



FY 2023 Department Budget Amendment Review

**Board Worksession
Wednesday June 8, 2022**



Department Amendment Overview - 46 Total

- Technical - 12
- Staffing - 9
- Revenue - 18
- Carryover - 0
- Program - 7

Process Update

- Adoption is set for **June 16th**
- Will include both Department and Board Amendments



Technical Amendments

Adjustments and accounting corrections to coding that do not change the bottom line or services in a department, a fund, or staffing levels

12 Amendments

- **Internal Service, Risk and General Fund Balancing** - adjusts revenues and expenditures in the Risk Fund, Internal Service Funds, and General Fund to balance service reimbursements and indirect charges budgeted by Departments
- **Accounting Updates**
 - Updates placeholder cost objects within programs
 - Updates ledger accounts
 - Updates program offer numbers



Staffing Amendments

Technical amendments that only affect positions and reflect no bottom line changes in a department's funding levels

9 Amendments adding **2.00 New FTE** and **35.50 LDA's converted to FTE**

- **Implementing 29.50 FTE Reclasses** - Approved by the Board
- **Implementing 20.00 FTE Reclasses** - to be Approved by the Board before June 30th
- **Correcting Errors in Job Classifications**
- **DCHS-04 and 05** - Converts 35.50 Limited Duration positions to Full Time FTE
- **DCHS-02** - adds 1.00 FTE Program Specialist Senior in the ADVSD Long Term Services & Support (Medicaid - program 25023) that was originally planned for contracted services



Revenue Amendments

Amendments that recognize revenues that were not included in the program offers submitted in the February department budget requests

18 Amendments adding **\$2.89M/2.50 FTE**

- **Updating Beginning Working Capital for IT and Facilities Projects** - Additional information detailed in the Capital Budget.
- **Highlights**
 - **\$40,000** OTO grant for the Vance Properties Development Community Engagement 2040 Planning and Development Metro Grant
 - **\$133,333/1.00** Case Manager 2 to expand the Early Assessment and Support Alliance (EASA) from COVID-19 funding from the Oregon Health Authority
 - **\$300,000** from Oregon Health Authority Funding for a pilot to expand telemedicine access to more schools.



Program Amendments

Amendments that make a programmatic or policy-driven change in a department's budget

7 Amendments adding **\$15.2M/4.00 FTE**

- **Workplace Safety and Security (DCM-02)**
 - Transfers the program from the Department of County Assets (78003) to the Department of County Management (72056).
 - Increases the program by \$150,000
- **Joint Office of Homeless Services**
 - **\$2.0M - State Out of the Cold** - OTO funding to safely shelter people over the winter (JOHS-03).
 - **\$3.8M - City of Portland ARP** - OTO funding to continue operations of the ~80 sleeping pods at the Queer Affinity and BIPOC outdoor shelters and 4.00 FTE that are part of the shelter development/project management and program teams (JOHS-04).



Program Amendments

Continued

Integrated Clinical Services (HD-14 & 15)

- **\$9.4M** increase in Beginning Working Capital (BWC) in the FQHC fund:
 - \$4.7M in contingency and \$4.7M reserves
 - Establishing contingency and reserves provide financial stability and compliance with Health Resources Services Administration (HRSA)
 - Funding is available due to new healthcare service reimbursement rates (rate rebasing) negotiated with the State. The rate was applied retroactively
- Reclassify 3.00 FTE vacant Dental Assistant (EFDA) to Health Assistant 2 in School and Community oral health program.



Summary of Board Amendments to Date

FY 2023 BOARD BUDGET AMENDMENTS (as of June 7, 2022)

Proposed Funding Sources/Reallocations						General Fund	
	Proposed By	Prog. #	Program	Dept.	Exec Budget	Available OTO Resources	Available Ongoing Resources
1	Chair Kafoury	95000	FY 2022 OTO GF Forecast Adjustments			8,680,000	
2	Chair Kafoury	TBD	FY 2022 OTO ARP Carryover			700,000	
Total						9,380,000	0
Proposed New Expenditures						General Fund	
	Proposed By	Prog. #	Program	Dept.	Exec Budget	Add'l OTO Expenditure	Add'l Ongoing Expenditure
3	Chair Kafoury		Salary Commission Implementation: MCSO, Chair, DA	MCSO, DA, NOND		67,000	
4	Chair Kafoury	10033	Elected Commissioner Office Transition	NOND	400,000	200,000	
Total Proposed Expenditures						267,000	0
Balance						9,113,000	0
Net Balance to General Fund Contingency						9,113,000	

