

Pre-Construction Meetings for Library Bond

Who: Prime Contractors (including onsite foreperson), Trades Council, PNWRCC, Multnomah County (optional) will be in attendance. This meeting should be initiated and facilitated by the Prime Contractor.

Applicable to the following Library Bond contracts/locations:

DCA-CNSTR-13235-2021	Chapter 1: CMGC Services for Library Sort Center	Fortis Construction
DCA-CNSTR-13362-2022	Chapter 1: CMGC Services for Albina Library	Andersen Construction
DCA-CNSTR-13370-2022	Chapter 1: CMGC Services for North Portland Library	Andersen Construction
DCA-CNSTR-13369-2022	Chapter 1: CMGC Services for Midland Library	Swinerton Builders
DCA-CNSTR-13363-2022	Chapter 1: CMGC Services for Holgate Library	Swinerton Builders
DCA-CNSTR-14168-2022	Chapter 2: CMGC Services for East County Flagship Library	Fortis Construction
DCA-CNSTR-15333-2023	Chapter 3: CMGC Services for Belmont	Howard S Wright
DCA-CNSTR-15333-2023	Chapter 3: CMGC Services for St. Johns	Howard S Wright
DCA-CNSTR-15333-2023	Chapter 3: CMGC Services for Northwest	Howard S Wright

What: Meeting to discuss the general plan and expectation for construction prior to breaking ground and provide contact information for involved parties. Opportunity to discuss phases of construction and general time frames, subcontract package release dates and bidding requirements, schedule pre-job meetings accordingly (ad-hoc, quarterly, semi-annually, by construction phase, etc) and any other pertinent information known for the project.

When: 10 working days prior to the start of labor on the project.

Where: Video conferencing platform is preferred as to not impose a burden on attendees. In-person meetings may be conducted if held within 10 working days prior to the start of labor, with approval of all parties.

Why: Regional Workforce Equity Agreement Article 4.4. which states: Each Prime Contractor and Subcontractor will conduct a pre-job conference with the Trades Council and the PNWRCC prior to commencing work. The applicable Prime Contractor and Public Owner will be advised in advance of all such conferences and may participate if they wish.