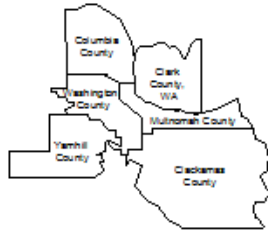




Portland Area HIV Services Planning Council

Advocacy and planning for people affected by HIV in the Portland metro area

Ryan White Program, Part A



Meeting Minutes

Meeting Date: November 7, 2023

Approved by Planning Council: December 5, 2023

Grantee: Multnomah County Health Department



Portland Area HIV Services Planning Council
MEETING MINUTES

Tuesday, November 7, 2023, 4:00 – 7:00 pm
 Regents Center - 3185 N.E. Regents Drive, Portland, Oregon 97212

AGENDA

Item**	Discussion, Motions, and Actions
Call to Order	Bri Williams called the meeting to order at 4:05 PM.
Welcome & Logistics	<p>Bri Williams welcomed everyone to the meeting and reviewed meeting logistics.</p> <ul style="list-style-type: none"> • Please say your name each time you speak • Please raise your hand • Meetings are recorded for accurate meeting minutes. <p>The group reviewed the Council Participation Guidelines (see slide).</p>
Candle Lighting Ceremony	Meghan Von Tersch led the candle lighting ceremony in memory of Corey Ingram.
Announcements & Introductions	<p>Announcements: See slides.</p> <p>Announcements</p> <ul style="list-style-type: none"> • Welcome new Interim HGAP Manager Eric Richardson • Hiring of the new permanent HGAP Manager is in progress <p>Co-chairs:</p> <ul style="list-style-type: none"> • Gave additional updates about leadership changes in Public Health • Met with leadership to ensure there was no gap in terms of HGAP leadership • Really pleased that there was a quick process to post the permanent position, and also appreciative of them getting the interim role filled with Eric. Given the workforce issues with Multnomah County, we’re comfortable with this pace. • Reminded Council that: <ul style="list-style-type: none"> ○ Co-chairs are not the executives, but the Chairs of the executive body (Operations Committee) ○ Council’s and HGAP’s focus area is the entire 6-County transitional grant area (beyond just Multnomah County), which is their goal; and for the need for openness and transparency about these efforts <p>Question: Will Bri and Scott have an opportunity to meet with the new person? Answer: We have been asked to be part of the hiring process, so we will have an opportunity as the steering committee (Operations) or Council will be part of the interview panel. We will discuss this with Eric and/or his supervisor, Jazmine, next week.</p> <p>We will also discuss some of the key priorities of supporting underrepresented client as to reach the 90-90-90 goals. Our relationship with Multnomah County</p>

Item **	Discussion, Motions, and Actions
	<p>will be different without a Co-chair who is also a County staff, and without a long-time relationship with manager. We want to make sure the flow of information continues and that we have access to the people we need to since the Council (makes funding decisions) sits parallel to HGAP (as the administrator) and both report to the Chair's office in the Memorandum of Understanding (MOU). We should address any questions or concerns from Council members.</p> <p>No questions were asked.</p> <p>Attendees introduced themselves.</p> <p>*** request to bring in staff from Russell St to talk about impact on grant money *** request to learn more about communication between dental and medical schools</p>
Public Testimony	None.
Agenda Review and Minutes Approval	<p>The agenda was reviewed by the Council, and no changes were made.</p> <p>The meeting minutes from the October 3 meeting were approved by unanimous consent.</p>
FY23-24 Mid-year Scorecards	<p><i>Presenters: Jonathan Basilio</i> <i>Summary of Discussion:</i> See slides.</p> <p>Jonathan</p> <p>After the first 6 months, we have \$193,967 in unspent funds Around 5% The highest we've ever had We gave a 3% COLA increase The group had a conversation about whether contractors have to use the COLA increase on staffing, or if they have flexibility to use those funds as they deem fit Need to have further conversations with HGAP staff offline Suggestion: move forward with the understanding / intention that the COLA is not a restriction but an investment in staffing We are not in a position to change contracts right now Ops will look at this next week</p> <p>Reminder – the PC makes decisions about what to fund / how much to give to each service areas. HGAP is responsible for contracts.</p>
Review Consensus Decision Making	<p><i>Presenters: Scott Moore</i> <i>Summary of Discussion:</i> See slides.</p>

Item**	Discussion, Motions, and Actions
	<div data-bbox="378 180 1455 781"> <p>Reminder: Consensus Model</p> <p>Introduce the issue</p> <p>Discussion</p> <p>Develop proposal(s)</p> <p>Discuss proposal(s)</p> <p>Check for consensus</p> <p>Strong dissent / block?</p> <p>Active consent</p> <p>15</p> </div> <p>Using “fist of five” for consensus: 0-2 = lack of consensus, not ready to move forward 3-5 = consensus, okay to move forward</p> <div data-bbox="378 957 1312 1509"> <p>Fist to Five</p> <p>Lack of Consensus</p> <p>Consensus</p> </div>
FY24-25 Contingency Planning - Groups	<i>Small Group facilitators: Diane Quiring, Nick Tipton, Greg Fowler, Tessa Robinson, Julia Lager-Mesulam, Shaun Irelan</i> <i>Summary of Discussion: Incorporated into summary share back below</i> See slides.
FY24-25 Contingency Planning - Shareback	<i>Small Group facilitators: Diane Quiring, Nick Tipton, Greg Fowler, Tessa Robinson, Julia Lager-Mesulam, Shaun Irelan</i> <i>Summary of Discussion*:</i>

Item **	Discussion, Motions, and Actions
	<p>Flat funding Blue and green – keep same as current Red will go with rest of group All groups appeared to agree on this but formal proposal and consensus check will be done at December meeting</p> <p>Increase 1-4% Blue – 1) Up to \$10K for housing 2) Allocate the rest of categories proportionally up to 3% COLA. 3) Then prioritize Oral Health, then Food, then both Medical & Medical case management (MCM) (small buckets first). *** Also want to prioritize funding for formerly incarcerated.</p> <p>Green – [Starting from a 5% allocation] 1) First, decrease COLA up to 3% 2) Then fund priorities proportionally: Medical, Oral, MCM, Housing, Food</p> <p>Red</p> <ul style="list-style-type: none"> • Up to 3% for Health Insurance, Mental Health, Minority AIDS Initiative (MAI), Early Intervention (EI), Substance Use Treatment, Psychosocial and Non-MCM • Up to 4.9% Medical, Oral Health, MCM, Housing, and Food • Up to \$10K to housing • Up to \$6,174 to food • [need to finalize order, etc.] <p>Decrease up to 3% Blue 1) Hold harmless: MAI, EI, Housing, Food (had difficulty, wanted to hold too many groups harmless) 2) Then decrease proportionally</p> <p>Green 1) Hold harmless medical, health insurance, MAI, EI, Psychosocial, Food (any categories that don't get part B funding) 2) Then decrease proportionally the rest</p> <p>Red</p> <ul style="list-style-type: none"> • Hold harmless: Housing, Food • [To continue discussion @ Dec 5 meeting] <p>HGAP will summarize based on what we have so far, to return to discussion in December.</p> <p><i>*Summaries were updated to match what co-facilitators confirmed on November 22, 2023</i></p>
Finalize FY24-25 Contingency Plans	<p><i>Presenters: Scott Moore</i> <i>Summary of Discussion:</i> See slides.</p>

Item **	Discussion, Motions, and Actions
	<p>Flat funding</p> <ul style="list-style-type: none"> • Red originally wanted to hold Oral health & Food, the rest would have small cut; but open to have all categories having same cut and can go with Blue and Green <p>1-4% Increase</p> <ul style="list-style-type: none"> • Blue prioritized the same categories, but to different levels (up to \$10K Housing, then COLA, then 2 smaller service category priorities, then largest 2) • Green removes COLA first, then proportional amounts across the service categories • Q to Blue group: Why up to \$10K for Housing? To support Clark County • A: If it's a smaller pocket of money, are you doing much for anything? Or are you strategically putting more into fewer categories. <p>Decrease to 3%</p> <ul style="list-style-type: none"> • Blue group: holds harmless 4 critical, smaller categories (to not put undue burden on a few categories), and proportional decrease across • Green group: only holding harmless non-Part B funds • Red group: will finish this proposal in December
Community Building	<p><i>Presenters: Julia Lager-Mesulam</i></p> <p><i>Summary of Discussion: N/A – ran out of time for this activity</i></p>
Evaluation and Closing	<p><i>Presenter: Bri Williams</i></p> <p>Thank you for participating in this meeting. If you have feedback / comments / ideas, please include them in your evaluation.</p> <p>Next meeting: December 5, 2023, 4:00-6:00 PM</p>
Adjourned	7:00 PM

ATTENDANCE

Members	Present	Absent*	Members	Present	Absent*
Tom Cherry, he/him	X		Sean Mahoney, MHA AO		E
Claire Contreras, she/ella		E	Scott Moore, he/him	X	
Steven Davies	---		Jamal Muhammad, he/him	X	
Carlos Dory, him/his	X		Diane Quiring, she/her	X	
Michelle Foley, they/them	X		Tessa Robinson, she/her	X	
Greg Fowler, he/him	X		Taylor Silvey, she/her	X	
Jeffrey Gander, he/him	X		Nick Tipton, he/him	X	
Kris Harvey, he/him	X		Meghan Von Tersch	X	
Shaun Irelan, he/him	X		Shane Wilson, he/him		E
Julia Lager-Mesulam, she/her	X		Joanna Whitmore, she/her	X	
Robb Lawrence, he/him	X		Abrianna Williams, she/her (Co-Chair)	X	
Heather Leffler, she/her	X				
PC Support Staff			Guests		
Sandra Acosta Casillas	X		ASL Interpreter 1	X	
Jonathan Basilio	X		ASL Interpreter 2	X	
Aubrey Daquiz, she/her	X		Rachel Griem, ORAETC, she/her	X	
Jenny Hampton, she/her (Recorder)	X				
Amanda Hurley, she/her	X				
Jazmine Bowles, she/her	X				
Grace Walker-Stevenson, they/them					

* R = Attended Remotely (for an in person meeting); A = Unexcused Absence; E = Excused Absence; L = On Leave