

Table of Contents

Department Overview	3
Budget at a Glance	4
Mission, Vision, and Values	5
Diversity, Equity, and Inclusion	6
Budget Overview	7
Budget by Division	10
Table of All Program Offers.....	11
Administration	13
Division I	37
Division II	51
Division III	67
Investigations	85

(this page intentionally left blank)

Department Overview

The Multnomah County District Attorney’s Office (MCDA) is one agency in a system of many agencies responsible for public safety. MCDA is led by the District Attorney, elected by County voters.

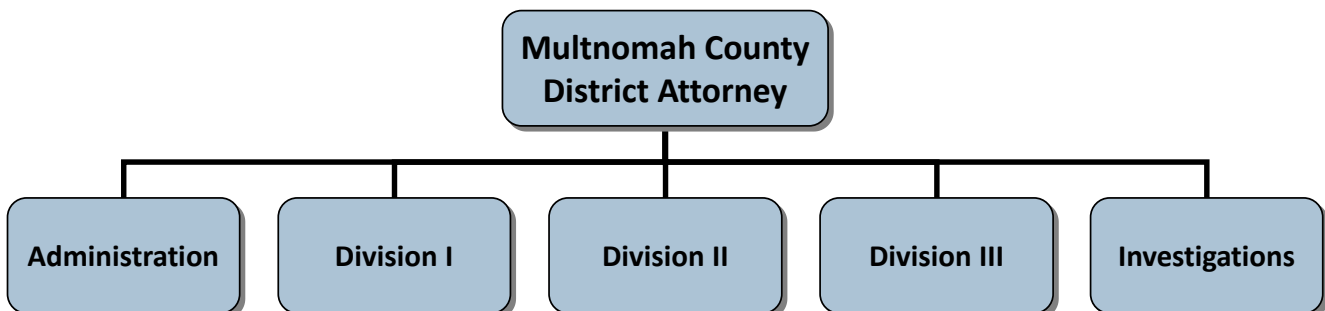
MCDA is responsible for prosecuting offenders who commit state criminal law violations in Multnomah County. The core work of MCDA is:

- To uphold the rule of law by providing timely, fair, appropriate, and just accountability for people who engage in criminal activity.
- To provide dedicated compassionate, trauma-informed guidance and support to victims of crime, to educate them about their rights, and to guide them through the complex legal process.
- To provide the best and most cost effective child support enforcement services.

MCDA is generally organized by units defined by types and seriousness of crimes, and by functions, such as pretrial review, victim assistance, and enforcing child and spousal support decrees. Attorneys who join MCDA typically begin in the unit handling misdemeanor crimes and advance to felony trial units as they gain experience. Domestic violence and cases involving juvenile defendants are among MCDA’s specialized units. Many administrative positions support MCDA’s participation in legal proceedings such as scheduling, subpoenaing witnesses and supporting the grand jury.

MCDA collaborates extensively with the judiciary, law enforcement, and public safety partners. It is critical for MCDA to have adequate staffing to contribute its experience, data analysis, and research to partner-led efforts. MCDA’s responsibilities and actions generate extraordinary demands for public information. Maintaining public support for criminal justice reform and effective implementation of reform measures requires transparency, responsiveness and dialog.

The County has many programs that intervene to address the root causes of many crimes – addiction, mental illness, trauma, poverty and household instability. However, when an individual does harm to another, MCDA seeks to hold offenders accountable. MCDA seeks resolutions that will not further burden County initiatives. For example, detention can lead a charged person to lose housing or employment and then need assistance to be rehoused. By being mindful of collateral consequences of convictions and by seeking resolutions that assist offenders to address root causes of their criminal behavior, MCDA seeks to contribute to a county where all residents thrive.



\$53.5 million

Total Proposed Budget

Includes cash transfers, contingencies, and unappropriated balances.

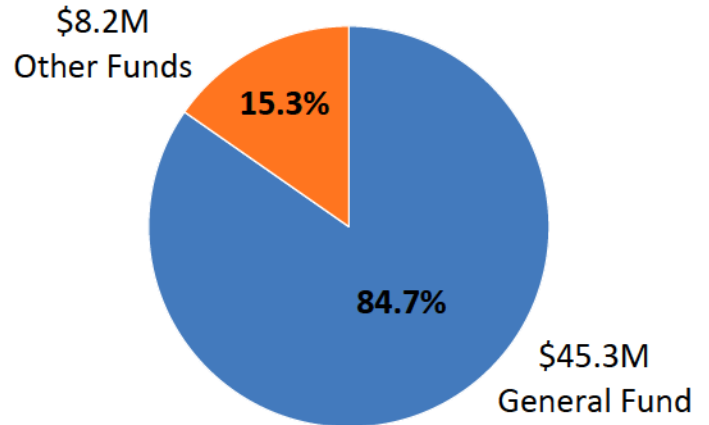
229.10 FTE

Total Proposed Staffing



10.64 FTE

Increase from
FY 2024 Adopted



\$3.1 million

All Funds Increase from
FY 2024 Adopted



6% increase

General Fund

\$1.7 million

New One-Time-Only Programs

Operating Budget by Category

Does not include cash transfers, contingencies, and unappropriated balances



Mission, Vision, and Values

The mission of the Multnomah County District Attorney's Office (MCDA) is to strive for justice and equitable outcomes in the pursuit of greater public safety for all. MCDA carries out its responsibilities with integrity and humility. MCDA is a learning organization guided by evidence-based research. The agency is committed to serving victims, criminal justice reform, and building trust.

MCDA's values speak to how we engage with diverse communities and work within the organization. MCDA values are to:

- Pursue **accountability**. Hold people accountable for their actions and center the needs of survivors and families.
- Make **evidence-based** decisions. Apply data and research findings, and collaborate across systems to make well-informed decisions that improve outcomes.
- Act with **transparency**. Share information and communicate decisions in a timely, honest, and respectful manner.
- Be **collaborative**. Uphold inclusive approaches where all voices are heard and constructive feedback is welcomed. Foster a culture of trust, humility, and respect.
- Seek **equitable outcomes**. Reduce racial and all forms of discrimination within our systems. Assess for adverse impacts and disparities within our decisions, policies, and practices.

Diversity, Equity, and Inclusion

America's history of racism and oppression continues to manifest in the criminal legal system. The evidence for racial disparities in the criminal legal system is well documented. The disproportionate impact of certain laws and policies, as well as biased decision-making, leads to higher rates of arrest and incarceration in low-income communities of color. These outcomes undermine public safety rather than advance it. Multnomah County is not immune to this pattern.

An MCDA workforce that is diverse and educated to lead with race and apply a racial equity lens is necessary to advance a fair and equitable criminal legal system in Multnomah County. FY 2023 marked the first year MCDA was funded to have an equity manager position to contribute to attracting and retaining a diverse workforce and ensuring that people in all their differences feel welcome to contribute. The equity manager is oriented to frameworks provided by the County's Workforce Equity Strategic Plan and the Justice and Equity Agenda. Initiatives led by the equity manager include:

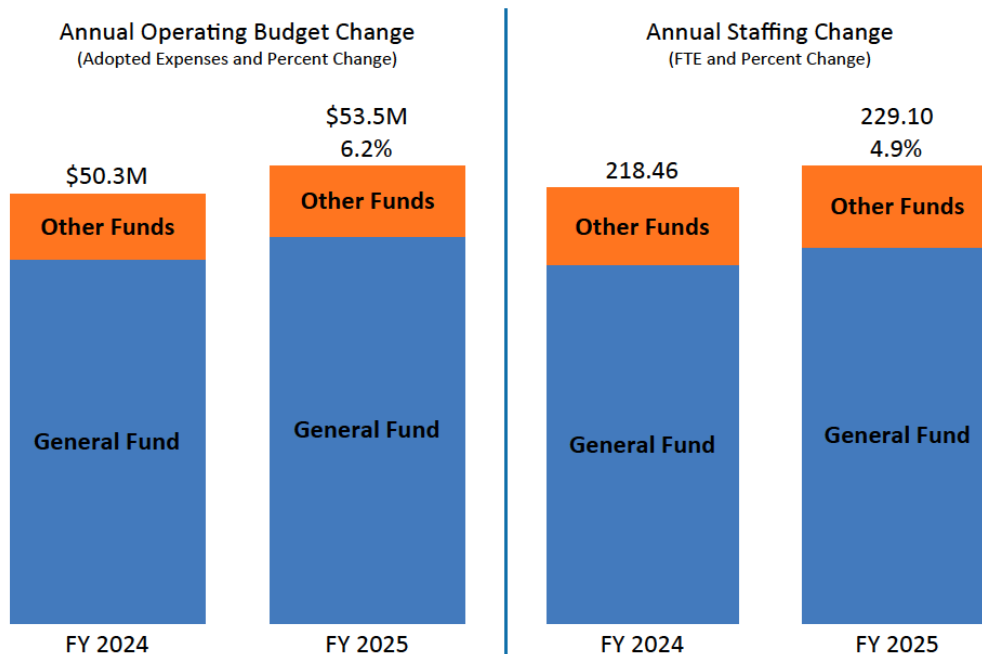
- Administering the first MCDA Equity and Wellness Employee Survey.
- Expanding the office equity committee, now called the DEI Workgroup, from 6 to 19 members.
- Establishing new guidance called the Restorative Practice Protocol to advise supervisors on how to receive disclosures of harm related to protected class in the workplace.
- Organizing MCDA supervisors to participate in coaching circles, a 12-week training to develop manager competencies, including being racially just and achieving equitable outcomes.
- Offering all MCDA staff microaggression training.
- Offering several Pride activities.
- Facilitating implicit bias training for the Sexual Assault Victim Assistance program.
- Providing office-wide bystander intervention in the workplace training.

In FY 2025, MCDA proposes to reallocate resources to add an equity specialist to support the equity manager. The position will assist with approved plans for an organizational culture shift toward inclusion and belonging, particularly for historically excluded and underrepresented groups. This team will form a new Equity & Inclusion Unit.

Budget Overview

The FY 2025 Proposed budget for the Multnomah County District Attorney (MCDA) is \$53.5 million, a \$3.1 million increase from the FY 2024 Adopted budget. MCDA’s Proposed budget includes 229.10 FTE, an increase of 10.64 FTE from the FY 2024 Adopted budget. The FY 2025 Proposed budget is comprised of 84.7% General Fund and 15.3% Other Funds.

The General Fund increased by \$2.6 million (6.1%) and had a net increase of 9.13 FTE. Personnel costs represent 82.5% of MCDA’s General Fund expenses. Other Funds increased by \$496,976 (6.5%).



MCDA’s Proposed budget includes \$3.5 million in One-Time-Only General Fund funding, of which \$1.7 million funds new programs (see the table on the next page). The One-Time-Only funding includes funding for IT consulting and conversion to Microsoft Teams Voice (15002D), 1.00 FTE Deputy District Attorney 3 (DDA 3) to assist with a gun violence case backlog (15201B), and restoration of 2.00 FTE DDA 3s in the Multnomah County Access Attorney Program (MAAP) (15207B). Additionally, MCDA is adding 3.00 FTE with One-Time-Only funding to expand their Body Worn Camera unit in anticipation of the Portland Police Bureau’s (PPB) full roll out of their body worn camera program (15403B). MCDA is also receiving One-Time-Only General Fund funding to continue the Organized Retail Theft (15301C) and the Auto Theft (15301D) task forces in partnership with PPB. PPB is contributing \$409,828 (3.00 FTE) to the task forces.

Additionally, in FY 2025, MCDA is reallocating 5.00 FTE Deputy District Attorneys from various program offers to the newly formed Homicide Unit (15305). These DDAs focus exclusively on homicide cases, which have increased dramatically in recent years.

The following table shows the new ongoing and one-time-only programs. This table, along with information on the District Attorney’s Office reductions and reallocations for FY 2025, can be found in the Overview of Additions, Reductions, and Reallocations section of the Budget Director’s Message in Volume 1. In addition, the Budget Director’s Message contains a list of one-time-only programs for all departments.

New Ongoing and One-Time-Only Programs

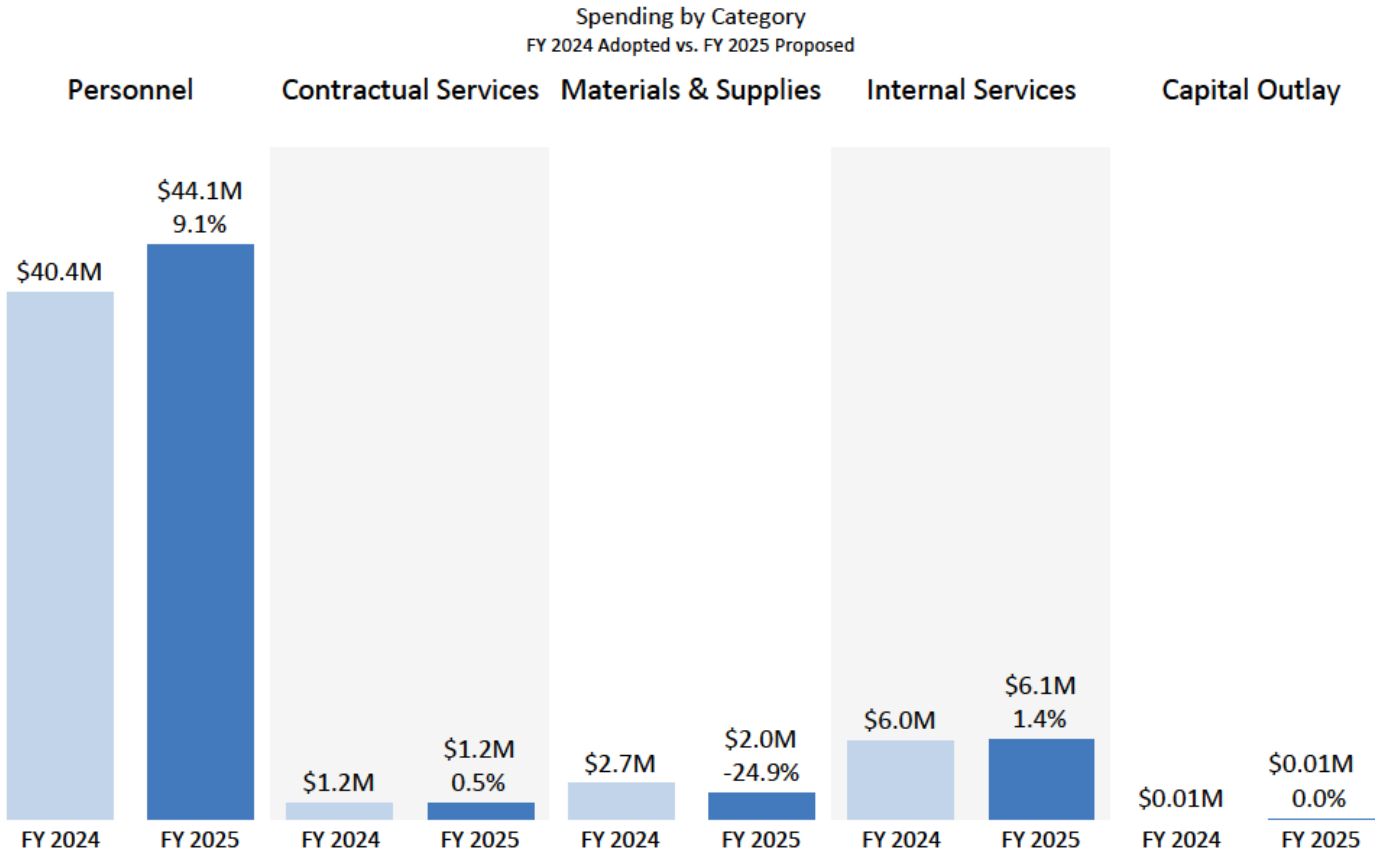
Prog. #	Program Offer Name	General Fund		
		Ongoing	OTO	FTE
District Attorney				
15002D	IT - IT Consulting & MS Teams Voice - OTO		185,000	
15201B	Unit C - Gun Violence Case Backlog		289,331	1.00
15301C	Organized Retail Theft Task Force		233,196*	2.50
15301D	Auto Theft Task Force		233,196*	2.50
15403B	Body Worn Cameras - Expansion		<u>776,683</u>	<u>3.00</u>
District Attorney Total			\$1,717,406	9.00

*15301C and 15301D both include an additional \$204,914 in funding from the City of Portland. The funding listed in the table above represents only the County’s General Fund.

Multnomah County District Attorney

FY 2025 Proposed Budget

The chart below provides a breakdown of the budget's expense categories from FY 2024 to FY 2025 Budget Trends table below. Personnel services is the largest component of the District Attorney's Office budget, which increased by 9.1%. The chart is followed by the Budget Trends table, which details the changes.



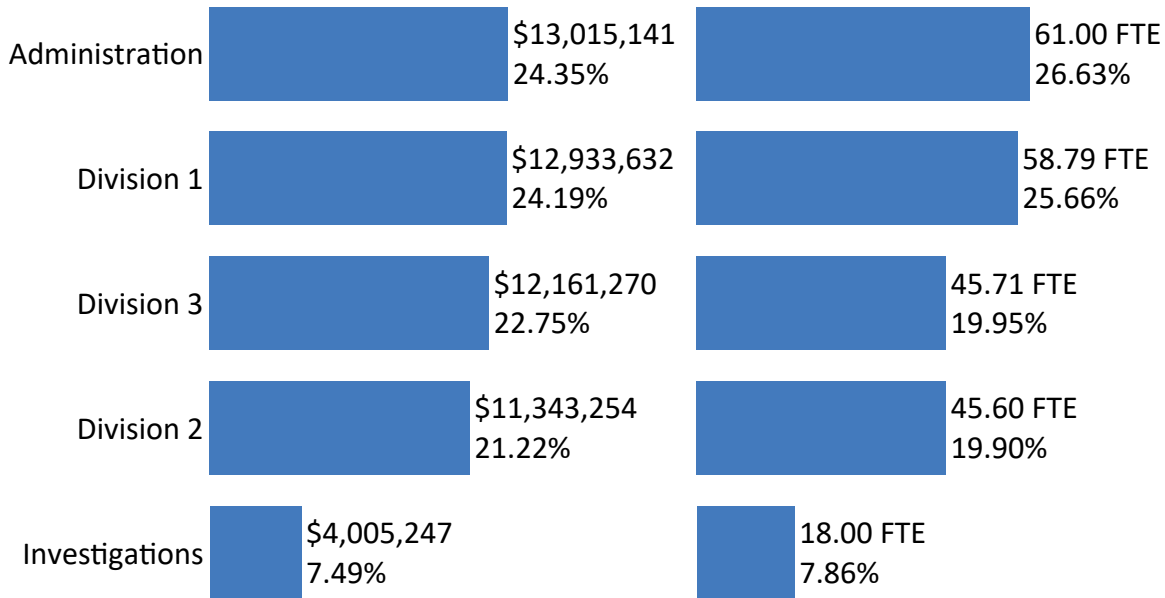
Operating Budget Trends	FY 2023	FY 2024	FY 2024	FY 2025	Difference
	Actual	Current Estimate	Adopted Budget	Proposed Budget	
Staffing FTE	208.07	218.46	218.46	229.10	10.64
Personnel Services	\$35,341,576	\$39,701,198	\$40,421,753	\$44,108,789	\$3,687,036
Contractual Services	1,882,652	1,765,417	1,205,864	1,211,684	5,820
Materials & Supplies	1,420,871	1,909,534	2,687,322	2,019,030	(668,292)
Internal Services	5,628,102	5,808,408	6,020,073	6,106,949	86,876
Capital Outlay	0	0	12,092	12,092	0
Total Costs	\$44,273,201	\$49,184,557	\$50,347,104	\$53,458,544	\$3,111,440

Does not include cash transfers, contingencies or unappropriated balances. Program offers DO contain cash transfers, contingencies, and unappropriated balances.

Budget by Division

Division Name	General Fund	Other Funds	Total Division Cost	Total FTE
Administration	\$10,969,801	\$2,045,340	\$13,015,141	61.00
Division 1	8,621,506	4,312,126	12,933,632	58.79
Division 2	10,720,021	623,233	11,343,254	45.60
Division 3	11,064,695	1,096,575	12,161,270	45.71
Investigations	<u>3,905,247</u>	<u>100,000</u>	<u>4,005,247</u>	<u>18.00</u>
Total Multnomah County District Attorney	45,281,270	8,177,274	53,458,544	229.10

Includes cash transfers, contingencies and unappropriated balances



Multnomah County District Attorney

FY 2025 Proposed Budget

Table of All Program Offers

The following table shows the programs by division that make up the department's total budget. The individual programs follow, grouped by division.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
Administration						
15000A	Management Services		2,359,043	0	2,359,043	8.00
15001	Administrative Support Services		807,201	0	807,201	3.00
15002A	Information Technology		2,472,110	0	2,472,110	9.00
15002D	IT - IT Consulting & MS Teams Voice - OTO	X	185,000	0	185,000	0.00
15003	Finance		862,905	7,592	870,497	5.00
15004	Records/Discovery		962,563	0	962,563	8.00
15005A	Human Resources		442,268	0	442,268	2.00
15006	Equity & Inclusion Unit		311,069	0	311,069	2.00
15013	Research & Planning		219,268	0	219,268	1.00
15015A	Victims Assistance Program		1,240,237	1,610,259	2,850,496	17.00
15021	Justice Integrity Unit		<u>1,108,137</u>	<u>427,489</u>	<u>1,535,626</u>	<u>6.00</u>
Total Administration			\$10,969,801	\$2,045,340	\$13,015,141	61.00
Division I						
15100	Division I Administration		461,214	0	461,214	1.00
15101	Juvenile Unit		2,014,410	0	2,014,410	8.79
15102	Domestic Violence Unit		2,686,188	133,325	2,819,513	12.00
15104	Child Support Enforcement		1,137,161	3,764,039	4,901,200	24.00
15105	Misdemeanor Trial Unit		2,322,533	0	2,322,533	11.00
15107	Community Reinvestment Coalition - Supportive Housing Services		<u>0</u>	<u>414,762</u>	<u>414,762</u>	<u>2.00</u>
Total Division I			\$8,621,506	\$4,312,126	\$12,933,632	58.79
Division II						
15200	Division II Administration		466,711	0	466,711	1.00
15201A	Unit C		3,584,289	0	3,584,289	13.00
15201B	Unit C - Gun Violence Case Backlog	X	289,331	0	289,331	1.00
15204A	Pretrial		3,200,803	0	3,200,803	16.10
15206	Strategic Prosecution Unit		1,820,814	623,233	2,444,047	9.50
15207A	MCDA Access Attorney Program (MAAP)	X	848,473	0	848,473	3.00
15207B	MAAP - Restoration of 2.00 DDAs	X	<u>509,600</u>	<u>0</u>	<u>509,600</u>	<u>2.00</u>
Total Division II			\$10,720,021	\$623,233	\$11,343,254	45.60

Multnomah County District Attorney

FY 2025 Proposed Budget

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
Division III						
15300	Division III Administration		475,210	0	475,210	1.00
15301A	Unit A/B - Property/Drugs/Human Trafficking		3,929,832	141,238	4,071,070	17.71
15301B	Unit A/B – Restoration of 1.00 DDA 2		204,862	0	204,862	1.00
15301C	Organized Retail Theft Task Force	X	438,110	0	438,110	2.50
15301D	Auto Theft Task Force	X	438,110	0	438,110	2.50
15304	Unit D - Violent Person Crimes		2,560,629	0	2,560,629	9.00
15305	Homicide Unit		1,471,854	0	1,471,854	5.00
15309	MDT - Child Abuse Unit		<u>1,546,088</u>	<u>955,337</u>	<u>2,501,425</u>	<u>7.00</u>
	Total Division III		\$11,064,695	\$1,096,575	\$12,161,270	45.71
Investigations						
15400	Investigations Division		298,824	0	298,824	1.00
15402A	Investigations Unit		1,654,050	100,000	1,754,050	9.00
15402B	Investigations - Restoration of 2.00 Investigators		313,026	0	313,026	2.00
15403A	Body Worn Cameras Unit		862,664	0	862,664	3.00
15403B	Body Worn Cameras - Expansion	X	<u>776,683</u>	<u>0</u>	<u>776,683</u>	<u>3.00</u>
	Total Investigations		\$3,905,247	\$100,000	\$4,005,247	18.00
	Total Multnomah County District Attorney		\$45,281,270	\$8,177,247	\$53,458,544	229.10

Administration

The Administration Division sets policy and provides leadership, coordination, and resource allocation for MCDA. Leadership and management is provided by the Executive Leadership Team, which includes the District Attorney, First Assistant, Chief Deputies, Policy Director, Communications Director, Operations Director, Finance Manager, Human Resources Director, Equity Manager, Victim Advocate Program Manager, and Information Technology Manager. Administrative program offers include:

- Information Technology Unit (15002A/D) supports desktop computers, software applications, and servers; maintains the Document Management System and the Juvenile/Adult Case Management Systems; and provides data analysis.
- Finance Unit (15003) manages accounts payable/receivable, accounting, travel and training arrangements, fiscal reporting, budget preparation, grant reporting/monitoring, purchasing, and contracts.
- Human Resources (15005A) leads recruitment; payroll; and benefits administration.
- Records/Discovery (15004) fulfills the MCDA’s statutory responsibility to provide case-specific discovery documents and provides file storage and retrieval for the entire office.
- Justice Integrity Unit (JIU) (15021) handles all matters related to SB 819, an Oregon law that allows for resentencing. The JIU assists in expressing MCDA’s position with respect to clemency and is also the principal contact with the Governor’s office. Expungements represent a large body of work for JIU.
- The Victim Assistance Program (VAP) (15015A), which provides a critical bridge between prosecution work and victims of crime, families of victims, and the community at-large. Expertly trained in cultural competence (including native language communications) and trauma-informed service, members of the VAP guide crime victims through the complex court process while providing support, advocacy, and resource referrals.

\$13.0 million

Administration

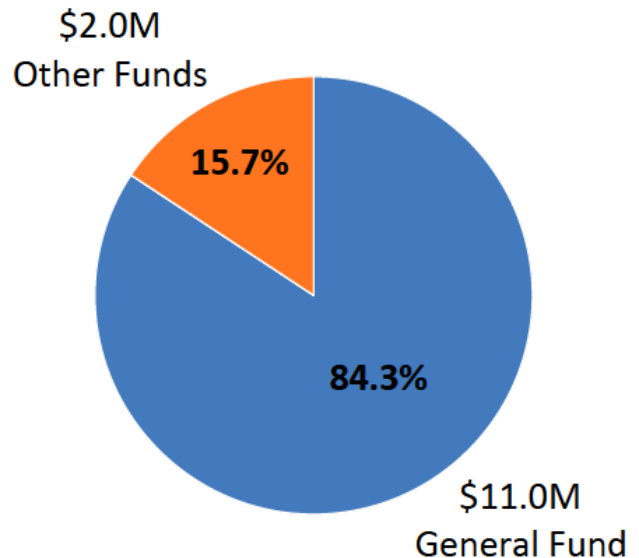
Total Proposed Budget

Including cash transfers, contingencies, and unappropriated balances.



61.00 FTE

(full time equivalent)



Significant Division Changes

The Victims Assistance Program (VAP) (15015A) moved from Division IV to the Administration Division to elevate the VAP and provide representation for VAP on MCDA's Executive Team.

Replacement of MCDA's aging case management and document management systems with Prosecutor by Karpel (PbK) is well underway. MCDA contracted with temporary staff for the project. The IT unit led other improvements this fiscal year such as moving to Google Workspace, consolidating server/workstation hardware, developing a Disaster Recovery Plan, refreshing the MCDA website refresh, and remediating vulnerabilities. The unit also has a roadmap for maturation.

MCDA secured funding from the Criminal Justice Commission to add two administrative FTE to address a significant expungement backlog created in part by a change in state law that expanded eligibility for expungements.

Table of Division Programs

The following table shows the programs that make up the division's budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
Administration						
15000A	Management Services		2,359,043	0	2,359,043	8.00
15001	Administrative Support Services		807,201	0	807,201	3.00
15002A	Information Technology		2,472,110	0	2,472,110	9.00
15002D	IT - IT Consulting & MS Teams Voice - OTO	X	185,000	0	185,000	0.00
15003	Finance		862,905	7,592	870,497	5.00
15004	Records/Discovery		962,563	0	962,563	8.00
15005A	Human Resources		442,268	0	442,268	2.00
15006	Equity & Inclusion Unit		311,069	0	311,069	2.00
15013	Research & Planning		219,268	0	219,268	1.00
15015A	Victims Assistance Program		1,240,237	1,610,259	2,850,496	17.00
15021	Justice Integrity Unit		<u>1,108,137</u>	<u>427,489</u>	<u>1,535,626</u>	<u>6.00</u>
Total Administration			\$10,969,801	\$2,045,340	\$13,015,141	61.00

Department: District Attorney

Program Contact: Mike Schmidt

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:

Executive Summary

The District Attorney (DA) and executive staff provide the leadership, vision, policies, resource allocation, oversight, and direction for the Multnomah County District Attorney's Office (MCDA). The DA leads and monitors daily operations and collaborates with other elected officials, public safety agencies, education and service providers, the judiciary, and law enforcement to create a safer community. The DA is responsive to the concerns of community members, crime victims, survivors of crime victims, and organizations concerned with equity, criminal justice reforms, victims' rights and other goals. MCDA is transparent and forthcoming with information, data and data analysis.

Program Description

The DA is responsible for the prosecution of crime. The District Attorney (DA) and executive staff are responsible for leading public relations, policy direction, long and short-range planning, internal human and labor relations, and oversight of daily operations. As the largest district attorney's office in the State of Oregon, representing Oregon's most populous county, the DA frequently partners with public safety officials locally, statewide, and nationally to work on enacting sound public safety policies, practices, and laws which reflect the desires of the community and increase transparency, confidence, fairness, equity and effectiveness system-wide. The office oversees administrative functions that support MCDA's law-related direct service work.

The DA and executive team represent MCDA to public safety peers, work with legislators and state law enforcement leaders, and provide assistance and leadership for statewide and national district attorney matters. The DA and staff meet with county, city and state legislators dozens of times each year to discuss pending policy and legislation and often help draft legislation around criminal justice. The DA is increasing MCDA's engagement with the public, including advocates for criminal justice reform, community groups with questions about the criminal legal system, and those who are concerned about crime. The Administration unit includes external and internal communications.

The office initiates and oversees Continuing Legal Education (CLE) sessions attended by attorney personnel. The DA encourages other education and training to keep attorneys and support staff current on everything from social movements to software, which are relevant to the work of MCDA.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Total number of cases received.	11,782	12,000	13,100	13,500
Outcome	DA engagements with underrepresented groups.	53	60	60	60

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$1,947,412	\$0	\$2,063,355	\$0
Contractual Services	\$86,727	\$0	\$86,727	\$0
Materials & Supplies	\$19,500	\$0	\$19,500	\$0
Internal Services	\$201,794	\$0	\$189,461	\$0
Total GF/non-GF	\$2,255,433	\$0	\$2,359,043	\$0
Program Total:	\$2,255,433		\$2,359,043	
Program FTE	8.00	0.00	8.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2024: 15000 Management Services

Department: District Attorney

Program Contact: Jamila Williams

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

Administrative Support Services provides in-person, phone, and email assistance to victims, witnesses, staff, defense attorneys, court and law enforcement personnel, and the general public needing contact with or assistance from the Multnomah County District Attorney's Office (MCDA). This program distributes all interoffice, U.S. Mail and deliveries, provides clerical support for deputy district attorneys, and maintains records for MCDA, County and statewide data systems. People served are navigating a complex criminal justice system. MCDA Administrative Support Services seeks more equitable outcomes by providing information, resources and assistance appropriate to the client, including providing services in Spanish.

Program Description

Main Office Reception: Staff guide and assist victims and witnesses to properly sign subpoenas to ensure witness fees and mileage reimbursement payments will be received in a timely manner after appearing at a hearing or other court proceedings. One position provides Spanish translation in-person and over the phone for victims, witnesses and other callers and monitors a Spanish language-only voice mail box. Staff coordinate mail service for the entire office, including handling and routing an average of 166 pieces of mail and packages each day. This program retrieves and disburses probation violation administrative sanctions, profiles e-recog sheets, enters discovery fees into CRIMES, maintains phone lists and the mail guide for MCDA, creates and distributes unit availability to chief deputy district attorneys for court appearance list assignments, creates and distributes misdemeanor daily trial list, schedules conference rooms reservations, and are facilities liaisons. Staff are trained in safety and confidentiality in accordance with MCDA and County legal and ethical requirements. **Legal Assistant functions:** Assist victims seeking restitution for losses incurred, have extensive communication with victims and witnesses regarding trials, hearings, and meetings. Provide support for trial units including: data entry, file preparation, tracking domestic violence, sexual assault, violent crimes, property crimes, and mental health cases. Staff assist deputy district attorneys with legal documents and running records affecting the issuances of, START (Success through Accountability, Restitutions, and Treatment) and MCJRP (Multnomah County Justice Reinvestment Program) cases. They process subpoenas, close files, and enter data into the CRIMES case management system. This program also includes payment of administrative expenses such as bar dues for deputy district attorneys, courier services and facilities charges associated with the Central Courthouse. MCDA provides a welcoming and trauma-informed atmosphere in all interactions with the public, victims and witnesses, internal and external stakeholders, to ensure equitable access to services and information.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of Witness (Subpoena) Fees paid	205	150	200	200
Outcome	Percent of contracts awarded to COBID-certified and Oregon Forward businesses	N/A	N/A	2	2
Outcome	Percent of staff who are solely in non-attorney positions.	63%	N/A	63%	63%

Performance Measures Descriptions

Legal / Contractual Obligation

ORS 8.850 - Offices, supplies, and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 S3]

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$325,195	\$0	\$341,215	\$0
Contractual Services	\$66,200	\$0	\$66,200	\$0
Materials & Supplies	\$341,624	\$0	\$336,624	\$0
Internal Services	\$78,491	\$0	\$63,162	\$0
Total GF/non-GF	\$811,510	\$0	\$807,201	\$0
Program Total:	\$811,510		\$807,201	
Program FTE	3.00	0.00	3.00	0.00

Program Revenues				
Other / Miscellaneous	\$938,157	\$0	\$999,463	\$0
Total Revenue	\$938,157	\$0	\$999,463	\$0

Explanation of Revenues

County General Fund, plus \$999,463 of Department Indirect Revenue. Indirect rate is based on the FY 2025 indirect rate in the countywide Cost Allocation Plan. Indirect rate is applied to allowable payroll costs in Non- General Fund revenue streams.

Significant Program Changes

Last Year this program was: FY 2024: 15001 Administrative Support Services

Program #15002A - Information Technology

FY 2025 Proposed

Department: District Attorney **Program Contact:** Tyler Beird
Program Offer Type: Administration **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

The District Attorney's Information Technology (IT) Unit provides rapid and economical computer support, as well as all computer software, servers, peripherals and network security and support to Multnomah County District Attorney's Office (MCDA) users. The unit is responsible for the operation and maintenance of the MCDA document management system and case tracking systems. In addition, the unit collects and prepares statistical data for public consumption. The unit maintains a helpdesk for MCDA employees and grand jury operations.

Program Description

The IT Unit supports all aspects of information technology for MCDA, including but not limited to, acquisition, deployment, maintenance, monitoring, development, upgrade and support of all MCDA IT systems, including servers (physical and virtual), PC's, laptops and tablets, operating systems hardware, software and peripherals. This includes, but is not limited to, case tracking systems for adult and juvenile components, document management and imaging systems, web services for intranet and Internet publishing, database administration, data exchanges with external law enforcement and other public safety agencies, report generation, file and print services, email services, mobile access and mobile device services, email spam filtering, document repository services and desktop support services and security issues. In addition, the unit oversees data storage, retention, backup and restoration.

The IT Unit supports MCDA employee users and works closely with justice partner agencies to provide their users access to the case management system. The unit also maintains the offices external website www.MCDA.us, as well as an office only intranet. The unit also manages video and audio equipment used throughout the courtrooms in the central courthouse, video and audio equipment in four grand jury hearing rooms, and the For The Record (FTR) system used for mandated recording of all grand jury hearings.

This program allows MCDA to fulfill its legal responsibility under Oregon state law to maintain a register of official business, in which the district attorney makes a note of every action, suit or proceeding commenced or defended by the District Attorney in official capacity, and the proceedings, therein.

The program's help desk is staffed 7:30 AM to 5:00 PM, Monday through Friday, and 9:00 AM to 5:00 PM on Saturdays and Sundays.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Help Desk Tickets created then resolved or closed	8,622	9,700	7,000	9,000
Output	Data Reports created or updated	638	475	500	700

Performance Measures Descriptions

Legal / Contractual Obligation

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the District Attorney makes a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$1,725,232	\$0	\$1,784,907	\$0
Contractual Services	\$35,500	\$0	\$35,500	\$0
Materials & Supplies	\$410,125	\$0	\$450,125	\$0
Internal Services	\$154,606	\$0	\$189,486	\$0
Capital Outlay	\$12,092	\$0	\$12,092	\$0
Total GF/non-GF	\$2,337,555	\$0	\$2,472,110	\$0
Program Total:	\$2,337,555		\$2,472,110	
Program FTE	9.00	0.00	9.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2024: 15002A Information Technology

Department: District Attorney

Program Contact: Tyler Beird

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics: New Request, One-Time-Only Request

Executive Summary

The District Attorney's Information Technology (IT) Unit provides rapid and economical computer support, as well as all computer software, servers, peripherals and network security and support to Multnomah County District Attorney's Office (MCDA) users. The unit is responsible for the operation and maintenance of the MCDA document management system and the MCDA principal case tracking systems. In addition, the unit collects and prepares statistical data for public consumption. The unit also maintains a helpdesk for MCDA employees and grand jury operations.

Program Description

Info-Tech: three years of consulting (one time offer) – \$87,000:

This One Time Offer funds a three-year renewal of MCDA's subscription with InfoTech, an industry-leading IT consultancy. MCDA and DCA partnered on funding the cost of a consulting engagement between MCDA IT and InfoTech; the FY 2024 partnership with InfoTech provided vital insight and helped MCDA IT build an actionable roadmap. InfoTech also helps fill in gaps in expert-level skill sets through analyst calls, diagnostic services, and 1:1 support from an executive counselor. DCA and many other local government agencies rely on InfoTech for consultation related to the needs of IT organizations. DCA just renewed its InfoTech subscription for another three years, which demonstrates InfoTech's value as a strategic partner. Renewing for three years instead of one year offers cost savings and protection against rising costs. Investing in consultation from the IT experts at InfoTech will support the trajectory of MCDA IT becoming a more mature IT organization over the next three years.

MS Teams Voice: first-year setup costs (one time offer) - \$98,000:

This One Time Offer funds the replacement of on-prem VoIP desk phones with a Unified Communications application called Teams Voice, which will result in saving approximately \$50,000 per year in telephony costs after the first year. MCDA spends over \$200,000 per year on VoIP desk phones. MCDA IT has planned a project in FY 2025 that will replace desk phones with a Unified Communications application called Teams Voice, which will allow for staff to place and receive voice calls to their desk extension using an application on their computer and/or smartphone. Making this change will save approximately \$50,000 per year and will also provide more flexible telephony for MCDA staff. Also, the licensing for this service is bundled with other M365 licenses, such as SharePoint, which MCDA can leverage for increased productivity. This is a request for a one-time purchase of the first year of licensing for setting up and deploying Teams Voice in FY 2025. Beginning in FY 2026, the cost of Teams Voice will be paid for by eliminating the cost of on-prem VoIP desk phones and MCDA will realize a savings in telephony costs of nearly \$50,000 per year.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Purchase of software program	N/A	N/A	N/A	1
Outcome	Successful Implementation of software program	N/A	N/A	N/A	1

Performance Measures Descriptions

Yes = 1, No = 0

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Materials & Supplies	\$0	\$0	\$185,000	\$0
Total GF/non-GF	\$0	\$0	\$185,000	\$0
Program Total:	\$0		\$185,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$0	\$76,698	\$0
Total Revenue	\$0	\$0	\$76,698	\$0

Explanation of Revenues

County General Fund plus \$76,698 of Department Indirect Revenue. The indirect rate is based on the FY 2025 indirect rate in the countywide Cost Allocation Plan. Indirect rate is applied to allowable payroll costs in Non-General Fund revenue streams.

Significant Program Changes

Last Year this program was:

Department: District Attorney

Program Contact: Michelle Myers

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

This program provides all support for the Multnomah County District Attorney's Office (MCDA) related to finance, purchasing, travel and training, budget preparation, fiscal reports, grant reporting and monitoring. The MCDA has an annual budget of more than \$50 million dollars, which is funded from a variety of sources including County general fund; State and Federal grants; intergovernmental agreements; and service fees. Finance follows procedures and guidelines which incorporate equity in all processes within the office and the county.

Program Description

The Finance Unit gathers financial data, enters and processes transactions through the County financial system, conducts analysis, and reports financial information to the management team so that strategic operational decisions can be made. The Finance Unit makes certain that funds are available for running the agency's operating programs and documents their use by providing key financial services including: budget development, modification and monitoring; fiscal projections; accounts receivable and payable; contract development and monitoring; procurement; grant accounting; travel and training processing; as well as monitoring County internal service reimbursements. The Finance Unit provides crucial monthly financial reports to management and information for the County's annual audit.

Oregon budget law, County financial policies, County administrative procedures and internal controls are implemented and administered by the Finance Unit.

The Finance Unit develops the District Attorney's adopted budget annually. An agency's budget is a reflection of its values. Budget decisions include an assessment of equity impacts for potential burdens and benefits for the community, especially communities of color and low-income communities.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Percent of payments over 60 days.	8.9%	N/A	6.1%	6%
Outcome	Number of accounts payable payments made	1,343	N/A	1,378	1,400

Performance Measures Descriptions

In FY 2024, Finance and HR were combined. In FY 2025 Finance and HR (including Equity staff) are presented as distinct units, each with its own program offer and performance measures.

Legal / Contractual Obligation

ORS 8.700 - Register to be kept. The District Attorney must keep a register of official business, in which the district attorney shall make a note of every actions, suit or proceeding commenced or defended by the district attorney in official capacity, and proceedings therein. The register shall, at the expiration of the term of offices of the district attorney, be delivered by the District Attorney to the successor in office. ORS 8.850 - Offices, supplies and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such offices space, facilities, supplies and stenographic assistance as is necessary to perform efficiently the duties of such office.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$592,623	\$0	\$762,439	\$0
Contractual Services	\$6,500	\$0	\$6,500	\$0
Materials & Supplies	\$9,750	\$0	\$9,750	\$7,592
Internal Services	\$123,728	\$0	\$84,216	\$0
Total GF/non-GF	\$732,601	\$0	\$862,905	\$7,592
Program Total:	\$732,601		\$870,497	
Program FTE	4.00	0.00	5.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$1,000
Beginning Working Capital	\$0	\$0	\$0	\$6,592
Service Charges	\$0	\$0	\$110,925	\$0
Total Revenue	\$0	\$0	\$110,925	\$7,592

Explanation of Revenues

Restitution Fines and Forfeitures = \$1,000
 Restitution BWC = \$1,000
 Equitable Sharing BWC Fund = \$5,592

General Fund ~ Indirect Revenue from GPD Investigator IGA = \$8,996
 General Fund ~ Indirect Revenue from TriMet Investigators IGA = \$26,195
 General Fund ~ Indirect Revenue from MAAP GPD IGA = \$7,699
 General Fund ~ Indirect Revenue from Port of Portland IGA = \$68,035
 Total General Funds from Indirect Revenue = \$110,925.00

Significant Program Changes

Last Year this program was: FY 2024: 15003 Finance/Human Resources

With the implementation of including an indirect rate to the Trimet, Port of Portland and Gresham PD Service IGAs, enough additional revenue is generated to fund 1.0 FTE Finance Specialist 2 position in FY 2025.

Previously, the Finance Unit, the Human Resources Unit, and Equity were combined into one program offer. As of FY 2025, the Finance Unit, the (newly created) Human Resources Unit, and the (newly created) Equity and Inclusion Unit will be separate program offers. This results in a 2.0 FTE reduction in this program offer.

Department: District Attorney

Program Contact: Jamila Williams

Program Offer Type: Operating

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:

Executive Summary

The records component of this program maintains accurate records on open and closed cases including electronic document scanning, scheduling and docketing of court appearances, and administrative and clerical support to attorneys and staff assigned to the arraignment courts. The discovery component of this program supports Multnomah County District Attorney's Office (MCDA) in processing discovery requests and providing discoverable material to defense counsel, attorneys representing victims, and occasionally to defendants representing themselves. This is a legal process. MCDA reviews and updates discovery processes to ensure all requests are complied with in a timely and accurate way.

Program Description

The Records/Discovery program fulfills the statutory responsibility to provide case-specific discovery of documents, photos, videos and audio material in paper, flash drive, CD, DVD and hard drive formats to public and private defense attorneys pro se defendants and victims. The program also handles and manages discovery of body worn camera footage for at least two law enforcement agencies. As the amount of discoverable video evidence increases the office is slowly shifting its delivery method through development of an online portal to deliver large volumes of media and documents virtually. Staff copy, upload, redact, and disclose to defense attorneys any restitution information submitted by victims. Staff maintain meticulous records in tracking material and information within the possession or control of MCDA in order to disclose accurate data to defense on homicide and major crimes cases. This position is in contact with the District Attorney, First Assistant to the District Attorney, and Chief Deputy District Attorneys with regards to processing scanned documents and other media for the most confidential and sensitive cases handled by the office.

This program provides daily docket support on multiple dockets for the entire office. The program provides file storage and retrieval for the entire office, maintaining over 30,000 closed and open case files in various storage locations. Staff coordinate shipment and tracking of off-site storage for closed physical files and case materials at county archives and private secured storage facilities. The unit maintains historical records of all archived cases and their destruction dates in accordance with county and state rules and regulations. This program is responsible for compiling and disbursing a weekly list of defendants who have either remained in custody due to a judicial finding of probable cause or waived the probable cause hearing. Staff query and print records from the Law Enforcement Data System (LEDS/NCIC) to provide information required by the DDAs for probation violation hearings.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Total number of Discovery packets	15,116	12,000	19,880	21,000
Outcome	Total Discovery revenue	\$266,947	\$250,000	\$353,795	\$350,000

Performance Measures Descriptions

Legal / Contractual Obligation

ORS 8.850 - Offices, supplies, and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county and such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 §3]

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$642,058	\$0	\$772,215	\$0
Contractual Services	\$17,000	\$0	\$17,000	\$0
Materials & Supplies	\$25,970	\$0	\$25,970	\$0
Internal Services	\$133,507	\$0	\$147,378	\$0
Total GF/non-GF	\$818,535	\$0	\$962,563	\$0
Program Total:	\$818,535		\$962,563	
Program FTE	7.00	0.00	8.00	0.00

Program Revenues				
Service Charges	\$228,605	\$0	\$353,796	\$0
Total Revenue	\$228,605	\$0	\$353,796	\$0

Explanation of Revenues

\$330,142 Office of the Oregon Public Defense Services (OPDS) charges for records/discovery. Calculated by FY 2024 mid-year actuals.

\$23,654 Non-OPDS charges for records/discovery. Calculated by FY 2024 mid-year actuals.

Significant Program Changes

Last Year this program was: FY 2024: 15004 Records/Discovery

Department: District Attorney

Program Contact: Vi Ton

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

The Multnomah County District Attorney Human Resources (MCDA HR) unit supports over 230+ employees, interns, volunteers and contingent workers along with being the part of the decentralized Central Human Resources Team. MCDA HR provide support services in areas which include but are not limited to: ADA Requests, Employee Relations, Performance Management, Recruitment, Time and Leave, etc. This support service is done via in-person and virtual meetings, phone, and email. MCDA HR strives to develop and maintain best practices and policies that incorporate equity and inclusion in the support services we provide. We strive to educate, collaborate, and enforce DEI efforts throughout MCDA.

Program Description

The HR unit provides support to MCDA in many different areas including: employee and labor relations, recruitment and selection, internal investigations, personnel file maintenance, classification and compensation, management consultation, discipline and grievances, reasonable accommodation requests, and leave administration. The HR unit provides support to MCDA with regard to Workday questions and assistance. The HR unit supports managers and supervisors with contract interpretation, performance management consultation, and facilitates MCDA's FMLA/OFLA and ADA coordination with Central Benefits. The HR unit supports external and internal applicants by assisting them with application processes and materials and responding to inquiries.

The Human Resources unit is composed of a 1.0 FTE Human Resources Manager 2 and 1.0 FTE Human Resources Analyst 2. The Human Resources Manager reports to the Admin Division Director and participates on the DA Executive team.

MCDA HR is intentional in its efforts to attract and retain a diverse workforce.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Outcome	Percent of new hires identified as BIPOC	38%	33%	45%	45%
Output	Number of new hires	61	30	74	50

Performance Measures Descriptions

Legal / Contractual Obligation

Family Medical Leave Act (FMLA) of 1994. Health Insurance Portability and Accountability Act (HIPAA) of 1996, CDC and OSHA directives.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$395,673	\$0	\$395,157	\$0
Contractual Services	\$5,000	\$0	\$5,000	\$0
Internal Services	\$0	\$0	\$42,111	\$0
Total GF/non-GF	\$400,673	\$0	\$442,268	\$0
Program Total:	\$400,673		\$442,268	
Program FTE	2.00	0.00	2.00	0.00

Program Revenues				
Service Charges	\$0	\$0	\$165,245	\$0
Total Revenue	\$0	\$0	\$165,245	\$0

Explanation of Revenues

General Fund ~ Indirect Revenue from TriMet Investigator IGA = \$51,980
General Fund ~ Indirect Revenue from TriMet DDA IGA = \$113,265
General Fund Total = \$\$165,245

Significant Program Changes

Last Year this program was: FY 2024: 15003 Finance/Human Resources

1.0 FTE HR Analyst 2 position is added to this program offer due to the implementation of an indirect rate included in the Tri-Met Service IGAs.

Previously, the Finance Unit, the Human Resources Unit, and Equity were combined into one program offer. As of FY 2025, the Finance Unit, the (newly created) Human Resources Unit, and the (newly created) Equity and Inclusion Unit will be separate program offers. This results in 2.0 FTE in this program offer.

Department: District Attorney

Program Contact: Jamila Williams

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

The Equity & Inclusion Unit will lead and guide MCDA in developing a data-driven strategy for integrating DEI principles and actions. This Unit will lead approved plans for an organizational culture shift toward one of inclusion and belonging, particularly for historically excluded and underrepresented groups. As an integrated part of the Executive Team, this unit will manage strategies related to agency-wide initiatives including the County Workforce Equity Strategic Plan and the agency Strategic Plan and Wellness Initiative.

Program Description

MCDA's first equity manager was funded and hired in FY 2023. The workload proved to be much more than anticipated. An Equity & Inclusion Unit, staffed by an equity manager and at least one equity specialist, is needed to in order to move forward with this DEI work. The unit will create a welcoming and inclusive workplace environment for all employees regardless protected class identities. The work of the E&I Unit focuses on:

- Increasing staff diversity through recruitment and retention by applying an equity lens to the strategies, data collection systems, progress reviews and analysis.
- Expanding training opportunities on cultural competency, equity concepts and tools application, leadership skills, and professional development for all
- Implementing data collection to track staff competency growth in these areas.
- Addressing any disproportionate protected class demographics within the MCDA membership, particularly within the higher leadership ranks, and establish agency programs that support retention and workforce wellness.

The E&I Unit will lead the MCDA DEI Workgroup. They act as facilitators and subject matter experts to examine agency policies and practices to ensure alignment with the Multnomah County Workforce Equity Strategic Plan, by elevating their lived experiences and work-related subject matter expertise to lead transformative change efforts across the agency, with input from the MCDA DEI Workgroup.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Recruitment and Hire of Equity Specialist	N/A	N/A	N/A	1
Outcome	Number of MCDA Equity Workgroup meetings facilitated	N/A	N/A	N/A	12
Outcome	Number of WESP meetings attended	N/A	N/A	N/A	12

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$0	\$0	\$311,069	\$0
Total GF/non-GF	\$0	\$0	\$311,069	\$0
Program Total:	\$0		\$311,069	
Program FTE	0.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:

This is a newly created Unit staffed with 1.0 FTE Equity Manager (HR Manager 1) and 1.0 FTE Equity Specialist (HR Analyst Sr). The Equity Manager position was previously in the Finance Program Offer.

Previously, the Finance Unit, the Human Resources Unit, and Equity were combined into one program offer. As of FY 2025, the Finance Unit, the (newly created) Human Resources Unit, and the (newly created) Equity and Inclusion Unit will be separate program offers.

Department: District Attorney

Program Contact: Caroline Wong

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

Decision making at MCDA must be informed by up-to-date, accurate data. MCDA continues to re-examine policies and procedures that have resulted in disparate outcomes for persons of color, LGBTQ, the houseless, and those with lower income and more barriers to resources. This unit provides the data, analysis and reporting necessary for this work. National best practices in criminal prosecution continue to include the use of data research, evaluation, and planning teams to enable data-driven policy development and resource allocation.

Program Description

The on-going work of the Research and Planning Unit enhances the ability of the District Attorney to make evidence-based decisions and reinforces the County's long standing commitment to data analysis. This unit produces research that evaluates, explores and uncovers prosecutorial effects and trends in Multnomah County's criminal justice system and its impact both locally and on the state. This insight helps to inform policy decision-making in important areas such as to strategically address disparities within the County. Additionally, MCDA endeavors to strategically deploy valuable prosecution and service resources in areas that have the greatest public safety impact. Examples include eligibility and outcome analysis of Multnomah County's Justice Reinvestment Program, an evaluation of STEP Court prison diversion recidivism rates, and identifying High Volume System Users for strategic prosecution. Data, research and planning are critical to achieving successful outcomes.

Furthermore, the trend in public safety in the county and across the nation is for increased cooperation among peers to answer questions greater than any one entity. Experience here in the County has shown that when one partner in criminal justice evaluation comes to the table without the capacity to keep up with others, that weak link causes the whole enterprise to suffer.

Over the past couple of years, MCDA significantly increased the number of data dashboards available to the public on its website. MCDA has joined a handful of DA offices across the country in partnering with universities to rethink how to measure prosecutorial performance. The launch of the Gun Violence, Hate Crimes and Prosecutorial Performance Indicator dashboards have already made MCDA one of the most transparent DA offices in the nation. The increased transparency will enable MCDA and partner agencies to more readily identify success and opportunities for improvement to make sure the criminal legal system is functioning and equitable for Multnomah County.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Data analysis reports, data tasks or dashboard creation	704	500	698	700
Outcome	Number of dashboard updates	137	130	228	200
Outcome	Number of MCDA website pages dedicated to sharing prosecution metrics (new measure)	26	30	30	30

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$186,313	\$0	\$197,209	\$0
Materials & Supplies	\$1,000	\$0	\$1,000	\$0
Internal Services	\$19,154	\$0	\$21,059	\$0
Total GF/non-GF	\$206,467	\$0	\$219,268	\$0
Program Total:	\$206,467		\$219,268	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15013 MCDA Research & Planning Unit

Department: District Attorney **Program Contact:** Hope Hansmeyer
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

The victim advocate is a champion for victims during various stages of the criminal justice process. The primary goal of the Victim Assistance Program is to make the criminal justice system more responsive to community members, particularly to victims of crime. IMCDA strives to make every effort to provide victims a meaningful role throughout the process, involvement at every stage of a criminal case, and assure the rights of the crime victims.

Program Description

Victim advocates work directly with crime victims to explain the overall criminal justice system as well as how individual stages apply to their situation. Victim advocates act as a liaison between diverse stakeholders including law enforcement, attorneys, government and community agencies, and victims of crime. They translate highly complex and technical information about the criminal justice process in a trauma-informed manner to best help victims. This includes the rights afforded to them under the Oregon Constitution, safety planning, short-term crisis intervention, court accompaniment; coordinated advocacy and referrals to an array of services and resources and guiding victims through the process they may make informed decisions.

All named victims with defendants being prosecuted by the Multnomah County District Attorney's Office (MCDCA) receive information about their rights as victims, an opportunity to submit information about their losses for restitution, and notification letters on the case status and disposition. The MCDCA provides an average of 30,000 victim's rights notifications each year.

The program also provides a 24-hour on-call response to accompany victims and survivors of sexual assault to the hospital during law enforcement interviews and forensic medical examinations. The program carries out this effort with a team of paid staff and over 45 volunteers. This immediate crisis intervention service provides critical information and resources to survivors of sexual assault during the early stages of the investigation. This allows survivors to make the most informed choices throughout this difficult process. The immediate response is followed by ongoing support and advocacy through the investigation and prosecution of the case.

In addition to the above services, the program has also been involved in establishing several other programs: U Visa Certification, Sexual Assault Response Team, Multnomah County Justice Reinvestment Program, Justice Integrity Unit, Human Trafficking Team, and the Gateway Center for Domestic Violence Services.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of victims of crime assigned a victim advocate on cases	3,208	3,000	3,552	3,600
Outcome	Number of services contacts provided to victims of crime by Victims Assistance program	82,844	75,000	67,576	75,000

Performance Measures Descriptions

Legal / Contractual Obligation

Article I Section 42 Oregon Constitution - Rights of Victims in criminal prosecutions and juvenile delinquency proceedings. ORS 147.405, ORS 147.417 - Victim to be notified of constitutional rights. ORS 147.22 - Disbursement of moneys to be used for comprehensive victim's assistance programs.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$645,272	\$1,473,014	\$859,635	\$1,287,792
Contractual Services	\$9,000	\$4,500	\$9,000	\$3,500
Materials & Supplies	\$20,000	\$0	\$20,000	\$0
Internal Services	\$326,605	\$350,490	\$351,602	\$318,967
Total GF/non-GF	\$1,000,877	\$1,828,004	\$1,240,237	\$1,610,259
Program Total:	\$2,828,881		\$2,850,496	
Program FTE	5.76	11.94	6.75	10.25

Program Revenues				
Intergovernmental	\$0	\$1,828,004	\$0	\$1,610,259
Total Revenue	\$0	\$1,828,004	\$0	\$1,610,259

Explanation of Revenues

This program generates \$318,967 in indirect revenues.

Fed through State Fund ~ Victims of Crime Act (VOCA) Non-Competitive Grant = \$943,267

State (Direct) Fund ~ Criminal Fine Account Non-Competitive Grant = \$624,443

Federal (Direct) Fund ~ DCJ with U.S. DOJ Office for Victims of Crimes Grant = \$42,549

Significant Program Changes

Last Year this program was: FY 2024: 15401 Victims Assistance Program

This program offer moved from Investigations Division (Previously known as Division 4) to the Administrations Division to align with operations.

Added 1.0 FTE Program Specialist within MCDA's General Fund constraint.

Moved 1.0 FTE Victim Advocate position from PO 15207 (MAAP) to this program offer to align with operations.

Reduced .7 FTE Victim Advocate position due to reduction in grant funding.

Cut 1.0 FTE Victim Advocate position due to VOCA grant ending.

Department: District Attorney

Program Contact: Jeff Howes

Program Offer Type: Operating

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

Prosecutors must be leaders in ensuring that convictions are the result of fair and transparent processes consistent with the pursuit of justice. MCDA's Justice Integrity Unit reviews and, when necessary and appropriate, seeks to overturn convictions when there is evidence of actual innocence, prosecutor or law enforcement misconduct, or other considerations that undermine the integrity of the conviction. The criminal legal system has disproportionately impacted communities of color. This unit works closely with defense attorneys and community groups to identify appropriate cases for this unit to consider. This program was developed coordination with national technical assistance provider Fair and Just Prosecution, who supplied MCDA with best practices and materials from well established-JIUs around the country.

Program Description

More than 45 jurisdictions across the country have established Justice Integrity Units (JIUs) as a mechanism for scrutinizing past cases. MCDA's JIU addresses all issues that arise after conviction and sentencing including, but not limited to, post conviction relief (PCR) hearings, motions to set aside convictions (expungements), Psychiatric Security Review Board (PSRB) Hearings, Parole Board Hearings, and reviewing clemency petitions. The JIU investigates claims of actual innocence, and instances where prosecutorial or law enforcement misconduct is alleged that is uncovered post-conviction. The JIU maintains and updates policies, protocols, and materials related to: discovery obligations; eyewitness identification; recorded police interviews; ethics and professionalism; confidential informants; forensic evidence retention; proffers and cooperation agreements; and homicide file closing protocols.

Even as MCDA moves forward with better practices, building public trust in the criminal justice system requires addressing the past harm that has been perpetrated by the criminal legal system. MCDA acknowledges that harm has fallen disparately on communities of color. Therefore, the intention and expectation of the JIU is that MCDA will address disparity in the criminal legal system. JIU tracks the demographic information related to cases that it works on in order to measure that impact, and to ensure that this unit does not increase disparities that already exist.

MCDA works to expeditiously advance eligible applicants' motions to have their criminal records expunged. This allows people who have exited the criminal justice system without incident for several years to avoid numerous collateral consequences that flow from having a criminal record. MCDA has modified its policies to reduce the number of defendants who would be denied expungement based on an inability to pay fines and fees in other matters. The result is equitable social outcomes for populations that are over-represented in the criminal justice system, and thus inequitably disadvantaged by it.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of clemency petitions reviewed and MCDA position (support/oppose) determined.	137	60	10	10
Outcome	Number of applications screened for eligibility for resentencing under SB 819.	204	450	550	550
Outcome	Number of expungement motions processed	9,761	5,000	10,500	10,500

Performance Measures Descriptions

To improve clarity, Performance Measure "Number of expungement motions processed" is revised from "Number of expunged convictions."

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$993,619	\$153,740	\$1,048,016	\$380,843
Materials & Supplies	\$6,223	\$0	\$6,223	\$0
Internal Services	\$64,018	\$37,959	\$53,898	\$46,646
Total GF/non-GF	\$1,063,860	\$191,699	\$1,108,137	\$427,489
Program Total:	\$1,255,559		\$1,535,626	
Program FTE	3.54	0.46	3.54	2.46

Program Revenues				
Intergovernmental	\$0	\$191,699	\$0	\$427,489
Total Revenue	\$0	\$191,699	\$0	\$427,489

Explanation of Revenues

This program generates \$46,646 in indirect revenues.

Federal thru City of Portland ~ Edward Byrne Justice Assistance Grant (JAG) = \$214,863 funds 0.46 FTE of a DDA4 + \$46,646 indirect expense.

Federal thru CJC ~ Edward Byrne Justice Assistance Grant (JAG) = \$212,626 funds 2.00 FTE administrative staff. Indirect not allowable.

Significant Program Changes

Last Year this program was: FY 2024: 15021 Justice Integrity Unit

Moved 2.0 FTE from PO 15204 - Pretrial to this program offer: 1.0 FTE Legal Assistant 2 position and 1.0 DDA 3 position.

Moved .56 FTE DA Investigator position to PO 15402 Investigations Unit from this program offer.

Added 2.0 FTE Administration Staff members - Funded by CJC JAG Byrne Grant to assist with expungement backlog.

Division I

Division I addresses crimes against some of the most vulnerable and diverse members of the community. The attorneys and staff in Division I serve survivors of domestic violence and their families and intervene and protect children and family members who are victims of sexual assault. Division I also promotes youth reformation and accountability and assists families in receiving essential funds. Division I seeks outcomes that align with MCDA and County values around equity, inclusion and fairness. Division I comprises four units: 1) the Domestic Violence Unit, 2) the Juvenile Unit, 3) the Misdemeanor Trial Unit, and 4) Child Support Enforcement. Division I units are:

- The **Domestic Violence Unit (15102)** prosecutes crimes of domestic violence, including misdemeanors, violent felonies, homicides, and violation of restraining orders. The unit works collaboratively with community and system partners to secure services and safety for survivors and their families.
- The **Juvenile Unit (15101)** prosecutes criminal conduct by juveniles ranging from misdemeanors to felonies to homicides and seeks restitution for victims. This unit strives to keep youth out of the adult criminal system through community supervision and diversion.
- The **Misdemeanor Trial Unit (MTU) (15105)** prosecutes all misdemeanor crimes except those involving domestic violence. Common misdemeanor offenses are driving under the influence of intoxicants (DUII), resisting arrest, assault, sex abuse, theft, prostitution, stalking, trespass, strangulation and disorderly conduct. Cases handled by MTU are either diverted into a specialty court program or they are set for trial. Racial minorities are overrepresented within the criminal justice system in the arrest and prosecution of low-level transportation, property, and public order offenses. The Misdemeanor Trial Unit promotes equity of outcomes through alternative dispositions for these types of offenses. New deputy district attorneys often begin in the MTU, creating significant training and mentorship responsibilities for unit management.
- The **Child Support Enforcement (15104)** establishes and enforces child support and medical support orders to provide for children and families. This unit collected nearly \$27 million for children and families in FY 2023.

\$12.9 million

Division I

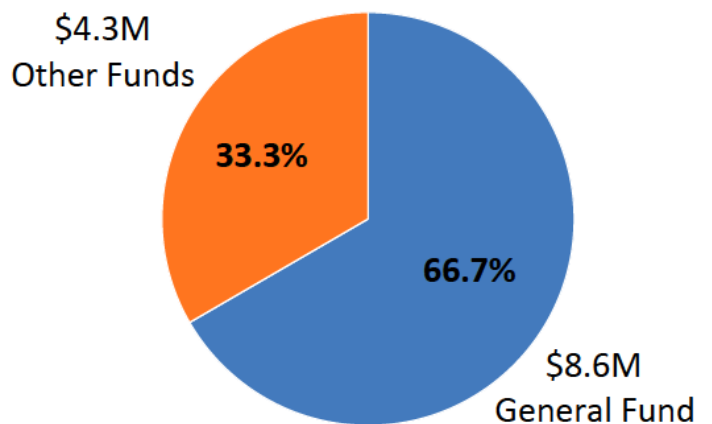
Total Proposed Budget

Including cash transfers, contingencies, and unappropriated balances.



58.79 FTE

(full time equivalent)



Significant Division Changes

In FY 2025, MCDA’s internal service expenses for records and archives were significantly less compared to FY 2024. MCDA reallocated these savings to fund an additional Deputy District Attorney (DDA) in the Domestic Violence Unit (DV) (15102). This has not only helped to reduce the backlog of cases created by COVID, the DV Unit has significantly reduced the length of time it takes to review cases referred to by law enforcement agencies.

In response to limited court and jail capacity during the pandemic, MCDA implemented emergency case resolution guidelines for misdemeanor cases. These guidelines predominantly affected the disposition of low-level property crimes and public order offenses, significantly reducing their penalties, or even requiring dismissal in some cases. The guidelines expired in FY 2024. The MTU and the Intake Unit unveiled new plea offer guidelines for non-DV misdemeanor cases. The new guidelines are in line with MCDA’s mission of justice, equitable outcomes and public safety.

One DDA from the Juvenile Unit was reallocated to contribute to creating the Homicide Unit (15305).

Table of Division Programs

The following table shows the programs that make up the division’s budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
Division I						
15100	Division I Administration		461,214	0	461,214	1.00
15101	Juvenile Unit		2,014,410	0	2,014,410	8.79
15102	Domestic Violence Unit		2,686,188	133,325	2,819,513	12.00
15104	Child Support Enforcement		1,137,161	3,764,039	4,901,200	24.00
15105	Misdemeanor Trial Unit		2,322,533	0	2,322,533	11.00
15107	Community Reinvestment Coalition - Supportive Housing Services		0	414,762	414,762	2.00
	Total Division I		\$8,621,506	\$4,312,126	\$12,933,632	58.79

Department: District Attorney

Program Contact: Glen Banfield

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

This program funds the Division I Chief Deputy District Attorney to provide leadership, policy direction, long & short range planning and daily operational oversight for Division I, which is responsible for criminal cases in which the most vulnerable and diverse children, adults and families in the county are victims. This division includes the Domestic Violence (DV) Unit, Juvenile Court Unit, Misdemeanor Trial Unit (MTU) and Support Enforcement Division (SED). Although racial minorities are over-represented as victims of abuse and as criminal defendants, DDAs and victim advocates engage with these families to reduce disparities and increase access to services. The chief deputy district attorney (CDDA) directs these activities in a variety of leadership and liaison positions inside and outside the office to make the community more livable and equitable.

Program Description

The Chief Deputy District Attorney (CDDA) of Division I is a member of senior level management with specific division level responsibilities to provide leadership, policy direction, strategic planning, problem solving and daily operational oversight for the division. The CDDA regularly discusses case strategy, potential legal barriers and appropriate case resolutions to determine appropriate, consistent and equitable pretrial resolutions. Additionally, the CDDA prosecutes criminal homicides and other complex criminal cases.

Racial minorities and low income community members are over-represented both as victims of crime and criminal defendants. Division I seek to purposely address disparities by protecting vulnerable community members. The Juvenile Unit prosecutes serious felonies and certain misdemeanors committed by those under 18 years of age. Juvenile seeks community protection, reformation of the youth and restitution to crime victims. The MTU works collaboratively with the state courts and local law enforcement agencies to prosecute misdemeanor crimes except those involving domestic violence. SED establishes, modifies and enforces paternity, child support and medical support orders for the families of Multnomah County. The DV Unit prosecutes crimes involving victims and survivors of domestic violence including physical and sexual assaults, homicides and Restraining Order (RO) violations.

The Division I Chief Deputy performs a critical family justice liaison role with outside partners, including Department of Human Services, Department of Community Justice, all county police agencies, non-profit partners, the defense bar, and the court by serving on collaborative working groups. These include the Family Violence Coordinating Council, Sexual Assault Response Team (SART), Domestic Violence Court Working Group, Multidisciplinary Child Abuse Team Executive Committee, Department of Community Justice Working Group, Juvenile Justice Council, Restorative Justice Workgroup, and the Juvenile Justice Task Force.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of Division I Cases Reviewed (DV, MTU, Juvenile, SED)	3,321	3,000	3,550	3,600
Outcome	Amount of child support collected (in millions)	\$26.6	\$28	\$25.4	\$25.5

Performance Measures Descriptions

Legal / Contractual Obligation

ORS 8.760 - Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$396,600	\$0	\$437,157	\$0
Materials & Supplies	\$3,000	\$0	\$3,000	\$0
Internal Services	\$19,418	\$0	\$21,057	\$0
Total GF/non-GF	\$419,018	\$0	\$461,214	\$0
Program Total:	\$419,018		\$461,214	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15100 Division I Administration

Department: District Attorney

Program Contact: Glen Banfield

Program Offer Type: Operating

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

In addition to maintaining public safety, this program focuses on accountability, rehabilitation and reformation for youth of Multnomah County while advocating for the rights of victims. The Juvenile Unit works with Multnomah County's Juvenile Services division to adjudicate youths under 18 years of age who commit crimes against members of the community. With the adoption of SB 1008 in 2019, youth ages 15, 16 and 17 charged with violent felonies such as murder, rape and serious assaults, are prosecuted by the Juvenile unit, including, when appropriate, seeking waiver to adult court. This program seeks to reduce disparities by diverting youth out of the system while still providing for reformation and restitution for victims.

Program Description

This program makes the community safer, reduces juvenile delinquency and provides fair, impartial and equitable procedures for the initiation, adjudication and disposition of allegations of delinquent conduct. This conduct includes minor misdemeanors to serious felonies—including murder, rape, and serious assaults under SB1008. The unit works closely with the Department of Community Justice (DCJ) Juvenile Division in developing appropriate sanctions aimed at accountability, community protection and reformation of the child or youth. Additionally, one of the goals of this program is to pursue equity and reduce the number of youths exposed to the adult criminal system.

This unit is involved with the Anne E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI). This unit provides opportunities for youth to have their matters handled informally, either through the Community Health Initiative Early Intervention Program, or through informal handling by the Juvenile Department. MCDA provides legal sufficiency screening of all referrals, to ensure that youth are held accountable only for acts that are legally sufficient. Legal sufficiency screening by non-lawyers has resulted in youth being charged inappropriately. MCDA takes more of a restorative approach with youths than the adult system. Deputy district attorneys coordinate with the Department of Human Services, DCJ and juvenile court counselors to serve families impacted by the system. MCDA has been engaged with system partners on the Center for Juvenile justice Reform Transforming Juvenile Probation. As a result of this project, MCDA started a new level of informal handling; taking youth who would otherwise have a formal criminal charge. Instead, allowing them to proceed with informal handling with a step up in supervision and services ultimately ending with no criminal record.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Cases reviewed.	681	1,000	800	1,000
Outcome	Cases diverted from formal system involvement.	121	120	200	250

Performance Measures Descriptions

Legal / Contractual Obligation

Juvenile Trial Court: 8.685 Assisting juvenile court; right to appear. (1) The District Attorney shall, upon request of the juvenile court, appear in the juvenile court to assist the court in any matter within its jurisdiction. (2) In counties having a population of more than 150,000, according to the latest federal decennial census, the district attorney shall designate a deputy to assist the juvenile court as provided in subsection (1) of this section. [1959 c.432 §63 (enacted in lieu of 8.750); 1991 c.681 §4.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$1,691,968	\$0	\$1,789,924	\$0
Contractual Services	\$3,000	\$0	\$8,000	\$0
Materials & Supplies	\$27,000	\$0	\$27,000	\$0
Internal Services	\$200,169	\$0	\$189,486	\$0
Total GF/non-GF	\$1,922,137	\$0	\$2,014,410	\$0
Program Total:	\$1,922,137		\$2,014,410	
Program FTE	8.72	0.00	8.79	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15101 Juvenile Unit

Moved .79 DDA 3 FTE from PO 15301 Unit A/B to this program offer.

Moved 1.00 DDA 3 FTE from this program offer to the newly created Homicide Unit (PO 15305)

Department: District Attorney

Program Contact: Glen Banfield

Program Offer Type: Operating

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:

Executive Summary

Domestic violence is a serious social, economic and public health concern. The DV unit prosecutes felony and misdemeanor crimes including physical and sexual assaults, homicides and violations of restraining orders. Additionally, this unit staffs Mental Health court as an intervention that is alternative to incarceration for those whose criminal episode was in response to their underlying mental illness and who can be safely supervised in the community with appropriate structure and supports. These lawyers work closely with victim advocates to ensure trauma-informed support for survivors and their children while providing outreach to essential services. This unit strives to build trust, seek equitable outcomes and make the lives better for community members who have experienced violence within their families.

Program Description

This program prosecutes family or intimate partner violence including physical and sexual assaults, strangulation, kidnapping and homicide. The goals of this program are to secure victim, family and community safety while seeking defendant accountability, especially for underserved populations. Statistics and experience show that underserved communities--people of color, immigrants, refugees, people with limited English proficiency, differently abled individuals, those without stable housing, the elderly, and LGBTQIA+ community--are disproportionately impacted by domestic violence. The unit has a DDA partially funded by the Violence Against Women Act (VAWA). The VAWA DDA works closely with underserved populations to coordinate services with law enforcement and advocates to ensure long term victim safety. Additionally, DDAs advocate for community-oriented interventions to help support survivors and their children in breaking the generational cycle of family violence thereby reducing disparities and harmful health consequences. Moreover, the unit works to ensure that each victim is treated respectfully, compassionately with dignity and equity. The Victim Assistance Program assigns an advocate to each case to provide culturally specific outreach and assist survivors in obtaining comprehensive wrap around support services to help achieve equity, remove barriers, and alleviate survivors' psychological, social, and financial fears.

The unit collaborates with state and local law enforcement, the Multnomah County Department of Community Justice and a variety of local nonprofit domestic violence organizations and shelters. This unit works closely with Portland Police Bureau Domestic Violence Reduction Unit (DVRU) and the Domestic Violence Emergency Response Team (DVERT). The senior DDA is also an executive committee member for the Family Violence Coordination Council, the DV Fatality Review and the DV court workgroup. This program offers deferred sentencing where first time offenders earn a dismissal of charges with successful completion of a highly supervised program that includes batterer's intervention strategies and counseling. This unit is a resource for training community partners, state and local law enforcement agencies. The unit dedicates a full time attorney to Mental Health Court to staff an intervention that is alternative to incarceration for those whose criminal episode was in response to their underlying mental illness and who can be safely supervised in the community.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	All DV cases reviewed (felony, misdemeanor, violation of restraining order).	2,365	2,500	2,500	2,500
Outcome	Percentage of presumptively prison-eligible defendants diverted from prison to community supervision.	45%	65%	71%	65%
Output	Number of underserved victims/survivors served through case consultation/contacts-VAWA	609	250	589	589
Outcome	Numbers of offenders charged/prosecuted for harming underserved community members-VAWA	433	212	454	454

Performance Measures Descriptions

Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$2,159,365	\$109,579	\$2,358,540	\$109,576
Contractual Services	\$48,000	\$0	\$48,000	\$0
Materials & Supplies	\$27,000	\$0	\$27,000	\$0
Internal Services	\$211,702	\$23,746	\$252,648	\$23,749
Total GF/non-GF	\$2,446,067	\$133,325	\$2,686,188	\$133,325
Program Total:	\$2,579,392		\$2,819,513	
Program FTE	11.41	0.59	11.48	0.52

Program Revenues				
Intergovernmental	\$0	\$133,325	\$0	\$133,325
Total Revenue	\$0	\$133,325	\$0	\$133,325

Explanation of Revenues

This program generates \$23,749 in indirect revenues.

Federal thru State Stop Violence Against Women (VAWA) Formula Competitive Grant = \$133,325

Significant Program Changes

Last Year this program was: FY 2024: 15102A Domestic Violence Unit

Added 1.0 FTE DDA 2 position - Funded within the General Fund Constraint. This position is the DV case backlog DDA position that was funded with one-time-only general fund in FY 2024.

Department: District Attorney **Program Contact:** Glen Banfield
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

The Multnomah County District Attorney’s Support Enforcement Division (SED) establishes, modifies and enforces paternity, child support and medical support orders for the families of Multnomah County as part of the Oregon Child Support Program (OCSP) by working with both parents to provide the financial and emotional and culturally specific support their children need to grow and thrive. OCSP delegates the authority of non-public assistance cases to county district attorney offices. These child support payments are essential for promoting equitable outcomes and helping struggling members of the community provide for their children and families.

Program Description

The Support Enforcement Division (SED), was enacted in 1975 as a federal-state-local partnership. The federal government reimburses each state 66% of all allowable expenditures on Child Support Enforcement (CSE) activities, including staffing costs. The federal government’s funding pays its percentage of expenditures by matching the amounts spent by state and local governments with no upper limit or ceiling.

SED operates in two locations, the central courthouse in downtown Portland and the East County Courthouse. A modernized statewide child support computer conversion provides SED with a more automated system to establish, modify and enforce support orders, benefiting over 10,000 children in the community. Every dollar collected (less a \$35 annual fee after \$550 collected) is sent directly to custodial parents for the benefit of the children in the community, providing a critical safety net for families. While seeking accountability, SED also works to reduce barriers for those who are unable to meet their obligations by working with the courts to refer parents for job placement, addiction evaluations and appropriate mental health services.

SED is also a partner in the Child Support Deferred Sentencing (CSDS) Program. Created in 2022, the CSDS Program is the first child support treatment court created in Oregon. The program uses a team approach to meet the needs of participants and focuses on stabilization, accountability, and lasting employment—with the goal of increased and continuous support for their children. The program collaborates with community partners such as Central City Concern, CODA, the Rosewood Initiative, SE Works, VOA, and others. SED also works with all 50 states, local tribes, and US territories to cooperatively provide child support services. In addition, OCSP has reciprocity agreements with over 30 foreign nations.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Average number of families (cases) assisted each month	5,864	5,900	5,500	5,500
Outcome	Dollars of child support collected (in millions)	\$26.7	\$27	\$25.4	\$25.5

Performance Measures Descriptions

Legal / Contractual Obligation

Per ORS 25.080, the District Attorney's Office provides support services by application to 1) a child support recipient who lives in Multnomah County 2) a child support recipient who lives out of state but the obligating party lives in Multnomah County or 3) both the obligating party and support order are in Multnomah County. Cases may remain in the District Attorney caseload for the duration of the support order and until all arrears are paid in full. ORS 416.415 (paternity); ORS 416.425, (modifying support orders); ORS 416.429, (establish and enforce arrearages)

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$809,194	\$2,467,762	\$918,981	\$2,615,307
Contractual Services	\$0	\$7,700	\$21,328	\$41,382
Materials & Supplies	\$20,410	\$52,990	\$19,210	\$54,190
Internal Services	\$196,427	\$969,519	\$177,642	\$1,053,160
Total GF/non-GF	\$1,026,031	\$3,497,971	\$1,137,161	\$3,764,039
Program Total:	\$4,524,002		\$4,901,200	
Program FTE	4.44	19.16	5.03	18.97

Program Revenues				
Intergovernmental	\$0	\$3,461,690	\$0	\$3,726,539
Beginning Working Capital	\$0	\$36,281	\$0	\$37,500
Total Revenue	\$0	\$3,497,971	\$0	\$3,764,039

Explanation of Revenues

This program generates \$725,227 in indirect revenues.

Federal Through State (66%) Program Reimbursement = \$3,120,527

State (Direct) General Fund = \$195,576

Federal Through State Incentives Fund = \$410,436

State Program Fees (collected in the prior fiscal year and brought forward as Beginning Working Capital) = \$37,500

Significant Program Changes

Last Year this program was: FY 2024: 15104 Child Support Enforcement

Department: District Attorney

Program Contact: Glen Banfield

Program Offer Type: Operating

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:

Executive Summary

The Misdemeanor Trial Unit (MTU) consists of 7 deputy district attorneys (DDAs), 9 interns, and 5 staff members. The MTU works collaboratively with the state courts and local law enforcement agencies to prosecute misdemeanor crimes except those involving domestic violence. These misdemeanor crimes include offenses such as driving under the influence of intoxicants (DUII), resisting arrest, assault, sex abuse, theft, commercial sexual solicitation, stalking, trespass, strangulation and disorderly conduct. Cases handled by the MTU are either diverted to a specialty court program or they are set for trial. This unit also handles misdemeanor arraignments, specialty and diversion court dockets, and civil commitments.

Program Description

Attorneys assigned to the Misdemeanor Trial Unit (MTU) prepare cases for trial and represent the State in misdemeanor jury and bench trials. Deputy district attorneys (DDAs) also appear in court on plea entries, sentencing, probation violation hearings, daily arraignments, release hearings, and restitution hearings. All cases sent to the MTU are presumed to be trials, and for this reason, DDAs have to verify all discovery obligations are met, extend pretrial plea offers to the defense, subpoena all necessary witnesses, prepare direct and cross-examination, assemble all evidence and confer with victims on all cases. MTU DDAs must review, research, and respond to all written motions as part of trial preparation. All cases involving officer-initiated contact or use of force are also double screened to promote greater equity in these areas of policing and prosecution. MTU DDAs also prepare and litigate the civil commitment of allegedly mentally ill persons.

Many misdemeanor cases resolve in one of the specialty courts staffed by the MTU with thousands of cases processed each year. A large number of misdemeanor cases involve allegations of DUII, and specialty DUII Diversion and Expedited DUII dockets are staffed by MTU DDAs each week. Post BM 110, MTU DDA's handle the alternative disposition of misdemeanor drug cases as violations and provide the option of drug evaluations and dismissal of drug offenses. Data shows Black, Indigenous, and Persons of Color (BIPOC) are traditionally overrepresented within the criminal justice system in the arrest and prosecution of low-level drug, transportation, property, and public order offenses. MCDA's MTU works to achieve greater equity through an ongoing commitment to alternative disposition for these types of offenses. Drug offenses, as well as most all misdemeanor property, public order, and transportation offenses are eligible for diversion and/or alternative disposition that lead to dismissals.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Misdemeanor cases set for trial resolved	1,054	N/A	1,112	1,100
Outcome	Misdemeanor cases offered specialty court diversion	170	1,038	200	225
Output	Percent of issued misdemeanor cases disposed of within 90 days.	N/A	45%	17%	20%

Performance Measures Descriptions

Performance Measure 2: During the last couple of years, many diversion programs have been eliminated due to legislative changes and/or court closures.

Legal / Contractual Obligation

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state. all prosecutions for such offenses therein.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$1,898,400	\$0	\$2,018,939	\$0
Contractual Services	\$44,000	\$0	\$44,000	\$0
Materials & Supplies	\$28,000	\$0	\$28,000	\$0
Internal Services	\$232,873	\$0	\$231,594	\$0
Total GF/non-GF	\$2,203,273	\$0	\$2,322,533	\$0
Program Total:	\$2,203,273		\$2,322,533	
Program FTE	11.00	0.00	11.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15105A Misdemeanor Trial Unit

Department: District Attorney **Program Contact:** Glen Banfield
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics: New Request

Executive Summary

Along with other County partners, Multnomah County District Attorney's Office (MCDA) seeks to support the efforts to prevent and end homelessness in the community. MCDA will assist people experiencing homelessness by addressing low-level court matters in an effort to lowering barriers to housing placement or housing retention.

Program Description

This is a multi-disciplinary effort to provide a one-stop coalition of co-located service providers, alongside representatives from MCDA, who can assist people experiencing homelessness with navigating court matters. Clients with pending court matters who engage with the service team can seek a dismissal of pending low-level misdemeanor cases and/or the clearing of existing warrants. The DA's Office is already partnering with service providers to streamline communication between individuals and available services.

Moving to a collation of co-located service providers will foster continued collaboration and communication between the DA's Office and service providers. Off-site, co-located services will eliminate access barriers. Service providers will work with one Deputy District Attorney (DDA) and one Victim's Advocate to coordinate assistance for justice involved individuals. The DDA will work with the court and the involved person to clear outstanding misdemeanor warrants that create barriers to housing, and to dismiss pending low-level misdemeanor cases upon engagement with the service team. A trauma informed victim advocate will offer support and assistance in safety planning and coordination of domestic violence services such as restraining orders as needed.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of community members served	N/A	N/A	N/A	400
Outcome	Number of community member resource referrals	N/A	N/A	N/A	100

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$0	\$0	\$0	\$324,718
Internal Services	\$0	\$0	\$0	\$90,044
Total GF/non-GF	\$0	\$0	\$0	\$414,762
Program Total:	\$0		\$414,762	
Program FTE	0.00	0.00	0.00	2.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program generates \$90,044 in indirect revenues.
 Supportive Housing Services (SHS) Funding - \$414,762

Significant Program Changes

Last Year this program was:

Division II

Division II comprises three units: 1) Unit C, 2) the Strategic Prosecution and Services Unit, and 3) the Pretrial Unit. The responsibilities of each unit are as follows:

- **Unit C (15201A/B)** is a major felony trial unit responsible for prosecuting a variety of very serious and mid-level felony crimes including homicides, robberies, firearms offenses, gang- and group-related crimes, vehicular homicides, vehicular assaults, arson, residential burglaries, and felony animal abuse. Unit C attorneys are on-call 24 hours a day to respond to the crime scenes of intentional murders and vehicular homicides. Unit C attorneys participate in weekly meetings about cases to determine appropriate and consistent pretrial plea bargain offers for defendants. These decisions also incorporate input from crime victims and align with MCDA and County values around equity and inclusion.
- The **Strategic Prosecution and Services Unit (SPSU) (15206)** reviews cases that stem from neighborhood-specific concerns and is responsible for interfacing with the community regarding localized criminal activity. This unit handles a broad range of cases involving defendants who are high-volume system users. These cases of high community concern include everything from stolen cars, to serial burglaries and robberies, and even some homicides. SPSU promotes equity of outcomes through alternative dispositions for these types of offenses with a focus on mental health services and/or drug treatment when appropriate. The unit’s focus is on identifying areas within Multnomah County that experience repeated criminal activity with a high number of calls from community members for law enforcement assistance. The Multnomah Attorney Access Program (MAAP), funded for the first time in FY 2023, resides in SPSU. MAAP attorneys have offices in Old Town/ Chinatown, East Portland, Rockwood and North Portland and are building relationships with stakeholders in these areas. SPSU also includes two prosecutors and two investigators assigned to crimes alleged on transit and transit property. TriMet, the region’s transit agency, provides funding for these staff.

\$11.3 million

Division II

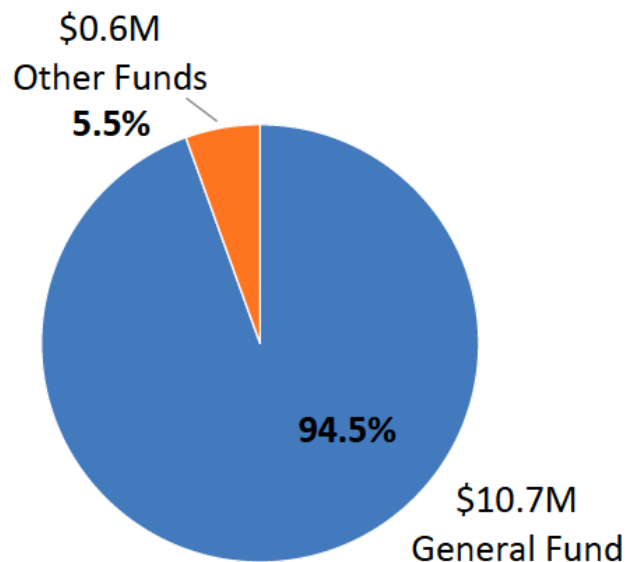
Total Proposed Budget

Including cash transfers, contingencies, and unappropriated balances.



45.60 FTE

(full time equivalent)



- The **Pretrial Unit (15204A)** is a non-trial unit responsible for reviewing and issuing all misdemeanor cases other than those involving domestic violence. Pretrial attorneys appear at arraignment of felony charges and present the State’s position as to what level of restraint on a defendant’s liberty, if any, is appropriate prior to trial. Pretrial attorneys work to promote consistency in positions on release and to ensure the safety of crime victims. Pretrial attorneys also handle all judicial appeal cases, civil litigation, post-conviction cases, habeas proceedings, fugitive and extradition matters, out-of-state material witness cases, public records requests, public records appeals, and the administration of the grand jury process.

Significant Division Changes

An expanded partnership with TriMet added one DDA and two Investigators to review and prosecute crimes committed on TriMet property including buses, trains, streetcar, bus stops and rail stations. Significant violent incidents on transit have created real safety concerns as well as fear that transit is not safe.

Table of Division Programs

The following table shows the programs that make up the division’s budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
Division II						
15200	Division II Administration		466,711	0	466,711	1.00
15201A	Unit C		3,584,289	0	3,584,289	13.00
15201B	Unit C - Gun Violence Case Backlog	X	289,331	0	289,331	1.00
15204A	Pretrial		3,200,803	0	3,200,803	16.10
15206	Strategic Prosecution Unit		1,820,814	623,233	2,444,047	9.50
15207A	MCDA Access Attorney Program (MAAP)	X	848,473	0	848,473	3.00
15207B	MAAP - Restoration of 2.00 DDAs	X	<u>509,600</u>	<u>0</u>	<u>509,600</u>	<u>2.00</u>
Total Division II			\$10,720,021	\$623,233	\$11,343,254	45.60

Department: District Attorney **Program Contact:** Kirsten Snowden
Program Offer Type: Administration **Program Offer Stage:** Proposed

Related Programs:

Program Characteristics:

Executive Summary

This program funds a chief deputy district attorney (CDDA) who provides leadership, policy direction, long and short-range planning, and daily operational oversight for Division II. This division includes Unit C, the Pretrial Unit, and the Strategic Prosecution and Services Unit (SPSU). Collectively these units handle a wide range of crimes, from aggravated murder and armed robbery to shoplifting and chronic criminal trespass. This division also handles a variety of non-trial matters. Although racial minorities are over-represented as crime victims and criminal defendants, Division II DDAs and DA victim advocates engage with the victims they serve to reduce the impacts of these disparities and increase access to services. Further, the Division II CDDA monitors plea bargaining practices to ensure consistency and improve equity of outcomes.

Program Description

The CDDA of Division II is a member of senior-level management with specific division level responsibilities to provide leadership, policy direction, long and short-range planning, and daily operational oversight. The CDDA has direct and daily oversight responsibility for 1) Unit C: a major felony trial unit; 2) the Pretrial Unit: a non-trial unit; and 3) the Strategic Prosecution and Services Unit: a trial unit prosecuting major and minor felonies. The Division II CDDA also has primary responsibility for a select caseload of complex aggravated murder and murder cases.

The Division II CDDA meets regularly with deputy district attorneys to discuss case strategy, potential legal barriers, and appropriate case resolution. Racial minorities are persistently over-represented both as crime victims and as criminal defendants. However, Division II DDAs and DA victim advocates engage with the victims they serve to reduce the impacts of these disparities by improving victims' understanding of the criminal justice system and increasing their direct access to services. The CDDA also presides over weekly case staffing meetings to determine appropriate and consistent pretrial plea bargain offers for defendants facing mandatory minimum sentencing on their indicted charges. These decisions also incorporate input from crime victims and align with MCDA and County values around equity and inclusion.

Lastly, the Division II CDDA performs a critical, criminal justice liaison role with outside partners focused on gang and group violence prevention. To that end, the Division II CDDA is a member of numerous collaborative working groups such as the Portland Area Gun Initiative, the PPB weekly Shooting Review, and the Community Peace Collaborative.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of Division II criminal cases reviewed for prosecution	5,969	7,500	7,396	7,500
Outcome	Number of fugitive cases, extraditions, public records requests and public records appeals.	966	11,774	929	950

Performance Measures Descriptions

Performance Measure 2 altered to remove expungements, which are reported in 15021 and exceed 10,000. Measure formerly read: "Number of Division II non-criminal fugitive cases, public record requests, extraditions, and expungements."

Legal / Contractual Obligation

ORS 8.760 Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$396,600	\$0	\$437,157	\$0
Materials & Supplies	\$8,500	\$0	\$8,500	\$0
Internal Services	\$36,879	\$0	\$21,054	\$0
Total GF/non-GF	\$441,979	\$0	\$466,711	\$0
Program Total:	\$441,979		\$466,711	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15200 Division II Administration

Department: District Attorney **Program Contact:** Kirsten Snowden
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

Unit C is a major felony trial unit responsible for prosecuting a variety of serious, felony crimes including homicides, robberies, firearms offenses, gang and group-related crimes, vehicular homicides and assaults, arson, residential burglaries, and felony animal abuse. Unit C prosecutions utilize a trauma-informed approach with victimized community members. Unit C DDAs carefully consider the associated collateral consequences for racial and ethnic minority criminal defendants at the charging and resolution phases of a case in order to improve equity of outcomes.

Program Description

Unit C works cooperatively with state and local law enforcement partners to target offenders and reduce instances of violent offenses. In the continuum of prosecution services, Unit C prosecutes mostly high-risk and some medium-level offenders. Due to the nature of these crimes, many cases handled in Unit C have high visibility in the community and long-lasting impacts on crime victims. The program seeks to keep the community safe from serious person and property crimes while balancing the needs of traumatized victims and criminal defendants.

Unit C attorneys provide education regarding the criminal justice system to the public and regularly engage in community meetings and outreach to address the negative impact of group and gang violence in the community. MCDA utilizes evidence-based solutions to gang-related prosecutions and strategically collaborates with other law enforcement partners to break the retaliatory cycle of these violent crimes. Additionally, hundreds of felony firearms cases are handled by Unit C annually, resulting in both state and federal prosecutions for the illegal use, possession, and transfer of firearms.

Understanding the social and economic dynamics that fuel racial disparity in the criminal justice system is critical to reducing those disparities. Unit C DDAs participate in office-wide equity training and hold unit-specific discussions to identify ways of reducing racial disparities from case review to sentencing. Embedded within Unit C charging decisions and the ultimate case disposition is the consideration of collateral consequences for racial and ethnic minority criminal defendants. Unit C DDAs participate in weekly case staffings to ensure appropriate and consistent pretrial plea bargain offers to criminal defendants after seeking input from crime victims.

Unit C is also responsible for prosecuting all felony cases that result from unintentional vehicular collisions where serious physical injury or fatalities occur. Unit C DDAs are trained in accident reconstruction and assigned to the vehicular crimes team. Each DDA is on-call approximately six weeks throughout the year to respond to vehicular crashes 24-hours a day.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Cases reviewed for prosecution by Unit C	1,043	1,000	1,000	1,000
Outcome	Percentage of presumptively prison eligible defendants diverted from prison to community supervision	50%	60%	58%	60%
Outcome	Percent of Felony cases disposed of within 120 days	17%	45%	17%	20%

Performance Measures Descriptions

Legal / Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein. ORS 8.665 Prosecuting violations: Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.670 Proceedings before magistrates and grand jury.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$3,200,505	\$0	\$3,250,391	\$0
Contractual Services	\$58,250	\$0	\$58,250	\$0
Materials & Supplies	\$23,000	\$0	\$23,000	\$0
Internal Services	\$234,007	\$0	\$252,648	\$0
Total GF/non-GF	\$3,515,762	\$0	\$3,584,289	\$0
Program Total:	\$3,515,762		\$3,584,289	
Program FTE	13.00	0.00	13.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last Year this program was: FY 2024: 15201 Unit C

Moved 1.0 FTE DDA 3 position from PO 15304 Unit D to this program offer. This position is one of two DDA positions assigned to Gun-Violence case backlog. The other position is in PO 15201B Unit C - Gun Violence Case Backlog and is funded with one-time-only General Fund in FY 2025.

Department: District Attorney **Program Contact:** Kirsten Snowden
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics: New Request, One-Time-Only Request

Executive Summary

During the COVID 19 pandemic gun violence—shootings and homicides—increased in Multnomah County at record rates, exceeding all historical norms. There are a limited number of prosecutors with the experience and training to handle these complex cases. This program includes one-time-only General Fund funding for 1.00 Deputy District Attorney 3, which is part of a team of two prosecutors and two investigators assigned to gun violence reduction efforts in the community and to assist existing staff. This position will work to reduce the backlog of gun violence cases due to pandemic related court slowdowns.

Program Description

During the COVID 19 pandemic gun violence—shootings and homicides—increased in Multnomah County at record rates, exceeding all historical norms. Multnomah County now has one of the highest homicide rates in the United States. This violence disproportionately impacts BIPOC people and communities. Prosecutors respond to all homicide scenes to assist investigators. There are a limited number of prosecutors with the experience and training to handle these complex cases. This program includes continued funding of a Deputy District Attorney 3, which is part of a team of two prosecutors and two investigators assigned to gun violence reduction efforts in the community and to assist existing staff.

In addition to the increased rates of violent gun related crime, prosecutors are still handling a backlog of cases due to pandemic related court slowdowns.

Prosecutors utilize a public health model and an equity and racial justice approach to reduce harm, hold offenders accountable, and help survivors and victims of gun violence heal. When appropriate and to increase community safety, offenders receive court supervised drug, alcohol and mental health treatment programs rather than incarceration.

Performance Measures					
Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of gun violence cases prosecuted.	216	110	220	220
Outcome	Number of BIPOC offenders diverted from prison to treatment based case resolutions	66	10	74	70

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$373,134	\$0	\$289,331	\$0
Total GF/non-GF	\$373,134	\$0	\$289,331	\$0
Program Total:	\$373,134		\$289,331	
Program FTE	2.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15304C Unit D – Gun Violence Case Management OTO

This DDA 3 position was funded with one-time-only General funding in FY 2024 in PO 15304B Unit D - Gun Violence Case Management. For FY 2025, this position has been moved to program offer 15201B - Unit C - Gun Violence Case Management and funded with one-time-only General funding.

Department: District Attorney **Program Contact:** Kirsten Snowden
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

The Pretrial Unit deputy district attorneys (DDAs) are responsible for reviewing and issuing all misdemeanor cases other than those involving domestic violence. The Pretrial Unit also coordinates all judicial appeal cases, civil litigation, post-conviction cases, felony arraignments, habeas proceedings, fugitive and extradition matters, out of state material witness cases, public records requests, and appeals. Pretrial also oversees the administration of the grand jury process and body-worn camera review.

Program Description

The Pretrial Unit handles the first and last contacts that most individuals accused of a crime have with the judicial system. MCDA is mindful of that role and view these important decisions through an equity lens, cognizant of the disparate impacts on different parts of the community as victims of crime and criminal defendants. Pretrial DDAs review all non-domestic violence misdemeanor charges referred to MCDA and determine whether or not to initiate prosecution. On average this is about 1,000 cases per month. On all felony matters, a Pretrial DDA appears at arraignment and presents the State’s position as to what level of restraint on a defendant’s liberty, if any, is appropriate prior to trial. MCDA recognizes this as an extraordinary responsibility and often the most critical point of a case in terms of immediate collateral consequences on defendants who may or may not ever be convicted. Pretrial DDAs work to promote consistency in positions on release and ensure just and fair outcomes.

After criminal case convictions, the Pretrial Unit evaluates and, where necessary, litigates post-conviction relief cases involving claims of wrongful conviction or ineffective assistance of counsel. Pretrial also manages the steadily increasing flow of applications to seal criminal records.

The East County Courthouse is staffed daily by a Pretrial DDA who is responsible for all misdemeanor trials at that location as well as staffing Community Court, the Driving Under the Influence of Intoxicants (DUII) Diversion docket, and Expedited DUII resolutions.

Pretrial handles many other duties that do not fit neatly into a trial unit, including fugitive and extradition matters, public records requests and appeals, criminal appellate coordination, administration and training for all three grand jury panels in Multnomah County, and advice and legal consultation with other attorneys on a wide range of topics.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Misdemeanor cases reviewed for prosecution	4,626	5,000	5,912	6,000
Outcome	Number of fugitive cases, extraditions, public records requests and public records appeals.	966	874	929	950

Performance Measures Descriptions

Legal / Contractual Obligation

ORS 138.081 - Appeals; ORS Chapter 34 - Writs of Habeas Corpus; ORS Chapters 132 and 135 - Grand Jury and pre-trial and felony arraignments.

ORS 8.670 - Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed. and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$2,794,186	\$0	\$2,704,462	\$0
Contractual Services	\$34,000	\$0	\$34,000	\$0
Materials & Supplies	\$34,155	\$0	\$39,155	\$0
Internal Services	\$934,048	\$0	\$423,186	\$0
Total GF/non-GF	\$3,796,389	\$0	\$3,200,803	\$0
Program Total:	\$3,796,389		\$3,200,803	
Program FTE	19.10	0.00	16.10	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15204A Pretrial

Moved 2.0 FTE from this program offer to PO 15021 JIU: A Legal Assistant 2 position and a DDA 3 position.

Moved 1.0 FTE DDA 1 position from PO 15206 SPU to this program offer.

Moved 1.0 FTE Office Assistant 2 position from this program offer to PO 15004 Records/Discovery

Cut 2.0 FTE Office Assistant 2 positions in order to meet FY 2025 general fund constraint.

Department: District Attorney

Program Contact: Kirsten Snowden

Program Offer Type: Operating

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

MCDA's Strategic Prosecution and Services Unit (SPSU) utilizes community based resolutions when possible to address chronic criminal activity. SPSU attorneys recommend court supervised mental health services and drug addiction treatment when community safety will benefit rather than incarceration. Recidivism is reduced and safety is enhanced for crime victims through the efforts of SPSU. MCDA seeks equitable treatment of both victims and offenders in SPSU. The Multnomah County Justice Reinvestment Project (MCJRP) deputy district attorneys assigned to SPSU use data analysis to correct inequities and promotes court supervised mental health and drug treatment as an alternative to incarceration.

Program Description

The Strategic Prosecution and Services Unit (SPSU) is an evidence-based program addressing chronic offenders based on a national model. SPSU equitably identifies chronic offenders and seeks to divert them into court-supervised drug and mental health services when possible. The outcome is reduced recidivism by ending offense cycles, decreased reliance on incarceration and increased community safety.

Due to structural and historic racism, chronic offenders in Multnomah County are disproportionately represented. Deputy District Attorneys in SPSU are aware of racial and ethnic disparities and seek unbiased, fair and equitable case resolutions. Priority of SPSU is data-driven decisions based on safety, justice and equity.

The Multnomah County Justice Reinvestment Program (MCJRP) implements Multnomah County's historical responsible use of Oregon Department of Corrections (DOC), and other public safety resources, both before and after the passage of HB 3194. MCJRP also recognizes a continued desire and goal to improve its processes in order to have the best information available at important decision points throughout the public safety continuum. MCJRP DDAs utilize a process to assess offenders and provide a spectrum of community-based sanctions, services and programs that are designed to reduce recidivism, decrease the county's utilization of imprisonment in DOC institutions while protecting public safety and holding offenders accountable. Data analysis generated by the MCJRP deputy district attorney is utilized throughout MCDA to correct inequities and ensure fairness.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Cases/Search warrants/police reports reviewed	9,500	12,000	12,640	14,000
Outcome	Prosecutor contacts with community members and agency partners	18,000	20,000	29,200	31,000

Performance Measures Descriptions

Legal / Contractual Obligation

House Bill 3194 (HB 3194), known as the Justice Reinvestment Act, was passed by the Oregon Legislature in 2013 and established the Justice Reinvestment Grant Program.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$1,437,860	\$885,661	\$1,561,692	\$588,449
Materials & Supplies	\$17,000	\$0	\$17,000	\$0
Internal Services	\$187,450	\$37,516	\$242,122	\$34,784
Total GF/non-GF	\$1,642,310	\$923,177	\$1,820,814	\$623,233
Program Total:	\$2,565,487		\$2,444,047	
Program FTE	5.44	4.06	6.47	3.03

Program Revenues				
Intergovernmental	\$313,467	\$923,177	\$0	\$623,233
Other / Miscellaneous	\$316,569	\$0	\$0	\$0
Service Charges	\$0	\$0	\$704,094	\$0
Total Revenue	\$630,036	\$923,177	\$704,094	\$623,233

Explanation of Revenues

This program generates \$34,784 in indirect revenues.

State Fund ~ MC Agreement with CJC Justice Reinvestment (MCJRP) Formula Grant Program = \$382,625

State Fund ~ MC Agreement with CJC Justice Reinvestment (MCJRP) Competitive Grant Program = \$140,608

Federal (Direct) Fund ~ BJA Hate Crimes Reporting and Response Initiative = \$100,000

Local Fund ~ Port of Portland = \$245,346 (Direct Revenue)

Local Fund ~ TriMet IGA = \$458,748 (Direct Revenue)

Significant Program Changes

Last Year this program was: FY 2023: 15206 Strategic Prosecution Unit

Moved 1.0 FTE DDA 1 position from this program offer to PO 15204A Pretrial.

Moved 1.0 FTE DDA 3 position from this program offer to the newly created Homicide Unit (PO 15305).

Added 1.0 FTE DDA 2 position funded by a service Intergovernmental Agreement (IGA) with Trimet.

Cut 1.0 FTE Research Evaluation Spec. Sr. position due to grant reductions.

Department: District Attorney **Program Contact:** Kirsten Snowden
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics: One-Time-Only Request

Executive Summary

The MCDA Access Attorney Program (MAAP) improves public safety by engaging and empowering community members, while increasing the public's understanding of the criminal justice system and MCDA's role. In FY 2024, there were MAAP attorneys in four sites, focusing each attorney's work on that particular geographic area. In FY 2025, this will be reduced to two sites. The MAAP attorneys and their support staff work with local community members, stakeholders, and law enforcement to identify and address local crime. The MAAP attorneys are located in a shared space with community agencies to encourage contact, and also reach out to the community by hosting and attending meetings and events.

Program Description

The MCDA Access Attorney Program strategically places deputy district attorneys (DDAs) into the community which allows each MAAP DDA to work with local community members, stakeholders, and law enforcement to identify the issues and priorities of that discrete area. MAAP DDAs also build relationships with the residents, businesses, and other agencies in that area by hosting and attending meetings and events relevant to their work and the community's requests. MAAP DDAs will maintain these relationships over time, and will be responsive, creative, and flexible when addressing their district's needs. MAAP DDAs help to address local safety issues driven by local priorities, incorporating non-carceral solutions such as diversion programs, treatment, and restorative justice where possible, while pursuing accountability for high volume systems users. MAAP DDAs will not be housed in police precincts because the presence of law enforcement may discourage some members of the community from accessing resources. To prevent this, MAAP utilizes shared spaces in the community, funded by nonprofit agencies, allowing partnerships to exist and engagement to occur without this unintended impact.

Because the MAAP DDAs work under the umbrella of the Strategic Prosecution and Services Unit (PO 15206), they prosecute their district's cases with focus, precision, and intentionality. The use of strategic prosecution ensures positive outcomes for the community and connects people directly to housing services, drug and mental health treatment, occupational training, and other resources which address the root causes of criminality and are proven to reduce recidivism. The resources of the program are focused within each MAAP DDA's geographical area on the places with the highest concentration of poverty, crime victims, and historically marginalized or under-represented communities.

MAAP DDAs are supported by several critical support staff positions: A shared Victim's Advocate will facilitate constructive relationships with crime victims, bringing added cultural competence and trauma-informed approaches to the program and community. A shared Legal Assistant will provide the logistical support necessary for the MAAP DDAs to efficiently initiate, maintain, and organize cases, contacts, and events in the community.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of contacts with community members and stakeholders	220	240	300	150
Output	Number of community member resource referrals	25	30	50	35

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$1,321,593	\$0	\$677,178	\$0
Materials & Supplies	\$9,000	\$0	\$9,000	\$0
Internal Services	\$90,493	\$0	\$162,295	\$0
Total GF/non-GF	\$1,421,086	\$0	\$848,473	\$0
Program Total:	\$1,421,086		\$848,473	
Program FTE	6.00	0.00	3.00	0.00

Program Revenues				
Intergovernmental	\$427,598	\$0	\$256,642	\$0
Total Revenue	\$427,598	\$0	\$256,642	\$0

Explanation of Revenues

Revenue IGA (Direct Other-Local) with the City of Gresham, Gresham Police Department for 50% MAAP DDA - \$128,321
 Revenue IGA (Direct Other-Local) with the City of Portland, Portland Police Bureau for 50% MAAP DDA - \$128,321

Significant Program Changes

Last Year this program was: FY 2023: 15207 MCDA Access Attorney Program (MAAP) Pilot

Moved 1.00 FTE Victim Advocate position from this program offer to PO 15015 VAP to align with operations.
 Moved 1.00 FTE DA Investigator position from this program offer to PO 15402 Investigations Unit to align with operations.
 For FY2025, the General Funded positions in MAAP, went from on-going funding to one-time-only funding.

Department: District Attorney **Program Contact:** Kirsten Snowden
Program Offer Type: Restoration Request **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics: One-Time-Only Request

Executive Summary

The MCDA Access Attorney Program (MAAP) improves public safety by engaging and empowering community members, while increasing the public’s understanding of the criminal justice system and MCDA’s role. The MAAP attorneys and their support staff work with local community members, stakeholders, and law enforcement to identify and address local crime. The MAAP attorneys are located in a shared space with community agencies to encourage contact, and also reach out to the community by hosting and attending meetings and events. This program offer is for the restoration of the North Portland MAAP attorney and the Old Town MAAP attorney.

Program Description

The MCDA Access Attorney Program strategically places deputy district attorneys (DDAs) into the community which allows each MAAP DDA to work with local community members, stakeholders, and law enforcement to identify the issues and priorities of that discrete area. MAAP DDAs also build relationships with the residents, businesses, and other agencies in that area by hosting and attending meetings and events relevant to their work and the community’s requests. MAAP DDAs will maintain these relationships over time, and will be responsive, creative, and flexible when addressing their district’s needs. MAAP DDAs help to address local safety issues driven by local priorities, incorporating non-carceral solutions such as diversion programs, treatment, and restorative justice where possible, while pursuing accountability for high volume systems users. MAAP DDAs will not be housed in police precincts because the presence of law enforcement may discourage some members of the community from accessing resources. To prevent this, MAAP utilizes shared spaces in the community, funded by nonprofit agencies, allowing partnerships to exist and engagement to occur without this unintended impact.

The purpose of this program offer is for the restoration of the North Portland MAAP attorney and the Old Town MAAP attorney. In order to meet the general fund constraint, these positions were submitted as reductions.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of contacts with community members and stakeholders	N/A	120	N/A	150
Outcome	Number of community member resource referrals	N/A	N/A	N/A	35

Performance Measures Descriptions

Previous year actual and current year estimate reported with 5207A.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$0	\$0	\$509,600	\$0
Total GF/non-GF	\$0	\$0	\$509,600	\$0
Program Total:	\$0		\$509,600	
Program FTE	0.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2023: 15207 MCDA Access Attorney Program (MAAP) Pilot

For FY 2025, these two DDA positions are funded with one-time-only General funding.

Division III

Division III consists of the Homicide Unit, Unit D, the Multi-Disciplinary Team, and Unit A/B. More specifically:

- The **Homicide Unit (15305)** consists of five experienced and specially trained prosecutors, two investigators and dedicated staff. This team works closely with police homicide investigators, the state police crime lab and the medical examiner’s office. The goal of the homicide unit is to decrease the number of homicides, while seeking justice and equitable outcomes for both victims and offenders. Both the perpetrators and victims of homicides are disproportionately members of BIPOC communities.
- **Unit D – Violent Persons Crimes (15304)** is a felony trial unit prosecuting some of the most serious crimes in Multnomah County, including hate and bias crimes, shootings, weapons assaults and violent sexual assaults. The survivors and victims of these crimes and the offenders are disproportionately members of the BIPOC and LGBTQ communities.
- The **Multi-Disciplinary Team (MDT) - Child Abuse Unit (15309)** consists of specially trained experienced prosecutors working closely with investigators, advocates, physicians and other team members to help children and families impacted by physical and sexual violence. Culturally appropriate best practices are utilized to achieve good outcomes.
- **Unit A/B – Property/Drugs/Human Trafficking (15301A/B)** is a felony trial unit with a senior prosecutor focusing on intervention on behalf of trafficking survivors, most of whom are minors. Commercial drug dealers, including fentanyl dealers are prosecuted in this unit. Fentanyl dealers who directly cause the death of users may be charged with criminal homicide. Felony theft, including auto theft and organized retail theft

\$12.1 million

Division III

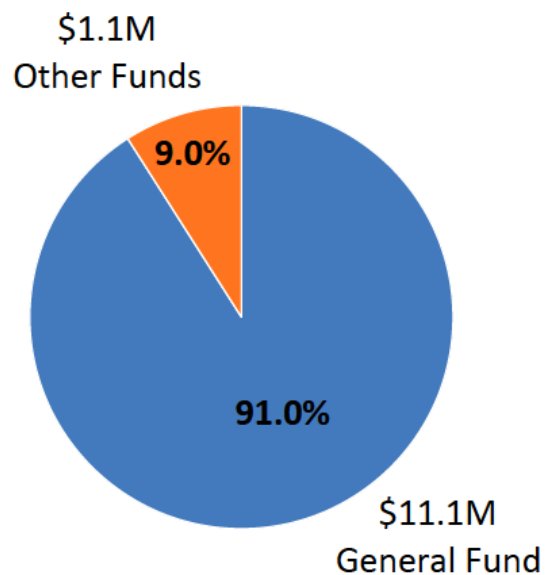
Total Proposed Budget

Including cash transfers, contingencies, and unappropriated balances.



45.71 FTE

(full time equivalent)



are charged in this unit. Prosecutors seek court supervised drug, alcohol and mental health treatment for the majority of offenders when appropriate.

Significant Division Changes

In FY 2025, MCDA created the Homicide Unit. This specialized unit was created in response to historically high numbers of homicides. Following a twenty-year average of 28 homicides per year in Portland, the number of homicides in Multnomah County spiked. There were 108 homicides in Multnomah County in 2022 and 99 in 2023. MCDA reallocated resources to prioritize resolution of homicide cases.

The FY 2025 Proposed budget continues the Auto Theft (15301D) and Organized Retail Theft (15301C) Task Forces for the second year. These task forces, consisting of dedicated prosecutors and investigators working closely with law enforcement, target recidivist offenders who are frequently involved in organized commercial enterprises that impact community members and both large and small businesses. Since the creation of the Auto Theft Task Force and the Organized Retail Task Force a number of offenders have been identified and prosecuted.

Table of Division Programs

The following table shows the programs that make up the division's budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
Division III						
15300	Division III Administration		475,210	0	475,210	1.00
15301A	Unit A/B - Property/Drugs/Human Trafficking		3,929,832	141,238	4,071,070	17.71
15301B	Unit A/B – Restoration of 1.00 DDA 2		204,862	0	204,862	1.00
15301C	Organized Retail Theft Task Force	X	438,110	0	438,110	2.50
15301D	Auto Theft Task Force	X	438,110	0	438,110	2.50
15304	Unit D - Violent Person Crimes		2,560,629	0	2,560,629	9.00
15305	Homicide Unit		1,471,854	0	1,471,854	5.00
15309	Multi-Disciplinary Team (MDT) - Child Abuse Unit		1,546,088	955,337	2,501,425	7.00
	Total Division III		\$11,064,695	\$1,096,575	\$12,161,270	45.71

Department: District Attorney

Program Contact: Don Rees

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:

Executive Summary

This program funds a chief deputy district attorney (CDDA) who focuses on equity, fairness and justice in providing leadership, policy direction, long and short range planning and daily operational oversight for Division III. This division includes the Homicide Unit, Retail Theft Task Force, Auto Theft Task Force, Unit D - violent persons and gun crimes; the Multi-Disciplinary Team (MDT) and Unit A/B property/drugs/human trafficking.

Program Description

The Chief DDA (CDDA) of Division III is a member of the executive team with specific division level responsibilities to provide equity-focused leadership, policy direction, strategic planning, problem solving and daily operational oversight for the division, directly impacting safety of community members. The CDDA has direct and daily oversight responsibility for deputy district attorneys working in several felony trial units: The Homicide Unit, Retail Theft Task Force, Auto Theft Task Force, Unit D-violent persons and gun crimes; the Multi-Disciplinary Team (MDT) prosecuting sexual and physical abuse of children; and Unit A/B-property/drug crimes and human trafficking.

BIPOC and LGBTQ community members are disproportionality represented both as persons accused of crimes prosecuted in these trial units and as survivors of these crimes. Therefore, the CDDA of Division III encourages staff through daily and weekly meetings to seek equitable, fair and unbiased case charging decisions and resolutions. Evidence based sentencing recommendations focusing on mental health and addiction treatment rather than incarceration whenever possible is the favored outcome whenever possible to best serve public safety.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Total number of cases reviewed	3,437	3,000	3,200	3,200
Outcome	Percentage of cases in Unit D with a crime victim or sexual assault survivor	95%	N/A	95%	95%
Outcome	Average number of sex crime and assaults open at the end of a month.	458	550	490	500
Outcome	Average number of open child abuses at the end of a month	11	75	150	160

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$396,600	\$0	\$437,157	\$0
Contractual Services	\$3,000	\$0	\$3,000	\$0
Materials & Supplies	\$14,000	\$0	\$14,000	\$0
Internal Services	\$19,156	\$0	\$21,053	\$0
Total GF/non-GF	\$432,756	\$0	\$475,210	\$0
Program Total:	\$432,756		\$475,210	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15300 Division III Administration

Department: District Attorney **Program Contact:** Don Rees
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

Unit A/B prosecutes property crimes, including wage theft, auto theft, organized retail theft, and commercial drug delivery cases. The Human Trafficking Unit protects survivors of human trafficking many of whom are minors, using a trauma-informed, victim-centered approach. BIPOC community members are disproportionately impacted by human trafficking. Deputy District Attorneys seek to establish safety and trust with trafficking survivors.

Program Description

Unit A/B prosecutes property crimes and commercial drug offenses, including the sale and distribution of fentanyl. Unit Prosecutors are aware that property crimes disproportionality affect BIPOC, low income persons and other underserved communities. Crime victims who can least afford property damage or loss, fraud or theft suffer the most. When the interests of public safety may be best served, MCDA presents to the court sentencing recommendations for supervised mental health, alcohol and drug addiction treatment. Multnomah County has a very high auto and retail theft rate. The number of cases submitted for prosecution is expected to grow.

The Human Trafficking Unit acknowledges that historical inequities and structural racism contribute to the overrepresentation of BIPOC community members among those who are trafficked. The average age of trafficked survivors is under 16 years of age. Prosecutors work with community and system-based advocates focused on the safety and privacy of the survivors. Investigations and prosecutions commence only with victim consent.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Cases issued for prosecution.	1,927	1,900	1,900	1,520
Outcome	Percentage of presumptive prison cases diverted to community supervision.	57%	85%	52%	65%
Outcome	Number of opioid methamphetamine trafficking/sale dispositions	134	20	130	104
Outcome	Percent of all human trafficking referrals the resulted in case issuance.	100%	60%	80%	80%

Performance Measures Descriptions

Target reductions for next year are a result of proposed elimination of 1.0 DDA 2 to meet budget constraint.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$3,240,739	\$140,761	\$3,339,954	\$129,334
Contractual Services	\$7,000	\$0	\$7,000	\$0
Materials & Supplies	\$46,000	\$2,000	\$46,000	\$0
Internal Services	\$392,489	\$10,923	\$536,878	\$11,904
Total GF/non-GF	\$3,686,228	\$153,684	\$3,929,832	\$141,238
Program Total:	\$3,839,912		\$4,071,070	
Program FTE	17.09	0.69	17.21	0.50

Program Revenues				
Intergovernmental	\$0	\$151,684	\$0	\$141,238
Other / Miscellaneous	\$0	\$1,000	\$0	\$0
Beginning Working Capital	\$0	\$1,000	\$0	\$0
Total Revenue	\$0	\$153,684	\$0	\$141,238

Explanation of Revenues

This program generates \$11,904 in indirect revenues.
 State (Direct) Fund ~ Child Abuse Multidisciplinary Intervention (CAMI) Grant = \$63,187; funds 0.21 FTE DDA handling child abuse human trafficking cases.

State (Direct) Fund ~ CJC START Court Grant = \$78,051; funds 0.29 FTE DDA for Success through Accountability, Restitution, and Treatment (START) specialty court.

Significant Program Changes

Last Year this program was: FY 2024: 15301A Unit A/B - Property/Drugs/Human Trafficking

Moved .72 FTE DDA 3 position from this program offer to PO 15101 Juvenile Unit.
 Moved 1.0 FTE DDA 3 position from this program offer to the newly created Homicide Unit (PO 15305).

Department: District Attorney **Program Contact:** Don Rees
Program Offer Type: Restoration Request **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

The Human Trafficking Unit, which is included in Unit A/B, protects survivors of human trafficking many of whom are minors, using a trauma-informed, victim-centered approach. This program offer restores 1.00 FTE Deputy District Attorney 2.

Program Description

This program offer is a restoration request for 1.00 DDA 2 position. Unit A/B prosecutes property crimes, including wage theft, auto theft, organized retail theft, and commercial drug delivery cases. The Human Trafficking Unit protects survivors of human trafficking many of whom are minors, using a trauma-informed, victim-centered approach. BIPOC community members are disproportionately impacted by human trafficking. Deputy District Attorneys seeks to establish safety and trust with trafficking survivors. Reduction in these DDAs will increase caseloads for remaining DDAs to levels that are not manageable and will exacerbate challenges to retain prosecutors. Impacts such as delays in prosecutions and less attention to each case further harms victims and do not benefit most defendants either.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Cases issued for prosecution.	N/A	N/A	N/A	380
Outcome	Percentage of presumptive prison cases diverted to community supervision.	N/A	N/A	N/a	65%
Outcome	Number of opioid methamphetamine trafficking/sale convictions or dismissals	N/A	N/A	N/A	26
Outcome	Percent of all felony sexual crime referrals the resulted in case issuance.	N/A	N/A	N/A	80%

Performance Measures Descriptions

Previous year actual and current year estimate reported with 15301A.

Legal / Contractual Obligation

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state. all prosecutions for such offenses therein.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$228,586	\$0	\$204,862	\$0
Total GF/non-GF	\$228,586	\$0	\$204,862	\$0
Program Total:	\$228,586		\$204,862	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15301A Unit A/B - Property/Drugs/Human Trafficking

Department: District Attorney **Program Contact:** Don Rees
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics: New Request, One-Time-Only Request

Executive Summary

The DDA organizes and leads a task force involving district attorney investigators, law enforcement, and retailers to tackle retail crime, including improved strategies targeting the most prolific offenders, training, and case preparation. The outcome of this effort is a reduction in organized retail theft, a safer environment for consumers, and an improved business climate.

Program Description

The DDA assigned to this position works with business owners and law enforcement to combat an epidemic of organized retail theft. Unlike shoplifting, organized retail theft involves multiple persons or prolific individuals stealing typically high value merchandise to resell for profit. This theft represents billions of dollars in losses for the retail industry nationwide. Small business owners in the community are impacted alongside large retailers. Locally, some retailers, including Nike, REI and others have closed their operations due to an overwhelming number of merchandise thefts. The DDA assigned to this position has initiated a number of prosecutions against individuals who are charged with stealing hundreds of thousands of dollars in merchandise. This merchandise is typically resold illicitly via social media. Effective January 1st, 2024 retail theft prosecutors have new statutory tools allowing for cross jurisdictional charging and great ability to aggregate thefts for enhanced penalties. These new laws will enhance the ability of the organized retail theft DDA to prosecute the worst offenders and to assist business owners.

This program is in partnership with the Portland Police Bureau, Gresham Police Dept., and Multnomah County Sheriff's Office. PPB funds a DA Investigator and .5 Legal Assistant.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of theft charges involving a business victim reviewed by prosecutor assigned to the task force	N/A	240	140	150
Outcome	Percent of referred felony theft cases involving a business victim issued for prosecution by the prosecutor	N/A	80%	80%	80%

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$400,498	\$0	\$438,110	\$0
Total GF/non-GF	\$400,498	\$0	\$438,110	\$0
Program Total:	\$400,498		\$438,110	
Program FTE	2.50	0.00	2.50	0.00

Program Revenues				
Intergovernmental	\$175,000	\$0	\$204,914	\$0
Total Revenue	\$175,000	\$0	\$204,914	\$0

Explanation of Revenues

\$204,914 from the City of Portland to fund 1.50 FTE (1 FTE DA Investigator position and 0.50 FTE Legal Assistant position)

Significant Program Changes

Last Year this program was: FY 2024: 15301C Organized Retail Theft Task Force



Program #15301D - Auto Theft Task Force FY 2025 Proposed

Department: District Attorney **Program Contact:** Don Rees
Program Offer Type: Operating **Program Offer Stage:** Proposed

Related Programs:
Program Characteristics: New Request, One-Time-Only Request

Executive Summary

The Auto Task Theft Task Force DDA is successfully reducing auto thefts in Multnomah County by collaborating with law enforcement in ongoing programs such as the data driven PPB/OHSU stolen car project as well new efforts to prevent auto theft and target offenders. The DDA in this position is closely working on targeted missions with police to identify the most prolific auto thieves in Multnomah County.

Program Description

The DDA assigned to this position coordinates an organized effort with the Portland Police Bureau, Gresham Police Department, and the Multnomah County Sheriff’s Office to reduce auto theft through improved investigations, case preparation, law enforcement training, prosecutions, and community outreach aimed at vehicle theft prevention. The DDA assigned to this position has initiated prosecutions against a number of prolific auto thieves. Reported auto thefts are down slightly in 2023 in part due to this effort, although the rate is still high compared to historic data. 2022 marked the highest number of referrals in the history of the office. In 2022, Oregon had the fourth highest rate of vehicle theft in the nation per capita according to the National Insurance Crime Bureau.

This program is in partnership with the Portland Police Bureau, Gresham Police Dept., and Multnomah County Sheriff’s Office. PPB funds a DA Investigator and .5 Legal Assistant.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of stolen vehicle charges reviewed by the prosecutor assigned to task force	N/A	300	112	125
Outcome	Percent of PPB/MCSO/GPD/PoP-referred probable cause stolen vehicle issued for prosecution	N/A	84%	85%	85%

Performance Measures Descriptions

Performance Measure 1: one-to-one for a single charge and a stolen vehicle

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$400,498	\$0	\$438,110	\$0
Total GF/non-GF	\$400,498	\$0	\$438,110	\$0
Program Total:	\$400,498		\$438,110	
Program FTE	2.50	0.00	2.50	0.00

Program Revenues				
Intergovernmental	\$175,000	\$0	\$204,914	\$0
Total Revenue	\$175,000	\$0	\$204,914	\$0

Explanation of Revenues

\$204,914 from the City of Portland to fund 1.50 FTE (1 FTE DA Investigator position and 0.50 FTE Legal Assistant position)

Significant Program Changes

Last Year this program was: FY 2024: 15301D Auto Theft Task Force

Department: District Attorney **Program Contact:** Don Rees
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

Deputy District Attorneys in Unit D (Violent Person Crimes) are responsible for prosecuting some of the most serious crimes in Multnomah County including crimes involving gun violence, sexual assaults and weapon assaults. These crimes disproportionately impact BIPOC and LGBTQ communities. Equity is considered in all phases of case review and issuing, pre-trial case resolutions and sentencing.

Program Description

Deputy District Attorneys in Unit D seek justice and equity for survivors, victims and offenders. Hate crimes, homicides and shootings disproportionately impact members of BIPOC and LGBTQ communities. Deputy District Attorneys seek equitable resolutions for cases and work closely with victim advocates will special training in culturally appropriate services. Data analysis tracks cases screened, issued and resolved in Unit D. Outcome measurements include restitution awarded to victims, and cases resolved with treatment options for offenders when community safety benefits including a newly developed STEP Court (Strategic Treatment and Engagement Program) that offers court supervised treatment instead of Measure 11 prison terms when appropriate.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Case issued for prosecution.	302	550	318	350
Outcome	Percentage of presumptive prison defendants diverted to community supervision.	50%	60%	60%	60%

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$2,155,607	\$0	\$2,186,324	\$0
Contractual Services	\$39,000	\$0	\$39,000	\$0
Materials & Supplies	\$19,494	\$0	\$19,494	\$0
Internal Services	\$210,481	\$0	\$315,811	\$0
Total GF/non-GF	\$2,424,582	\$0	\$2,560,629	\$0
Program Total:	\$2,424,582		\$2,560,629	
Program FTE	9.00	0.00	9.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15304A Unit D - Violent Person Crimes

Moved 2.0 FTE DDA 3 positions from this program offer to the newly created Homicide Unit (PO 15305).
 Moved 1.0 FTE DDA 3 position from this program offer to PO 15201 Unit C. This position is one of two DDA positions assigned to Gun-Violence case backlog. The other position was funded with one-time-only funding in FY 2024 and is in an out-of-target program offer in FY 2025.
 Moved 1.0 FTE DA Investigator position from this program offer to PO 15402A to align with operations. This position is assigned to Gun-Violence Case Backlog.



Program #15305 - Homicide Unit FY 2025 Proposed

Department: District Attorney **Program Contact:** Don Rees
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

The Homicide Unit consists of five experienced DDAs who focus their work exclusively on homicide cases. The Homicide Unit was created in response to a dramatic increase in the number of homicides in Multnomah County. Working closely with investigators and staff, Homicide Unit members seek equitable treatment for offenders, justice for victims and ultimately to reduce the number of homicides committed in Multnomah County.

Program Description

Homicide Unit DDAs are assigned new cases from the beginning: responding to homicide scenes to assist investigators, attending autopsies and then seeking charges in homicide cases. Because homicide cases are complex, involve novel legal issues, and are frequently high profile and the subject of intense community interest, DDAs in the Homicide Unit are among the most experienced prosecutors at MCDA. The Homicide Unit was created after homicide numbers peaked in 2022 with 108 people killed in Multnomah County, mostly involving gun violence. The twenty year average for homicides in Portland was only 28. There were 99 homicides in Multnomah County in 2023. Prosecutors in the Homicide Unit use trauma informed and equity practices in their approach to cases seeking fair, unbiased outcomes for offenders and justice for victims. The ultimate goal of the Homicide Unit is to reduce gun violence and homicides in the community.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Input	Percent of unit DDAs with at least 10 years of legal experience in the justice system.	N/A	N/A	67%	83%
Outcome	Create Homicide Unit	N/A	N/A	1	1

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$1,168,383	\$0	\$1,461,854	\$0
Contractual Services	\$0	\$0	\$10,000	\$0
Total GF/non-GF	\$1,168,383	\$0	\$1,471,854	\$0
Program Total:	\$1,168,383		\$1,471,854	
Program FTE	5.00	0.00	5.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was:

The Homicide Unit was created mid-year FY 2024. This new unit is budgeted for 5.0 FTE DDA 3 positions that were reallocated from various other units within MDCA.

Department: District Attorney **Program Contact:** Don Rees

Program Offer Type: Operating **Program Offer Stage:** Proposed

Related Programs:

Program Characteristics:

Executive Summary

The Multi-Disciplinary Team (MDT) uses best practices to protect children from physical and sexual abuse. The MDT prosecutes felony crimes against children including homicide, physical abuse and sexual assault, and supports child protection efforts by working with advocates, investigators and physicians to develop equitable practices and policies.

Program Description

The MDT is part of a larger team comprised of representatives from law enforcement, public schools, hospitals, courts, health departments, the Oregon Department of Human Services (DHS), and the Oregon Department of Employment Child Care Division. The team provides services to child victims, advances public safety through the protection of children. This program prosecutes homicides and serious felony sexual and physical assaults against children including visual and electronic exploitation. Deputy District Attorneys (DDAs) respond to child death crime scenes and review all unexpected child fatalities. DDAs also work with the Department of Human Services (DHS) and other agencies to protect children who are abused and neglected. They work with the Victim Assistance Program to ensure all practices are trauma-informed and mitigate the life-long consequences of child abuse.

MDT DDAs assist in training with agencies preventing child abuse and advise community partners on child abuse legal issues. The senior deputy district attorney is on call 24/7 to assist law enforcement, medical personnel and DHS in regard to infant deaths and immediate physical and child sexual assault cases. This program also coordinates the distribution of state Child Abuse Multidisciplinary Intervention (CAMI) funds to a variety of local partners on an annual basis for projects/services associated with child abuse intervention.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Number of Dependency/Criminal Case reviewed	185	200	200	200
Outcome	Percentage of presumptively prison eligible defendants diverted from prison to community supervision	19%	N/A	33%	25%
Outcome	Number of cases in which the primary charge received a downward dispositional departure sentence.	4	1	3	3
Outcome	Percent of felony cases in which the defendant pled guilty and received a prison sentence.	45%	40%	40%	40%

Performance Measures Descriptions

Legal / Contractual Obligation

ORS 8.660 - Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$1,225,319	\$226,293	\$1,349,510	\$244,398
Contractual Services	\$31,700	\$649,787	\$31,700	\$636,597
Materials & Supplies	\$17,500	\$31,004	\$17,500	\$34,665
Internal Services	\$133,712	\$45,354	\$147,378	\$39,677
Total GF/non-GF	\$1,408,231	\$952,438	\$1,546,088	\$955,337
Program Total:	\$2,360,669		\$2,501,425	
Program FTE	5.00	2.00	5.00	2.00

Program Revenues				
Intergovernmental	\$0	\$952,438	\$0	\$955,337
Total Revenue	\$0	\$952,438	\$0	\$955,337

Explanation of Revenues

This program generates \$39,677 in indirect revenues.

State (Direct) Fund ~ Child Abuse Multidisciplinary Intervention (CAMI) Grant = \$955,338

Significant Program Changes

Last Year this program was: FY 2024: 15309 MDT - Child Abuse Unit

Investigations

Two units comprise the Investigations Division: Investigations and Body Worn Cameras.

- The **Investigations Unit (15402A/B)** provides investigative, logistical, and tactical support in criminal prosecutions which directly affects the lives and safety of children, teens, families, LGBTQ, houseless and other vulnerable populations that have been victims in Multnomah County. Investigators perform duties and critical tasks needed to support deputy district attorneys. Critical functions include but are not limited to locating and securing witness attendance at court functions via service of subpoenas, reviewing voluminous evidence (documents, video, audio), working closely and collaboratively with other law enforcement agencies in Multnomah County, and creating trial exhibits.
- The **Body Worn Camera Unit (15403A/B)** provides investigative video review of body worn camera footage associated with arrests in Multnomah County. Additionally, Unit staff edit and redact body worn camera footage, and manage digital evidence (e.g., other videos, photos, multimedia) submitted to MCDA by law enforcement agencies, in support of criminal prosecutions.

\$4.0 million

Investigations

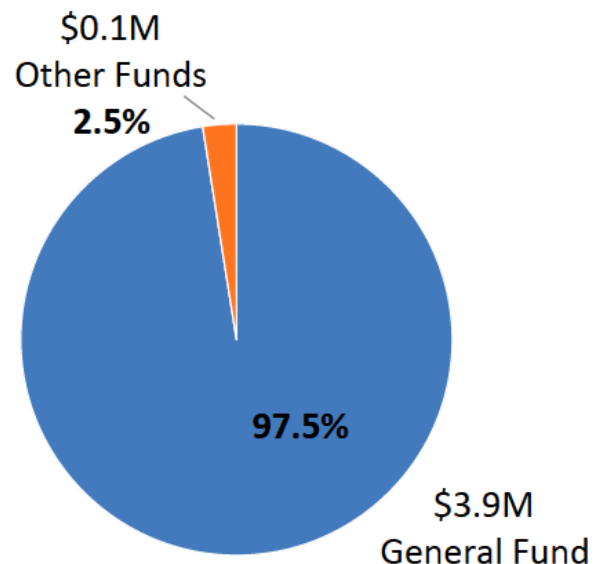
Total Proposed Budget

Including cash transfers, contingencies, and unappropriated balances.



18.00 FTE

(full time equivalent)



Significant Division Changes

Formerly Division IV, the name of this Division is now the Investigations Division. Victims Assistance Program (VAP) has moved from Division IV to the Administration Division to elevate the VAP and provide representation for VAP on MCDA’s Executive Team. The Division is now more singularly focused on investigations.

The Division staff and capacity has grown in a number of ways:

- One-time Body Worn Camera (BWC) Unit expansion to address the use of BWC by the Portland Police Bureau
- Two Investigators added via a contract with TriMet
- One Hate Crimes Investigator added via grant funding
- Two Investigators added to support the Auto Theft Task Force and Organized Retail Theft Task Force via one-time funding by the Portland Police Bureau

The ability to add investigators has resulted in the Division having more sworn investigator staff. Sworn investigators have adopted and been trained on the Multnomah County Sheriff’s Office’s Use of Force Policy and received training mandated by the Oregon Department of Public Safety Standards and Training.

The Investigation Unit is developing a partnership with the Department of Community Justice (DCJ) for computer and phone forensics capabilities. DCJ has the equipment to conduct forensic examinations but does not have the staffing; the Investigations Unit has a certified investigator that can conduct these forensic examinations but MCDA does not have the equipment. This partnership will benefit both County agencies.

Table of Division Programs

The following table shows the programs that make up the division’s budget, including cash transfers, contingencies, and unappropriated balances. The individual programs for this division follow in numerical order.

Prog. #	Program Name	One-Time-Only	General Fund	Other Funds	Total Cost	FTE
Investigations						
15400	Investigations Division		298,824	0	298,824	1.00
15402A	Investigations Unit		1,654,050	100,000	1,754,050	9.00
15402B	Investigations - Restoration of 2.00 Investigators		313,026	0	313,026	2.00
15403A	Body Worn Cameras Unit		862,664	0	862,664	3.00
15403B	Body Worn Cameras - Expansion	X	776,683	0	776,683	3.00
Total Investigations			\$3,905,247	\$100,000	\$4,005,247	18.00

Department: District Attorney

Program Contact: Peter Simpson

Program Offer Type: Administration

Program Offer Stage: Proposed

Related Programs:
Program Characteristics:
Executive Summary

The Chief Investigator oversees operations and manages MCDA's investigators. An experienced public safety professional, the Chief Investigator and the Investigations Unit are an initial point of contact with victims of crime – a diverse, often vulnerable, injured, skeptical, marginalized cross section of the community. While serving subpoenas or interviewing witnesses, the Chief Investigator must act as guide, counselor, follow-up responder, and point of future contact. A member of senior management, the Chief Investigator advises the management team on issues involving the interactions of MCDA with residents and law enforcement.

Program Description

The Chief Investigator is a member of senior management with specific division level responsibilities. This position provides direct oversight for district attorney investigators. The Chief Investigator provides leadership, policy direction, strategic planning, problem solving and daily operational oversight for the division which directly affects the lives and safety of children, teens, families, LGBTQ, homeless and other vulnerable populations that have been victims in Multnomah County. MCDA investigators perform duties which include conducting interviews, processing evidence, locating witnesses, and other critical tasks needed to support deputy district attorneys and to help them protect the community and hold defendants accountable.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Personal Service Subpoenas Issued	1,020	2,300	1,900	2,300
Outcome	Personal Service Subpoenas Served	461	500	500	600

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$224,337	\$0	\$246,293	\$0
Materials & Supplies	\$17,000	\$0	\$17,000	\$0
Internal Services	\$33,773	\$0	\$35,531	\$0
Total GF/non-GF	\$275,110	\$0	\$298,824	\$0
Program Total:	\$275,110		\$298,824	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15400 Division IV Administration

Changed Division name from Division 4 to Investigations Division.

Department: District Attorney **Program Contact:** Peter Simpson
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

The Investigations Unit assists deputy district attorneys, victim advocates, and legal staff in the investigation of cases, locating, interviewing and transporting witnesses, serving subpoenas, preparation of court exhibits, and the gathering and protecting of evidence. Often, an investigator makes the initial contact with a witness or crime victim. Investigators are excellent communicators to a diverse community and are expertly trained in cultural competence and problem solving. The backlog of trial work will lead to a spike in all forms of investigator service requests.

Program Description

The Investigations Unit is led by the Chief Investigator and staffed by experienced investigators. Every division and unit of the office utilizes investigative services. Investigators work closely with federal, state and local law enforcement agencies. The program provides case specific evidence gathering and evaluation, location of witnesses, witness interviews and transport for testimony, court testimony, video redaction of 911 tapes and video evidence, background investigations and personal service of subpoenas that require witness court appearance.

Investigators are a critical part of the core function of the District Attorney's Office. The Investigations Unit supports criminal prosecutions by performing tasks unique to their qualifications and skill set. Investigators perform all of the duties listed above and other critical tasks needed to support deputy district attorneys and help them protect the community and hold defendants accountable. As the community and MCDA continues to reckon with the historical truths of over-representation of persons of color in all facets of the justice system, investigators are front line ambassadors. MCDA has assembled a diverse, gifted, caring and committed investigative team, reflective of the community.

Members of the Investigations Unit have developed unique skills and are called upon every day to use those skills and learn new skills. Reviewing, compiling, and editing body worn camera data, for example. Additionally, investigators serve as the primary threat assessment team when office members are the subject of threats - including threats of bodily harm or death.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Subpoenas issued	2,020	3,000	1,900	1,725
Outcome	Subpoenas served	461	700	500	450

Performance Measures Descriptions

Target reductions for next year are a result of proposed elimination of 2.00 DA Investigators to meet budget constraint. These positions were restored in 15402B. See 15402B for supplemental performance metrics.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$929,188	\$0	\$1,366,922	\$100,000
Materials & Supplies	\$24,500	\$0	\$24,500	\$0
Internal Services	\$235,521	\$0	\$262,628	\$0
Total GF/non-GF	\$1,189,209	\$0	\$1,654,050	\$100,000
Program Total:	\$1,189,209		\$1,754,050	
Program FTE	6.06	0.00	8.32	0.68

Program Revenues				
Intergovernmental	\$491,202	\$0	\$0	\$100,000
Service Charges	\$0	\$0	\$971,601	\$0
Total Revenue	\$491,202	\$0	\$971,601	\$100,000

Explanation of Revenues

General Fund ~ City of Portland IGA (Direct Revenue): \$505,047 - funds 3.00 FTE investigators

General Fund ~ Gresham Police Department IGA (Direct Revenue): \$149,929 - funds 1.00 FTE investigator

General Fund ~ TriMet IGA (Direct Revenue): \$316,625 - funds 2.00 FTE investigators

Direct Federal Fund ~ Hate Crimes Response & Initiative Supplemental Grant: \$100,000 - funds .68 FTE investigator

Significant Program Changes

Last Year this program was: FY 2024: 15402 Investigations

Moved 1.0 FTE DA Investigator position from PO 15304B Gun Violence Case Backlog to this program offer to align with operations; Added 1.0 FTE DA Investigator position from within general fund constraint. In FY 2024, this position was funded with one-time-only general fund. This position is assigned to Gun-Violence case backlog; Added .71 FTE DA Investigator position funded by a grant; Moved 1.0 FTE DA Investigator position from PO 15207A MAAP to this program offer to align with operations; Added 2.0 FTE DA Investigator positions funded by a service inter-governmental agreement (IGA) with Trimet; Moved .56 FTE DA Investigator position from PO 15021 JIU to this program offer to align with operations.

Department: District Attorney **Program Contact:** Peter Simpson

Program Offer Type: Restoration Request **Program Offer Stage:** Proposed

Related Programs:

Program Characteristics:

Executive Summary

The Investigations Unit assists deputy district attorneys, victim advocates, and legal staff in the investigation of cases, locating, interviewing and transporting witnesses, serving subpoenas, preparation of court exhibits, and the gathering and protecting of evidence. Often, an investigator makes the initial contact with a witness or crime victim. Investigators are excellent communicators to a diverse community and are expertly trained in cultural competence and problem solving. COVID-19 has presented challenges to the legal requirements of personal subpoena service. The backlog of trial work will lead to a spike in all forms of investigator service requests. This program offer restores 2.00 FTE DA Investigator positions.

Program Description

Investigators are a critical part of the core function of the District Attorney's Office. The Investigations Unit supports criminal prosecutions by performing tasks unique to their qualifications and skill set. Investigators perform all of the duties listed above and other critical tasks needed to support deputy district attorneys and help them protect the community and hold defendants accountable. As the community and MCDA continues to reckon with the historical truths of over-representation of persons of color in all facets of the justice system, investigators are front line ambassadors. MCDA has assembled a diverse, gifted, caring and committed investigative team, reflective of the community.

Members of the Investigations Unit have developed unique skills and are called upon every day to use those skills and learn new skills. Reviewing, compiling, and editing body worn camera data, for example. Additionally, investigators serve as the primary threat assessment team when office members are the subject of threats - including threats of bodily harm or death.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Subpoenas issued	N/A	N/A	N/A	575
Output	Subpoenas served	N/A	N/A	N/A	150

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$0	\$0	\$313,026	\$0
Total GF/non-GF	\$0	\$0	\$313,026	\$0
Program Total:	\$0		\$313,026	
Program FTE	0.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15402 Investigations

Department: District Attorney **Program Contact:** Peter Simpson
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

This program provides funding for review of police Body Worn Camera (BWC) footage. In order to safeguard the rights of the accused and protect crime victims, law enforcement footage should be reviewed prior to charging. This promotes better charging decisions and increases police accountability and equity in our community. Gresham Police, Port of Portland Police, Portland State, and the Oregon State Police deploy BWCs, generating thousands of hours of footage.

Program Description

Currently, MCDA BWC Unit staff reviews approximately 100% of BWC footage for felony-level cases and approximately 40% of BWC footage for all cases submitted to MCDA. During the PPB BWC Pilot Program, MCDA BWC Unit staff only reviewed approximately 21% of the felony-level BWC footage submitted prior to making a charging decision. Duplication and distribution of body-worn camera evidence is accomplished by non-lawyer staff. Once PPB and MCSO join Gresham, Port of Portland, Portland State, and OSP, there will be approximately 1,055 BWC deployed in the community.

The BWC DDA and Investigative staff of the BWC Unit review the most serious cases first focusing on felony domestic violence cases, person crime felony cases and officer use of force. The BWC video footage is reviewed to write summaries of evidence and flags potential legal and constitutional issues surrounding suspect statements, search and seizure and officer conduct, among others. The written review is then communicated to the reviewing DDA who will use it to completely assess all the submitted evidence in the case and make a charging decision. The BWC DDA oversees the legal issues with a BWC program including the review of police protocols, policies for viewing of recordings, discovery rules, and evaluates the cases for protective orders and the release of videos for Freedom of Information requests. The BWC Investigative staff edit video footage for trial and redact video footage before it is released to protect the identity of vulnerable witnesses or to comply with the mandate of a court order. The BWC legal assistants are responsible for BWC discovery to defense and verifying the audit trail to prevent copying or altering BWC video evidence.

In order to fulfill obligations to the community, when properly resourced, all BWC footage should be viewed prior to charging a community member with a crime. BWC footage allows DDAs to view crime scenes and witness/victim/suspect interviews through an unfiltered lens. Police conduct and interaction with the community can be meaningfully monitored and procedures put in place to increase police accountability, reduce disparity and increase equity. Transparency and system confidence increase by virtue of additional objective evidence available for subsequent review.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Hours of body camera footage reviewed	1,207	1,000	1,500	638
Output	Hours of body camera footage received	3,866	3,000	8,000	17,800

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$502,878	\$0	\$545,998	\$0
Materials & Supplies	\$11,577	\$0	\$264,032	\$0
Internal Services	\$74,065	\$0	\$52,634	\$0
Total GF/non-GF	\$588,520	\$0	\$862,664	\$0
Program Total:	\$588,520		\$862,664	
Program FTE	3.00	0.00	3.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15205A Body Worn Cameras - Gresham

This program offer has moved from Division 2 to the Investigations Division.

Department: District Attorney **Program Contact:** Peter Simpson
Program Offer Type: Operating **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics: New Request, One-Time-Only Request

Executive Summary

This program offer is a request for the Body Worn Camera (BWC) expansion with Portland Police Bureau (PPB) coming on-line with their BWC program. This program offer adds 3.00 FTE for review of PPB's BWC footage. In order to safeguard the rights of the accused and protect crime victims, law enforcement footage should be reviewed prior to charging. This promotes better charging decisions and increases police accountability and equity in our community.

Program Description

During the FY 2024 budget process, MCDA requested funding for the expansion of the Body Worn Camera (BWC) Unit. But, during that time, there was still some uncertainty around the timing of the Portland Police Bureau BWC program coming online, as well as the potential for the Multnomah County Sheriff's Office to adopt the technology. Due to these uncertainties, the Chair set funding aside in the General Fund contingency for the expansion of the Body Worn Cameras (BWC) Unit, until there was more information surrounding timelines and what the workload would look like. In November of 2023, this General Fund Contingency request was approved by the Board through a budget modification. However, General Fund Contingency is one-time-only, in nature. This is an on-going program and this request is continued funding into FY 2025.

In order to fulfill obligations to the community, when properly resourced, all BWC footage should be viewed prior to charging a community member with a crime. BWC footage allows DDAs to view crime scenes and witness/victim/suspect interviews through an unfiltered lens. Police conduct and interaction with the community can be meaningfully monitored and procedures put in place to increase police accountability, reduce disparity and increase equity. Transparency and system confidence increase by virtue of additional objective evidence available for subsequent review.

This program offer has been funded with one-time-only General Funding.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Hours of body camera footage reviewed	N/A	N/A	N/A	1,063
Output	Hours of body worn camera footage received	N/A	N/A	N/A	6,250

Performance Measures Descriptions

The performance metrics and targets in the table above represent the additional performance capacity gained through staff expansion. The data above may be combined with PO 15403A to represent the full scope of Body Worn Camera performance. See 15403A for additional performance information.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$0	\$0	\$511,683	\$0
Materials & Supplies	\$0	\$0	\$265,000	\$0
Total GF/non-GF	\$0	\$0	\$776,683	\$0
Program Total:	\$0		\$776,683	
Program FTE	0.00	0.00	3.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 15205A Body Worn Cameras - Gresham