0.00	6.00	0.00	6.00

Program Revenues				
Other / Miscellaneous	\$0	\$2,060,117	\$0	\$2,097,593
Beginning Working Capital	\$0	\$243,588	\$0	\$240,167
Service Charges	\$0	\$91	\$0	\$302
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,303,796</b>	<b>\$0</b>	<b>\$2,338,062</b>

## Explanation of Revenues

Records Management is funded by an allocation system through the Distribution Fund. Total program costs are allocated based on each Department's share of the number of boxes stored, boxes brought into the Records Center (accessioned), and record actions performed over a three year average. Program costs are also allocated based on each Department's share of assigned licenses to use the County's enterprise electronic document and records management system.

## Significant Program Changes

**Last Year this program was:** FY 2022: 78404 Records Management

The program's research facility closed to the public due to COVID-19 in March 2020 and reopened in September 2021. The program has had to adapt reference services to ensure that access to records continues despite closures or the inability of the public to visit in person. Due to COVID-19, county workforce members that regularly use Records Center storage and retrieval services, and electronic document and records management system services, transitioned to hybrid work environments, resulting in changes to the types of support and services needed by the program.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$1,000,000	\$0	\$800,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$800,000</b>
<b>Program Total:</b>	<b>\$1,000,000</b>		<b>\$800,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$1,000,000	\$0	\$800,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$800,000</b>

Explanation of Revenues

This program is funded with \$0.8 million in American Rescue Plan funds

Significant Program Changes

Last Year this program was:

This program supports the Critical County Infrastructure priority area.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$200,000
Contractual Services	\$0	\$2,073,000	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$1,273,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,073,000</b>	<b>\$0</b>	<b>\$1,473,000</b>
<b>Program Total:</b>	<b>\$2,073,000</b>		<b>\$1,473,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$2,073,000	\$0	\$1,473,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,073,000</b>	<b>\$0</b>	<b>\$1,473,000</b>

Explanation of Revenues

This program will be funded using \$1.473 million in ARP funding.

Significant Program Changes

Last Year this program was:

This program supports the Critical County Infrastructure priority area.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$150,000	\$0	\$0	\$165,592
<b>Total GF/non-GF</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$165,592</b>
<b>Program Total:</b>	<b>\$150,000</b>		<b>\$165,592</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$165,592
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$165,592</b>

Explanation of Revenues

This program offer is funded by American Rescue Plan Act funding.

Significant Program Changes

Last Year this program was: FY 2022: 78000B Digital Access Coordinator

Funding for this program offer changed from one-time-only general funds to one-time-only American Rescue Plan Act funding.

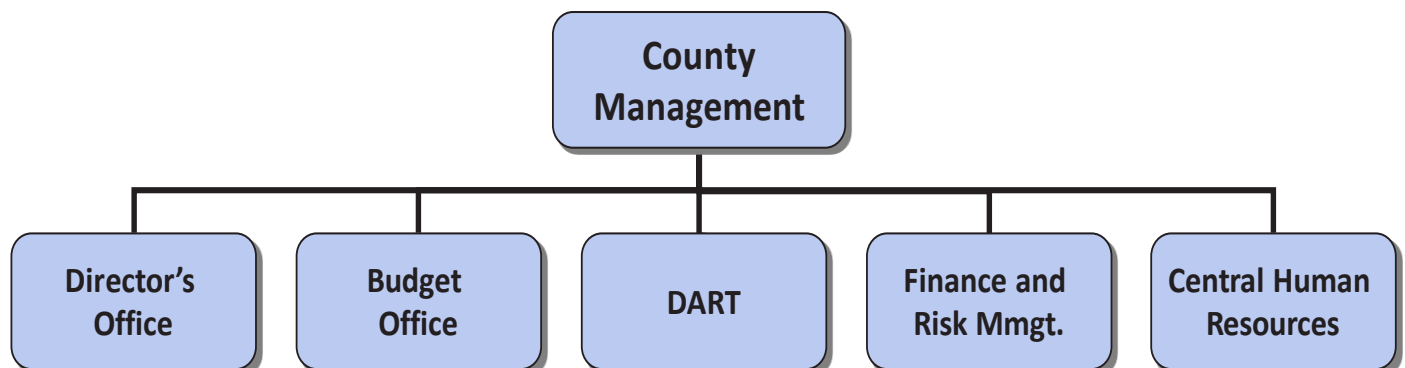
### Department Overview

The Department of County Management (DCM) is responsible for collecting, protecting, and investing in Multnomah County’s human and financial capital. DCM manages and trains the County’s workforce, pays the County’s bills and safeguards its funds. Finance and Risk Management, Central Human Resources, and the Central Budget Office work with the Chair, Chief Operating Officer (COO), and departments to set countywide policies that protect County assets, reduce financial risk, and ensure the County’s ability to serve the community. The Division of Assessment, Recording and Taxation (DART) maintains property records and assessments and collects property taxes, the primary source of General Fund revenue.

The COO position within the DCM Director’s Office provides countywide oversight through the supervision of the appointed department directors across the County. In addition, with the assistance of the Deputy COO, the COO provides oversight for the Department of County Management. The department provides administrative services and guidance to all County departments. DCM also supports the Chair, Commissioners and other elected officials with high-level forecasts and policy analysis.

Two years into the COVID-19 pandemic, DCM teams continue to guide the organization into the future of work as a significant portion of the workforce teleworks on a routine, ad-hoc, or hybrid basis. Even while many are working remotely, DCM staff are committed to supporting the County’s pandemic response, maintaining our commitment to workforce equity, and serving our internal and external customers with excellence.

Creating a workplace that provides a sense of safety, trust and belonging for every employee takes both structural and cultural change. In FY 2023, DCM will continue to focus on sustaining and supporting DCM and countywide Workforce Equity Strategic Plan (WESP) work and supporting the County’s pandemic response. In addition the department will focus on supporting the Preschool for All tax, the expansion of the Joint Office of Homeless Services (JOHS) related to the Metro Supportive Housing Services Measure, the Library Capital Bond, and the investment and reporting of American Rescue Plan funds.



### Budget Overview

The Department of County Management’s (DCM) budget is \$232.2 million and 293.00 FTE. This is an increase of \$23.5 million or 11.2% over the FY 2022 Adopted budget. Budgeted positions have increased by 6.00 FTE. The FY 2023 budget is comprised of 24.4% General Fund and 75.6% other funds.

The General Fund budget has increased by \$6.3 million (12.6%) to \$56.8 million. In DCM, the Risk Fund has increased by \$21.7 million (15.1%) to \$164.9 million due to the addition of 452.53 FTE countywide and insurance related rate changes.

Personnel Services have increased by \$3.5 million (7.6%) due to the addition of 6.00 FTE, COLA and step/merit adjustments. The largest category of expenditures in all funds is in materials and supplies at \$159.3 million. This is mostly budgeted in the Risk Fund for medical and dental insurance costs. Risk Fund expenditures in this category have increased by \$21.6 million.

The following programs are new:

- COO Professional Services (72000B) \$100,000 to respond to various issues,
- Capital Planning (72013) \$150,000 one-time-only (OTO)
- Contractor Capacity Review (72055) \$250,000 OTO
- Workplace Security (72056) \$750,000
- Expanded Workday Support (72022B, 72046B, 72053) \$1,431,717 of which \$1,000,000 is OTO to optimize Workday for the County’s needs. It also adds 2.00 FTE to the Finance and HR Workday teams.
- American Rescue Plan (ARP) - Future of Work Coordinator and Space Planning (72901) \$2,705,000 which includes resources to develop and implement plans for space reconfiguration due to telework.

Budget Trends	FY 2021	FY 2022	FY 2022	FY 2023	Difference
	Actual	Current Estimate	Adopted Budget	Adopted Budget	
Staffing FTE	277.75	287.00	287.00	293.00	6.00
Personnel Services	\$38,432,562	\$44,473,186	\$45,792,842	\$49,289,557	\$3,496,715
Contractual Services	5,372,530	20,193,102	20,029,880	17,258,210	(2,771,670)
Materials & Supplies	109,776,064	130,446,928	135,794,184	159,256,069	23,461,885
Internal Services	5,792,144	6,139,839	6,139,839	6,425,809	285,970
Debt Service	0	7,062,417	1,000,000	0	(1,000,000)
Capital Outlay	45,976	0	0	0	0
<b>Total Costs</b>	<b>\$159,419,275</b>	<b>\$208,315,472</b>	<b>\$208,756,745</b>	<b>\$232,229,645</b>	<b>\$23,472,900</b>

## Successes and Challenges

### **Office of the Chief Operating Officer (COO)/DCM Director**

- Integrated the new COO and team: the Deputy COO, Strategic Initiatives Manager, and Administrative Analyst.
- Administered workforce and supplier vaccine mandates, setting procedures and answering commonly asked questions.
- Organized countywide Town Halls on the vaccine mandate, the Future of Work, and the omicron variant.
- Created a Workforce Security Leadership Team focused on taking a strategic look at countywide solutions to workplace violence.

### **Budget Office**

- Expanded its communication efforts and methods, including instituting a regular Budget Bulletin covering time-sensitive issues, providing live online training sessions related to the budget process and budget software, and developing numerous video trainings available when most convenient for departmental users (supplementing already-existing written materials).
- Received the Government Finance Officers Association's Distinguished Budget Presentation Award for the FY 2022 budget.
- The Evaluation and Research Unit (ERU) completed the countywide Pay Equity Compliance Study, to ensure that individuals doing comparable work are being paid equitably considering their experience, tenure at the County, seniority in the job, and education.

### **Central Human Resources**

- Held vaccine clinics for 4,969 employees and their household members.
- Implemented new medical and Employee Assistance programs January 1, 2022, which has been complex and difficult.
- Negotiated a record number of mid-term bargaining agreements including vaccine mandate and exemption process, frontline worker pay, Telework Personnel Rule, and pilot incentive program for shelter staffing.
- Developed Future of Work change communications, learning and support resources, and held live sessions.
- Met Workforce Equity Strategic Plan College to County placement goals a year ahead of schedule (54 interns hosted in summer 2021).
- Recruitments continue to be a countywide challenge with a high number of vacancies, backlog of recruitments, and new recruiters joining the County.

### **Division of Assessment, Recording and Taxation**

- Levied, collected and distributed \$2.2B in property taxes on behalf of 65 taxing districts.
- Opened DART in July to in-person, customer services including Recording, Marriage License Applications, Tax Payment processing, and Passport applications.

## Successes and Challenges (continued)

### **Division of Assessment, Recording and Taxation**

- E-file contracting and implementation of a system simplifying how businesses file personal property returns with our office for property taxes.
- Implementation of a new Digital Research Room that allows customers to research and print DART records from anywhere--currently, these documents are only available through in-person research and printing.

### **Finance and Risk Management**

- Received GFOA Award for Distinguished Financial Reporting for Annual Comprehensive Financial Report.
- Issued General Obligations Bonds for Library Capital Construction Project.
- Successfully developed tax administration program for new Preschool for All income tax.
- Maintained Oregon Office of Occupational Safety and Health (OR-OSHA) compliance for essential County employees.
- Successfully completed procurements for countywide banking and deferred compensation services.
- Completed fiscal monitoring of over 150 Community Based Organizations (CBO), and performed over 70 risk assessments.
- Central Purchasing supported the implementation of the new Labor Harmony Policy.
- Challenges included increased demand for training and support of new finance staff countywide; coordination of added reporting requirements for COVID-19 related funding; and overall increase in volume of finance related transactions due to increase in COVID-19 funding.



## COVID-19 Impacts

Many DCM staff continue to telework on a routine, ad-hoc, or hybrid basis. Future of Work pilot policies are currently being evaluated and if rates of COVID-19 infection decrease, the County can shift from a workforce telework pilot period to a longer-term approach.

Central Human Resources continues to work diligently to provide information, resources and updates to programs and policies to support County employees. This includes regular countywide communication, managing testing and vaccine programs, and implementing new state and federal laws.

The Finance and Risk Management Division continues to manage COVID-19 related revenues and expenditures, perform all required federal grant reporting (e.g. ARPA, ERAP), support monetary client assistance solutions (e.g. food assistance, economic assistance, and vaccine incentives), and maintain compliance with new OR-OSHA regulations.

The Budget Office managed a FY 2022 budget process that included over \$150 million of COVID-19 response funds as well as a significant mid-year budgeting process to address \$30.4 million of one-time-only excess Business Income Tax (BIT) revenue that was paired with additional funding from the City of Portland and the State of Oregon to meet urgent needs in the community, largely exacerbated by the COVID-19 pandemic.

DART was able to maintain all of its statutorily mandated assessment and tax collection functions; however, necessary health-protocols made in-person contacts, especially in field settings difficult or nonexistent. Several processes were developed to enhance the effectiveness of our work efforts and resulting products, such as increased use of remote service delivery, video meetings with external stakeholders, remote inspections of property using videos, and dropbox payments and marriage applications. In addition, a number of DCM employees support the County's emergency response through logistics support, roles in the emergency operations center leadership, and shelter staffing among others.

## COVID-19 & American Rescue Plan

The Department of County Management will use American Rescue Plan (ARP) dollars to extend three programs funded last year into FY 2023:

### **ARP Labor Relations Expanded Support (72902)**

This program funds a Labor Relations Manager position (Human Resources Manager 2, limited duration, year 2) to support the expansion of existing services, provide general Labor Relations support, and create additional capacity needed to bargain contracts which were rolled over due to COVID-19.

### **Future of Work Coordinator and Space Planning (72901)**

The Future of Work initiative is a collection of projects that support the following changes in workplace including: revisions to workplace policies and practices, changes in facilities and workspace management, training and support resources, and maintaining commitment to regular countywide communications. This program funds a Future of Work Coordinator (HR Manager 1, limited duration, year 2) to provide leadership and project management. In addition, the program includes resources to develop and implement plans to reconfigure county facilities in response to updated programmatic needs due the large number of routine, hybrid and ad hoc teleworking employees.

### **ARP Federal Grant Compliance and Monitoring (72900)**

This program is responsible for maintaining federal grant compliance with American Rescue Plan (ARP) Act laws and regulations. The dedicated position (Finance Specialist Senior, limited duration, year 2) will track County ARP spending and usage of funding, complete all federal required reporting, support general compliance to laws and regulations, support County departments with ARP fund usage, and support enhanced external audit activities as it relates to COVID-19 relief funding.

## Diversity, Equity, and Inclusion

DCM embraces the vision that every employee, at every level, has a role to play in advancing equity and creating a racially just workplace. Collectively, the divisions in DCM are doing transformative work to help raise the consciousness of employees, including management at the highest levels. This mindset and the work is vital to move us towards our department's equity goals. We recognize that a great deal of our intentional efforts should ripple through the entire County, strengthening us as an organization. DCM is showing up for the challenge of dismantling white supremacy culture by providing manager training on core competencies, countywide professional development, and creating equitable budget processes and better data reporting tools. Through collaboration with our County partners, we are cultivating a system of inclusion and fairness that truly considers those who, historically, have been most hurt by our policies and practices. Here are just a few examples of how DCM is leading these efforts:

### **DIRECTOR'S OFFICE**

- The Director's Office reinstated the DCM All Managers meetings for managers to connect and engage in learning together. At the December 2021 meeting, managers participated in a training presented by Organizational Learning on the Racially Just Core Competency.
- The DCM all staff meetings have also been revived. This informal space brings staff together to receive information and updates about current matters affecting the department and the county cutting across the department structure.
- The DCM/NON-D HR team focuses on equitable and inclusive practices and policies for all elements of our work. With many of the remaining Workforce Equity Strategic Plan commitments tied to HR actions or programs, the team will have a critical role in meeting the 2022 department goals.
- To build awareness and increase cultural humility, the DCM Equity Manager continues to lead learning sessions for the department equity committee and is incorporating a series of monthly Equity Conversations into the Senior Management Team meetings.

### **CENTRAL HR**

- As equity practitioners, Organizational Learning (OL) infuses equity into everything they do and keeps equity as their foundation: creating new classes, selecting and vetting external instructors, offering services such as mediation, team building, and coaching.
- Future of Work workshops and countywide coordination focused on advancing equitable practices that ensure all employees, whether working remotely or onsite, are supported with opportunities to grow and thrive.

## Diversity, Equity, and Inclusion (continued)

### **CENTRAL HR (continued)**

- The College to County (C2C) program is a vital workforce pipeline to introduce folks from underrepresented communities to public service in the County. With a goal of hiring 50 C2C interns by 2022, the County met that goal a year early and surpassed the total number countywide in 2021, with DCM making up around 20% of those numbers. DCM will remain diligent in helping meet that standard again for 2022.

### **BUDGET OFFICE**

- The Budget Office, with the Chair's Office and the Office of Diversity and Equity (ODE), continued its work to expand an equity focus in the budget process. This included updating the FY 2023 budget process and documents to reflect that budgetary decisions should be centered on equity and helping communicate this priority to the departments.
- The Budget Office reviews narrative, performance measures, and associated expenditures provided by departments during the annual budget process. They work with departments to encourage using language that will be clear to all potential audiences and tells a full story regarding the funding proposals and changes.
- ODE and Organizational Learning (Central HR) held a special countywide workshop titled, Budgeting with the Equity & Empowerment Lens, to show how to apply the County's Equity and Empowerment Lens to FY 2023 program offers.
- The Evaluation & Research Unit (ERU) performed a pay equity analysis for all employees at the County and made recommendations for pay adjustments based on the findings.
- For FY 2023, ERU will continue their equity and stakeholder-centered approach by working with stakeholders to update and implement new dashboards for employee demographic data and HR trends (e.g., hires, promotions, separations), allowing a new level of insight for all employees and continuing work with a Countywide ERU Advisory Group to center the Survey Advisory Group model in all projects.

### **Division of Assessment, Recording and Taxation (DART)**

- The Tax Assessor and Appraisal staff attended 20 Neighborhood Association meetings in 2021 to engage community members in their neighborhoods, provide access to information regarding the property tax system, address property tax-related issues and concerns and answer general questions.
- DART presented a viewing of the film, Priced Out, to discuss systemic racism in housing using the gentrification of N/NE PDX as an example. The event was hosted by a project team that included stakeholders from various parts of the division and was attended by Commissioner Susheela Jayapal and her team from District 2.

### Diversity, Equity, and Inclusion (continued)

#### Division of Assessment, Recording and Taxation (DART)

- In partnership with the Senior Policy Analyst in ODE, DART introduced a Gender Neutral Customer Service Model for all front-facing customer service staff to use when interacting with the public. DART is also creating accessible training video content and accessibility updates to its public facing website.

#### Finance & Risk Management (FRM)

- Several teams from FRM participated in diversity, equity and inclusion and team building activities and learning with the Equity Manager and Organizational Learning. The content was centered around terms and definitions and core competencies like promoting equity, communication and relationship building.
- The Chief Financial Officer’s Office, with Central Purchasing and ERP Workday Finance support, created a custom Culturally Specific Services worktag in Workday in order to highlight, support and report out on the work provided by our Community Based Organizations.

### Budget by Division

Division Name	FY 2023 General Fund	Other Funds	Total Division Cost	Total FTE
DCM Director's Office	\$4,735,658	\$750,000	\$5,485,658	23.50
Budget Office	3,122,062	0	3,122,062	14.00
Finance and Risk Management	14,947,727	18,536,104	33,483,831	70.00
Central Human Resources	10,073,485	153,080,422	163,153,907	48.00
Division of Assessment, Recording & Taxation (DART)	23,884,187	0	23,884,187	137.50
COVID-19 & American Rescue Plan	0	3,100,000	3,100,000	0.00
<b>Total County Management</b>	<b>\$56,763,119</b>	<b>\$175,466,526</b>	<b>\$232,229,645</b>	<b>293.00</b>

### DCM Director's Office

The Division is home to the County's Chief Operating Officer (COO) who also serves as the DCM Director. The COO team includes the Deputy COO, a Strategic Initiatives Manager and a Senior Administrative Analyst. Programs reporting to this division include DCM Equity Team, DCM Business Services and the newly formed DCM/Non-D Human Resources Unit.

The COO is responsible for the administrative infrastructure and financial health of the County. The COO provides strategic direction for countywide projects and ensures that complex decisions are informed by a countywide perspective. In addition, the COO and Deputy COO work with the Chair, DCM divisions, County departments, and elected officials to establish operational priorities and policy objectives. The COO supervises the directors of the Department of County Human Services, Health Department, Department of County Assets, Department of Community Services, Department of Community Justice, the Complaints Investigation Unit and Emergency Management providing a crucial link between corporate policy setting and department implementation.

The Equity team provides leadership and support for departmental learning sessions about diversity, equity and inclusion principles, and consultation for managers and individuals. The Business Services program provides business and financial services for the department including budget development, accounts receivable, accounts payable, procurement and contracting, as well as administrative and general accounting support. The DCM/Non-D Human Resources Unit provides strategic HR services for the department and non-departmental work units.

### Significant Changes

Significant changes for FY23 Include

- Creation of a Workforce Security Leadership Team focused on taking a strategic look at Countywide solutions to workplace violence.
- To better align resources with supervision, a Human Resources Analyst Senior position reporting to the DCM Equity Manager moved from DART Administration to the DCM Director's Office/COO.
- Program 72013 Capital Planning: provides funds to update and guide the County's future strategy for capital planning, prioritize infrastructure investments, and provide frameworks for long term asset management
- Program 72055 Contractor Capacity Review: funds a project to study, analyze, and provide recommendations to promote contractor wage equity, utilizing both short-term and long-term approaches to evaluate and recommend courses of action for state and local policy makers.
- Program 72056 Workplace Security: provide funds to plan, develop and implement a security program that offers high-level subject matter expertise and is a central point of contact for security matters across the County; to advise department leadership, COO and elected officials.
- Program 72057 Small Business Repair Fund East County: funds support for small businesses by covering the cost of vandalism up to \$5,000

### Budget Office

The Budget Office (72001) guides the development of the budget process and facilitates the creation of the County's largest policy document. Through the budget process, the County aligns its funding with its priorities. This is why it's essential that the County's values are incorporated into the budget process. The Budget Office continues to evolve the budget process and documents to reflect that budgetary decisions should be centered on equity and has helped communicate this priority to the departments.

The Budget Office also provides a variety of resources and analyses to help inform decision makers and to guide departments through the budget process. For example, the Budget Office does the following:

- Creates General Fund forecasts to inform the Board how much funding is available for the budget;
- Performs analysis as needed throughout the year to determine the estimated cost impacts of departmental, local, State, or Federal policy proposals and changes;
- Provides cost estimates during labor negotiations;
- Provides budgetary information to departments during the annual budget process and throughout the fiscal year,
- Trains department employees on budget software and the budget process;
- Presents information about the budget process to external stakeholders such as community based organizations; and,
- Communicates policy direction and program priorities to departments.

The Evaluation and Research Unit (72014) is also part of this division. The Unit does research about workforce equity, employees' experiences, and evaluates programs both countywide and within the Department of County Management. The goal of this work is to ensure that County employees have the resources, support, and environment that they need to thrive as they do the important work to serve the community.

### Significant Changes

There are no significant budgetary changes occurring within this division in FY 2023. To accommodate countywide transitions to hybrid or fully-remote workplaces, the Budget Office has expanded its communication efforts and methods to provide more email communications, live online trainings, and on-demand video trainings. The Budget Office also faces increasing demands for analysis and support related to the voter-approved initiatives for Metro Supportive Housing Services and Preschool for All, the Library General Obligation Bond, and American Rescue Plan funds. The Evaluation and Research Unit is working towards greater stakeholder engagement in its work in ways that model people-centered research and design and methods that embody principles of equity, safety, trust and belonging.



## Finance and Risk Management

The Finance and Risk Management Division provides a wide variety of services to ensure the County's financial transactions are managed in a timely and accurate manner, and establishes policies and procedures that guide how those transactions are made by County departments.

The various units within the Division pay the County's bills, maintain and record accounting transactions, manage an investment portfolio that averages nearly \$669 million per day, and issue payroll checks. The Division is responsible for managing the County's debt obligations, ensuring that vendors who receive federal funding are in compliance with applicable rules, and provides oversight, and sets policy, for the County's contracting process. Risk Management negotiates insurance coverage for the County's buildings, manages claims associated with work-related injuries, consults on workplace safety and health, and manages claims for the County's self-insured liability program. ERP Support provides strategic and operational leadership and maintains, troubleshoots, and enhances Workday and Jaggaer enterprise system functionality.

Finance and Risk Management is responsible for preparing the County's Annual Comprehensive Financial Report, which has been awarded the Government Finance Officers Association (GFOA) award for distinguished reporting every year for the past 36 years. Staff members in the Division serve in leadership positions on statewide professional organizations and advisory boards. This honor reflects recognition by our peers of the ways Finance and Risk Management programs strive for innovative solutions.

## Significant Changes

- Program 72005B FRM Purchasing - MMP Contracts + Optimization - Will focus on the optimization of the contracts module of Multco Marketplace, resolve legacy SAP contracts, create support and maintenance resources.
- Program 72008B FRM Motor Vehicle Tax - Limited Duration position will provide additional capacity for motor vehicle rental tax (MVRT) collection activities including audit and tax code enforcement.
- Program 72044B Regional Construction Workforce Diversity Funder Collaborative - This program funds the County's participation in a Regional effort to increase the diversity of the construction workforce.
- Program 72046B Expanded Workday Support Finance - 1.00 FTE was added to increase system reporting capacity and enhance departmental ERP system support. The position will develop specialized custom reports, implement Workday new reporting capabilities, support Data Mart Project, and support other major configuration projects.
- Programs 72052/72052B FRM Preschool for All Tax Administration - reduced by 1.00 FTE, effectively supported by one Project Manager and a tax consultant. The City of Portland tax administration fees are in Scaled B Program Offer.
- Program 72003B FRM Chief Financial Officer Admin Support - adds 1.00 FTE administrative support for the Office of the CFO and the FRM division
- Program 72005D FRM Purchasing- Contracting Redesign/Process Improvement- Adds one-time-only professional services.



### Central Human Resources

The Central Human Resources Division (CHR) is driven by its strategic mission to: support the people who serve our community.

CHR provides strategic leadership, recommends policy, and partners with the department HR units to guide consistent, efficient and solutions-oriented HR processes and practices necessary to achieve results across the organization. CHR serves as an integral support of the Workforce Equity Strategic Plan (WESP) with a majority of the minimum standards requiring implementation capacity from CHR.

CHR manages the following services and systems: collective bargaining and labor contract interpretation; personnel rule and County HR policy development and interpretation; job profile & compensation plans; countywide training and organizational development; recruitment and retention systems and processes; employee benefits and wellness programs; oversight of HR systems and workforce data and management of the human capital management and payroll modules in Workday.

CHR prioritizes the processes and structures needed to strengthen the impact of HR within the organization. Overarching areas of priority include focusing on technology and business processes, equitable and inclusive practices, and diversity-focused recruitment and workforce development.

### Significant Changes

- Program 72017B - Central HR Services - Recruiter Training Program adds capacity with four LDA HR Analyst 2 recruiters that will be trained centrally to be deployed in departments to help address recruitment backlogs.
- Program 72022B - HCM Workday Support Central HR funds a new HCM Workday position allowing for a restructuring of work across the HR Workday team, resulting in a more balanced workload for team members.
- Program 72051 - College to County Interns provides ongoing funding for 25 countywide intern positions
- Program 72053 - Workday Support - Review & Recommend is a one-time-only request to fund the Review and Recommend Project for one year.
- Program 72054 - HCM Workday Support Data Mart will allow for HR data in Workday to be extracted and used in external systems for comprehensive reporting not currently supported by Workday.
- Program 72901 - ARP Future of Work Coordinator & Space Planning, adds a limited duration HR Manager 1 for countywide planning for return to onsite work transition; and adds resources to develop and implement plans to reconfigure county facilities in response to updated programmatic needs for teleworking employees.

### Division of Assessment, Recording and Taxation (DART)

The Division of Assessment, Recording and Taxation (DART) is responsible for funding and supporting the local community through administering property tax programs and maintaining vital and essential records for the county. On behalf of 65 taxing districts, DART maintains an accurate inventory and statutory value of approximately 315,000 property tax accounts for the purpose of generating correct property tax bills that fund these districts and their community priorities. Issuing marriage licenses and recording and indexing documents make up both vital and essential records under Oregon law. These are maintained for statutory purposes that follow rigorous guidelines to maintain an orderly identification of ownership of property and record of marriages. As a requirement under Oregon law, both must be maintained and archived indefinitely.

### Significant Changes

DART's adaptation to the new work environment posed by adoption of telework policies that promote County business and process over an employee's desk location was a focus in FY 2022 and will continue into FY 2023. For the 13 programs within DART, affecting 137.50 FTE, each program is working to develop best practices and policies to support a hybrid workforce that continues to excel in customer service and community support. Technology adaptation is one significant challenge of this transition that will take years of planning to achieve and is well underway; however, team and program connection, collaboration, and communication are, in some cases, even more significant in challenging DART's future work environment and culture. Best practices to address these challenges are undertaken by engaging all stakeholders, ensuring adequate planning and consideration are used to develop best practices. As a result, DART has shifted some resources within general fund constraints to add 1.00 FTE and increase focus in support of a largely hybrid workforce model. This will continue into the 2023 fiscal budget cycle. To better align resources with supervision, a Human Resources Analyst Senior position reporting to the DCM Equity Manager moved from DART Administration to the DCM Director's Office/COO.

### Department of County Management

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>DCM Director's Office</b>					
72000A	DCM Director's Office / COO	\$1,611,179	\$0	\$1,611,179	6.00
72000B	DCM Director's Office - COO Professional Services	100,000	0	100,000	0.00
72013	Capital Planning	150,000	0	150,000	0.00
72015A	DCM Business Services	1,430,650	0	1,430,650	8.50
72049	DCM/NonD Human Resources Team	1,083,829	0	1,083,829	6.00
72055	Contractor Capacity Review	250,000	0	250,000	0.00
72056	Workplace Security	0	750,000	750,000	3.00
72057	Small Business Repair Fund East County	110,000	0	110,000	0.00
<b>Budget Office</b>					
72001	Budget Office	2,543,869	0	2,543,869	11.00
72014	Evaluation and Research Unit	578,193	0	578,193	3.00
<b>Finance and Risk Management</b>					
72002	FRM Accounts Payable	1,128,328	0	1,128,328	7.60
72003	FRM Chief Financial Officer	1,476,640	296,125	1,772,765	2.00
72003B	FRM Chief Financial Officer - Admin Support	95,000	0	95,000	1.00
72004	FRM General Ledger	1,168,164	0	1,168,164	7.00
72005A	FRM Purchasing	3,400,208	0	3,400,208	20.50
72005B	FRM Purchasing - MMP Contracts + Optimization	250,000	0	250,000	0.00
72005D	FRM Purchasing - Contracting Redesign/Process Improvement	140,000	0	140,000	0.00
72006	FRM Property & Liability Risk Management	0	6,376,792	6,376,792	2.50
72007	FRM Payroll/Retirement Services	1,257,688	0	1,257,688	7.40
72008A	FRM Treasury and Tax Administration	3,556,624	0	3,556,624	4.00
72008B	FRM Motor Vehicle Tax	175,000	0	175,000	0.00
72009	FRM Worker's Compensation/Safety & Health	0	4,444,083	4,444,083	8.00
72010	FRM Recreation Fund Payment to Metro	0	40,000	40,000	0.00
72012	FRM Fiscal Compliance	463,158	0	463,158	3.00
72044A	FRM Construction Diversity and Equity	215,000	0	215,000	0.00
72044B	Regional Construction Workforce Diversity Funder Collaborative	200,000	0	200,000	0.00

# County Management

fy2023 adopted budget

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Finance and Risk Management (continued)</b>					
72046A	FRM Workday Support - Finance	999,157	0	999,157	4.00
72046B	FRM Expanded Workday Support - Finance	215,000	0	215,000	1.00
72047	FRM Labor Compliance	154,310	0	154,310	1.00
72048	FRM Clean Air Construction Standards	53,450	0	53,450	0.00
72052	FRM Preschool for All Tax Administration - County	0	203,563	203,563	1.00
72052B	FRM Preschool for All Tax Administration - City of Portland	0	7,175,541	7,175,541	0.00
<b>Central Human Resources</b>					
72016A	Central HR Administration	1,161,845	0	1,161,845	2.63
72017A	Central HR Services	3,013,090	0	3,013,090	14.00
72017B	Recruiter Training & Capacity Building	622,000	0	622,000	0.00
72018A	Central HR Labor Relations	1,023,376	59,197	1,082,573	4.85
72019	Central HR Unemployment	0	1,011,821	1,011,821	0.15
72020	Central HR Employee Benefits & Wellness	0	152,009,404	152,009,404	13.37
72022A	Workday Support - Central Human Resources	1,938,564	0	1,938,564	9.00
72022B	HCM Expanded Workday Support	216,717	0	216,717	1.00
72050	Central HR Classification & Compensation	582,893	0	582,893	3.00
72051	College to County Interns	300,000	0	300,000	0.00
72053	Workday Support - Review & Recommend	1,000,000	0	1,000,000	0.00
72054	HCM Workday Support Data Mart	215,000	0	215,000	0.00
<b>Division of Assessment, Recording and Taxation (DART)</b>					
72023	Div of Assessment, Recording & Taxation Administration	754,947	0	754,947	2.40
72024	DART Customer Service	1,737,943	0	1,737,943	11.45
72025	DART County Clerk Functions	1,933,289	0	1,933,289	12.05
72026	DART Ownership & Parcel Management	933,052	0	933,052	7.60
72027	DART Tax Revenue Management	2,419,105	0	2,419,105	13.40
72028	DART GIS/Cartography	912,793	0	912,793	5.25
72029	DART Assessment Performance Analysis	631,391	0	631,391	3.25
72030	DART Property Assessment Special Programs	1,220,460	0	1,220,460	8.25
72031	DART Personal Property Assessment	1,016,439	0	1,016,439	6.00
72033	DART Commercial & Industrial Property Appraisal	3,996,217	0	3,996,217	23.50

# County Management

fy2023 adopted budget

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Division of Assessment, Recording and Taxation (DART)(continued)</b>					
72034	DART Residential Property Appraisal	5,844,677	0	5,844,677	36.50
72037	DART Applications Support	1,733,677	0	1,733,677	6.25
72038	DART Tax Title	750,197	0	750,197	1.60
<b>COVID-19 &amp; American Rescue Plan</b>					
72900	ARP - Federal Grant Compliance and Monitoring	0	160,000	160,000	0.00
72901	ARP - Future of Work Coordinator and Space Planning	0	2,705,000	2,705,000	0.00
72902	ARP - Labor Relations Expanded Support	<u>0</u>	<u>235,000</u>	<u>235,000</u>	<u>0.00</u>
<b>Total County Management</b>		<b>\$56,763,119</b>	<b>\$175,466,526</b>	<b>\$232,229,645</b>	<b>293.00</b>

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**Department:** County Management

**Program Contact:** Serena Cruz

**Program Offer Type:** Administration

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Director's Office includes the DCM Department Director / Chief Operating Officer combined positions. The COO/Director role manages the organizational health of Multnomah County and sets administrative policy. Areas of countywide responsibility include budget, finance, human resources, property assessments & recording, tax collections, emergency management and protected class complaints. The COO provides countywide oversight through the supervision of the appointed department directors for the Health Department, Department of Community Justice, Library, Department of County Human Services, Department of County Assets, and Department of Community Services.

### Program Summary

The COO's office works with the County Chair, Board of County Commissioners, department directors and DCM division directors to set countywide priorities and ensure that County policies are upheld. The Office works with the Chief Financial Officer, Budget Director, and Chief Human Resources Officer to develop and present administrative, financial, human resource and infrastructure guidelines and policies to the County Chair, the Board of County Commissioners (Board), and department directors.

The Office of the COO/DCM Director works with departments and human resource personnel to recruit, train and retain a diverse workforce; provides management for county-wide projects and initiatives; and serves as the supervisor for all department directors. In FY 23, the Director's Office will continue to focus on sustaining and continuing to implement the countywide and department's Workforce Equity Strategic Plan (WESP), leadership development for County managers and supervisors, and workforce security.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	DCM all manager and supervisor professional development events held.	2	4	2	2
Outcome	Percent of DCM WESP initiatives implemented and sustained.	100%	90%	100%	90%
Output	Number of DCM specific new employee orientation events held.	4	4	4	4
Output	Number of countywide monthly newsletters published for managers and supervisors.	12	12	12	12

### Performance Measures Descriptions

Output: COVID-19 impacted manager and supervisor professional development events as we allocated the time and resources for all-staff meetings and communications to keep staff informed of our ever-changing environment. The performance measures all lead towards the department's desire to create a culture of Safety, Trust and Belonging for its workforce.

## Legal / Contractual Obligation

ORS 208, 238, 288, 294, 295, 310 and many other Oregon Revised Statutes, Multnomah County Code, Chapters 7, 9, 11 and 12 and County Charter requires the county to maintain appropriate personnel, infrastructure, taxation and financial system operations.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,199,059	\$0	\$1,402,709	\$0
Contractual Services	\$130,000	\$0	\$147,000	\$0
Materials & Supplies	\$18,810	\$0	\$18,810	\$0
Internal Services	\$32,388	\$0	\$42,660	\$0
<b>Total GF/non-GF</b>	<b>\$1,380,257</b>	<b>\$0</b>	<b>\$1,611,179</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,380,257</b>		<b>\$1,611,179</b>	
<b>Program FTE</b>	5.00	0.00	6.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 72000A DCM Director's Office

To better align resources with supervision, a Human Resources Analyst Senior position reporting to the DCM Equity Manager moved from DART (72023) to the Director's Office (and is now position 742067).





**Legal / Contractual Obligation**

N/A

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$100,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$100,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

Supported by General Fund revenue. \$50K is Ongoing, and \$50K is One-Time-Only

**Significant Program Changes**

Last Year this program was:

**Department:** County Management      **Program Contact:** Christian Elkin  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Budget Office, under the leadership of the Chair and Board of County Commissioners, manages the County's budget process and prepares the annual budget. The office serves as a resource to the Chair's Office, the Board of County Commissioners, other elected officials, County departments, and the public. It also helps decision makers and department staff by communicating policy direction and program priorities; coordinating strategic planning; and providing technical expertise, training, and various analyses.

### Program Summary

The budget is more than just a list of the planned revenues and expenses for the fiscal year. The budget is the County's largest policy document, and it is through the budget process that the County aligns its funding with its priorities. This is why it's essential that the County's values are incorporated into the budget process. The Budget Office supports this work by facilitating the countywide budget process. For example, one of the main priorities of the Chair, Board, and County is to focus on equity. The Budget Office has updated the budget process and documents to reflect that budgetary decisions should be centered on equity and has helped communicate this priority to the departments.

The Budget Office also provides a variety of resources and analyses to help inform decision makers and to guide departments through the budget process. For example, the Budget Office does the following:

- Creates General Fund forecasts to inform the Board how much funding is available for the budget (the General Fund is the County's largest source of discretionary revenues; if the forecast is too high, a midyear reduction may be required, but if it is too low, the County may unnecessarily cut services or employees during the annual process),
- Performs analysis as needed throughout the year to determine the estimated cost impacts of departmental, local, State, or Federal policy proposals and changes,
- Provides cost estimates during labor negotiations,
- Provides budgetary information to departments during the annual budget process and throughout the fiscal year,
- Trains department employees on budget software and the budget process,
- Presents information about the budget process to external stakeholders such as community based organizations, and
- Communicates policy direction and program priorities to departments.

The Budget Office also helps ensure that the County follows Oregon budget law. The County is committed to producing a high quality budget that follows recommended guidelines and best practices. This is reflected in the fact that the County has received the Government Finance Officers Association's Distinguished Budget Presentation Award for almost two decades.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of budget modifications processed (includes internal)	208	200	259	200
Outcome	% of budget modifications entered into Workday within 4 weeks of Board approval	88%	98%	88%	90%
Quality	Percent error in General Fund Revenue Forecast	7.5%	2.0%	6.4%	2.0%
Quality	Customer rating of countywide budget process on scale of 1 to 10 (extremely dissatisfied to extremely satisfied)	6.66	N/A	7.22	7.25

### Performance Measures Descriptions

Budget modifications make changes after the fiscal year begins; most need Board approval, but purely technical changes are "internal" and only need Budget Office approval. The forecast error in FY 2021 and FY 2022 is significantly higher than usual due to the quick rebound of the Business Income Tax (BIT) after the economic shock from the pandemic. Customer rating: New due to change in budget survey questions. Because of survey timing, the FY 2022 estimate is the actual rating. (Previous measure of "% of customers rating Budget Office efforts as either 'good' or 'excellent'" was 84% in FY 2021).

## Legal / Contractual Obligation

The Budget Office is not mandated, but the County is subject to Oregon Budget Law (ORS Chapter 294). The office is responsible for producing a financially sound budget that complies with the law and communicates the anticipated outcomes from use of public funds entrusted to the County.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,963,207	\$0	\$2,182,628	\$0
Contractual Services	\$30,159	\$0	\$30,159	\$0
Materials & Supplies	\$96,784	\$0	\$96,784	\$0
Internal Services	\$231,734	\$0	\$234,298	\$0
<b>Total GF/non-GF</b>	<b>\$2,321,884</b>	<b>\$0</b>	<b>\$2,543,869</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,321,884</b>		<b>\$2,543,869</b>	
<b>Program FTE</b>	11.00	0.00	11.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 72001 Budget Office

The office has transitioned to a hybrid workplace with staff spending some days in the office and other days teleworking. To accommodate countywide transitions to hybrid or fully-remote workplaces, the Budget Office has also expanded its communication efforts and methods, including instituting a regular Budget Bulletin covering time-sensitive issues, providing live online trainings related to the budget process and budget software, and developing numerous video trainings available when most convenient for departmental users (supplementing already-existing written materials). The Budget Office is also engaging in economic forecasting support related to the voter-approved initiatives for Metro Supportive Housing Services and Preschool for All; as well as, additional analysis related to those programs, the Library General Obligation Bond, and American Rescue Plan funds.



## Legal / Contractual Obligation

Tax Information Returns (i.e. 1099 MISC, 1099 INT, etc.) are mandated by the Internal Revenue Service code as described in Sections 1.6001-1 through 1.6091-4. Failure to comply would result in the County being assessed penalties and fines.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,067,067	\$0	\$1,117,954	\$0
Contractual Services	\$1,950	\$0	\$1,950	\$0
Materials & Supplies	\$8,424	\$0	\$8,424	\$0
<b>Total GF/non-GF</b>	<b>\$1,077,441</b>	<b>\$0</b>	<b>\$1,128,328</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,077,441</b>		<b>\$1,128,328</b>	
<b>Program FTE</b>	7.60	0.00	7.60	0.00

Program Revenues				
Other / Miscellaneous	\$291,180	\$0	\$300,180	\$0
<b>Total Revenue</b>	<b>\$291,180</b>	<b>\$0</b>	<b>\$300,180</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues.

Rebates are the only Central Accounts Payable revenue. Rebates, received from U.S. Bank and Bank of America, are based on the level of annual spending in each of the bank's credit card programs. The majority is from Bank of America's purchasing card program; rebates from BOA are generally 1.4% of total value of transactions processed annually. Where practical, Multnomah County maximizes the use of electronic card payments to leverage rebates back to the County.

## Significant Program Changes

Last Year this program was: FY 2022: 72002 FRM Accounts Payable

**Department:** County Management

**Program Contact:** Eric Arellano

**Program Offer Type:** Administration

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Chief Financial Officer manages the financial health of the entire County and sets administrative policy related to financial management. Direct responsibilities include Accounts Payable, ERP Finance Support, General Ledger, Fiscal Compliance, Risk Management, Payroll, Retirement Programs, Excise Tax Administration, Central Purchasing and Treasury.

### Program Summary

The Chief Financial Officer (CFO) develops and presents financial guidelines to executive level staff, the County Chair's Office, and the Board of County Commissioners. The CFO presents recommendations related to public financial policy to these groups as well as other jurisdictions. The CFO interacts with the Oregon Legislature, the general public, and the business community in assessing the potential impact of changes in financial policy. The CFO also develops and/or suggests financing alternatives to executive level staff and jurisdiction partners.

The CFO monitors the Public Employees Retirement System (PERS) and works with partner jurisdictions to develop and present legislative policy. This involves communication with the Board, the Oregon Legislature and/or PERS Board and labor groups. The CFO works with the Budget Office, the Chair's Office, the Board and County departments to establish priorities and guidelines, and ensures that policies are aligned with these priorities. The CFO works with departmental finance sections, DCM divisions, and all County department stakeholders on all administrative policies and procedures.

The CFO manages the County's risk fund, this includes but is not limited to managing risk fund budget, setting collection rates, managing/setting reserve requirements (e.g. workers compensation and health self insured programs), managing other post retirement employment benefits (OPEB) program, and managing the usage of the fund.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Annual Comprehensive Financial Report is issued according to legal requirements	1	1	1	1
Outcome	Maintain County's high bond rating of Aaa	1	1	1	1

### Performance Measures Descriptions

The Annual Comprehensive Financial Report is a primary product of the Finance Division. Statutes require that it is issued within six months of the close of the fiscal year. 1=achieved; 0=not achieved.

County maintains the highest bond rating of Aaa on general obligation debt. This rating is achieved by continuing to demonstrate prudent financial management. 1=achieved; 0=not achieved.

## Legal / Contractual Obligation

Several financial functions laid out in Oregon Revised Statutes and County Code are directly and indirectly the responsibility of the Chief Financial Officer.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$390,885	\$82,447	\$450,426	\$100,562
Contractual Services	\$31,500	\$0	\$41,000	\$0
Materials & Supplies	\$14,384	\$0	\$14,384	\$0
Internal Services	\$871,808	\$187,896	\$970,830	\$195,563
<b>Total GF/non-GF</b>	<b>\$1,308,577</b>	<b>\$270,343</b>	<b>\$1,476,640</b>	<b>\$296,125</b>
<b>Program Total:</b>	<b>\$1,578,920</b>		<b>\$1,772,765</b>	
<b>Program FTE</b>	1.65	0.35	1.65	0.35

Program Revenues				
Other / Miscellaneous	\$0	\$270,343	\$0	\$296,125
<b>Total Revenue</b>	<b>\$0</b>	<b>\$270,343</b>	<b>\$0</b>	<b>\$296,125</b>

## Explanation of Revenues

This program is supported by General Fund and Risk Fund revenues.

## Significant Program Changes

Last Year this program was: FY 2022: 72003 FRM Chief Financial Officer





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$92,873	\$0
Materials & Supplies	\$0	\$0	\$2,127	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$95,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$95,000</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This program is supported by General Fund

Significant Program Changes

Last Year this program was:



## Legal / Contractual Obligation

Oregon Revised Statutes (ORS), Ch. 297: Audits of Public Funds and Financial Records, requires governments to have an external audit and that it be submitted to the Secretary of State - Audits Division.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,089,581	\$0	\$1,154,264	\$0
Contractual Services	\$2,000	\$0	\$2,000	\$0
Materials & Supplies	\$11,900	\$0	\$11,900	\$0
<b>Total GF/non-GF</b>	<b>\$1,103,481</b>	<b>\$0</b>	<b>\$1,168,164</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,103,481</b>		<b>\$1,168,164</b>	
<b>Program FTE</b>	7.00	0.00	7.00	0.00

Program Revenues				
Service Charges	\$20,000	\$0	\$20,000	\$0
<b>Total Revenue</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues.

External revenue is received from the County's separately issued component unit financial reports: Mid County Service District No. 14, Dunthorpe-Riverdale Service District No. 1, and the Multnomah County Library District. The revenues are a reimbursement for central accounting and reporting services provided to each component unit.

## Significant Program Changes

Last Year this program was: FY 2022: 72004 FRM General Ledger



## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$3,071,589	\$0	\$3,249,190	\$0
Contractual Services	\$11,146	\$0	\$11,146	\$0
Materials & Supplies	\$131,968	\$0	\$139,872	\$0
<b>Total GF/non-GF</b>	<b>\$3,214,703</b>	<b>\$0</b>	<b>\$3,400,208</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,214,703</b>		<b>\$3,400,208</b>	
<b>Program FTE</b>	20.50	0.00	20.50	0.00

Program Revenues				
Other / Miscellaneous	\$2,000	\$0	\$2,000	\$0
<b>Total Revenue</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$0</b>

## Explanation of Revenues

This program is primarily supported by General Fund revenues.

External revenues are generated primarily when fees are collected for services performed in response to public records requests.

## Significant Program Changes

Last Year this program was: FY 2022: 72005 FRM Purchasing



## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements. MMP is the County's system of record that contains the records to demonstrate compliance with these laws.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$75,000	\$0
Contractual Services	\$0	\$0	\$175,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$250,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is funded through General Fund revenues.

## Significant Program Changes

Last Year this program was:



**Department:** County Management

**Program Contact:** Brian Smith

**Program Offer Type:** Innovative/New Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

### Executive Summary

This program provides funding to work with a contractor to identify opportunities for further improvements in the County's contracting systems. Implementation will include baseline education about the current operation of procurement and contracting functions at the County followed by a clarifying scope of work for a contractor to assist with addressing the most impactful contracting system improvements.

### Program Summary

In 2008, the County Auditor issued audits addressing how the County managed its large human services contracts and provided specific recommendations for improvements. This was followed in January 2008 with a Board Resolution to evaluate County contracting process and make recommendations for improvements. Significant progress was subsequently made in redesigning the County's entire procurement and contracting system, including the implementation and subsequent replacement of an ERP to support procurement and contracting business processes. This Contract System Redesign included clarifying roles and responsibilities, as well as development and initial delivery of contract administration tools and training that covered: planning, risk management, performance measurement, monitoring, and sanctions. While our County contracting has improved over the years and has been recognized for excellence, there is still work to be done to improve contract administration and work towards even greater accountability, consistency, and responsible management of taxpayer dollars.

As a follow up activity to the investments previously made, DCM will provide an overview to the Board of the current procurement and contracting functions at Multnomah County including an update on how the County responded to the items specified in the 2008 audit and subsequent reports. With this background and understanding, we will highlight places where there are opportunities to improve system transparency and functionality. Funding from this program will be used by the COO and DCM to engage contracted expertise to highlight opportunities and develop recommendations that will focus on bringing the most pressing system improvements to the counties contracting activities.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Report updating the County's implementation of previous Audit recommendations.	N/A	N/A	N/A	1
Outcome	Delivery of actionable recommendations	N/A	N/A	N/A	1

### Performance Measures Descriptions

1=achieved; 0=not achieved.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$140,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$140,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$140,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This program is funded with one-time-only General Fund

Significant Program Changes

Last Year this program was:



## Legal / Contractual Obligation

The Property & Liability Risk Program is mandated by County Code 7.100-7.104. The County is required by the State to have specific insurance and bond coverage. The County is self-insured for third-party liability in accordance with the provisions of the Oregon Tort Claims Act, ORS 30.270 and purchases Excess General Liability insurance above the self-insured retention of \$1,000,000. The required Public Official Bonds, DEQ Bonds, and Pharmacy Bond are purchased in accordance with State requirements.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$407,098	\$0	\$423,112
Contractual Services	\$0	\$270,200	\$0	\$304,975
Materials & Supplies	\$0	\$5,084,485	\$0	\$5,648,705
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$5,761,783</b>	<b>\$0</b>	<b>\$6,376,792</b>
<b>Program Total:</b>	<b>\$5,761,783</b>		<b>\$6,376,792</b>	
<b>Program FTE</b>	0.00	2.50	0.00	2.50

Program Revenues				
Other / Miscellaneous	\$0	\$5,821,768	\$0	\$7,040,126
<b>Total Revenue</b>	<b>\$0</b>	<b>\$5,821,768</b>	<b>\$0</b>	<b>\$7,040,126</b>

## Explanation of Revenues

Departments are charged a risk property & liability rate based on claims experience and an actuarial valuation performed every three years. The P&LRP also receives subrogation money and reimbursement related to liability claims.

## Significant Program Changes

Last Year this program was: FY 2022: 72006 FRM Property & Liability Risk Management



## Legal / Contractual Obligation

Wage payments are mandated by Federal & State wage and hour laws, union contracts, and Multnomah County Personnel Rules. Withholding and remitting employment taxes is mandated by the Internal Revenue Service, the Oregon Dept of Revenue and other state tax agencies. Pension contributions are mandated by union contracts, Multnomah County Personnel Rules and Oregon Revised Statutes. Failure to comply with these laws and regulations result in fines and penalties being assessed.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,063,110	\$0	\$1,147,640	\$0
Contractual Services	\$85,855	\$0	\$86,355	\$0
Materials & Supplies	\$23,268	\$0	\$23,693	\$0
<b>Total GF/non-GF</b>	<b>\$1,172,233</b>	<b>\$0</b>	<b>\$1,257,688</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,172,233</b>		<b>\$1,257,688</b>	
<b>Program FTE</b>	7.40	0.00	7.40	0.00

Program Revenues				
Other / Miscellaneous	\$183,053	\$0	\$208,053	\$0
Beginning Working Capital	\$50,000	\$0	\$35,000	\$0
<b>Total Revenue</b>	<b>\$233,053</b>	<b>\$0</b>	<b>\$243,053</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues.

External revenues for the deferred compensation program are contractually negotiated with the County's deferred compensation provider through a revenue sharing agreement. All administrative costs associated with the program are paid for through the agreement. The revenue sharing enables the County to offer the program to employees at no cost to the County. The estimated reimbursement for FY 2023 is \$180,000 and is adjusted each following year by the CPI-W. In addition \$35,000 of BWC from FY 2022 is budgeted.

## Significant Program Changes

Last Year this program was: FY 2022: 72007 FRM Payroll/Retirement Services

**Department:** County Management      **Program Contact:** Eric Arellano  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

Treasury manages the County's cash assets, investment portfolio, debt, banking services and relationships and broker/dealer relationships. Treasury also manages the Excise Tax Administration program which includes management of revenue collections for Motor Vehicle Rental Tax (MVRT), Transient Lodging Tax (TLT) and Business Income Tax (BIT) in accordance with Multnomah County Code, the County's fiduciary responsibilities and revenue & taxation policies and procedures.

### Program Summary

Treasury invests the County's financial assets to ensure that funds are available to meet anticipated cash flow needs. Investment earnings are measured against specific benchmarks outlined in the Investment Policy. Treasury complies with all applicable laws, policies and best practices in the management of County funds.

Treasury supports the Chief Financial Officer in the issuance of debt, including opportunities to refinance existing debt and maintains contact with rating agencies. It ensures timely and accurate debt service payments and generates arbitrage rebate calculations and reports. Treasury regularly analyzes cash flow. From time to time it is necessary to issue short term Tax and Revenue Anticipation Notes (TRANS) to provide liquidity prior to the collection of property taxes in November.

The County collects and administers three excise taxes. A Business Income Tax (BIT) is assessed against businesses with income generated within the County. It is set at a rate of 2.00% of net income. BIT is the second largest revenue source in the General Fund, generating approximately 22% of General Fund revenues. A Motor Vehicle Rental Tax (MVRT) is charged on the rental of cars and light trucks within the County. It is currently set at a rate of 17% of rental fees. A portion of the tax (2.5%) is passed through to the Visitors Development Fund to support tourist activities. A Transient Lodging Tax (TLT) is charged on the rental of hotel/motel rooms within the County. It is currently set at a rate of 11.5% of rental fees. Most of the revenue generated by the TLT is passed through to other entities. Cities retain 6%, another 3% is dedicated to operating the Oregon Convention Center, and 2.5% is passed through to the Visitors Development Fund.

Treasury provides countywide accounts receivable oversight and management including AR aging monitoring, cash management, and collection activities. Treasury maintains effective banking relationships to keep pace with technology and adapt to the needs of County Departments in delivering business services to County residents.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Compliance with Investment Policy*	1	1	1	1
Outcome	Tax Returns Filed-Motor Vehicle and Transient Lodging**	2,890	2,300	2,990	3,030
Outcome	Ensure County's Cash Flow Needs are Met***	1	1	1	1
Output	Number of Active Business Accounts in County****	185,000	108,000	186,500	186,700

### Performance Measures Descriptions

\*Measurement Key: 1 = Goal Achieved, 0 = Not Achieved (ensures compliance to applicable ORS)

\*\*The number of tax returns filed is a measure of compliance with applicable code requirements.

\*\*\*Measurement Key: 1 = Goal Achieved, 0 = Not Achieved (ensures County meets its debt obligations)

\*\*\*\*The number of business accounts is used as a workload measure and serves as an indicator of economic activity within the County.

## Legal / Contractual Obligation

Oregon Revised Statutes ORS 294 and 295 (primarily ORS 294.035), Multnomah County Code Chapter 12 (BIT) and Chapter 11 (MVRT and TLT). The Business Income Tax is administered by the City of Portland through an intergovernmental agreement (IGA) that expires at the end of FY 2030

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$596,110	\$0	\$637,633	\$0
Contractual Services	\$2,997,653	\$0	\$2,904,561	\$0
Materials & Supplies	\$13,950	\$0	\$14,430	\$0
<b>Total GF/non-GF</b>	<b>\$3,607,713</b>	<b>\$0</b>	<b>\$3,556,624</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,607,713</b>		<b>\$3,556,624</b>	
<b>Program FTE</b>	4.00	0.00	4.00	0.00

Program Revenues				
Interest	\$120,000	\$0	\$120,000	\$0
Service Charges	\$115,000	\$0	\$145,281	\$0
<b>Total Revenue</b>	<b>\$235,000</b>	<b>\$0</b>	<b>\$265,281</b>	<b>\$0</b>

## Explanation of Revenues

External revenue is received through an agreement between the County and the Visitors Development Fund Board. Under terms of the IGA that created the Visitors Development Fund the County receives an administrative fee equal to 0.7% of MVRT and TLT revenues recorded in the fund.

Investment earnings from the investment portfolio are allocated to this program to cover administrative fees for non-discretionary investment advisory services.

## Significant Program Changes

Last Year this program was: FY 2022: 72008A FRM Treasury and Tax Administration





## Legal / Contractual Obligation

Oregon Revised Statutes ORS 294 and 295 (primarily ORS 294.035), Multnomah County Code Chapter 12 (BIT) and Chapter 11.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$159,527	\$0
Materials & Supplies	\$0	\$0	\$15,473	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$175,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Taxes	\$0	\$0	\$175,000	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by additional Motor Vehicle Rental Tax Revenues.

## Significant Program Changes

Last Year this program was:

**Department:** County Management      **Program Contact:** Michelle Cross  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Workers' Compensation section of this program manages the work-related employee injury and illness process and assists employees in returning to their jobs post injury or illness using established policies to ensure equitable use of light duty. The Safety and Health section oversees the loss prevention efforts of the County by assisting each department in meeting loss prevention requirements of a workers' compensation self-insured employer and Oregon Occupational Safety and Health Division (OR-OSHA) compliance.

**Program Summary**

This program provides workers' compensation benefits in accordance with state law. Multnomah County has been self-insured for this mandatory program since 1978. Claims are administered through a contract with a third-party administrator (TPA) with oversight and coordination of return to work from Risk Management staff. Staff work with employees, supervisors, physicians, the TPA, attorneys, managed care organizations and other vendors to accurately and timely process claim benefits for the injured employee. Internal Workers' Compensation section employees focus on service, equitability, cost containment and compliance efficiency. The Workers' Compensation section is responsible for the County's return-to-work program and follows state requirements necessary to benefit from the Workers' Compensation Division (WCD) Employer-At-Injury reimbursement program.

The primary activity of the Safety and Health section is assisting management in efforts to reduce employee on-the-job injuries, illnesses, and employer liability due to injuries to non-employees. This work incorporate safety, trust, and belonging values in all communication and program implementation. Through an equity lens, the Safety and Health staff consult with County departments to assist them in providing a safe environment, safety for both employees and the public. Staff help to identify and abate deficiencies related to occupational safety and health regulations with an inclusive and equitable manner. All employer-based loss prevention activity needed to maintain the workers' compensation self-insured status is managed by the Safety and Health staff and communicated to internal partners through an equity lens for implementation and program success.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Telework ergonomic support	N/A	0	75	65
Outcome	OR-OSHA complaint responses closed without inspection follow-up initiated by OR-OSHA	3	3	27	15

**Performance Measures Descriptions**

## Legal / Contractual Obligation

MCC 7.102 and 7.103 establishes the safety and loss prevention program in the County. The Oregon Safe Employment Act, ORS 654, establishes minimum safety standards for employers. Oregon OSHA, as outlined in OAR 437-001-1005 through 1020 and 1050 through 1060, requires each self-insured employer to have a written loss prevention plan for each location and to provide safety and health loss prevention services for each work site.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$1,247,905	\$0	\$1,311,504
Contractual Services	\$0	\$420,150	\$0	\$513,150
Materials & Supplies	\$0	\$2,512,129	\$0	\$2,619,429
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$4,180,184</b>	<b>\$0</b>	<b>\$4,444,083</b>
<b>Program Total:</b>	<b>\$4,180,184</b>		<b>\$4,444,083</b>	
<b>Program FTE</b>	0.00	8.00	0.00	8.00

Program Revenues				
Other / Miscellaneous	\$0	\$4,120,199	\$0	\$4,380,749
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,120,199</b>	<b>\$0</b>	<b>\$4,380,749</b>

## Explanation of Revenues

The Workers' Compensation Section receives reimbursement from the State of Oregon for claims cost when specific eligibility criteria are met. Claim processing over payment reimbursements are also received as revenue. Safety and Health receives internal service reimbursements from departments whose staff attend the first aid/CPR/AED classes taught by Safety and Health instructors. The revenues received are to offset the cost paid to the Medic First Aid for course materials and completion certificates. The cost to Departments/Offices whose staff attend these internal classes are well below the cost of taking the class from an external provider.

## Significant Program Changes

Last Year this program was: FY 2022: 72009A FRM Worker's Compensation/Safety & Health



## Legal / Contractual Obligation

Pass-through payment under terms of the IGA that transferred parks from the County to Metro.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$50,000	\$0	\$40,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$40,000</b>
<b>Program Total:</b>	<b>\$50,000</b>		<b>\$40,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Taxes	\$0	\$50,000	\$0	\$40,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$40,000</b>

## Explanation of Revenues

Revenues represent Multnomah County's share of State Marine Fuel Tax.

## Significant Program Changes

Last Year this program was: FY 2022: 72010 FRM Recreation Fund Payment to Metro

**Department:** County Management

**Program Contact:** Cora Bell

**Program Offer Type:** Existing Operating Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Fiscal Compliance is responsible for maintaining compliance with Federal, State and County laws and regulations and to provide fiscal oversight of contracted programs. The unit performs pre-award risk assessments, site reviews and financial statement analyses on County human service contracts to meet that responsibility. The unit manages the County's annual Single Audit (audit of the County's federal expenditures) and provides countywide grant management policy development, guidance, and support to County departments.

### Program Summary

Fiscal Compliance performs annual fiscal monitoring for all CBO's that work with the County. Monitoring includes, financial statement analysis including cash flow and revenue reliance for all CBO's, and site and desk reviews for those receiving Federal funding. Site reviews include internal control, compliance and accuracy testing. Fiscal Compliance provides recommendations to align with best practices.

Fiscal Compliance performs annual risk assessments (which includes a financial statement review) on all contracts receiving Federal funds to ensure compliance with external standards/regulations and assesses the entities financial health. In the most recent year, Fiscal Compliance performed 55 risk assessments and performed 20 site audits covering \$6.5 million in federal expenditures. The performed oversight helps department programmatic staff with transparency into fiscal assessments by ensuring subrecipients are compliant with grant requirements and are financially stable.

Fiscal Compliance also offers both external and internal support around compliance. Internal support includes, but not limited, to approval of costing allocations, reviewing CBO budgets, and providing guidance for external audits. External support for our CBO's includes, but isn't limited to, review of internal controls for fiscal recommendations, review of indirect rates and costing allocations, and invoice reviews.

Fiscal Compliance manages and coordinates the annual Single Audit for the County. The program also administers the County's fiscal grants management user group which supports County grants administration, grants policy, and grant compliance efforts. Fiscal Compliance prepares the County's Cost Allocation Plan annually to set indirect rates, overhead costs in support of grants and contracts.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total risk assessments performed on County contracts receiving Federal funds	69	50	60	50
Outcome	Percent of total County pass-through dollars actively monitored by Fiscal Compliance	75%	85%	90%	85%

### Performance Measures Descriptions

The Fiscal Compliance unit performs financial monitoring of County-funded human service providers. Monitoring includes Federal, State, County and other funds recorded in the pass-through/program support GL account. A higher percentage/count monitored indicates greater coverage and decreased County financial risk as it relates to human services providers.

## Legal / Contractual Obligation

The Office of Management and Budget (OMB) Federal Register requires entities expending Federal funds over \$750,000 in a fiscal year to have a single audit of Federal awards. Also, according to the Federal Register, Federal funds that are passed on to other organizations (such as non-profits) must perform subrecipient monitoring on those contracts funded with pass-through dollars. The Federal Register requires organizations to publish an approved indirect cost allocation plan for any indirect or administrative costs allocated to Federal awards.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$434,666	\$0	\$459,778	\$0
Materials & Supplies	\$3,380	\$0	\$3,380	\$0
<b>Total GF/non-GF</b>	<b>\$438,046</b>	<b>\$0</b>	<b>\$463,158</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$438,046</b>		<b>\$463,158</b>	
<b>Program FTE</b>	3.00	0.00	3.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues.

## Significant Program Changes

Last Year this program was: FY 2022: 72012 FRM Fiscal Compliance



**Department:** County Management      **Program Contact:** Serena Cruz  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

The purpose of the Capital Planning Program is to update and guide the County’s future strategy for capital planning. It will include an analysis of investments in transportation, facilities, property management and information technology assets to determine the best way to strategically manage the assets on an ongoing basis. The long term strategic capital plan will allow the County to evaluate and prioritize infrastructure investments based on the County’s operation and community needs, values, debt capacity, and financial ability. It will also provide critical frameworks for long term asset management of existing infrastructure.

**Program Summary**

To ensure the effective management of capital assets, the Government Finance Officers Association (GFOA) recommends that local governments prepare long term capital plans outlining major infrastructure investments and forecasting the impact on operating budgets. This program will evaluate and update the work previously completed and set up the County for continued and long term countywide strategic capital planning.

The program works in conjunction with the Transportation, Facilities and Information Technology Divisions to provide a long term capital asset strategic plan that addresses the infrastructure needs across the County's diverse portfolio. The capital asset plan will identify the infrastructure needs and address the County’s capacity to meet the needs based upon the organization's debt, financial and operating capacity.

The Chief Operating Officer (COO), in conjunction with key stakeholders, oversees the planning process, develops the annual capital budget, tracks asset performance and recommends long range capital investment strategies that align with County goals. Critical stakeholders in the planning process include the County Chair, Board of County Commissioners, Chief Financial Officer, Budget Director, Director of the Department of Community Services and Director of the Department of County Assets.

The program works in coordination with the Chief Financial Officer and the Budget Director to ensure the strategic plan aligns with the investment needs, general fund forecast, debt obligations and County values and priorities. This program is located in the Department of County Management and reports directly to the Chief Operating Officer.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Update the long range strategic capital management plan	N/A	N/A	N/A	1
Outcome	Percent of future infrastructure needs accurately identified	N/A	N/A	N/A	100%
Output	Annual report on capital planning program presented to the Board of County Commissioners	1	1	1	1

**Performance Measures Descriptions**

The Capital Planning Program will update the capital management plan, identify the future infrastructure needs of the County and provide a report to the Board of County Commissioners in FY 2023

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$150,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$150,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This program is supported by one-time-only General Funds - \$150,000

Significant Program Changes

Last Year this program was:

**Department:** County Management      **Program Contact:** Alison Sachet  
**Program Offer Type:** Support      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Evaluation and Research Unit (ERU) does research about workforce equity, employees' experiences, and evaluates programs both countywide and within the Department of County Management. The goal of this work is to ensure that County employees have the resources, support, and environment that they need to thrive as they do the important work to serve the community.

### Program Summary

In FY 2022, the Evaluation and Research Unit performed projects to measure: whether employees are paid equitably; trends in hiring, promotions, and separations by different demographics (e.g., race and ethnicity, gender); and employees' experiences of work climate, belonging, job satisfaction, relationships with supervisors and coworkers, communication, the County's equity efforts, and how employees' identities impact their experiences at work. The ERU consistently consults across the County, ensuring that surveys, data collection, and other small research projects are performed with integrity and lead to actionable findings. The ERU also helps to organize a community of practice, which supports a community of researchers and a culture of collaboration and learning across the County's research and evaluation professionals.

The ERU plans to continue this work in FY 2023 and will build on it by working towards greater stakeholder engagement in their work in ways that model people-centered research and design and methods that embody principles of equity, safety, trust and belonging. For example, the ERU plans to convene an Advisory Group, which will be composed of members of Employee Resource Groups and Department Equity Committees, to guide and advise projects to ensure that employees' voices are centered in the work.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of consults performed and reports, presentations, and/or dashboards issued	424	150	175	150
Outcome	Response rate to the Countywide Employee Survey	58%	58%	55%	55%
Output	Number of stakeholder engagement activities	12	27	25	25
Outcome	Percent of county employees stating that they feel like they belong at the county	79%	80%	68%	68%

### Performance Measures Descriptions

Measure 1 included 331 pay equity consults in FY 2021. Pay equity consults have since transitioned to Classification and Compensation, so we do not anticipate as many in FY 2022 or FY 2023. Measures 2 and 4 are from the Countywide Employee Survey, which is done every two years. Stakeholder engagement activities are to ensure broad input from diverse stakeholders, including listening sessions and meetings with advisory groups.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$518,286	\$0	\$548,858	\$0
Materials & Supplies	\$21,022	\$0	\$28,512	\$0
Internal Services	\$887	\$0	\$823	\$0
<b>Total GF/non-GF</b>	<b>\$540,195</b>	<b>\$0</b>	<b>\$578,193</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$540,195</b>		<b>\$578,193</b>	
<b>Program FTE</b>	3.00	0.00	3.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 72014 Evaluation and Research Unit

**Department:** County Management      **Program Contact:** Travis Graves  
**Program Offer Type:** Support      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Department of County Management (DCM) Business Services Program provides business services to the Department through exercising sound, accurate and transparent financial management. The Program coordinates development of the Department Budget, enfolding equity and inclusion practices in the budget development process, performs financial functions of accounts receivable, accounts payable, grant accounting, procurement and contracting and provides administrative and general accounting support to the Department.

**Program Summary**

The Department of County Management (DCM) Business Services Program is responsible for coordination and development of a balanced budget that meets Oregon Budget Law, County policies, and the accounting practices established by the County's Chief Financial Officer. Business Services ensures that the Department's budget adequately supports operations and aligns with the organizational values and programs authorized by the Board of County Commissioners.

Business Services is responsible for developing the annual DCM budget through collaboration and engagement with DCM leadership and department programs, following guidance from the Budget Office, enfolding equity and inclusion practices in the budget development process; is responsible for monitoring, analysis, tracking, and financial reporting, position control, adjustments, amendments and modifications; and monitoring various revenue streams and funds. Business Services monitors departmental spending to ensure it is within approved budget limits.

Business Services is responsible for grant accounting, accounts receivable, accounts payable, travel and training coordination, employee reimbursements, procurement card management, general accounting and administrative support, procurement of goods and services in support of DCM operations, and for County-wide contracts and Intergovernmental Agreements. The contracts team provides consultation, procurement and contract development, negotiation, risk assessment and management, supplier management and ongoing contract administration. The program ensures compliance with applicable financial policies, accounting standards and practices, and contract & procurement rules and laws; Collaborates with stakeholders to review Administrative Procedures, policies and the implementation of best practices; and Participates in countywide teams including Finance Managers Forum, Fin Champs, Purchasing Advisory Council, Purchasing Leaders Group, ERP Governance Group, Strategic Sourcing Council and DCM's Workforce Equity Strategic Plan Committees.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	# of Accounts Receivable Transactions processed	896	800	1020	1000
Outcome	% of travel and training events reconciled within 30 days of travel return date	100%	100%	100%	100%
Outcome	Contract Cycle Time - number of days from draft to executed contract	31+ days	30 days	31+ days	30 days
Outcome	% of Accounts Payable invoices paid in 30 days or less	95%	98%	95%	98%

**Performance Measures Descriptions**

Outcome measures demonstrate adequate controls and processes are in place to ensure compliance with county policies and practices. No out of town travel for FY2021 due to COVID-19 travel restrictions; training shifted to virtual events resulting in 100% reconciliation rate. Accounts Receivable transactions fluctuates annually; Contract cycle time reflects the number of days from initiating in MMP to execution of the contract, with a goal of 30 days. 119 contracts completed in FY2021: anticipate over 100 for FY2022.

## Legal / Contractual Obligation

Oregon Budget Law (ORS Chapter 294), Government Accounting Standards Board statements and pronouncements, County Administrative Procedures. Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 define procurement and contracting processes within the constraints of ORS requirements. DCM Contracts utilizing cooperative agreements must adhere to state and federal laws governing the use of the cooperative agreements as described therein.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,203,842	\$0	\$1,265,308	\$0
Contractual Services	\$1,318	\$0	\$0	\$0
Materials & Supplies	\$23,577	\$0	\$26,087	\$0
Internal Services	\$126,940	\$0	\$139,255	\$0
<b>Total GF/non-GF</b>	<b>\$1,355,677</b>	<b>\$0</b>	<b>\$1,430,650</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,355,677</b>		<b>\$1,430,650</b>	
<b>Program FTE</b>	8.50	0.00	8.50	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 72015 DCM Business Services

Business Services Program continues to adapt to remote work due to the pandemic, and has successfully transitioned much of the business processes to virtual methods.

**Department:** County Management

**Program Contact:** Travis Graves

**Program Offer Type:** Administration

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

Central Human Resources (HR) Administration is the administrative program that oversees and supports the work units that make up the Central HR Division. The Chief Human Resources Officer strategically leads and partners with department HR units to guide consistent, equitable, efficient, and cost effective HR practices across the organization. The Central HR Division consists of several work units which are each stand-alone program offers.

### Program Summary

Central HR Administration is made up of the office of the Chief Human Resources Officer (CHRO), and the administrative support team that supports that position as well as the Central Human Resources Division. The CHRO directly oversees Employee Benefits and Wellness, Classification and Compensation, Labor Relations, Organizational Learning, Talent Acquisition, Unemployment Insurance Program, Workday Human Capital Management as well as county wide communications on HR related topics, COVID-19, Workforce Equity, etc. Additionally, indirect leadership relationship between the CHRO, and the HR Managers/Directors at each department as well as with Department Directors.

The CHRO sets direction, determines policy, develops business processes, and builds relationships to develop and sustain a diverse, inclusive, equitable and talented workforce necessary to successfully provide a variety of services to our community. The CHRO focuses on communicating with and seeking feedback from internal stakeholders (elected and department leadership, employee resource groups, HR partners, labor unions, etc.), and engaging in collaborative problem solving to guide and deliver on the division's strategic plan. The CHRO is the primary liaison to elected and departmental leaders to ensure HR processes align with countywide business goals and values as well as the Workforce Equity Strategic Plan, and oversees the evaluation of HR contributions to organizational effectiveness. The CHRO oversees countywide program integration and performance measurement; leads HR technology development and process automation; provides budget and financial management; and ensures compliance with federal, state, local laws, rules, regulations and labor agreements.

The administrative support team in Central HR Administration: coordinates the Countywide Employee Recognition programs including Years of Service, and Employee Awards; coordinates response to unemployment claims; processes countywide transfer requests and lists; distributes regular announcements regarding job openings; as well as general office administration and management for the CHRO and the division.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of countywide job applications received	16,808	15,000	18,000	20,000
Outcome	Percentage of employees indicating that they are fully engaged in their jobs	83%	85%	83%	85%
Output	Number of employees nominated for annual employee awards	1095	400	400	400
Output	Number of employees celebrated for reaching milestone years-of-service anniversaries	774	700	709	650

### Performance Measures Descriptions

Output 1: The number of job applicants reflects the desirability of Multnomah County as an employer, as impacted by policy direction. Outcome: Percent of respondents that "agree" or "strongly agree" to the question "I am fully engaged in my job" on the bi-annual Countywide Employee Survey. Output 3 & 4: Countywide employee recognition programs reflect efforts toward employee retention and job satisfaction.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$464,556	\$0	\$492,569	\$0
Contractual Services	\$55,806	\$0	\$55,806	\$0
Materials & Supplies	\$47,130	\$0	\$47,130	\$0
Internal Services	\$546,540	\$0	\$566,340	\$0
<b>Total GF/non-GF</b>	<b>\$1,114,032</b>	<b>\$0</b>	<b>\$1,161,845</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,114,032</b>		<b>\$1,161,845</b>	
<b>Program FTE</b>	2.63	0.00	2.63	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72016 Central HR Administration

The staff members reflected in this program offer have moved to hybrid work schedules, splitting days in the office and teleworking.



**Department:** County Management

**Program Contact:** Chris Lenn

**Program Offer Type:** Existing Operating Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

Central Human Resources (CHR) Services is responsible for providing key programs and services that support employees throughout their lifecycle and leading CHR efforts to advance best practices in workforce equity, recruitment, onboarding, learning and professional development, leadership development, conflict resolution, performance planning and review, and career pathways that furthers Multnomah County's ability to attract, train, and retain a diverse, high performing, and supported workforce. Through collaboration and partnership, CHR Services enables Multnomah County to fulfill and advance countywide recommendations from strategic plans and employee feedback trends.

### Program Summary

Organizational Learning provides a wide range of services including culturally responsive training, leadership development, facilitation services, conflict resolution learning and mediation support, and professional development opportunities for the general workforce. Organizational Learning maintains the County's Core Competencies, the skill sets that help County employees promote our values of safety, trust, and belonging. The Leadership Development Program delivers programs that increase manager accountability, strengthen knowledge of county processes and policies, and build the interpersonal skills that promote a culture of safety, trust, and belonging in the workplace.

Talent Acquisition focuses on recruitment strategies, screening and selection best practices, new employee experience, and workforce pathways that promote the County's mission to build a diverse and talented workforce. The centralized function serves as a subject matter-expert, provides guidance to departmental recruitment resources, and facilitates the countywide Employment Committee. The College to County Mentorship Program, a workforce pathways initiative focuses on the development of college students from underrepresented communities by offering paid internship opportunities in County projects across departments and matches participants with a trained mentor.

HR project and change management focuses on countywide HR projects that respond to the highest priority needs identified by internal priorities (ex: Workforce Equity Strategic Plan, HR Audit) and external industry best practices related to the field of Human Resources. Dedicated internal communications resources provide employees timely and accessible information on county management policies and resources relevant to employee experiences and expectations.

Centralized performance planning, coordination of departmental orientation and onboarding efforts, and career development training also provide services to employees throughout their lifecycle and help to advance overall workforce growth and success.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Participation in a learning courses, orientations, community of practice presentations, or service requests	2,297	2,200	2,225	2,500
Outcome	Percent of Performance Reviews completed in the Year End phase	83	95	95	90
Output	Employees trained on effective interview panel and selection skills	105	200	160	200
Output	Number of College to County Mentees placements	54	50	60	50

### Performance Measures Descriptions

Output/Outcome measures align with key performance goals of the Workforce Equity Strategic Plan. Participant learning outputs are intended to capture knowledge transfer and support of professional development which both align with the organizational commitment to becoming a learning organization. Continued impacts of COVID, plan for relaunching training was delayed and therefore enrollment was less than anticipated in some areas. Performance Measure on learning participation was adjusted from previous year to include all CHR Services' team's learning offerings.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,546,376	\$0	\$2,668,789	\$0
Contractual Services	\$132,000	\$0	\$104,203	\$0
Materials & Supplies	\$62,600	\$0	\$68,360	\$0
Internal Services	\$162,166	\$0	\$171,738	\$0
<b>Total GF/non-GF</b>	<b>\$2,903,142</b>	<b>\$0</b>	<b>\$3,013,090</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,903,142</b>		<b>\$3,013,090</b>	
<b>Program FTE</b>	14.00	0.00	14.00	0.00

Program Revenues				
Service Charges	\$25,000	\$0	\$25,000	\$0
<b>Total Revenue</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues. For training events that require administration of certain tools or tests or provide professional certifications outside the usual scope of countywide training, a portion of the cost of attendance will be charged back to the cost center of the employee attendee, for an aggregate total of \$25,000.

## Significant Program Changes

Last Year this program was: FY 2022: 72017A Central HR Services

**Department:** County Management

**Program Contact:** Chris Lenn

**Program Offer Type:** Innovative/New Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

### Executive Summary

This Program Offer would develop and pilot a Recruiter Training & Capacity Building Program that lives under the Talent Acquisition portfolio in Central Human Resources. This program would provide training and hands-on experience as a Recruiter. As a part of the training, these roles would be deployed to support outstanding recruitment needs in departments to supplement department HR and help them to fill vacancies.

### Program Summary

This Program Offer enhances the services provided by Talent Acquisition in Central Human Resources. This offer provides one time only funds for 4 LDA HR Analyst 2 positions. The goal of this program is to minimize impacts to County operations due to unfilled positions by developing and deploying a bench of recruitment talent with equity informed training to supplement recruitment efforts in departments. This program will provide training to ensure new and existing recruiters are focused on applying best practices that will support our WESP initiatives, including how to develop diverse applicant pools and how implicit and structural biases show up throughout the recruitment process as well as their mitigation strategies. Participants will be able to gain hands-on experience that operationalizes inclusive recruitment best practices needed to step into a vacant recruiter position in the future or increase a department's recruitment capacity in times of high vacancies.

In addition, to promote job postings, increase applicant pools and engage with passive candidates, this program includes a professional LinkedIn Recruiter License. This would allow the County to highlight and sponsor job postings which would allow County jobs to show up at the top of a search conducted by candidates and allow recruiters to search for and connect with potential candidates based on details listed on their profile.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total number of recruitments led managed by Talent Acquisition Analysts/Recruiters	N/A	N/A	N/A	80
Outcome	Percent of recruitments led by the Talent Acquisition Analysts that result in a hire	N/A	N/A	N/A	90%
Output	Total number of training hours offered on equity informed recruitment & selection practices	N/A	N/A	N/A	40

### Performance Measures Descriptions

Output: These roles will be deployed to departments to supplement their recruitment efforts to fill the backlog of vacant positions. Outcome: A successful recruitment is one that ends in hire (either internal candidate or external candidate). Output: Specific and dedicated training hours for new and existing recruiters on equity informed recruitment and selection practices on topics such as writing job announcements, interview best practices, bias mitigation strategies, outreach, and screening for minimum qualifications.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering Civil Service recruitment processing, Veterans Preference, discrimination, American with Disabilities Act and other hiring related issues. Labor agreements necessitate contract compliance regarding transfer rights, rates of pay, hours of work, and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$605,996	\$0
Materials & Supplies	\$0	\$0	\$16,004	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$622,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$622,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues.

## Significant Program Changes

Last Year this program was:



## Legal / Contractual Obligation

Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits, and other matters pertaining to employment. Federal, State, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Reemployment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$933,104	\$55,943	\$968,946	\$57,752
Contractual Services	\$9,750	\$0	\$9,750	\$0
Materials & Supplies	\$13,100	\$0	\$15,308	\$120
Internal Services	\$32,914	\$1,390	\$29,372	\$1,325
<b>Total GF/non-GF</b>	<b>\$988,868</b>	<b>\$57,333</b>	<b>\$1,023,376</b>	<b>\$59,197</b>
<b>Program Total:</b>	<b>\$1,046,201</b>		<b>\$1,082,573</b>	
<b>Program FTE</b>	4.60	0.25	4.60	0.25

Program Revenues				
Other / Miscellaneous	\$0	\$57,333	\$0	\$59,197
<b>Total Revenue</b>	<b>\$0</b>	<b>\$57,333</b>	<b>\$0</b>	<b>\$59,197</b>

## Explanation of Revenues

This program is supported primarily by the General Fund with 0.25 FTE Labor Relations Manager supported by the Risk Fund.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72018 Central HR Labor Relations

Due to the COVID-19 Pandemic, some staff in this program were initially released from an office environment into a telework environment; others moved to be near the Emergency Operations Center, but have since been released to telework. Operational changes have included establishing virtual bi-weekly meetings with the county's largest employee union, AFSCME Council 75, regarding various Labor Issues associated with the COVID-19 pandemic. Communication is done primarily via email and chat, including virtual meetings with staff and bargaining units. These changes also included having held virtual bargaining sessions with those bargaining units who had open contracts this fiscal year.



## Legal / Contractual Obligation

Unemployment Insurance benefits are mandated by federal and state laws. Oregon Employment Law, statues 657.005 and 657.010, Federal Unemployment Act Social Security Act.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$39,415	\$0	\$40,678
Contractual Services	\$0	\$150	\$0	\$150
Materials & Supplies	\$0	\$970,921	\$0	\$970,993
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,010,486</b>	<b>\$0</b>	<b>\$1,011,821</b>
<b>Program Total:</b>	<b>\$1,010,486</b>		<b>\$1,011,821</b>	
<b>Program FTE</b>	0.00	0.15	0.00	0.15

Program Revenues				
Other / Miscellaneous	\$0	\$1,010,486	\$0	\$1,011,821
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,010,486</b>	<b>\$0</b>	<b>\$1,011,821</b>

## Explanation of Revenues

This program is supported by the Risk Fund. Unemployment claims are funded by assessing a rate based on 0.25% of monthly payroll for each department. Revenue for FY23 is \$1,011,821.

## Significant Program Changes

Last Year this program was: FY 2022: 72019 Central HR Unemployment



**Department:** County Management      **Program Contact:** Travis Graves  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The County's Benefit programs provide comprehensive health and financial security options to help over 12,000 employees, retirees and their families to ensure their needs are covered. Health programs focus on prevention and managing chronic conditions. Work is ongoing to promote greater health equity. Our health vendors have been asked to increase access to more diverse providers within their provider panels and some improvements have been made.

The Wellness Program promotes and supports holistic workforce well-being across seven dimensions of wellness. It serves employees and families through programming, services, and practices, aligned with Central HR's priorities, that center equity and investment in employee well-being and experience, and workplace culture.

### Program Summary

By internally administering the County's health and welfare programs, the department can best support our populations' unique business, labor and financial requirements. The team monitors transactions and contractual arrangements carefully to provide sound fiscal management in coordination with DCM Business Services and Financial partners.

The Benefits team administers a complex array of plans while ensuring compliance with labor contracts, federal, state and local laws and mandates. Coverages include a variety of comprehensive health coverage options, a VEBA health reimbursement account, basic and supplemental life insurance, flexible spending accounts for health, dependent/elder care and transit, leave management, and short/long term disability benefits. These programs help provide employees with peace of mind by supplying the resources to protect their financial security and physical and mental health and well-being.

Participants include over 12,000 employees, spouses or domestic partners, dependent children and retirees. The team also consults and coordinates with County employees and departments to ensure timely enrollment in benefit plans, accurate payroll deductions, and user-friendly benefit communication/educational materials. Member advocacy is available through Benefits to assist plan participants and facilitate problem resolution. Prospective retirees are counseled to understand their County-provided options during their pre-retirement planning process.

The program works closely with County labor unions and management to structure benefit components that provide desirable, affordable and sustainable benefit options within budgetary constraints.

Wellness programs can help reduce employee health plan costs and absenteeism, while enhancing employee recruitment, retention, morale, and productivity. The Employee Wellness Program adapts to serve the most relevant and emerging wellness needs of our employees as identified by population health data, employee feedback, and in response to Countywide equity efforts. Programming and policies focus on a holistic approach to well-being across multiple dimensions of wellness including physical, emotional, intellectual, financial, social, environmental, and a sense of purpose.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Medical plan annual member count.	12,100	12,400	12,400	12,500
Outcome	Participation in county wellness programs.	9,202	11,675	7,008	7,000
Efficiency	County's annual benefits cost change per employee.	4.2%	5.4%	5.75%	5%

### Performance Measures Descriptions

Output: Total number of members enrolled in health plan coverage during the plan year. This includes employees, retirees, COBRA participants and dependents from all. Outcome: This totals the participation across all Wellness offerings in which some report unique participants and others report number of engagements by participants (not unique). Efficiency: Actual and projected changes in annual county benefit costs per employee.

## Legal / Contractual Obligation

County labor contracts have benefit mandates for active and retired members. Benefits are governed by Federal/State/local laws and agencies, including the IRS, Dept of Labor (DOL), Dept of Health and Human Services (HHS), COBRA, Working Families Tax Relief Act, Older Workers Benefit Protection Act, Genetic Information Nondiscrimination Act (GINA), HIPAA, PPACA, CHIP, civil rights and EEO laws. Labor contracts require a transit pass be provided, so the county follows OAR Chapter 340, Div 242 that requires employers provide commute options to achieve and maintain a reduced auto trip rate.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$3,156,213	\$0	\$3,321,205
Contractual Services	\$0	\$1,822,330	\$0	\$1,808,770
Materials & Supplies	\$0	\$125,625,501	\$0	\$146,506,902
Internal Services	\$0	\$373,490	\$0	\$372,527
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$130,977,534</b>	<b>\$0</b>	<b>\$152,009,404</b>
<b>Program Total:</b>	<b>\$130,977,534</b>		<b>\$152,009,404</b>	
<b>Program FTE</b>	0.00	13.37	0.00	13.37

Program Revenues				
Other / Miscellaneous	\$0	\$129,777,534	\$0	\$143,386,675
Service Charges	\$0	\$0	\$0	\$25,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$129,777,534</b>	<b>\$0</b>	<b>\$143,411,675</b>

## Explanation of Revenues

Sources of revenue are: departmental contributions for health plan coverage (\$114,590,982 Actives/\$8,405,576 Retirees), Short and Long Term Disability and Life Insurance (\$3,175,000); benefit administration charge, (\$4,548,046), employee payroll deductions (both pre- and post- tax) for benefit plan participation (\$6,235,000), premium payments from retirees and COBRA participants (\$4,900,000), and operational refunds, forfeitures, rebates, performance guarantee penalties from vendors, space rentals (\$1,120,000).

## Significant Program Changes

**Last Year this program was:** FY 2022: 72020 Central HR Employee Benefits & Wellness

Benefit operations have converted to a primarily virtual format, with limited staff presence in the office each week for mail and check processing. Wellness numbers decreased because several programs that measure participation have been paused due to COVID-19, including fitness center utilization and fitness class utilization, and employee discount access. Other programming continues in a virtual format.

**Department:** County Management      **Program Contact:** Travis Graves  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

HR Workday Support provides strategic, technical, and operational leadership for the County's Human Capital Management System. Workday was implemented in January 2019 as part of the county's enterprise resource planning system (ERP). HR has implemented a three tier support model utilizing employee self-service, HR operational teams and HR Workday support staff. The HR Workday Support team is responsible for developing, maintaining, troubleshooting, and enhancing Workday Human Capital Management (HCM) functionality in collaboration with County functional subject matter experts, ensuring an effective, efficient and innovative ERP system.

**Program Summary**

The Workday Support Team manages human resources operational and strategic functions in Workday including project management, business analysis, configuration, reporting and daily maintenance across the multiple HR disciplines. For HCM and payroll the team supports Workday functions including maintenance of supervisory organization, maintenance of jobs architecture, payroll, compensation, talent, recruiting, core HR, time, absence, benefits and learning. The Workday Management Team will perform the following functions:

1. System configuration related to new functionality or changes to existing system.
2. Manage system business processes, determine the methodologies for implementing and maintaining HCM and payroll systems, business processes and procedures to achieve a consistent and predictable employee and manager experience across the county.
3. Conduct audit, analyze data, and perform testing to protect data integrity and internal controls.
4. Meet regularly with HR stakeholder groups to share and prioritize new functionality in upcoming Workday releases.
5. Provide ongoing learning support to all county HCM users to enhance skill development and adoption for system end users, in conjunction with Central HR Organizational Learning team.
6. Write reports and maintain existing reports to meet HR business and operational needs.
7. Manage business relationship with Workday.
8. Work collaboratively with Information Technology and Workday Support-Finance team on technical issues and solutions.
9. Provide analysis support for human resource data associated with the Workforce Equity Strategic Plan.
10. Develop and present reports that show progress towards workforce goals.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of resolved department HR and user issues as identified in ServiceNow.	2355	4800	2760	2760
Outcome	Percentage of Workday new release functionality implemented in support of improved HR operations.	51%	45%	75%	95%
Efficiency	Business processes initiated through employee and manager self service.	149,000	60,000	75,000	75,000
Output	Number of learning support sessions provided to Human Resources support teams.	10	5	10	10

**Performance Measures Descriptions**

Output: Measures resolution of ERP HR & Payroll ServiceNow and Basecamp tickets. Outcome: Increased implementation of Workday release functionality. Efficiency :Effectiveness of change management and organizational adaptation to the new system. Output: Develop ongoing training plan for HR Operational users and establish Employee and Manager Workday training in partnership with Organizational Learning.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,672,890	\$0	\$1,751,401	\$0
Contractual Services	\$14,387	\$0	\$14,387	\$0
Materials & Supplies	\$56,664	\$0	\$60,984	\$0
Internal Services	\$101,573	\$0	\$111,792	\$0
<b>Total GF/non-GF</b>	<b>\$1,845,514</b>	<b>\$0</b>	<b>\$1,938,564</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,845,514</b>		<b>\$1,938,564</b>	
<b>Program FTE</b>	9.00	0.00	9.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

Supported by General Fund Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 72022 Workday Support - Central Human Resources

**Department:** County Management      **Program Contact:** Travis Graves  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The HR Workday Support Team manages human resources operational and strategic functions in Workday including project management, business analysis, configuration, reporting and daily maintenance across the multiple HR disciplines. This program offer requests funding for one new position. This position will provide additional resources, allowing for a restructuring of work across the HR Workday team, resulting in a more balanced workload for team members and improved team morale. Additionally, the position will allow the HR Workday team to maintain and improve on current service levels, as well as adding much needed capacity to focus on key projects to improve and enhance current system functionality.

**Program Summary**

This program would fund one additional FTE to support HR Workday administration. The HR Workday Support team provides essential Countywide support for the HCM module of Workday. The team continues to provide higher levels of support for day to day operations than initially expected. To meet current support needs and deliver critical functionality, the HR Workday team consistently works a substantial amount of hours, often working extremely late in the day and on days off including weekends, holidays and vacations.

The initial support model developed in advance of go live was expected to dedicate approximately 75% of work to system enhancements and improvements and 25% to user support. In reality, the team dedicates 75% to user support and has not had the capacity for system enhancements and improvements. This has resulted in a significant backlog of key configuration that would improve overall system performance, operational efficiencies, and improved end-user experience. The constant improvements and functionality released from Workday has highlighted the need for an additional FTE. The additional FTE would be utilized to staff the day-to-day support of HCM to ensure we maintain current service levels, while also allowing for key staff to prioritize and implement important projects.

Potential key projects include implementation of Multiple Jobs functionality, redesign of the Change Job process, implementation of organizational dashboards, redesign of position management, etc. These projects have been on the HR Workday team roadmap for over 2 years but have not been implemented due to resource constraints. These projects are expected to significantly improve user experiences, process efficiencies, and organization/employee data. Each implementation requires requirements gathering from many stakeholders, design, configuration, comprehensive end to end testing, and implementation including change management and user training. With workload and staffing limitations, it has not been feasible to dedicate adequate resources for implementation and testing. The current backlog of these projects is approximately 2 years.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Reduction of backlogged ServiceNow support tickets and improved resolution time	N/A	N/A	N/A	500
Outcome	Increased implementation of new functionality, target goal of implementing 85% of applicable functionality	N/A	N/A	N/A	85%
Outcome	Implementation of backlogged projects; reducing backlog by 25%-30%	N/A	N/A	N/A	25-30%

**Performance Measures Descriptions**

Output: measures the reduction of backlogged support tickets currently tracked in ServiceNow. Outcome: measures the reduction of items currently identified on the HR Workday team project backlog.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$199,999	\$0
Materials & Supplies	\$0	\$0	\$16,718	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$216,717</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$216,717</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

Program supported by ongoing General Fund revenue.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72022 Workday Support - Central Human Resources

This Program Offer is requesting additional ongoing General Funds to fund a new position. This position will fund a Workday Administrator to support current end-users and administer and implement Workday HCM projects.

**Department:** County Management      **Program Contact:** Jeffrey Brown  
**Program Offer Type:** Administration      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

Administration plans, directs, and coordinates operations and activities of the County's Division of Assessment, Recording and Taxation (DART); performs state mandated functions of the Assessor, Tax Collector, and certain County Clerk functions monitors activities for statutory compliance; establishes effective implementation of policies, strategic direction, program evaluation, and process/technology improvements; provides financial and tactical resource planning and employee development and performance management.

### Program Summary

The Division of Assessment, Recording, and Taxation (DART) performs the duties of the County Assessor including property valuation and assessment, property tax rate/levy calculation, certifying the property tax roll for collection, ownership and records management, and mapping. It is responsible for maintaining Real Market Value for 310,000 real and personal property accounts, as well as capturing and calculating taxable value events as outlined in ORS 308.146, which increases total Assessed Value of taxing districts. DART's duties as the Tax Collector entails billing, collections, and distribution of more than 2 billion dollars in property taxes. Our County Clerk responsibilities consist of document recording, providing marriage licenses, domestic partnership registrations, and administration of the Board of Property Tax Appeals.

The Administration program plans, directs and coordinates the operations and activities of DART. This includes strategic direction and tactical planning; policy development and implementation; financial planning and budget development; employee development, training, succession planning and performance management; continuity of operations planning; technology and information systems; quality control, program measurement, evaluation, and process improvements; administrative support, communications, including news media, as well as oversight of over 500,000 customer service interactions annually.

The program supports and provides leadership that ensures all property is valued accurately and taxed fairly as required by the Oregon State Constitution, Oregon Revised Statutes, and the Oregon Department of Revenue Administrative Rules. It also monitors division activities and processes for equitable and inclusive practices, statutory compliance, as well as submission of the required compliance reports to the Oregon Department of Revenue. This program also ensures the timely collection of property taxes, maintains accurate and accessible property ownership records, and property descriptions that are used in the production of county property tax maps. The program continues to provide quality customer service to the public and internal clients while making certain every function is reviewed to ensure that no service the division provides is impacting any segment of those we serve in an unfair, inequitable or non-inclusive manner.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total Number of Property Tax Accounts Administered	309,900	310,000	311,000	311,000
Outcome	Percent Acceptable Compliance Reports Required by Oregon Department of Revenue	100	100	100	100
Efficiency	Administrative Costs as a Percent of Actual Expenditures	6	6	6	6
Efficiency	Cost of Collection per Account (in Dollars)	\$4	\$4	\$4	\$4

### Performance Measures Descriptions

The percent of required compliance reports received and accepted by the Dept of Revenue (CAFFA Grant Document, Appraisal Plan, Sales Ratio Study) implies adequacy of DART operations and uniform taxation. The goal is to maintain administrative costs at 6-7% of total DART operating program expenditures. The cost of collection per account will fluctuate depending on costs of collection activities and the number of accounts.



## Legal / Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305-312 and 321. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines guidelines for acceptable levels of assessment and taxation staffing. Per their metric, DART staffing is at the lower end of adequate to perform statutory functions. Reductions to program may jeopardize grant revenue.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$679,297	\$0	\$550,817	\$0
Contractual Services	\$9,100	\$0	\$6,700	\$0
Materials & Supplies	\$49,262	\$0	\$49,119	\$0
Internal Services	\$128,551	\$0	\$148,311	\$0
<b>Total GF/non-GF</b>	<b>\$866,210</b>	<b>\$0</b>	<b>\$754,947</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$866,210</b>		<b>\$754,947</b>	
<b>Program FTE</b>	3.40	0.00	2.40	0.00

Program Revenues				
Fees, Permits & Charges	\$77,500	\$0	\$80,000	\$0
Intergovernmental	\$81,413	\$0	\$83,448	\$0
<b>Total Revenue</b>	<b>\$158,913</b>	<b>\$0</b>	<b>\$163,448</b>	<b>\$0</b>

## Explanation of Revenues

DOR's County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of program expenditures. Grant amounts can vary depending upon the CAFFA pool and the allocated percentage to each participating county. Multnomah County's share of CAFFA is estimated at \$3,079,265, with \$83,448 allocated to DART Administration. General Fund Revenue of \$80,000 is from a portion of the document recording fee (5% of the \$10 per document fee) and is for maintenance of county property tax systems. Revenue from recording fees varies annually due to economic factors affecting the number of documents recorded. (Note: The balance of the \$10 recording fee is allocated to the County Clerk (5%) and the County Assessment & Taxation Fund (90%) for distribution to the DOR for deposit into the statewide CAFFA Account.) Remaining program support is from General Fund revenues.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72023 Div of Assessment, Recording & Taxation Administration

1.00 FTE HR Analyst Sr moved from DART Administration Program 72023 to the DCM Director's Office/COO Program 72000A



**Department:** County Management

**Program Contact:** Tim Mercer

**Program Offer Type:** Existing Operating Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Division of Assessment, Recording, and Taxation (DART) Customer Service Program is the first primary point of contact for DART customers. The Customer Service professionals assist the community by providing virtual and in person assistance with questions regarding and the acceptance of property tax payments, marriage licenses and domestic partnerships, passport services including passport photos, employee IDs, and administer the Board of Property Tax Appeals. This excellent service is provided through the organization's soft phone system, at the public counter, through mail, by email, and via online chat.

### Program Summary

The Customer Service unit is responsible for assisting taxpayers in person, over the phone, and through chat and email; the issuance and record keeping of marriage licenses and domestic partnerships which are governed by state law; managing the passport acceptance program that is administered by federal laws and regulations; accepting property tax payments that are guided by state statutes; and administering the Board of Property Tax Appeals program that is guided by state statutes. The Employee Photo unit is responsible for the issuance of county employee photo IDs and processing passport application photos.

Property owners, taxpayers, and citizens, in general, have an expectation of local government to provide responsive, accurate, and quality service. The ability to connect directly with the taxpayer increases the understanding of government and the role of property taxation. During FY21, the Customer Service program responded to approximately 110,000 inquiries, with 13,456 being walk-in tax payments accepted during our limited 4 week opening in October and November of 2020 when the Multnomah building was officially closed to the public. In addition to providing direct customer service, the team reaches out with marketing campaigns regarding tax due dates and information on how to pay. The team also provides the use of drop boxes for property tax payments throughout the county that are operational around the November property tax payment due date annually in order for the community to not have to travel to the Multnomah building in order to pay in person. The department also continues to further improve online payment options.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of counter transactions	13,456	57,500	32,070	35,000
Outcome	Average number of transactions per cashier	1,455	6,230	3,207	3,500
Output	Number of phone calls, emails, and chats received and answered	94,529	79,000	101,352	100,000
Outcome	Average number of phone calls, emails, and chats per operator	9,453	8,500	10,135	10,000

### Performance Measures Descriptions

"Number of counter transactions" includes computer-generated statistics from the operating systems used in Customer Service. The system tracks revenue-generating transactions including tax payments, marriage licenses, domestic partnership registrations, passport applications and copies of various records.

## Legal / Contractual Obligation

Oregon Revised Statutes(ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310, 311, 312 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property taxation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,219,277	\$0	\$1,290,928	\$0
Contractual Services	\$2,650	\$0	\$2,250	\$0
Materials & Supplies	\$19,875	\$0	\$20,975	\$0
Internal Services	\$354,684	\$0	\$423,790	\$0
<b>Total GF/non-GF</b>	<b>\$1,596,486</b>	<b>\$0</b>	<b>\$1,737,943</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,596,486</b>		<b>\$1,737,943</b>	
<b>Program FTE</b>	11.45	0.00	11.45	0.00

Program Revenues				
Intergovernmental	\$274,580	\$0	\$281,445	\$0
<b>Total Revenue</b>	<b>\$274,580</b>	<b>\$0</b>	<b>\$281,445</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,079,265, with \$281,445 allocated to DART Customer Service. Remaining Customer Service Program support is provided by General Fund revenues.

## Significant Program Changes

Last Year this program was: FY 2022: 72024 DART Customer Service

**Department:** County Management

**Program Contact:** Tim Mercer

**Program Offer Type:** Existing Operating Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The County Clerk Functions program consists of recording land related and other legal documents, issuance of Marriage Licenses and Domestic Partnership Registrations, acceptance of Passport Applications, creation and maintenance of permanent records, issuance of certified copies, and administration of the Board of Property Tax Appeals (BoPTA). BoPTA is responsible for hearing petitions from taxpayers who disagree with their property value. The Board makes decisions to reduce property values or waive personal property late filing fees based on evidence provided by the taxpayer.

### Program Summary

For FY 2021, 202,561 documents were recorded, 4,555 Marriage Licenses were processed, and 160 Domestic Partnership Registrations were issued. For FY21, 538 BoPTA appeals were processed. Due to COVID and the Multnomah building being closed to the public, passport services were not operational, thus no Passport Applications and passport photos were processed. The Customer Service team adjusted to this situation by making the marriage license process, which is a mandated function, a mail in process. The team also, not only maintained, but increased Customer Service support through phone, emails, mail, and chat in order to accommodate the building being closed. For FY21, the clerk functions of the Board of Property Tax Appeals program were reimagined to an online format, but a need for in-office processing of certain appeals functions still existed, necessitating the need for a small number of the team to work in the Multnomah building.

The Recording staff received over 46,717 recordings via mail and provided customer support via phone and email. This program also makes available records for customer use and provided alternative ways for the public to access records during the period that the building, thus the Digital Research Room, was closed to the public. Electronic recording functionality was installed in 2012 and additional service providers were added in subsequent years, improving efficiency and customer service. Currently, more than 75% of recording transactions are completed electronically.

The office opened to the public for a limited duration in October and November of 2020 to ensure those community members who wanted to pay their property taxes in person were able to. Our services officially opened to the public in July 2021 and initially were by appointment only. At this time, marriage license applications and domestic partnership applications are by walk-in service only, passport applications and photos are taken by appointment only, tax payments continue to remain a walk-in function. The Digital Research Room is operational and available by appointment or walk-in service with a limited capacity. Teleworking continues on a daily basis for a percentage of the team who are responsible for answering incoming calls, chats, and emails.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of marriage licenses issued	4,555	7,500	4,680	4,900
Outcome	% of accurately processed licenses	95%	95%	95%	95%
Output	Number of documents recorded	202,561	160,000	165,000	160,000
Outcome	Average number of business days to return original recorded documents	2	2	2	2

### Performance Measures Descriptions

The "% of Accurately Processed Licenses" is a measure to track errors on licenses internally. The "Average Number of Business Days to Return Original Recorded Documents" is a measure of compliance with the statutory requirement that documents be returned within 10 business days.

## Legal / Contractual Obligation

The County Clerk functions are governed by Oregon Revised Statutes (ORS) Chapter 205. Multnomah County Ordinance 948 authorizes couples to voluntarily register as domestic partners. Additional statutes pertaining to this program are found in ORS 106, 107, 409, 432 (marriage/state domestic partnerships); ORS 86, 87, 93, 100 (requirements for recording); and ORS 306 and 309 (Board of Property Tax Appeals). Guidelines for the acceptance of Passports are set by the US Department of State. ORS 205.320(2) requires dedication of a portion of recording fees to the restricted County Clerk Fund for records storage and retrieval systems.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,265,127	\$0	\$1,336,238	\$0
Contractual Services	\$233,439	\$0	\$284,658	\$0
Materials & Supplies	\$98,135	\$0	\$105,804	\$0
Internal Services	\$264,819	\$0	\$206,589	\$0
<b>Total GF/non-GF</b>	<b>\$1,861,520</b>	<b>\$0</b>	<b>\$1,933,289</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,861,520</b>		<b>\$1,933,289</b>	
<b>Program FTE</b>	11.45	0.00	12.05	0.00

Program Revenues				
Fees, Permits & Charges	\$5,765,025	\$0	\$5,254,500	\$0
Intergovernmental	\$20,428	\$0	\$20,939	\$0
Other / Miscellaneous	\$230,000	\$0	\$250,000	\$0
Beginning Working Capital	\$141,100	\$0	\$200,400	\$0
<b>Total Revenue</b>	<b>\$6,156,553</b>	<b>\$0</b>	<b>\$5,725,839</b>	<b>\$0</b>

## Explanation of Revenues

A \$60 fee is collected for each marriage license, State and County Domestic Partnership (DP) registration: \$25 to the County General Fund, \$25 to State Domestic Violence fund (for licenses and State DP), \$25 to County Community and Family Services for domestic violence victims (for County DP), and \$10 to Court Conciliation Services. Estimated fees of \$168,300 for marriage licenses, domestic partnerships, marriage record copies, amendments to marriage and DP records, and waivers of a 3-day waiting period for a marriage license. Passport acceptance fees \$140,000, Passport photo fees \$30,000; Document Recording fees \$4,750,000. Recording copy fees \$250,000. County Clerk Restricted Fund Carryover Revenue \$200,400 and Fees \$150,000 pursuant to ORS 205.320(2). Fees for filing a Board of Property Tax (BoPTA) Appeal \$16,200. BoPTA is allocated \$20,939 of the \$3,079,265 County Assessment Function Funding Assistance (CAFFA) Grant.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72025A DART County Clerk Functions

In FY23, an Assessment & Taxation Technician 1 added to the Recording team as the need of additional support to reliably deliver results was apparent. The recording numbers have remained consistently high, 180,000+ for both 2020 and 2021 calendar years. Ownership transfers also increased 20% in the calendar year 2021. Since August 2020 the team has relied on a full-time temporary position to help fill the gaps in coverage. The permanent position allows the team to perform all duties, not only fill the gaps, as a temp position is only delegated specific tasks due to the temporary nature of the position. This position is funded within existing general fund allocation by shifting available DART resources, with .60 FTE allocated to Program Offer 72025 County Clerk Functions and .40 FTE to Program Offer 72026 Ownership & Parcel Management.

**Department:** County Management

**Program Contact:** Tim Mercer

**Program Offer Type:** Existing Operating Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Ownership & Parcel Management Program, within the Division of Assessment, Recording, and Taxation (DART) is responsible for making real property ownership changes, adding sale information to the tax roll, and maintaining property information and property tax roll descriptions. Through examination of recorded and unrecorded documents, this program verifies the documentation and ensures that the documentation is acceptable for ownership transfer and processing. Program staff provide direct customer service for both the public and internal staff.

### Program Summary

The Ownership & Parcel Management Program, within the Division of Assessment, Recording and Taxation (DART), updates and maintains the ownership records and property information for real property tax accounts. Recorded documents, such as deeds, contracts and assignments and unrecorded documentation, such as marriage records, court orders, and death certificates, are used to update the tax roll. Accurate ownership information is essential for DART programs to ensure that tax statements and various notices are sent to the correct party. Additionally, the group processes voucher actions of partition plats, subdivisions, condominiums, and property line adjustments. This information is also used for the production of county maps. Property sales are utilized by the Valuation Section in the process of updating property values. Developed databases enable related work units to access shared data, thereby reducing transfer time and the need for paper records. The group also maintains a transaction file for complex transfers, which is maintained for permanent retention on microfilm. The Program teams interface with the public through the organization's soft phone system, at the public counter, through mail, and by email. The Ownership team also maintains a Digital Research Room for the public to access records through a database.

During FY21, the program made appointments available for customers to bring in plats and other documents to be recorded in order to make certain that services were still provided. The team met the customer outside of the building to ensure safety and adhere to the building closure. Also, since the Digital Research Room was closed during FY21 the team provided alternative online resources for customers to access records. The Digital Research Room opened to the public in July of 2020 to appointment and limited walk-in service.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of ownership changes processed	25,371	30,000	28,500	25,000
Outcome	Average number of days to complete ownership changes	24	5	20	18

### Performance Measures Descriptions

The "Number of Ownership Changes Processed" is a combination of ownership changes processed from actual recorded deeds and ownership changes transferred with unrecorded documents (approximately 5% of transfers are from unrecorded documentation). The "Average Number of Days to Complete Ownership Changes" is tracked manually by staff by logging both the date the work is begun and the date of completion. Those numbers are then combined and divided by the actual number of working days in the fiscal year.

## Legal / Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 92-93,100,198-199,205,222,306-308,457,477-478. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the CAFFA Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART staffing is already at the minimally acceptable level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$768,804	\$0	\$795,480	\$0
Contractual Services	\$300	\$0	\$300	\$0
Materials & Supplies	\$1,150	\$0	\$1,150	\$0
Internal Services	\$126,366	\$0	\$136,122	\$0
<b>Total GF/non-GF</b>	<b>\$896,620</b>	<b>\$0</b>	<b>\$933,052</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$896,620</b>		<b>\$933,052</b>	
<b>Program FTE</b>	7.20	0.00	7.60	0.00

Program Revenues				
Intergovernmental	\$172,739	\$0	\$177,058	\$0
<b>Total Revenue</b>	<b>\$172,739</b>	<b>\$0</b>	<b>\$177,058</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,079,265. Allocated \$177,058 to DART Ownership & Parcel Management program. Remaining Program support is provided by General Fund revenues.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72026 DART Ownership & Parcel Management

During FY 2022 an Office Assistant 2 position was reclassified to an Assessment & Taxation Technician 2. The Assessment & Taxation Technician 2 will be hired and join the Customer Service, Recording, and Parcel Management teams, and fill a gap that was identified. This new A&T Tech 2 will be an essential link between the three teams by overseeing the scheduling software, compiling statistical data, and overseeing financial reconciliation for all three groups. For FY23, an A&T Technician 1 permanent position was funded within existing general fund allocation by shifting available DART resources, with .40 FTE allocated to Program Offer 72026 Ownership & Parcel Management, and .60 FTE to Program Offer 72025 County Clerk Functions.

**Department:** County Management **Program Contact:** Tim Mercer

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The Tax Revenue Management Program administers the County Tax Collector responsibilities. The program manages the billing, collecting, accounting, and distributing of property tax revenues and assessments for over 60 Multnomah County taxing districts and several state agencies. Revenue from interest on past-due taxes is also accounted for and a portion distributed to the County Assessment and Taxation Fund.

**Program Summary**

The Tax Revenue Management Program's goal is to ensure the timely, equitable, and accurate billing, collection, accounting, and distribution of property tax revenues in accordance with Oregon Revised Statutes. The Tax Revenue Management Program provides responsive, accurate, quality customer service to taxpayers and other government agencies while complying with property tax laws. The program sends property tax statements; collects current and delinquent real and personal property taxes and fees; issues property tax refunds; distributes tax revenues to taxing districts; and performs accounting, auditing, and reporting services. The program processes foreclosures, tax roll corrections, bank adjustments, senior and disabled citizen tax deferral applications, and manufactured structure ownership changes. Over 345,000 tax statements are issued and almost 400,000 payment and accounting transactions are processed annually, resulting in the distribution of roughly \$2 billion. Most directly this program works with the property owners of Multnomah County. Indirectly, this program serves the work of property tax collection and distribution. Property taxes account for more than 60% of the County's General Fund revenues. The program has recently taken steps to better serve non-English speaking property owners by translating the Property Tax Guide into multiple languages. We also have translation services for in-person and phone interactions. We have taken additional steps to make our information and communication more accessible through the use of plain language, reducing the use of jargon and legal terms. While we have considerable constraints based on Oregon Revised Statutes, we utilize client feedback and unmet needs to inform changes to our processes, communication, and interfaces. We have taken many steps to implement changes based on this feedback. One example of this is the utilization of taxpayer feedback as part of the procurement, design, and implementation of our new payment processing system.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Property Tax Statements Issued/Mailed	345,856	350,000	345,000	346,000
Outcome	Percentage of Current Year Property Taxes Collected	98.66%	98.5%	98.5%	98.5%
Outcome	Tax Collected Via Electronic Payment (in millions of dollars)	289.5	255.0	352.0	350.0

**Performance Measures Descriptions**

Due to the pandemic and concerns about the postal system, as well as our new online payment system and our marketing efforts, we saw a dramatic increase in the number of taxpayers paying online in FY21. In FY22, that number continues to increase at a slower rate. We expect FY23 to potentially level off.



## Legal / Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 311 and 312. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of Assessment and Taxation (A&T) staffing. Any reduction to this program may jeopardize this grant revenue. The County as an agent of the State carries out the functions under ORS 446.566 to ORS 446.646 related to mobile home ownership document transactions and trip permits.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,601,417	\$0	\$1,678,481	\$0
Contractual Services	\$186,595	\$0	\$187,320	\$0
Materials & Supplies	\$28,660	\$0	\$30,253	\$0
Internal Services	\$474,238	\$0	\$523,051	\$0
<b>Total GF/non-GF</b>	<b>\$2,290,910</b>	<b>\$0</b>	<b>\$2,419,105</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,290,910</b>		<b>\$2,419,105</b>	
<b>Program FTE</b>	13.40	0.00	13.40	0.00

Program Revenues				
Fees, Permits & Charges	\$460,000	\$0	\$453,000	\$0
Intergovernmental	\$321,145	\$0	\$329,173	\$0
Other / Miscellaneous	\$5,500	\$0	\$5,500	\$0
<b>Total Revenue</b>	<b>\$786,645</b>	<b>\$0</b>	<b>\$787,673</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the statewide County Assessment Function Funding Assistance (CAFFA) Grant reimburses approximately 15% of program expenditures. Grant amounts vary depending upon the state-wide CAFFA pool and Multnomah County's allocated percentage. Multnomah County's share is estimated at \$3,079,265, with \$329,173 allocated to DART Tax Revenue Management Program. Program revenues of \$453,000 are service fees required by Oregon Revised Statutes and County Fee Ordinance, are based on historical averages, and include foreclosure publication fees, title search fees, exemption late filing fees, delinquent personal property tax warrant, and warrant recording fees, manufactured structure ownership transfer fees and miscellaneous tax collection and copy fees. The remaining Program support is provided by County General Fund revenue.

## Significant Program Changes

Last Year this program was: FY 2022: 72027 DART Tax Revenue Management



**Department:** County Management      **Program Contact:** Larry Steele  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Division of Assessment, Recording and Taxation's (DART) GIS/Cartography Program creates and maintains official county maps for property taxation purposes; processes voucher actions; maintains the base map for the County's Geographic Information System (GIS); maintains property information and property tax roll descriptions; designs, develops, and deploys GIS applications, tools, and resources; and provides direct customer service to internal and external business partners and the public.

**Program Summary**

The GIS/Cartography Program is responsible for maintaining accurate tax maps used to describe taxing district and urban renewal boundaries, process subdivisions, condominiums, and partition plats, and describe annexations and County road filings within GIS and assessment database (Orion). Program staff designs, develops, and deploys GIS applications, tools, and resources for DART team's access to geospatial data representations to increase work efficiency and accuracy. This program also contributes GIS data to the Department of Revenue Oregon Map (ORMAP) program which provides a state-wide property tax parcel base map that is digital, publicly accessible, and continually maintained. Direct customer service is provided to internal and external business partners, including property owners, taxpayers, and the community.

The community's access to the program has generally transitioned to more flexible, technological, customer focused solutions that provide for safe, effective remote contact. However, in order to fully support the diverse community that we serve, we offer all forms of customer service when requested.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of New Tax Roll Accounts Created	1,197	1,225	1,317	1,450
Outcome	Number of GIS Mapping Edits per FTE	5,309	6,615	5,839	6,400
Output	Number of GIS Mapping Edits	21,234	26,500	23,357	25,700

**Performance Measures Descriptions**

The number of New Tax Roll Accounts Created is affected by the volume of new plats, condominiums, and subdivisions recorded. The number GIS Mapping Edits includes audits and data clean-up activities that have taken place this year.

## Legal / Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 86,92-93,100,198-199,222,227,271,274-275,306-308,312,368,457,477-478. Through the County Assessment Function Funding Assistance (CAFFA) Grant process described in ORS 294.175, the Oregon Department of Revenue (DOR) has determined Multco's A&T staffing to be adequate to meet ongoing statutory needs; however, DOR staffing guidelines are indicating a deficiency in recommended FTE within assessment areas including GIS/Cartography.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$688,945	\$0	\$707,152	\$0
Contractual Services	\$300	\$0	\$300	\$0
Materials & Supplies	\$12,524	\$0	\$12,524	\$0
Internal Services	\$119,734	\$0	\$192,817	\$0
<b>Total GF/non-GF</b>	<b>\$821,503</b>	<b>\$0</b>	<b>\$912,793</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$821,503</b>		<b>\$912,793</b>	
<b>Program FTE</b>	5.25	0.00	5.25	0.00

Program Revenues				
Intergovernmental	\$126,574	\$0	\$130,021	\$0
<b>Total Revenue</b>	<b>\$126,574</b>	<b>\$0</b>	<b>\$130,021</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's annual share of CAFFA is estimated at \$3,079,265, with \$129,021 allocated to DART GIS Cartography Program. \$1,000 in revenue pursuant to IGA with the State of Oregon for transfer of GIS data to State. Remaining Program support is provided by General Fund revenues.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72028 DART GIS/Cartography

With the County's COVID-19 response, teleworking has dramatically increased the time necessary to update and maintain the statutorily required tax maps. With the variability with home internet service providers, VPN server connections, and overall regional demand upon critical infrastructures, we have adjusted team and individual priorities and goals to continue to thrive and be successful in the upcoming year.

**Department:** County Management      **Program Contact:** Larry Steele  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Assessment Performance Analysis Unit (APA), within the Division of Assessment, Recording and Taxation (DART) is responsible for annual adjustments to Real Market Value resulting in assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts. Analysts develop and publish the annual Sales Ratio Study as required by statute. APA acts as the audit function for all valuation processes.

**Program Summary**

The Assessment Performance Analysis (APA) Unit links to DART appraisal and other programs and their contributions. Appraisal Data Analysts analyze sales, trends and other market data used to monitor, maintain and report valuation performance regarding Residential, Business Personal Property, Commercial, Multi-Family, and Industrial Appraisal models. The APA Unit adjusts Real Market Values of all property in the County and publishes the annual Sales Ratio Study that evaluates and reports on the effectiveness of appraisal programs to the Oregon Department of Revenue. The program assists in answering public and media questions about property values, contributing to the public's perception of fairness in assessing and collecting property taxes. APA performs an independent audit function for all valuation processes, projects and functions.

We have transitioned to more flexible, technological, customer focused solutions that provide for safe, effective remote contact. This is providing the same level of customer service while balancing the needs and safety of staff and the community.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Projects Maintained - Includes mandated Ratio Study	52	19	52	52
Outcome	Number of Appraisal Neighborhoods in Statutory Compliance (ORS 308.232)	98%	95%	95%	95%

**Performance Measures Descriptions**

The output measure called "Number of Projects" refers to the many specific annual studies and reports completed by the team, including the largest: Performance Measure #2 - outcome - Ratio Study.

## Legal / Contractual Obligation

Functions in this program are regulated under Oregon Revised Statutes (ORS) Chapters 92,205,294,305,306,307,308,308A,309,310 and 321 . Through the County Assessment Function Funding Assistance (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. According to the DOR, Multco's assessment and taxation staffing is adequate to meet ongoing statutory needs; however, DOR staffing guidelines are indicating a deficiency in recommended FTE within assessment areas including this unit.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$515,846	\$0	\$542,819	\$0
Contractual Services	\$600	\$0	\$600	\$0
Materials & Supplies	\$15,739	\$0	\$18,901	\$0
Internal Services	\$48,529	\$0	\$69,071	\$0
<b>Total GF/non-GF</b>	<b>\$580,714</b>	<b>\$0</b>	<b>\$631,391</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$580,714</b>		<b>\$631,391</b>	
<b>Program FTE</b>	3.25	0.00	3.25	0.00

Program Revenues				
Intergovernmental	\$77,808	\$0	\$79,753	\$0
<b>Total Revenue</b>	<b>\$77,808</b>	<b>\$0</b>	<b>\$79,753</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Total annual Multnomah County share of CAFFA is estimated at \$3,079,265, with \$79,751 allocated to DART Assessment Performance Management Program. Remaining Program support is provided by General Fund revenues.

## Significant Program Changes

Last Year this program was: FY 2022: 72029 DART Assessment Performance Analysis

**Department:** County Management      **Program Contact:** Larry Steele  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Special Programs Group (SPG) is part of the Division of Assessment, Recording and Taxation (DART). SPG is the expert in property tax exemptions and special assessments, tax roll corrections, maximum assessed value (MAV), and floating property returns. Additionally, Special Programs assists the community using various means of communication including by phone, email, and mail. Special Programs provides ongoing training and expertise to other sections within DART.

**Program Summary**

Special Programs Group (SPG) oversees more than 60 property tax exemption and special assessment programs. These programs provide partial to full property tax relief to qualifying individuals and organizations. Programs established by the state and other jurisdictions affect historic properties, charitable non-profits, fraternal and religious organizations, disabled veterans, and numerous others. SPG receives and makes eligibility determinations on more than 1,000 applications annually for property tax exemptions.

Properties owned by government entities are exempt under Oregon Statute. However, it is common for government entities to lease portions of their properties to nongovernment organizations. The space leased is subject to property taxes. SPG determines what portions of the government owned buildings are subject to property taxes.

SPG serves as the subject matter expert on the tax roll correction process; providing guidance and training to DART valuation sections. SPG corrects the certified tax roll under specific circumstances including property tax appeal resolution, data entry errors, qualified impacts to value due to Act of God incidents, and others.

In 1997, Oregon voters changed the method used to calculate property taxes, which required the calculation of each property's Maximum Assessed Value (MAV). MAV is the basis for determining taxable assessed value for a property and often involves complex calculations. SPG is the division authority on MAV and the advisor to DART sections on anything related to MAV. SPG calculates all MAV changes related to property tax exemption or special assessment, property actions such as divisions of property or lot line adjustments, or property that was demolished or destroyed. The SPG team determines and reallocates MAV for hundreds of properties annually.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Exempt Accounts Reviewed and Processed for the Current Tax Roll	6,822	7,000	6,500	7,000
Outcome	Total Exempt Accounts Monitored	33,130	34,000	33,000	33,500
Output	Total Number of Accounts Processed for Prior Tax Roll (roll corrections)	1,687	2,000	1,500	1,700

**Performance Measures Descriptions**

Oregon Revised Statute (ORS) requires all property to be valued according to market as accurate market values directly relate to the bonding capacity and general obligation bond tax rates for taxing districts. Specific property tax exemptions are allowed by law. Measurements indicate exempt and specially assessed properties are accurately assessed and tax rolls properly maintained.

## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. Current DART staffing is minimally adequate to perform statutory functions.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$922,938	\$0	\$1,083,306	\$0
Contractual Services	\$1,800	\$0	\$500	\$0
Materials & Supplies	\$11,147	\$0	\$12,789	\$0
Internal Services	\$115,525	\$0	\$123,865	\$0
<b>Total GF/non-GF</b>	<b>\$1,051,410</b>	<b>\$0</b>	<b>\$1,220,460</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,051,410</b>		<b>\$1,220,460</b>	
<b>Program FTE</b>	7.25	0.00	8.25	0.00

Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$2,703	\$0
Intergovernmental	\$173,941	\$0	\$178,289	\$0
<b>Total Revenue</b>	<b>\$173,941</b>	<b>\$0</b>	<b>\$180,992</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of Assessment & Taxation program expenditures; Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,079,265 with \$178,289 allocated to DART Property Assessment Special Programs. Remaining Program support is provided by General Fund revenues.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72030 DART Property Assessment Special Programs

1.00 FTE Assessment & Taxation Technician 2 Position 703805 was transferred from Program 72034 DART Residential Property Appraisal to Program 72030 DART Property Assessment Special Programs

**Department:** County Management

**Program Contact:** Tim Mercer

**Program Offer Type:** Existing Operating Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Personal Property Assessment Program, within the Division of Assessment, Recording, and Taxation (DART), is responsible for processing all taxable Business Personal Property returns received. Personal Property represents 3% of the value upon which taxes are levied for the benefit of all Multnomah County taxing districts.

### Program Summary

The Personal Property Assessment Program's goal is to ensure proper filing amongst all businesses within the county, to create assessment records for new taxable business Personal Property accounts, and to maintain the Real Market Value and Maximum Assessed Value of all taxable business Personal Property accounts.

Oregon Revised Statutes require annual filings of the Confidential Personal Property Return form from businesses in the county for property tax purposes. The Personal Property Assessment Program reviews those returns (approximately 22,000 businesses annually) for accuracy & completeness and applies appropriate depreciation factors to each business asset on each return. Technicians in this program also conduct research and discovery of new businesses and assets omitted from the assessment roll. Appraisals are performed to defend values under appeal. Technicians in this program also conduct account maintenance including ownership information, address information, and more. This program also conducts significant outreach, communication, and education efforts to help taxpayers understand their obligations and to assure the assessment records are accurate.

Under the Measure 50 tax limitation measure, there is no assumption of a 3% increase in personal property taxable value; instead, each business is required to annually report existing taxable property. Failure to monitor this process will result in the loss of taxable assessed value and tax revenue. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Most directly this program works with the business representatives of Multnomah County. Indirectly, this program serves the work of property tax assessment. Property taxes account for more than 60% of the County's General Fund revenues. The program has recently taken steps to better serve non-English speaking business representatives, by translating informational documents into multiple languages.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Accounts Processed, Coded and Valued	15,256	15,000	15,2894	15,900
Outcome	Assessed Value in Millions of Personal Property Value Placed on the Tax Roll	\$2,668	\$2,550	\$2,673	\$2,700
Efficiency	Percentage of Accounts Filing Electronically	16.4%	17%	18.4%	19%

### Performance Measures Descriptions

Due to the impacts of COVID-19 on the business community, we expected a spike in business closures in FY21, but that never materialized.

## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92,205,294,305,306,307,308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. Current DART staffing is minimally adequate to perform statutory functions. Any reduction to this program may jeopardize the grant revenue.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$924,521	\$0	\$798,007	\$0
Contractual Services	\$12,115	\$0	\$12,395	\$0
Materials & Supplies	\$4,296	\$0	\$3,364	\$0
Internal Services	\$224,970	\$0	\$202,673	\$0
<b>Total GF/non-GF</b>	<b>\$1,165,902</b>	<b>\$0</b>	<b>\$1,016,439</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,165,902</b>		<b>\$1,016,439</b>	
<b>Program FTE</b>	7.00	0.00	6.00	0.00

Program Revenues				
Intergovernmental	\$167,933	\$0	\$147,497	\$0
<b>Total Revenue</b>	<b>\$167,933</b>	<b>\$0</b>	<b>\$147,497</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of Assessment & Taxation program expenditures; Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,079,265, with \$147,497 allocated to DART Personal Property Assessment Program. The remaining Program support is provided by General Fund revenues.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72031 DART Personal Property Assessment

Transferred 1.00 FTE position 704432 from DART Personal Property Assessment program (72031) to DART Commercial & Industrial Property Appraisal program (72033).





## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and Oregon Administrative Rules regulate the assessment and property tax calculation process. Through the County Assessment Function Funding Assistance (CAFFA) Grant process described in ORS 294.175, the DOR determines an acceptable level of staffing. Current DART staffing is minimally adequate to perform statutory functions.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$3,153,284	\$0	\$3,479,609	\$0
Contractual Services	\$2,525	\$0	\$1,975	\$0
Materials & Supplies	\$119,298	\$0	\$131,524	\$0
Internal Services	\$364,792	\$0	\$383,109	\$0
<b>Total GF/non-GF</b>	<b>\$3,639,899</b>	<b>\$0</b>	<b>\$3,996,217</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,639,899</b>		<b>\$3,996,217</b>	
<b>Program FTE</b>	22.50	0.00	23.50	0.00

Program Revenues				
Intergovernmental	\$539,547	\$0	\$577,362	\$0
<b>Total Revenue</b>	<b>\$539,547</b>	<b>\$0</b>	<b>\$577,362</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of Assessment & Taxation program expenditures; Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,079,265, with \$577,362 allocated to DART Commercial & Industrial Property Appraisal Program. Remaining Program support is provided by General Fund revenues.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72033 DART Commercial & Industrial Property Appraisal

In accordance with public health guidelines and out of an abundance of caution, we have limited in person contact with taxpayers to exterior site visits. Interior site visits are done by appointment only. As a result, using various public data and GIS sources, staff completed a greater number of value review assignments as desk reviews rather than full property site visits.

Transferred 1.00 FTE position 704432 from DART Personal Property Assessment program (72031) to DART Commercial & Industrial Property Appraisal program (72033).

**Department:** County Management      **Program Contact:** John Botaitis  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Residential Property Appraisal Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing and appraising all residential property, residential property converted to commercial use, personal property floating and manufactured homes and all land specially assessed for use as farm, forest and open space. The Residential valuation section is responsible for valuing and maintaining accounts that represent approximately 60% of the total taxable assessed value, upon which taxes are levied for the benefit of all Multnomah County taxing districts and residents.

### Program Summary

This program is responsible for maintaining accurate property inventories and Real Market Values for 261,000 Real and Personal Property accounts including: Single and 2-4 family, Condominiums, Manufactured, Floating homes, Farm Forest, and small General Commercial Use properties. A total of 22,444 valuation assignments were completed for FY2021 requiring review and processing, largely issued by local jurisdictions. In addition to these assignments, a few hundred value appeals are reviewed annually.

Maintaining accurate Real Market Value (RMV) on properties directly affects essential funding for all taxing districts. This program ensures that all Residential property is valued within State of Oregon standards and taxed under applicable laws. Property taxes account for approximately 60% of the County's General Fund revenues and directly support a number of community-based programs that depend on this revenue. The more properties that can be reviewed by staff each year, the more accurate the inventory and resulting values are. The performance measures for the program specifically seek to measure both the volume of accounts reviewed as well as the relevance of the value for each account as it relates to the market.

Taxpayer access to the program has been enhanced to offer options such as; appointments for site visits, telephone consultations, virtual property inspections as well as electronic exchanges of information and digital photography; this also includes improved website capabilities.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Accounts Appraised	22,444	18,000	18,000	18,000
Outcome	New Taxable Real Market Value Exception (in millions of dollars)	\$710	\$800	\$700	\$700
Outcome	% Neighborhood with COD Compliance	100%	100%	100%	98%

### Performance Measures Descriptions

Estimated reduction in Accounts Appraised is a byproduct of COVID and the inability to conduct property inspections. Oregon law requires property appraisals to be at 100% of Market Value as of January 1 of each year. The Coefficient of Dispersion (COD) is a key measure and failure to meet standards can result in loss of CAFFA grant revenue which funds assessor office operations.

## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and Oregon Administrative Rules regulate the assessment and property tax calculation process. Through the County Assessment Function Funding Assistance (CAFFA) Grant process described in ORS 294.175, the DOR determines an acceptable level of staffing. Current DART staffing is minimally adequate to perform statutory functions.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$4,902,657	\$0	\$5,098,512	\$0
Contractual Services	\$4,600	\$0	\$2,400	\$0
Materials & Supplies	\$117,064	\$0	\$118,383	\$0
Internal Services	\$605,965	\$0	\$625,382	\$0
<b>Total GF/non-GF</b>	<b>\$5,630,286</b>	<b>\$0</b>	<b>\$5,844,677</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$5,630,286</b>		<b>\$5,844,677</b>	
<b>Program FTE</b>	37.50	0.00	36.50	0.00

Program Revenues				
Intergovernmental	\$899,145	\$0	\$921,625	\$0
<b>Total Revenue</b>	<b>\$899,145</b>	<b>\$0</b>	<b>\$921,625</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of Assessment & Taxation program expenditures; Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,079,265. Allocated \$921,625 to DART Residential Appraisal Program. Remaining Program support is from General Fund Revenues.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72034 DART Residential Property Appraisal

In accordance with public health guidelines and out of an abundance of caution, we have limited in person contact with taxpayers to exterior site visits. Interior site visits are done by appointment only. As a result, using various public data and GIS sources, staff complete a greater number of value review assignments as desk reviews rather than full property site visits. 1.00 FTE Assessment & Taxation Technician 2 Position 703805 was transferred from Program 72034 DART Residential Property Appraisal to Program 72030 DART Property Assessment Special Programs

**Department:** County Management

**Program Contact:** Larry Steele

**Program Offer Type:** Support

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Applications Support (App Support) Program designs, develops, and deploys technology solutions for the entire Division. App Support is also responsible for managing DART's application software and hardware through configuration, support and collaboration with external IT vendors and internal business partners. Furthermore, App Support performs the functions necessary to produce the certified annual tax roll, which includes calculating tax rates, taxes, and producing tax statements. As a result of these efforts, this program also maintains vital information necessary for both internal and external data requests, essential in developing statutorily required reports and providing transparency to Multnomah County stakeholders.

### Program Summary

DART's Applications Support (App Support) Program designs, develops, and deploys technology solutions, through collaboration with IT business partners that create efficiencies, standardizations, improve data integrity, and generate sustainability across the entire division.

App Support performs the functions of extending and certifying the annual tax roll; including calculating tax rates and taxes, producing tax statements, and producing reports required by the Oregon Department of Revenue. As a result, the program assists in answering public and media questions about property tax bills, contributing to the accountability factor of the public's perception of fairness in assessing and collecting property taxes. In addition to certifying the annual tax roll, the Program responds to requests for information by developing data files for both internal and external customers. The Program manages the working relationship with the application software and hardware vendors, as well as the County IT business partners; including consulting on contract formulation, implementation, support, and project management. The Program answers user questions, resolves problems, and provides expert recommendations on the effective use of the Division's business application systems. Additionally, the App Support team manages and promotes the Division's public facing website, designs and implements accessibility features; procures, distributes and supports software solutions to create accessible video content for internal and external education materials.

The community's access to the program has been modified to include more flexible, technological, customer focused solutions that provide for safe, effective remote contact. This is providing the same level of customer service while balancing the safety of staff and the needs of the community we serve.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of requests and support activities	3,500	3,600	3,500	3,500
Outcome	% of Requests Associated with Program Revenue	4%	4%	4%	4%
Output	Tax Statements Generated En Masse	342,532	350,000	350,000	350,000

### Performance Measures Descriptions

The Number of Requests & Support Activities measures an Activity representing a single request or contact, even if that request is for 5 data files to be created and sent to the client. The percent of Requests Associated with Program Revenue indicates the portion of the program's work activities associated with a portion of our revenue. Tax Statement Production numbers can fluctuate due to factors beyond the control of the Assessor.

## Legal / Contractual Obligation

Functions in this program are regulated under Oregon Revised Statutes (ORS) Chapters 92,205,294,305,306,307,308,308A,309,310 and 321 . Through the County Assessment Function Funding Assistance (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. According to the DOR, Multco's assessment and taxation staffing is adequate to meet ongoing statutory needs; however, DOR staffing guidelines are indicating a deficiency in recommended FTE within assessment areas including this unit.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$936,022	\$0	\$989,387	\$0
Contractual Services	\$9,500	\$0	\$8,300	\$0
Materials & Supplies	\$424,263	\$0	\$449,175	\$0
Internal Services	\$354,851	\$0	\$286,815	\$0
<b>Total GF/non-GF</b>	<b>\$1,724,636</b>	<b>\$0</b>	<b>\$1,733,677</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,724,636</b>		<b>\$1,733,677</b>	
<b>Program FTE</b>	6.25	0.00	6.25	0.00

Program Revenues				
Intergovernmental	\$149,908	\$0	\$153,655	\$0
Other / Miscellaneous	\$40,000	\$0	\$40,000	\$0
<b>Total Revenue</b>	<b>\$189,908</b>	<b>\$0</b>	<b>\$193,655</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) Grant provides reimbursement of approximately 15% of Assessment & Taxation program expenditures. Grant amounts vary depending upon the overall state-wide CAFFA pool and the allocated percentage to each participating county. Multnomah County's total annual share of CAFFA is estimated at \$3,079,265 with \$153,655 allocated to DART Applications Support program. Program revenue of \$40,000 is from service fees for access to Assessment & Taxation information (subscription website user fees) and requests for Assessment and Taxation data files. Service fees are authorized by Department of County Management Fee Ordinance. Fees are projected based upon historical trends. Remaining Program support is provided by General Fund revenues.

## Significant Program Changes

Last Year this program was: FY 2022: 72037 DART Applications Support

There will be an implementation of an E-File product that will have an impact on the budget.

**Department:** County Management      **Program Contact:** Jeffrey Brown  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Tax Title Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for project management, maintenance supervision, portfolio strategy, and final disposition of the County's tax foreclosed property portfolio. The Program's highest priority is foreclosure avoidance prior to County ownership and occupant support throughout the process. Vulnerable populations and historically disadvantaged groups, especially during the challenges of Covid-19, are supported with appropriate resources using best practices. Less than 5% of the current portfolio (~210) properties have improvements or structures. Property dispositions are through public and private sales, government transfers and donations to non-profits.

**Program Summary**

The County comes into ownership of real property generally once a year (September/October) through the foreclosure of delinquent property tax liens. The tax foreclosed properties are deeded by the Tax Collector to the County as the responsibility of the Tax Title Program and are managed and disposed of pursuant to Multnomah County Code, Chapter 7 as part of the larger portfolio project management. Shortly after the properties are deeded to the County they may become available for repurchase by qualified former owners of record. In FY 2021, special consideration was given for repurchase by former owners due to the health, safety, housing, and economic conditions brought about by the COVID-19 pandemic. The same consideration will continue into FY 2022. The program consults with other County departments and community agencies for housing, services and support for occupants of tax foreclosed properties. Maintenance of the properties is performed through agreement and reimbursement to Department of County Assets, Facilities and Property Management Division.

The Tax Title Program researches and assesses properties received to determine their highest and best use. The program will identify property to be sold at public sale in cooperation with the Multnomah County Sheriff's Office, a private sale or to make available for donation to governments or non-profits. Effective January 1, 2016, ORS 275.275 was amended to redirect the distribution of proceeds from sales, net of program expenses. All net proceeds will be credited to the General Fund, Sub-Fund 10030 Tax Title: Affordable Housing, for the following purposes: (i) Funds for housing placement and retention support services for youth and families with children; (ii) Flexible rental assistance to place youth and families with children into housing; or (iii) Funds to develop new low income housing that is affordable to youth and families with children with 30 percent or lower median family income.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Properties remaining in Tax Title Inventory	216	205	208	205
Outcome	Properties placed back on the tax roll & into community use	5	20	11	15
Outcome	Revenue credited to General Fund, Sub-Fund	\$621,265	\$100,000	\$100,000	\$100,000

**Performance Measures Descriptions**

The goal of the program is to first apply rigorous foreclosure avoidance measures and, if deeded, reinstate tax foreclosed properties to the tax roll or into public use. At the end of every budget year the tax foreclosed property revenues are totaled, operating expenses and pass-through payments are accounted for, and the balance of revenue will be disbursed to Multnomah County General Fund, Sub-Fund 10030 Tax Title: Affordable Housing.



## Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 275 details how counties are to manage and dispose of tax foreclosed properties. ORS 312 details the foreclosure process & responsibilities of the county including guidance on how the redemption period can be reduced when there is evidence of waste and abandonment. ORS 271 provides information concerning the transfer of foreclosed properties to non-profits & government agencies. ORS 98 details procedures concerning abandoned property & vehicles at foreclosed property. County Code Chapter 7 states how tax foreclosures are to be managed and disposed.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$230,111	\$0	\$239,635	\$0
Contractual Services	\$399,400	\$0	\$384,992	\$0
Materials & Supplies	\$13,078	\$0	\$13,278	\$0
Internal Services	\$107,411	\$0	\$112,292	\$0
<b>Total GF/non-GF</b>	<b>\$750,000</b>	<b>\$0</b>	<b>\$750,197</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$750,000</b>		<b>\$750,197</b>	
<b>Program FTE</b>	1.60	0.00	1.60	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$750,000	\$0	\$750,000	\$0
<b>Total Revenue</b>	<b>\$750,000</b>	<b>\$0</b>	<b>\$750,000</b>	<b>\$0</b>

## Explanation of Revenues

The Program is financially self sustaining. Sales of Tax Foreclosed Properties (public sales, auctions, repurchases, and private sales) are estimated at approximately \$750,000 for FY 2023. Prior to deeding property to Multnomah County, the program directs a rigorous foreclosure avoidance outreach. If foreclosure avoidance efforts are successful it can significantly reduce the number of properties deeded to, and subsequently sold by, Multnomah County. The FY 2023 revenue estimate reflects the likelihood of continued success in the program's foreclosure avoidance efforts and Covid-19 considerations. If the program's revenues exceed the operating costs, the excess is distributed to Multnomah County Fund 10030 Tax Title: Affordable Housing, in accordance with ORS 275.275, and per formula provided in ORS 311.390.

## Significant Program Changes

Last Year this program was: FY 2022: 72038 DART Tax Title



**Department:** County Management      **Program Contact:** Brian Smith  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 72044B  
**Program Characteristics:**

**Executive Summary**

The Construction Diversity and Equity Fund (CDEF) program supports recruitment and retention of women and minorities in the skilled construction trades. It also supports the competitiveness of State certified minority-owned, women-owned, service-disabled-veteran-owned businesses, and emerging small businesses.

**Program Summary**

Jobs in the fields of construction offer stable careers that pay wages sufficient to raise a family. As a result of a history of discrimination and other barriers, jobs in these fields have not been available to all people. The CDEF program increases diversity, equity, and opportunity in both our construction workforce and business community.

The CDEF program supports three initiatives.

- (1) It funds Bureau of Labor and Industries (BOLI) certified pre-apprenticeship programs. These programs are an important gateway into the trades. CDEF supports their recruitment of women and minorities.
- (2) It funds support and retention services for women and minority apprentices. This recognizes that every individual has different barriers that may disrupt their employment. Employers and unions refer apprentices to one of the County's three contractors who provide the services. Providing tools, safety equipment, or various support services helps ensure success on the job. Contractors provide qualitative feedback from the apprentices to gauge program impacts.
- (3) It funds technical help, mentoring and training for State certified minority-owned, women-owned, service-disabled-veteran-owned businesses, and emerging small businesses. Within that group, we emphasize serving construction-related professional services or contracting businesses. Certified firms apply online for support. We match them with one of four contractors to provide the help. Both contractors and certified firms provide feedback on the success of the engagement. This feedback is provided through monthly online surveys from both of these groups.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of workers served in BOLI Pre-Apprenticeship Programs	N/A	15	0	15
Outcome	Number of workers able to maintain employment due to receiving direct support and retention services.	N/A	30	14	25
Output	Number of State Certified firms receiving technical assistance, mentoring, and training.	N/A	30	14	25

**Performance Measures Descriptions**

Due to COVID, pre-apprenticeship programs were largely shut down. We expect these to reopen in FY23. We believe that direct support for both workers and State Certified firms was depressed due to COVID.

## Legal / Contractual Obligation

Multnomah County Board Resolution No.2018-024 - Resolution Approving Amendments to Public Contract Review Board Rules Division 60 on Equal Opportunity in Public Contracting, Effective July 1, 2018

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$137,450	\$0	\$215,000	\$0
<b>Total GF/non-GF</b>	<b>\$137,450</b>	<b>\$0</b>	<b>\$215,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$137,450</b>		<b>\$215,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$65,000	\$0	\$45,000	\$0
Beginning Working Capital	\$72,450	\$0	\$170,000	\$0
<b>Total Revenue</b>	<b>\$137,450</b>	<b>\$0</b>	<b>\$215,000</b>	<b>\$0</b>

## Explanation of Revenues

The program has two sources of funding. First, the County pays (1%) of construction costs into the fund. Second, any Liquidated Damages paid by construction contractors are part of the fund. Liquidated damages are a sum contractors pay to the County if they do not meet contracted inclusion goals for women, minorities and apprentices.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72044 FRM Construction Diversity and Equity

Spending of CDEF funding has not been as aggressive as we had hoped due to COVID. Specifically, the pre apprentice training programs have had a difficult time conducting classes, and State Certification Office for Business Inclusion and Diversity (COBID) certified business assistance applications have lagged.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$200,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$200,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This program is funded through General Fund revenues.

Significant Program Changes

Last Year this program was:

The annual funder commitment will be for a 5-year period.

**Department:** County Management      **Program Contact:** Heather Drake  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

Workday is part of the County's enterprise resource planning system (ERP). Workday is designed to be managed and supported by business operational staff in Central Finance. The ERP Finance Support team provides strategic and operational leadership; maintains, troubleshoots, and enhances Workday finance functionality; and provides operational and learning support to finance staff to help the County use our ERP system to its fullest potential.

### Program Summary

The ERP Finance Support team maintains, troubleshoots, and enhances Workday finance functionality to help the County use the ERP system to its fullest potential. This program supports planning, design, build, and testing of Workday configuration and custom reports. It maintains the system's foundational finance data model. It includes a variety of operational and learning support services that range from responding to individual end user questions to preparing online self-service learning materials to delivering in-person training sessions. It supports active participation in the larger Workday Community and direct advocacy with Workday for functionality enhancements that would benefit County operations.

Workday functionality supported by this program offer includes: Allocations, Banking and Settlement, Business Assets, Customer Accounts (Accounts Receivable), Facilities Tasks, Finance Data Model, Financial Accounting, Grants Management, Inventory, Procurement, Projects, Project Assets, and Supplier Accounts (Accounts Payable).

The ERP Finance Support team performs the following key functions:

- (1) Analyze, design, build, test, and configure all changes made to the existing system, including features from mandatory, twice-yearly Workday system updates.
- (2) Maintain ERP's foundational finance data model.
- (3) Maintain system business processes and security approach to establish internal controls over finance transaction processing.
- (4) Create new custom reports and maintain existing custom reports.
- (5) Meet regularly with finance stakeholder groups to create transparency and stakeholder involvement in decision making about which configuration projects will best meet the County's business needs.
- (6) Provide operational and learning support to County finance users that creates a culture where people feel safe asking questions and trust they will receive quick and accurate assistance.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of customer tickets processed	1,208	1,200	1,400	1,300
Outcome	Percentage of features in mandatory, twice-yearly Workday updates analyzed and successfully configured	> 95%	> 95%	> 95%	> 95%
Output	Number of learning support sessions provided	41	35	35	30
Outcome	Percentage of finance user survey respondents satisfied with support provided	N/A	> 90%	80%	> 90%

### Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$830,199	\$0	\$872,517	\$0
Contractual Services	\$25,000	\$0	\$25,000	\$0
Materials & Supplies	\$39,713	\$0	\$39,713	\$0
Internal Services	\$70,609	\$0	\$61,927	\$0
<b>Total GF/non-GF</b>	<b>\$965,521</b>	<b>\$0</b>	<b>\$999,157</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$965,521</b>		<b>\$999,157</b>	
<b>Program FTE</b>	4.00	0.00	4.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2022: 72046 FRM Workday Support - Finance

**Department:** County Management      **Program Contact:** Heather Drake  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The ERP Finance Support team supports Workday as the County's accounting system of record. It provides strategic and operational leadership; maintains, troubleshoots, and enhances Workday finance functionality; and provides operational and learning support to finance staff to help the County use our ERP system to its fullest potential. This program offer requests ongoing General Fund revenue for one new position. It builds capacity to meet the increasing reporting needs of County departments and undertake key configuration projects that will improve current system functionality.

**Program Summary**

The ERP Finance Support team maintains, troubleshoots, and enhances Workday finance functionality to help the County use the ERP system to its fullest potential. It supports planning, design, build, and testing of Workday configuration and custom reports. It maintains the system's foundational finance data model. It includes a variety of operational and learning support services that range from responding to individual end user questions to preparing online self-service learning materials to delivering in-person training sessions. It supports active participation in the larger Workday Community and direct advocacy with Workday for functionality enhancements that would benefit County operations.

The initial support model developed in advance of going live with Workday was expected to dedicate approximately 75% of the team's work to system enhancements and improvements and 25% to operational support. We have learned over the last three years that a more realistic breakdown is 75% to operational support and 25% to system enhancements. This has resulted in a significant backlog of key projects needed to meet the increasing reporting needs of County departments and improve current system functionality. Workday's constant pace of releasing improved functionality has also highlighted the need for an additional FTE.

Potential projects include configuration and training for: dashboards for cost center managers; Financial Data Mart to facilitate reporting on County-wide, multi-year data sets; specialized custom reports for new program areas such as Preschool for All, Supportive Housing, and Culturally Specific Services; automated cash flow statements; OfficeConnect for a direct connection between Workday data and Microsoft Excel; system enhancements that empower department staff with more customization options for the reports they run within Workday; and new, focused training courses for data analysts, cost center managers, and other advanced finance report users.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of customer tickets processed	N/A	N/A	N/A	175
Outcome	Percentage of features in mandatory Workday updates analyzed, tested, and successfully configured	N/A	N/A	N/A	> 95%
Outcome	Percentage of finance user survey respondents satisfied with support provided	N/A	N/A	N/A	> 90%
Output	Number of learning support sessions provided	N/A	N/A	N/A	6

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$201,124	\$0
Materials & Supplies	\$0	\$0	\$13,876	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$215,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$215,000</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This program is supported by General Fund revenues.

Significant Program Changes

Last Year this program was:





## Legal / Contractual Obligation

ORS 279C.800 to 279C.870 list the requirements for payment of prevailing wages paid on public works projects.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$124,726	\$0	\$129,848	\$0
Materials & Supplies	\$45,723	\$0	\$24,462	\$0
<b>Total GF/non-GF</b>	<b>\$170,449</b>	<b>\$0</b>	<b>\$154,310</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$170,449</b>		<b>\$154,310</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is funded through General Fund revenues.

## Significant Program Changes

Last Year this program was: FY 2022: 72047 FRM Labor Compliance



## Legal / Contractual Obligation

Multnomah County entered into an Intergovernmental Agreement with the City of Portland. The City of Portland will administer the program on the County's behalf. Administrative functions will include technical assistance to contractors, an online platform for registering diesel-powered equipment covered by the standard, the issuance of equipment decals, and online administrative functions to allow County managers to ensure compliance with the standard on specific projects.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$52,000	\$0	\$53,450	\$0
<b>Total GF/non-GF</b>	<b>\$52,000</b>	<b>\$0</b>	<b>\$53,450</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$52,000</b>		<b>\$53,450</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

Program is supported by General Fund

## Significant Program Changes

**Last Year this program was:** [FY 2022: 72048 FRM Clean Air Construction Standards](#)

Multnomah County residents have the highest exposure to air toxics in the state and are well above national averages for cancer risk and respiratory hazards from air toxics. Soot from older diesel engines is among the most prevalent and harmful airborne toxins in the region. According to the Oregon Department of Environmental Quality (DEQ), the Portland Metro area registers diesel particulate matter (PM) levels above the ambient benchmark concentration set by the state. DEQ estimates the emissions lead to more than 400 premature deaths and \$3 billion in economic losses a year. More than 50 percent of diesel particulate matter in the region comes from construction equipment. People with lower incomes shoulder a disproportionate share of the pollution, as they are more likely to live in denser neighborhoods near congested roadways.

**Department:** County Management      **Program Contact:** Anna Plumb  
**Program Offer Type:** Support      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The DCM/NOND Human Resources (HR) Team provides the full range of Human Resources (HR) services for the approximately 410 employees (412 FTE) of the Department of County Management (DCM) and all non-departmental agencies, including elected officials, the Office of Diversity and Equity, and the Office of Emergency Management. The DCM/NOND HR team supports all employees through the full employee lifecycle, with a focus on workforce equity and ensuring employees experience safety, trust, and belonging in keeping with County values.

### Program Summary

The DCM/NOND Human Resources (HR) Team provides the full range of Human Resources (HR) services for the approximately 410 employees (412 FTE) of the Department of County Management (DCM) and all non-departmental agencies, including elected officials, the Office of Diversity and Equity, and the Office of Emergency Management. The DCM/NOND HR team supports all 410 employees through the full employee lifecycle, with a focus on workforce equity and ensuring employees experience safety, trust, and belonging at work.

The HR team combines strategic planning with professional HR advice and support, serving as a strategic business partner and resource for managers and employees. Areas of support include development and implementation of staffing plans, including creating position descriptions; recruitment and retention; onboarding new employees; performance management for both represented and exempt employees; advice and coaching for employees and managers; HR information systems data entry, complex records management and compliance; timekeeping and e-timesheet training; and review and ensure compliance and interpretation of collective bargaining agreements and County Personnel Rules.

All aspects of Human Resources are directly linked to workforce equity and to employee’s experiences of safety, trust, and belonging. The DCM/NOND HR team focuses on equitable and inclusive practices and policies for all elements of our work. Many of the goals in the Workforce Equity Strategic Plan (WESP) are directly tied to Human Resources actions or programs, and our team’s support and work is fundamental to meeting the organization’s commitments under the WESP during FY 2023.

In FY 2023 the DCM/NOND HR Team will

- Provide focused support to the county’s non-departmental agencies and Department of County Management
- Support the department meeting of all WESP milestones

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Percent of recruitments that are successful*	89%	90%	90%	90%
Outcome	Number of employees provided full range of HR Services	N/A	500	406	412
Outcome	Percent of DCM and NOND employees saying they would recommend working at the county to a friend.	N/A	90	90	90

### Performance Measures Descriptions

A successful recruitment is a recruitment that ends in a hire. Measure 3 is based on the Countywide Employee Survey, which is issued to all county employees every two years. The number of employees supported decreased in FY 2022 when the Joint Office of Homeless Services became a separate department but will increase slightly in FY 2023.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$936,139	\$0	\$1,000,677	\$0
Contractual Services	\$5,167	\$0	\$5,167	\$0
Materials & Supplies	\$18,695	\$0	\$19,655	\$0
Internal Services	\$84,542	\$0	\$58,330	\$0
<b>Total GF/non-GF</b>	<b>\$1,044,543</b>	<b>\$0</b>	<b>\$1,083,829</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,044,543</b>		<b>\$1,083,829</b>	
<b>Program FTE</b>	6.00	0.00	6.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 72049A DCM/NonD Human Resources Team

The DCM/NOND HR team stopped supporting the Joint Office of Homeless Services (JOHS) when JOHS became a separate department on July 1, 2021.

**Department:** County Management      **Program Contact:** Travis Graves  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Central HR Classification & Compensation (Class Comp) provides pay and classification structures necessary for the County to offer competitive pay and appealing career paths. Class Comp provides the pay and job profile frameworks that facilitate external competitiveness, ensure internal equity, promote employee retention and support career growth. The team identifies and analyzes job duties and qualifications that define the scope and complexity of work performed. It also researches labor market pay data in support of all unions and management job profiles for the most accurate indicator of prevailing wages and salaries for comparable jobs.

**Program Summary**

Class Comp aligns practices with County organizational values of safety, trust, and belonging by acting as a neutral function, following procedures established by county code, personnel rules, and collective bargaining agreements to review requests from a centralized perspective. Giving employees the opportunity to have their position reviewed in the reclassification process helps to ensure equity among how positions are classified and compensated.

Class Comp impacts a large percentage of the total County workforce by ensuring positions are allocated at the appropriate level, job profiles are written accurately, and that compensation within our job profile structure is competitive with the public sector market. These efforts ensure equitable work assignments and compensation, which ultimately result in processes that are consistent with the Oregon Equal Pay Act.

Program outcomes are measured for Class Comp based on the number of positions impacted by classification and/or compensation studies, new positions classified, and positions reclassified. Reclassifications and studies directly impact our current workforce and new positions allow for the County to hire staff needed to deliver more effective and new services to the public.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	# of positions reviewed as a result of class/comp studies.	848	500	950	915
Outcome	Percent of total positions reclassified, revised, updated.	30%	17.3%	30.3%	27.6%
Output	# of positions reviewed as a result of individual requests.	702	400	650	550

**Performance Measures Descriptions**

Output/Outcome measures align to job market factors and the inability to fill vacancies and/or impact on essential public services.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$524,255	\$0	\$552,263	\$0
Contractual Services	\$5,000	\$0	\$5,000	\$0
Materials & Supplies	\$14,100	\$0	\$15,540	\$0
Internal Services	\$9,803	\$0	\$10,090	\$0
<b>Total GF/non-GF</b>	<b>\$553,158</b>	<b>\$0</b>	<b>\$582,893</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$553,158</b>		<b>\$582,893</b>	
<b>Program FTE</b>	3.00	0.00	3.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues

## Significant Program Changes

Last Year this program was: FY 2022: 72050 Central HR Classification & Compensation



**Department:** County Management

**Program Contact:** Chris Lenn

**Program Offer Type:** Innovative/New Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

This proposal represents an ongoing investment of 25 internship positions towards our commitment to the Workforce Equity Strategic Plan (WESP) performance metric to place 50 College to County internships countywide annually by 2022.

**Program Summary**

The College to County Mentorship Program is a workforce pathways initiative that focuses on the development of college students or recent graduates from underrepresented communities by offering paid three-month internship opportunities in County projects across departments. In addition, the program matches participants with mentors who are trained in culturally responsive mentoring and development. The internship assists the students' understanding of the pathways to employment and leadership in various County careers so they may consider Multnomah County for future employment. Since the program started in 2011, College to County has successfully helped 30 internship participants become regular status County employees.

Centralized funding will provide a foundation for County departments to meet our commitment on an annual basis despite fluctuations in budget constraints and differences in budgets across departments. In a recent evaluation of this program, one of the biggest barriers for departments/managers to participate is budgetary constraint or uncertainty.

Ensuring a portion of the program's annual placement goals are funded centrally would provide a more equitable chance that internship opportunities are made available across all departments by filling the funding gap for those departments that may be constrained by budget. Additionally, since the internships take place in the summer months, they run across two budget years. Ongoing funding will ensure that an internship is not displaced midway through the experience.

This program honors and advances the County's commitment to building a diverse workforce, promoting inclusion and being better positioned to fulfill our mission to serve the residents of Multnomah County.

A request and funding process will be maintained by the College to County Program Coordinator & the Talent Acquisition Manager.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Positions Funded	N/A	25	25	25
Outcome	Participants report the program improved their personal and professional growth	92.3%	80%	94%	80%
Outcome	Participants report increased understanding of how to obtain employment at Multnomah County	89.5%	80%	94%	80%

**Performance Measures Descriptions**

Output/Outcome measures were changed from last year to align with key performance goals of the Workforce Equity Strategic Plan. Participant learning outcomes/outputs are intended to capture knowledge transfer and support of professional development which both align with the organizational commitment to becoming a learning organization.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$261,661	\$0	\$300,000	\$0
<b>Total GF/non-GF</b>	<b>\$261,661</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$261,661</b>		<b>\$300,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by General Fund revenues.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72017B College to County Internship Expansion

Last year this was one time only funding under Program #72017B - College to County Interns.



## Legal / Contractual Obligation

Multnomah County Code Chapter 11 (Preschool For All Personal Income Tax 11.500-560). The Personal Income Tax will be administered by the City of Portland through an intergovernmental agreement (IGA) that expires in fiscal year 2030.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$284,132	\$0	\$158,511
Contractual Services	\$0	\$0	\$0	\$15,000
Materials & Supplies	\$0	\$5,000	\$0	\$5,000
Internal Services	\$0	\$14,724	\$0	\$25,052
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$303,856</b>	<b>\$0</b>	<b>\$203,563</b>
<b>Program Total:</b>	<b>\$303,856</b>		<b>\$203,563</b>	
<b>Program FTE</b>	0.00	2.00	0.00	1.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program generates \$5,691 in indirect revenues.

This program will be supported entirely by tax receipts from Preschool For All Program (fund 1522). Tax revenues budgeted in program offer 25200-23.

## Significant Program Changes

**Last Year this program was:** FY 2022: 72008B FRM Preschool for All Tax Administration

Program has been reduced by 1.00 FTE (Finance Specialist Senior). One year into implementation of new tax program we have determined the program can be supported by one Project Manager and Tax Consultant (Professional Services).

**Department:** County Management      **Program Contact:** Eric Arellano  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 25200-25205, 40099B, 78301B  
**Program Characteristics:**

**Executive Summary**

The City of Portland's Revenue Bureau through an intergovernmental agreement administers and collects the Preschool for All personal income tax on behalf of Multnomah County as imposed under Chapter 11 of County Code. The administration started in tax year 2021 and will be for a 10 year term.

**Program Summary**

On November 3, 2020 the voters of Multnomah County approved Preschool For All Program Ballot Measure 26-214 which authorized the County to impose a personal income tax to fund universal, tuition free, voluntary, and high quality preschool education for every three and four year old residing within Multnomah County. The tax is effective tax years beginning January 1, 2021 and applies to resident and non-residents: 1.5% tax on Oregon taxable income over \$125,000 and 3.00% tax on Oregon taxable income over \$250,000 for single filers. 1.5% tax on Oregon taxable income over \$200,000 and 3.00% for Oregon taxable income over \$400,000 for joint filers.

The City of Portland, through an intergovernmental agreement, is administering and collecting the tax on behalf of Multnomah County. The City of Portland has administered the County's Business Income Tax for over 26 years and administered the County's ITAX (temporary personal income tax) from 2003-2005. The City of Portland is also administering the Metro District Supportive Housing Services personal income tax for the Tri-County area, creating significant economies of scale. The City has the tax software, expert staffing, and experience to administer tax. The administration includes, but not limited to, promulgating administrative rules and policies, collecting estimated tax payments, auditing returns, assessing and collecting tax and tax deficiencies, including penalties and interest, processing refunds, hearing appeals, and other actions necessary to administer and collect tax. In the first 3 years of the tax program, the County will pay for system implementation costs to accommodate necessary tax system enhancements directly related to the new tax. In FY 2023 the total cost will be \$7.2M, with \$960K of that going to system implementation costs. Annual ongoing costs of collection will level off in FY 2024 at approximately \$6.38M, adjusted by consumer price index (CPI).

County Treasury manages the intergovernmental agreement with the City of Portland.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Establish electronic filing process for taxpayers*	N/A	N/A	1	1
Outcome	Tax receipts (annual and quarterly) are remitted to Multnomah County on monthly basis**	N/A	N/A	1	1
Output	Send out tax mailer to all businesses, governments, and non-profits in Tri-County***	N/A	N/A	1	1

**Performance Measures Descriptions**

\*1=Achieved; 0=Not Achieved  
 \*\*1=Achieved; 0=Not Achieved  
 \*\*\*1=Achieved; 0=Not Achieved

## Legal / Contractual Obligation

Multnomah County Code Chapter 11 (Preschool For All Personal Income Tax 11.500-560). The Personal Income Tax will be administered by the City of Portland through an intergovernmental agreement (IGA) that expires in fiscal year 2030.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$12,875,985	\$0	\$7,175,541
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$12,875,985</b>	<b>\$0</b>	<b>\$7,175,541</b>
<b>Program Total:</b>	<b>\$12,875,985</b>		<b>\$7,175,541</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program will be supported entirely by tax receipts from Preschool For All Program (fund 1522). Tax revenues budgeted in program offer 25200-23.

## Significant Program Changes

Last Year this program was: [FY 2022: 72008B FRM Preschool for All Tax Administration](#)

**Department:** County Management      **Program Contact:** Cessa Diaz  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:** 72022 Workday Support - Central Human Resources; 72046 Workday Support Finance  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

Workday is part of the County's Enterprise Resource Planning system (ERP). Workday is designed to be managed and supported by business operational staff in Central Human Resources and Central Finance. These teams, the HR Workday Support team and Finance Support team, are responsible for developing, maintaining, troubleshooting, and enhancing Workday Human Capital Management (HCM) and Finance functionality in collaboration with County functional subject matter experts, ensuring an effective, efficient and innovative ERP system. If funded this project will address problematic configuration that has resulted in multiple complex and time intensive manual processes. This project will allow both HR Workday and Finance Support teams to identify key areas for optimization, efficiencies and system improvements.

**Program Summary**

This OTO program offer will fund the Workday Review and Recommend Project for one year. The County implemented Workday in January 2019 supported by two core teams, the HR Workday Support team and Finance Workday Support team. Over the last three years, it has been challenging to maintain efficient and effective functionality to support County operations. The County is a highly complex organization that requires sophisticated and advanced configuration, which is not currently implemented in our systems. We have continued to operate with problematic configuration that has been in place since initial implementation of Workday.

The Review and Recommend project will allow the HR Workday Support team and the Workday Finance team to implement new and improved configuration that will result in better system optimization, efficiency and accuracy. These enhancements have been established in partnership with Workday to ensure alignment with Workday best practices. It is expected that these critical updates and changes will have an immediate and noticeable impact resulting in reduced manual workarounds and work load impacts for key stakeholders.

Examples of targeted system enhancements or new configuration: redesign of time tracking calculations; updates to payroll retro processing; implementation of multiple jobs functionality; optimization of payroll mid-period staffing and or compensation changes; updates to salary reduction configuration.

Key deliverables of this project include: implementation of new configuration to improve functionality, accuracy, efficiencies, and user experience; analysis of identified configuration in Payroll, Absence and Time Tracking modules; development of configuration implementation project plan; extensive end to end testing for all new configuration; cross functional stakeholder engagement to ensure cohesive and accurate implementation across both HCM and Finance modules; improved and more accurate HR and payroll reporting; and change management for key stakeholders.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Prioritize key projects configured and implemented resulting in improved accuracy and efficiencies.	N/A	N/A	N/A	10
Outcome	Implement new reports and enhancements to reduce backlog and improve accuracy of HR/Payroll reporting.	N/A	N/A	N/A	95%
Outcome	Reduce manual processes related to payroll, time tracking and absence	N/A	N/A	N/A	50%

**Performance Measures Descriptions**

Output: We currently have over 70 system enhancements and configuration items, target goal of implementing a minimum of 10 configuration items, or 15% of the total list of enhancements. Outcome: Currently we have identified 16 complex reports that need to be developed or revised to get single sources of information. Target goal of implementing 15 reports, or 95% of report enhancements to improve overall reporting for Payroll, Time Tracking, and Absence. Outcome: Reduce current manual payroll cycle processes and audits by 5-6. for a 50% reduction.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$1,000,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$1,000,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by one-time-only General Fund revenues.

## Significant Program Changes

**Last Year this program was:**

New one-time-only program offer



**Department:** County Management

**Program Contact:** Cessa Diaz

**Program Offer Type:** Innovative/New Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

### Executive Summary

Workday is part of the County's Enterprise Resource Planning system (ERP). Workday is designed to be managed and supported by business operational staff in Central Human Resources and Central Finance. If funded this project would support the development and implementation of HR data being added to the Finance Data Mart. The Data Mart has been identified as a key project for IT and Finance. Data Mart will allow for HR and Finance data in Workday to be extracted and used in external systems for comprehensive reporting not currently supported by Workday.

### Program Summary

The Data Mart will include HR, Finance, and department stakeholders to develop an enterprise data mart environment, in order to enable departmental HR and Finance dashboards and reporting. Currently the County has a Finance Data Mart to capture financial data. This project will add HR data, increasing its functionality and usefulness. The Data Mart will pull Workday data into a business intelligence warehouse where it can be combined more easily with data from other sources (e.g. census data, EPIC, and other systems storing program outcome data) to provide new insights and help evaluate program success

Goals for the Data Mart include the following:

- Easier multi-year, countywide reporting could be of particular benefit to the Office of Diversity & Equity and the Evaluation and Research Unit
- Enables sharing of aggregated data while keeping individual data secured
- Fills some of Workday's reporting gaps (e.g. lack of effective dating for some key data, more granular control over data security)
- Improved data access, analytics, and reporting
- Extracted data can be used throughout the County to make key Finance and HR decisions
- Data will be highly secured and accessible by key partners for more comprehensive reporting
- Data Mart will provide access to HR data that can be utilized for analysis in additional platforms, including Tableau.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	HR Dashboards	N/A	N/A	N/A	10
Outcome	Reduced manual analysis due to a centralized HR data source	N/A	N/A	N/A	75%

### Performance Measures Descriptions

Output: HR Dashboards are currently available to HR Workday users, HR Data mart will expand access to secure stakeholders for analysis and decision making. Outcome: Currently manual analysis is needed to evaluate HR Data against other relevant data sources, including financials. Implementation of the HR Data Mart should result in a reduction of manual processes.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$197,400	\$0
Materials & Supplies	\$0	\$0	\$17,600	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$215,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$215,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program is supported by one-time-only General Fund revenues.

## Significant Program Changes

### Last Year this program was:

This program offer seeks one-time-only funding for the Data Mart project.

**Department:** County Management  
**Program Offer Type:** Innovative/New Program  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

**Program Contact:** Serena Cruz  
**Program Offer Stage:** As Adopted

### Executive Summary

In line with Multnomah County’s social justice goals, the wages and benefits of Multnomah County employees are analyzed by a variety of stakeholders (including HR and the unions) for their regional competitiveness and fairness. However, many of the services Multnomah County delivers are provided by contracted third-party suppliers. In public contracting, a competitive bidding process is used to select service providers and project cost is among the competitive criteria. Therefore, nonprofit organizations and other suppliers may have incentive to suppress the wages of their employees in order to demonstrate a competitive project cost and win a contract. The program will fund a project to study, analyze, and provide recommendations to promote equitable compensation for employees of certain County-contracted suppliers.

### Program Summary

The Contractor Capacity Review involves short- and long-term approaches to evaluate and create recommendations for contractor wage equity.

In the short-term, the County will conduct compensation evaluations of certain contracted services which will include a review of regional and local suppliers, particularly those with services relevant to County operations such as homeless services, human services, and health care services. The evaluations will help County policy-makers understand the market for specific job types and to determine the appropriate compensation to ensure our community based organizations can attract and retain employees to provide critical County services.

In the long-term, the County will support efforts by Oregon Solutions to take a more comprehensive look at how our community and state can address contractor compensation issues. The work may include a study of the status quo, including a review of compensation data from regional and local suppliers, an analysis of differences in supplier compensation and public sector compensation, research into other state or local government interventions, and a description of Oregon state public purchasing rules that may compel local governments to prioritize cost in competitive contracting. It is anticipated the study would assess whether differences in compensation are caused by competitive public contracting processes, determine whether low compensation by suppliers affects workforce recruitment, and describe a menu of possible interventions along with their risks and opportunities. Finally, the study is anticipated to recommend courses of action for state and local policy-makers.

Performance Measures					
Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Class compensation evaluations	N/A	N/A	N/A	20
Outcome	Progress toward an actionable set of recommendations for public policy makers to enhance compensation equity	N/A	N/A	N/A	1
Output	Hire one Human Resources limited-duration employee	N/A	N/A	N/A	1

### Performance Measures Descriptions

The HR LDA will conduct class compensation evaluations described in the Program Summary to help County policy-makers understand the extent to which contracted workers are being compensated differently than the employment market; The longer-term study conducted by Oregon Solutions will take a broader look at the topic of contractor compensation and provide a list of possible interventions that will empower policy-makers to take action around contracted worker compensation. The work may or may not be complete in FY 23, but funding is critical to achieving longer-term solutions.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$175,000	\$0
Contractual Services	\$0	\$0	\$75,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$250,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This program is supported by one-time-only General Fund revenue - \$250,000

Significant Program Changes

Last Year this program was:

This is a new, one-time-only FY 2023 program

**Department:** County Management      **Program Contact:** Dorothy Elmore  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Using a trauma-informed, racial justice and equity lens, the Workplace Security Program provides a multi-disciplinary approach to safety and security, an approach that is beyond conventional enforcement and one that embraces collaboration and creativity with a range of stakeholders. The Program will plan, develop, and implement a security program that offers high-level subject matter expertise and is a central point of contact for security related matters across the County. The program will advise department leadership, the Chief Operating Officer, and elected officials.

**Program Summary**

The Workplace Security Program will increase general consistency, coherence, and subject matter expertise related to security matters. The program will create a stand-alone security function with relevant training and experience as well as security related decision making authority. This program will ensure more coordinated effort/different roles dispersed across the County, with Facilities, Risk Management and Departments with their own security programs. This program will help minimize duplication of efforts, encourage sharing of knowledge, and offer resources.

This program addresses equity by recognizing that our community is experiencing increased violence due to the socio-economic stressors of Covid-19 and the impact of years of systemic racism and social unrest. Our employees are experiencing increased exposure to individuals in crisis. Our buildings face regular defacement and damage. This program provides an opportunity to align policies and processes and create a unified County approach to security. The program consists of a Director who is responsible for program development, policy development, interagency relationships and two additional team members to assist with security-related training, patrols, threat management, incident response, and interagency operations.

Expected outcomes for this program include: Standardize policies and operating procedures for addressing security issues, trust of employees in management and addressing concerns. Employees know where to direct concerns and questions, holistic view of the threat landscape across the County, and clear lines of accountability and responsibility.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Develop standard policies and operating procedures for addressing security concerns	N/A	N/A	N/A	100%
Outcome	Provide communication, education and training through quarterly County and community engagement events	N/A	N/A	N/A	4

**Performance Measures Descriptions**

Development of standard policies and operating procedures for addressing security issues, trust of employees in management, and addressing concerns. Engage the County and community in quarterly events.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$637,200
Contractual Services	\$0	\$0	\$0	\$96,000
Materials & Supplies	\$0	\$0	\$0	\$16,800
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$750,000</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$750,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	3.00

Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$750,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$750,000</b>

Explanation of Revenues

This program is funded through the Risk Fund.

Significant Program Changes

Last Year this program was:

**Department:** County Management      **Program Contact:** Travis Graves  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

Reported cases of vandalism in east Multnomah County more than tripled between 2019 and 2021. Businesses have been targeted and impacted by vandalism, a source of economic loss on top of the significant challenges associated with the COVID-19 pandemic. Whereas the city of Portland has a “repair grant” program to cover vandalism costs for businesses within the city, east county has no such program. This program will help support small businesses by covering the cost of vandalism up to \$5,000.

**Program Summary**

This program will provide grants to small businesses in east county (east of the city of Portland) that can document vandalism and the associated costs. The program will provide support of up to \$5,000 to local small businesses needing immediate repairs. Grants are available to businesses that have sustained physical damage – such as broken windows or doors, graffiti, or sign damage.

Modeled on the city of Portland’s “repair grant,” businesses will be required to provide their state business license number, proof of ongoing operations, as well as the physical location of the business damaged. Grants will be capped at costs or \$5,000, whichever is less. Administrative costs will not exceed 10% of funding. Documents associated with any decision will need to be maintained for record keeping and audit purposes. Businesses must be registered with the State Business Registry. Inventory replacement and business operating costs related to repairs are not eligible for grant reimbursement.

The County will partner with east county and/or small business associations to inform small business owners of the fund, and host the webpage describing the program and linking to the documentation and resources needed to apply for assistance. The program will be administered by a third party partner.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of grants distributed to small businesses in east county	N/A	N/A	N/A	15
Outcome	Percentage of grant recipients that are BIPOC-owned Businesses	N/A	N/A	N/A	30%
Outcome	Identify and inform small businesses of the new Business Repair Fund Program	N/A	N/A	N/A	1

**Performance Measures Descriptions**

The fund is anticipated to distribute 15 or more grants this fiscal year, with a goal of at least 30% of recipients will be BIPOC-owned businesses. Outcome measure #3 goal is to identify small businesses who previously received Cares Act Business Relief Funding, and inform them of the new Business Repair Fund availability. 1=achieved; 0=not achieved

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$110,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$110,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This program is supported by one-time-only General Fund revenues

Significant Program Changes

Last Year this program was:





## Legal / Contractual Obligation

### American Rescue Plan (ARP) Act Rules

The OMB Federal Register requires entities expending Federal funds over \$750,000 in a fiscal year to have a single audit of Federal awards. Also, according to the Federal Register, Federal funds that are passed on to other organizations (such as non-profits) must perform subrecipient monitoring on those contracts funded with pass-through dollars.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$160,000	\$0	\$160,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$160,000</b>
<b>Program Total:</b>	<b>\$160,000</b>		<b>\$160,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Intergovernmental	\$0	\$160,000	\$0	\$160,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$160,000</b>

## Explanation of Revenues

American Rescue Plan (ARP) Act Direct County Funding - \$160,000

## Significant Program Changes

**Last Year this program was:** FY 2022: 72900 ARP - Federal Grant Compliance and Monitoring

This program aligns with priority area 5 - Critical County Infrastructure - Maintaining federal compliance, transparency, and accountability to the residents of Multnomah County is a top priority.

**Department:** County Management

**Program Contact:** Shelly Kent

**Program Offer Type:** Innovative/New Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

### Executive Summary

The Multnomah County Future of Work initiative is a collection of projects that support the following changes in the workplace including: revisions to workplace policies and practices, changes in facilities and workspace management, training and support resources, and maintaining our commitment to regular county wide communications. The Future of Work Coordinator provides leadership and project management for countywide planning for return to onsite work transition, as well as rules and processes that support a telework staffing environment. In addition, this program includes resources to develop and implement plans to reconfigure county facilities in response to updated programmatic needs due to the large number of routine, hybrid and ad hoc teleworking employees.

### Program Summary

This program funds a Future of Work Coordinator (HR Manager 1, limited duration) to serve as a project manager for countywide planning for return to onsite work transition, as well as development of rules and processes that support a telework staffing environment.

County leadership and key stakeholders developed guiding principles to help shape the Future of Work at Multnomah County, including a shared commitment to prioritizing community and customer needs; establishing effective remote and onsite strategies that match our services, employees and workgroup needs; and advancing equitable practices that ensure all employees, whether working remotely or onsite, are supported with opportunities to grow and thrive. In partnership with work initiated in the DCA to evaluate future space needs, this may include creating department and countywide hoteling or shared work spaces and the reconfiguration of current program footprints to right size based on an evaluation of future needs.

Program activities include bringing stakeholders together to develop plans and reach agreements, assisting with supervisor and employee communications, updating policy and process documents as needed, collaborating with Human Resources, Facilities, supervisors and managers on strategies to bring employees back onsite, supporting employee and supervisor training efforts, serving as a liaison between Central Human Resources, Facilities and Risk Management on safe workspaces and providing resources to fund space reconfiguration implementation.

The use of these resources will be evaluated and approved by the Chief Operating Officer (COO) in partnership with the Department of County Assets (DCA) Facilities Division and based on countywide departmental needs.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of pilot space redesign projects implemented	N/A	N/A	N/A	5
Outcome	Percentage of department managers who have the resources and tools needed to make informed decisions	N/A	100%	100%	100%
Output	Number of employees in a telework arrangement of some kind	N/A	N/A	2,800	3,100
Output	Number of communications on Future of Work (weekly Monday Minute, Multco Matters, Management Monthly)	N/A	N/A	152	152

### Performance Measures Descriptions

Output and Outcome: The work of this program will impact the majority of employees either through ensuring that safety protocols are in place for employees returning to work onsite and/or through employees having some form of telework schedule and/or reconfiguration of employee spaces. One goal of the program is to ensure decisions are made consistently across the county. Space redesign projects implemented estimated pending input from departments, DCA and consultant.

## Legal / Contractual Obligation

American Rescue Plan (ARP) Act Rules.

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Health Insurance Portability & Accountability Act and other employment related issues including twelve labor agreements.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$191,604	\$0	\$197,557
Contractual Services	\$0	\$0	\$0	\$750,000
Materials & Supplies	\$0	\$8,396	\$0	\$1,757,443
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$2,705,000</b>
<b>Program Total:</b>	<b>\$200,000</b>		<b>\$2,705,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$200,000	\$0	\$2,705,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$2,705,000</b>

## Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding, One time Only - \$2,705,000  
Future of Work Coordinator \$205,000  
Future of Work Space Planning \$2,500,000

## Significant Program Changes

**Last Year this program was:** FY 2022: 72901 ARP - Future of Work Coordinator

This is a program under priority area 5 - Critical County Infrastructure. The position is an investment in the county's leadership team to support employees returning to work onsite safely and to develop rules and processes for telework schedules. The resources for space reconfiguration will allow funding to make the best use of county facilities into the future.

**Department:** County Management

**Program Contact:** Shelly Kent

**Program Offer Type:** Existing Operating Program

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

Labor Relations provides leadership to ensure effective labor-management relationships, appropriate work conditions and legal compliance that balance the rights of employees with the business needs of the County. This program manages 12 labor contracts, representing 85% of the County workforce, and the Personnel Rules (work rules) that apply to 100% of County employees. This program provides funding for expansion of Labor Relations services and support.

### Program Summary

Program funds a Labor Relations Human Resources Manager 2 position (limited duration) to support the expansion of existing services, provide general Labor Relations support; and create additional capacity needed to bargain contracts which were rolled over due to COVID-19.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Covid-19 related Labor Disputes	26	22	58	35
Outcome	Percentage of Covid-19 related labor disputes settled collaboratively	100%	96%	98%	98%

### Performance Measures Descriptions

Output and Outcome: Disputes include formal and informal disagreements about the interpretation or application of labor contracts, Personnel Rules, practices or policies. Resolving labor disputes collaboratively means all involved parties have agreed to the resolution without going to arbitration. Arbitration can be costly and result in a binding decision that is not in the county's best interest.

## Legal / Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues. Twelve labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

American Rescue Plan (ARP) Act Rules.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$218,531	\$0	\$230,788
Materials & Supplies	\$0	\$8,069	\$0	\$4,212
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$226,600</b>	<b>\$0</b>	<b>\$235,000</b>
<b>Program Total:</b>	<b>\$226,600</b>		<b>\$235,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Intergovernmental	\$0	\$226,600	\$0	\$235,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$226,600</b>	<b>\$0</b>	<b>\$235,000</b>

## Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$226,600

## Significant Program Changes

**Last Year this program was:** FY 2022: 72902 ARP - Labor Relations Expanded Support

This is a program under priority area 5 - Critical County Infrastructure. The position is to assist Central Human Resources with addressing current and anticipated labor relations issues, which have countywide impacts.

### Department Overview

The Multnomah County District Attorney (MCDA) is one agency in a system of many agencies responsible for public safety. MCDA prosecutes people who commit state criminal law violations in Multnomah County. The core work of MCDA is:

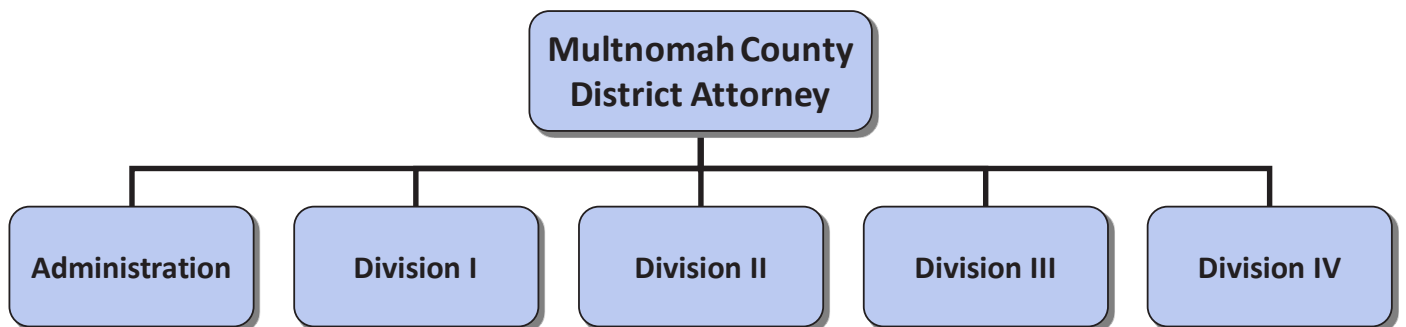
- To uphold the rule of law by providing timely, fair, appropriate and just accountability for people who engage in criminal activity.
- To provide dedicated compassionate, trauma-informed guidance and support to victims of crime, to educate them about their rights, and to guide them through the complex legal process.
- To provide the best and most cost effective child support enforcement services.

MCDA promotes the County’s mission of a safe community and its vision to protect the most vulnerable people in our community. When visited on vulnerable people, even property crimes can be devastating. We also know that it is most often hurt people who hurt others. Stopping cycles of violence requires interventions beyond punishment.

MCDA’s mission states: “We strive for justice and equitable outcomes in the pursuit of greater public safety for all. The Multnomah County District Attorney’s Office carries out its responsibilities with integrity and humility. We are a learning organization guided by evidence-based research. We are committed to criminal justice reform and building trust.”

MCDA is generally organized by units defined by types and seriousness of crimes and by functions, such as pretrial review, victims assistance, enforcing child and spousal support decrees, and expungements. Domestic violence and cases involving juvenile defendants are among MCDA’s specialized units. Many administrative positions support MCDA’s participation in legal proceedings and agency operations.

MCDA collaborates extensively with the judiciary, law enforcement, and public safety partners. It is critical for MCDA to have adequate staffing to contribute its experience, data analysis, and research to partner-led efforts. MCDA’s responsibilities and actions generate extraordinary demands for public information. Maintaining public support for criminal justice reform and effective implementation of reform measures requires an even greater level of transparency, responsiveness and dialog.



### Budget Overview

The FY 2023 Adopted budget for the Multnomah County District Attorney (MCDA) is \$44.9 million, a \$3.9 million increase from the FY 2022 budget. The FY 2023 budget is comprised of 79.7% General Fund and 20.3% Other Funds.

The General Fund increased by \$3.2 million (9.9%) and had a net increase of 10.19 FTE. Personnel costs represent 83.8% of MCDA's General Fund expenses.

Other Funds increased by \$0.7 million (8.7%), which is primarily attributable to increased American Rescue Plan (ARP) funds as compared to the FY 2022 Adopted budget. MCDA's budget contains \$1.0 million of American Rescue Plan (ARP) funds to address its increased backlog of domestic violence and gun violence cases, continuing activities begun in FY 2022 (15900, 15901). The FY 2022 Adopted budget included funding for the domestic violence case backlog and a September 2021 budget modification added funding for the gun violence case backlog. In FY 2023, two of the ARP gun violence-related deputy district attorney positions that were funded as limited duration in FY 2022 will be funded instead with ongoing General Fund in FY 2023 (15304B).

The FY 2023 General Fund budget includes \$1.8 million in ongoing funding for new programs:

- Justice Integrity Unit Expansion (15021B) \$275,000  
*This program was funded one-time-only as a pilot in FY 2022.*
- Equity – Leadership (15023) \$170,699
- Body Worn Cameras – Expansion (15205B) \$155,987
- MCDA Access Attorney Program (MAAP) Pilot (15207) \$723,326
- Gun Violence Case Backlog (15304B) \$450,000

As a result of reduced personnel costs due to staff turnover, MCDA was able to reallocate General Fund savings to add 2.00 FTE in Information Technology (15002A), backfill 0.26 FTE previously funded by the Sexual Assault Kit Initiative grant program (15304), address increased internal services costs, and address salary increases related to a new "Lead Deputy" designation in the Prosecuting Attorneys Association's most recent collective bargaining agreement.

The budget also includes \$39,873 of one-time-only General Fund to implement the Salary Commission's recommendations (15000), as well as \$0.7 million budgeted in the Department of County Assets for an MCDA information technology project (78328). A list of new programs funded as one-time-only can be found in the Budget Director's message.

Budget Trends	FY 2021	FY 2022	FY 2022	FY 2023	Difference
	Actual	Current	Adopted	Adopted	
		Estimate	Budget	Budget	
Staffing FTE	198.20	198.76	198.76	208.07	9.31
Personnel Services	\$30,730,215	\$33,396,750	\$33,586,448	\$36,992,217	\$3,405,769
Contractual Services	1,166,305	1,073,714	1,154,916	1,111,350	(43,566)
Materials & Supplies	1,091,418	1,071,501	1,118,432	1,222,525	104,093
Internal Services	5,027,798	5,044,798	5,038,458	5,512,041	473,583
Capital Outlay	0	0	45,000	45,000	0
<b>Total Costs</b>	<b>\$38,015,736</b>	<b>\$40,586,763</b>	<b>\$40,943,254</b>	<b>\$44,883,133</b>	<b>\$3,939,879</b>



## Successes and Challenges

### Successes:

Since the start of FY 2022, MCDA has achieved convictions holding defendants accountable for crimes including felony cases of homicide, vehicular homicide, child sex abuse, bias crimes and crimes committed during social justice protests. In FY 2021, law enforcement referred nearly 10,500 cases to MCDA. MCDA reviewed each of these cases and issued charges in 5,765 cases. Approximately midway through FY 2022, MCDA has received nearly 7,000 cases from law enforcement and issued charges in 3,638 cases.

MCDA has made significant strides to make its operations and outcomes transparent. Following in the path of a protest case dashboard released in FY 2021, MCDA released a [Gun Violence Dashboard](#) in September 2021. In February 2022, MCDA released two more dashboards. The [Bias Crimes Dashboard](#) shines a light on the work to be done to provide for the safety of protected groups. The [Prosecutorial Performance Indicators Dashboard](#) tracks agency performance. All dashboards can be found at [www.mcda.us](http://www.mcda.us).

As evidenced throughout this budget, MCDA has faced growing case backlogs. Although historically unprecedented, this backlog would be worse if MCDA had not taken extraordinary steps to resolve cases.

Police accountability was central to 2020's racial justice movement. MCDA responded to the call by bringing in outside expertise to ensure greater objectivity in its review of several officer-involved shootings and charges of police excessive use of force. Three cases of officer-involved shootings were presented to grand juries, providing community representatives an opportunity to consider all of the evidence.

MCDA also responded to calls for criminal justice reform by successfully advocating for several important legislative changes during Oregon's 2021 legislative session and making policy changes to address disparate impacts of the criminal legal system on people of color and people with low incomes. For example, MCDA is moving away from cash bail and instead is seeking preventative detention for people charged with crimes who are a danger to the community. Another example is the Strategic Treatment and Engagement Program (STEP) Court, which began operation in November. This Court brings together court, probation and community resources.

With the Chair and Commissioners' support, MCDA established a Justice Integrity Unit. This unit is reviewing commutation and clemency requests to Governor Brown. MCDA made recommendations to the Governor on eight requests for clemency since the start of FY 2022.

### Challenges:

Rising crime, particularly gun violence, is a challenge for residents of the county and all partners in the public safety system. MCDA's greatest challenges flow from the pandemic and are described in the following sections.

## COVID-19 Impacts

In January 2019, before the pandemic, MCDA had 2,005 open cases. In January 2022, MCDA had 5,720 open cases. The [Prosecutorial Performance Indicators Dashboard](#) provides more detail on the growing caseload. Prior to the pandemic, there were 20 to 25 criminal trials per week, whereas during the pandemic that number has dropped to three to five per week. Trial delays equate to fewer resolved cases, resulting in growing open caseloads. Cases remaining open require continued case maintenance, including witness and victim contact, updating subpoenas, rescheduling trial dates, reoccurring court appearances (e.g. custody release hearings, re-arraignments on warrants), multiple rounds of plea negotiations and settlement conferences, and addressing other legal issues associated with delayed trials. The quality and quantity of victim services—including keeping victims motivated to continue with prosecution—decreases when attorneys and victim advocates are spread thin.

The pandemic has had a profound effect on the workforce. In recent months MCDA has experienced a greater number of employee resignations and retirements than usual. While MCDA continues to see a strong response to recruitments for open positions, a spiral of large workloads leading to resignations, which lead to larger workloads for less experienced staff and attorneys, is a very real concern.

### COVID-19 & American Rescue Plan

The pandemic response has caused MCDA's caseloads to be at historically high levels. In FY 2022 the Chair and Commission used American Rescue Plan (ARP) funds to provide MCDA with additional resources in the most burdened units addressing violent crime. The program funded four full time attorneys and two investigators in units that address gun violence and one full time attorney in the Domestic Violence Unit. The funding made a significant difference, lowering caseloads by 11% in the Domestic Violence Unit and 33% in the units addressing gun violence. Despite these reductions, caseloads are still extremely high.

In FY 2023, ARP funding will maintain three of the five attorneys funded with ARP in FY 2022, as well as two investigators. Two of those attorneys and two investigators will be assigned to units dealing with gun violence, as coincident with the pandemic, gun violence, including homicides, has spiked – exceeding all historic norms (15901). County General Fund will support two of the attorney positions related to gun violence that were funded by ARP in FY 2022 to maintain MCDA capacity as courts ramp up operations and more cases are able to move to trial and other means of resolution (15304B). One attorney will continue in the Domestic Violence Unit (15900). Stress on households contributed to an increase in domestic violence cases referred to MCDA. Reduced court capacity has significantly slowed MCDA's ability to resolve these cases, leading to a backlog. The additional attorney will continue to help address the backlog in domestic violence cases, which disproportionately involve people of color, people with low incomes and also includes LGBTQ+ victims.

### Diversity, Equity, and Inclusion

MCDA has a number of Diversity, Equity, and Inclusion initiatives underway.

- MCDA leadership, with the assistance of Multnomah County’s Organizational Learning team, has drafted a mission calling for “equitable outcomes in the pursuit of greater public safety for all” and elevated five values including “seek equitable outcomes.”
- The agency’s Equity, Dignity and Opportunity Committee has refreshed its purpose and membership and relaunched as the Equity Panel.
- For more than a year, MCDA’s Policy Committee has provided meaningful opportunities for attorneys to change office policy as it pertains to legal matters. More recently, MCDA formed a Policy Manual Committee to address outdated and potentially alienating office rules and practices.

Through awareness and intentionality, MCDA has increased the diversity of its workforce. The demographics of MCDA’s workforce is available to the public as part of the [Prosecutorial Performance Indicators Dashboard](#). Changes include the appointment of the first person of color as chief deputy district attorney and a woman of color to head MCDA’s administrative division. Now more than ever, MCDA requires capacity and leadership to address organizational culture, promotion and professional development, and retention.

### Budget by Division

Division Name	FY 2023 General Fund	Other Funds	Total Division Cost	Total FTE
Administration	\$7,351,822	\$160,361	\$7,512,183	35.53
Division I	8,122,266	3,568,107	11,690,373	58.60
Division II	9,504,644	1,018,596	10,523,240	50.44
Division III	9,030,648	1,113,972	10,144,620	39.50
Division IV	1,769,162	2,230,399	3,999,561	24.00
COVID-19 & American Rescue Plan	0	1,013,156	1,013,156	0.00
<b>Total Multnomah County District Attorney</b>	<b>\$35,778,542</b>	<b>\$9,104,591</b>	<b>\$44,883,133</b>	<b>208.07</b>

## Administration

The Administrative Division sets policy and provides leadership, coordination, and resource allocation for MCDA. Its goals are to prioritize keeping communities safe and thriving, assist victims of crime, and build community trust in the local criminal legal system. Administration includes:

- Management Services provided by the executive leadership team including the District Attorney, First Assistant, Chief Deputies, Policy Director, Communications Director, Administrative Manager, Finance Manager, and Information Technology Manager.
- Reception services for MCDA facilities.
- Information Technology (IT) unit which supports desktop computers, software applications, and servers; and maintains the Document Management System and the Juvenile/Adult CRIMES management systems.
- Finance unit which manages accounts payable/receivable, accounting, travel and training arrangements, fiscal reporting, budget preparation, grant reporting/monitoring, purchasing, and contracts.
- Human Resources which leads recruitment; payroll; and benefits administration.
- Records/Discovery which fulfills the MCDA's statutory responsibility to provide case-specific discovery documents and provides file storage and retrieval for the entire office.
- Research & Planning which provides data, analysis, and reporting.
- Justice Integrity Unit which reviews and, when necessary and appropriate, seeks to overturn convictions when there is evidence of actual innocence, prosecutor or law enforcement misconduct, or other considerations that undermine the integrity of the conviction. The unit also addresses fine and fee forgiveness requests.

## Significant Changes

DA Schmidt has made changes to the executive leadership team including appointment of the first Black Chief Deputy, a Black woman Administrative Manager and a person of color leading Human Resources. Members of the team have also contributed to recruiting and on-boarding new talent for a large number of administrative and legal positions reflecting the labor market turbulence as the pandemic drags on. The Administrative Division recognizes this is a pivotal time to address agency culture. The executive team has undertaken an examination of MCDA's mission and values, with the assistance of the County's Organizational Learning unit. The Administrative Division is responsible for creating employee engagement opportunities such as the Policy Committee, Policy Manual Committee and Equity Panel.

The Administrative Division is impacted by the global pandemic, unprecedented caseloads, the spike in gun violence, and a crisis in public confidence in the criminal legal system. Whether crafting policy to address workloads, supporting employees called out to the site of homicides, negotiating new remote work requests, or collaborating to release public facing dashboards, the Administrative Division is rising to meet new challenges. Stabilizing IT systems, staff retention, expanded Body Worn Camera programs, and forging new connections and relationships to the community are among the priorities anticipated in FY 2023.

This division added 3.00 FTE in FY 2023: a 1.00 FTE Equity and Inclusion Manager (15023) and 2.00 FTE in IT (15002A).

## Division I

Division I supports and makes safe some of the most vulnerable and diverse members of the community. The lawyers and staff serve survivors of domestic violence and their families and intervene and protect children and family members who are victims of sexual assault. Division I also promotes youth reformation and accountability and assists families in receiving essential funds. Division I seeks outcomes that align with MCDA and County values around equity, inclusion and fairness.

- Domestic Violence Unit – Prosecutes crimes of domestic violence, including misdemeanors, violent felonies, homicides, and violation of restraining orders, while working collaboratively with community and system partners to secure services and safety for survivors and their families.
- Misdemeanor Trial Unit – Prosecutes all misdemeanor crimes except those involving domestic violence. These misdemeanor crimes include offenses such as driving under the influence of intoxicants (DUI), resisting arrest, assault, sex abuse, theft, stalking, strangulation and disorderly conduct. Cases handled by the Misdemeanor Trial Unit are either diverted into a specialty court program, such as Community Court, or they are set for trial. Racial minorities are overrepresented within the criminal justice system in the arrest and prosecution of low-level drug, transportation, property, and public order offenses. As a result, the unit promotes equity of outcomes through alternative dispositions for these types of offenses.
- Juvenile Unit – Prosecutes criminal conduct by juveniles ranging from misdemeanors to felonies to homicides while seeking restitution for victims. This unit strives to keep youth out of the adult criminal system through community supervision and diversion.
- Child Support Enforcement (SED) – Establishes and enforces child support and medical support orders to provide for children and families. This unit collected more than \$31 million dollars for children and families in FY 2021.

## Significant Changes

The Juvenile Unit now has an increased caseload of very violent crimes and homicides by youth since SB 1008 is keeping defendants in the Juvenile system. During FY 2022, this unit discontinued litigating dependency cases. Since 2019, pursuant to SB 222, assistant attorney generals are appointed to appear in dependency cases. In this moment of scarce resources, record caseloads, and a gun violence epidemic, appearing as a party in dependency cases where a Department of Justice attorney is already present is not the most prudent use of MCDA resources.

Despite the impact of COVID, SED continues to collect funds which are directed into the hands of struggling parents so they can provide housing, clothing, food and other essentials for their children.

Additionally, due to the pandemic, MCDA has rotated attorneys and staff into the office as required for critical duties and shifted many in-office responsibilities to telework where feasible. Attorneys are still required to appear in court on a variety of matters that do not allow for remote appearances. Attorneys still respond to crime scenes in the community.

Due to a reorganization of duties, Division I no longer includes the MDT - Child Abuse Unit and has added the Misdemeanor Trial Unit (from Division II.)

## Division II

Division II is comprised of three units:

- Unit C is a major felony trial unit responsible for prosecuting a variety of serious and mid-level felony crimes including homicides, robberies, firearms offenses, gang and group related crimes, vehicular homicides, vehicular assaults, arson, residential burglaries and felony animal abuse. Unit C attorneys are on-call 24 hours a day to respond to the crime scenes of intentional murders and vehicular homicides. These decisions also incorporate input from crime victims and align with MCDA and County values around equity and inclusion.
- The Pretrial Unit is a non-trial unit responsible for reviewing and issuing all misdemeanor cases other than those involving domestic violence. On all felony matters, pretrial attorneys appear at arraignment and present the State's position as to what level of restraint on a defendant's liberty, if any, is appropriate prior to trial. This critical stage in the prosecution can have immediate collateral consequences for defendants who may or may not ever be convicted. Pretrial attorneys work to promote consistency in positions on release and to ensure the safety of crime victims. Pretrial attorneys also handle all judicial appeal cases, civil litigation, post-conviction cases, habeas proceedings, fugitive and extradition matters, out of state material witness cases, expungements, public records requests, the administration of the grand jury process, as well as the review of body-worn camera footage from local law enforcement agencies.
- The Strategic Prosecution and Services Unit (SPSU) reviews cases that stem from neighborhood-specific concerns and is responsible for interfacing with the community regarding localized criminal activity. This unit handles a broad range of cases involving defendants who are high-volume system users. These are cases of high community concern including everything from stolen cars, to serial burglaries and robberies, and even some homicides. The unit's focus is on identifying areas within Multnomah County that experience repeated criminal activity with a high number of calls from community members for law enforcement assistance. This unit promotes equity of outcomes through alternative dispositions for lower level offenses with a focus on mental health services and/or drug treatment when appropriate. A component of SPSU is the MCDA Access Attorney Program (MAAP) that houses deputy district attorneys in local communities to foster communication and collaboration with stakeholders, community members and law enforcement.

## Significant Changes

Division II is experiencing a dramatic increase in felony prosecutions of firearms-related assaults and homicides as well as crimes stemming from protest activities. Division II no longer includes the Misdemeanor Trial Unit and has added the Strategic Prosecution and Services Unit (from Division III). The newly funded MCDA Access Attorney Program (MAAP) Pilot also falls under the SPSU and adds 2.00 FTE deputy district attorneys, a 1.00 FTE victim's advocate and a 1.00 FTE legal assistant (15207). Body Worn Cameras has also moved into this division (from Administration) and adds a 1.00 FTE investigator, which will enable it to review 38% of footage received from law enforcement agencies (15205B).



### Division III

Division III consists of Unit D - Violent Person Crimes; the Multi-Disciplinary Team (MDT) prosecuting physical and sexual abuse of children; and Unit A/B – Property Crimes/Drug Distribution/Human Trafficking.

- Unit D – Violent Person Crimes is a felony trial unit prosecuting some of the most serious crimes in Multnomah County, including hate and bias crimes, homicides, shootings, assaults and certain sex offenses. The survivors and victims of these crimes and the offenders are disproportionately members of the BIPOC and LGBTQ communities.
- MDT – The Multi-Disciplinary Team consists of specially trained experienced prosecutors working closely with investigators, advocates, physicians and other team members to help children and families impacted by physical and sexual violence. Culturally appropriate best practices are utilized to achieve good outcomes.
- Unit A/B – Property/Drugs/Human Trafficking is a felony trial unit with a senior prosecutor focusing on intervention on behalf of trafficking survivors, most of whom are minors. Felony theft, including auto theft and organized retail theft are charged in this unit. Prosecutors seek court supervised drug, alcohol and mental health treatment for the majority of offenders.

### Significant Changes

Shootings and homicides increased dramatically in 2021—in numbers exceeding historical records---resulting in a larger caseload for prosecutors in Unit D. Additionally, pandemic related issues in the court system caused a backlog of cases and increased case counts throughout Division III.

During FY 2022, the Board made a mid-year investment of American Rescue plan funds to support four limited duration deputy district attorneys and two limited duration investigators. In FY 2023, two of those positions are funded with ongoing General Fund, resulting in a 2.00 FTE increase in deputy district attorneys focused on gun violence (15304B).

Due to a reorganization of duties, Division III no longer includes the Strategic Prosecution and Services Unit and has added the MDT - Child Abuse Unit (from Division I).



### Division IV

Division IV is comprised of two units: the Victims Assistance Program and Investigations.

- The Victims Assistance Program (VAP) provides a critical bridge between the prosecution work performed by deputy district attorneys and the people served – victims of crimes, witnesses, and the community at-large. Expertly trained in cultural competence (including native language communications) and trauma-informed service, members of the VAP guide crime victims through the complex court process while providing support, advice and resource referrals.
- The Investigations Unit provides logistical and tactical support in criminal prosecutions which directly affects the lives and safety of children, teens, families, LGBTQ, house-less and other vulnerable populations that have been victims in Multnomah County. Investigators perform duties and critical tasks needed to support deputy district attorneys. Critical functions include securing witness attendance at court functions via service of subpoenas, reviewing voluminous evidence (documents, video, audio), and creating trial exhibits.

### Significant Changes

Increased caseloads across MCDA impact the VAP and Investigations Unit. As cases resume post-pandemic, these units will be challenged to contact and support victims and witnesses whose cases have been on hold.

# Multnomah County District Attorney

fy2023 adopted budget

## Multnomah County District Attorney

The following table shows the programs that make up the office's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Administration</b>					
15000	Management Services	\$2,082,024	\$0	\$2,082,024	8.00
15001	Administrative Support Services	763,589	0	763,589	3.00
15002A	Information Technology	2,081,675	0	2,081,675	8.00
15003	Finance/Human Resources	824,903	0	824,903	5.00
15004	Records/Discovery	810,744	0	810,744	6.97
15013	MCDA Research & Planning Unit	195,218	0	195,218	1.00
15021A	Justice Integrity Unit	147,970	160,361	308,331	1.00
15021B	Justice Integrity Unit Expansion	275,000	0	275,000	1.56
15023	Equity - Leadership	170,699	0	170,699	1.00
<b>Division I</b>					
15100	Division I Administration	392,783	0	392,783	1.00
15101	Juvenile Unit	2,003,938	0	2,003,938	9.00
15102	Domestic Violence Unit	2,362,752	80,209	2,442,961	11.00
15104	Child Support Enforcement	1,067,841	3,487,898	4,555,739	25.60
15105	Misdemeanor Trial Unit	2,294,952	0	2,294,952	12.00
<b>Division II</b>					
15200	Division II Administration	398,283	0	398,283	1.00
15201	Unit C	3,081,295	0	3,081,295	12.00
15204	Pretrial	3,548,781	0	3,548,781	21.10
15205A	Body Worn Cameras - Gresham	307,691	0	307,691	1.50
15205B	Body Worn Cameras - Expansion	155,987	0	155,987	1.00
15206	Strategic Prosecution Unit	1,289,281	1,018,596	2,307,877	9.84
15207	MCDA Access Attorney Program (MAAP) Pilot	723,326	0	723,326	4.00
<b>Division III</b>					
15300	Division III Administration	406,783	0	406,783	1.00
15301	Unit A/B - Property/Drugs/Human Trafficking	4,341,874	154,250	4,496,124	20.50
15304	Unit D - Violent Person Crimes	2,262,089	0	2,262,089	9.00
15304B	Gun Violence Case Backlog	450,000	0	450,000	2.00
15309	MDT - Child Abuse Unit	1,569,902	959,722	2,529,624	7.00

# Multnomah County District Attorney

fy2023 adopted budget

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Division IV</b>					
15400	Division IV Administration	276,342	0	276,342	1.00
15401A	Victims Assistance Program	911,351	1,689,149	2,600,500	17.00
15402	Investigations	581,469	541,250	1,122,719	6.00
<b>COVID-19 &amp; American Rescue Plan</b>					
15900	ARP - Domestic Violence Case Backlog	0	191,354	191,354	0.00
15901	ARP - Gun Violence Case Backlog	<u>0</u>	<u>821,802</u>	<u>821,802</u>	<u>0.00</u>
<b>Total Multnomah County District Attorney</b>		<b>\$35,778,542</b>	<b>\$9,104,591</b>	<b>\$44,883,133</b>	<b>208.07</b>

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**Department:** District Attorney

**Program Contact:** Mike Schmidt

**Program Offer Type:** Administration

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The District Attorney (DA) and executive staff provide the leadership, vision, policies, resource allocation, oversight, and direction for the Multnomah County District Attorney's Office. The DA leads and monitors daily operations and collaborates with other elected officials public safety agencies, education and service providers, the judiciary, and law enforcement to create a safer community. The DA is responsive to the concerns of community members, crime victims, survivors of crime victims and organizations concerned with equity, criminal justice reforms, victims rights and other goals. MCDA is transparent and forthcoming with information, data and data analysis.

### Program Summary

The DA is the ultimate authority responsible for prosecution of crime. The District Attorney (DA) and executive staff are responsible for leading public relations, policy direction, long and short-range planning, internal human and labor relations and oversight of daily operations. As the largest district attorney's office in the State of Oregon, representing Oregon's most populous county, the DA frequently partners with public safety officials locally, statewide and nationally to work on enacting sound public safety policies, practices and laws which reflect the desires of the community and increase responsible transparency, confidence, fairness, equity and effectiveness system-wide. The office oversees administrative functions that support MCDA's law-related direct service work.

The DA and executive team represent MCDA to public safety peers, work with legislators and state law enforcement leaders, and provide assistance and leadership for statewide and national district attorney matters. The DA and staff meet with county, city and state legislators dozens of times each year to discuss pending policy and legislation and often help draft legislation around criminal justice. The DA is increasing MCDA's engagement with the public, including advocates for criminal justice reform, community groups with questions about the criminal legal system, and those who are concerned about crime. The Administration unit includes external and internal communications.

The office initiates and oversees Continuing Legal Education (CLE) sessions attended by attorney personnel. The DA encourages other education and training to keep attorneys and support staff current on everything from social movements to software which are relevant to the work of MCDA.

In addition to the DA, this unit includes a first assistant to the district attorney, two administrative managers, and four staff assistants, who provide support for the DA and senior management

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total number of cases received.	12,593	18,843	11,978	14,340
Outcome	Engagements with public; demonstrated focus on underrepresented groups.	N/A	52	60	60

### Performance Measures Descriptions

While cases received in the current fiscal year are fewer than anticipated, the inability to resolve cases in the pandemic is creating a backlog that will carry into FY 2023.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,611,836	\$0	\$1,770,187	\$0
Contractual Services	\$86,727	\$0	\$86,727	\$0
Materials & Supplies	\$24,600	\$0	\$19,500	\$0
Internal Services	\$164,205	\$0	\$205,610	\$0
<b>Total GF/non-GF</b>	<b>\$1,887,368</b>	<b>\$0</b>	<b>\$2,082,024</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,887,368</b>		<b>\$2,082,024</b>	
<b>Program FTE</b>	8.00	0.00	8.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 15000A Management Services

**Department:** District Attorney      **Program Contact:** Jamila Williams  
**Program Offer Type:** Support      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Administrative Support Services provides in-person, phone and email assistance to victims, witnesses, staff, defense attorneys, court and law enforcement personnel, and the general public needing contact with or assistance from the Multnomah County District Attorney's Office (MCDA). This program distributes all interoffice, U.S. Mail, and deliveries, provides clerical support for deputy district attorneys, and maintains records for MCDA, County and statewide data systems. People served are navigating a complex criminal justice system. MCDA Administrative Support Services seeks more equitable outcomes by providing information, resources and assistance appropriate to the client, including providing services in Spanish.

**Program Summary**

Main Office Reception: Staff guide and assist victims and witnesses to properly sign subpoenas to ensure witness fees and mileage reimbursement payments will be received in a timely manner after appearing at a hearing or other court proceedings. One position provides Spanish translation in-person and over the phone for victims, witnesses and other callers and monitors a Spanish language-only voice mail box. Staff coordinate mail service for the entire office, including handling and routing an average of 166 pieces of mail and packages each day. This program retrieves and disburses probation violation administrative sanctions, profiles e-recog sheets, enters discovery fees into CRIMES, maintains phone lists and the mail guide for MCDA, creates and distributes unit availability to chief deputy district attorneys for court appearance list assignments, creates and distributes misdemeanor daily trial list, schedules conference rooms reservations, and are facilities liaisons. Staff are trained in safety and confidentiality in accordance with MCDA and County legal and ethical requirements. Legal Assistant functions: Assist victims seeking restitution for losses incurred, have extensive communication with victims and witnesses regarding trials, hearings, and meetings. Provide support for trial units including: data entry, file preparation, tracking domestic violence, sexual assault, violent crimes, property crimes, and mental health cases. Staff assist deputy district attorneys with legal documents and running records affecting the issuances of, START (Success through Accountability, Restitutions, and Treatment) and MCJRP (Multnomah County Justice Reinvestment Program) cases. They process subpoenas, close files, and enter data into the CRIMES case management system. This program also includes payment of administrative expenses such as bar dues for deputy district attorneys, courier services and facilities charges associated with the Central Courthouse. MCDA provides a welcoming and trauma-informed atmosphere in all interactions with the public, victims and witnesses, internal and external stakeholders, to ensure equitable access to services and information.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Witness (Subpoena) Fees paid	60	900	120	130
Outcome	Amount paid in Witness (Subpoena) Fees	\$500	\$6,000	\$1,400	\$1,600

**Performance Measures Descriptions**

Timely reimbursement of witness fees and mileage for witnesses time and travel acknowledges the important roles witnesses have in the judicial system. COVID-19 related restrictions to state court hearings has reduced the number of out of custody criminal hearings including a temporary pause of most trials leading to a reduction in the number of witnesses appearing in person for hearings and the amount paid in witness fees.

## Legal / Contractual Obligation

ORS 8.850 - Offices, supplies, and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 S3]

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$294,806	\$0	\$315,393	\$0
Contractual Services	\$66,200	\$0	\$66,200	\$0
Materials & Supplies	\$288,658	\$0	\$314,500	\$0
Internal Services	\$62,003	\$0	\$67,496	\$0
<b>Total GF/non-GF</b>	<b>\$711,667</b>	<b>\$0</b>	<b>\$763,589</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$711,667</b>		<b>\$763,589</b>	
<b>Program FTE</b>	3.00	0.00	3.00	0.00

Program Revenues				
Other / Miscellaneous	\$836,038	\$0	\$785,925	\$0
<b>Total Revenue</b>	<b>\$836,038</b>	<b>\$0</b>	<b>\$785,925</b>	<b>\$0</b>

## Explanation of Revenues

\$785,925 Department indirect revenue

## Significant Program Changes

**Last Year this program was:** FY 2022: 15001 Administrative Support Services

COVID-19 related restrictions to state court hearings reduced the number of out of custody criminal hearings including a temporary pause of most trials. The courts created systems for holding some hearings and testimony remotely. The number of witnesses appearing in person for hearings was significantly reduced. When court restrictions are lifted there will be a significant increase in witness appearances and fees.





## Legal / Contractual Obligation

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the District Attorney makes a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,045,015	\$0	\$1,426,064	\$0
Contractual Services	\$35,500	\$0	\$35,500	\$0
Materials & Supplies	\$415,125	\$0	\$395,125	\$0
Internal Services	\$124,014	\$0	\$179,986	\$0
Capital Outlay	\$45,000	\$0	\$45,000	\$0
<b>Total GF/non-GF</b>	<b>\$1,664,654</b>	<b>\$0</b>	<b>\$2,081,675</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,664,654</b>		<b>\$2,081,675</b>	
<b>Program FTE</b>	6.00	0.00	8.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 15002 Information Technology

This year's program adds a System Administrator to manage high level system administration duties and an Information Specialist 1 to increase helpdesk support to MCDA employees.

**Department:** District Attorney

**Program Contact:** Jamila Williams

**Program Offer Type:** Support

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This program provides all support for the Multnomah County District Attorney's Office (MCDA) related to finance, purchasing, travel and training, budget preparation, fiscal reports, grant reporting and monitoring, and research/evaluation. It also carries out all Human Resources (HR) functions, including payroll, records and personnel file maintenance, Workday user support and assistance for 200 employees, new employee orientation and onboarding in the MCDA office and at the countywide New Employee Orientation (NEO), recruitment/selection and background/reference checks. It also handles employee relations issues and complaints within MCDA. HR and Finance follow procedures and guidelines which incorporate equity in all processes within the office and the county.

### Program Summary

This program provides office wide support for finance and human resources functions.

The Finance staff provide all accounts payable, accounts receivable, general ledger, petty cash accounts, travel and training, fiscal reporting, budget preparation, grant monitoring, purchasing, inventory, and contracts. This program contributes to Multnomah County's Climate Action Plan by purchasing green products and supplies for the entire office and by working to reduce paper usage throughout the office. The office uses 100% recycled paper products.

The HR unit provides support to MCDA in many different areas including: employee and labor relations, recruitment and selection, internal investigations, personnel file maintenance, classification and compensation, management consultation, discipline and grievances, reasonable accommodation requests, and leave administration. The HR unit provides support to MCDA with regard to Workday questions and assistance. The HR unit supports managers and supervisors with contract interpretation, performance management consultation, and facilitates MCDA's FMLA/OFLA and ADA coordination with Central Benefits. The HR unit supports external and internal applicants by assisting them with application processes and materials and responding to inquiries.

This program contributes to all objectives of Multnomah County's Workforce Equity Strategic Plan (WESP), including leading the development and implementation of the WESP objectives in the MCDA.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total number of employees supported	210	210	215	220
Outcome	Percent of People of Color hired for open positions	32%	31%	27%	31%
Output	Number of new hires	52	25	30	30

### Performance Measures Descriptions

These performance measures measure the work of MCDA's HR and Finance departments. The more employees MCDA has, the more strain both of these functions will absorb. As staff diversity is a goal of the entire agency, we measure the success of diverse staff recruitments, as well as the overall number of new hires.

## Legal / Contractual Obligation

ORS 8.700 - Register to be kept. The District Attorney must keep a register of official business, in which the district attorney shall make a note of every actions, suit or proceeding commenced or defended by the district attorney in official capacity, and proceedings therein. The register shall, at the expiration of the term of offices of the district attorney, be delivered by the District Attorney to the successor in office. ORS 8.850 - Offices, supplies and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such offices space, facilities, supplies and stenographic assistance as is necessary to perform efficiently the duties of such office.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$701,242	\$0	\$693,161	\$0
Contractual Services	\$11,500	\$0	\$11,500	\$0
Materials & Supplies	\$3,750	\$0	\$7,750	\$0
Internal Services	\$103,345	\$0	\$112,492	\$0
<b>Total GF/non-GF</b>	<b>\$819,837</b>	<b>\$0</b>	<b>\$824,903</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$819,837</b>		<b>\$824,903</b>	
<b>Program FTE</b>	5.00	0.00	5.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 15003 Finance/Human Resources

**Department:** District Attorney

**Program Contact:** Jamila Williams

**Program Offer Type:** Support

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The discovery component of this program supports Multnomah County District Attorney's Office (MCDA) in processing discovery requests and providing discoverable material to defense counsel, attorneys representing victims and occasionally to defendants representing themselves. This is a legal process. The records component maintains accurate records on open and closed cases including electronic document scanning, scheduling and docketing of court appearances and administrative and clerical support to attorneys and staff assigned to the arraignment courts. MCDA reviews and updates discovery processes to ensure all requests are complied with in a timely and accurate way and reviewing for new processing methods or tools to complete the work in adherence with the equity values of MCDA.

**Program Summary**

The Records/discovery program fulfills the statutory responsibility to provide case-specific discovery of documents, photos, videos and audio material in paper, flash drive, CD, DVD and hard drive formats to public and private defense attorneys pro se defendants and victims. The program also handles and manages discovery of body worn camera footage for at least two law enforcement agencies. As the amount of discoverable video evidence increases the office is slowly shifting its delivery method through development of an online portal to deliver large volumes of media and documents virtually. Staff copy, upload, redact, and disclose to defense attorneys any restitution information submitted by victims. Staff maintain meticulous records in tracking material and information within the possession or control of MCDA in order to disclose accurate data to defense on homicide and major crimes cases. This position is in contact with the District Attorney, First Assistant to the District Attorney, and Chief Deputy District Attorneys with regards to processing scanned documents and other media for the most confidential and sensitive cases handled by the office.

This program provides daily docket support on multiple dockets for the entire office. The program provides file storage and retrieval for the entire office, maintaining over 30,000 closed and open case files in various storage locations. Staff coordinate shipment and tracking of off-site storage for closed physical files and case materials at county archives and private secured storage facilities. The unit maintains historical records of all archived cases and their destruction dates in accordance with county and state rules and regulations. This program is responsible for compiling and disbursing a weekly list of defendants who have either remained in custody due to a judicial finding of probable cause or waived the probable cause hearing. Staff query and print records from the Law Enforcement Data System (LEDS/NCIC) to provide information required by the DDAs for probation violation hearings. Equity is incorporated throughout all steps of the discovery process which align with MCDA and County goals around equity and inclusion.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total Number of Discovery Packets	5,873	13,500	6,770	7,673
Outcome	Total Discovery Revenue	\$247,621	\$370,000	\$362,000	\$380,000

**Performance Measures Descriptions**

Discovery packets referred are reports, photos, forensic results, audio, video, including body worn camera video evidence which is required to be provided to the defense after arraignment. Temporary changes were made to the legal process in response to COVID-19 reducing cases initiated, Grand Jury indictments and trials. The changes are expected to end when COVID-19 court restrictions are lifted.

## Legal / Contractual Obligation

ORS 8.850 - Offices, supplies, and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county and such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 §3]

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$598,285	\$0	\$613,877	\$0
Contractual Services	\$17,000	\$0	\$17,000	\$0
Materials & Supplies	\$40,000	\$0	\$23,000	\$0
Internal Services	\$145,628	\$0	\$156,867	\$0
<b>Total GF/non-GF</b>	<b>\$800,913</b>	<b>\$0</b>	<b>\$810,744</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$800,913</b>		<b>\$810,744</b>	
<b>Program FTE</b>	7.05	0.00	6.97	0.00

Program Revenues				
Service Charges	\$370,000	\$0	\$380,000	\$0
<b>Total Revenue</b>	<b>\$370,000</b>	<b>\$0</b>	<b>\$380,000</b>	<b>\$0</b>

## Explanation of Revenues

\$357,500 Office of the Oregon Public Defense Services (OPDS) charges for records/discovery.  
 \$22,500 Non-OPDS charges for records/discovery.

## Significant Program Changes

Last Year this program was: FY 2022: 15004 Records/Discovery

**Department:** District Attorney      **Program Contact:** Caroline Wong  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

Decision making at MCDA must be informed by up-to-date, accurate data. MCDA continues to re-examine policies and procedures that have resulted in disparate outcomes for persons of color, LGBTQ, the houseless, and those with lower income and more barriers to resources. This unit provides the data, analysis and reporting necessary for this work. National best practices in criminal prosecution continue to include the use of data research, evaluation, and planning teams to enable data-driven policy development and resource allocation.

### Program Summary

The on-going work of the Research and Planning Unit enhances the ability of the District Attorney to make evidence-based decisions and reinforces the County's long standing commitment to data analysis. This unit produces research that evaluates, explores and uncovers prosecutorial effects and trends in Multnomah County's criminal justice system and its impact both locally and on the state. This insight helps to inform policy decision-making in important areas such as to strategically address disparities within the County. Additionally, MCDA endeavors to strategically deploy valuable prosecution and service resources in areas that have the greatest public safety impact. Data, research and planning are critical to achieving successful outcomes.

Furthermore, the trend in public safety in the county and across the nation is for increased cooperation among peers to answer questions greater than any one entity. Experience here in the County has shown that when one partner in criminal justice evaluation comes to the table without the capacity to keep up with others, that weak link causes the whole enterprise to suffer.

Ever agile, court and program closures during the pandemic shifted the unit's analysis/research duties to Covid-19 related data requests, ad hoc requests, and dashboard creation/maintenance covering various prosecution metrics (e.g. protest cases, gun violence, hate crimes, etc.). In FY 2022 MCDA significantly increased the number of data dashboards available to the public on its website. MCDA has joined a handful of DA offices across the country in partnering with universities to rethink how to measure prosecutorial performance. The launch of the Gun Violence, Hate Crimes and Prosecutorial Performance Indicator dashboards have already made MCDA one of the most transparent DA offices in the nation. The increased transparency will enable MCDA and partner agencies to more readily identify success and opportunities for improvement to make sure the criminal legal system is functioning and equitable for Multnomah County.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Data analysis reports, data tasks or dashboard creation	288	260	281	280
Outcome	Number of dashboard updates	132	150	255	376
Outcome	Number of MCDA website pages dedicated to sharing prosecution metrics (new measure)	N/A	N/A	18	20

### Performance Measures Descriptions

The continued curtailment of many core court operations due to the COVID-19 pandemic caused the Research and Planning Unit to focus analysis on the impacts of pandemic restrictions and respond to ad hoc requests. The rise in gun violence and MCDA's focus on transparency and accountability also created the need to create and maintain several new public-facing data dashboards including a gun violence prosecutions dashboard, a bias crimes dashboard, over 30 Prosecutorial Performance Indicators, and several internal dashboards to monitor prosecution work and outcomes.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$206,216	\$14,014	\$171,719	\$0
Materials & Supplies	\$3,500	\$0	\$1,000	\$0
Internal Services	\$20,669	\$3,260	\$22,499	\$0
<b>Total GF/non-GF</b>	<b>\$230,385</b>	<b>\$17,274</b>	<b>\$195,218</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$247,659</b>		<b>\$195,218</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
Intergovernmental	\$0	\$17,274	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$17,274</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 15013 MCDA Research & Planning Unit

Court and program closures during the pandemic shifted reports to COVID impact reports, protest outcomes, Ad Hoc requests and dashboard creation covering various prosecution metrics. The outcome measures the number of dashboard updates and the number of websites dedicated to sharing prosecution metrics, which currently includes seven individual dashboards (as of Jan 2022). Eleven remaining dashboards are under development and are scheduled to launch publicly in February 2022. A W.E.B. Du Bois Fellowship funding a Research & Planning college intern ended in FY 2022.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$115,537	\$148,850	\$124,471	\$160,361
Materials & Supplies	\$0	\$0	\$1,000	\$0
Internal Services	\$0	\$0	\$22,499	\$0
<b>Total GF/non-GF</b>	<b>\$115,537</b>	<b>\$148,850</b>	<b>\$147,970</b>	<b>\$160,361</b>
<b>Program Total:</b>	<b>\$264,387</b>		<b>\$308,331</b>	
<b>Program FTE</b>	0.44	0.56	0.44	0.56

Program Revenues				
Intergovernmental	\$0	\$148,850	\$0	\$160,361
<b>Total Revenue</b>	<b>\$0</b>	<b>\$148,850</b>	<b>\$0</b>	<b>\$160,361</b>

Explanation of Revenues

\$160,361 Edward Byrne Justice Assistance Grant (JAG) pass through from City of Portland - funds 0.56 FTE of a DDA4

Significant Program Changes

Last Year this program was: FY 2022: 15021A Justice Integrity Unit

**Department:** District Attorney      **Program Contact:** Mike Schmidt  
**Program Offer Type:** Innovative/New Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Now more than ever, in order to demonstrate commitment to justice a District Attorney must be willing to look back and undo past harms. The Justice Integrity Unit (JIU) is tasked with reviewing all clemency applications submitted by the Governor; consider applications for resentencing under the newly passed law SB 819 (2021); assist in the processing of expungement applications and fine and fee forgiveness requests; reexamine old DNA samples with the Oregon State crime lab legacy DNA project; work with community stakeholders in order to build relationships and legitimacy in the criminal legal system; and assist in reconsidering previous non-unanimous jury convictions that were the unconstitutional vestige of a racist system.

**Program Summary**

The JIU is staffed with 1 Senior Level attorney, funded partially with ongoing county funds and partially with ongoing federal funds via the Byrne JAG grant received by the city of Portland, 1 mid level prosecutor, funded as one time only in FY 2022, and 0.56 FTE Investigator. Since the inception of the JIU, the work has significantly increased due to changes in the law (Ramos & SB 819); changes in technology (new DNA techniques that increase accuracy of past test); changes in the number of requests for comment (significant increase in gubernatorial clemency and pardon petitions); and continued need to give people a chance to thrive by reducing barriers.

This offer expands the JIU from the senior level attorney in 15021A by providing MCDA with an additional attorney and a partial investigator position to actively engage with community members to support them to expunge old convictions and address fines and fees—so-called collateral consequences of criminal legal involvement. JIU will work with community groups to significantly reduce barriers and encourage engagement in the legal process. Addressing collateral consequences of criminal legal involvement allows those impacted to access essential resources like housing, lines of credit, driver's licenses, and better employment opportunities. It also alleviates many complex stressors, reduces hopelessness, and lessens the generational trauma and impact of criminal involvement. This will result in stronger families, safer streets, and thriving communities where the criminal justice system can restore those effected, not just burden them.

This program is a cornerstone of answering the call to actively reduce the disparity that the criminal legal system has had on people of color. The expanded JIU will repair past harms and assist people who have already been held accountable to move on with their lives and thrive. The JIU must also be trauma informed and observe a victim's right to be notified of decisions impacting the cases that they were involved in, and not risk causing more unnecessary harm or trauma.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Justice Integrity Unit cases	N/A	300	200	300
Outcome	Number of expunged convictions	N/A	300	300	400

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$259,794	\$0	\$269,777	\$0
Materials & Supplies	\$206	\$0	\$5,223	\$0
Internal Services	\$0	\$0	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$260,000</b>	<b>\$0</b>	<b>\$275,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$260,000</b>		<b>\$275,000</b>	
<b>Program FTE</b>	1.56	0.00	1.56	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 15021B Justice Integrity Unit Expansion



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$168,699	\$0
Materials & Supplies	\$0	\$0	\$2,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$170,699</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$170,699</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:

**Department:** District Attorney

**Program Contact:** Glen Banfield

**Program Offer Type:** Administration

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This program funds the Division I Chief Deputy District Attorney to provide leadership, policy direction, long & short range planning and daily operational oversight for Division I, which is responsible for criminal cases in which the most vulnerable and diverse children, adults and families in the county are victims. This division includes the Domestic Violence (DV) Unit, Juvenile Court Unit, Misdemeanor Trial Unit (MTU) and Support Enforcement Division (SED). Although racial minorities are over-represented as victims of abuse and as criminal defendants, DDAs and victim advocates engage with these families to reduce disparities and increase access to services. The chief deputy district attorney (CDDA) directs these activities in a variety of leadership and liaison positions inside and outside the office to make the community more livable and equitable.

### Program Summary

The Chief Deputy District Attorney (CDDA) of Division I is a member of senior level management with specific division level responsibilities to provide leadership, policy direction, strategic planning, problem solving and daily operational oversight for the division. The CDDA regularly discusses case strategy, potential legal barriers and appropriate case resolutions to determine appropriate, consistent and equitable pretrial resolutions. Additionally, the CDDA prosecutes criminal homicides and other complex criminal cases.

Racial minorities and low income community members are over-represented both as victims of crime and criminal defendants. Division I seeks to purposely address disparities by protecting vulnerable community members. The Juvenile Unit prosecutes serious felonies and certain misdemeanors committed by those under 18 years of age. Juvenile seeks community protection, reformation of the youth and restitution to crime victims. The MTU works collaboratively with the state courts and local law enforcement agencies to prosecute misdemeanor crimes except those involving domestic violence. SED establishes, modifies and enforces paternity, child support and medical support orders for the families of Multnomah County. The DV Unit prosecutes crimes involving victims and survivors of domestic violence including physical and sexual assaults, homicides and Restraining Order (RO) violations.

The Division I Chief Deputy performs a critical family justice liaison role with outside partners, including Department of Human Services, Department of Community Justice, all county police agencies, non-profit partners, the defense bar, and the court by serving on collaborative working groups. These include the Family Violence Coordinating Council, Sexual Assault Response Team (SART), Domestic Violence Court Working Group, Multidisciplinary Child Abuse Team Executive Committee, Department of Community Justice Working Group, Juvenile Justice Council, State and Local Child Fatality Review Team, Domestic Violence Fatality Review Team, and the Juvenile Justice Task Force.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Division I Cases Reviewed (DV, MTU, Juvenile, SED)	3,608	4,718	3,436	3,991
Outcome	Amount of child support collected (in millions)	31	32	28	30

### Performance Measures Descriptions

The two primary functions of Division I are to prosecute cases in the assigned units, as well as to support enforcement of child support orders. These two metrics are unrelated to one another, but both vital to track the work of Division I. In FY 2023, some units belong to different divisions than in prior years. The number of cases in FY 2021 and FY 2022 reflect the units in this division in those years, while the FY 2023 Offer reflects the number of cases related to the units in the division in FY 2023.

## Legal / Contractual Obligation

ORS 8.760 - Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$334,272	\$0	\$367,284	\$0
Materials & Supplies	\$4,500	\$0	\$3,000	\$0
Internal Services	\$20,669	\$0	\$22,499	\$0
<b>Total GF/non-GF</b>	<b>\$359,441</b>	<b>\$0</b>	<b>\$392,783</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$359,441</b>		<b>\$392,783</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 15100 Division I Administration

Due to COVID, criminal trials have significantly slowed down. Because of the pandemic, MCDA continue to rotate attorneys and staff into the office as required for critical duties and shifted to telework occasionally. Employees are still in-person working, physically appearing in court and going out into the community to serve. Family stressors by the pandemic have continued to dramatically increase the number of domestic violence cases referred to MCDA. Due to the pandemic, the backlog of MTU cases have dramatically increased. The timeline to resolve an MTU case - to avoid dismissal - has recently increased the number of MTU cases sent out trial compared to felony cases. Consequently, MTU deputies have seen an increase in the number of cases that need to be resolved or dismissed. MTU continues to strategize with the bench and defense bar to come up with creative solutions to resolve misdemeanor cases.





## Legal / Contractual Obligation

Juvenile Trial Court: 8.685 Assisting juvenile court; right to appear. (1) The District Attorney shall, upon request of the juvenile court, appear in the juvenile court to assist the court in any matter within its jurisdiction. (2) In counties having a population of more than 150,000, according to the latest federal decennial census, the district attorney shall designate a deputy to assist the juvenile court as provided in subsection (1) of this section.[1959 c.432 §63 (enacted in lieu of 8.750); 1991 c.681 §4.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,691,668	\$0	\$1,771,454	\$0
Contractual Services	\$3,000	\$0	\$3,000	\$0
Materials & Supplies	\$26,000	\$0	\$27,000	\$0
Internal Services	\$186,019	\$0	\$202,484	\$0
<b>Total GF/non-GF</b>	<b>\$1,906,687</b>	<b>\$0</b>	<b>\$2,003,938</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,906,687</b>		<b>\$2,003,938</b>	
<b>Program FTE</b>	9.00	0.00	9.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 15101 Juvenile Unit

New obligations, under SB 1008, to prosecute complex murder, robbery and sexual assault cases continue to increase the workload of this unit. Under COVID, resolution in delinquency cases, however, have slowed because of the need to be in-person in some hearings and trials. This unit has adapted well to remote. Law Enforcement submissions also decreased because of stretched resources due to expanded civil unrest and violence combined with decreased funding. During FY 2022, this unit discontinued litigating dependency cases. Since the passage of SB 222, assistant attorneys general are appointed to appear in dependency cases. In this moment of scarce resources, record caseloads, and a gun violence epidemic, appearing as a party in dependency cases where a Department of Justice attorney is already present is not the most prudent use of MCDA resources.

**Department:** District Attorney      **Program Contact:** Glen Banfield  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

Domestic violence is a serious social, economic and public health concern. The DV unit prosecutes felony and misdemeanor crimes including physical and sexual assaults, homicides and violations of restraining orders. Additionally, this unit staffs Mental Health court as an intervention that is alternative to incarceration for those whose criminal episode was in response to their underlying mental illness and who can be safely supervised in the community with appropriate structure and supports. These lawyers work closely with victim advocates to ensure trauma-informed support for survivors and their children while providing outreach to essential services. This unit strives to build trust, seek equitable outcomes and make the lives better for community members who have experienced violence within their families.

### Program Summary

This program prosecutes family or intimate partner violence including physical and sexual assaults, strangulation, kidnapping and homicide. The goals of this program are to secure victim, family and community safety while seeking defendant accountability, especially for underserved populations. Statistics and experience show that underserved communities--people of color, immigrants, refugees, people with limited English proficiency, differently abled individuals, those without stable housing, the elderly, and LGBTQIA+ community--are disproportionately impacted by domestic violence. The unit has a DDA partially funded by the Violence Against Women Act (VAWA). The VAWA DDA works closely with underserved populations to coordinate services with law enforcement and advocates to ensure long term victim safety. Additionally, DDAs advocate for community-oriented interventions to help support survivors and their children in breaking the generational cycle of family violence thereby reducing disparities and harmful health consequences. Moreover, the unit works to ensure that each victim is treated respectfully, compassionately with dignity and equity. The Victim Assistance Program assigns an advocate to each case to provide culturally specific outreach and assist survivors in obtaining comprehensive wrap around support services to help achieve equity, remove barriers, and alleviate survivors' psychological, social, and financial fears.

The unit collaborates with state and local law enforcement, the Multnomah County Department of Community Justice and a variety of local nonprofit domestic violence organizations and shelters. This unit works closely with Portland Police Bureau Domestic Violence Reduction Unit (DVRU) and the Domestic Violence Emergency Response Team (DVERT). The senior DDA is also an executive committee member for the Family Violence Coordination Council, the DV Fatality Review and the DV court workgroup. This program offers deferred sentencing where first time offenders earn a dismissal of charges with successful completion of a highly supervised program that includes batterer's intervention strategies and counseling. This unit is a resource for training community partners, state and local law enforcement agencies. The unit dedicates a full time attorney to Mental Health Court to staff an intervention that is alternative to incarceration for those whose criminal episode was in response to their underlying mental illness and who can be safely supervised in the community.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	All DV cases Reviewed (Felony, Misdo, VRO)	2,536	3,100	2,496	2,689
Outcome	Percentage of presumptively prison eligible defendants diverted from prison to community supervision	58%	65%	75%	75%
Output	Number of underserved victims/survivors served through case consultation/contacts-VAWA	362	438	246	246
Outcome	Numbers of offenders charged/prosecuted for harming underserved community members-VAWA	329	364	212	212

### Performance Measures Descriptions

The goal in the DV Unit is to keep families safe and interrupt intergenerational cycles of violence. Cases coming into the office are measured, as well as the cases where non-carceral outcomes that meet the goals of the Unit can be achieved. The VAWA deputy is a federally funded program that targets services toward underserved community populations in Multnomah County.

## Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,893,300	\$108,328	\$2,040,271	\$67,797
Contractual Services	\$48,000	\$0	\$48,000	\$0
Materials & Supplies	\$18,000	\$0	\$27,000	\$0
Internal Services	\$227,357	\$19,834	\$247,481	\$12,412
<b>Total GF/non-GF</b>	<b>\$2,186,657</b>	<b>\$128,162</b>	<b>\$2,362,752</b>	<b>\$80,209</b>
<b>Program Total:</b>	<b>\$2,314,819</b>		<b>\$2,442,961</b>	
<b>Program FTE</b>	10.44	0.56	10.63	0.37

Program Revenues				
Intergovernmental	\$0	\$128,162	\$0	\$80,209
<b>Total Revenue</b>	<b>\$0</b>	<b>\$128,162</b>	<b>\$0</b>	<b>\$80,209</b>

## Explanation of Revenues

This program generates \$12,412 in indirect revenues.

\$80,209 Stop Violence Against Women (VAWA) Formula Competitive Grant - funds 0.37 FTE of a DDA2

## Significant Program Changes

**Last Year this program was:** FY 2022: 15102A Domestic Violence Unit

Impact of the response to COVID increased stress on families and community members are experiencing increased violence. DV case submissions and DV homicides increased. These conditions illustrate that staffing and funding to save lives and stop the violence is needed. Although members of this unit sometimes work remotely, lawyers, victim advocates and staff have continued to work in-person at personal risk to meet survivors' needs, and advocate for survivors' physical safety. MCDA sought and obtained the use of American Rescue Plan (ARP) funding to fund an additional prosecutor in the Domestic Violence unit (15900 - ARP - Domestic Violence Case Backlog). The additional prosecutor will assist the unit in efforts to save lives and minimize the harmful life-long effects that domestic violence has on survivors and their children in the County.



## Legal / Contractual Obligation

Per ORS 25.080, the District Attorney's Office provides support services by application to 1) a child support recipient who lives in Multnomah County 2) a child support recipient who lives out of state but the obligating party lives in Multnomah County or 3) both the obligating party and support order are in Multnomah County. Cases may remain in the District Attorney caseload for the duration of the support order and until all arrears are paid in full. ORS 416.415 (paternity); ORS 416.425, (modifying support orders); ORS 416.429, (establish and enforce arrearages)

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$835,819	\$2,408,244	\$845,466	\$2,528,301
Contractual Services	\$3,400	\$6,600	\$10,000	\$10,000
Materials & Supplies	\$19,006	\$36,894	\$29,034	\$29,479
Internal Services	\$170,182	\$890,512	\$183,341	\$920,118
<b>Total GF/non-GF</b>	<b>\$1,028,407</b>	<b>\$3,342,250</b>	<b>\$1,067,841</b>	<b>\$3,487,898</b>
<b>Program Total:</b>	<b>\$4,370,657</b>		<b>\$4,555,739</b>	
<b>Program FTE</b>	4.98	20.62	4.49	21.11

Program Revenues				
Intergovernmental	\$0	\$3,302,250	\$0	\$3,454,395
Beginning Working Capital	\$0	\$40,000	\$0	\$33,503
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,342,250</b>	<b>\$0</b>	<b>\$3,487,898</b>

## Explanation of Revenues

This program generates \$547,882 in indirect revenues.

\$195,576 State General Fund

\$443,429 Federal Incentives

\$33,503 Program Fees (collected in the prior fiscal year and brought forward as Beginning Working Capital)

\$2,815,390 Federal Reimbursement

## Significant Program Changes

**Last Year this program was:** FY 2022: 15104 Child Support Enforcement

An increase in incentive based revenue from the Oregon Child Support Program allows for a shift of ~0.50 FTE from General Fund to Other Funds.

**Department:** District Attorney      **Program Contact:** Glen Banfield  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Misdemeanor Trial Unit (MTU) consists of 7 deputy district attorneys (DDAs), 9 interns, and 5 staff members. The MTU works collaboratively with the state courts and local law enforcement agencies to prosecute misdemeanor crimes except those involving domestic violence. These misdemeanor crimes include offenses such as driving under the influence of intoxicants (DUII), resisting arrest, assault, sex abuse, theft, commercial sexual solicitation, stalking, trespass, strangulation and disorderly conduct. Cases handled by the MTU are either diverted to a specialty court program or they are set for trial. This unit also handles misdemeanor arraignments, specialty and diversion court dockets, and civil commitments.

**Program Summary**

Attorneys assigned to the Misdemeanor Trial Unit (MTU) prepare cases for trial and represent the State in misdemeanor jury and bench trials. Deputy district attorneys (DDAs) also appear in court on plea entries, sentencing, probation violation hearings, daily arraignments, release hearings, and restitution hearings. All cases sent to the MTU are presumed to be trials, and for this reason, DDAs have to verify all discovery obligations are met, extend pretrial plea offers to the defense, subpoena all necessary witnesses, prepare direct and cross-examination, assemble all evidence and confer with victims on all cases. MTU DDAs must review, research, and respond to all written motions as part of trial preparation. All cases involving officer-initiated contact or use of force are also double screened to promote greater equity in these areas of policing and prosecution. MTU DDAs also prepare and litigate the civil commitment of allegedly mentally ill persons.

Many misdemeanor cases resolve in one of the specialty courts staffed by the MTU. Most non-violent offenders qualify for Community Court where they can earn a reduction or dismissal of their charges through community service or by accessing social services such as alcohol treatment, drug treatment, and mental health services. With thousands of cases processed each year, Community Court offers a cost-effective collaboration between the courts, prosecution, and social service providers. A large number of misdemeanor cases involve allegations of DUII, and specialty DUII Diversion and Expedited DUII dockets are staffed by MTU DDAs each week. Post BM 110, MTU DDA's handle the alternative disposition of misdemeanor drug cases as violations in Community Court to provide the option of drug evaluations and dismissal of drug offenses. Data shows Black, Indigenous, and Persons of Color (BIPOC) are traditionally overrepresented within the criminal justice system in the arrest and prosecution of low-level drug, transportation, property, and public order offenses. MCDA's MTU works to achieve greater equity through an ongoing commitment to alternative disposition for these types of offenses. Drug offenses, as well as most all misdemeanor property, public order, and transportation offenses are eligible for diversion and/or dismissal through Community Court.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Misdemeanor cases set for trial resolved	125	1,700	382	837
Outcome	Misdemeanor cases offered specialty court diversion	367	3,000	196	1,038

**Performance Measures Descriptions**

The FY 2022 Budgeted amounts assumed courts would operate at at least pre-COVID capacity. However, courts have remained constrained and without a trial pending, defendants who are not held in custody have little reason to agree to a resolution of their case, including diversion.



## Legal / Contractual Obligation

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$1,971,898	\$0	\$1,982,972	\$0
Contractual Services	\$14,000	\$0	\$14,000	\$0
Materials & Supplies	\$21,658	\$0	\$28,000	\$0
Internal Services	\$227,647	\$0	\$269,980	\$0
<b>Total GF/non-GF</b>	<b>\$2,235,203</b>	<b>\$0</b>	<b>\$2,294,952</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,235,203</b>		<b>\$2,294,952</b>	
<b>Program FTE</b>	12.00	0.00	12.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 15202A Misdemeanor Trial Unit

As a result of COVID-19 and the Oregon State Chief Justice Order halting the litigation of out-of-custody misdemeanor criminal trials, the ability to litigate misdemeanor trials, traditional plea and/or alternative disposition courts sharply declined, resulting in significant caseload increases for all attorneys in the MTU. A large number of open and pending cases that still need to be resolved will need to be resolved by MTU in FY 2023 when court functions resume. Many alternative resolution courts have also been administratively setting over cases due to COVID-19, which has resulted in heavier than usual dockets and greater numbers of cases flowing through these courts in FY 2022.

The program offer moved from Division 2 to Division 1



**Department:** District Attorney

**Program Contact:** Kirsten Snowden

**Program Offer Type:** Administration

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This program funds a chief deputy district attorney (CDDA) who provides leadership, policy direction, long and short-range planning, and daily operational oversight for Division II. This division includes Unit C, the Pretrial Unit, and the Strategic Prosecution and Services Unit (SPSU). Collectively these units handle a wide range of crimes, from aggravated murder and armed robbery to shoplifting and chronic criminal trespass. This division also handles a variety of non-trial matters. Although racial minorities are over-represented as crime victims and criminal defendants, Division II DDAs and DA victim advocates engage with the victims they serve to reduce the impacts of these disparities and increase access to services. Further, the Division II CDDA monitors plea bargaining practices to ensure consistency and improve equity of outcomes.

### Program Summary

The CDDA of Division II is a member of senior-level management with specific division level responsibilities to provide leadership, policy direction, long and short-range planning, and daily operational oversight. The CDDA has direct and daily oversight responsibility for 1) Unit C: a major felony trial unit consisting of 11 attorneys and 3 staff members; 2) the Pretrial Unit: a non-trial unit consisting of 8 attorneys and 15 staff members; and 3) the Strategic Prosecution and Services Unit: a trial unit consisting of 8 attorneys, 2 interns, and 2 staff members. The Division II CDDA also has primary responsibility for a select caseload of complex aggravated murder and murder cases.

The Division II CDDA meets regularly with deputy district attorneys to discuss case strategy, potential legal barriers, and appropriate case resolution. Racial minorities are persistently over-represented both as crime victims and as criminal defendants. However, Division II DDAs and DA victim advocates engage with the victims they serve to reduce the impacts of these disparities by improving victims' understanding of the criminal justice system and increasing their direct access to services. The CDDA also presides over weekly case staffing meetings to determine appropriate and consistent pretrial plea bargain offers for defendants facing mandatory minimum sentencing on their indicted charges. These decisions also incorporate input from crime victims and align with MCDA and County values around equity and inclusion.

Lastly, the Division II CDDA performs a critical, criminal justice liaison role with outside partners focused on gang and group violence prevention. To that end, the Division II CDDA is a member of numerous collaborative working groups such as the Portland Area Gun Initiative, the PPB weekly Shooting Review, and the Community Peace Collaborative.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Division II criminal cases reviewed for prosecution	7,368	10,500	6,306	8,517
Outcome	Number of Division II non-criminal fugitive cases, public record requests, extraditions, and expungements	2,094	3,150	6,566	11,774

### Performance Measures Descriptions

In FY 2023, some units belong to different divisions than in prior years. The number of cases in FY 2021 and FY 2022 reflect the units in this division in those years, while the FY 2023 Offer reflects the number of cases related to the units in the division in FY 2023.

## Legal / Contractual Obligation

ORS 8.760 Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$334,272	\$0	\$367,284	\$0
Materials & Supplies	\$7,500	\$0	\$8,500	\$0
Internal Services	\$20,669	\$0	\$22,499	\$0
<b>Total GF/non-GF</b>	<b>\$362,441</b>	<b>\$0</b>	<b>\$398,283</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$362,441</b>		<b>\$398,283</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 15200 Division II Administration



## Legal / Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein. ORS 8.665 Prosecuting violations: Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.670 Proceedings before magistrates and grand jury.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,740,846	\$0	\$2,730,065	\$0
Contractual Services	\$58,250	\$0	\$58,250	\$0
Materials & Supplies	\$14,000	\$0	\$23,000	\$0
Internal Services	\$248,026	\$0	\$269,980	\$0
<b>Total GF/non-GF</b>	<b>\$3,061,122</b>	<b>\$0</b>	<b>\$3,081,295</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,061,122</b>		<b>\$3,081,295</b>	
<b>Program FTE</b>	12.00	0.00	12.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 15201 Unit C



## Legal / Contractual Obligation

ORS 138.081 - Appeals; ORS Chapter 34 - Writs of Habeas Corpus; ORS Chapters 132 and 135 - Grand Jury and pre-trial and felony arraignments.

ORS 8.670 - Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed. and attend upon and advise the grand jury when required.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$3,029,151	\$0	\$3,011,068	\$0
Contractual Services	\$34,000	\$0	\$34,000	\$0
Materials & Supplies	\$16,500	\$0	\$29,000	\$0
Internal Services	\$436,114	\$0	\$474,713	\$0
<b>Total GF/non-GF</b>	<b>\$3,515,765</b>	<b>\$0</b>	<b>\$3,548,781</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,515,765</b>		<b>\$3,548,781</b>	
<b>Program FTE</b>	21.10	0.00	21.10	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 15204 Pretrial

The expungement workflow is in crisis due to an over 500% year-over-year increase in incoming motions caused by SB 397. SB 397 has proved catastrophic from a workflow perspective since its effective date of January 1, 2022. In the month of January for the previous five years, MCDA received an average of 144 expungement motions--versus 733 in January 2022. The ability of MCDA to accommodate this surge is also limited by the strict timelines contained in SB 397 for responding to these motions. It is mandatory that MCDA files responsive motions and conducts hearings, even on all ineligible applicants. It should also be noted that staffing shortages at the Portland Police Bureau in combination with the pandemic have resulted in far fewer misdemeanor cases being referred to the office for prosecution.



## Legal / Contractual Obligation

Oregon Constitution: Article VII Section 17. Prosecuting Attorneys. There shall be elected by districts comprised of one, or more counties, a sufficient number of prosecuting attorneys, who shall be the law officers of the State, and of the counties within their respective districts, and shall perform such duties pertaining to the administration of Law, and general police as the Legislative Assembly may direct. Oregon Revised Statute (ORS): 135.185: The District Attorney shall disclose to a represented defendant the certain material within the possession and control of the district attorney.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$226,126	\$0	\$271,944	\$0
Materials & Supplies	\$4,425	\$0	\$2,000	\$0
Internal Services	\$31,003	\$0	\$33,747	\$0
<b>Total GF/non-GF</b>	<b>\$261,554</b>	<b>\$0</b>	<b>\$307,691</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$261,554</b>		<b>\$307,691</b>	
<b>Program FTE</b>	1.50	0.00	1.50	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2022: 15012A Body Worn Cameras - Gresham

Last year, this program partially funded the BWC Unit with a 0.75 FTE Deputy District Attorney 2 and a 0.75 FTE Legal Assistant 2. Gresham PD began a gradual deploying BWCs in January 2020. They were fully deployed in FY2021. This combined with OSP and Portland State and the protests in Portland, has overload the current capacity of MCDA BWC Unit to review cases in order to protect community members who are victims of criminal conduct and minimized MCDA's ability to safeguard the rights of the accused. The program has moved from the Administration division to Division 2.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$136,189	\$0
Materials & Supplies	\$0	\$0	\$9,577	\$0
Internal Services	\$0	\$0	\$10,221	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$155,987</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$155,987</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:

**Department:** District Attorney      **Program Contact:** Kirsten Snowden  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

MCDA's Strategic Prosecution and Services Unit (SPSU) utilizes community based resolutions when possible to address chronic criminal activity. SPSU attorneys recommend court supervised mental health services and drug addiction treatment when community safety will benefit rather than incarceration. Recidivism is reduced and safety is enhanced for crime victims through the efforts of SPSU. MCDA seeks equitable treatment of both victims and offenders in SPSU. The Multnomah County Justice Reinvestment Project (MCJRP) deputy district attorneys assigned to SPSU use data analysis to correct inequities and promotes court supervised mental health and drug treatment as an alternative to incarceration.

**Program Summary**

The Strategic Prosecution and Services Unit (SPSU) is an evidence-based program addressing chronic offenders based on a national model. SPSU equitably identifies chronic offenders and seeks to divert them into court-supervised drug and mental health services when possible. The outcome is reduced recidivism by ending offense cycles, decreased reliance on incarceration and increased community safety.

Due to structural and historic racism, chronic offenders in Multnomah County are disproportionately represented. Deputy District Attorneys in SPSU are aware of racial and ethnic disparities and seek unbiased, fair and equitable case resolutions. Priority of SPSU is data-driven decisions based on safety, justice and equity.

The East County Courthouse is staffed daily by an SPSU DDA who is responsible for all misdemeanor trials at that location as well as staffing Community Court, the Driving Under the Influence of Intoxicants (DUII) Diversion docket, and Expedited DUII resolutions.

The Multnomah County Justice Reinvestment Program (MCJRP) implements Multnomah County's historical responsible use of Oregon Department of Corrections (DOC), and other public safety resources, both before and after the passage of HB 3194. MCJRP also recognizes a continued desire and goal to improve its processes in order to have the best information available at important decision points throughout the public safety continuum. MCJRP DDAs utilize a process to assess offenders and provide a spectrum of community-based sanctions, services and programs that are designed to reduce recidivism, decrease the county's utilization of imprisonment in DOC institutions while protecting public safety and holding offenders accountable. Data analysis generated by the MCJRP deputy district attorney is utilized throughout MCDA to correct inequities and ensure fairness.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Cases/Search warrants/police reports reviewed	9,200	6,700	9,200	10,000
Outcome	Prosecutor contacts with community members and agency partners	17,600	18,000	17,000	19,200

**Performance Measures Descriptions**

The Outcome measure was mislabeled in FY 2022 as "Prosecutor contacts with crime survivors/advocates"; the new label better identifies those contacts.

## Legal / Contractual Obligation

House Bill 3194 (HB 3194), known as the Justice Reinvestment Act, was passed by the Oregon Legislature in 2013 and established the Justice Reinvestment Grant Program.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,141,482	\$1,115,693	\$1,057,926	\$978,930
Materials & Supplies	\$8,500	\$0	\$17,000	\$1,800
Internal Services	\$215,688	\$34,920	\$214,355	\$37,866
<b>Total GF/non-GF</b>	<b>\$1,365,670</b>	<b>\$1,150,613</b>	<b>\$1,289,281</b>	<b>\$1,018,596</b>
<b>Program Total:</b>	<b>\$2,516,283</b>		<b>\$2,307,877</b>	
<b>Program FTE</b>	5.00	5.45	5.00	4.84

Program Revenues				
Intergovernmental	\$0	\$861,934	\$0	\$787,510
Other / Miscellaneous	\$0	\$288,679	\$0	\$231,086
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,150,613</b>	<b>\$0</b>	<b>\$1,018,596</b>

## Explanation of Revenues

This program generates \$37,866 in indirect revenues.  
\$231,086 IGA with TriMet

\$724,833 MC Agreement with CJC Justice Reinvestment Grant Program (HB 3194/3078).

\$62,677 U.S. DOJ BJA Innovative Prosecution Solutions Grant - funds 0.31 FTE of a DDA2.

## Significant Program Changes

**Last Year this program was:** FY 2022: 15308A Strategic Prosecution Unit

Other Funds FTE is decreased due to the BJA Innovative Prosecution Grant coming to an end mid-fiscal year that previously funded 1.00 FTE. The Trimet contract is decreased by \$57,593 from FY 2022 due to a lower cost employee being assigned to the program; there is no change in services. The program moves from Division 3 to Division 2.



**Revenue/Expense Detail**

	<b>Adopted General Fund</b>	<b>Adopted Other Funds</b>	<b>Adopted General Fund</b>	<b>Adopted Other Funds</b>
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$0	\$723,326	\$0
Materials & Supplies	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$723,326</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$723,326</b>	
<b>Program FTE</b>	0.00	0.00	4.00	0.00

<b>Program Revenues</b>				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

**Significant Program Changes**

Last Year this program was:

**Department:** District Attorney

**Program Contact:** Don Rees

**Program Offer Type:** Administration

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

This program funds a chief deputy district attorney (CDDA) who focuses on equity, fairness and justice in providing leadership, policy direction, long and short range planning and daily operational oversight for Division III. This division includes Unit D - violent persons and gun crimes; the Multi-Disciplinary Team (MDT) and Unit A/B property/drugs/human trafficking.

**Program Summary**

The CDDA of Division III is a member of senior level management with specific division level responsibilities to provide equity-focused leadership, policy direction, strategic planning, problem solving and daily operational oversight for the division, directly impacting safety of community members. The CCDA has direct and daily oversight responsibility for deputy district attorneys working in several felony trial units: Unit D-violent persons and guns crimes; the Multi-Disciplinary Team (MDT) prosecuting sexual and physical abuse of children; and Unit A/B-property/drug crimes and human trafficking.

BIPOC and LGBTQ community members are disproportionality represented both as persons accused of crimes prosecuted in these trial units and as survivors of these crimes. Therefore, the CDDA of Division III encourages staff through daily and weekly meetings to seek equitable, fair and unbiased case charging decisions and resolutions. Evidence based sentencing recommendations focusing on mental health and addiction treatment rather than incarceration whenever possible is the favored outcome whenever possible to best serve public safety.

Remote meetings and electronic communications are utilized whenever possible due to the COVID-19 pandemic.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total number of cases reviewed	3,086	3,900	3,480	3,318
Outcome	Percentage of cases in Unit D with a crime victim or sexual assault survivor	95%	92%	93%	93%

**Performance Measures Descriptions**

In FY 2023, some units belong to different divisions than in prior years. The number of cases in FY 2021 and FY 2022 reflect the units in this division in those years, while the FY 2023 Offer reflects the number of cases related to the units in the division in FY 2023.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$334,272	\$0	\$367,284	\$0
Contractual Services	\$3,000	\$0	\$3,000	\$0
Materials & Supplies	\$13,000	\$0	\$14,000	\$0
Internal Services	\$20,669	\$0	\$22,499	\$0
<b>Total GF/non-GF</b>	<b>\$370,941</b>	<b>\$0</b>	<b>\$406,783</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$370,941</b>		<b>\$406,783</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 15300 Division III Administration





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$3,661,877	\$127,571	\$3,827,659	\$141,320
Contractual Services	\$7,000	\$0	\$7,000	\$0
Materials & Supplies	\$43,736	\$5,592	\$46,000	\$2,000
Internal Services	\$393,143	\$17,542	\$461,215	\$10,930
<b>Total GF/non-GF</b>	<b>\$4,105,756</b>	<b>\$150,705</b>	<b>\$4,341,874</b>	<b>\$154,250</b>
<b>Program Total:</b>	<b>\$4,256,461</b>		<b>\$4,496,124</b>	
<b>Program FTE</b>	20.01	0.49	20.00	0.50

Program Revenues				
Intergovernmental	\$0	\$145,113	\$0	\$152,250
Other / Miscellaneous	\$0	\$0	\$0	\$1,000
Beginning Working Capital	\$0	\$5,592	\$0	\$1,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$150,705</b>	<b>\$0</b>	<b>\$154,250</b>

Explanation of Revenues

This program generates \$10,930 in indirect revenues.  
 \$67,582 State Child Abuse Multidisciplinary Intervention (CAMI) Grant (0.25 FTE DDA3 handling child abuse human trafficking cases)  
 \$84,668 Federal CJC START Court Grant (0.25 FTE DDA3 for Success through Accountability, Restitution, and Treatment (START) specialty court)  
 \$2,000 – Federal Equitable Sharing Forfeiture

Significant Program Changes

Last Year this program was: FY 2022: 15301A Unit A/B - Property/Drugs/Human Trafficking

The pandemic curtailed court operations causing a backlog of cases for prosecutors.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,964,805	\$66,472	\$2,002,105	\$0
Contractual Services	\$39,000	\$0	\$39,000	\$0
Materials & Supplies	\$11,500	\$0	\$18,500	\$0
Internal Services	\$186,018	\$15,461	\$202,484	\$0
<b>Total GF/non-GF</b>	<b>\$2,201,323</b>	<b>\$81,933</b>	<b>\$2,262,089</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,283,256</b>		<b>\$2,262,089</b>	
<b>Program FTE</b>	8.74	0.26	9.00	0.00

Program Revenues				
Intergovernmental	\$0	\$81,933	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$81,933</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 15304A Unit D - Violent Person Crimes

A Deputy District Attorney position that was partially funded at 0.26 FTE in FY 2022 via an IGA with the City of Portland's Bureau of Justice Assistance National Sexual Kit Initiative (SAKI) Grant Funds is now funded at 1.00 FTE with County General Fund. The remaining 0.74 FTE was backfilled using County General Fund in FY 2022.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$449,006	\$0
Materials & Supplies	\$0	\$0	\$994	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$450,000</b>	
<b>Program FTE</b>	0.00	0.00	2.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:

In FY 2022, these positions were funded with ARP funds. In FY 2023, funding will be ongoing County General Fund.



## Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$1,258,162	\$216,969	\$1,363,213	\$223,005
Contractual Services	\$31,700	\$672,039	\$31,700	\$627,473
Materials & Supplies	\$18,000	\$22,375	\$17,500	\$63,543
Internal Services	\$144,683	\$37,506	\$157,489	\$45,701
<b>Total GF/non-GF</b>	<b>\$1,452,545</b>	<b>\$948,889</b>	<b>\$1,569,902</b>	<b>\$959,722</b>
<b>Program Total:</b>	<b>\$2,401,434</b>		<b>\$2,529,624</b>	
<b>Program FTE</b>	5.00	2.00	5.00	2.00

<b>Program Revenues</b>				
Intergovernmental	\$0	\$948,889	\$0	\$959,722
<b>Total Revenue</b>	<b>\$0</b>	<b>\$948,889</b>	<b>\$0</b>	<b>\$959,722</b>

## Explanation of Revenues

This program generates \$45,701 in indirect revenues.  
\$959,722 State Child Abuse Multidisciplinary Intervention (CAMI) Grant

## Significant Program Changes

**Last Year this program was:** FY 2022: 15103 MDT - Child Abuse Unit

Post pandemic return to normal court operations is allowing trials to resume. The number of mandatory reports and investigation of child abuse by law enforcement and DHS is expected to increase as COVID related restrictions are lifted community wide.

Program moves from Division 1 to Division 3



**Department:** District Attorney

**Program Contact:** Kelly Krohn

**Program Offer Type:** Administration

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Chief Investigator oversees operations and manages 6.5 investigators. An experienced public safety professional, the Chief Investigator and the Investigations Unit are an initial point of contact with victims of crime – a diverse, often vulnerable, injured, skeptical, marginalized cross section of the community. While serving subpoenas or interviewing witnesses, the Chief Investigator must act as guide, counselor, follow-up responder, and point of future contact. A member of senior management, the Chief Investigator advises the management team on issues involving the interactions of MCDA with residents and law enforcement.

### Program Summary

The Chief Investigator is a member of senior management with specific division level responsibilities. This position provides direct oversight for district attorney investigators. The Chief Investigator provides leadership, policy direction, strategic planning, problem solving and daily operational oversight for the division which directly affects the lives and safety of children, teens, families, LGBTQ, homeless and other vulnerable populations that have been victims in Multnomah County. MCDA investigators perform duties which include conducting interviews, processing evidence, locating witnesses, and other critical tasks needed to support deputy district attorneys and to help them protect the community and hold defendants accountable.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Personal Service Subpoenas Requested	881	4,200	1,544	1,909
Outcome	Personal Service Subpoenas Served	359	3,750	568	689

### Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$217,847	\$0	\$226,622	\$0
Materials & Supplies	\$17,250	\$0	\$17,000	\$0
Internal Services	\$31,951	\$0	\$32,720	\$0
<b>Total GF/non-GF</b>	<b>\$267,048</b>	<b>\$0</b>	<b>\$276,342</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$267,048</b>		<b>\$276,342</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 15400 Division IV Administration

**Department:** District Attorney      **Program Contact:** Jamila Williams  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:** Backfill State/Federal/Grant

**Executive Summary**

The victim advocate is a champion for victims during various stages of the criminal justice process. The primary goal of the Victim Assistance Program is to make the criminal justice system more responsive to community members, particularly to victims of crime. It is the philosophy of the office that every effort is made to provide victims a meaningful role throughout the process, involvement at every stage of a criminal case, and assure the rights of the crime victims.

**Program Summary**

Victim advocates work directly with crime victims to explain the overall criminal justice system as well as how individual stages apply to their situation. Victim advocates act as a liaison between diverse stakeholders including law enforcement, attorneys, government and community agencies, and victims of crime. They translate highly complex and technical information about the criminal justice process in a trauma-informed manner to best help victims. This includes the rights afforded to them under the Oregon Constitution, safety planning, short-term crisis intervention, court accompaniment; coordinated advocacy and referrals to an array of services and resources and guiding victims through the process they may make informed decisions.

All named victims with defendants being prosecuted by the Multnomah County District Attorney's Office (MCDA) receive information about their rights as victims, an opportunity to submit information about their losses for restitution, and notification letters on the case status and disposition. The MCDA provides an average of 30,000 victim's rights notifications each year.

The program also provides a 24-hour on-call response to accompany victims and survivors of sexual assault to the hospital during law enforcement interviews and forensic medical examinations. The program carries out this effort with a team of paid staff and over 45 volunteers. This immediate crisis intervention service provides critical information and resources to survivors of sexual assault during the early stages of the investigation. This allows survivors to make the most informed choices throughout this difficult process. The immediate response is followed by ongoing support and advocacy through the investigation and prosecution of the case.

In addition to the above services, the program has also been involved in establishing several other programs: U Visa Certification, Sexual Assault Response Team, Multnomah County Justice Reinvestment Program, Justice Integrity Unit, Human Trafficking Team, and the Gateway Center for Domestic Violence Services.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of victims of crime assigned a victim advocate on cases	3,628	2,841	3,628	3,663
Outcome	Number of services contacts provided to victims of crime by Victims Assistance program	69,739	29,233	79,642	84,620

**Performance Measures Descriptions**

## Legal / Contractual Obligation

Article I Section 42 Oregon Constitution - Rights of Victims in criminal prosecutions and juvenile delinquency proceedings. ORS 147.405, ORS 147.417 - Victim to be notified of constitutional rights. ORS 147.22 - Disbursement of moneys to be used for comprehensive victim's assistance programs.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$449,377	\$1,359,800	\$499,880	\$1,388,297
Contractual Services	\$16,000	\$2,000	\$9,000	\$0
Materials & Supplies	\$15,152	\$2,505	\$20,000	\$0
Internal Services	\$351,371	\$296,643	\$382,471	\$300,852
<b>Total GF/non-GF</b>	<b>\$831,900</b>	<b>\$1,660,948</b>	<b>\$911,351</b>	<b>\$1,689,149</b>
<b>Program Total:</b>	<b>\$2,492,848</b>		<b>\$2,600,500</b>	
<b>Program FTE</b>	4.31	12.69	4.61	12.39

Program Revenues				
Intergovernmental	\$0	\$1,660,948	\$0	\$1,689,149
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,660,948</b>	<b>\$0</b>	<b>\$1,689,149</b>

## Explanation of Revenues

This program generates \$300,852 in indirect revenues.

\$933,747 (Federal) + \$604,838 (State) Agreement with DOJ Crime Victim and Survivor Services Division (CVSSD) Victims of Crime Act (VOCA) / Criminal Fine Account Non-Competitive Grant

\$117,417 Federal Fund Agreement with DOJ CVSSD VOCA Funding Initiatives Non-Competitive Grant

\$33,147 Federal Fund Agreement with U.S. DOJ - Crime Victim Tech Enhancement Case Companion

## Significant Program Changes

**Last Year this program was:** FY 2022: 15401A Victims Assistance Program

MCDA anticipates a reduction in VOCA grant funding in FY 2023 resulting in a shift of 0.30 FTE from Other Funds to General Fund.

**Department:** District Attorney      **Program Contact:** Kelly Krohn

**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The Investigations Unit assists deputy district attorneys, victim advocates, and legal staff in the investigation of cases, locating, interviewing and transporting witnesses, serving subpoenas, preparation of court exhibits, and the gathering and protecting of evidence. Often, an investigator makes the initial contact with a witness or crime victim. Investigators are excellent communicators to a diverse community and are expertly trained in cultural competence and problem solving. COVID-19 has presented challenges to the legal requirements of personal subpoena service. The backlog of trial work will lead to a spike in all forms of investigator service requests.

**Program Summary**

The Investigations Unit is led by the Chief Investigator and staffed by 5.5 experienced investigators. Every division and unit of the office utilizes investigative services. Investigators work closely with federal, state and local law enforcement agencies. The program provides case specific evidence gathering and evaluation, location of witnesses, witness interviews and transport for testimony, court testimony, video redaction of 911 tapes and video evidence, background investigations and personal service of subpoenas that require witness court appearance.

Investigators are a critical part of the core function of the District Attorney's Office. The Investigations Unit supports criminal prosecutions by performing tasks unique to their qualifications and skill set. Investigators perform all of the duties listed above and other critical tasks needed to support deputy district attorneys and help them protect the community and hold defendants accountable. As the community and MCDA continues to reckon with the historical truths of over-representation of persons of color in all facets of the justice system, investigators are front line ambassadors. MCDA has assembled a diverse, gifted, caring and committed investigative team, reflective of the community.

Members of the Investigations Unit have developed unique skills and are called upon every day to use those skills and learn new skills. Reviewing, compiling, and editing body worn camera data, for example. Additionally, investigators serve as the primary threat assessment team when office members are the subject of threats - including threats of bodily harm or death.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Subpoenas issued	2,791	4,200	3,436	3,177
Outcome	Subpoenas served	404	3,750	660	734

**Performance Measures Descriptions**

Serving subpoenas is critical function of DA Investigators. The duty has evolved prior to, and to a greater extent during the pandemic. More victims of crime are houseless and achieving personal service during the pandemic has been challenging.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$368,392	\$491,850	\$386,096	\$510,588
Materials & Supplies	\$16,500	\$0	\$19,500	\$0
Internal Services	\$181,262	\$10,445	\$175,873	\$30,662
<b>Total GF/non-GF</b>	<b>\$566,154</b>	<b>\$502,295</b>	<b>\$581,469</b>	<b>\$541,250</b>
<b>Program Total:</b>	<b>\$1,068,449</b>		<b>\$1,122,719</b>	
<b>Program FTE</b>	2.55	3.45	2.57	3.43

Program Revenues				
Intergovernmental	\$0	\$502,295	\$0	\$541,250
<b>Total Revenue</b>	<b>\$0</b>	<b>\$502,295</b>	<b>\$0</b>	<b>\$541,250</b>

Explanation of Revenues

IGA with the City of Portland, Portland Police Bureau:  
 \$447,671 - funds 3.00 FTE Portland Investigators + \$30,662 covers partial fleet expenses for investigators

IGA with the City of Gresham, Gresham Police Department  
 \$62,917 - funds part of 1 investigator for Gresham

Significant Program Changes

Last Year this program was: FY 2022: 15402 Investigations



## Legal / Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$242,360	\$0	\$191,354
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$242,360</b>	<b>\$0</b>	<b>\$191,354</b>
<b>Program Total:</b>	<b>\$242,360</b>		<b>\$191,354</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Intergovernmental	\$0	\$242,360	\$0	\$191,354
<b>Total Revenue</b>	<b>\$0</b>	<b>\$242,360</b>	<b>\$0</b>	<b>\$191,354</b>

## Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$191,354

## Significant Program Changes

**Last Year this program was:** FY 2022: 15900 ARP - Domestic Violence Backlog from COVID-19

This program falls under the County's Restoration of Services Impacted by Budget Reductions ARP Priority Area. The COVID pandemic has drastically reduced MCDA's ability to resolve cases expeditiously due to the inability to conduct trials. This has resulted in caseloads higher than ever seen in this unit. It is especially crucial to resolve domestic violence cases as fast as possible for safety of the victims involved. Unlike most crime, domestic violence frequently involves the accused and the victim staying in close physical or relational proximity. Protection orders and no contact orders help maintain safety, but the longer those cases languish, the longer it takes to get at the underlying dynamics that led to violence in the first place, leading to potentially lethal results.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$821,802
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$821,802</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$821,802</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$821,802
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$821,802</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$821,802

Significant Program Changes

Last Year this program was:

This program falls under the County's Crisis Response & Community Recovery ARP Priority Area. Two of the DDAs funded with ARP by the mid-year investment in FY 2022 will be funded with ongoing General Fund in FY 2023 in Program Offer 15304B - Gun Violence Case Backlog.

### Department Overview

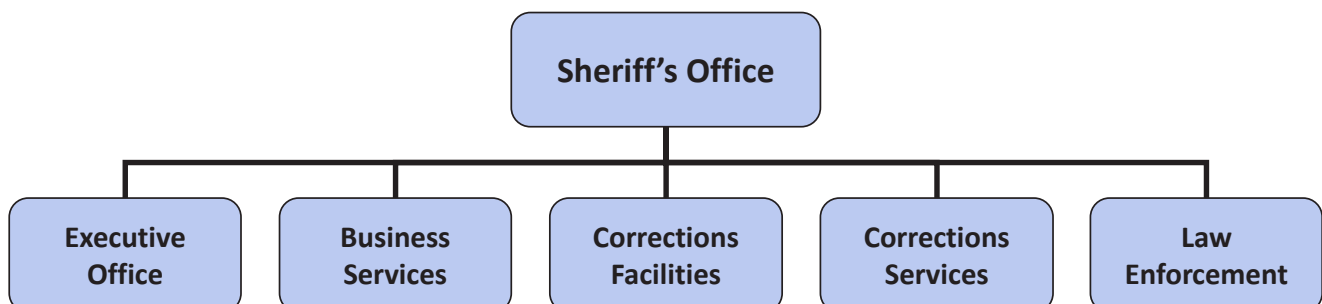
The Multnomah County Sheriff's Office (MCSO) is committed to providing exemplary public safety services to support all community members throughout Multnomah County and envisions a safe and thriving community for everyone. While this past year has continued to bring many challenges and uncertainties, MCSO will continue to look for ways to provide the best service to Multnomah County.

MCSO's Law Enforcement Division serves a diverse group of Multnomah County communities. We provide public safety services for the communities of Dunthorpe and Sauvie Island, Corbett, Fairview, Maywood Park, Troutdale, Wood Village, and for the unincorporated areas of Multnomah County. This includes patrolling over 100 miles of waterways including the Columbia River Gorge, an area which receives more than three million visitors each year. Additionally, MCSO provides search and rescue, special investigations, hazardous materials response, regional task force collaboration, as well as dive, search, and recovery operations. MCSO is a full-service law enforcement agency with a commitment to protecting and serving Multnomah County.

MCSO's Corrections Services and Facilities Divisions oversee the operations of Multnomah County Detention Center and Inverness Jail, including 1,117 budgeted jail beds and corresponding corrections programs. Providing compassionate care and safety to these individuals is the top priority of MCSO's corrections divisions. MCSO collaborates with state courts and system partners to provide adults in custody with mental health and addiction treatment services, court transportation, and release transition assistance. Through these collaborations, MCSO hopes to improve outcomes for adults in custody, shorten jail stays, provide better pathways for stronger community re-entry, and expand alternatives to traditional incarceration.

MCSO's Business Services Division supports MCSO operations by directing strategic initiatives, maintaining accurate data and technology solutions, and providing prudent management of resources to best serve the public. Business Services also continues to lead our Strategic Plan work to ensure we're striving to meet our goals with an emphasis on Diversity, Equity, and Inclusion.

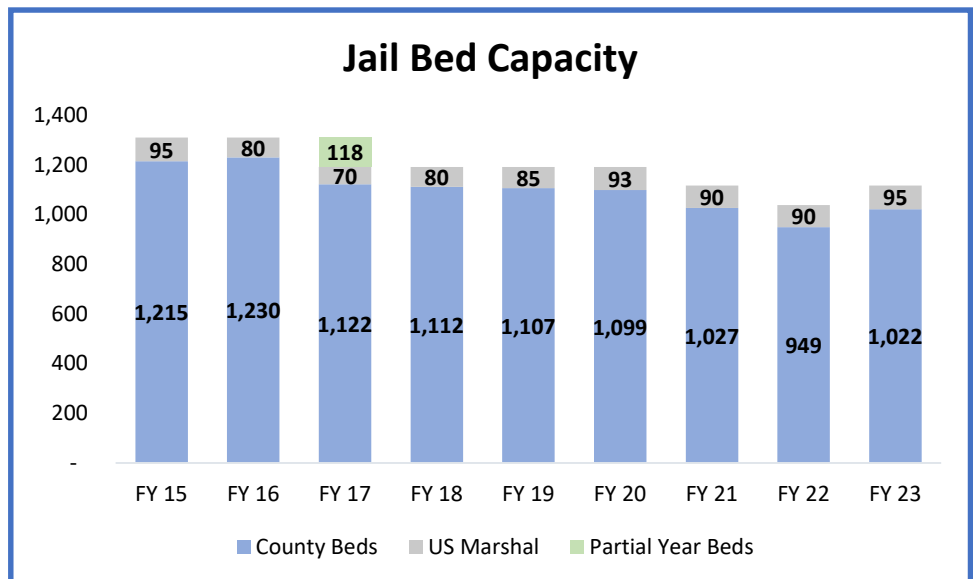
MCSO's Executive Office Division oversees Diversity, Equity & Inclusion; Human Resources; Communications; and Internal Affairs.



# Budget Overview

The FY 2023 Sheriff's Office (MCSO) budget is \$180.2 million, a \$11.2 million (6.6%) increase from the FY 2022 Adopted budget. The General Fund accounts for 87.5% of the total budget, and General Fund expenses increased by \$8.3 million (5.5%). Other Funds (besides American Rescue Plan) increased by \$2.2 million (12.1%). American Rescue Plan funding increased by \$0.7 million.

The majority of the increase in Other Funds was in the State Community Corrections Senate Bill 1145 (SB 1145) funding (\$1.6 million). Last year, the FY 2022 Adopted budget assumed that Inverness Jail (MCIJ) Dorm 11 would be closed and jail capacity would reduce from 1,117 beds to 1,039 beds based on the expected SB 1145 funding for the FY 2021-2023 biennium. However, due to an upward revision in the SB 1145 allocation, MCSO was able to avoid the planned dorm closure. The FY 2023 budget maintains budgeted jail capacity at 1,117 beds.



The Sheriff's Office also had several reductions compared to the FY 2022 Adopted budget due to decisions by other agencies. In Other Funds, 3.90 FTE and \$0.7 million was reduced in the MCIJ Work Crew program (60432) because community partner contracts with the City of Portland and Metro were not renewed. The Metro Detective & Illegal Dumpsite Cleanup (60565) contract with Metro was also discontinued (3.45 FTE and \$0.6 million). In the General Fund, 3.00 FTE and \$0.3 million for Facilities Security - Libraries, which was funded by the Library, was discontinued in mid-FY 2022 when the Library implemented an alternate security structure. In the School Resource Deputy program (60535A), 1.50 FTE paid by the Reynolds School District and 0.35 FTE paid by the Corbett School District were eliminated in the FY 2023 budget.

# Budget Overview (continued)

The budget includes \$2.3 million in American Rescue Plan (ARP) funding for COVID-related needs. The ARP revenue will primarily be used to fund MCIJ Dorms 5 and 13 (60997 & 60998). These dorms will not increase budgeted jail bed capacity. Instead, the dorms will allow for increased physical distancing for the adults in custody. The ARP funding also includes a 1.00 FTE detective to focus on gun violence investigations (60991), 2.00 FTE deputies to focus on protection orders and court-ordered dispossession of firearms (60990), and 3.00 FTE deputies in the Close Street Supervision program (60993).

The General Fund budget includes the following new ongoing General Fund programs:

- Additional HR & Backgrounding Staff (60110B) \$220,965
- Training (60250B & 60250C) \$689,000
- Booking & Release Post 3.64 FTE (60305C) \$526,445
- MCIJ East Control (60330H) \$251,225
- AIC Phone Calls (60400B) \$120,000
- Program Supervisor in AIC Programs Unit (60430B) \$130,325
- Funding for SE Works Program Coordinator (60430C) \$100,000

The budget also includes one-time-only funding of \$352,082 for the Encryption Package for MCSO Radios (60500B) and \$116,400 for a Property Retrofit (60557). A list of one-time-only projects can be found in the Budget Director's Message.

Budget Trends	FY 2021	FY 2022	FY 2022	FY 2023	Difference
	Actual	Current	Adopted	Adopted	
		Estimate	Budget	Budget	
Staffing FTE	799.22	805.12	797.16	809.23	12.07
Personnel Services	\$130,244,628	\$134,137,645	\$133,562,664	\$141,149,736	\$7,587,072
Contractual Services	4,260,934	4,364,140	5,511,109	6,063,706	552,597
Materials & Supplies	5,751,285	4,107,777	5,291,200	5,584,655	293,455
Internal Services	22,269,031	23,502,907	23,592,317	24,897,982	1,305,665
Capital Outlay	<u>125,425</u>	<u>920,193</u>	<u>1,061,923</u>	<u>2,492,160</u>	<u>1,430,237</u>
<b>Total Costs</b>	<b>\$162,651,303</b>	<b>\$167,032,663</b>	<b>\$169,019,213</b>	<b>\$180,188,239</b>	<b>\$11,169,026</b>

## Successes and Challenges

Though the past year has continued to present unique obstacles, MCSO continues to grow and improve in its service to Multnomah County. COVID-19 variants have challenged MCSO to innovate in real time, finding new ways to collaborate with partners in the criminal justice and health communities. MCSO continues to work closely with the Department of Community Justice, the District Attorney's Office, and the Oregon Judicial Department to manage a decreased County jail population to continue to mitigate the spread of COVID-19. We also continue to partner very closely with the Corrections Health Department and County Public Health to evolve our pandemic protocols for maximum health and wellbeing. These partnerships are invaluable and the foundation of continuing innovation in years to come.

MCSO continues to expand our focus on Diversity, Equity, and Inclusion and embedding these values into our culture. MCSO's Strategic Plan articulates a commitment to applying an Equity Lens across all major areas of agency work. In the next year, we're looking to considerably expand our training for both sworn and non-sworn personnel around core competencies that are more centered on culturally responsive, racially just approaches so we can foster more trauma informed community interactions with stronger outcomes and greater community trust. A strong training program is the foundation for visionary change, and it is critically important we evolve our training program to meet today's community needs and best serve the most vulnerable members in our community.

MCSO has worked hard to re-envision new hiring and retention strategies, yet continues to struggle to keep up with increasing and ongoing vacancies to meet the workload demands of the agency. Diverse recruitment and supportive and inclusive retention efforts are a priority for the agency, given the increasingly challenged public safety environment, combined with a growing retirement cycle over the next three to five years.

COVID-19 variants continue to apply pressure to MCSO jails, as we maintain operating under new procedures and protocols to keep adults in custody safe. This has made an already demanding year more demanding, with corrections deputies and sergeants working mandatory overtime on a near-constant basis leading to significant stress. With both MCSO's Corrections and Law Enforcement divisions continuing to face growing homelessness, mental illness, and substance use issues among the populations they serve, employee wellness has become a palpable priority and need. We are working hard to evolve our strategies to meet these unique challenges.

With the success of the Gun Violence Reduction initiative, MCSO is looking to expand our storage capacity and to upgrade current storage options for the additional guns being seized along with all evidence that is stored by the agency.

## COVID-19 Impacts

COVID-19 variants continue to impact MCSO, particularly in jail facilities where MCSO continues to implement enhanced cleaning protocols, quarantine and cohort protocols, and use of additional housing units, among other efforts, to mitigate the spread of COVID-19. These efforts require significant staff time and have, again, increased MCSO's personnel costs in FY 2022.

COVID-19 has also contributed to a rising number of persons in custody awaiting adjudication, as court processes have slowed considerably over the course of the pandemic. MCSO has seen continued growth of this group, exacerbating the challenge of maintaining aggressive quarantine and physical distance procedures.

## COVID-19 & American Rescue Plan

As mentioned above, COVID-19 variants continue to impact MCSO, particularly given the congregant nature of jail settings. American Rescue Plan (ARP) funds are being directed to enhancing safety protocols in our jails by creating additional housing to provide more physical distancing and quarantining spaces, as well as towards equipment like an industrial washing machine, to handle increased laundry and sanitation needs. Information video boards were also purchased for the jails for greater adult in custody (AIC) communication touch points along with increased phone call services for AIC's to their families, which were instituted when in-person visits were prohibited due to the pandemic; increased phone calls will continue now that in-person visits have been re-instated.

# Diversity, Equity, and Inclusion

MCSO is committed to treating everyone with dignity, respect, and fairness. At the same time, we acknowledge systemic racism and bias permeates the criminal justice system and systems of healthcare, education, and housing. While we envision a safe and thriving community for everyone, we know we simply cannot achieve this without a focus on equity and a commitment to holding ourselves accountable to our community's call for transformational reform and change.

Through the leadership of MCSO's Equity and Inclusion Director, MCSO continues to review agency policies and procedures through an Equity Lens. MCSO Leadership and Unit Managers continue to attend valuable Equity and Inclusion trainings and, in Fiscal Year 2023, we will be looking for support to expand this training across the agency to both sworn and non-sworn members. Adequate staffing, delivering 21st century training capabilities, and continuing to evolve our programs and services for all of our stakeholders with inclusive, trauma informed practices is critically important to maintaining our commitment to providing exemplary public safety services with a safe and thriving community for everyone. Additionally, it is critically important we are developing, supporting, and caring for our staff members and engendering a sense of safety, trust, and belonging, so they in turn can optimally contribute to meeting our commitment to the community we are so proud to serve.

# Budget by Division

Division Name	FY 2023 General Fund	Other Funds	Total Division Cost	Total FTE
Executive Office	\$7,261,172	\$0	\$7,261,172	36.00
Business Services Division	21,023,394	1,754,579	22,777,973	69.50
Corrections Facilities Division	71,695,091	9,095,025	80,790,116	378.08
Corrections Services Division	30,529,912	3,062,623	33,592,535	183.10
Law Enforcement Division	27,088,762	6,382,160	33,470,922	136.55
COVID-19 & American Rescue Plan	<u>0</u>	<u>2,295,521</u>	<u>2,295,521</u>	<u>6.00</u>
<b>Total Sheriff's Office</b>	<b>\$157,598,331</b>	<b>\$22,589,908</b>	<b>\$180,188,239</b>	<b>809.23</b>



### Executive Office

The Multnomah County Sheriff's Office is committed to providing exceptional public safety services through a professional, well-trained, and respectful workforce. The Sheriff and their executive team provide leadership, guidance, and direction to MCSO employees and work collaboratively with all county, city, state, federal, and private partners to ensure Multnomah County is at the forefront of best practices in public safety service. The Office prioritizes business efficiencies, improved service levels, and cost savings, which provide broad benefit to the community, MCSO, Multnomah County Government, and our allied agencies.

The Sheriff has established four basic tenets which drive the Office in providing service to the community: 1) a commitment to public safety, 2) earning and keeping community trust, 3) creating a positive work environment, and 4) ensuring sound fiscal stewardship throughout the agency. The Sheriff is committed to transparency, cooperation, collaboration, and fairness in all aspects of Sheriff's Office operations and administration. The Sheriff consistently engages public and private partners in dialogue and discussion on topics of concern. These discussions allow for collaborative problem solving with vested stakeholders and ensure all parties are informed on matters of mutual interest. Additionally, the Sheriff is dedicated to community outreach, including soliciting public comment prior to enacting policy to establish and maintain confidence, trust, and support from the communities' MCSO serves.

### Significant Changes

The FY 2023 budget includes \$220,965 in funding to support an additional Human Resources Technician and Background Investigator (60110B) to address our critical staffing needs with heightened recruitment strategies and support. Additionally, the Executive Office has added a Policy Advisor (60100A) to focus on the project management of the agency's policy process including review with the executive team, facilitating subject matter expert contributions, and coordinating with labor groups. The Policy Advisor will also serve as a liason to community advocates, contract partners, and other public safety organizations.

### Business Services Division

The Business Services Division (BSD) oversees multiple administrative units that support all of MCSO Operations and the Sheriff's Executive Office. BSD includes the 1) Fiscal Unit - responsible for the professional management and utilization of all funds allocated to MCSO; 2) Logistics Unit - manages the agency's fleet, property, and evidence; 3) Training Unit - prepares, delivers, and tracks training for sworn employees to ensure compliance and certification requirements are met, with a growing focus on supporting all staff with relevant training opportunities, entrenching Equity and Inclusion as the foundation of all of our training, and providing professional development; 4) Planning and Research Unit - provides accurate data to facilitate data-driven decision making; 5) Criminal Justice Information Services (CJIS) Unit - provides innovative technology solutions to over 3,000 users across a wide range of platforms; and 6) Law Enforcement Support Unit - documents, archives, and retrieves investigative information in support of an around-the-clock enforcement effort along with providing services to the public. In addition to the management of these units, BSD is responsible for the integration of standards and best practices in agency business processes and agency-wide innovations and initiatives, one of which is the MCSO Employee Wellness Program. The focus of this program is to help ensure MCSO employees have the resources and support needed to optimally perform their work so they can provide exceptional service to the community. BSD also works very closely with the Equity division to ensure we're continuing to deepen our work around embedding Equity and Inclusion values into our culture and business processes.

### Significant Changes

The FY 2023 budget includes an additional \$689,000 to fund much needed enhanced core competencies training for sworn staff centered on culturally responsive, racially just approaches to create more trauma informed community interactions for stronger outcomes and greater community trust (60250B). This will also fund expanded non-sworn trainings on Diversity, Equity, & Inclusion; leadership and management proficiencies; and overall professional development opportunities to make our overall training program far more accessible and equitable for all staff (60250C).

### Corrections Facilities Division

The Corrections Facilities Division includes 1,117 budgeted jail beds managed through two facilities: the Multnomah County Detention Center (MCDC), which is located in downtown Portland and includes booking and release operations, and the Multnomah County Inverness Jail (MCIJ), which is located in east Portland. Additionally, this division oversees the Corrections Records Unit, which processes releases, transports, court orders, and approximately 31,000 new bookings annually.

The Corrections Facilities Division strives to deliver professional, compassionate services, while ensuring appropriate safety and security, when providing care and supervision of adults in custody. The foundation of providing a safe environment for staff and adults in custody is the integration of a comprehensive intake process for arrestees, which involves Corrections Deputies, Multnomah County Corrections Health personnel, and various other MCSO personnel. The information obtained through this process guides decisions with respect to the most appropriate housing for incoming adults in custody. Additionally, this process allows for efficient coordination with community service providers to assist in facilitating successful re-entry into the community. Understanding that the corrections environment presents challenges - in part due to the increase in adults experiencing addiction and mental health crisis - efficient collaboration of support staff, program staff, and medical personnel is critical in successfully connecting individuals with rehabilitation and transition services.

### Significant Changes

The budget includes \$777,670 to restore staffing at MCIJ and MCDC to support safety and security of jail operations (60305C - Booking & Release Post 3.64 FTE & 60330H - MCIJ East Control).

The budget includes \$1.41 million of American Rescue Plan (ARP) funding to continue the operation of Dorm 5 (60997) and Dorm 13 (60998), which provides physical distancing in the jails. An additional \$60,000 was also included for electronic signage and a washing machine (60999).

### Corrections Services Division

The Corrections Services Division includes several specialized units focused on utilizing creative, efficient solutions to deliver quality, cost-effective service to adults in custody and the community. The Auxiliary Services Unit supports agency-wide operations by ensuring adequate supplies are received and distributed to multiple facilities, while also providing commissary, laundry, and property storage services for adults in custody. The Facility Security Unit provides secure access and information services to community members, employees, and the judiciary at several Multnomah County facilities.

Utilizing an objective jail classification tool, the Classification Unit determines appropriate housing for adults in custody and allows for maximum access to programs and services. The Programs Unit provides a variety of services to adults in custody, including access to education, mental health and substance use resources, and housing and employment services, which are designed to aid in a successful transition back into the community. The Close Street Supervision Unit is a pre-trial monitoring program that effectively manages individuals in the community while they are proceeding through their court process. The Court Services Unit provides a variety of public safety services including courtroom security and working with the judiciary to ensure adults in custody are present for court hearings. The Transport Unit ensures that adults in custody are transported to and from court hearings, as well as to other jurisdictions throughout the state. The efficient collaboration of these units directly supports the daily operations of the jails and the agency, as well as the overall public safety system.

### Significant Changes

The FY 2023 budget includes \$130,325 for a Program Supervisor in the Adults-in-Custody Programs unit (60430B) and \$100,000 for a SE Works Program Coordinator (60430C) to provide direct services to adults in custody for more inclusive, successful re-entry into the community and future employment.

The budget includes \$120,000 to provide two phone calls per week to adults in custody (60400B). This service began in the FY 2022 budget with American Rescue Plan funding, but is moving to ongoing General Fund in the FY 2023 budget.

American Rescue Plan funding in the amount of \$348,461 is included for additional 3.00 FTE in the Close Street Supervision program (60993) to maintain a sustainable reduction in the jail census given a continued growing need for this service.

### Law Enforcement Division

The Law Enforcement (LE) Division provides 24 hours a day, 7 days a week comprehensive public safety/policing services throughout unincorporated Multnomah County and the contract cities of Fairview, Maywood Park, Troutdale, and Wood Village. From Sauvie Island in the west, south to Dunthorpe, and extending east to the Columbia River Gorge, these services are conducted through uniformed patrol, marine patrol, investigative efforts, civil process, and community resource programs, as well as multiple system partner collaborations.

The Patrol Unit responds to over 30,000 calls for service covering 290 miles of land, and the River Patrol Unit is responsible for approximately 100 miles of waterways, serving county residents as well as the more than three million visitors who travel to Multnomah County to enjoy scenic and recreation areas. MCSO members are the first responders to many remote areas of the county, including Oregon State Parks, the Columbia River Gorge, and the Sauvie Island Wildlife Area.

The LE Division provides for several countywide collaborative programs including the East County Major Crimes Team, Domestic Violence/Gun Dispossession, Gun Violence Reduction program, Homeless Outreach and Programs Engagement (HOPE Team), Special Investigations Narcotics Enforcement Team, Vehicular Crimes Team, Transit Police, and the SWAT and Rapid Response Teams. Additionally, the Detectives Unit is focused on investigating all serious person crimes, human trafficking, domestic violence, and firearms-related crimes. LE also provides Community Resource Deputies, Dive Team and swift water rescue, and conducts countywide Search and Rescue services as mandated by Oregon State statute.

### Significant Changes

One-time-only funding in the amount of \$352,082 is budgeted to fund equipment to replace and encrypt obsolete radios in order to communicate with partner agencies, who have all upgraded their radio technology (60500B). Additional one-time-only funding in the amount of \$116,400 is budgeted to fund the retrofit of the Property Storage Building (PSB) at the Inverness Jail (60557) to store dispossessed firearms and evidence. This funding is necessitated by a significant increase of firearm seizure resulting from coordinated efforts with public safety partners.

The FY 2023 budget also includes \$476,359 of American Rescue Plan funding for the continuation of the Gun Violence Reduction Team (60990 and 60991). This program began through a mid-year FY 2022 budget modification with one-time General Fund resources.

### Sheriff's Office

The following table shows the programs that make up the Office's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Executive Office</b>					
60100A	Executive Office	\$1,817,471	\$0	\$ 1,817,471	7.00
60105	Equity & Inclusion Unit	486,267	0	486,267	3.00
60110A	Human Resources	1,770,085	0	1,770,085	9.00
60110B	Additional HR & Backgrounding Staff	220,965	0	220,965	2.00
60111	Time & Attendance Unit	655,648	0	655,648	5.00
60120	Professional Standards	1,915,268	0	1,915,268	8.00
60130A	Communications Unit	395,468	0	395,468	2.00
<b>Business Services Division</b>					
60200	Business Services Admin	1,638,377	0	1,638,377	1.00
60205	Criminal Justice Information Systems	8,087,126	0	8,087,126	7.00
60210	Fiscal Unit	1,498,032	0	1,498,032	9.00
60213	Logistics Unit	798,745	0	798,745	4.00
60220	Planning & Research Unit	927,656	19,238	946,894	5.00
60225	Enforcement Division Support	3,375,041	0	3,375,041	27.00
60230	Alarm Program	0	260,048	260,048	1.50
60235	Concealed Handgun Permits	41,917	1,231,796	1,273,713	4.00
60250A	Training Unit	3,967,500	243,497	4,210,997	11.00
60250B	Training - Expanded Core Competencies - Sworn	500,000	0	500,000	0.00
60250C	Training- DEI/Leadership/Professional Dev - All Staff/ Emphasis on Non-Sworn	189,000	0	189,000	0.00
<b>Corrections Facilities Division</b>					
60300	Corrections Facilities Admin	960,521	0	960,521	2.00
60305A	Booking & Release	9,591,508	0	9,591,508	55.60
60305B	Gresham Temporary Hold	167,973	0	167,973	0.00
60305C	Booking & Release Post 3.64 FTE	526,445	0	526,445	3.64
60310A	MCDC Core Jail & 4th Floor	17,899,023	0	17,899,023	61.72
60310B	MCDC 5th Floor	4,599,257	0	4,599,257	25.48
60310C	MCDC 6th Floor	2,574,430	0	2,574,430	14.04
60310D	MCDC 7th Floor	4,286,549	0	4,286,549	27.30

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Corrections Facilities Division (continued)</b>					
60310E	MCDC 8th Floor	2,445,743	0	2,445,743	16.38
60311	Clinic Escort Deputies	283,276	0	283,276	2.00
60330A	MCIJ Dorms 16, 17 & 18	11,409,516	8,911,774	20,321,290	66.10
60330B	MCIJ Dorms 6 & 7	2,898,360	0	2,898,360	14.56
60330C	MCIJ Dorm 8 & 9	2,790,427	0	2,790,427	14.56
60330D	MCIJ Dorms 14 & 15	3,315,959	0	3,315,959	18.20
60330E	MCIJ Dorm 10	1,048,111	0	1,048,111	5.46
60330F	MCIJ Dorm 11	872,779	0	872,779	5.46
60330G	MCIJ Dorm 12	1,058,350	0	1,058,350	5.46
60330H	MCIJ East Control	251,225	0	251,225	1.82
60345	CERT/CNT	178,998	0	178,998	0.00
60350	HB3194 Justice Reinvestment - Escorts	0	183,251	183,251	1.30
60360	Corrections Support	4,536,641	0	4,536,641	37.00
<b>Corrections Services Division</b>					
60400	Corrections Services Division Admin	599,438	0	599,438	2.00
60400B	AIC Phone Calls	120,000	0	120,000	0.00
60405	Transport	3,584,204	0	3,584,204	16.00
60410A	Court Services - Courthouse	5,070,657	0	5,070,657	23.00
60410B	Court Services - Justice Center	1,208,845	0	1,208,845	7.00
60410C	Court Services - JJC	169,998	0	169,998	1.00
60415A	Facility Security - Courts	1,918,360	749,186	2,667,546	18.60
60415B	Facility Security - Jails	3,192,255	0	3,192,255	22.50
60415C	Facility Security - Dom Violence Gateway One Stop	97,884	0	97,884	1.00
60420	Classification	4,013,667	0	4,013,667	20.00
60425	MCDC Behavioral Health Team	336,190	0	336,190	2.00
60430	Jail Programs	2,986,617	278,177	3,264,794	21.50
60430B	Program Supervisor in AIC Programs Unit	130,325	0	130,325	1.00
60430C	Funding for SE Works Program Coordinator	100,000	0	100,000	0.00
60432	MCIJ Work Crews	1,280,701	390,689	1,671,390	8.00
60435	Volunteer Services	142,974	0	142,974	1.00
60440	HB3194 Justice Reinvestment - Program Administrator	0	197,420	197,420	1.00
60445	Close Street	1,389,415	0	1,389,415	7.00

# Sheriff's Office

fy2023 adopted budget

Prog. #	Program Name	FY 2023 General Fund	Other Funds	Total Cost	FTE
<b>Corrections Services Division (continued)</b>					
60450	Warehouse	1,360,112	0	1,360,112	6.60
60455	Property & Laundry	2,828,270	0	2,828,270	20.00
60460	Commissary & AIC Welfare	0	1,447,151	1,447,151	3.90
<b>Law Enforcement Division</b>					
60500A	Enforcement Division Admin	845,429	0	845,429	2.00
60500B	Encryption Package for MCSO Radios	352,082	0	352,082	0.00
60505	Patrol	15,481,146	208,475	15,689,621	61.05
60510A	Civil Process	1,762,454	0	1,762,454	8.00
60515	River Patrol	2,272,644	910,167	3,182,811	12.50
60520A	Detectives Unit	3,023,550	0	3,023,550	13.00
60521	In-Jail Human Trafficking	208,479	0	208,479	1.00
60525	Special Investigations Unit	1,461,621	1,240,000	2,701,621	7.00
60530	TriMet Transit Police	0	4,023,518	4,023,518	23.50
60535A	School Resource Deputy Program	224,482	0	224,482	1.50
60535B	Community Resource Officer Program	527,740	0	527,740	3.00
60540	Homeless Outreach and Programs Engagement (HOPE) Team	546,205	0	546,205	3.00
60550	Hornet Trail Rescue and Wilderness Law Enforcement Services Team	20,768	0	20,768	0.00
60555	Gun Dispossession/VRO Detail	245,762	0	245,762	1.00
60557	Property Retrofit	116,400	0	116,400	0.00
<b>COVID-19 &amp; American Rescue Plan</b>					
60990	ARP – Civil Process – Reducing Community Violence Involving Firearms	0	314,382	314,382	2.00
60991	ARP – Detectives Unit – Reducing Community Violence Involving Firearms	0	161,977	161,977	1.00
60993	ARP - Add'l Close Street Supervision Positions	0	348,461	348,461	3.00
60997	ARP - MCIJ Dorm 5	0	773,344	773,344	0.00
60998	ARP - MCIJ Dorm 13	0	637,357	637,357	0.00
60999	ARP - Electronic Signage and Washing Machine	0	60,000	60,000	0.00
<b>Total Sheriff's Office</b>		<b>\$157,598,331</b>	<b>\$22,589,908</b>	<b>\$180,188,239</b>	<b>809.23</b>





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,117,282	\$0	\$1,322,190	\$0
Contractual Services	\$36,632	\$0	\$36,632	\$0
Materials & Supplies	\$141,622	\$0	\$126,622	\$0
Internal Services	\$308,748	\$0	\$332,027	\$0
<b>Total GF/non-GF</b>	<b>\$1,604,284</b>	<b>\$0</b>	<b>\$1,817,471</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,604,284</b>		<b>\$1,817,471</b>	
<b>Program FTE</b>	6.00	0.00	7.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60100 Executive Office

The FY 2023 budget reflects the addition of a Policy Advisor position. During the spring of 2021, the Executive Office hired a Policy Advisor to manage the ongoing cycle of policy for MCSO. Current policy is subject to regular review including public and stakeholder comments. In addition, State Legislation results in new laws that require new or updated policy annually.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$376,129	\$0	\$424,996	\$0
Contractual Services	\$10,000	\$0	\$10,000	\$0
Materials & Supplies	\$50,371	\$0	\$50,371	\$0
Internal Services	\$0	\$0	\$900	\$0
<b>Total GF/non-GF</b>	<b>\$436,500</b>	<b>\$0</b>	<b>\$486,267</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$436,500</b>		<b>\$486,267</b>	
<b>Program FTE</b>	3.00	0.00	3.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60105A Equity & Inclusion Unit



## Legal / Contractual Obligation

Support for Sheriff's Mandates, including ORS Chapters 206 and 169. Family Medical Leave Act (FMLA) of 1994. Health Insurance Portability and Accountability Act (HIPAA) of 1996, CDC and OSHA directives and guidelines for changing COVID protocols.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,448,177	\$0	\$1,531,623	\$0
Contractual Services	\$72,124	\$0	\$72,124	\$0
Materials & Supplies	\$24,071	\$0	\$23,842	\$0
Internal Services	\$94,491	\$0	\$142,496	\$0
<b>Total GF/non-GF</b>	<b>\$1,638,863</b>	<b>\$0</b>	<b>\$1,770,085</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,638,863</b>		<b>\$1,770,085</b>	
<b>Program FTE</b>	9.00	0.00	9.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60110 Human Resources



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$220,965	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$220,965</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$220,965</b>	
<b>Program FTE</b>	0.00	0.00	2.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:





## Legal / Contractual Obligation

Local 88 Contract; Multnomah County Deputy Sheriff's Contract; Multnomah County Corrections Deputy Association Contract; Multnomah County Personnel Rules; Federal Fair Labor Standards Act; Oregon BOLI laws

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$614,390	\$0	\$637,911	\$0
Materials & Supplies	\$14,371	\$0	\$14,371	\$0
Internal Services	\$41,194	\$0	\$3,366	\$0
<b>Total GF/non-GF</b>	<b>\$669,955</b>	<b>\$0</b>	<b>\$655,648</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$669,955</b>		<b>\$655,648</b>	
<b>Program FTE</b>	5.00	0.00	5.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60111 Time & Attendance Unit



## Legal / Contractual Obligation

Labor contracts: Deputy Sheriff's Assn.: Article 19 Local 88: Article 17 Mult. Cty. Corr. Deputies Assn: Article 18, MCSO Agency manual and Policy 500. HB 2929.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,717,484	\$0	\$1,726,463	\$0
Contractual Services	\$23,338	\$0	\$23,338	\$0
Materials & Supplies	\$82,426	\$0	\$82,426	\$0
Internal Services	\$74,902	\$0	\$83,041	\$0
<b>Total GF/non-GF</b>	<b>\$1,898,150</b>	<b>\$0</b>	<b>\$1,915,268</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,898,150</b>		<b>\$1,915,268</b>	
<b>Program FTE</b>	8.00	0.00	8.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60120 Professional Standards

**Department:** Sheriff **Program Contact:** Chris Liedle

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Communications Unit is a bridge between the Sheriff's Office and the public, connecting, engaging and empowering members, residents, communities, the intergovernmental arena and the media alike in Multnomah County and beyond. The Communications team works around the clock to provide critical, accurate, time-sensitive information necessary for the public to make informed, sometimes life-saving decisions, shares and publishes agency news and events to increase community and membership engagement, works professionally and effectively with the media and furthers transparency by facilitating public records. The Communications team uses tact and self-awareness to develop communications for diverse audiences and continuously reviews and evaluates communications strategies for optimized performance.

### Program Summary

The Communications Unit provides critical, accurate, time-sensitive information necessary for the public to make informed, sometimes life-saving decisions and shares and publishes agency news and events to increase community and membership engagement and understanding of public safety. The Communications Unit also oversees a team of Public Information Officers, who deliver vital information to the public during an emergency or crisis, such as a natural disaster or criminal investigation.

The Communications Unit produces public relations and marketing content, such as social media posts, press releases, infographics, photos and videos, and manages the agency's internal and external facing webpages, social media accounts and Sheriff's video projects, among many other tools, to effectively and creatively communicate Sheriff's Office activities to diverse audiences through numerous methods. The Communications Unit is responsible for developing, implementing and managing the agency's internal and external communications strategies, and continuously monitoring and evaluating such strategies to improve reach and engagement.

The Communications Unit maintains the agency's public standing by working professionally and effectively with its media and community partners, and collaborating with intergovernmental partners and community organizations to create public safety, health and wellness messaging campaigns, coordinating community outreach opportunities and elevating direct messaging from the Sheriff. The Communications Unit furthers agency transparency by facilitating a high volume of public records requests.

As the Multnomah County Sheriff's Office has grown, and its scope of services expanded, so too has the challenge of maintaining a shared organizational direction. Critical to MCSO's success, is that all members of its diverse workforce feel heard and are heard, and that member ideas continue to drive the success of the agency.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Social media posts	981	1,800	1,116	1,200
Outcome	Social media post engagements	1,908,000	200,000	184,180	215,000
Outcome	Communications development projects	N/A	3	3	3

### Performance Measures Descriptions

The Communications Unit identified three projects for FY 2022: 1) add alternative-text (alt-text) to visual content shared on social media when possible, 2) overhaul MCSO's internal webpages to develop more reliable internal communication and increase engagement among staff across all divisions, and 3) develop a long-term, internal communication strategy in collaboration with MCSO's Equity & Inclusion Team.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$311,637	\$0	\$346,764	\$0
Materials & Supplies	\$39,500	\$0	\$39,500	\$0
Internal Services	\$1,300	\$0	\$9,204	\$0
<b>Total GF/non-GF</b>	<b>\$352,437</b>	<b>\$0</b>	<b>\$395,468</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$352,437</b>		<b>\$395,468</b>	
<b>Program FTE</b>	2.00	0.00	2.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60130 Communications Unit

The Communications Unit hired two additional professionals to focus on internal and external strategies. Clear, effective, and inclusive communication better connects with our members and community ensuring access to vital administrative, emergency, and general information. Along with our general forms of communication (social media, website, email, etc.), MCSO added radio and billboard platforms for marketing/recruiting. Finally, MCSO Communications was responsible for the national communications platform of the Major County Sheriff's Association.

**Department:** Sheriff **Program Contact:** Erin Hubert

**Program Offer Type:** Administration **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

MCSO's Business Services Division (BSD) oversees six professional units whose work is to support the Law Enforcement Division, Corrections Facilities/Services Divisions, and our Executive Office. BSD strives to make strategic decisions to help position the Sheriff's office for success in the community. Doing good work that allows us to do 'good' in the community; helping anchor Equity and Inclusion into our culture; being fiscally responsible and transparent in the work we do with both internal staff and the diverse communities in which we serve; and continually looking for gained efficiencies and ways to increase productivity across the agency, are BSD guiding values to support the agency and the work we do in the community.

### Program Summary

BSD includes a diverse mix of work units whose overarching mission is to inform, evaluate, and support the Sheriff's office, as we strive to continuously improve in how we serve our communities. BSD oversees the following Units: Fiscal - responsible for professional stewardship of all funds allocated to MCSO; Planning and Research - collects, analyzes, and reports key data to enable data-driven, strategic decision making; Law Enforcement Records - archives and retrieves investigative information 24/7/365 for enforcement effort; Criminal Justice Information Systems (CJIS) - provides technology support for 3,000+ users across a wide range of platforms; Training - develops and delivers critical curricula to ensure compliance and certification requirements are met for sworn staff with a growing focus on providing de-escalation skills, professional development, and Equity training for all staff; Logistics - provides secure management of property, evidence, and MCSO's vehicle fleet. BSD also oversees the Wellness Program, which dedicates resources to support Equity and Inclusion goals and focuses on fostering a sense of safety, trust, and belonging with our members.

Last year BSD led the creation of our Strategic Plan with entrenching Equity and Inclusion as the agency's top goal. This year has focused on creating work plans to execute on all of our strategic goals. Actions for entrenching our Equity goal, for example, include – benchmarking our strategic goals for progress/course correction tracking; including Equity & Inclusion Manager in monthly BSD meetings for better communication/expectation setting; Equity Lens training for executive leadership; highlighting how we're putting Equity into action through our budget processes via 'Equity in Action' fiscal updates during monthly managers' meetings; and improving internal communication through key touchpoints like quarterly all-staff meetings, structured monthly open-door meetings across Law Enforcement and Corrections during all shifts, executive participation in quarterly BSD Unit meetings, anonymous staff member Q & A on Sheriffnet, and identification of key staff identified priorities with work plans to address and communicate progress/course corrections.

The various crises of the past year have only revealed how critical it is we continue to strive to deepen our commitment of embedding Equity into MCSO and to stay the course with our strategic plan.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of implemented Strategic Plan initiatives	N/A	N/A	5	10
Outcome	Percent of vacant positions filled	N/A	N/A	50%	80%

### Performance Measures Descriptions

1) Percent of Positions Filled – BSD/MCSO, is experiencing significant vacancies across many different work units. In coordination with HR, we aim to fill half of current BSD related vacancies this fiscal year and 80% through FY23. 2) Number of Implemented Strategic Plan Initiatives - BSD spearheaded the development/implementation of MCSO's strategic plan. This measure tracks the number of key initiatives implemented in pursuit of MCSO's strategic goals.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$372,332	\$0	\$417,688	\$0
Contractual Services	\$13,233	\$0	\$15,317	\$0
Materials & Supplies	\$1,127,491	\$0	\$1,174,700	\$0
Internal Services	\$29,171	\$0	\$30,672	\$0
<b>Total GF/non-GF</b>	<b>\$1,542,227</b>	<b>\$0</b>	<b>\$1,638,377</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,542,227</b>		<b>\$1,638,377</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
Other / Miscellaneous	\$1,153,624	\$0	\$1,291,233	\$0
<b>Total Revenue</b>	<b>\$1,153,624</b>	<b>\$0</b>	<b>\$1,291,233</b>	<b>\$0</b>

Explanation of Revenues

The FY 2023 Department Indirect Revenue is \$1,291,233.

Significant Program Changes

Last Year this program was: FY 2022: 60200 Business Services Admin





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,458,263	\$0	\$1,555,760	\$0
Contractual Services	\$47,320	\$0	\$47,320	\$0
Materials & Supplies	\$932,746	\$0	\$935,866	\$0
Internal Services	\$5,381,213	\$0	\$5,548,180	\$0
<b>Total GF/non-GF</b>	<b>\$7,819,542</b>	<b>\$0</b>	<b>\$8,087,126</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$7,819,542</b>		<b>\$8,087,126</b>	
<b>Program FTE</b>	7.00	0.00	7.00	0.00

Program Revenues				
Service Charges	\$4,840	\$0	\$4,840	\$0
<b>Total Revenue</b>	<b>\$4,840</b>	<b>\$0</b>	<b>\$4,840</b>	<b>\$0</b>

Explanation of Revenues

General Fund:  
 \$3,600 - Requests for Arrest Reports  
 \$1,240 - Crime Capture Reports - PPB & Gresham

Significant Program Changes

Last Year this program was: FY 2022: 60205 Criminal Justice Information Systems



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,289,541	\$46,098	\$1,409,706	\$0
Materials & Supplies	\$14,783	\$0	\$14,783	\$0
Internal Services	\$65,933	\$0	\$73,543	\$0
<b>Total GF/non-GF</b>	<b>\$1,370,257</b>	<b>\$46,098</b>	<b>\$1,498,032</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,416,355</b>		<b>\$1,498,032</b>	
<b>Program FTE</b>	8.67	0.33	9.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60210 Fiscal Unit

Moved 0.33 FTE from Commissary & Adults In Custody (AIC) Welfare Program Offer (PO 60460) to this program offer.

**Department:** Sheriff **Program Contact:** Jordan Bryant

**Program Offer Type:** Support **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The Logistics Unit manages the Sheriff's Office fleet operations, which includes procurement and installation of electronic technology for fleet vehicles. This unit also oversees maintenance and building modifications for the Sheriff's Office. Additional responsibilities are equipping personnel, processing evidence seized, and controlling agency communication needs.

**Program Summary**

The Logistics Fleet Section is responsible for the acquisition, repair, and maintenance of approximately 261 vehicles, utilizing a variety of vendors including coordination with the County Shops. The Logistics' Evidence Section is responsible for the safe keeping of evidence and the public's property and then returning property to the rightful owner; the unit returns approximately \$25,000 in unclaimed cash to the General Fund annually. Along with the Fleet and Property duties, Logistics ensures that equipment, supplies and uniform needs are met for Public Safety personnel so they can then perform their duties and tasks at an optimal level. They also coordinate radio template upgrades and activation and deletion of Mobile Data Computers and Police radios with COMNET, a necessary part of the emergency communications within the Portland Metro area. Logistics provides integral support for both Law Enforcement and Corrections, handling critical functions such as fleet, radio, and evidence handling.

There are two primary customers served by the Logistics Unit – 1) internally our partner Law Enforcement and Governmental customers for whom we provide services such as vehicle logistics and uniform/equipment acquisition, and 2) the General Public, when property and physical evidence is returned to its owners. Members of the public can contact the Evidence Technicians in order to coordinate the return of their seized property; a wide representation of the public is served by this function. This provides an important service to the public to ensure that their property, once seized or found by Law Enforcement, is returned in a well-coordinated, documented, professional, and respectful manner.

Logistics Unit policies and directives from the County and MCSO management are created with the commitment to, and a focus on, Equity and Inclusion. The Logistics Unit takes this commitment very seriously and strives to serve all members of the public equitably and efficiently within the Unit's scope of duties.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of evidence exhibits received, processed and bar-coded	7,000	8,000	7,000	8,000
Outcome	Number of cases closed and disposed	6,000	7,000	6,500	7,000
Output	Number of vehicle movements for maintenance and repair	1,300	1,400	1,500	1,500

**Performance Measures Descriptions**

"...evidence exhibits received, processed and bar-coded" and "...cases closed and disposed" from internal evidence database and LPT. "Vehicle movements for maintenance and repair" data from an internal database, provided by LPT. Decreases seen in property evidence output due to COVID.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$552,748	\$0	\$581,626	\$0
Contractual Services	\$15,000	\$0	\$15,000	\$0
Materials & Supplies	\$18,844	\$0	\$18,844	\$0
Internal Services	\$173,350	\$0	\$183,275	\$0
<b>Total GF/non-GF</b>	<b>\$759,942</b>	<b>\$0</b>	<b>\$798,745</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$759,942</b>		<b>\$798,745</b>	
<b>Program FTE</b>	4.00	0.00	4.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60213 Logistics Unit



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$891,828	\$0	\$887,551	\$17,489
Materials & Supplies	\$5,323	\$0	\$5,323	\$0
Internal Services	\$32,884	\$0	\$34,782	\$1,749
<b>Total GF/non-GF</b>	<b>\$930,035</b>	<b>\$0</b>	<b>\$927,656</b>	<b>\$19,238</b>
<b>Program Total:</b>	<b>\$930,035</b>		<b>\$946,894</b>	
<b>Program FTE</b>	5.00	0.00	5.00	0.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$19,238
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,238</b>

Explanation of Revenues

This program generates \$1,749 in indirect revenues.  
 \$19,238 - HB3194 Justice Reinvestment Fund for Evaluation Specialist work

Significant Program Changes

Last Year this program was: FY 2022: 60220 Planning & Research Unit

Moved 1.00 FTE from Communications Unit program offer (60130) to this program offer.  
 This program offer is receiving \$19,238 in HB3194 Justice Reinvestment Funding for evaluation work with the grant.





## Legal / Contractual Obligation

ORS 206.010 General duties of sheriff. (3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law. (4) Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law. (4) Support the record requirements of the cities with police services contracts through the Multnomah County Sheriff's Office. These cities include Maywood Park, Troutdale, Fairview and Wood Village. (5) Record validation is required monthly by the Oregon State Police and the FBI.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$3,053,320	\$0	\$3,215,779	\$0
Contractual Services	\$33,988	\$0	\$33,988	\$0
Materials & Supplies	\$72,970	\$0	\$72,970	\$0
Internal Services	\$55,663	\$0	\$52,304	\$0
<b>Total GF/non-GF</b>	<b>\$3,215,941</b>	<b>\$0</b>	<b>\$3,375,041</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,215,941</b>		<b>\$3,375,041</b>	
<b>Program FTE</b>	27.00	0.00	27.00	0.00

Program Revenues				
Fees, Permits & Charges	\$30,343	\$0	\$29,962	\$0
Other / Miscellaneous	\$33,331	\$0	\$32,980	\$0
<b>Total Revenue</b>	<b>\$63,674</b>	<b>\$0</b>	<b>\$62,942</b>	<b>\$0</b>

## Explanation of Revenues

General Fund:  
 \$29,962 - Tow Fees  
 \$32,980 - Report Requests

This amount is based on what was received during the first 6 months of FY 2022.

## Significant Program Changes

Last Year this program was: FY 2022: 60225 Enforcement Division Support

**Department:** Sheriff **Program Contact:** Francis Cop

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The citizens of Oregon have designated certain activities be regulated in support of a safe and livable community. One of these activities is the MCSO's Alarm Program which administers and manages the reporting of legitimate and false alarms. False alarms are subject to penalties in an effort to reduce their number and unnecessary responses by law enforcement. The Program presently manages approximately 7,800 alarm customers.

### Program Summary

Within the Law Enforcement Support Unit, the Alarms program issues burglary and robbery alarm permits for both residential and business customers located in unincorporated Multnomah County as well as in five cities located in East Multnomah County. Approximately 7,800 alarm customers are managed within the Alarms program. A False Alarm Reduction Program is operated for all residents and business, inclusive of all ethnicities, cultures and diverse backgrounds, which tracks burglary and robbery alarm events in the areas we serve.

Effective alarm use management increases the probability that the alarm calls law enforcement responds to will be valid alarm calls. Additionally, reducing false alarm calls conserves scarce public safety resources by reducing the time that law enforcement officers respond to false alarms. The program includes penalties for the reporting of false alarms, which motivates alarm customers to properly maintain their equipment and exercise sound alarm-use practices. False alarm response is an inefficient use of law enforcement time and resources and presents potential safety concerns for innocent citizens and law enforcement, as a result of an armed response. Additionally, we continue to increase our alarm education outreach to the general public to focus particularly on those who install their own alarms to ensure they know the laws, are compliant, and have information on maintaining alarms for optimum safety. Making this information accessible to everyone is a priority for the Sheriff's office. The efficient use and management of properly working alarm systems provides increased security for the community, a reduction in criminal offenses, more effective law enforcement, and cost savings for Multnomah County and the cities we serve.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of alarm events	2,668	2,900	2,800	2,900
Outcome	Number of false alarms dispatches completed	1,952	2,000	2,000	2,100
Output	Number of new alarm permits issued	581	1,200	700	800
Output	Number of existing alarm permits renewed	7,251	7,800	8,000	8,100

### Performance Measures Descriptions

The performance measures for the Alarms Unit are all generated out of CryWolf.

## Legal / Contractual Obligation

Alarm permitting is mandated in Unincorporated by MCC 15.703 and contracts with the cities of Gresham, Fairview, Troutdale, Wood Village and Maywood Park.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$154,506	\$0	\$162,868
Contractual Services	\$0	\$129,191	\$0	\$65,057
Materials & Supplies	\$0	\$2,624	\$0	\$2,624
Internal Services	\$0	\$29,020	\$0	\$29,499
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$315,341</b>	<b>\$0</b>	<b>\$260,048</b>
<b>Program Total:</b>	<b>\$315,341</b>		<b>\$260,048</b>	
<b>Program FTE</b>	0.00	1.50	0.00	1.50

Program Revenues				
Fees, Permits & Charges	\$0	\$193,659	\$0	\$168,678
Other / Miscellaneous	\$0	\$91,682	\$0	\$61,370
Beginning Working Capital	\$0	\$30,000	\$0	\$30,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$315,341</b>	<b>\$0</b>	<b>\$260,048</b>

## Explanation of Revenues

This program generates \$23,127 in indirect revenues.

Special Ops Fund:

\$30,000 - Carry-over from Fiscal Year 2022

\$22,060 - Alarms Late Fees

\$146,618 - Alarms Permits

\$61,370 - False Alarms Fines

These amounts are based on FY 2022 mid-year actuals.

## Significant Program Changes

Last Year this program was: FY 2022: 60230 Alarm Program



## Legal / Contractual Obligation

Concealed Handgun licensing is mandated by ORS 166.291-297.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$539,764	\$0	\$429,629
Contractual Services	\$0	\$45,893	\$0	\$45,889
Materials & Supplies	\$0	\$75,693	\$0	\$75,693
Internal Services	\$17,979	\$75,680	\$41,917	\$62,691
Capital Outlay	\$0	\$265,579	\$0	\$617,894
<b>Total GF/non-GF</b>	<b>\$17,979</b>	<b>\$1,002,609</b>	<b>\$41,917</b>	<b>\$1,231,796</b>
<b>Program Total:</b>	<b>\$1,020,588</b>		<b>\$1,273,713</b>	
<b>Program FTE</b>	0.00	4.00	0.00	4.00

<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$655,732	\$0	\$783,385
Beginning Working Capital	\$0	\$300,000	\$0	\$400,000
Service Charges	\$99,200	\$46,877	\$75,540	\$48,411
<b>Total Revenue</b>	<b>\$99,200</b>	<b>\$1,002,609</b>	<b>\$75,540</b>	<b>\$1,231,796</b>

## Explanation of Revenues

This program generates \$61,008 in indirect revenues.

General Fund:

\$75,540 - Facility Access ID Badges (Based on actual amount collected in the first 6 months of FY22.)

Special Ops Fund: \$400,000 - Carry-over from Fiscal Year 2022; \$10,131 - OLCC Fees; \$773,254 - Concealed Handgun Licenses; \$48,411 - In-Person Handgun Safety Classes and On-line Handgun Safety Course (Based on actual amounts collected during the first 6 months of FY 2022.)

## Significant Program Changes

Last Year this program was: FY 2022: 60235 Concealed Handgun Permits



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$3,074,851	\$79,084	\$3,303,061	\$213,221
Materials & Supplies	\$370,073	\$0	\$370,073	\$0
Internal Services	\$381,883	\$9,514	\$294,366	\$30,276
<b>Total GF/non-GF</b>	<b>\$3,826,807</b>	<b>\$88,598</b>	<b>\$3,967,500</b>	<b>\$243,497</b>
<b>Program Total:</b>	<b>\$3,915,405</b>		<b>\$4,210,997</b>	
<b>Program FTE</b>	10.50	0.50	10.50	0.50

Program Revenues				
Beginning Working Capital	\$0	\$0	\$0	\$160,000
Service Charges	\$0	\$88,598	\$0	\$83,497
<b>Total Revenue</b>	<b>\$0</b>	<b>\$88,598</b>	<b>\$0</b>	<b>\$243,497</b>

Explanation of Revenues

This program generates \$30,276 in indirect revenues.

Justice/Special Ops Fund:

\$83,497 - Reimbursement for use of Training Facility

\$160,000 - Contempt Fines paid by Oregon State Hospital to MCSO per Judge Waller. These funds are to be used for Mental Health training for our Corrections Staff.

Significant Program Changes

Last Year this program was: FY 2022: 60250A Training Unit

In FY 2022, the Oregon State Hospital was sanctioned by Judge Waller to pay the Sheriff's Office contempt charges. These funds, in the amount of \$160,000, will be used by corrections staff for mental health training.

Due to COVID issues the past 2 years, many required courses were delayed or moved on-line. This has created the need to conduct more training in a shorter period of time in order to catch up to DPSST requirements; this will impact certified related training costs. A 2019 Grand Jury Report states, "Training should not be viewed as something that is only done when there is enough staff to cover; ongoing training is vital to educating staff". MCSO has hired and trained 204 employees over the last 3 years. Investing in a comprehensive training curriculum is critical to meeting public safety needs in today's environment and achieving agency goals.



**Department:** Sheriff **Program Contact:** Joel Wendland

**Program Offer Type:** Innovative/New Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

MCSO's Training Unit provides training for Law Enforcement, Corrections, and Civilian staff and should be the foundation for visionary change in the agency. A comprehensive training program, aligned with agency and community values, sets the stage for a progressive, evolving organization to best serve the needs of the community - more important than ever before. This year, we will continue to support sworn employee responsibilities and meet State requirements while developing new, trauma informed and culturally responsive core competency trainings to enhance public safety and inspire greater community confidence in our agency. We will also create more external training partnerships with subject matter experts to insure fresh perspectives and best-in-class offerings for maximum effectiveness.

### Program Summary

**Need:** Re-envision our training program by expanding required core competencies beyond state mandates. While meeting ongoing certification training requirements, we will expand our sworn core competency training around culturally responsive and racially just approaches to create more trauma informed community interactions with stronger outcomes that build community trust. It was called out in the 2021 Corrections Grand Jury report that additional mental health/addiction trainings are needed in Corrections along with the EI training for all staff. MCSO is striving to be a leader in delivering forward thinking, more deeply impactful trainings across our agency to better position us to meet escalating public safety needs.

**Goal:** With an augmented training program better focused on stronger community interactions and outcomes, the goal is to create more transparency; provide members with the needed skills to respond to growing, diverse issues, particularly those affecting marginalized identities; enhance public confidence when interacting with MCSO in any way; and help create a more thriving, safe community.

**Actions:** Training courses are created, prepared, scheduled, and delivered via in-person lecture/discussion, hands on scenario skills training, and through the MCSO Online Training System. We prepare lesson plans; secure appropriate training venues; schedule classes; identify the best instructors, speakers, and subject experts/specialists; collaborate on training offerings with agency managers, our Equity & Inclusion Unit, and outside partners; deliver the training for both staff and 'train the trainers'; record and track classes; and assess training effectiveness for continuous improvement. We will also ensure our internal trainers stay up to date on the latest, best-in-class training offerings. Additional resources will be focused on new and expanded core competencies delivered in a culturally responsive manner to broaden and sharpen the skill set of our sworn members and increase their awareness of power and privilege impacts; utilize external training partnerships, where possible; and enhance on-line offerings for more varied, dynamic, and impactful virtual training opportunities. We will create a system to benchmark and track success and areas to improve.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Annual training hours per sworn officer	21	26	26	34
Outcome	New core competency/DEI virtual trainings	N/A	N/A	N/A	4
Outcome	Documented training completion	N/A	N/A	N/A	100%

### Performance Measures Descriptions

Track successful completion of expanded curriculum in needed program areas; number of new/improved virtual offerings to make more trainings more accessible; number of subject expert training partnerships developed for enhanced training.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$500,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$500,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:

**Department:** Sheriff **Program Contact:** Joel Wendland

**Program Offer Type:** Innovative/New Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

MCSO's Training Unit provides core competency training for Law Enforcement, Corrections, and Civilian staff and should be the foundation for visionary change in the agency. A comprehensive training program, aligned with agency and community values, sets the stage for a progressive, evolving organization to best serve the needs of the community – more important than ever before. This year we will continue to support sworn employee responsibilities and meet State requirements while greatly improving our non-sworn/all-staff trainings around Equity & Inclusion (EI), leadership and management proficiencies, and overall professional development opportunities. We will also create more external training partnerships with subject matter experts for diverse perspectives and best-in-class offerings for maximum effectiveness.

### Program Summary

**Need:** Re-envisioned training program – 1) Further entrench EI into the Agency's culture. 2) Build a curriculum to create racially just management competencies with intercultural communication abilities for all leadership/management staff along with professional development for all staff; particularly non-sworn, who historically have had no access to training/development opportunities outside of orientation onboarding. With the addition of the EI Unit, we're positioned to elevate EI training with all staff members. It was called out in the 2021 Corrections Grand Jury report that additional EI training is needed for all staff. Additionally, outside of State mandated sworn management only training (8 hours/year), MCSO historically has not offered professional leadership or non-sworn staff development. This will close the training gaps and equitably invest in all staff members by making focused, relevant, EI values-based training accessible to all staff.

**Goal:** 1) Require Equity training for all staff. 2) Expand beyond state required Command management training for sworn staff with a program to develop overall EI based management/leadership skills, as well as professional development available to all staff. With an improved focus on incorporating EI and management/non-sworn staff development, we will have a more welcoming, inclusive culture for all; provide our managers' much needed skills; and provide pathways for non-sworn staff to grow, flourish, and feel valued. This will build more equity into our training offerings, making them more accessible to all staff, and foster a culture more aware and attentive to power and privilege impacts on the workplace.

**Actions:** Training courses are created, prepared, scheduled, and delivered via in-person lecture/discussion, hands on scenario skills training, and MCSO's Online Training System. We will identify the best instructors, guest speakers, and subject experts/specialists; collaborate on training offerings with agency managers, our EI Unit, and outside partners; deliver training for both staff and 'train the trainers'; record and track classes; and assess training effectiveness for continuous improvement. We will ensure our internal trainers stay up to date on the latest, best-in-class training offerings. Allocated resources will focus on broadening our EI training curriculum, professionalizing management/ leadership proficiencies, and supporting non-sworn professional development, all in a culturally responsive manner. This will be augmented with on-line offerings, and we will create a system to benchmark and track success and areas to improve.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Additional manager/non-sworn EI/prof. dev. training hours sworn/non-sworn person	N/A	N/A	N/A	32
Outcome	Documented training completion	N/A	N/A	N/A	100%

### Performance Measures Descriptions

Track successful EI and management completion of leadership training and non-sworn staff completion of professional development offerings.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$93,800	\$0
Contractual Services	\$0	\$0	\$95,200	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$189,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$189,000</b>	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$505,239	\$0	\$556,422	\$0
Contractual Services	\$291,720	\$0	\$291,720	\$0
Materials & Supplies	\$61,155	\$0	\$61,155	\$0
Internal Services	\$58,744	\$0	\$51,224	\$0
<b>Total GF/non-GF</b>	<b>\$916,858</b>	<b>\$0</b>	<b>\$960,521</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$916,858</b>		<b>\$960,521</b>	
<b>Program FTE</b>	2.00	0.00	2.00	0.00

Program Revenues				
Other / Miscellaneous	\$3,717	\$0	\$6,979	\$0
Service Charges	\$135	\$0	\$964	\$0
<b>Total Revenue</b>	<b>\$3,852</b>	<b>\$0</b>	<b>\$7,943</b>	<b>\$0</b>

Explanation of Revenues

General Fund:  
 \$964 - Marriage Fees  
 \$6,979 - Restitution Fines

Based on FY 2022 mid-year actuals.

Significant Program Changes

Last Year this program was: FY 2022: 60300 Corrections Facilities Admin

**Department:** Sheriff **Program Contact:** Brian Parks

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

Booking is the process by which persons subject to arrest enter the criminal justice system. The MCSO Booking Facility serves all Law Enforcement agencies in the county; safely and efficiently admitting and releasing arrestees, and readying them for transfer to both MCSO facilities and outside agencies. The Booking Facility has 18 beds that are included in the jail system bed count.

This offer includes the deputies and sergeants working in booking and release 24 hours a day, 7 days a week. These deputies and supervisors provide safety and security for booking operations and processing of arrestees.

### Program Summary

Every person arrested in the County is processed through the MCSO Booking Facility. Highly trained deputies process arrestees as they are brought into the facility by arresting law enforcement agencies or transferred in from other jurisdictions. Deputies are trained in de-escalation and search techniques and work together to provide a safe and secure environment for arrestees coming into the facility. Arrestees come from all areas of the community and often are struggling with addiction or mental health issues. Deputies work with each arrestee upon entry to identify issues and provide arrangements to accommodate arrestee's individual needs throughout the booking process.

Booking works collaboratively with Corrections Health who provide medical screening and care to those arrested. A registered nurse from Corrections Health sees each person to identify and isolate individuals who appear potentially contagious, seriously ill, injured or dangerous, thus protecting the health and safety of the person, the staff, and the community. Also, as part of the booking process, the Recog Unit interviews all defendants with a pending local charge.

Release, located on the second floor of MCDC, is the office through which every arrestee and Adult in Custody who is released from custody must pass to return to the community.

The Sheriff is under statutory obligation to maintain the jail system. Booking and release act as the "Enter" and "Exit" doors to this system, providing a process allowing arrestees to be positively identified, medically screened and treated, assigned court dates relative to their local charges and released or transferred to MCSO jail facilities or scheduled for transport to outside agencies. Multnomah County Corrections Health is the health care provider inside the jail.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of standard and in transit bookings processed	12,544	20,000	12,600	18,000
Outcome	Number of releases processed at MCDC	12,084	20,000	12,300	20,000

### Performance Measures Descriptions

The number of bookings processed and the number of releases processed at MCDC are distinct measures. Booking is a program that processes arrestees into the corrections system.

## Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under those same laws, local detention facility managers are mandated to operate safe and humane facilities. The right to health care in jail is legally mandated under Federal and state law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$8,823,396	\$0	\$9,341,871	\$0
Contractual Services	\$179,246	\$0	\$179,246	\$0
Materials & Supplies	\$98,708	\$0	\$68,708	\$0
Internal Services	\$400	\$0	\$1,683	\$0
<b>Total GF/non-GF</b>	<b>\$9,101,750</b>	<b>\$0</b>	<b>\$9,591,508</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$9,101,750</b>		<b>\$9,591,508</b>	
<b>Program FTE</b>	55.60	0.00	55.60	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60305A Booking & Release



**Department:** Sheriff **Program Contact:** Brian Parks

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Gresham Temporary Holding (GTH) operation, located at the Gresham Police Department, is designed to reduce transportation time and cost by allowing officers with arrestees to transfer custody to the Sheriff's Office in Gresham, rather than at the Sheriff's main booking facility in downtown Portland.

Operating this Temporary Holding facility provides communities in east county with reduced response time and more available patrol services.

### Program Summary

Booking is the process by which the suspected offender on the street becomes the arrestee in custody. Gresham Temporary Holding serves all Law Enforcement agencies in East Multnomah county, safely and efficiently admitting and readying arrestees for transfer to the Sheriff's booking facility at the Multnomah County Detention Center.

Arrestees are screened for appropriate charges and medical concerns, and if found suitable for temporary holding, are admitted into Sheriff's Office custody. The arrestee is searched, arrestee property is receipted, and the arrestee awaits transport to the Detention Center downtown.

GTH saves time for patrol, allowing them to maximize resources and service response for all east Multnomah County residents.

This program was closed during the COVID19 pandemic once medical screening for COVID19 became required at booking.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Arrestees accepted	0	700	0	700
Outcome	% of Arrestees accepted successfully transported to MCDC	100%	100%	100%	100%

### Performance Measures Descriptions

Due to COVID-19, MCSO decided on 04/08/2020 to temporarily discontinue GTH operations. This was primarily because MCSO implemented with Corrections Health a process to conduct a COVID medical screening of all arrestees at booking before they are accepted into MCSO custody for the booking process.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$168,677	\$0	\$167,973	\$0
<b>Total GF/non-GF</b>	<b>\$168,677</b>	<b>\$0</b>	<b>\$167,973</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$168,677</b>		<b>\$167,973</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Service Charges	\$79,524	\$0	\$83,687	\$0
<b>Total Revenue</b>	<b>\$79,524</b>	<b>\$0</b>	<b>\$83,687</b>	<b>\$0</b>

Explanation of Revenues

General Fund:  
 \$83,687 - Gresham PD's portion of Gresham Temp Hold services.  
 FY23 Calc: increased by 4.0% CPI & 1.235% PERS Increase.

Significant Program Changes

Last Year this program was: FY 2022: 60305B Gresham Temporary Hold

**Department:** Sheriff **Program Contact:** Brian Parks

**Program Offer Type:** Innovative/New Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This is a request program offer to restore the 2 posts (3.64 FTE) that were cut during the FY21 budget process. Operationally, MCSO continues to run these posts although unfunded.

Booking is the process by which persons subject to arrest enter the criminal justice system. The MCSO Booking Facility serves all Law Enforcement agencies in the county; safely and efficiently admitting and releasing arrestees, and readying them for transfer to both MCSO facilities and outside agencies. The Booking Facility has 18 beds that are included in the jail system bed count.

### Program Summary

Every person arrested in the County is processed through the MCSO Booking Facility. Highly trained deputies process arrestees as they are brought into the facility by arresting law enforcement agencies or transferred in from other jurisdictions. Deputies are trained in de-escalation and search techniques and work together to provide a safe and secure environment for arrestees coming into the facility. Arrestees come from all areas of the community and often are struggling with addiction or mental health issues. Deputies work with each arrestee upon entry to identify issues and provide arrangements to accommodate arrestee's individual needs throughout the booking process.

Booking works collaboratively with Corrections Health who provide medical screening and care to those arrested. A registered nurse from Corrections Health sees each person to identify and isolate individuals who appear potentially contagious, seriously ill, injured or dangerous, thus protecting the health and safety of the person, the staff, and the community. Also, as part of the booking process, the Recog Unit interviews all defendants with a pending local charge.

Release, located on the second floor of MCDC, is the office through which every arrestee and Adult in Custody who is released from custody must pass to return to the community.

The Sheriff is under statutory obligation to maintain the jail system. Booking and release act as the "Enter" and "Exit" doors to this system, providing a process allowing arrestees to be positively identified, medically screened and treated, assigned court dates relative to their local charges and released or transferred to MCSO jail facilities or scheduled for transport to outside agencies. Multnomah County Corrections Health is the health care provider inside the jail.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of standard and in transit bookings processed	12,544	20,000	12,600	18,000
Outcome	Number of releases processed at MCDC	12,084	20,000	12,300	20,000

### Performance Measures Descriptions

The number of bookings processed and the number of releases processed at MCDC are distinct measures. Booking is a program that processes arrestees into the corrections system.

## Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under those same laws, local detention facility managers are mandated to operate safe and humane facilities. The right to health care in jail is legally mandated under Federal and state law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$526,445	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$526,445</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$526,445</b>	
<b>Program FTE</b>	0.00	0.00	3.64	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was:

**Department:** Sheriff **Program Contact:** Brian Parks

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This offer establishes the necessary infrastructure for MCDC including administration and support for the facility and supports the operation of 46 beds on the 4th floor essential to the function of the facility including the medical infirmary, administrative segregation and mental health units. These units provide unique services to adults in custody who need enhanced supervision, medical and/or mental health needs. Deputies and sergeants included in this offer provide essential services to support Corrections Health access to individuals and provide safety and security for those assigned in these units.

### Program Summary

The 448 maximum-security detention beds at MCDC are offered to support public safety and Adults in Custody treatment systems by providing safe and humane pretrial or sentenced Adults in Custody space. The facility includes services such as family and professional visiting, medical, video conferencing, counseling, law library, and religious/educational services to all those detained.

This offer includes the Administration and Support for the facility, jail services such as medical and transport, and resources for the operation of 46 beds. Ten beds serve those with special medical needs, 16 beds are for administrative segregation, 10 beds are mental health services, 10 beds are for disciplinary use.

These beds remain critical to support for response during COVID19, jail beds were shifted to accommodate medical overflow needs. Units have been temporarily designated to accommodate and expand special medical housing needs as part of our COVID19 response.

The Sheriff's Office has statutory authority to maintain capacity population levels. In the event of a population emergency, arrestees may be forced released into the community. This offering, in conjunction with the MCIJ offering, will reduce the potential for emergency releases. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards.

The program's mission is to ensure Adults in Custody are treated with dignity and respect during a difficult time as they work through court processes or are serving a sentence. Staff work to provide opportunities for all Adults in custody to have fair access to treatment and opportunity to address their needs while in custody in a safe environment and encouraging engagement in their care. Suicide prevention is a primary goal.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily Adults in Custody population of MCDC	265	350	322	350
Outcome	Adults in Custody and staff assaults at MCDC	101	100	115	115

### Performance Measures Descriptions

Adults in Custody and staff assault data do not include reception, as Booking is a separate program offer. Data includes all High (unprovoked physical attack, staff assault, new charged, weapon used, and injury) and Medium (attempt assault, throw item at person) severity, Adults in Custody and staff assaults. Note: Low severity assaults are now being excluded. Data from monthly reports provided by Hearings Officers. "Average daily pop..." from SW704 Report

## Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$11,323,384	\$0	\$11,718,957	\$0
Contractual Services	\$720,318	\$0	\$770,318	\$0
Materials & Supplies	\$57,037	\$0	\$77,037	\$0
Internal Services	\$4,977,538	\$0	\$5,284,789	\$0
Capital Outlay	\$0	\$0	\$47,922	\$0
<b>Total GF/non-GF</b>	<b>\$17,078,277</b>	<b>\$0</b>	<b>\$17,899,023</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$17,078,277</b>		<b>\$17,899,023</b>	
<b>Program FTE</b>	61.72	0.00	61.72	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60310A MCDC Core Jail & 4th Floor

**Department:** Sheriff **Program Contact:** Brian Parks

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center, located on the 5th floor of the facility and supports the staff and resources necessary to provide supervision, safety and security for those housed in these units on a 24/7 basis. Deputies provide support for access to program, medical, religious and professional services adults in custody require daily.

### Program Summary

The 5th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 5A and 5D modules have 32 individual cells each while the 5B and 5C modules have 16 each. The total floor capacity for the 5th floor is 96 cells.

Working with partners in Programs, Corrections Health and Mental Health, deputies facilitate access to services provided for the Adults in Custody population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for Adults in Custody recreation, supervision and facility escorts.

Most of these housing units are currently integrated as part of our COVID19 response and primarily serve as classification housing for incoming arrestees who remain in our custody for observation purposes prior to movement to longer term housing options.

The program's mission is to ensure Adults in Custody are treated with dignity and respect during a difficult time as they work through court processes or are serving a sentence. Staff work to provide opportunities for all Adults in custody to have fair access to treatment and opportunity to address their needs while in custody in a safe environment and encouraging engagement in their care. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated, and prosecution is sought when violations are reported.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily Adults in Custody population of MCDC	265	350	322	350
Outcome	Adults in Custody and staff assaults at MCDC	101	100	115	100

### Performance Measures Descriptions

Adults in Custody and staff assault data do not include reception, as Booking is a separate program offer. Data includes all High (unprovoked physical attack, staff assault, new charged, weapon used, and injury) and Medium (attempt assault, throw item at person) severity, Adults in Custody and staff assaults. Note: Low severity assault are now being excluded. Data from monthly reports provided by Hearings Officers. "Average daily pop..." from SW704 Report.

## Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$4,272,266	\$0	\$4,274,994	\$0
Contractual Services	\$242,217	\$0	\$242,217	\$0
Materials & Supplies	\$51,402	\$0	\$51,402	\$0
Internal Services	\$26,140	\$0	\$30,644	\$0
<b>Total GF/non-GF</b>	<b>\$4,592,025</b>	<b>\$0</b>	<b>\$4,599,257</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$4,592,025</b>		<b>\$4,599,257</b>	
<b>Program FTE</b>	25.48	0.00	25.48	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60310B MCDC 5th Floor



**Department:** Sheriff **Program Contact:** Brian Parks

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center, located on the 6th floor of the facility and supports the staff and resources necessary to provide supervision, safety and security for those housed in these units on a 24/7 basis. Deputies provide support for access to program, medical, religious and professional services adults in custody require daily.

### Program Summary

The 6th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 6A and 6D modules have 32 individual cells each while the 6B and 6C modules have 16 each. The total floor capacity for the 6th floor is 96 cells.

Working with partners in Programs, Corrections Health and Mental Health, deputies facilitate access to services provided for the Adults in Custody population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for Adults in Custody recreation, supervision and facility escorts.

The program's mission is to ensure Adults in Custody are treated with dignity and respect during a difficult time as they work through court processes or are serving a sentence. Staff work to provide opportunities for all Adults in custody to have fair access to treatment and opportunity to address their needs while in custody in a safe environment and encouraging engagement in their care. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated, and prosecution is sought when violations are reported.

Most of these housing units are currently integrated as part of our COVID19 response and primarily serve as classification housing for incoming arrestees who remain in our custody for observation purposes prior to movement to longer term housing options.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily Adults in Custody population of MCDC	265	350	322	350
Outcome	Adults in Custody and staff assaults at MCDC	101	100	115	115

### Performance Measures Descriptions

Adults in Custody and staff assault data do not include reception, as booking is a separate program offer. Data includes all High (unprovoked physical attack, staff assault, new charged, weapon used, and injury) and Medium (attempt assault, throw item at person) severity Adults in Custody and staff assaults. Note: Low severity assault are now being excluded. Data from monthly reports provided by Hearings Officers. "Average daily pop..." from SW704 Report.

## Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,204,064	\$0	\$2,304,317	\$0
Contractual Services	\$180,641	\$0	\$180,641	\$0
Materials & Supplies	\$61,957	\$0	\$61,957	\$0
Internal Services	\$23,792	\$0	\$27,515	\$0
<b>Total GF/non-GF</b>	<b>\$2,470,454</b>	<b>\$0</b>	<b>\$2,574,430</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,470,454</b>		<b>\$2,574,430</b>	
<b>Program FTE</b>	14.04	0.00	14.04	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60310C MCDC 6th Floor

**Department:** Sheriff **Program Contact:** Brian Parks

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center, located on the 7th floor of the facility, and supports the staff and resources necessary to provide supervision, safety, and security for those housed in these units on a 24/7 basis. Deputies provide support for the access to programs, medical, religious and professional services that the adults in custody require daily.

### Program Summary

The 7th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 7A and 7D modules have 32 individual cells each while the 7B and 7C modules have 16 each. The total floor capacity for the 7th floor is 96 cells.

Working with partners in Programs, Corrections Health and Mental Health, deputies facilitate access to services provided for the Adults in Custody population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for Adults in Custody recreation, supervision and facility escorts.

The program's mission is to ensure Adults in Custody are treated with dignity and respect during a difficult time as they work through court processes or are serving a sentence. Staff work to provide opportunities for all Adults in custody to have fair access to treatment and opportunity to address their needs while in custody in a safe environment and encouraging engagement in their care. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated and prosecution is sought when violations are reported.

Most of these housing units are currently integrated as part of our COVID19 response and primarily serve as classification housing for incoming arrestees who remain in our custody for observation purposes prior to movement to longer term housing options.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily Adults in Custody population of MCDC	265	350	322	350
Outcome	Adults in Custody and staff assaults at MCDC	101	100	115	115

### Performance Measures Descriptions

Adults in Custody and staff assault data do not include reception, as booking is a separate program offer. Data includes all High (unprovoked physical attack, staff assault, new charged, weapon used, and injury) and Medium (attempt assault, throw item at person) severity Adults in Custody and staff assaults. Note: Low severity assault are now being excluded. Data from monthly reports provided by Hearings Officers. "Average daily pop..." from SW704 Report.

## Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$3,925,640	\$0	\$4,116,824	\$0
Contractual Services	\$121,109	\$0	\$121,109	\$0
Materials & Supplies	\$17,407	\$0	\$17,407	\$0
Internal Services	\$26,565	\$0	\$31,209	\$0
<b>Total GF/non-GF</b>	<b>\$4,090,721</b>	<b>\$0</b>	<b>\$4,286,549</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$4,090,721</b>		<b>\$4,286,549</b>	
<b>Program FTE</b>	27.30	0.00	27.30	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60310D MCDC 7th Floor

**Department:** Sheriff **Program Contact:** Brian Parks

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center, located on the 8th floor of the facility, and supports the staff and resources necessary to provide supervision, safety, and security for those housed in these units on a 24/7 basis. Deputies provide support for the access to programs, medical, religious and professional services that the adults in custody require daily.

### Program Summary

The 8th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 8A and 8D modules have 32 individual cells each while the 8B and 8C modules have 16 each. The total floor capacity for the 8th floor is 96 cells.

Working with partners in Programs, Corrections Health and Mental Health, deputies facilitate access to services provided for the Adults in Custody population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for Adults in Custody recreation, supervision and facility escorts.

The program's mission is to ensure Adults in Custody are treated with dignity and respect during a difficult time as they work through court processes or are serving a sentence. Staff work to provide opportunities for all Adults in custody to have fair access to treatment and opportunity to address their needs while in custody in a safe environment and encouraging engagement in their care. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated, and prosecution is sought when violations are reported.

Most of these housing units are integrated as part of our COVID19 response and primarily serve as classification housing for incoming arrestees who remain in our custody for observation purposes prior to movement to longer term housing options.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily Adults in Custody population of MCDC	265	350	322	350
Outcome	Adults in Custody and staff assaults at MCDC	101	100	115	115

### Performance Measures Descriptions

Adults in Custody and staff assault data do not include reception, as booking is a separate program offer. Data includes all High (unprovoked physical attack, staff assault, new charged, weapon used, and injury) and Medium (attempt assault, throw item at person) severity Adults in Custody and staff assaults. Note: Low severity assault are now being excluded. Data from monthly reports provided by Hearings Officers. "Average daily pop..." from SW704 Report

## Legal / Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,280,181	\$0	\$2,369,793	\$0
Contractual Services	\$59,532	\$0	\$59,532	\$0
Materials & Supplies	\$11,303	\$0	\$11,303	\$0
Internal Services	\$3,839	\$0	\$5,115	\$0
<b>Total GF/non-GF</b>	<b>\$2,354,855</b>	<b>\$0</b>	<b>\$2,445,743</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,354,855</b>		<b>\$2,445,743</b>	
<b>Program FTE</b>	16.38	0.00	16.38	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60310E MCDC 8th Floor

**Department:** Sheriff **Program Contact:** Brian Parks

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

MCSO supports Corrections Health by increasing its Clinic Escort Deputy Staff by one at each facility creating a swing shift clinic at MCIJ and MCDC. This has significantly increased Adult in Custody access to mental health clinicians, physicians, nurse practitioners, and physician assistants. Moreover, the length of appointments and quality of care to Adults in Custody is enhanced with the extended hours of clinician availability.

**Program Summary**

MCSO Clinic Escort deputies work in collaboration with Corrections Health to provide increased access to medical/mental health appointments. The dedication of one additional Clinic Escort Deputy for expanded hours on swing shift at MCDC and MCIJ has allowed medical/mental health appointments to be made much more frequently significantly increasing access for Adults in Custody to these critical services. A further expected outcome of additional clinic access is a shortening of jail stays, lessening of use of force events, increased therapeutic assessments, fewer injuries to Adults in Custody and staff, potential release from custody, and an increased placement of Adults in Custody in the appropriate venues such as LEAD, Unity Center, Hospital, etc.

The staffing of the swing shift Clinic Escort Deputy position facilitates safe and secure supervision of Adults in Custody requiring clinic services and creates a safe and secure working environment for Corrections Health Staff.

Reduction of funding for a Clinic Escort on swing shift at each facility will negatively impact Adults In Custody access to care and response to mental health needs. The Clinic escort has also provided additional support and response for COVID19 affected housing and access for medical staff to provide care for Adults In Custody. COVID19 safety protocols resulted in a drop in the number Adults in Custody and the thus the number of clinic visits.

Previously, clinics only operated during day shift, Monday through Friday. This schedule could not accommodate Adults in Custody seeking medical or mental health appointments. Other aspects of jail operations which require the presence of an Escort Deputy such as court appearance movements, off-site for work crew projects, kitchen work crews, attorney visits, social services visits and other necessary tasks often limits staffing. These multiple demands on Escorts at times limited the ability to move Adults in Custody for regular medical/mental health appointments due to the lack of Escort Deputy availability. The addition of swing shift hours has increased access for Adults in Custody.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of nursing assessments/visits on evening shift at MCDC	240	900	240	900
Outcome	Number of nursing assessments / visits on evening shift at MCIJ	1,217	2,100	620	2,100

**Performance Measures Descriptions**

Numbers provided by Corrections Health

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$279,633	\$0	\$283,276	\$0
<b>Total GF/non-GF</b>	<b>\$279,633</b>	<b>\$0</b>	<b>\$283,276</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$279,633</b>		<b>\$283,276</b>	
<b>Program FTE</b>	2.00	0.00	2.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60311 Clinic Escort Deputies



**Department:** Sheriff **Program Contact:** Kurtiss Morrison  
**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

This program offer is for the operation of three single cell housing units totaling 64 beds at the Multnomah County Inverness Jail (MCIJ). Also included in this offer is the operation of two separate control centers within the facility.

Deputies facilitate access to programs, medical, religious and professional services adults in custody require daily while providing safety and security supervision and direction in the dorm.

### Program Summary

This offer provides for two single cell disciplinary/special management dorms and one medical infirmary dorm. Dorm 16 provides for 31 cells, Dorm 17 has 23 cells and Dorm 18 has 10 medical infirmary, negative pressure cells to provide for better control of airborne illnesses. Single cell housing offers a more controlled environment which provides for enhanced security. Adults in custody housed in disciplinary housing units require a higher level of security due to violation of facility rules of conduct, such as fighting or assaulting another person, contraband introduction or disruptive behavior. Special management populations are determined by the Classification Unit to address specific security needs or risks an adult in custody may have which require higher security housing. Adults in Custody in special management units are regularly reviewed for movement to less restrictive housing.

Also included in this offer is the centrally located primary control center for the majority of the facility, and a separate control center to manage population movement within the facility in addition to movement to and from the facility for housing, court and other activities. Additional operations, administration, support activities and other jail services, such as Escort Deputies, medical clinic and Clinic Deputies, Hospital Deputies, Medical Transport, Facility Maintenance Deputies and Visitation Deputies are included in this offer.

The Inverness Jail is a medium security, primarily direct supervision, dormitory style facility. In addition to the open dorm style housing units, there are a smaller number of single cell housing units. The design and population of Inverness Jail offer the greatest opportunities for programs, education and work opportunities for those in custody. Adults in custody are afforded opportunities to exercise their faith while housed at MCIJ, to include offering religious diets and available faith related items and materials. Language interpreter services and ADA accommodations are available and provided to meet individual needs of those entrusted to the care of MCSO. MCSO strives to ensure everyone in our care has access to medical, mental health and emotional support while in custody.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily inmate population MCIJ total	469	550	446	575
Outcome	Number of inmate and staff assaults MCIJ	54	49	55	55

### Performance Measures Descriptions

"Average daily pop..." from SW704 Report. Assault data from Hearing Officer reports.

## Legal / Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$5,374,058	\$6,815,981	\$4,777,886	\$7,803,660
Contractual Services	\$1,214,162	\$0	\$1,264,162	\$0
Materials & Supplies	\$45,280	\$3,153	\$65,280	\$0
Internal Services	\$5,003,028	\$819,166	\$5,260,007	\$1,108,114
Capital Outlay	\$12,181	\$0	\$42,181	\$0
<b>Total GF/non-GF</b>	<b>\$11,648,709</b>	<b>\$7,638,300</b>	<b>\$11,409,516</b>	<b>\$8,911,774</b>
<b>Program Total:</b>	<b>\$19,287,009</b>		<b>\$20,321,290</b>	
<b>Program FTE</b>	25.72	40.38	20.26	45.84

Program Revenues				
Intergovernmental	\$0	\$7,638,300	\$0	\$8,911,774
Service Charges	\$6,521,151	\$0	\$6,571,733	\$0
<b>Total Revenue</b>	<b>\$6,521,151</b>	<b>\$7,638,300</b>	<b>\$6,571,733</b>	<b>\$8,911,774</b>

## Explanation of Revenues

This program generates \$1,108,114 in indirect revenues.

-General Fund: \$6,414,875 - US Marshal for 95 Beds (Per County Budget Office) X \$185 (new rate as of 10/01/19) X 365 Days; \$50,000 - BOP (Based on actuals collected the first 6 months of FY 2022); \$106,858 - M73/SB395 Inmate Beds (Based on actuals collected in FY 2022)

-Fed/State Fund: \$8,552,123 - Senate Bill 1145 State Funding (Based on FY 2021-23 Biennium Amount) This base program offer budgets the entire SB 1145 revenue except for a portion in the Jail Programs Program Offer (PO 60430). \$359,651 - DOC M57 State Funding (Based on FY 2021-23 Biennium Amount)

## Significant Program Changes

**Last Year this program was:** FY 2022: 60330A MCIJ Dorms 16, 17 & 18

During FY 2022, there was a mid-year State rebalance restoring SB1145 funding which was cut during the FY22 Adopted Budget process. This additional funding has restored 5.46 FTE to MCIJ and 2.00 Corrections Counselors in Jail Programs. During FY22, CJC Start Court Funding was cut from the Sheriff's Office Budget.



## Legal / Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,385,045	\$0	\$2,574,268	\$0
Contractual Services	\$270,058	\$0	\$270,058	\$0
Materials & Supplies	\$54,034	\$0	\$54,034	\$0
<b>Total GF/non-GF</b>	<b>\$2,709,137</b>	<b>\$0</b>	<b>\$2,898,360</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,709,137</b>		<b>\$2,898,360</b>	
<b>Program FTE</b>	14.56	0.00	14.56	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60330B MCIJ Dorms 6 & 7



## Legal / Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,379,996	\$0	\$2,466,335	\$0
Contractual Services	\$270,058	\$0	\$270,058	\$0
Materials & Supplies	\$54,034	\$0	\$54,034	\$0
<b>Total GF/non-GF</b>	<b>\$2,704,088</b>	<b>\$0</b>	<b>\$2,790,427</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,704,088</b>		<b>\$2,790,427</b>	
<b>Program FTE</b>	14.56	0.00	14.56	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60330C MCIJ Dorm 8 & 9



## Legal / Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,956,268	\$0	\$2,936,538	\$0
Contractual Services	\$315,831	\$0	\$315,831	\$0
Materials & Supplies	\$63,590	\$0	\$63,590	\$0
<b>Total GF/non-GF</b>	<b>\$3,335,689</b>	<b>\$0</b>	<b>\$3,315,959</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,335,689</b>		<b>\$3,315,959</b>	
<b>Program FTE</b>	18.20	0.00	18.20	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60330D MCIJ Dorms 14 & 15



**Department:** Sheriff **Program Contact:** Kurtiss Morrison  
**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

This program offer is for the operation of 78 general use, open dormitory style beds in Dorm 10 at the Multnomah County Inverness Jail (MCIJ). MCIJ is made up primarily of open dormitory style housing units. The MCIJ dorms are used to appropriately house adults in custody to ensure safe, efficient and equitable operation of the jail system. Open dorm housing is structured to fit the needs of those in custody who do not require a more restrictive level of confinement.

Deputies facilitate access to programs, medical, religious and professional services adults in custody require daily while providing safety and security supervision and direction in the dorm.

### Program Summary

Dorm 10 is designated as a 78 person mixed classification Treatment Readiness Dorm. The use of this larger housing unit allows for additional group programming activities to occur in the dorm, and it is also located in close proximity to other available program rooms within the facility. The larger dorm allows more adults in custody to participate in programs offered on the unit. The Treatment Readiness Dorm is part of the justice reinvestment initiative providing intensive programming to carefully screened, eligible offenders with the expectation of lowering the overall recidivism rate. Individuals identified as potentially benefitting from drug and alcohol treatment services have the opportunity to work closely with Volunteers of America (VOA) staff in order to fulfill their treatment goals through a variety of different program offerings.

The Inverness Jail is a medium security, direct supervision, dormitory style facility. The design and population of Inverness Jail offer the greatest opportunities for programs, education and work opportunities for those in custody. Adults in custody are afforded opportunities to exercise their faith while housed at MCIJ, to include offering religious diets and available faith related items and materials. Language interpreter services and ADA accommodations are available and provided to meet individual needs. MCSO strives to ensure everyone in our care has access to medical, mental health and emotional support while in custody.

The program's mission is to ensure that adults in custody are treated with dignity and respect during a difficult time as they work through court processes, serve a sentence or a sanction. Staff work to provide opportunities for all adults in custody to have fair and equitable access to a variety of programs and services. Additionally, individuals are provided opportunities to actively engage in addressing their individual needs while in custody in a safe, encouraging and engaging environment. The Corrections Health program's mission is to ensure that detainees receive appropriate medical, dental and mental health care, and are treated humanely. Suicide prevention is a primary goal. Emergency medical services are available at MCIJ 24/7.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily inmate population MCIJ total	469	550	446	575
Outcome	Number of inmate and staff assaults MCIJ	54	49	55	55

### Performance Measures Descriptions

"Average daily pop... " from SW704 Report.

## Legal / Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$855,143	\$0	\$835,291	\$0
Contractual Services	\$178,513	\$0	\$178,513	\$0
Materials & Supplies	\$34,307	\$0	\$34,307	\$0
<b>Total GF/non-GF</b>	<b>\$1,067,963</b>	<b>\$0</b>	<b>\$1,048,111</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,067,963</b>		<b>\$1,048,111</b>	
<b>Program FTE</b>	5.46	0.00	5.46	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60330E MCIJ Dorm 10

**Department:** Sheriff **Program Contact:** Kurtiss Morrison

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

This program offer is for the operation of 78 general use, open dormitory style beds in Dorm 11 at the Multnomah County Inverness Jail (MCIJ). MCIJ is made up primarily of open dormitory style housing units. The MCIJ dorms are used to appropriately house adults in custody to ensure safe, efficient and equitable operation of the jail system. Open dorm housing is structured to fit the needs of those in custody who do not require a more restrictive level of confinement.

Deputies facilitate access to programs, medical, religious and professional services adults in custody require daily while providing safety and security supervision and direction in the dorm.

### Program Summary

Dorm 11 is designated as a 78 person mixed classification open dormitory style housing unit. The Graveyard escort serves as a first responder to emergency situations in the facility and provides security and welfare checks to secure housing units as needed. The additional graveyard Escort Deputy also escorts facility sanitation workers to provide for general facility sanitization and upkeep. Staffing is reduced on graveyard and security and welfare checks are completed in single cell units by escorts and not a dedicated housing unit deputy. The additional Escort Deputy also provides supervision for graveyard shift moves, transfers and court movement in mornings for court matters.

The Inverness Jail is a medium security, direct supervision, dormitory style facility. The design and population of Inverness Jail offer the greatest opportunities for programs, education and work opportunities for those in custody. Adults in custody are afforded opportunities to exercise their faith while housed at MCIJ, to include offering religious diets and available faith related items and materials. Language interpreter services and ADA accommodations are available and provided to meet individual needs. MCSO strives to ensure everyone in our care has access to medical, mental health and emotional support while in custody.

The program's mission is to ensure that adults in custody are treated with dignity and respect during a difficult time as they work through court processes, serve a sentence or a sanction. Staff work to provide opportunities for all adults in custody to have fair and equitable access to a variety of programs and services. Additionally, individuals are provided opportunities to actively engage in addressing their individual needs while in custody in a safe, encouraging and engaging environment. The Corrections Health program's mission is to ensure that detainees receive appropriate medical, dental and mental health care, and are treated humanely. Suicide prevention is a primary goal. Emergency medical services are available at MCIJ 24/7.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily inmate population MCIJ total	469	550	446	575
Outcome	Number of inmate and staff assaults MCIJ	54	49	55	55

### Performance Measures Descriptions

"Average daily pop..." from SW704 Report.

"Inmate and staff assaults" from U:\P&R Unit\Corrections\Monthly Jail Stats Reports\Violations Master.xlsx

## Legal / Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$0	\$872,779	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$872,779</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$872,779</b>	
<b>Program FTE</b>	0.00	0.00	5.46	0.00

<b>Program Revenues</b>				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

### Last Year this program was:

Due to the reduction in SB1145 funding, Dorm 11 with 5.46 Corrections Deputy FTE and 2.00 FTE Corrections Counselors from PO 60430 - Inmate Programs, have been cut, during the FY22 Budget Adoption process. During a FY22 mid-year State Rebalance process, the SB1145 State funding was restored along with Dorm 11, with 5.46 FTE, and 2.00 FTE Corrections Counselors (in PO 60430).

In FY23, the additional SB1145 funding was moved into PO 60330A where the original SB1145 funding amount is budgeted.

**Department:** Sheriff **Program Contact:** Kurtiss Morrison

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

This program offer is for the operation of Dorm 12, providing 75 general use housing beds at the Multnomah County Inverness Jail (MCIJ). MCIJ is made up primarily of open dormitory style housing units. The MCIJ dorms are used to appropriately house adults in custody to ensure safe, efficient and equitable operation of the jail system. Open dorm housing is structured to fit the needs of those in custody who do not require a more restrictive level of confinement. Deputies facilitate access to program, medical, religious and professional services adults in custody require daily while providing safety and security supervision and direction in the dorm.

**Program Summary**

This program offer is for the operation of Dorm 12 with 75 general use housing beds at the Multnomah County Inverness Jail (MCIJ).

The Inverness Jail is primarily a medium security, direct supervision, dormitory style facility. The design and population of Inverness Jail offer the greatest opportunities for programs, education and work opportunities for those in custody. Adults in custody are afforded opportunities to exercise their faith while housed at MCIJ, to include offering religious diets and available faith related items and materials. Language interpreter services and ADA accommodations are available and provided to meet individual needs. MCSO strives to ensure everyone in our care has access to medical, mental health and emotional support while in custody.

The program's mission is to ensure that adults in custody are treated with dignity and respect during a difficult time as they work through court processes, serve a sentence or a sanction. Staff work to provide opportunities for all adults in custody to have fair and equitable access to a variety of programs and services. Additionally, individuals are provided opportunities to actively engage in addressing their individual needs while in custody in a safe, encouraging and engaging environment. The Corrections Health program's mission is to ensure that detainees receive appropriate medical, dental and mental health care, and are treated humanely. Suicide prevention is a primary goal. Emergency medical services are available at MCIJ 24/7.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily inmate population MCIJ total	469	550	446	575
Outcome	Number of inmate and staff assaults at MCIJ	54	49	55	55

**Performance Measures Descriptions**

"Average daily pop..." from SW704 Report.  
Assault data from Hearings Officer reports.

## Legal / Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$869,412	\$0	\$853,644	\$0
Contractual Services	\$171,647	\$0	\$171,647	\$0
Materials & Supplies	\$33,059	\$0	\$33,059	\$0
<b>Total GF/non-GF</b>	<b>\$1,074,118</b>	<b>\$0</b>	<b>\$1,058,350</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,074,118</b>		<b>\$1,058,350</b>	
<b>Program FTE</b>	5.46	0.00	5.46	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60330G MCIJ Dorm 12



## Legal / Contractual Obligation

n accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$251,225	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$251,225</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$251,225</b>	
<b>Program FTE</b>	0.00	0.00	1.82	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was:





**Legal / Contractual Obligation**

IGA with Norwest Regional Re-Entry Center

**Revenue/Expense Detail**

	<b>Adopted General Fund</b>	<b>Adopted Other Funds</b>	<b>Adopted General Fund</b>	<b>Adopted Other Funds</b>
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$124,285	\$0	\$123,765	\$0
Materials & Supplies	\$44,359	\$0	\$44,359	\$0
Internal Services	\$13,875	\$0	\$10,874	\$0
<b>Total GF/non-GF</b>	<b>\$182,519</b>	<b>\$0</b>	<b>\$178,998</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$182,519</b>		<b>\$178,998</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**Last Year this program was: FY 2022: 60345 CERT/CNT



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$157,906	\$0	\$171,518
Internal Services	\$0	\$15,790	\$0	\$11,733
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$173,696</b>	<b>\$0</b>	<b>\$183,251</b>
<b>Program Total:</b>	<b>\$173,696</b>		<b>\$183,251</b>	
<b>Program FTE</b>	0.00	1.30	0.00	1.30

Program Revenues				
Intergovernmental	\$0	\$173,696	\$0	\$183,251
<b>Total Revenue</b>	<b>\$0</b>	<b>\$173,696</b>	<b>\$0</b>	<b>\$183,251</b>

Explanation of Revenues

This program generates \$11,733 in indirect revenues.  
 \$183,251 - HB3194 Justice Reinvestment Fund

Significant Program Changes

Last Year this program was: FY 2022: 60350 HB3194 Justice Reinvestment - Escorts

**Department:** Sheriff

**Program Contact:** Becky Child

**Program Offer Type:** Support

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Corrections Support Unit (CSU) is mandatory for the successful and accurate management of arrestee, pretrial, and adults in custody population information. CSU processes adults in custody bookings, transports, releases, court orders, and monitors Federal prisoners. CSU is responsible for being responsive to the public's phone calls regarding all aspects of Detention of adults in custody and for the processing of Forced Population Releases in accordance with the Capacity Management Plan as adopted by the Board of Commissioners. CSU is a 24 hour, 7 days a week, 365 days a year operation.

### Program Summary

The CSU creates and maintains computerized bookings and releases, captures all adults in custody booking photos, processes all adults in custody court orders, calculates release dates for sentences, makes inter and intra-state transport arrangements for adults in custody, and case manages all Federally held adults in custody following the inter-agency agreement with the Federal Government, Parole and Probation adults in custody and Fugitive adults in custody. CSU provides a 24 hour a day point of contact for the Multnomah County Department of Corrections, processes Forced Releases when a designated population emergency arises, answers the primary public telephone line for all Multnomah County Jails, scans and maintains all custody documents according to State archive rules and regulations and schedules and monitors all persons sentenced to serve weekend sentences.

Corrections Support has the responsibility of ensuring all arrestee information is entered into multiple criminal justice information systems accurately and in a timely manner. In order to ensure the safety and security of corrections staff, law enforcement agencies and the community, the CSU must be meticulous and thorough in processing bookings, transports, court orders, sentences and releases. The Unit is diligent in safeguarding the rights of all adults in custody and arrestees, thereby limiting the county's liability exposure. Unit staff members work closely and collaboratively with other agencies such as the United States Marshal's Service, US Department of Homeland Security, the State of Oregon Court system, the District Attorney's Office, and the Department of Community Justice of Multnomah County.

The CSU ensures all information processed is properly recorded, archived and secured. Only those persons or entities having a need or right to know are allowed access. The CSU processes and protocols allow for accurate retrieval of information consistent with governing provisions.

The CSU processes and performs the duties associated with Forced Population Releases, which occur during a jail population emergency. CSU's thorough protocol ensures the "least dangerous" adults in custody are released to the community.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of computer bookings	13,100	33,000	15,000	33,000
Outcome	Number of sentence release date calculations	2,600	11,000	3,000	11,000

### Performance Measures Descriptions

Computer Bookings include Standard, In Transit, and Turn Self in Bookings. Both the number of bookings and calculated sentence release dates were generated from SWIS Monthly reports. \*Due to COVID measures to limit our facility populations, our performance measures were directly affected by those restrictions. One restriction was the limitations on booking criteria which limited the charges that an arresting agency could lodge in our facilities.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$4,293,090	\$0	\$4,409,605	\$0
Contractual Services	\$821	\$0	\$821	\$0
Materials & Supplies	\$76,708	\$0	\$76,708	\$0
Internal Services	\$35,194	\$0	\$49,507	\$0
<b>Total GF/non-GF</b>	<b>\$4,405,813</b>	<b>\$0</b>	<b>\$4,536,641</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$4,405,813</b>		<b>\$4,536,641</b>	
<b>Program FTE</b>	37.00	0.00	37.00	0.00

Program Revenues				
Other / Miscellaneous	\$15,939	\$0	\$3,286	\$0
Service Charges	\$25,886	\$0	\$26,400	\$0
<b>Total Revenue</b>	<b>\$41,825</b>	<b>\$0</b>	<b>\$29,686</b>	<b>\$0</b>

Explanation of Revenues

General Fund:  
 \$26,400 - Social Security Incentive Revenue  
 \$3,286 - Report Requests

Based on FY22 mid-year actuals.

Significant Program Changes

Last Year this program was: FY 2022: 60360 Corrections Support



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$505,239	\$0	\$524,958	\$0
Materials & Supplies	\$61,742	\$0	\$61,742	\$0
Internal Services	\$18,711	\$0	\$12,738	\$0
<b>Total GF/non-GF</b>	<b>\$585,692</b>	<b>\$0</b>	<b>\$599,438</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$585,692</b>		<b>\$599,438</b>	
<b>Program FTE</b>	2.00	0.00	2.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60400 Corrections Services Division Admin





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Materials & Supplies	\$0	\$0	\$120,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$120,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:

In FY 2022, this program was funded with American Rescue Plan funding. In FY 2023, it has transitioned to a new ongoing program in the General Fund.



## Legal / Contractual Obligation

ORS 206.010 Duties of Sheriff (3) ORS 169.320 Control of Prisoners ORS. 169.076 (14) Legal materials/access.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$3,105,729	\$0	\$3,066,833	\$0
Materials & Supplies	\$25,263	\$0	\$25,263	\$0
Internal Services	\$472,802	\$0	\$486,548	\$0
Capital Outlay	\$5,560	\$0	\$5,560	\$0
<b>Total GF/non-GF</b>	<b>\$3,609,354</b>	<b>\$0</b>	<b>\$3,584,204</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,609,354</b>		<b>\$3,584,204</b>	
<b>Program FTE</b>	16.00	0.00	16.00	0.00

Program Revenues				
Service Charges	\$27,379	\$0	\$27,379	\$0
<b>Total Revenue</b>	<b>\$27,379</b>	<b>\$0</b>	<b>\$27,379</b>	<b>\$0</b>

## Explanation of Revenues

General Fund:

\$27,379 - Interstate Fugitive Shuttle, Transfer of State Wards and USM

## Significant Program Changes

Last Year this program was: FY 2022: 60405 Transport



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$4,149,398	\$0	\$4,361,343	\$0
Contractual Services	\$77,144	\$0	\$77,144	\$0
Materials & Supplies	\$37,811	\$0	\$37,811	\$0
Internal Services	\$563,208	\$0	\$594,359	\$0
<b>Total GF/non-GF</b>	<b>\$4,827,561</b>	<b>\$0</b>	<b>\$5,070,657</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$4,827,561</b>		<b>\$5,070,657</b>	
<b>Program FTE</b>	23.00	0.00	23.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60410A Court Services - Courthouse



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,222,912	\$0	\$1,204,238	\$0
Materials & Supplies	\$4,607	\$0	\$4,607	\$0
<b>Total GF/non-GF</b>	<b>\$1,227,519</b>	<b>\$0</b>	<b>\$1,208,845</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,227,519</b>		<b>\$1,208,845</b>	
Program FTE	7.00	0.00	7.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60410B Court Services - Justice Center



**Department:** Sheriff **Program Contact:** Stephen Reardon

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The MCSO Court Services Unit (CSU) is a customer service focused source of security safeguarding the courts, staff, jurors, public, and juveniles in custody, ensuring the Juvenile Justice Center (JJC) is safe, efficient, and accessible for everyone needing access to the juvenile judicial process.

### Program Summary

The CSU at the Juvenile Justice Center is committed to providing a safe environment conducive to meeting the unique needs of juveniles and families involved in the juvenile justice process. Staff at the Juvenile Justice Center consists of one (1) Law Enforcement Division deputy, as required by Oregon Revised Statute. A commitment to addressing all court matters with a customer service oriented approach is a priority that continues to ensure the CSU meets the MCSO mission of exemplary service.

The Law Enforcement Division deputy assigned to the Juvenile Justice Center has a comprehensive understanding of, and appreciation for, the law and court rules that govern the process of transporting, restraining, and supervising juveniles in custody as they navigate the judicial process. These mandates differ in many ways from adult judicial matters and require a unique knowledge and skill set to be successful.

In addition to providing security for the Juvenile Justice Center, deputies are committed to working collaboratively with the State Courts, District Attorney's Office, Defense Counsel, court advocates, parents, juveniles, and other stakeholders to ensure the best possible outcome and contribute toward accountability and a reduced chance of recidivism for juveniles in the community. Using this rehabilitative lens, the CSU deputy is able to provide exemplary service to the vulnerable members of the community and their families.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of persons taken into custody	12	50	24	50
Outcome	Calls for assistance	53	47	55	47
Output	Number of juvenile transports to and from outside facilities	33	75	40	75

### Performance Measures Descriptions

Number of persons taken into custody represents the number of "book and keeps" and warrants. "Calls for assistance" are calls for law enforcement deputies to assist in courtrooms, etc. Data from JJC Court Facility stats. \*Number of juvenile transports to and from outside facilities represents the number of in-custody juveniles that are transported from state facilities to and from the JJC. All the Offers for FY 2023 are post COVID driven.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$162,265	\$0	\$169,998	\$0
<b>Total GF/non-GF</b>	<b>\$162,265</b>	<b>\$0</b>	<b>\$169,998</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$162,265</b>		<b>\$169,998</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60410C Court Services - JJC



## Legal / Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract  
 ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,651,986	\$646,471	\$1,752,448	\$650,645
Materials & Supplies	\$22,412	\$5,335	\$22,412	\$6,149
Internal Services	\$0	\$77,771	\$0	\$92,392
Capital Outlay	\$143,500	\$0	\$143,500	\$0
<b>Total GF/non-GF</b>	<b>\$1,817,898</b>	<b>\$729,577</b>	<b>\$1,918,360</b>	<b>\$749,186</b>
<b>Program Total:</b>	<b>\$2,547,475</b>		<b>\$2,667,546</b>	
<b>Program FTE</b>	12.60	6.00	12.60	6.00

Program Revenues				
Other / Miscellaneous	\$13,897	\$729,577	\$5,670	\$749,186
<b>Total Revenue</b>	<b>\$13,897</b>	<b>\$729,577</b>	<b>\$5,670</b>	<b>\$749,186</b>

## Explanation of Revenues

This program generates \$92,392 in indirect revenues.

General Fund: \$5,670 - Security Services for Parenting Classes (4.5 Hrs X 2 Classes X 12 months X \$52.50 FY 2023 avg. rate ) Reference: PO 50052, M50 1516 JFCS, Fund 1516 Ledger 60440

Special Ops Fund: \$573,009 - HB2710, 2712, 5056; \$172,301 - HB5050; \$2,744 - Fairview Jail Assessments; \$1,132 - SB1065

Based on mid-year FY22 actual amounts collected.

## Significant Program Changes

Last Year this program was: FY 2022: 60415A Facility Security - Courts



## Legal / Contractual Obligation

ORS 206.010 – General Duties of Sheriff; ORS 206.210 – Authority of Sheriff Over Organization of Office; ORS 206.345 – Contracts with Cities- Authority Under Contract; ORS 451.010 – Facility and Services Counties May Provide by Service District; ORS 166.360 through 166.380 – Possession of Firearms, Examination of Devices and Firearms; ORS 137.308 through 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,707,191	\$0	\$2,782,567	\$0
Materials & Supplies	\$35,128	\$0	\$35,128	\$0
Internal Services	\$361,539	\$0	\$374,560	\$0
<b>Total GF/non-GF</b>	<b>\$3,103,858</b>	<b>\$0</b>	<b>\$3,192,255</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,103,858</b>		<b>\$3,192,255</b>	
<b>Program FTE</b>	22.50	0.00	22.50	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60415B Facility Security - Jails



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$393,331	\$0	\$97,884	\$0
Materials & Supplies	\$20,804	\$0	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$414,135</b>	<b>\$0</b>	<b>\$97,884</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$414,135</b>		<b>\$97,884</b>	
<b>Program FTE</b>	4.00	0.00	1.00	0.00

Program Revenues				
Other / Miscellaneous	\$318,702	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$318,702</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60415D Facility Security - Dom Violence Gateway One Stop

The (PO 60415C) Facility Security - Libraries Program was discontinued as of Dec 31st, 2020. This moved program offer 60415D to program offer 60415C.





## Legal / Contractual Obligation

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction. Local Detention Classification mechanisms are mandated to maintain safe and humane detention facilities by Statute and a multitude of case law

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$3,759,700	\$0	\$3,959,479	\$0
Materials & Supplies	\$27,481	\$0	\$27,481	\$0
Internal Services	\$26,646	\$0	\$26,707	\$0
<b>Total GF/non-GF</b>	<b>\$3,813,827</b>	<b>\$0</b>	<b>\$4,013,667</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,813,827</b>		<b>\$4,013,667</b>	
<b>Program FTE</b>	20.00	0.00	20.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60420 Classification



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$313,453	\$0	\$336,190	\$0
<b>Total GF/non-GF</b>	<b>\$313,453</b>	<b>\$0</b>	<b>\$336,190</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$313,453</b>		<b>\$336,190</b>	
<b>Program FTE</b>	2.00	0.00	2.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60425 MCDC Behavioral Health Team



## Legal / Contractual Obligation

ORS 169.170; ORS 343.035 and ORS 336.187. Or. Jail Standards: C02.04.03 - Mental health screening; G01.02.01, G01.02.02, and G01.02.03 Access to the courts; G01.04.01 and G01.04.02 - Access to legal materials; J03.01.01 and J03.02.01. ed programs; J03.02.02 - Involving ESD; J03.03.01 - Staffing for ed programs; J03.03.03 - Utilizing comm resources for ed programs; J04.02.01 and J04.03.01 - Rehab treatment programs; J04.04.03 - Utilizing community resources for treatment programs; J05.02.04 - Facility work assignments, convicted inmates.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$2,622,317	\$0	\$2,733,726	\$243,588
Contractual Services	\$93,167	\$0	\$93,167	\$0
Materials & Supplies	\$125,076	\$0	\$105,076	\$0
Internal Services	\$35,462	\$0	\$54,648	\$34,589
<b>Total GF/non-GF</b>	<b>\$2,876,022</b>	<b>\$0</b>	<b>\$2,986,617</b>	<b>\$278,177</b>
<b>Program Total:</b>	<b>\$2,876,022</b>		<b>\$3,264,794</b>	
<b>Program FTE</b>	19.50	0.00	19.50	2.00

<b>Program Revenues</b>				
Intergovernmental	\$0	\$0	\$0	\$278,177
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$278,177</b>

## Explanation of Revenues

This program generates \$34,589 in indirect revenues.

-Fed/State Fund: \$278,177 - Senate Bill 1145 State Funding (Based on FY 2021-23 Biennium Amount). A portion of the SB1145 Funding is in this program offer and the balance is budgeted in the MCIJ Dorms Offer (60330A).

## Significant Program Changes

**Last Year this program was:** FY 2022: 60430 Inmate Programs

The FY 2022 budget includes the restoration of 2.00 FTE corrections counselors due to an FY22 mid-year State Rebalance which added back previously reduced SB1145 funding.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$130,325	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,325</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$130,325</b>	
<b>Program FTE</b>	0.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:



**Department:** Sheriff **Program Contact:** Stephanie LaCarrubba  
**Program Offer Type:** Innovative/New Program **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Pathways to Employment (PEP) program relies on SE Works Career Coaches to provide reach-in employment resources for adults in custody. Through individualized post-release planning, resources and supports, the program provides a path to successful employment for adult in custody transitioning back into the community.

**Program Summary**

MCSO's Pathways to Employment Program (PEP) connects individuals in custody with classes and supports targeted at ensuring job placement upon release from jail. MCSO partners with SE Works to provide services to adults in custody. Participants may choose from a variety of programming options, including skill-building classes for the job search, connections to peer support specialists that offer recovery and job support, and individualized transition plans from a SE Works career coach.

Through one-on-one sessions the Career Coach helps develop an individualized re-entry plan based upon the client's unique needs and goals. The Career Coach assists clients with enrolling in WorkSource Oregon to access training funds, facilitates employment-oriented workshops in the Inverness jail, and recruits employers in the community to conduct employment and apprenticeship presentations for adults in custody. Clients with an upcoming release date will also receive benefits such as bus tickets, clothing and tools for work, and will be scheduled with the NewStart or PDX Re-entry program for follow-up services.

Utilizing a reach-in approach to employment readiness programming ensures continuity in resources for adults in custody returning to the community. Providing employment opportunities gives participants the resources they need to meet basic needs of safety, shelter and food. This foundation allows them the continue to work on individual efforts to create a life free of justice involvement.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of participants in PEP	19	N/A	124	124
Outcome	Percent of participants in PEP who identify as people of color	26%	N/A	53%	53%

**Performance Measures Descriptions**

**Revenue/Expense Detail**

	<b>Adopted General Fund</b>	<b>Adopted Other Funds</b>	<b>Adopted General Fund</b>	<b>Adopted Other Funds</b>
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Contractual Services	\$0	\$0	\$100,000	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$100,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

**Significant Program Changes**

Last Year this program was:



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,034,084	\$965,521	\$1,062,687	\$318,436
Contractual Services	\$96,100	\$0	\$96,100	\$27,035
Materials & Supplies	\$66,215	\$0	\$66,215	\$0
Internal Services	\$224,851	\$116,152	\$55,699	\$45,218
<b>Total GF/non-GF</b>	<b>\$1,421,250</b>	<b>\$1,081,673</b>	<b>\$1,280,701</b>	<b>\$390,689</b>
<b>Program Total:</b>	<b>\$2,502,923</b>		<b>\$1,671,390</b>	
<b>Program FTE</b>	5.50	5.90	6.00	2.00

Program Revenues				
Other / Miscellaneous	\$0	\$395,160	\$0	\$390,689
Service Charges	\$0	\$686,513	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,081,673</b>	<b>\$0</b>	<b>\$390,689</b>

Explanation of Revenues

This program generates \$45,218 in indirect revenues.  
 Special Ops Fund:  
 \$213,616 - County Roads & Bridges Fund  
 \$177,073 - County Facilities Mgmt for custodial/landscaping services

Significant Program Changes

Last Year this program was: FY 2022: 60432 MCIJ Work Crews

The MCIJ Work Crew Program has discontinued contracts with outside governmental entities and has decreased by 3.40 FTE. in collaboration with the MCSO counseling staff, the work crew program has introduced PEP (pathways to employment program). The PEP program provides training, resources, work experience, and a plan for employment after release from custody.



## Legal / Contractual Obligation

Compliance monitoring of CJIS (Criminal Justice Information Systems), PREA (Prison Rape Elimination Act), and Harassment and Discrimination policies.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$130,625	\$0	\$137,939	\$0
Materials & Supplies	\$4,474	\$0	\$4,474	\$0
Internal Services	\$400	\$0	\$561	\$0
<b>Total GF/non-GF</b>	<b>\$135,499</b>	<b>\$0</b>	<b>\$142,974</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$135,499</b>		<b>\$142,974</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60435 Volunteers



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$170,116	\$0	\$169,713
Materials & Supplies	\$0	\$0	\$0	\$6,217
Internal Services	\$0	\$17,012	\$0	\$21,490
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$187,128</b>	<b>\$0</b>	<b>\$197,420</b>
<b>Program Total:</b>	<b>\$187,128</b>		<b>\$197,420</b>	
<b>Program FTE</b>	0.00	1.00	0.00	1.00

Program Revenues				
Intergovernmental	\$0	\$187,128	\$0	\$197,420
<b>Total Revenue</b>	<b>\$0</b>	<b>\$187,128</b>	<b>\$0</b>	<b>\$197,420</b>

Explanation of Revenues

This program generates \$21,490 in indirect revenues.  
 \$197,420 - HB3194 Justice Reinvestment Fund

Significant Program Changes

Last Year this program was: FY 2022: 60440 HB3194 Justice Reinvestment - Program Administrator





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,249,349	\$0	\$1,239,277	\$0
Contractual Services	\$36,080	\$0	\$36,080	\$0
Materials & Supplies	\$27,133	\$0	\$27,133	\$0
Internal Services	\$77,658	\$0	\$86,925	\$0
<b>Total GF/non-GF</b>	<b>\$1,390,220</b>	<b>\$0</b>	<b>\$1,389,415</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,390,220</b>		<b>\$1,389,415</b>	
<b>Program FTE</b>	7.00	0.00	7.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60445 Close Street



## Legal / Contractual Obligation

Oregon Jail Standards:

Commissary: G03.01.00, G03.01.01, G03.02.00, G03.02.01, G03.02.02, G03.02.03, G03.02.04, G03.03.00, G03.03.01, G03.03.02

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$981,743	\$0	\$1,023,206	\$0
Materials & Supplies	\$16,753	\$0	\$16,753	\$0
Internal Services	\$198,301	\$0	\$320,153	\$0
<b>Total GF/non-GF</b>	<b>\$1,196,797</b>	<b>\$0</b>	<b>\$1,360,112</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,196,797</b>		<b>\$1,360,112</b>	
<b>Program FTE</b>	6.60	0.00	6.60	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60450 Warehouse



## Legal / Contractual Obligation

Revised Statutes: Property: 133.455, 169.076 Laundry: 169.076, 169.077 Property/laundry services are mandated and must be provided regardless of number of inmates incarcerated. Oregon Jail Standards

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,309,425	\$0	\$2,384,955	\$0
Materials & Supplies	\$96,078	\$0	\$96,078	\$0
Internal Services	\$216,336	\$0	\$219,112	\$0
Capital Outlay	\$128,125	\$0	\$128,125	\$0
<b>Total GF/non-GF</b>	<b>\$2,749,964</b>	<b>\$0</b>	<b>\$2,828,270</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,749,964</b>		<b>\$2,828,270</b>	
<b>Program FTE</b>	20.00	0.00	20.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60455 Property & Laundry



## Legal / Contractual Obligation

Charter 6.50(1)  
Operational Procedures 06.106.010 – 06.106.088  
Oregon Jail Standards F-301, F-302, F-303, F-304, F-305, F-306

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$0	\$456,419	\$0	\$484,168
Contractual Services	\$0	\$445,225	\$0	\$713,838
Materials & Supplies	\$0	\$127,740	\$0	\$127,740
Internal Services	\$0	\$108,220	\$0	\$121,405
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,137,604</b>	<b>\$0</b>	<b>\$1,447,151</b>
<b>Program Total:</b>	<b>\$1,137,604</b>		<b>\$1,447,151</b>	
<b>Program FTE</b>	0.00	3.90	0.00	3.90

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$1,066,202	\$0	\$1,337,311
Beginning Working Capital	\$0	\$100,000	\$0	\$100,000
Service Charges	\$0	\$17,500	\$0	\$9,840
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,183,702</b>	<b>\$0</b>	<b>\$1,447,151</b>

## Explanation of Revenues

This program generates \$68,752 in indirect revenues.

Adult In Custody Welfare Trust Fund:

\$100,000 – Beginning Working Capital from FY 2022 carry-over

\$1,316,542 – Revenue from Commissary sales to Adults In Custody

\$9,840 – Revenue from records requests, hearing fees, statement requests, grievance fees, and food handlers certificate fees

\$17,661 – Revenue from hygiene kits and copies

\$3,108 – Revenue from disciplinary fines

Based on FY 2022 mid-year actuals

## Significant Program Changes

**Last Year this program was:** FY 2022: 60460 Commissary & Inmate Welfare

Moved 0.33 FTE from this program offer to PO 60210 - Fiscal Unit Program Offer.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$480,845	\$0	\$574,400	\$0
Contractual Services	\$7,002	\$0	\$7,002	\$0
Materials & Supplies	\$144,520	\$0	\$129,252	\$0
Internal Services	\$96,852	\$0	\$134,775	\$0
<b>Total GF/non-GF</b>	<b>\$729,219</b>	<b>\$0</b>	<b>\$845,429</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$729,219</b>		<b>\$845,429</b>	
<b>Program FTE</b>	2.00	0.00	2.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60500 Enforcement Division Admin



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Materials & Supplies	\$0	\$0	\$352,082	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$352,082</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$352,082</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:

**Department:** Sheriff **Program Contact:** Steve Bevens

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The Patrol Unit serves all community members residing and recreating in unincorporated Multnomah County and the contract cities of Fairview, Maywood Park, Troutdale, and Wood Village by responding to emergencies, patrolling neighborhoods, performing traffic safety duties, and providing educational opportunities throughout the community. The Patrol Unit provides emergency preparedness, assistance, and intervention as part of a service continuum, which aligns with MCSO's vision of providing a safe and thriving community for everyone.

**Program Summary**

Patrol provides 24 hours a day, 7 days a week public safety/police services to the communities of unincorporated Multnomah County and the contract cities of Fairview, Maywood Park, Troutdale, and Wood Village, by responding to emergency service calls through the 911 system, non-emergency dispatch, and through self-initiated field activities. Patrol Unit members are the first responders to any emergency situation requiring an immediate response. The Patrol Unit also focuses on traffic safety through education and intervention to provide the community with safe streets and highways to access commerce and recreational areas.

Patrol Unit members partner directly with contract city leadership and collaborate with schools, businesses, and neighborhood associations focusing on each city's unique demographics and needs and develops agreed-upon strategies to address community challenges. Patrol Unit members utilize problem-solving skills to assess, investigate, and intervene in criminal related activities, as well as provides social service resources to community members in need.

The Patrol Unit promotes equity for all people within Multnomah County and within its organization. This is accomplished and measured by updated in-service training, systems of accountability, and embracing MCSO's values of equity, inclusion, and diversity. All members attend training that includes topics such as, ethics in public safety and bias and diversity, as well as participate in interactive skills-based training in incident response including crisis intervention, de-escalation, and effective communication. All newly promoted sergeants also receive additional supervisory training that includes, ethics for leaders, crisis communication, conflict resolution, and employee accountability.

Positive community engagement, public trust, training, and systems of accountability allows for a transparent public safety agency, which is well prepared to meet MCSO's mission to support all community members through exemplary public safety service.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Calls for service	55,483	61,200	57,788	60,000
Outcome	Number of arrests generated from calls for service	2,277	2,200	2,144	2,000
Outcome	Average response time (minutes)	7.72	8.50	7.68	7.70

**Performance Measures Descriptions**

Calls for service includes self-initiated and dispatched incidents. Response time is for dispatched calls only. Data from BOEC. Arrest data from vCloud RMS.

## Legal / Contractual Obligation

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.210, Authority of sheriff over organization of office ORS 206.345, Contracts with cities, authority under contract ORS 401.560, Search and Rescue, responsibilities of sheriff.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$12,393,498	\$176,961	\$12,829,429	\$182,554
Contractual Services	\$27,442	\$0	\$52,442	\$0
Materials & Supplies	\$223,053	\$0	\$248,053	\$0
Internal Services	\$1,924,459	\$22,715	\$2,061,157	\$25,921
Capital Outlay	\$290,065	\$0	\$290,065	\$0
<b>Total GF/non-GF</b>	<b>\$14,858,517</b>	<b>\$199,676</b>	<b>\$15,481,146</b>	<b>\$208,475</b>
<b>Program Total:</b>	<b>\$15,058,193</b>		<b>\$15,689,621</b>	
<b>Program FTE</b>	60.75	0.30	60.75	0.30

Program Revenues				
Intergovernmental	\$0	\$95,000	\$0	\$95,000
Other / Miscellaneous	\$0	\$40,000	\$0	\$40,000
Service Charges	\$6,620,710	\$64,676	\$6,876,455	\$73,475
<b>Total Revenue</b>	<b>\$6,620,710</b>	<b>\$199,676</b>	<b>\$6,876,455</b>	<b>\$208,475</b>

## Explanation of Revenues

This program generates \$25,921 in indirect revenues.

General Fund: - \$42,170-Maywood Pk (4.0% COLA increase from Prev. Year);\$486,410-Wood Village (4.0% COLA increase from Prev. Year);

\$3,449,224-City of Troutdale Contract (4.0% COLA Increase from Prev. Year);\$2,898,651-City of Fairview Contract (increased by 4.0% COLA and 1.235% PERS)

Fed/State Fund: \$22,000-Patrol Services to OR State Parks within Multnomah County; \$20,000-OSSA Seatbelt Grant; \$20,000 - OSSA DUII Grant; \$80,000 - Patrol Services to OR Dept. of Transportation Construction Zones and Truck Inspections; \$15,000 - Speed Enforcement for ODOT; \$51,475 - US Forest Svc for Summer Patrols in National Forest Service Parks

## Significant Program Changes

**Last Year this program was:** FY 2022: 60505 Patrol

Moved 1.00 FTE Captain from this program offer to Detectives Unit (60520A).



## Legal / Contractual Obligation

ORS 107.720-730, 206.010-070 and 180, 433.355, 93.530 and Chapter 23. Oregon Rules on Civil Procedure Rule 7.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$1,452,865	\$0	\$1,571,654	\$0
Contractual Services	\$1,220	\$0	\$1,220	\$0
Materials & Supplies	\$38,079	\$0	\$38,079	\$0
Internal Services	\$196,635	\$0	\$151,501	\$0
<b>Total GF/non-GF</b>	<b>\$1,688,799</b>	<b>\$0</b>	<b>\$1,762,454</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,688,799</b>		<b>\$1,762,454</b>	
<b>Program FTE</b>	8.00	0.00	8.00	0.00

<b>Program Revenues</b>				
Fees, Permits & Charges	\$188,183	\$0	\$133,725	\$0
Service Charges	\$150,304	\$0	\$152,829	\$0
<b>Total Revenue</b>	<b>\$338,487</b>	<b>\$0</b>	<b>\$286,554</b>	<b>\$0</b>

## Explanation of Revenues

General Fund:

\$133,725 - Civil Process Fees and Civil Foreclosure Fees due to property sales

\$144,304 - Circuit Court Revenue

\$8,525 - Reimbursement for State Extraditions

Based on FY22 mid-year actuals.

## Significant Program Changes

Last Year this program was: FY 2022: 60510 Civil Process



**Department:** Sheriff **Program Contact:** Carey Kaer

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Multnomah County Sheriff's Office (MCSO) River Patrol Unit collaborates with the Oregon State Marine Board, the Port of Portland, and the United States Coast Guard to provide safe commercial and recreational access and passage to the County's 110-miles of waterways along the Columbia River, Willamette River, Sandy River, and the Multnomah Channel. The River Patrol Unit provides law enforcement and search and rescue services to all river, lake, shoreline and island locations in Multnomah County.

### Program Summary

The MCSO River Patrol Unit (RPU) provides public safety services for the numerous county moorages, marinas and houseboat communities. The nation's fifth largest port requires protection and unobstructed ingress and egress of commercial ship movement into the region. River Patrol Deputies respond to all life-threatening marine calls for service, such as boat collisions, drownings, missing persons, suicidal individuals, and environmental hazards.

The River Patrol Unit is also challenged with addressing the ongoing surrounding abandoned and derelict vessels in and near the waterways of Multnomah County. Deputies collaborate with various marinas and associations that work, live, or recreate on the rivers, as well as MCSO's homeless outreach and community resource programs and other partner agency resources to address the concerning livability issues along the rivers. Deputies provide boater safety education and intervention through classroom, boat inspections, and enforcement activities. The education and intervention programs include youth water safety and working with Metro to facilitate a life-jacket station at the Columbia River boat ramp.

It is crucial for the local economy that cargo vessels carrying consumer products, transport these goods in a timely and efficient manner. Over 12 million tons of cargo moved through its facilities last year. A safe and thriving community for everyone contributes to a flourishing economy, and access to work, cultural, and recreational activity is an important element.

River Patrol Deputies participate in regional multi-agency marine security drills to promote efficient coordination of first responder resources and provide critical infrastructure security protection along Multnomah County waterways. The River Patrol Unit is key to emergency preparedness on/near the regional waterways. They participate in numerous agency collaborations and are a significant function to a visible public safety system which strives to support all community members through exemplary public safety service.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Hours of community water safety education	55	170	120	200
Outcome	Number of community members issued boater examination reports, warning, and citations	1,100	1,500	1,300	1,500

### Performance Measures Descriptions

Data from Oregon State Marine Board (OSMB) website number of community members issued boater examination reports, warning, and citations includes the following boater contact types: HIN Insp, Pass MTR, Fail w/warn MTR, Fail w/cite MTR, Pass NM, Fail w/warn NM, and Fail w/cite NM. OSMB requested more on water presence to reduce boating incidents and reckless operation in lieu of Boat Examinations.

## Legal / Contractual Obligation

Patrol operates under ORS Chapter 830 and contracts with the Oregon Marine Board.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
<b>Program Expenses</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
Personnel	\$1,695,760	\$842,041	\$1,778,637	\$875,586
Contractual Services	\$1,040	\$0	\$1,040	\$0
Materials & Supplies	\$107,861	\$26,000	\$107,861	\$32,592
Internal Services	\$314,153	\$1,718	\$350,464	\$1,989
Capital Outlay	\$34,642	\$0	\$34,642	\$0
<b>Total GF/non-GF</b>	<b>\$2,153,456</b>	<b>\$869,759</b>	<b>\$2,272,644</b>	<b>\$910,167</b>
<b>Program Total:</b>	<b>\$3,023,215</b>		<b>\$3,182,811</b>	
<b>Program FTE</b>	7.50	5.00	7.50	5.00

<b>Program Revenues</b>				
Intergovernmental	\$0	\$827,759	\$0	\$861,575
Other / Miscellaneous	\$0	\$26,000	\$0	\$32,592
Service Charges	\$0	\$16,000	\$0	\$16,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$869,759</b>	<b>\$0</b>	<b>\$910,167</b>

## Explanation of Revenues

This program generates \$1,989 in indirect revenues.

Fed/State Fund:

\$16,000 - River Patrol Services for Government Island

\$861,575 - River Patrol Services for the Oregon Marine Board

Special Ops Fund:

\$32,592 - Reimbursement for Boat Repair and Boat Fuel from other Jurisdictions

## Significant Program Changes

Last Year this program was: FY 2022: 60515 River Patrol

**Department:** Sheriff **Program Contact:** Carey Kaer

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The goal of the Multnomah County Sheriff's Office (MCSO) Detective Unit is to provide highly trained detectives to investigate all serious person crimes; including those involving homicide, sexual assault, domestic violence, crimes against children, crimes against the elderly and vulnerable populations, and firearm-related crimes. Many of these cases are referred to this program through social service providers, patrol deputies, outside agencies, and from prosecutors.

### Program Summary

MCSO Detectives investigate all person crimes that are not resolved by patrol deputies. The Detective Unit is responsible for responding to crime scenes, conducting preliminary and follow-up investigations, preparing the required investigative reports, apprehending the suspect, preparing the case for successful prosecution, and testifying in court. The detectives are also members of the East County Major Crimes Team, as well as other inter-agency teams which allows for collaboration of multiple resources and leverages personnel for more efficient and effective results.

The Detective Unit is versatile and is responsible for a wide range of investigative efforts. With changes to the statewide Department of Human Services (DHS) hotline reporting and case management, the Detective Unit receives and processes all DHS reports of alleged child abuse and neglect in order to ensure cases are cross-reported. There is a need for two additional investigators to be dedicated to MCSO's Child Protection Team. Trained and experienced detectives will objectively and thoroughly investigate nearly 150 allegations of child abuse each month and determine if a violation of criminal law occurred, identify and apprehend the offender, and file appropriate criminal charges while ensuring the child's needs are met. Detectives receive specific training associated with child and family maltreatment, such as Making Equitable Space at the Table: The Importance of the Youth Advocate Role and The Intersection of Secondary Traumatic Stress with Culture, Race and Historical Trauma. The Detective Unit also has a dedicated detective to conduct follow-up investigations and provides services for victims impacted by domestic violence through the Domestic Violence Enhanced Response Team. This team utilizes a model of intervention that provides a coordinated, multi-disciplinary response to high-priority/high-risk domestic violence cases. When gun violence impacts east county communities, detectives engage in collaborative community outreach efforts and provide investigative resources with the goal of bringing awareness and reducing incidents involving firearms. The Detective Unit also registers approximately 450 sex offenders annually and conducts sex offender compliance missions, as Oregon law requires sex offenders to report in person to a law enforcement agency in the county where they reside.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Total cases investigated	319	450	550	475
Outcome	Total cases cleared	428	400	300	300
Output	Person crime cases investigated	416	400	500	450
Outcome	Person crime cases cleared	389	300	330	320

### Performance Measures Descriptions

Data from Law Enforcement Associates Data Technologies caseload database and RMS. There has been a dramatic increase in the number of serious person crime cases investigated by Detectives while over past years cutting FTE's to the program. Total cases are expected to be fewer as property crimes are no longer able to be assigned in the Detectives Unit based on the increase of serious person crimes; especially child abuse crimes.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,379,826	\$40,566	\$2,709,965	\$0
Contractual Services	\$7,900	\$0	\$7,900	\$0
Materials & Supplies	\$31,281	\$0	\$34,156	\$0
Internal Services	\$281,389	\$4,880	\$271,529	\$0
<b>Total GF/non-GF</b>	<b>\$2,700,396</b>	<b>\$45,446</b>	<b>\$3,023,550</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,745,842</b>		<b>\$3,023,550</b>	
<b>Program FTE</b>	12.75	0.25	13.00	0.00

Program Revenues				
Intergovernmental	\$0	\$45,446	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$45,446</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60520 Detectives Unit

Moved 1.00 Captain Position from PO 60505 - Patrol Unit Program Offer to this program offer.  
 Due to the elimination of the Metro Program Offer, this program offer was reduced by 0.15 FTE.  
 During mid-year FY 2022, Domestic Violence (DVERT) Funding was cut in the amount of \$45,446.

**Department:** Sheriff **Program Contact:** Carey Kaer

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The goal of the In-Jail Human Trafficking Program is to gather intelligence and utilize intervention methodology relating to human trafficking as it is proliferated among individuals in custody. This program will establish a screening instrument to identify at-risk pretrial and sentenced adults in custody. This program is aimed towards at-risk individuals who are in custody within the County correctional facilities. The sergeant assigned to this program will assist vulnerable individuals by connecting them with in-jail programs, intervention, and transition services with core service providers.

### Program Summary

Human Trafficking is a crime that involves exploiting a person for labor, services or commercial sex. This crime even persists in the County jails. At-risk adults in custody are identified as a commodity and once out of custody, may be passed to persons involved in crimes such as coercion, prostitution, promoting prostitution, sexual abuse, luring and purchasing of a minor, and contributing to the delinquency of a minor. The Corrections Sergeant assigned to this program will continue to develop, collect, analyze, organize, and disseminate intelligence information targeting human trafficking activities inside the jails. The Corrections Sergeant shares information with various social service and task force partners on potential perpetrators, maintains a database for tracking information, and uses a screening instrument to quickly identify vulnerable individuals, including at-risk adults in custody.

Facilitated by the Corrections Sergeant, trafficking victims in-custody are connected with in-jail programs and intervention/transition services with contracted non-government core service providers, including shelter services, mental health and substance use services/treatment, mentorship, case management, and confidential advocacy. The population served by this program are victims and families of sex trafficking. The overall goal is keeping the victims safe from future physical trauma while in custody and mitigating the impacts of their emotional trauma by connecting them with services. Individuals suspected or convicted of trafficking are identified and information may be used in further investigations.

Trafficking purchasers are also being documented to provide additional intelligence on Human Trafficking crimes. The Corrections Sergeant has been working with volunteer interns; mentoring potential criminal justice majors and having them assist with intelligence data entry and research. Interns have provided over 9,000 volunteer hours the last three fiscal years. The Corrections Sergeant also presents at local, regional and national law enforcement nonprofit organizations and public events. These presentations include Healthy Boundaries in Electronic Communications and Human Trafficking for Law Enforcement and Corrections. Increasing the knowledge base of human trafficking and providing a coordinated, wrap around service approach to assist vulnerable members of the community is key to addressing this serious crime.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Average daily number of Trafficking Victims in custody	11	15	16	15
Outcome	Average daily number of Traffickers Suspected/ Prosecuted in custody	75	70	68	70
Outcome	Involved Cases Prosecuted	19	15	25	20
Outcome	Involved Cases Pending Prosecution	22	30	29	30

### Performance Measures Descriptions

Average daily number of Trafficking Victims/Traffickers are new performance measures. Suspected Traffickers are identified based on intelligence gathered across CSEC agencies. The performance measure numbers are from SWIS and spider web software.

## Legal / Contractual Obligation

HB 2205 Appointment to Trafficking Intervention Advisory Committee; HB 3446A Provides that release decision for defendant must include order prohibiting contact with victim and third-party contact with victims while defendant is in custody; SB249A Establishes procedures for person to file motion to vacate judgment of conviction for prostitution if person was victim of sex trafficking; SB250 Creates affirmative defense to crime of prostitution if, defendant was victim of certain trafficking crime; HB3176A Authorizes court to consider whether defendant committed crime while under coercion.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$212,771	\$0	\$207,918	\$0
Internal Services	\$801	\$0	\$561	\$0
<b>Total GF/non-GF</b>	<b>\$213,572</b>	<b>\$0</b>	<b>\$208,479</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$213,572</b>		<b>\$208,479</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2022: 60521 In-Jail Human Trafficking

**Department:** Sheriff **Program Contact:** Carey Kaer

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Multnomah County Sheriff's Office (MCSO) Special Investigations Unit (SIU) provides for the investigations of crimes involving the sale, distribution and manufacturing of dangerous drugs. The MCSO SIU is tasked with enforcing state narcotics laws, prostitution activities and assisting with advanced surveillance of major criminal cases. The emphasis of drug investigations is placed on narcotic distributors who supply to street level dealers, referred to as mid to upper-level narcotic traffickers. This program is also a resource for investigating and apprehending suspects involved in human trafficking of children.

### Program Summary

The purpose of the Special Investigations Unit is to investigate illegal drug activities in the Metro area and other criminal activity as directed by the Sheriff. This unit conducts criminal investigations of street level illicit drug activity, up to and including the prosecution of federal narcotics crimes. Investigations often lead to drug trafficking organizations that transport and eventually sell dangerous drugs for a profit. Investigations conducted by detectives assigned to this unit have resulted in indictments and prosecutions in numerous methamphetamine lab cases. With the changing needs and priorities of the communities, the unit has modified its mission over the past several years to accommodate the significant impacts of methamphetamine and other dangerous drugs infesting neighborhoods, schools, recreational areas and work places. This unit's investigations take them into areas considered hazardous to health and public safety. Statistics show that about 90% of all crime can be attributed to dangerous drugs in the community. By dismantling drug trafficking organizations from introducing illicit drugs into the marketplace, the vision for a safe and thriving community for everyone is achievable. This program is partially funded through grants, revenues received from forfeitures, and federal case funding.

This program has the responsibility to proactively identify, investigate, prepare the required investigative reports, apprehend the suspect(s), prepare the case for successful prosecution, and testify in court in all cases dealing with illegal drugs and vice activities; to include prostitution, illegal gambling and money-laundering.

SIU is also responsible for investigating overdose incidents that occur in our facilities and patrol jurisdictions. Collaborating with social service providers and the courts, the primary goal is to encourage community members to engage in treatment. The investigations will focus on the dealers, complying with the Len Bias Anti-Drug Act, concentrating on the supplier for charges in connection to overdose deaths.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	SIU drug cases	125	150	135	150
Outcome	Percent of SIU drug cases that are methamphetamine	52%	35%	50%	50%
Output	Number of searches	165	175	175	180
Outcome	Percent of searches resulting in an arrest	93%	90%	95%	90%

### Performance Measures Descriptions

Data are compiled from an Excel database reported monthly. The numbers of drug cases conducted are tied solely to the unit's manpower. The Unit maintained levels of efficiency despite a turnover of 40% turnover of personnel assigned in the unit.

**Legal / Contractual Obligation**

ORS 206.010, General duties of sheriff

**Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$1,179,654	\$26,778	\$1,361,624	\$26,269
Contractual Services	\$0	\$75,000	\$0	\$75,000
Materials & Supplies	\$6,309	\$85,000	\$6,309	\$35,000
Internal Services	\$60,875	\$3,222	\$93,688	\$3,731
Capital Outlay	\$0	\$100,000	\$0	\$1,100,000
<b>Total GF/non-GF</b>	<b>\$1,246,838</b>	<b>\$290,000</b>	<b>\$1,461,621</b>	<b>\$1,240,000</b>
<b>Program Total:</b>	<b>\$1,536,838</b>		<b>\$2,701,621</b>	
<b>Program FTE</b>	7.00	0.00	7.00	0.00

Program Revenues				
Intergovernmental	\$0	\$160,000	\$0	\$160,000
Other / Miscellaneous	\$0	\$60,000	\$0	\$60,000
Beginning Working Capital	\$0	\$70,000	\$0	\$1,020,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$290,000</b>	<b>\$0</b>	<b>\$1,240,000</b>

**Explanation of Revenues**

This program generates \$3,731 in indirect revenues.

Fed/State Funds: \$100,000 - Proceeds from Federal Equitable Sharing Forfeitures; \$1,000,000 - Carry-over from Fiscal Year 2022; \$60,000 - Funding from HIDTA (High Intensity Drug Trafficking Activity) Grant.

Special Ops Funds: \$10,000 - Proceeds from Seizure/Forfeiture Auctions; \$50,000 - Proceeds from Civil Seizure/Forfeitures due to criminal activity, \$20,000 - Carry-over from FY 2022.

**Significant Program Changes**

**Last Year this program was:** FY 2022: 60525 Special Investigations Unit

FY22 Carry-over of Equitable Sharing funds due to an unanticipated amount of federal forfeiture cases closed during FY 2021 and FY2022, which created a large Beginning Working Capital for FY23.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$3,364,699	\$0	\$3,742,807
Internal Services	\$0	\$312,046	\$0	\$280,711
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,676,745</b>	<b>\$0</b>	<b>\$4,023,518</b>
<b>Program Total:</b>	<b>\$3,676,745</b>		<b>\$4,023,518</b>	
<b>Program FTE</b>	0.00	22.50	0.00	23.50

Program Revenues				
Service Charges	\$0	\$3,676,745	\$0	\$4,023,518
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,676,745</b>	<b>\$0</b>	<b>\$4,023,518</b>

Explanation of Revenues

This program generates \$280,711 in indirect revenues.  
 Special Ops Fund:  
 \$4,023,518 - Transit Patrol Services provided for Trimet

Significant Program Changes

Last Year this program was: FY 2022: 60530 TriMet Transit Police

Adding 1.00 FTE Public Health/Behavioral Health Reimagine Community Coordinator.



## Legal / Contractual Obligation

ORS 206.010, General Duties of Sheriff.  
ORS 204.635, Deputies of Sheriff; Special Appointment, Authority, etc.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$500,044	\$0	\$224,482	\$0
<b>Total GF/non-GF</b>	<b>\$500,044</b>	<b>\$0</b>	<b>\$224,482</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$500,044</b>		<b>\$224,482</b>	
<b>Program FTE</b>	3.35	0.00	1.50	0.00

Program Revenues				
Service Charges	\$502,888	\$0	\$224,482	\$0
<b>Total Revenue</b>	<b>\$502,888</b>	<b>\$0</b>	<b>\$224,482</b>	<b>\$0</b>

## Explanation of Revenues

\$224,482-Reynolds SD pays for two (2) SRD employees at 0.75 FTE each.

## Significant Program Changes

**Last Year this program was:** FY 2022: 60535A School Resource Officer Program

Reduced 2 School Resource Deputies (.75 FTE Each) from Reynolds School District and .35 FTE School Resource Deputy from Corbett School District.

Moved 1.00 Sergeant position from this program offer to PO 60540 - HOPE Team Program Offer.



## Legal / Contractual Obligation

ORS 206.010, General Duties of Sheriff.  
 ORS 204.635, Deputies of Sheriff; Special Appointment, Authority, etc.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$514,029	\$0	\$491,068	\$0
Materials & Supplies	\$8,240	\$0	\$8,240	\$0
Internal Services	\$13,950	\$0	\$18,182	\$0
Capital Outlay	\$10,250	\$0	\$10,250	\$0
<b>Total GF/non-GF</b>	<b>\$546,469</b>	<b>\$0</b>	<b>\$527,740</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$546,469</b>		<b>\$527,740</b>	
<b>Program FTE</b>	3.00	0.00	3.00	0.00

Program Revenues				
Service Charges	\$216,461	\$0	\$225,172	\$0
<b>Total Revenue</b>	<b>\$216,461</b>	<b>\$0</b>	<b>\$225,172</b>	<b>\$0</b>

## Explanation of Revenues

City of Troutdale's FY 2023 Community Resource Deputy contract is in the amount of \$225,172.

## Significant Program Changes

**Last Year this program was:** FY 2022: 60535B Community Resource Officer Program

Combined PO 60535C - Restore Community Resource Officers program offer with this Offer B, moving 2.00 FTE from PO 60535C to PO 60535B, and then eliminating Offer C.

**Department:** Sheriff **Program Contact:** Steve Bevens

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**

### Executive Summary

The Homeless Outreach and Programs Engagement (HOPE) team is a specialized team within the Community Partnership Unit (CPU) consisting of two deputies. This proactive team provides consistent, positive interaction, with the houseless community through an outreach first approach. The HOPE team utilizes robust community partnerships and ongoing community engagement to provide the houseless community with much needed services and resources. The Hope team collaborates with service providers to assist the vulnerable community members experiencing houselessness on a daily basis to ensure their fundamental needs are being addressed.

### Program Summary

The HOPE team provides proactive, consistent outreach to community members experiencing houselessness in order to connect them to services and journey with them on a path toward long-term housing. This team is highly respected in the community and employs an outreach first approach, utilizing patience, empathy, compassion, and understanding to build trust as they work with community members on a case by case basis.

The HOPE team is an engaged and collaborative partner for all, recognizing the value each partner brings to the community. Thriving partnerships with agencies such as JOIN, Cascadia Behavioral Health, Central City Concern, METRO, the Multnomah County Joint Office of Homeless Services, and many others, allows the team to provide access to wrap around services. The HOPE team conducts field outreach in an effort to connect with and serve this vulnerable community by understanding the various barriers to permanent housing and working toward connecting each individual with the appropriate services based on their specific needs. Throughout the past year, while navigating the pandemic, the HOPE team has facilitated weekly shower services to the houseless population, which has also expanded to include medical care, food and clothing resources, and supplies, as well as has established the East County Council on Homelessness which is a collaborative effort with east county community leaders that focuses on innovative and inclusive strategies to address the impacts of houselessness. By building strong relationships within the community, the HOPE team also brings a trusted law enforcement presence to the houseless population and is the direct line of communication for victims to report crimes that may otherwise go unreported.

Additionally, the Hope team participated in a 12-week pilot professional development training project coordinated by the Sheriff's Office Equity and Inclusion Manager, which was aimed at enhancing active listening, advanced communications, trauma informed understanding, cultural competency, and anti-racism. The training provided the Hope team members with the skills and tools necessary to more effectively connect with and represent all community members.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of Houseless Community Members Contacted	1,519	800	1,700	1,000
Outcome	Number of Referrals Made to Services	384	300	500	300

### Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$444,075	\$0	\$546,205	\$0
Internal Services	\$0	\$0	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$444,075</b>	<b>\$0</b>	<b>\$546,205</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$444,075</b>		<b>\$546,205</b>	
<b>Program FTE</b>	3.00	0.00	3.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

**Last Year this program was:** FY 2022: 60540 Homeless Outreach and Programs Engagement (HOPE) Team  
 Moved 1.00 Sergeant Position from PO 60535A - School Resource Officers program offer to this program offer.





Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$10,364	\$0	\$10,364	\$0
Materials & Supplies	\$10,404	\$0	\$10,404	\$0
<b>Total GF/non-GF</b>	<b>\$20,768</b>	<b>\$0</b>	<b>\$20,768</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$20,768</b>		<b>\$20,768</b>	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2022: 60550 Hornet Trail Rescue and Wilderness Law Enforcement Services Team

**Department:** Sheriff **Program Contact:** Carey Kaer

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The Multnomah County Sheriff's Office (MCSO) Gun Disposition program provides for countywide investigation of restraining order violations, specifically when the respondents do not comply by dispossessing themselves of their firearms. Since approximately 2015, MCSO has collaborated with the Portland Police Bureau, Multnomah County District Attorney's Office, and the Multnomah County Circuit Court in enforcing the gun disposition clause of restraining orders by working with both petitioners and respondents to gain compliance with the court orders.

**Program Summary**

In 2011, a model surrender protocol was developed in a statewide domestic violence firearms task force, and this process is currently being utilized in Multnomah County. In January 2020, this protocol was extended to the other protection orders through an Oregon House of Representatives Bill, which include Stalking Orders, Sex Abuse Protection Orders, Disabled and Elder Abuse Protection Orders, and Family Abuse Protection Orders.

The purpose of this program is to provide one MCSO full-time employee to partner with the Portland Police Bureau's Family Services Division for education and enforcement actions against respondents who do not comply with the firearms prohibition on their restraining order and to conduct follow-up investigations on restraining order violations. The unit will also investigate general restraining order violations and present cases to the District Attorney's Office for prosecution.

The funding for this position will help educate and/or force respondents to comply with the court order to surrender their firearms. It will provide the necessary full-time employee to assist with conducting investigations to locate the respondents and their firearms. This will reduce the number of illicit firearms in the community, and this action will also assist in reducing domestic violence lethality by removing firearms from the respondent's possession. Data shows that access to firearms can increase the risk of death to the petitioner by five times and up to twenty times if the respondent had made prior threats or assaults with firearms. Statistics demonstrate that an abuser's access to firearms increases the risk of homicide of a female partner by 400%, and the mere presence of a gun increases fivefold the chance that domestic violence results in homicide.

Collaborative investigative efforts combined with connecting petitioners to resources, including domestic violence advocates, aligns with the mission of MCSO to value and support all community members through exemplary public safety service.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of dispossessed firearm cases investigated	233	275	300	300
Outcome	Number of firearms seized	145	175	190	150
Output	Number of restraining order violations investigated	40	100	75	75
Outcome	Number of cases presented to the District Attorney's Office for prosecution	1	50	20	36

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$204,496	\$0	\$210,174	\$0
Internal Services	\$0	\$0	\$13,567	\$0
Capital Outlay	\$22,021	\$0	\$22,021	\$0
<b>Total GF/non-GF</b>	<b>\$226,517</b>	<b>\$0</b>	<b>\$245,762</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$226,517</b>		<b>\$245,762</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: [FY 2022: 60555 Gun Dispossession/VRO Detail](#)

**Department:** Sheriff **Program Contact:** Erin Hubert

**Program Offer Type:** Innovative/New Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

COVID-19 public health emergency has caused an increase in disproportionate impacts in the community within areas such as employment, education, and healthcare. These stressors have contributed to an increase in violent crime and exposed deep divisions in the community.

**Program Summary**

Violence involving a firearm throughout Multnomah County is a growing danger to our community's sense of safety, trust and belonging. Firearms related violence includes criminal acts committed with a firearm, family violence, group affiliations, and people at extreme risk to harm themselves or others. Looking at the data countywide there were more than 1,400 shootings, with nearly 450 of them resulting in injuries. Unfortunately, this trend is not slowing down.

To address this, MCSO's dedication to coordinated public safety initiatives with our partners and removing illegal firearms has been a focal point. Our seizure of firearms increased in 2021, with 863 firearms seized, recovered or surrendered to MCSO. Compare this to just 319 such events in 2020, 267 in 2019, and 281 in 2018.

The seizure and dispossession of firearms protects our most vulnerable community members especially victims of domestic violence. MCSO is one of the few jurisdictions in the metro area where individuals can surrender firearms for safekeeping or to be destroyed.

One-time-only funding of \$116,400 is proposed to address the following:

- Retrofit the current Property Storage Building (PSB) located at Inverness Jail for this project.
- Plan is to reconfigure the space for dispossessed firearms, as well as evidence that is being moved from the dilapidated Building C at the Hansen site.
- Cost covers architectural, engineering, permitting, and installation work.
- HVAC being added to the building so the room is climate controlled, which is necessary when storing guns and evidence.
- Will also add a camera system to the current security/alarm system.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Project remains on schedule. (1 = Pass, 0 = Fail)	0	0	0	1
Outcome	Project stays within budget (1 = Pass, 0 = Fail)	0	0	0	1

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Internal Services	\$0	\$0	\$116,400	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$116,400</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$116,400</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:

**Department:** Sheriff **Program Contact:** Steve Bevens  
**Program Offer Type:** Innovative/New Program **Program Offer Stage:** As Adopted  
**Related Programs:** 60510A  
**Program Characteristics:**

**Executive Summary**

Gun violence throughout Multnomah County is a growing threat to our community’s sense of safety, trust and belonging. Our neighbors are experiencing these tragic consequences nearly every day, and the sheer number of homicides, shootings with injuries and property damage, and number of shell casings recovered, is staggering. Additionally, national statistics indicate that a presence of a firearm in a domestic violence situation increases the risk of homicide by 500% and that 19% of domestic violence involves a firearm.

**Program Summary**

COVID-19 public health emergency has caused an increase in violence, including domestic violence. Tragically, there were 81 deaths, with 69 in the City of Portland, 11 in the City of Gresham and 1 in east unincorporated county. There have been over 1000 shootings with injuries or property damage and unfortunately this trend is not slowing down.

To address this growing threat to the safety of our neighborhoods and our neighbors, MCSO will increase our Civil Unit by an additional two Deputies (2 FTE), to focus on the timely service of family protection orders and dispossession of firearms and ammunition when ordered by the court. These two additional Deputies will work with the Gun Dispossession Sergeant to greatly increase the likelihood of a successful service of a protection order and the removal of firearms from volatile situations.

The seizure of firearms has increased in 2021. In 2021, there were 863 firearms seized, recovered or surrendered to MCSO as compared to an average of 235 firearms per year (between 2012 to 2020).

In 2021, MCSO investigated 28 confirmed shooting incidents (5 of which involved people getting injured). The City of Portland Office of Violence Prevention (OVP) estimated that each shooting event that involves injury cost the whole system \$670,000 and each homicide “costs to the City” is \$1,400,000.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of individuals served through civil process	N/A	N/A	N/A	500
Outcome	Percent protection orders served	N/A	N/A	N/A	50%
Output	Number of gun dispossession affidavits processed	N/A	N/A	N/A	200

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$314,382
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$314,382</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$314,382</b>	
<b>Program FTE</b>	0.00	0.00	0.00	2.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$314,382
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$314,382</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$314,382

Significant Program Changes

Last Year this program was:

This program falls under the County's ARP priority area of Crisis Response & Community Recovery.



**Department:** Sheriff **Program Contact:** Carey Kaer

**Program Offer Type:** Innovative/New Program **Program Offer Stage:** As Adopted

**Related Programs:** 60520A

**Program Characteristics:**

### Executive Summary

Violence throughout Multnomah County is a growing threat to our community's sense of safety, trust and belonging. Our neighbors are experiencing these tragic consequences nearly every day, and the sheer number of homicides, shootings with injuries and property damage, and number of shell casings recovered, is staggering.

### Program Summary

COVID-19 public health emergency has caused an increase in violence. The County eclipsed its highest number of homicides annually in 2021. Tragically, there were 81 deaths, with 69 in the City of Portland, 11 in the City of Gresham and 1 in east unincorporated county. There have been over 1000 shootings with injuries or property damage and unfortunately this trend is not slowing down.

To address this growing threat to the safety of our neighborhoods and our neighbors, MCSO will increase our Detective Unit by an additional Detectives (1 FTE), to focus on gun violence investigations and investigations involving illegal possession of firearms. The additional Deputy would focus on investigating incidents of illegal possession of firearms.

The seizure of firearms has increased in 2021. In 2021, there were 863 firearms seized, recovered or surrendered to MCSO as compared to an average of 235 firearms per year (between 2012 to 2020).

In 2021, MCSO investigated 28 confirmed shooting incidents (5 of which involved people getting injured). The City of Portland Office of Violence Prevention (OVP) estimated that each shooting event that involves injury cost the whole system \$670,000 and each homicide "costs to the City" is \$1,400,000.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of gun violence investigations/illegal firearm possession investigations	N/A	N/A	N/A	35
Outcome	Percent cases presented to the DA's Office/Federal Prosecution for consideration	N/A	N/A	N/A	75%

### Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$161,977
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$161,977</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$161,977</b>	
<b>Program FTE</b>	0.00	0.00	0.00	1.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$161,977
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$161,977</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$161,977

Significant Program Changes

Last Year this program was:

This program falls under the County's ARP priority area of Crisis Response & Community Recovery.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$0	\$348,461
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$348,461</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$348,461</b>	
<b>Program FTE</b>	0.00	0.00	0.00	3.00

Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$348,461
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$348,461</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$348,461

Significant Program Changes

Last Year this program was:

This program falls under the County's ARP priority area of Crisis Response & Community Recovery.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$830,380	\$0	\$773,344
Materials & Supplies	\$0	\$96,000	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$926,380</b>	<b>\$0</b>	<b>\$773,344</b>
<b>Program Total:</b>	<b>\$926,380</b>		<b>\$773,344</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$926,380	\$0	\$773,344
<b>Total Revenue</b>	<b>\$0</b>	<b>\$926,380</b>	<b>\$0</b>	<b>\$773,344</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$773,344

Significant Program Changes

Last Year this program was:

This program falls under the County's ARP priority area of Supporting People in our Care.



Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$547,040	\$0	\$637,357
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$547,040</b>	<b>\$0</b>	<b>\$637,357</b>
<b>Program Total:</b>	<b>\$547,040</b>		<b>\$637,357</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$547,040	\$0	\$637,357
<b>Total Revenue</b>	<b>\$0</b>	<b>\$547,040</b>	<b>\$0</b>	<b>\$637,357</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$637,357

Significant Program Changes

Last Year this program was:

This program falls under the County's ARP priority area of Supporting People in our Care.



**Department:** Sheriff **Program Contact:** Erin Hubert

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

Funding from the American Rescue Act Program will allow MCSO to purchase the following: Electronic signage boards for MCDCC/start up related equipment and monthly fees to provide COVID/Vaccination information equitably and a new washing machine due to increased laundry needs.

**Program Summary**

Electronic signage installation will help provide timely COVID-19 and vaccine education information along with Adult in Custody specific messaging and updates from Corrections Facilities, Corrections Health and other Agency partners when needed.

The washing machine replacement will help support increased operations during the pandemic with clothing and mask replacements.

This program offer falls under the County's ARP priority area of Supporting People in our Care. The funds will be used for purchases needed due to COVID-19.

**Performance Measures**

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number monitors for electronic signage installed	N/A	N/A	N/A	4
Outcome	Washing machines purchased (1=yes, 0=no)	N/A	N/A	N/A	1
Output	Percent of pre-trial adults in custody classified into acute mental health housing	26%	N/A	18%	18%
Outcome	Remote court hearings for adults in custody who may have acute mental health needs	N/A	N/A	N/A	1,450

**Performance Measures Descriptions**

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Materials & Supplies	\$0	\$70,000	\$0	\$10,000
Capital Outlay	\$0	\$50,000	\$0	\$50,000
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$60,000</b>
<b>Program Total:</b>	<b>\$120,000</b>		<b>\$60,000</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Intergovernmental	\$0	\$120,000	\$0	\$60,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$60,000</b>

Explanation of Revenues

American Rescue Plan (ARP) Direct County Funding - \$60,000

Significant Program Changes

Last Year this program was:

This program falls under the County's ARP priority area of Supporting People in our Care.