

BUDGET BULLETIN

July 19, 2023



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FY 2024 Budget Now Available!

The FY 2024 Adopted Budget can be found at: <https://www.multco.us/budget/fy-2024-adopted-budget>

- Printed copies will be distributed to departments in the next few weeks.
- The budget is now available in Workday.
- **THIS IS COOL! CHECK IT OUT!** Tableau Dashboards that provide interactive summaries of the budget can be found on our [website](#).



FY 2024 Adopted Budget

Adopted by Multnomah County
Board of Commissioners
Jessica Vega Pederson, Chair

Multnomah
County
Volume 1:
Policy and Legal Detail

Revising the FY 2024 Budget

Now that the budget has been loaded into Workday, departments can revise it as needed. The [budget modification manual](#) provides details about this process. Additional resources can be found on our [website](#).

The following is a very brief overview of how to change the budget:

Formal Budget Modifications:

Change appropriations at the department/4-digit fund level and require Board approval. Changes include:

- Transfers between 4-digit funds (fund hierarchies)
- Transfers from contingency
- Changes in revenue amounts, appropriations, or FTE.
- Position reclassifications.

Internal Budget Modifications:

Do **not** change appropriations at the department/4-digit fund level and do

not require Board approval. Internal budmods **cannot**:

- Increase or decrease total expenditures by 4-digit fund level (fund hierarchy level), by department
- Increase or decrease FTE
- Reclassify any positions

Please take our Budget Survey

The Budget Office would really like to hear from you about how the FY 2024 budget process went. If you played a role in developing your budget, please fill out our [budget survey](#). We use the information from the survey to try to improve next year's budget process. Information from the survey is also shared with Elected Leaders and Department Director's to help them improve internal processes. We need to hear from you in order to continue to improve. An email with the link to the survey has been sent as well.

Take the
Survey

Budget Note about Financial & Budget Reporting



The FY 2024 budget includes a budget note about financial and budget reporting. This work is going to have an impact on all departments. Below is a copy of the budget note's full text: *(all budget notes can be found in the [Budget Director's Message](#)):*

VectorStock

Financial monitoring is important to ensure that the financial, operational and capital plans that were developed and approved for implementation as part of the budget process are being implemented. Financial monitoring is crucial for accountability. Recognizing the Board of County Commissioners need more routine and standardized financial information related to year end spending and budget-to-actuals reporting, the Board directs the Budget Office to coordinate with departments to create a report mid-fiscal year that provides a summary of the FY 2024 one-time-only General Fund budget, ARP budget and projected expenditures.

Also, in alignment with the Chair's Mission, Vision, and Values revisioning work, the Budget Office, in partnership with the Chief Operating Officer, the County departments and the Office of the Chief Financial Officer, will explore options to coordinate and develop countywide budget-to-actuals reports. While those reports currently exist within each department and at the highest countywide level during the annual processes, the Board is interested in exploring how to access the data in new and updated formats. The Budget Office will identify potential barriers and propose

solutions that will facilitate the review.

COMING SOON! The Budget Office is currently working on a “budget monitoring” survey that will be shared with finance managers and specific staff that managers identify. The goal is to get a deeper understanding of the financial data and reporting tools departments use at different levels of the organization to monitor and report on financial conditions. We are also looking to understand what barriers exist for departments and what tools are needed to do this work. The survey will not be anonymous and will likely require in person follow-up with department budget and finance leaders.

FY 2024 Retention Incentive



In FY 2024, many employees will be eligible for a second retention incentive. The amount varies by bargaining unit. As a reminder, these costs will post to NonDepartmental cost objects (except for the Library), where the funding was budgeted. Department budgets are not required to absorb these expenses, with the exception of the Library.

Staffing/Assignment Updates

There have been some changes to the Budget Office’s staff and departmental assignments. Below is an updated assignment list.

Christian Elkin

christian.m.elkin@multco.us
Chief Budget Officer
503 988-7689

Hunter Burr

hunter.burr@multco.us
College to County Intern

Ching Hay

ching.l.hay@multco.us
Senior Budget Analyst
Department of County Management,
Countywide Projects and Data

Leah Isaac

leah.isaac@multco.us
Senior Budget Analyst
Department of County Assets
503-988-9648

Dianna Kaady

dianna.kaady@multco.us
Administrative Analyst

Ashlye Manning

ashlye.manning@multco.us
Principal Budget Analyst
Sheriff’s Office, Questica & Workday
503 988-8283

Jeff Renfro

jeff.renfro@multco.us
Economist
Library, Economic and Revenue
Forecasting
503 988-9788

Erin Russell

erin.russell@multco.us
Senior Budget Analyst
Department of County Human Services and
NonDepartmental
503 988-0583

Andy Wheeler

andy.wheeler@multco.us

Administrative Services, Public Notices,
Special Projects
503 988-7967

Aaron Kaufman

aaron.kaufman@multco.us
Senior Budget Analyst
Department of Community Justice and
District Attorney's Office
503-988-5836

Senior Budget Analyst
Health Dept.
503-988-7558

Chris Yager

chris.d.yager@multco.us
Senior Budget Analyst
Joint Office of Homeless Services and
Department of Community Services
503 988-7581

Multnomah County Budget Office | multco.budget.office@multco.us | multco.us/budget

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