SUN Service System
Minimum Core Service Levels: School-Linked – 11/30/07

Note: These minimum core service levels reflect the decisions from a *first round* of discussion among SUN Service System partners. This first round prioritized determining minimums for the service areas that will be included in the DCHS RFP. The next step will be to determine which entities contribute resources to deliver this minimum service level.This round does not fully capture the minimum levels for other contributions by collaborative partners. Additional discussions are expected in order to complete this work, and although decisions may be made to approve these initial levels, future discussions may require adjustments to some of the levels identified below.

SCHOOL-LINKED SERVICES		MINIMUM	CURRENT	GAP
SERVICE ACCESS, I&R, LINKAGE		To Be Determined: part of Anti-Poverty section below, see notes in that section		
ACADEMIC SUPPORT & SKILL DEVELOPMENT	Attendance Support[2] 1 FTE per high school cluster	1 FTE per high school cluster 1 add'l FTE for clusters with high need schools Available to all schools within the cluster		
	Case Management (Youth - focused)	Serve 2,000 students across the County with case management and array of these other services • 300 students regionally • 1,700 Target Outreach Population (TOP) students 6 FTE case managers for regions 1 FTE case manager minimum for each TOP, with additional FTE based on funding level		
	Tutoring/Mentoring			
	Enrichment/Recreation			
	Homework Assistance			
	Summer Programs			
	Student Internships, Youth Employment Training, Meaningful Youth Job Opportunities			
	Life Skills Development[3]			
PARENT & FAMILY	Parent Support & Life Skills Development	Coordinate and provide classes and activities for the family members of the 2,000 students served		
	Parent & Family Engagement			

	SCHOOL-LINKED SERVICES	MINIMUM	CURRENT	GAP
	Interpretation & Translation Services	Key communication pieces available in different languages; responsive to community		
ANTI-POVERTY	Capacity for relationships with families (Case Management) [1]	To Be Determined: The minimum levels are being defined currently through the anti-poverty provider system development - a recommendation will be in place by January 2008 for the DCHS RFP. ↓		
	Education & Support			
	Financial Literacy			
	Adult Education			
	Life Skills			
	Self Advocacy			
	Linkage/Brokering			
	Soft Employment Skills			
	Housing Stability			
	Permanent Supportive Housing			
	Systemic Landlord Support			
	Economic Self-Sufficiency			
	Workforce System Connection/Linkages			
	Vocational Education & Training			
	Niche Work and Classes			
MENTAL HEALTH	**School-Based Mental Health**	To Be Determined: Current levels are considered to be too little, but time did not allow for full consideration and engagement of necessary partners. The Council will work to define this further over the rest of FY08 as other recommendations are implemented.		
	Screening & Assessment			
	Crisis Intervention			
	Individual, Family and Group Treatment			
	Environmental Intervention			

SCHOOL-LINKED SERVICES	MINIMUM	CURRENT	GAP
Addiction Services	To Be Determined: Current levels are considered to be too little, but time did not allow for full consideration and engagement of necessary partners. The Council will work to define this further over the rest of FY08 as other recommendations are implemented.		
Screening & Assessment			
Treatment			
Prevention & Outreach			

1. **Case Management** is defined as a method of providing services and a collaborative relationship between a service provider and a participant. The functions of participant-centered case management include:
- Assessing strengths and needs
- Developing individualized action plans
- Coordinating all agencies, providers, and resources involved in the plan
- Monitoring, revising, following-up on, and evaluating action plans (as appropriate)
- Documenting contacts and services
- Advocating for organizational, community, and institutional responsiveness
- Using required knowledge of and access to resources in delivering direct services and client assistance funds (as available)
- Motivating, supporting, and mentoring individuals to maximize potential of achieving action plan goals and possibility for engaging in the larger community
- Looking beyond individual action plans to wider trends for the purpose of evaluating and refining the service system
- Seizing opportunities to influence social change
- Following-up after service completion (as necessary)

2. Attendance Support includes:
- Referrals specific to attendance issues
- Outreach, home visits, follow up
- All ages and grade levels

3. This encompasses a broad range of services, including but not limited to:
- Conflict Management
- Anti-Bullying
- Peer Mediation
- Communication Skills
- Social Network Building
- Youth Violence Prevention