

FY 2026 Internal Service Offset Entries

Ledger Account	Ledger Account Description	Fund	Program Offer	Cost Object	Ledger Account - Receiving Fund	Ledger Account Description
<b>IT and Phones</b> - ** Please contact DCA Budget prior to submitting		<b>Information Technology Fund</b>				
60370	Internal Service Telecommunications - <b>Mobile Communications Management</b>	03503	78305-xx	709528	50310	Internal Service Reimbursement
		03503	78305-xx	709528	60200	Communications
60370	Internal Service Telecommunications - <b>non-mobile</b>	03503	78304A-xx	709525	50310	Internal Service Reimbursement
		03503	78304A-xx	709525	60200	Communications
60380	Internal Service Data Processing	03503	78312-xx	709599	50310	Internal Service Reimbursement
		03503	78312-xx	709599	60240	Supplies
<b>Fleet/Motor Pool</b> - ** Please contact DCA Budget prior to submitting		<b>Fleet Management Fund</b>				
60411	Internal Service Fleet Services - <b>Dedicated Program Vehicles</b>	03501	78400-xx	904100	50310	Internal Service Reimbursement
		03501	78400-xx	904100	60550	Capital Equipment - Expenditure
60412	Internal Service Motor Pool - <b>for motor pool use</b>	03501	78402-xx	904150	50310	Internal Service Reimbursement
		03501	78402-xx	904150	60240	Supplies
<b>Facilities</b> - ** Please contact DCA Budget prior to submitting		<b>Facilities Management Fund</b>				
60430	Internal Service Facilities & Property Management - <b>Non Leased</b>	03505	78202-xx	902575	50310	Internal Service Reimbursement
		03505	78202-xx	902575	60220	Repairs & Maintenance
60430	Internal Service Facilities & Property Management - <b>Leases</b>	03505	78209-xx	902350	50310	Internal Service Reimbursement
		03505	78209-xx	902350	60210	Rentals
60432	Internal Service Enhanced Building Services	03505	78203-xx	902420	50308	Internal Service Reimbursement, Enhanced Building Services
		03505	78203-xx	902420	60220	Repairs & Maintenance
60435	Internal Service Facilities Service Requests	03505	78202-xx	902565	50309	Internal Svc Reimbursement, Facilities Svc Req
		03505	78202-xx	902565	60220	Repairs & Maintenance
<b>Distribution and Records</b> - ** Please contact DCA Budget prior to submitting		<b>Mail Distribution Fund</b>				
60461	Internal Service Distribution	03504	78403-xx	904400	50310	Internal Service Reimbursement
		03504	78403-xx	904400	60170	Professional Services
60462	Internal Service Records	03504	78404-xx	904500	50310	Internal Service Reimbursement
		03504	78404-xx	904500	60240	Supplies
<b>Risk Fund - Insurance</b>		<b>Risk Fund</b>				
60140	Insurance Benefits	03500	72020-xx	705210	50316	Internal Service Reimbursement, Medical & Dental
60145	Non Base Insurance	03500	72020-xx	705210	60330	Claims Paid
<b>Indirect</b>		<b>General Fund</b>				
60350	Indirect Expense - <b>Central</b>	01000	95001-xx	9500001000	50310	Internal Service Reimbursement
		01000	95000-xx	9500001000	60470	Contingency
60350	Indirect Expense - <b>Departmental</b>	01000	Dept	Dept Cost Object	50310	Internal Service Reimbursement
		01000	Dept	Dept Cost Object	Dept Ledger Acct	Offsetting General Fund Expenditure
<b>Debt Retirement</b>		<b>Capital Debt Retirement Fund</b>				
60450	Internal Service Capital Debt Retirement Fund	02002	10026-xx	xxxxxx	50310	Internal Service Reimbursement
	Contact Budget Office prior to submitting	02002	10026-xx	xxxxxx	xxxxx	xxx xx xxx xxx