

FY 2027 Fee Schedule Worksession

**Multnomah County
Central Budget Office**

April 22, 2026

www.multco.us/budget



Agenda

- 1 Multnomah County Fee Schedule
- 2 Purpose & Policy
- 3 Fee Categories & Program Fee Forms
- 4 Fees by Departments

Multnomah County Fee Schedule

- Centralized resource for fees charged to the public.
- The fees contained within the fee schedule are set by United States Code, Code of Federal Regulations, Oregon Revised Statute, Oregon Administrative Rule, Oregon Building Code, Multnomah County Code, and Department Directors.
- Board approves fee schedule as part of the budget adoption process; if needed, mid-year changes brought to Board via department-led APR/Resolution.
- Available on the [Budget Office website](#).

Purpose: User Fees, Sales, and Service Charges



State and local governments use charges and fees to **fund the provision of goods and services.**



CHARGES are voluntary payments that are used **to pay for governmental services being purchased.**

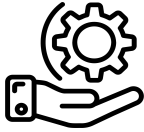


A FEE is imposed as a result of a public need **to regulate activities,** typically related to health, safety or other protective purposes.



Inflation or increased service delivery can erode the established user fees or service charges if the cost of service increases faster than revenue from fee or charge increases.

Policy: User Fees, Sales, and Service Charges



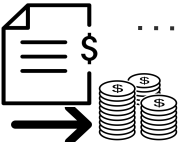
..... User fees and service charges are established at a level to recover **100% of the costs to provide services.**



..... EXCEPTIONS will be made depending on the **benefit to the user of the service, the ability of the user to pay for the service, the benefit to County residents, and the type of service provided.**



..... User fees and service charges collected by County agencies will be **periodically reviewed.** Based on this review, the Chair will make recommendations to the Board regarding proposed changes to fee or service charge schedules.



..... Revenues generated from sales (and commissions on sales) of goods and services sold in County-owned or leased facilities are **credited to the County's General Fund** *(with some exceptions).*

FY 2027 Proposed Fee Schedule Attachment


- Includes information on prior year's fee amount and notes whether fee is changed, new, deleted, or unchanged.
- New column for the “Exemption Policy” with information from the Chief Operating Officer's Office [countywide fee assessment budget note report](#).
Focused on Program Fees.

FY 2027 Fee Schedule - Fee Categories

- **Admin Fee** - Routine office and administrative fees.
- **Fees Set by Others** - Some fees are required to be a certain amount due to State statute or other entities' requirements, which means any determination regarding cost recovery are made outside of the County.
- **Program Fee** - Fees supporting a specific program.

Program Fees - Supplemental Information

- **Budget Summary** - limited to fee-related activities
- **General Fund Support** - General Fund included in the budget that is not fee revenue, but supports the fee-related activities
- **Cost Recovery** - percent of fee revenue that covers fee expenses (will not be 100% if General Fund provides support)


FY 2027 Fee Schedule - Supplemental Information

Select Department

Program Offer

Budget Stage

Program Offer Name

Fund Hierarchy (name & number)

Program Area

Fee Description

Fee-Related Budget Summary		
Fee-Related Expenses	FY 2027	FTE
Personnel		
Contractual Services		
Materials & Supplies		
Internal Services		
Capital Outlay		
Total Expenses		
Program Fee Revenue		
General Fund Support for Fee-Related Activities		
Cost Recovery		

Notes

[Optional space to discuss the cost recovery methodology (if relevant and available), explain policy decisions to not require full cost recovery, and/or provide information on the number and types of fees that add up to the estimated revenue.]

Fees by Departments

- 1** Countywide
- 2** County Human Services
- 3** Community Justice
- 4** County Management
- 5** County Assets

- 6** District Attorney's Office
- 7** Sheriff's Office
- 8** Library
- 9** Community Services
- 10** Health Department

FY 2027 Countywide

Fees



New: Countywide Public Records Fee Schedule

ORS 192.324(4)(a) The public body may establish fees **reasonably calculated to reimburse** the public body for the public body's **actual cost** of making public records available, including costs for summarizing, compiling or tailoring the public records, either in organization or media, to meet the request.

One County Approach - One set of public records fees for all departments.*
Categorical approach to staff rates.

- Transparency
- Equity
- Affordability
- Efficiency

Exceptions for department-specific fees (e.g. set by statute, unique to single department/process).

** The Auditor's, Sheriff's, and District Attorney's Offices will continue their existing public records approach.*

Countywide Public Records Fee Schedule - Staff Time

Fee Description	FY 2027 Fee Amount	Notes
Staff Time:		Hourly rate including fringe and insurance.
General	\$39	Examples: Office Assistant 1/2/Sr., Program Technician, Records Administration Assistant, Administrative Analyst, Finance Specialist, HR Analyst
Supervisor/Executive	\$71	Examples: Positions with "Manager" or "Supervisor" in the classification name, Division/Deputy/Dept Directors, Elected Officials
IT Review	\$87	Examples: Business Systems Analyst, Database Administrator, Development Analyst, IT Manager, IT Project Manager, IT supervisor, Systems Administrator, Workday Administrator/Manager (all levels of positions)
Legal Review - Assistants/Paralegals	\$48	
Legal Review - Assistant County Attorneys	\$103	
Legal Review - Supervisory	\$184	County Attorney, Deputy County Attorney

Countywide Public Records Fee Schedule - Other

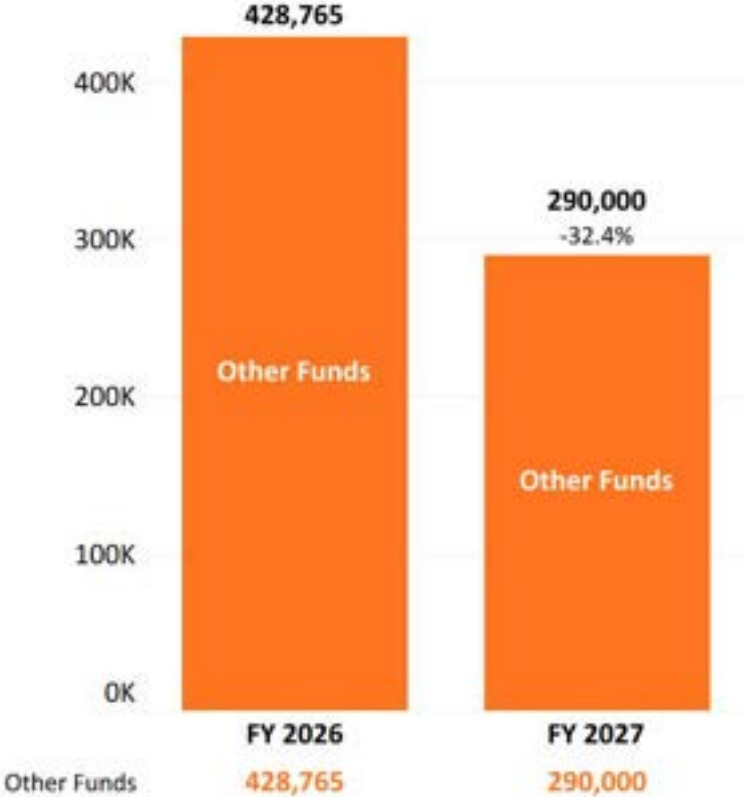
Fee Description	FY 2027 Fee Amount	Notes
8.5" x 11" copy, print, or scan (black & white or color)	\$0.10	Does not include staff time to perform activity
8.5" x 14" copy, print, or scan (black & white or color)	\$0.10	Does not include staff time to perform activity
Physical media	Actual cost	Examples include CD, DVD, USB, hard drive.
Shipping/postage	Actual cost	
Returned Check Fee	\$25	

FY 2027 County Human Services

Fees



DCHS Budgeted Fees FY 2026 Adopted vs. FY 2027 Proposed



DCHS Fee Overview

- The Adult Care Home Program (ACHP) fees are used to draw down Medicaid funds
- The Medicaid match percentage is 39%, which means that ADVSD pays the state approximately 39 cents for each dollar of Medicaid
- In FY 2027, we expect that the \$290,000 will bring in approximately \$743,590 in Medicaid funding to pay for ADVSD staffing

DCHS Fee Overview - Admin Fees

Fee Name/County Code Section	General Fee Description	Fee Amount
License Fee Adult Care Homes - County Code Section 23.607	Criminal record check for each person whose duties classify them as Housekeeping/Maintenance, Family Member, Caregiver, Operator/Resident Manager and/or anyone who is required to undergo a criminal record check under MCAR 023-070-400 et seq.	\$15
	Fee per bed per year up to \$300 per year maximum	\$60
	Resident manager application fee	\$25
	Caregiver application fee	\$10

No Fee Changes for the FY 2027 budget

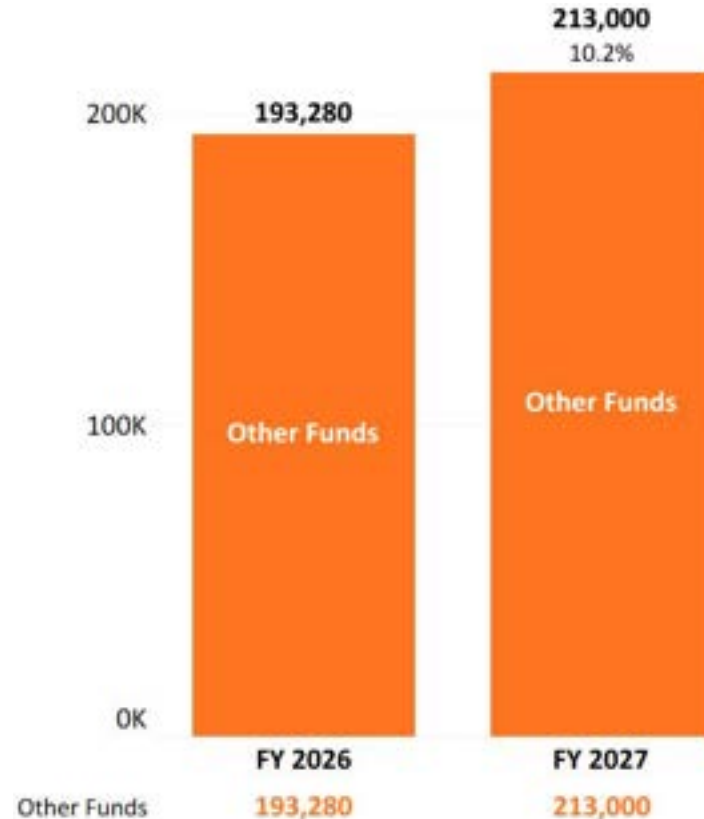
FY 2027 Community Justice

Fees



DCJ Budgeted Fees FY 2026 Adopted vs. FY 2027 Proposed

The budget for Other Funds is a combination of Parent Education Fees and Marriage License and Domestic Partnership Fees for our Juvenile Services Divisions' Family Resolution Services unit.



DCJ Fee Overview

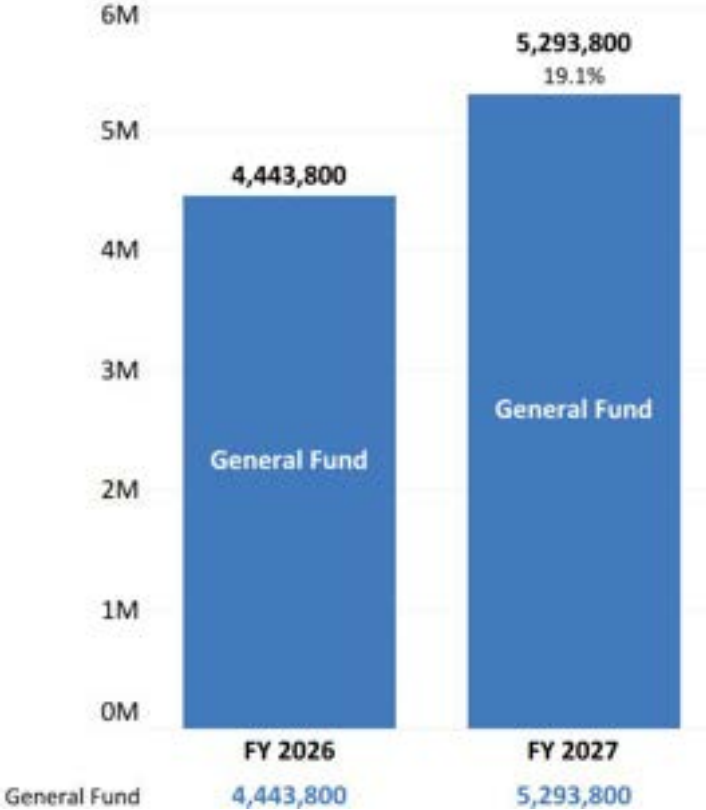
- The Parenting Education class is required by the Court (ORS 3.425) for all people who are parties in a domestic relations (family law) case that decides the custody of a child.
- Family Resolution Services (FRS) collects the majority of DCJ’s fee revenue through the Parent Education Program.
- The “Parents Helping Children Cope with Family Change” class provides:
 - Review of Parental and Custody Rights
 - Child development
 - Co-parenting strategies
 - Conflict resolution
 - Community resources

FY 2027 County Management

Fees



DCM Budgeted Fees FY 2026 Adopted vs. FY 2027 Proposed



DCM Fee Overview

- **Division of Assessment, Recording & Taxation (DART) administers*:**
 - Marriage licenses (fee \$60)
 - Recording property records (fees \$1 to \$60)
 - Assessment records & maintenance (fees \$1 ~ \$300)
 - Tax Revenue Management (fees \$5 ~ \$200)
- **Finance & Risk (FRM) includes the following service fees:**
 - Dishonored checks (\$25 bank charge)
 - Accounting services to several districts (flat rate)
 - Purchasing and handling fees
- **No Fee Changes for the FY 2027 Budget**

*Most of the fees associated with administering these programs are statutory; a few fees are actual costs to produce records.

FY 2027 County Assets

Fees



DCA Fee Overview

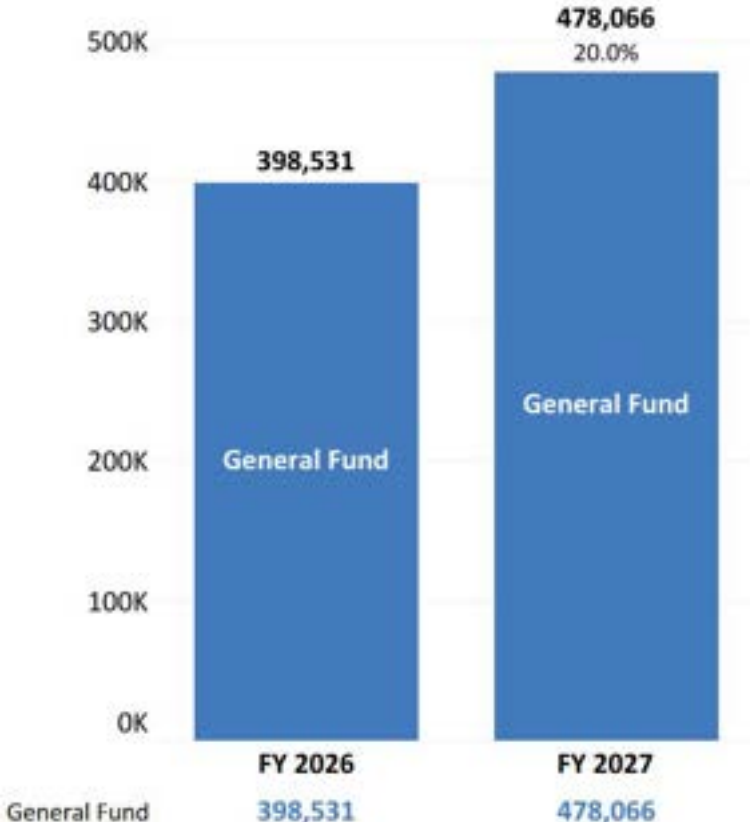
- The Department of County Assets (DCA) does not budget revenue from fees given that the requests we receive for Records and Archives are waived, pursuant to the fee waiver process in REC-2.
 - “Records may be provided at no cost to the requester if doing so would be a more efficient use of County time.”
- For FY 2027, DCA has aligned its fee charges and collection practices with County policy and procedures related to fee charges and collection, for when the fee waiver process would not apply.

FY 2027 District Attorney's Office

Fees



MCDA Budgeted Fees FY 2026 Adopted vs. FY 2027 Proposed



MCDA Fee Overview

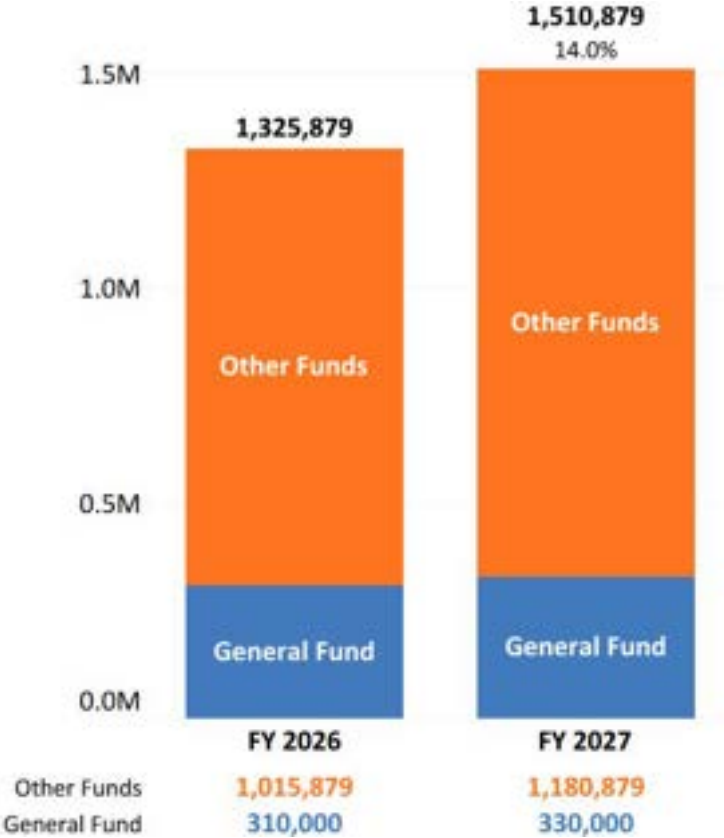
- Discovery (police reports, digital evidence, and other case materials)
 - Cost of materials
 - Flat fee by case type
- Public Records Requests
 - Costs of materials
 - Staff time

FY 2027 Sheriff's Office

Fees



MCSO Budgeted Fees FY 2026 Adopted vs. FY 2027 Proposed



MCSO Fee Overview - General Fund

- **Communications Program**

- General records requests
- File searches
- Audio/video reproduction

- **Civil Process**

- Notices (summons, evictions, small claims, subpoenas)
- Writs (garnishment, restitution, seizure)
- Protective Orders (restraining, stalking, child recovery)

- **Enforcement Support**

- Permits (explosives, secondhand dealer)
- Licensing (towing and liquor)

MCSO Fee Overview - Non General Fund

- **Concealed Handgun Licensing:** Review, issuance, and renewals

- **Alarms: Permits:** false alarm, dispatch without permit, late fees

FY 2027 Library

Fees



Library - District Revenue History and Forecast



Library Fee Overview

The library went ‘fine-free’ several years ago, eliminating late fines to reduce barriers to access and advance our equity goals:

- Youth late fines were eliminated in 2016
- Adult late fines were eliminated in 2020

Patrons are asked to pay replacement cost for books not returned 49 days after the due date. Library staff are trained to clear these fees for patrons as needed, since we do not want a lost book to be a barrier for people.

The library charges a minimal number of administrative fees related to small transactional costs to the system: returned checks, Interlibrary Loan, some mailed holds.

The library charges a fee for non-resident cardholders that use library services, but do not live in Multnomah County or a reciprocal agreement area.

Library Fee Changes

- The non-resident library card fee was last updated in 2013.
- The fee is set based on the Library District levy rate (currently \$1.22) multiplied by the median assessed home value for the County. This approximates the property taxes paid by residents to support library services.
- Using updated assessed home value data, the fee is set to increase from \$180 to \$285 after 13 years of no increase.
- There are very few non-resident cardholders; just 23 active accounts.
- The library is committed to increasing this fee more regularly going forward to avoid large spikes.

Library New Fees

New specialized offerings at East County Library

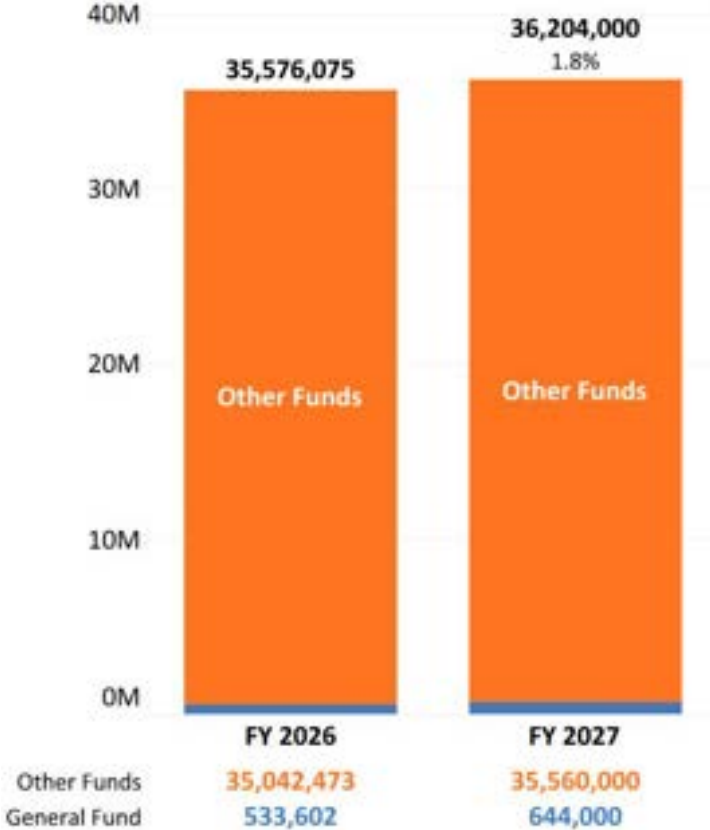
- **200 person auditorium**
 - 4 hour rental base rate: \$200 (individual) | \$275 (non-profit / government) | \$375 (for-profit)
 - 8 hour rental base rate: \$400 (individual) | \$500 (non-profit / government) | \$700 (for-profit)
- **Rooftop terrace**
 - 4 hour rental base rate: \$200 (individual) | \$275 (non-profit / government) | \$375 (for-profit)
- Balances access with cost recovery for extra staff support, A/V and tech support, janitorial, security, building costs, etc. Supported by a scheduling prioritization policy.
- Fee revenue and fee amounts are based on assumptions for demand and the level of support required for these new amenities.
 - The library developed a reasonable methodology based on limited data, and expects to make changes in FY 2028 as we learn more.
- No fee for Library events or Library-sponsored programming in either space.

FY 2027 Community Services

Fees



DCS Budgeted Fees FY 2026 Adopted vs. FY 2027 Proposed



DCS Fee Overview

- **Animal Services \$1,465,000**

- Pet adoption and licensing fees, fines related to code infractions, appeals fees, facility licensing fees and public records request fees.

- **Land Use Planning \$644,000**

- Land Use permits, agricultural buildings, property line adjustments, environmental overlays, conditional use permits, zone changes and others.

- **Transportation VRF: \$32,250,000, Other: \$1,845,000**

- Construction, parades, utilities, and other activities that use the right of way; Vehicle Registration Fee; plan reviews and applications for survey work.

- **Elections**

- Voter registration and map data such as walking lists, voter registration lists, voted/not voted lists and printed maps of districts. Fees set by ORS.

DCS Fee Changes

- **Animal Services**

- Elimination of impound fees for lost/stray pets, fee waivers, eliminate obsolete fees related to animal rescue entity and facility licensing, eliminate fees for services not provided to the public (private cremation services, euthanasia services for owned pets) ([Agenda Item R.1 at Feb. 5, 2026 Board Meeting](#))

- **Land Use Planning**

- Increase most fees by 28%, excluding fees at cost recovery.
- Fee waivers ([Agenda Item R.1 at Oct. 30, 2025 Board Meeting](#))

- **Transportation**

- Permit fees increase by average 5% - Board Resolution 2026-013 ([Agenda Item R.2 at Mar. 5, 2026 Board Meeting](#))

- **Elections**

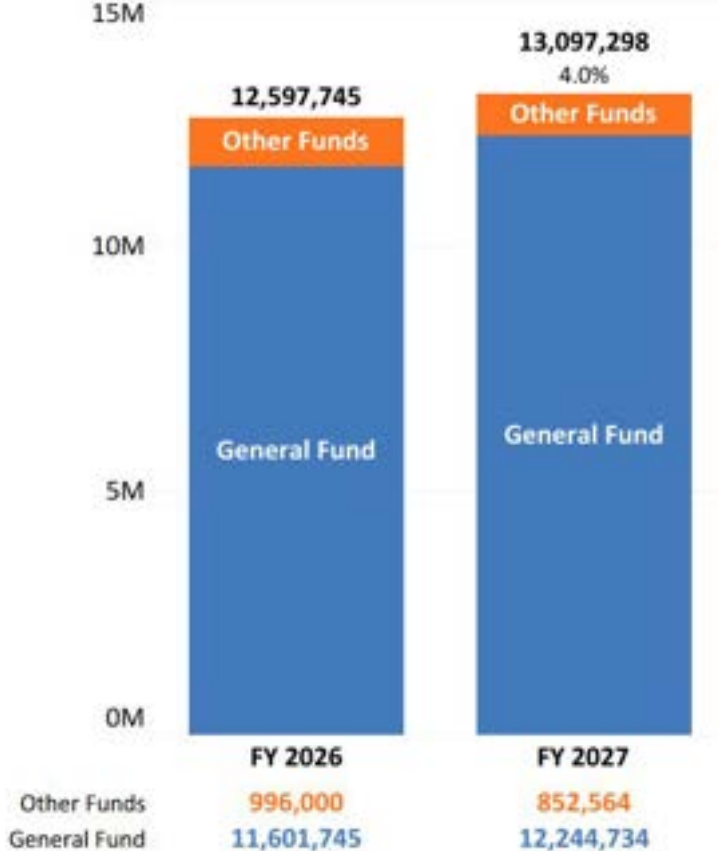
- No changes

FY 2027 Health Department

Fees



HD Budgeted Fees FY 2026 Adopted vs. FY 2027 Proposed



HD Fee Overview

- **Health Inspection Fees \$8.3 million**
 - Fees collected under County Code 21.002, 21.150-21.152, 21.600-21.652 via the Health Department Director as well as the intergovernmental agreement with Oregon Health Authority. Fees pay for the licensing and inspections of various facilities including restaurants, mobile units, tourist facilities, schools and child care programs.
- **Emergency Medical Services (EMS) \$3 million**
 - Fees collected under County Code for the Licensing of Ambulances. Ambulance agencies pay \$250 per ambulance per year. The program collects Ambulance Franchise Fee, EMS Medical Director Fees, and Joint Training Fees.
- **Tobacco Licensing Fees \$0.88 million**
 - Multnomah County is required by Multnomah County Code 21.565 and state law to license and inspect tobacco retailers. The proposed increases in license and penalty fees align with Oregon Tobacco Retail Licensing fees.

HD Fee Changes

- **Inspection Fee Increase - 6.5% increase**

The health inspections program safeguards public health and supports a strong restaurant, food cart and hospitality economy by preventing illnesses and outbreaks.

- The health inspections program operates on a full cost recovery fee-based model. With guidance from the food service advisory committee, a annual fee increase of 5-7% is implemented. These annual incremental adjustments allow businesses to anticipate and budget for fee changes.
- The health inspection budget estimates are driven by facility counts, which dictate labor hours and equipment needs based on mandatory inspection frequencies. The proposed 6.5% increase will continue to keep the program fully funded by license fees. The fee increase will impact about 100 different fees that are charged throughout the year.

HD Fee Changes

Health Inspection Fees - Impact range (by size of business)

0-15 Seating Capacity

FY 2026 Fee: **\$970**

FY 2027 Proposed: **\$1,035**

16-50 Seating Capacity

FY 2026 Fee: **\$1,150**

FY 2027 Proposed: **\$1,225**

51-150 Seating Capacity

FY 2026 Fee: **\$1,290**

FY 2027 Proposed: **\$1,375**

Over 150 Seating Capacity

FY 2026 Fee: **\$1,545**

FY 2027 Proposed: **\$1,650**

HD Fee Changes

Health Inspection Fees - Impact range (by size of business)

Food Cart Pods 1-9

FY 2026 Fee: **\$540**

FY 2027 Proposed: **\$575**

Food Cart Pods 10+

FY 2026 Fee: **\$540**

FY 2027 Proposed: **\$770**

Mobile Units Class 1,2,3

FY 2026 Fee: **\$760**

FY 2027 Proposed: **\$810**

Mobile Units Class 4

FY 2026 Fee: **\$920**

FY 2027 Proposed: **\$980**

HD Fee Changes

- **Tobacco License Fee Increase - 44% \$0.88 million**
 - This program safeguards public health by reducing youth access to tobacco and nicotine products; provides training for tobacco and nicotine retailers and employees to reduce illegal sales of tobacco to people under 21 years of age and comply with all other laws in tobacco retail sales.
 - The tobacco retail licensing program budget is driven by retailer counts and estimates of license and penalty fees based on trends.
 - The County Board last increased the tobacco retail license fee in 2019. The proposed 44% increase aligns Multnomah County with State Tobacco Retail License fees in addition to moving the program toward the county's policy of full cost recovery.
 - Penalty fees are increasing between 100%-400% depending on the violation.