

# SUN Service System

## Minimum Core Service Levels: School-Based – 11/30/07

*Note:* These minimum core service levels reflect the decisions from a *first round* of discussion among SUN Service System partners. This first round prioritized determining minimums for the service areas that will be included in the DCHS RFP. The next step will be to determine which entities contribute resources to deliver this minimum service level. This round does not fully capture the minimum levels for other contributions by collaborative partners. Additional discussions are expected in order to complete this work, and although decisions may be made to approve these initial levels, future discussions may require adjustments to some of the levels identified below.

SCHOOL-BASED SERVICES		MINIMUM	CURRENT	GAP
SITE MANAGEMENT/SVC INTEGRATION		1 FTE Site Manager at each community school site. Serve 200 students per year; 100 regular attendees		
SERVICE ACCESS, I&R, LINKAGE		Available at each site through Site Manager, Case Manager and school staff		
FACILITIES		Safe and adequate facilities are provided for all school-based activities and services		
TRANSPORTATION		1 bus provided at school-based sites with high needs		
ACADEMIC SUPPORT & SKILL DEVELOPMENT	Case Management <sup>2</sup>	1 FTE Case Manager at each high-need community school site. Services year-round. Serve 65 families per year		
	Homework Assistance	Provided to all students served by the community school with a 1:8 adult to student ratio. Adults to be trained on academic vocabulary and homework support strategies		
	Summer Programs	4 weeks, all day at each community school site		
	Tutoring/Mentoring	200 students served at the community school receive an array of these services - coordinated or provided by the Site Manager		
	Enrichment/Recreation			
	Student Internships, Youth Employment Training, Meaningful Youth Job Opportunities			
	Life Skills Development <sup>1</sup>			
PARENT	Parent Support & Life Skills Development	Serve 50 adults per year in each community school through parent support, life skills or anti-poverty education and support activities.		

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SCHOOL-BASED SERVICES		MINIMUM	CURRENT	GAP
	Parent & Family Engagement	Provided at some level at each school by Site Manager and/or school		
	Interpretation & Translation Services	Key communication pieces available in different languages; responsive to community		
ANTI-POVERTY	<b>Education &amp; Support</b>			
	Financial Literacy	Serve 50 adults per year in each community school through parent support, life skills or anti-poverty education and support		
	Adult Education			
	Life Skills			
	Linkage/Brokering	Available at each site through Site Manager, Case Manager and school staff		
	<b>Housing Stability</b>	To Be Determined: The minimum levels are being defined currently through the anti-poverty provider system development - a recommendation will be in place by January 2008 for the DCHS RFP.  ↓		
	Rent Assistance			
	Housing Support			
	<b>Basic Needs</b>			
	Shelter			
	Food			
	Energy			
Transportation				
Clothing				
HEALTH	<b>School-Based Health</b>			
	Primary Health Care	Current service levels		
	Prevention	Current service levels		
MENTAL HEALTH	<b>Addiction Services</b>			
	Screening & Assessment	To Be Determined: Time did not allow for full consideration and engagement of necessary partners. The Council will work to define this further over the rest of FY08 as other recommendations are implemented.		
	Prevention & Outreach			

1. This encompasses a broad range of services, including but not limited to:

- Conflict Management
- Anti-Bullying
- Peer Mediation
- Communication Skills
- Social Network Building
- Youth Violence Prevention

2. **Case Management** is defined as a method of providing services and a collaborative relationship between a service provider and a participant. The functions of participant-centered case management include:

- Assessing strengths and needs
- Developing individualized action plans
- Coordinating all agencies, providers, and resources involved in the plan
- Monitoring, revising, following-up on, and evaluating action plans (as appropriate)
- Documenting contacts and services
- Advocating for organizational, community, and institutional responsiveness
- Using required knowledge of and access to resources in delivering direct services and client assistance funds (as available)
- Motivating, supporting, and mentoring individuals to maximize potential of achieving action plan goals and possibility for engaging in the larger community
- Looking beyond individual action plans to wider trends for the purpose of evaluating and refining the service system
- Seizing opportunities to influence social change
- Following-up after service completion (as necessary)