

PART 1: LOGIC MODEL DEVELOPMENT

PRIMARY PROGRAM GOALS (WHAT WILL IT ACCOMPLISH)?

STRATEGIES/ RFO'S ADDRESSED?

LIST INPUTS (PROGRAM RESOURCES)

LIST ACTIVITIES (SERVICES)

LIST OUTPUTS (WORK DONE)

LIST OUTCOMES

SHORT-TERM

INTERMEDIATE

LONG-TERM

LIST QUALITY (SATISFACTION)

LIST EFFICIENCY (PRODUCTIVITY)

PART 2: PERFORMANCE MEASURE SELECTION

SELECTION CRITERIA TO CONSIDER:

- Meaningful-Valid
- Constant- Reliable
- Understandable-Clear
- Perverse Incentives
- Timely/ Monthly Reporting
- Comprehensive
- Not Redundant
- Cost to Collect Data
- Focused on Controllable Facets of Performance

CHECKLIST QUESTIONS:

- Does the program offer have measures related to the primary function of the program?
- Is the outcomes measure related to the marquee indicators?
- Is the outcome measure meaningful?
- Can the average reader understand what the program accomplishes from the measures?

MEASURE TYPE: **OUTPUT <REQUIRED>**

DATA SOURCE:

DATE:

DEFINITION:

MEASURE TYPE: **OUTCOME <REQUIRED>**

DATA SOURCE:

DATE:

DEFINITION:

MEASURE TYPE:

DATA SOURCE:

DATE:

DEFINITION:

MEASURE TYPE:

DATA SOURCE:

DATE:

DEFINITION:

PART 3: PERFORMANCE MEASURE DETAIL

AFTER CHOOSING THE PERFORMANCE MEASURES IN PART 2, USE THIS TEMPLATE TO DOCUMENT THE DETAIL BEHIND YOUR PERFORMANCE MEASURE. THIS WILL ALLOW FOR THE RECREATION OF ACCURATE, RELIABLE AND CONSISTENT MEASURES IN THE FUTURE. EVERY MEASURE USED REPORTED IN A PROGRAM OFFER MUST HAVE THIS LEVEL OF DETAIL.

TECHNICAL DEFINITION:

DEFINITION AS IT APPEARS IN PROGRAM OFFER:

WHY USE THIS MEASURE? <WHAT DOES THIS MEASURE PROVIDE?>

UNIT OF MEASURE: <HOW SHOULD THE RESULT OF MEASUREMENT BE EXPRESSED?> (PERCENTAGE, MINUTES, DOLLARS, CHILDREN SERVED, RATES?)

DATA SOURCE AND CALCULATION METHOD: <FORMULA OR PROCESS FOR CALCULATING MEASURE>

CURRENT YEAR ESTIMATES: <HOW ARE CURRENT YEAR ESTIMATES CALCULATED?>

CONTACT PERSON: <INDIVIDUAL RESPONSIBLE FOR DATA/ EXTENTION>

DATE: