

Multnomah County FY 2026 Budget Work Session Follow Up

Fee Schedule

May 6, 2025



Commissioner Moyer (District 1) & Commissioner Singleton (District 2)

Department of County Human Services: Regarding program fee recovery for adult home care, what percentage is recovered?

Response:

The total FY2026 Medicaid budget for the ACHP program is
\$6,199,235

The State allows some of our programs, including ACHP, to spend funds and receive additional Medicaid funding at a current match rate of **37.59%**.

Budgeted adult care home licensing fees for FY2026 are **\$428,765** and we use this to bring in a match of **\$1,140,636** in Medicaid.

\$429k is **6.92%** of the overall ACHP Medicaid budget.

\$1.14M is **18.40%** of the overall ACHP Medicaid budget.

Additionally, we use **\$99,062** from the County General Fund to bring in a match of **\$266,511** in Medicaid.

Commissioner Singleton (District 2)

Department of County Assets: Is there a written policy on waiving fees? How are these fees reviewed?

Response:

One of the priorities of DCA's Records & Archives ("Records") program is to provide barrier-free access to public records. In support of this, when a records request is made, unlike other departments across the County, Records does not assess fees. The rare exception to this is when the request would exceed staff capacity; that has not occurred in at least the last 5 years.

Records tracks all requests and documents the amount of staff time required to complete the request.

Records is working with the County Public Records Request Center Manager in the Communications Office, who is drafting a Public Interest Fee Waiver for use by all departments. For Countywide consistency, we plan on adopting this process as it is made available to us in the coming months, for use in those rare instances where we would assess a fee.

In addition, Multnomah County Communications already waives fees for all members of the media, seeing their role as being in the public interest. The Office works closely with reporters to narrow and expedite their requests and to minimize the cost burden on departments.

Commissioner Moyer (District 1)

Sheriff's Office: Please confirm or correct concealed handgun and alarm fees. And what is the cost recovery model for the towing and wrecker fees?

Response:

Concealed handgun fees have been corrected to align with ORS 166.291 (5). The fee for a new concealed handgun license changed from \$65 to \$115 (\$100 county fee + \$15 Oregon State Police pass through fee). The fee to renew a concealed handgun license changed from \$50 to \$75 (no Oregon State Police involvement on renewals).

Regarding **alarm fees**, there are different rates for residential versus commercial customers, and all permits are on an annual basis, April 1 through March 31, regardless of what time of year a customer applies for a permit. As a result, depending on what time of year a customer applies, the rates are prorated for the initial partial year.

For the **towing and wrecker fees**, it is important to know that there are only two companies in unincorporated Multnomah County that are required to license with MCSO. As a result, MCSO processes two renewal applications per year. Cost recovery has not been studied. Please also note that we have increased the "Wrecker" fee from \$15 to \$50.

For the "Vehicle tow charge" of "Cost of Tow" and the "Administrative processing fee for each towed vehicle release authorization form" of "\$125", cost recovery is based on the amount of time spent by MCSO staff at the scene and in the Records Office. This hasn't been updated in a few years.

Commissioner Brim-Edwards (District 3)

Library: What is the non-resident library card fee and who pays it?

Response:

Multnomah County Library (MCL) has reciprocal agreements with several local library systems that together create a [‘local free service area’](#). This means that our patrons can check out their materials free of charge and their patrons can check out our materials free of charge. These are the systems that are part of the local free service area:

- Multnomah County Library
- Camas Public Library
- Fort Vancouver Regional Library District
- Hood River County Library District
- Libraries in Clackamas County
- Washington County Cooperative Library Services

MCL also participates in the Oregon Library Passport program, which gives patrons across the state free access to more than 100 libraries in Oregon.

The non-resident library card fee is for people who don’t have access to either of these options. The full-use fee card provides access to library collections (both digital and physical), interlibrary loan, streaming media, and other MCL services.

Fewer than five people purchase a non-resident library card in a typical year. Each non-resident card costs \$180 per year.

Commissioner Moyer (District 1)

Department of Community Services: Is the fee for licensing animal facilities an annual fee?

Response:

The fee for licensing animal facilities is an annual fee. Multnomah County Animal Services' ("MCAS") fees are established by Resolution No. 2019-067 and were last increased in 2019, after MCAS conducted a comparison analysis with other jurisdictions in the region and found a need to increase the fees to be comparable to other current market rates. Among other fees, this Resolution sets the following fees related to Facilities:

Section 13.512 FEES

(B) Facilities License (Annual):

(1) Animal Rescue Entity License (solicits and accepts donations in any form

(a) 1 – 10 animals	\$105.00
(b) 11 or more animals	\$145.00

(2) Domestic Animal Facility License (dogs, cats, rabbits/rodents, birds, fish, reptiles, etc.)

(a) 1 – 10 animals	\$180.00
(b) 11 or more animals	\$210.00

(3) Exotic, Wild, or Dangerous Animal Facility Permit

(a) 1 – 10 animals	\$220.00
(b) 11 or more animals	\$260.00

(4) Exotic, Wild, or Dangerous Animal Facility Permit
(Exemption Permit)

(a) 1 – 10 animals	\$90.00
(b) 11 or more animals	\$130.00

Commissioner Moyer (District 1)

Department of Community Services: What is the exotic, wild, or dangerous animal permit (exemption permit) fee?

Response:

The Exotic, Wild, or Dangerous Animal Facility Permit (Exemption Permit) is a fee that exempts certain facilities from § 13.154 (A), which states that it is unlawful to harbor and/or own an exotic or dangerous animal. An example of facilities to which this exemption may apply include, but are not limited to, any facility accredited by the Association of Zoos and Aquariums (AZA); any licensed or accredited research or medical institution; and veterinary clinics in possession of animals for treatment or rehabilitation purposes.

From an operational standpoint, the majority of fees currently being collected are the Domestic Animal Facility License (approximately 80 currently in our system) fees. If the Board is interested in raising fees, it may be helpful to conduct another comparison analysis to see where the County is in its fee schedule as compared to other jurisdictions.

Commissioner Moyer (District 1)

Health Department: Are we allowed to have marijuana licensing fees?

Response: County Attorney and Chief Financial Officer

Marijuana licensing is under the jurisdiction of the State, specifically the OLCC. The State charges licensing fees as well as a 17% tax on sales. However, Cities and counties are allowed to implement an additional 3% tax on sales with the approval of voters at a general election, but counties can impose the tax only on sales within unincorporated areas. Upon legalization, the City of Portland instituted a 3% tax on marijuana sales. Because very few marijuana retail businesses were expected to be established in unincorporated Multnomah County at the time the County began regulating marijuana businesses, the County did not refer a marijuana tax to voters. The legislature has expressly preempted all other local taxes and fees on the production, processing, and sale of marijuana items.

Before Ballot Measure 110, the County received approximately three times as much Marijuana revenue in the General Fund as it does now. BM 110 reallocated some State Marijuana revenues, including most of the portion that went to Counties. The County now receives ~\$1 million of Marijuana revenues annually.

Commissioner Brim-Edwards (District 3)

Health Department: For slide 57, can you break out the number of inspections at each of those categories (restaurants, food carts, pools, etc.)?

Health Dept. Fee Overview - Public Health Division

- Inspection fees collected are only allowed to pay for the administration and enforcement of the health inspection program per ORS 624.010 to 624.121. (ORS 624.029). The Inspections fees are paid by establishments in Multnomah County that operate restaurants, food carts, commissary kitchens, commercial kitchens (including in hospitals and schools), pools, spas, child care providers, day camps, overnight camps.

Response:

The total number of inspections for calendar year 2024:

Restaurants (including Hospitals, Hotels)	6,140
Mobile Units (aka Food Carts)	2,120
Warehouses	366
Food Cart Pods	185
Commissary Kitchens	64
Temporary Food Events	1,492
Pools/Spas	933
Child Care Facilities	323
Organization Camps (Day/Overnight)	10
Schools	539
Hotels/Motels	135
TOTAL	12,307

Commissioner Brim-Edwards (District 3)

Health Department: What fees does the Department of Agriculture charge compared to Health Department fees?

Response:

Here is a link to [ODA's fee schedule](#). You will see that they use revenue as a basis for determining the fee. This is different from what we use (seat count and menu type), which is determined by the Oregon Health Authority.

Commissioner Brim-Edwards (District 3)

Health Department: What is the total number of facilities that will be impacted by the fee increase?

Response:

Approximately 6,057 facilities will be impacted by this fee increase.

- ~5,457 permitted facilities (e.g., restaurants, food carts, etc.)
- ~600 schools and child care facilities (which we do not permit but we do perform sanitation inspections)

Commissioner Brim-Edwards (District 3)

Health Department: Please provide licensing trends for restaurants from 2019 to 2025 and other economic data that is relevant.

Response:

The number of licensed operators:

	Restaurants	Food Carts
As of 5/2025	3,397	986
2024	3,441	1,005
2023	3,400	978
2022	3,370	994
2021	3,220	944
2020	3,435	874
2019	3,539	968
2018	3,377	940

Also, we have seen an increase in temporary food events in the past 3 years. In 2023, we issued 1,229 temporary restaurant licenses, and 1,624 licenses in 2024. Through April of this year we have issued 284 licenses, which is ~30 more than this time frame last year and ~120 more than 2023.

Commissioner Brim-Edwards (District 3)

Health Department: Who is on the food service advisory committee? And what was the attendance of and # of meetings where fee increases were discussed?

Response:

There are five members which include: Daniel Huerta-Owner of Churros Locos; Margaret Vattiat-Food Safety Coordinator for OHSU; Rachel Clark-Owner, Goose Hollow Inn; Greg Astley, Director of Government Affairs for Oregon Restaurant and Lodging Association; Ginger Rapport-Multco resident and Market Master of Beaverton Farmer's Market.

This committee meets every other month. Starting in February 2024, the committee has met seven times, with members present in the minutes linked below. At each meeting since, the committee's conversations have included a discussion of the fiscal health of the inspections program and the possibility and need for fee increases.

Meeting minutes are posted to the [Food Service Advisory Committee web page](#). Minutes for the April 2025 meeting are still under review.

Commissioner Brim-Edwards (District 3)

Health Department: What category does a bakery fall into?

Response:

Most bakeries fall under the jurisdiction of the [Oregon Department of Agriculture](#).

Commissioner Brim-Edwards (District 3)

Health Department: What is the definition of a food establishment?

Response:

There are three definitions of food establishments in [OAR 333-150](#).

The overall definition of a food establishment and then two additional definitions that clarify the difference between facilities licensed and inspected by the Oregon Health Authority (which is Multnomah County's realm) versus the Oregon Department of Agriculture.

“Food establishment regulated by the Oregon Health Authority” includes but is not limited to: (1) Bars, bed and breakfast facilities, cafeterias if open to the public, catered feeding locations, caterers, coffee shops, commissaries, conveyance used to transport people, hospitals if open to the public, hotels, microbreweries, motels, private clubs if open to the public, restaurants, satellite sites, senior citizen centers, snack bars, taverns, vending locations, warehouses (associated with a mobile food unit), or similar food facilities. (2) An operation that is conducted in a mobile food unit, temporary food establishments, or permanent facility or location; where consumption is on or off premises; and regardless of whether there is

a charge for the food. (3) The premises of a fraternal, social, or religious organization where food is prepared for the public. (4) School food service that is provided by a private person, business, or organization; and that serves persons other than enrolled students, invited guests or staff. (5) That relinquishes possession of food to a consumer directly through a restaurant takeout order.”

Commissioner Brim-Edwards (District 3)

Health Department: What feedback has the program received from community members regarding the fee increase (specific impact or how fees might be implemented)?

Response:

Much of the response from operators has centered on the financial strain of the proposed 33% fee increase. They explained that they face higher operating costs in a business environment that continues to be challenging.

A few operators worry in general about potential business failures and/or relocations.

Some respondents advocated for a smaller increase (e.g., “10%” or “15-20%”). Others suggested an incremental approach over a few years.

Commissioner Brim-Edwards (District 3)

Budget Office: What were the FY 2025 amounts for the fees and which fees have changed?

Response:

See attached FY 2026 Fee Schedule - Proposed, which has columns showing the FY 2025 and FY 2026 fee amounts, as well as a column for “Fee Changed,” which notes when a fee is changed, new, or new to the fee schedule (i.e. already existed, but had not previously been included in the document).

Commissioner Singleton (District 2)

Budget Office: Why are returned check fees inconsistent among departments?

Response:

In the fees presented on May 6th, DCJ and MCSO listed a returned check fee of \$35 per check. DCM and the Library listed \$25. No other departments list such a fee in the schedule.

The Budget Office and Chief Financial Officer determined that all departments should have a returned check fee of \$25, the amount the bank charges. DCJ and MCSO have updated their returned check fees accordingly.

The Budget Office also noted the interest in assessing and achieving consistency among fees for the same activities across departments, as well as documented waiver policies. That work is in progress.

Additional Information

Updated Fee Amounts

The FY 2026 amounts of a few fees have been updated:

Sheriff's Office

- Upon reviewing the concealed handgun license fees at Commissioner Moyer's prompting, the Sheriff's Office also realized a few other fees hadn't been updated.
 - Wrecker application - \$50 (previously \$15) (see above)
 - Liquor license fees: Change in ownership/location/privilege - \$100 (previously \$75) - liquor license fees were inadvertently left out of the May 6th presentation, but are included in the attachment and shown below; only 1 of the 3 fees changed
 - Concealed handgun license fees (see above)
 - Fees of Multnomah County Sheriff's Office - County Code Section 15.002: Firearms safety education course - \$55 (previously \$40)

It should also be noted that, while no fees changed for Secondhand Dealer Permit Fees, they were inadvertently left out of the May 6th presentation, so are included in the attachment and shown in the table below.

Fee Name/County Code Section	General Fee Description	Fee Amount
<u>Applications - County Code Section 15.201</u>	Wrecker application	\$50 \$15
<u>Fees of Multnomah County Sheriff's Office - County Code Section 15.002</u>	Concealed handgun license- new	\$100 \$65
	Concealed handgun license- renewal	\$75 \$50
	Firearms safety education course	\$55 \$40
Liquor license fees - County Code Section 15.401	Original application	\$100
	Change in ownership/location/privilege	\$100 \$75
	Renewal	\$35
Secondhand Dealer Permit Fees - County Code Section 15.306	Occasional	\$25
	Occasional- Renewal	\$25
	All Others	\$150
	All Others- Renewal	\$75
	Temporary	Free

Department of County Management

- Assessment & Taxation - Fee related to appraisal cards (\$1 per page) will be removed because the option is no longer available
 - “For any printout or copy of an appraisal card for any tax account; when for multiple years, or tax year other than the current year, an additional fee of \$1 for each such year.”
- Assessment & Taxation - Passport-related fees will be removed due to the elimination of the passport program
 - Passport photo fee under County Code 7.008 (previously \$10)
 - Fee for execution of a passport application under 22 USC 214 (previously \$35)

Health Department

- Removed several Swimming Pool License Fees (County Code Section 21.150) because Public Health no longer has a contract with the Oregon Health Authority to do this work
 - Swimming Pool and Spa- Minor Plan Review (previously \$29)
 - Swimming Pool and Spa- Plan review, New Construction or Complete Replacement (previously \$1,860 for >2,000 square feet and \$1,480 for <2,000 square feet)

It should also be noted that, while the \$250 “per Ambulance” Application for License fee (EMS - County Code Section 21.408) has not changed, it was inadvertently left out of the May 6th presentation. It is included in the attachment.

Recategorized Fees

On the Fee Schedule, departments could choose among four categories for fees:

- **Admin Fee** - Routine office and administrative fees.
- **Fees Set by Others** - Some fees are required to be a certain amount due to State statute or other entities' requirements, which means any determinations regarding cost recovery are made outside of the County.
- **Other Fee** - Miscellaneous fees that don't fit in the other categories.
- **Program Fee** - Fees supporting a specific program

After the May 6th presentation, further conversations with departments resulted in some fees being recategorized.

Changed to Admin Fees:

The Department of County Assets' records management fees were recategorized from Other Fees to Admin Fees.

Fee Name/County Code Section	General Fee Description	Fee Amount
Records Management Program	Per copy cost, made by Records Staff. First 100 pages free.	\$0.25
	Per scan cost, made by Records Staff. First 100 pages free.	\$0.60
	Per print cost. First 100 pages free.	\$0.05
	Per 10 minutes of reference/research assistance. First 30 minutes free.	\$6.00
	Reproduction services, handling fee plus vendor invoice(s).	\$10.00
	Certified copies, each.	\$5.00

Changed to Program Fees:

Further conversations with the County Human Services, Community Justice, County Management, and Health resulted in the following fees now being categorized as Program Fees. The supplemental information on cost recovery required for such fees is also in the attachment.

Department of County Human Services:

The following fees were previously categorized as Admin Fees.

Fee Name/County Code Section	General Fee Description	Fee Amount
License Fee Adult Care Homes - County Code Section 23.607	Criminal record check for each person whose duties classify them as Housekeeping/Maintenance, Family Member, Caregiver, Operator/Resident Manager and/or anyone who is required to undergo a criminal record check under MCAR 023-070-400 et seq.	\$15
	Fee per bed per year up to \$300 per year maximum	\$60
	Resident manager application fee	\$25
	Caregiver application fee	\$10

Department of Community Justice:

The following fees were previously categorized as Other Fees.

Fee Name/County Code Section	General Fee Description	Fee Amount
Parenting Education Program - County Code Section 17.102	Parenting Education Program- Per participant	\$70.00
	Parenting Education Program Rescheduling With 24 hours notice	\$0.00
	Parenting Education Program Rescheduling With less than 24 hours notice	\$25.00
	Parenting Education Program Rescheduling With no notice	\$70.00

Department of County Management:

The following fees were previously categorized as Admin Fees or Fees Set by Others. For the \$60 fees for County or State of Oregon domestic partnership registration, as well as marriage licenses, the total fee is \$60. However, on the fee schedule, the amounts collected have been separated into two lines in order to distinguish which part of the \$60 fees are set by others and which are program fees.

Fee Name/County Code Section	General Fee Description	Fee Amount
<u>Assessment and Taxation Fees - County Code Section 7.008</u>	Fee for waiver of the marriage three-day waiting period. In the event of a military deployment, the fee would be waived.	\$5.00
	Fee for processing an amendment to a marriage license or state domestic partnership certificate.	\$20.00
	Filing Fee per account for a petition filed with the Property Value Appeals Board, effective for tax years beginning on or after July 1, 2014.	\$30 per account

Fee Name/County Code Section	General Fee Description	Fee Amount	Fee Category
Domestic Partnership Registration Fees (State of Oregon) per ORS 205.320	\$60 Registration Fee for Oregon Declaration of Domestic Partnership		
	Portion of \$60 registration fee for a State of Oregon declaration of domestic partnership issued pursuant to ORS 106.300 to 106.340 (Oregon Family Fairness Act) - paid to Oregon Department of Human Services	\$25	Fee Set by Others
	Portion of \$60 registration fee for a State of Oregon declaration of domestic partnership issued pursuant to ORS 106.300 to 106.340 (Oregon Family Fairness Act) - paid to General Fund and DCJ	\$35	Program Fee
Domestic Partnership Registration Fee (County) - County Code Section 7.303	\$60 Fee for Multnomah County Domestic Partnership Registration		
	Portion of \$60 fee for Multnomah County Domestic Partnership Registration pursuant to County Code Section 7.301 ~ 7.303 - paid to Oregon Department of Human Services	\$25	Fee Set by Others
	Portion of \$60 fee for Multnomah County Domestic Partnership Registration pursuant to County Code Section 7.301 ~ 7.303 - paid to General Fund and DCJ	\$35	Program Fee
	Domestic Partnership - Termination Fee	\$25	Program Fee
Marriage Licenses - ORS 205.320 (1) (e), ORS 106.045, ORS 107.615	\$60 Fee for Marriage License		
	Portion of \$60 fee for Marriage License - paid to Oregon Department of Human Services	\$25	Fee Set by Others
	Portion of \$60 fee for Marriage License - paid to General Fund and DCJ	\$35	Program Fee

Health:

The following fees were previously categorized as Other Fees:

- Child Care - these were inadvertently left out of the May 6th presentation, but are included in the attachment and shown below.
- Swimming Pool - these were inadvertently left out of the May 6th presentation, but are included in the attachment and shown below.
- Schools
- General Services
- Tourist and Travelers Facilities
- Bed and Breakfast Facilities
- Reinstatement and Late Fees, and
- Hearing

Fee Name/County Code Section	General Fee Description	Fee Amount
Multnomah County Code (MCC) § 21.002 Fees authorizes the Health Department (department) Director to set fees for services provided by the department and expenses, except as otherwise provided by law.	CHILD CARE FEES:	
	Certified Family Child Care Homes	\$385
	Before and After School Programs	\$370
	Child Care Centers (1-12 Children)	\$370
	Child Care Centers (13-20 Children)	\$390
	Child Care Centers (21 and Over)	\$410
	Child and Adult Food Care Program (CACFP) Kitchen	\$425
	Child and Adult Food Care Program (CACFP) Satellite Kitchen	\$390
	Child and Adult Food Care Program (CACFP) Serving only	\$345
	Child and Adult Care Food Program (CACFP) in Conjunction with School	\$220
	Plan Review	\$450
	Day Treatment / Alternative School	\$350
	Residential Treatment Overnight (Treatment Center)	\$465

Fee Name/County Code Section	General Fee Description	Fee Amount
Swimming Pool License Fee - County Code Section 21.150	Swimming Pool License	
	Year-round - first two pools/ spas/ wading pools	\$1,170
	Year round - each additional pool over 2	\$410
	Seasonal - first two pools / spas	\$600
	Seasonal - each additional pool/spa	\$410
	Wading Pool - Seasonal	\$705

Fee Name/County Code Section	General Fee Description	Fee Amount
Multnomah County Code (MCC) § 21.002 Fees authorizes the Health Department (department) Director to set fees for services provided by the department and expenses, except as otherwise provided by law.	SCHOOLS:	
	School Kitchen	\$420
	School Physical Setting	\$240
	Residential Kitchen	\$350
	Summer Lunch Program	\$340
	School Plan Review (New Construction/Remodel)	\$1,265
	GENERAL SERVICES:	
	Pool Class	\$45
	Environmental Health Consultations/Hour	\$265

Fee Name/County Code Section	General Fee Description	Fee Amount
Tourist and Travelers Facilities License Fees - County Code Section 21.650	Tourist and travelers facilities and recreation parks:	
	1-25 units	\$490
	26-50 units	\$505
	51-75 units	\$610
	76-100 units	\$650
	100 units and over	\$680
	Recreational Vehicle Parks:	
	1-25 units	\$1,025
	26-50 units	\$1,045
	51-75 units	\$1,065
	76-100 units	\$1,090
	100 units and over	\$830 plus \$1 per unit over 100 units
	Picnic parks	\$560
	Organizational camps	\$760

Fee Name/County Code Section	General Fee Description	Fee Amount
Bed and Breakfast Facilities; Tourist Accommodations License Fee - County Code Section 21.651	Annual license fee	\$305
Reinstatement and Late Fees - County Code Section 21.652	Reinstatement or late fee for failure to pay license fees	\$100
Hearing - County Code Section 21.708	Deposit for each witness subpoenaed for hearing	\$15