



JOSEPHINE COUNTY SHERIFF'S OFFICE

SHERIFF GIL GILBERTSON

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DATE: October 10, 2014

Sheriff Daniel Staton
Multnomah County Sheriff's Office
501 SE Hawthorne Blvd, Suite 350
Portland, OR 97214

RE: Multnomah County, Inverness Jail Inspection August 12, 2014

Dear Sheriff Staton,

As you are aware, the Oregon State Sheriff's Association (OSSA) voluntarily adopted the Oregon Jail Standards in 2000. The Oregon Jail Standards provide agencies with non-binding guidelines to improve the operation/management of their jail facility and to reinforce and enhance staff professionalism. The standards are based on legal requirements, sound corrections practice, and the application of the line and management levels in our jails – bringing all staff together with the common goal of complying with or exceeding the adopted standards.

This report, "Part A", is primarily intended for you and your Command staff, but since others may read it, it will contain preliminary information, which may appear relatively basic. The report will include a description of the Inverness County Jail, a summary of the inspection process, an introduction of the inspection team and instructions regarding appeal or grievance opportunities. A second report, "Part B", will detail each standard by; date of inspection, inspector name, compliance rating and inspector notes for that standard.

Multnomah County, Inverness Facility

Inverness Jail opened in 1987, with two expansions, one in 1991 adding 300 beds and another in 1998 adding another 428 beds. Inverness currently has a design capacity of 1037 beds, however only 862 beds are in use. The overall design is a podular direct supervision jail. Each housing unit has a staffed deputy station within the pod and a control area from which deputies are able to observe inmates in the living areas.

The staffing level consists of: 1-Jail Commander, 3-Lieutenants, 14-Sergeants, 112-Correction Deputies, and 75-Civilian employees.

In this inspection cycle, the Inverness Jail had 2 attempted suicides, 0 suicides, 0 facility escapes and 3 attempted facility escapes.

The Inverness Jail was inspected by:

- Department of Health February 14, 2014
- Fire Inspection December 2, 2012
- Grand Jury October 14, 2013
- Commissioners March 12, 2013
- Department of Corrections October 10, 2013

Inspection Team:

The inspection was completed by a 4 member team who completed their training through the Oregon State Sheriff's and the Oregon Jail Manager's Associations. The team for this inspection was made up of the following:

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|-----------------------|----------------------------------|
| • Captain Vicki Smith | Josephine County – (Team Leader) |
| • Lt. Lee Eby | Clackamas County |
| • Sgt. Lee Rigdon | Columbia County |
| • Sgt. Steve Hohensee | Clackamas County |

Rating Explanation

In examining each jail standard, the jail inspectors determined compliance and assigned one of three ratings: full compliance, partial compliance, or noncompliant. Variances and standards deemed not applicable will be reviewed but not rated, and will not be included in the total number of standards when calculating the jail's compliance rate.

Full Compliance Finding. Full compliance must be established if all of the following exist:

- A. Written policies and procedures that complies with the standard. Another type of directive or document may be appropriate and needed if policies and procedures are not specifically required; and
- B. Evidence jail staff are following policies and procedures or other standard-authorized directive. This verification can be through supporting documentation and/or visual inspection by the inspector with a note to file by the inspector that it was observed, and
- C. Documentation that the standard was reviewed for compliance as part of a self-inspection within the year between the previous formal inspection year and the current formal inspection year.

Partial Compliance Finding. Partial compliance for a standard must be established when the inspector finds that:

- A. The practice of the facility complies with the standard, but the practice is not supported through written policies and procedures (or other standard-authorized directive), or;
- B. A draft policy or temporary directive exists, and the practice in the facility is consistent with the draft policy or temporary directive; or

Noncompliance Finding. Inspectors must find a standard noncompliant when:

- A. Policies and practice related to the standard are missing, or;
- B. Policies and procedures are in place for the standard but the inspector is unable to verify the practice of the policies and procedures through documentation in the file or observation, or;
- C. Practice in the facility is different than the written policies and procedures or other directive.

Inspectors must staff a partial and non-compliance with the rest of the team for a final finding.

Section Results:

Chapter A – Administration

This chapter contains 32 standards consisting of; Management, Records Management, Staff Employment, Training, and Sexual Harassment & Misconduct.

Full Compliance	31- standards
Partial Compliance	1- standards
Non-Compliance	0- standards

Chapter B – Admission & Release

The admission and release chapter contains 41 standards consisting of; Pre-admission Process, Admission Process, Ancillary Admission Functions, Inmate Release, and Transfer Between Facilities. Inverness does not perform admission or release functions as this is all completed at their downtown jail facility. Therefore, Inverness was granted variances in areas related to these functions.

Full Compliance	16- standards
Partial Compliance	0- standards
Non-Compliance	0- standards
Variance	25- standards

Chapter C – Inmate Management

This chapter has 53 standards and consists of; Classification, Non-Disciplinary Restrictions, Inmate rules, Inmate Discipline, and Grievances.

Full Compliance	52- standards
Partial Compliance	0-standards
Non-Compliance	0- standard
Variance	1-standard

Chapter D – Inmate Communication

This chapter contains 35 standards that consists of; Mail, Visiting, and Telephone Use.

Full Compliance	35- standards
Partial Compliance	0- standards
Non-Compliance	0-standards

Chapter E – Security & Control

This chapter has 54 standards consisting of; Facility Security, Surveillance & Supervision, Contraband & Searches, Criminal Acts, Use of Force & Restraints, and Emergency Plans.

Full Compliance	54-standards
Partial Compliance	0- standards
Non-Compliance	0- standards

Chapter F – Inmate Services

This chapter has 21 standards dealing with; Legal Aid, Food Services, Commissary, and Laundry Services.

Full Compliance	19- standards
Partial Compliance	0- standards
Non-Compliance	0- standards
Variance	2-standards

Chapter G – Inmate Health Care

This chapter has 19 standards consisting of; Administration of Health Care, and Health Care Delivery.

Full Compliance	19- standards
Partial Compliance	0- standards
Non-Compliance	0- standards

Chapter H – Sanitation & Maintenance

This chapter has 20 standards consisting of; Inmate Hygiene, and Facility Sanitation & Maintenance.

Full Compliance	20- standards
Partial Compliance	0- standards
Non-Compliance	0- standards

Chapter I – Inmate Programs & Activities

This chapter has 34 standards consisting of; Exercise, Leisure Activity, Educational & Rehabilitation Programs, Working Inmates, Access to Religious Services, and Volunteers & Community Resources.

Full Compliance	32- standards
Partial Compliance	0- standards
Non-Compliance	0- standards
Variance	2-standards

Totals

The inspection team reviewed 309 standards.

Total number of standards found in Full Compliance	278
Total number of standards found in Partial Compliance	1
Total number of standards found in Non-Compliance	0
Total number of standards found Not Applicable (Variance)	30

Part B of the final report will have detailed information regarding inspector notes for the partial compliance rated standard.

Appeals and Grievances

Disagreements with specific findings in this inspection report should be submitted within 30 days to the executive director of the Oregon State Sheriff's Association (OSSA). Appeals should be clearly marked as "Appeal to inspection results "Multnomah County Inverness Inspection 2014." The appeal should explain fully the rationale behind the disagreement and include the referenced jail standard by number.

Grievances are complaints an agency may have regarding the conduct of any jail inspector, or the process. Our goal is to maintain the highest standards of professionalism in the inspector corps.

Grievances will be investigated and resolutions reported directly to the executive board of OSSA. Grievances should be in writing, filed within 30 days of the inspection report and directed to the executive director of OSSA.

Conclusion

The inspection team not only inspects the agency's written policies but we must also observe how the agency conducts daily facility operations. To do this we must have a well thought out tour of the Jail inside and out. The tour that we received on the first day of the inspection (August 11th, 2014) from Captain Lindstrand and Lt. Wheeler was very extensive. The team posed numerous questions to staff and inmates. The answers received reflected very favorably on your Jail. The team was pleased with the high level of professionalism shown by your staff and felt that overall the Jail was extremely clean, orderly, and provides ongoing exceptional service to assure safety for inmates as well as the community . It was very apparent the staff of Inverness take great pride in the operations of the facility.

On the morning of the second day the exit interview was completed with Sheriff Staton and Jail Commander Captain Lindstrand as well as command staff. Each inspector reviewed their assigned chapters during the exit interview and offered detailed information on their findings as well as answered questions posed by Sheriff's Office personnel about the process.

Copies, Part A and B, have been downloaded into the Oregon Audit Tracking System (OATS) for the 2014 inspection cycle. Both reports; Part A and B have been electronically sent to designated groups according to Oregon State Sheriff's Association guidelines.

In conjunction with the Oregon Jail Standards Inspection Lt. Eby also completed the Department of Corrections Inspection at the same time. I have downloaded a copy of the report into O.A.T.S. for your records and forwarded the results of the inspection to Jeremiah Stromberg, representative for DOC. Jeremiah.p.stromberg@doc.state.or.us

Please do not hesitate to contact me should you have any questions or concerns about your inspection or these reports.

Sincerely,

Captain Vicki Smith
Oregon Jail Standards Team Leader

cc: Sheriff Daniel Staton
Sheriff Andy Long
Commander Jeanette Davidson, Klamath Co.
Commander Jamie Russell, Lincoln Co.