

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SERVICE DISTRICT**

**RESOLUTION NO. 2023-053**

Adopting the 2023-24 Budget for the Dunthorpe-Riverdale Service District and Making Appropriations

**The Multnomah County Board of Commissioners Finds:**

- a. The Dunthorpe-Riverdale Service District Budget (District's Budget), attached and identified as Exhibit A, was prepared by the District's Budget Officer and has been considered and approved by the District's Budget Committee.
- b. Further, the District's Budget has been certified by the Tax Supervising and Conservation Commission (Commission) in compliance with State law with no objections or recommendations, as verified by a letter dated June 8, 2023, from Allegra Willhite, the Executive Director of the Commission, to the District, a copy of which is attached and identified as Exhibit B.
- c. The District's Budget as certified is on file in the Budget Office of Multnomah County.

**The Multnomah County Board of Commissioners Resolves:**

1. The District's Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Service District, Oregon in the amount of \$3,904,000.
2. The following appropriations are authorized for the fiscal year July 1, 2023 to June 30, 2024:

<b>Fund</b>	<b>Appropriation</b>
General Fund	\$0
Organization Unit or Program- Wastewater Management	\$2,558,000
Not allocated to Organization Unit or Program	\$0
Contingency	\$50,000
<b>Subtotal Appropriations</b>	<b>\$2,608,000</b>
Unappropriated EFB	\$1,296,000
<b>Total Requirements</b>	<b>\$3,904,000</b>

ADOPTED this 15<sup>th</sup> day of June 2023.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
GOVERNING BODY FOR DUNTHORPE-  
RIVERDALE SERVICE DISTRICT

*Jessica Vega Pederson*

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Jessica Vega Pederson, Chair

REVIEWED:  
JENNY MADKOUR, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By *Courtney Lords*  
Courtney Lords, Senior Assistant County Attorney

SUBMITTED BY: Margi Bradway, Director, Department of Community Services

EXHIBIT A

<b>DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1 Budget Committee Approval</b>	
<b>The following members of the budget committee for the Dunthorpe-Riverdale Sewer Service District No 1 met on May 4, 2023 and approved the proposed budget for Fiscal Year 2023-2024:</b>	
<b>Jessica Vega Pederson</b>	
<b>Sharon Meieran</b>	
<b>Susheela Jayapal</b>	
<b>Diane Rosebaum</b>	
<b>Lori Stegmann</b>	

## **Budget Message — Dunthorpe-Riverdale Sanitary Service District No. 1**

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 571 customers are mainly located in unincorporated Multnomah County and 21 customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treat the sewage flow at Portland's Tryon Creek Wastewater Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of District facilities. The County's Department of Community Service's performs financial and administrative services to the District and its customers. The District continues to coordinate planned capital maintenance projects with the City of Portland BES. The fiscal year 2023 - 2024 capital program is approved at \$1,630,000. This is the predesign and design phase of the Elk Rock Pump Station major upgrade project. This project will be spanning over the next 5 years. The District will continue to budget \$150,000 to respond to pipe rehabilitation projects to eliminate inflow and infiltration of ground water into the sewer lines.

The current service charge is \$195.00 per month for an individual home connection. For FY 2024, the District proposes an 8% increase to \$210. This increase is needed to get our capital reserve balance higher in response to City of Portland updated capital planning on Elk Rock Pump Station capital project due to the construction cost increase. The Elk Rock is planned to enter construction phase in FY 2025 and will complete in FY 2027.

**RESOURCES**  
**General**  
(Fund)

**DUNTHORPE-RIVERDALE DISTRICT No. 1**  
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year <u>2023-2024</u>			
	Actual		Adopted Budget This Year Year 2022-23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22						
1				1 Available cash on hand* (cash basis) or				1
2	1,259,766	1,837,787	2,240,000	2 Net working capital (accrual basis)	2,466,000	2,466,000		2
3	9,706	15,324	8,000	3 Previously levied taxes estimated to be received	8,000	8,000		3
4	18,964	15,989	12,000	4 Interest	30,000	30,000		4
5			-	5 Transferred IN, from other funds				5
6				6 <b>OTHER RESOURCES</b>				6
7	4,026	21,332	-	7 Connection Fees / System Development Charge	-	-		7
8	1,146,543	1,314,724	1,299,000	8 Sewer Assessments	1,400,000	1,400,000		8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
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23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	2,439,005	3,205,156	3,559,000	29 Total resources, except taxes to be levied	3,904,000	3,904,000	-	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
<b>32</b>	<b>2,439,005</b>	<b>3,205,156</b>	<b>3,559,000</b>	<b>32 TOTAL RESOURCES</b>	<b>3,904,000</b>	<b>3,904,000</b>	<b>-</b>	<b>32</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**  
**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

General  
 \_\_\_\_\_  
 (name of fund)

**DUNTHORPE-RIVERDALE DISTRICT No. 1**  
 \_\_\_\_\_  
 (name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-24		
Actual		Adopted Budget This Year 2022-23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-21	First Preceding 2021-22					
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
3			3			3
4	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0
5			5 Total Full-Time Equivalent (FTE)			
6			6 MATERIALS AND SERVICES NOT ALLOCATED			6
7	613,367	634,025	7 System maintenance and disposal	678,000	678,000	
8	49,579	60,619	8 Administrative Costs	65,000	65,000	
9	0	19,646	9 Other District Expenses (permitting software, etc.)	35,000	35,000	
10	1,968	15,036	10 Pass-through (Connection Permit)			
11	664,914	729,326	11 TOTAL MATERIALS AND SERVICES	778,000	778,000	0
12			12 CAPITAL OUTLAY NOT ALLOCATED			12
13	0	0	13 Riverview Force Main Rehabilitation			
14	-80,675	0	14 Tryon Creek Pump Station			
15	16,980	198,364	15 Elk Rock Pump Station	1,630,000	1,630,000	
16	0	0	16 Miscellaneous Pipe Repairs	150,000	150,000	
17	-63,695	198,364	17 TOTAL CAPITAL OUTLAY	1,780,000	1,780,000	0
18			18 DEBT SERVICE			18
19			19			19
20			20			20
21	0	0	21 TOTAL DEBT SERVICE	0	0	0
22			22 SPECIAL PAYMENTS			22
23			23			23
24			24			24
25	0	0	25 TOTAL SPECIAL PAYMENTS	0	0	0
26			26 INTERFUND TRANSFERS			26
27			27			27
28			28			28
29	0	0	29 TOTAL INTERFUND TRANSFERS	0	0	0
30		50,000	30 OPERATING CONTINGENCY	50,000	50,000	
31		0	31 RESERVED FOR FUTURE EXPENDITURE	0		
32		2,076,000	32 UNAPPROPRIATED ENDING BALANCE	1,296,000	1,296,000	
33	601,219	927,690	33 Total Requirements NOT ALLOCATED	3,904,000	3,904,000	0
34			34 Total Requirements for ALL Org.Units/Programs within fund	0		
35	1,837,786	2,277,466	35 Ending balance (prior years)			
36	2,439,005	3,205,156	36 TOTAL REQUIREMENTS	3,904,000	3,904,000	0



**Tax Supervising  
and Conservation  
Commission**

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6/8/2023

Chair Jessica Vega Pederson and Board of County Commissioners  
Dunthorpe-Riverdale Sanitary Service District  
501 SE Hawthorne Blvd  
Portland, Oregon 97214

**RE: Dunthorpe-Riverdale Sanitary Service District's 2023-24 Approved Budget Certification**

Dear Chair Jessica Vega Pederson and Board of County Commissioners:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2023-24 Approved Budget for Dunthorpe-Riverdale Sanitary Service District. This review was undertaken according to ORS 294.605 to 294.705 to confirm compliance with Oregon local budget laws and to determine the adequacy of estimates necessary to support the efficient and economical administration of the district.

The budget was filed with TSCC prior to the May 15<sup>th</sup> deadline and at least 30 days prior to the budget hearing, as required by statute. The estimates (shown on the following page) were judged reasonable for the purposes indicated, and the document complied with local budget law. As a result, the TSCC certifies by a majority vote of the commissioners that it has no objections or recommendations to make concerning the budget.

Please file a complete copy of the Adopted Budget with the Commission no later than July 15, 2023. If extra time is needed, please request an extension from TSCC staff.

Thank you for the opportunity to discuss this budget with you.

Yours truly,  
TAX SUPERVISING & CONSERVATION COMMISSION

Allegra Willhite  
Executive Director

## Dunthorpe-Riverdale Sewer

<b>Fund</b>	<b>Appropriations</b>	<b>Unappropriated Fund Balance</b>	<b>Total Budget</b>
General Fund	2,608,000	1,296,000	3,904,000
<b>Total</b>	<b>\$ 2,608,000</b>	<b>\$ 1,296,000</b>	<b>\$ 3,904,000</b>

*The district does not levy a tax rate.*