

Multnomah Stability Initiative (MSI)

Overview of Outputs and Outcomes (O&O) ART Report

What is it?

The MSI Program Outputs and Outcomes report in ART tracks contractual requirements related to outputs and outcomes, based on data entered into SP.

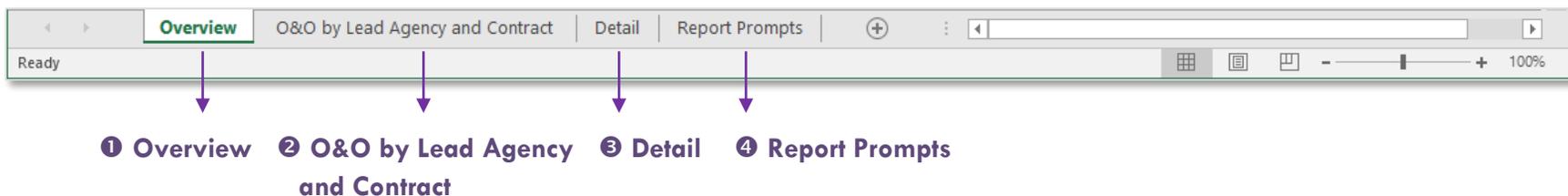
How is it used?

This report is run on a quarterly basis by the MSI Data Analyst and shared with the MSI Program Specialist, who then reviews the report and follows up with agencies if there are any concerns about their progress towards meeting contractual requirements.

This report can also be run by contracted agency staff who have an ART license to review outputs/outcomes data for their agency, make sure the data reflects the work they're doing, and fix any errors.

UNDERSTANDING THE REPORT

If you're viewing the full report in Excel, you'll see that there are four tabs or worksheets:



1 Overview

This tab provides overall totals for all providers that were pulled into the report. It was created to provide totals across all MSI agencies. Therefore, the number listed under **Target** is always going to be the total for all MSI agencies. When the report is run for only your agency, the **Actual** column will reflect the totals for only your agency, but include data from all of your MSI SUN Service System contracts (Regional and Culturally-Specific).

Output/Outcome	Target	Actual	Explanation
Total Households Served	1056	399	Households who had an open program entry AND a service transaction at any point in the reporting range
# and % of persons of color served	N/A	1,167/1,389 (84.02%)	# and % of individuals where the response to Inclusive Identity was any one of the following: African, Asian, Black/African American, Latino/Hispanic, Middle Eastern, Native American/Alaska Native, Native Hawaiian/Pacific Islander, Slavic

Households are pulled into this report based on three criteria: first, the Head of Household must have an MSI Program Entry in ServicePoint that was open at some point during the report period; second, the Head of Household must have received at least one MSI service in ServicePoint during the report period; third, the SUN Service System contract must be correctly recorded in the Head of Household's program entry.

2 O&O by Lead Agency and Contract

This tab is very similar to the **Program Overview** tab except that it breaks down the household data **by agency** (if the report was run for multiple agencies) and **by SUN Service System** contract. If the report was run for only your agency, this tab will show you the number of households for each of your contracts (Regional and Culturally-Specific) separately.

This tab also contains a **Contract Errors** column that indicates how many individuals, if any, are missing a SUN Service System contract or have the incorrect contract selected in their MSI program entry. It's important to fix all of the contract errors because these individuals do NOT get counted in the numbers served if the contract is missing or incorrect.

Please note that this tab organizes the data by **Lead Agency** and not subcontractors. If you are a subcontractor, your data outputs and outcomes will be attributed to the Lead Agency because the primary contract is with the Lead Agency.

Program Outputs and Outcomes
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Report Range: 7/1/17 - 9/30/17
Report Run On: 11/9/17

Outputs by Lead Agency and SUN Service System Contract

Lead Agency		Target by Contract	Actual by Contract	Contract Errors
Metropolitan Family Service	Households Served	Region 4 = 68 Region 5 = 78	Region 4 = 1 Region 5 = 2	UNKNOWN =
	# and % of persons of color served	N/A	Region 4 = 59/75 (78.67%) Region 5 = 71/110 (64.55%)	
Self-Enhancement, Inc.	Households Served	Region 2 = 113 African-American = 145	Region 2 = 3 African-American = 4	UNKNOWN = 2
	# and % of persons of color served	N/A	Region 2 = 42/59 (71.19%) African-American = 68/75 (90.67%)	

"UNKNOWN" = Individuals with missing or incorrect SUN Service System Contract. If there is a number present, see the "Detail" tab and filter for "Unknown" in the SUN Service System Contract column to identify the individuals with the errors and correct this in ServicePoint.

3 Detail

This tab provides information about all of the individual clients that have been pulled into the report. You can use this tab to verify the data and fix contract errors. Every household will have a **Household ID**, which is not searchable in ServicePoint, but it does allow you to identify which individuals are part of the same household. You can easily access the record of a client with a contract error by entering their **Client ID** directly into ServicePoint.

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Provider	Lead Agency	Client Id	Client Unique Id	Household ID	Client First Name	Client Last Name	Entry Exit Entry Date	Entry Exit Exit Date	Relationship to Head of Household	SUN Service System Contract	African	Asian	Black/African American	Latino/Hispanic	Middle Eastern	Native American/Alaska Native	Native Hawaiian/Pacific Islander	Slavic	White	POC?	White Alone?	

4 Report Prompts

This tab provides information about the parameters that were set when the report was run.

Prompt Questions	Prompt Response(s)
Start Date	7/1/2017
Day AFTER End Date	10/1/2017

These dates control the **Reporting Period**.

Entry Exit Provider Id
EI Programa Hispano Catolico (EPHC): Multnomah Stability Initiative (MSI) - SP(5022)
Human Solutions: Multnomah Stability Initiative (MSI) - SP(5024)
Impact Northwest: Multnomah Stability Initiative (MSI) - SP(5023)
IRCO: Multnomah Stability Initiative (MSI) - SP(5025)
Latino Network: Multnomah Stability Initiative (MSI) - SP(5492)
NAYA: Multnomah Stability Initiative (MSI) - SP(5026)
Self-Enhancement, Inc. (SEI): Multnomah Stability Initiative (MSI) - SP(5029)

The Entry Exit Provider ID is a fancy name for the **Service Providers** that were selected to be included in the report.