

**Medication Administration Records Table of Contents**

**Resident MAR – Tabbed, Separate Section for Each Resident to include:**

<b>Document Name</b>	<b>Instruction</b>
Medication Administration Records (MAR)	Current month required <i>File recent MARs in individual Resident Records book</i>
Most recent Physician Orders including order to self-administer medications	Current, signed Physician Order <i>File old Physician Orders in individual Resident Records book</i>
Current Guidelines for PRN Medications	Current, signed PRN Guidelines <i>File old PRN Guidelines in individual Resident Records book</i>
Current Delegations	Current, signed Delegation or Task for each individual Care Provider <i>File old delegations in individual Resident Records book</i>
Controlled Substance Log	Recommended for current month <i>File old Controlled Substance Logs in individual Resident Records books</i>
Medication Disposal Record Form	Required for current month <i>File old Medication Disposal Records in individual Resident Records books</i>

**Reference Materials (recommended)**

Commonly Used Medical Abbreviations	ACHP handout
Psychotropic Medications List	ACHP handout
Other reference materials	