

Public Health Infrastructure Grant Internship

College to County Internship 2025 -Health Department, Director's Office

Pay Rate: \$24 per hour

Job Type: Temporary College Intern

Duration: Summer 2025 - Starting in June - 12 weeks

Hours: 30 - 40 hours a week

Telework: *Fully remote*

Building Physical Location: *Gladys McCoy Building, 619 NW 6th Street, Portland, Oregon 97209*

Does This Position Require Driving a County Vehicle? If so, please explain why and frequency: No

TriMet Passes are available if transportation to County facilities is required.

Eligibility requirements and more details found on our [College to County website](#).

What Does PHIG Do?

The Public Health Infrastructure Grant (PHIG) is an investment made by the Centers for Disease Control and Prevention that supports critical public health infrastructure needs of health departments across the United States. PHIG focuses on increasing our public health workforce through innovative collaborations and building up infrastructure to support public health staff. This is important work because a healthy and stable workforce ensures we can respond quickly to community needs and emergencies.

Multnomah County Health Department's PHIG program focuses on Workforce Stabilization and Restoration and Public Health Foundational

Capabilities, which includes our goal of public health accreditation. PHIG work is grounded in three key principles: data and evidence drive planning and implementation; partnerships play a critical role in grant program success; resources are directed in a way that supports diversity and health equity. A key component for accreditation is the Community Health Improvement Plan.

Internship Description & Responsibilities:

Community Health Improvement Plan (CHIP)

The College to County intern will be responsible for reviewing 30+ qualitative assessment reports, analyzing/extracting findings using the provided analysis tool, comparing results, and writing up results to inform the development of strategies for the Community Health Improvement Plan (CHIP).

The CHIP is a 3-5 year plan that identifies priority areas affecting community health, as well as strategies and resources for improving population health and health equity. It is developed collaboratively by various community stakeholders and is based on quantitative and qualitative data, as well as community input and wisdom.

The intern will work with the CHIP Coordinator and be one of 2-3 independent reviewers working on this project. The CHIP coordinator will provide training and the intern will be comparing our results, improving the tool, and writing up results. They will also have the opportunity to help pilot the analysis tool, providing experience in not only analyzing qualitative information but piloting/revising the tool itself. Additionally, the intern will support website development by creating a site map, drafting text, and collecting links in preparation. The successful candidate will be able to apply an equity lens in all aspects of their work.

Responsibilities in this role will include:

- Review ~30 assessment reports

- Pilot and provide feedback on the use of the analysis tool and contribute to the revision/improvement of the tool itself
- Analyze/extract findings that will be used to inform the development of strategies for the Community Health Improvement Plan (CHIP)
- Support website development by creating a site map, drafting text, and collecting links
- Apply an equity lens to consider how race, ethnicity, socioeconomic status, and systemic inequities are reflected in the data

Minimum Qualifications and Education :

- Ability to both follow directions and work independently.
- Ability to work cooperatively and develop effective working relationships with diverse work groups.
- Ability to analyze written documents and formulate summaries in a comprehensive manner.
- Candidates should have completed within one year or enrolled in a college/university academic institution.
- College to County Program [Eligibility Website](#)
- Promote a culture of respect, inclusiveness, and appreciation of diverse perspectives, backgrounds, and values ([Link to Equity and Empowerment Lens](#))

Workforce Equity:

Our Commitment to Safety, Trust and Belonging: Multnomah County is committed to developing, nurturing and continually improving workforce equity by identifying and addressing the structural and policy barriers to equal employment opportunity faced by our employees and communities. Learn more by reading our [Workforce Equity Strategic Plan](#) and exploring our [Core Competencies](#) for all County employees.

Veterans' Preference:

Under Oregon Law, qualifying veterans may apply for veterans' preference for this recruitment. Review our [veterans' preference website](#) for details about eligibility and how to apply.

For veterans qualified for Veterans' Preference: If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

Application Instructions:

Please fill out and submit an application for this position located on this [website](#). The deadline for submitting an online application is April 15th, 2025.