# UCR - Transportation

The Contract Deliverable must be in "Draft" Status in order to edit the deliverable.

# Transportation Contract Deliverables Tab Adding a New Assessment Uploading the Assessment Closing Authorization Immediate Cab Rides Premium Rides Submitting the Transportation Log Transportation Assessments Report

### Contract Deliverables Tab

Add a new Deliverable log the month prior to the month of service you're working on (Example: Create the December 2023 deliverable log in November 2023.)

- Find Contract Deliverables
  - 1. Deliverable Type: Transportation
  - 2. Add Contract Deliverables

	iltnoma bunty	ah <mark>U</mark>	AT - Real	UCR			Log	ıged in a
Search 👻	Person	Referral	Administration 🔹	Contract Deliverables 😽	Contract Payment Management 👻	NMTP Transfer Caseloads	Reports 👻 LTSS Reports	NMTP
Find Contra	t Delive	rables		Find Contract Deliverable	es			
Cor		eliverabl liverable	ization: Select C le Type: Transpo s From: 07/01/20 Status: Draft	rtation 🗸				
Add Cont	act Delive	erables					Mupload Activiti	<u>es</u>
Show 25	entries						Filter:	
Action	Status	Deli	verable Date 🔻	Organization		^	Deliverable Type	
					No Contract Deliverables found.			
Showing 0 t	o 0 of 0 e	ntries					Firs	t Previo

- 1. Organization
- 2. Deliverable Type: Transportation
- 3. Deliverable Date: End of Service Month

Add Contract Deliverables	×
2 Organization: Immigrant and Refugee Community Organization Deliverable Type: Transportation	~
3 Deliverable Date: 07/31/2023	d F
Save Cancel	

- Enter the Quantity for each consumer
- Add Notes

Immigrant and Refugee Co								
Deliverable Type: Transportation D	eliverable Date: 07/31/	2023 Status: Returned	1					
eturn to Find Contract Deliverables								
Public Transportation Immed	ate Cab Rides Prei	mium Rides Summ	ary Status History					
Tickets and Passes Assessme	ents							
Add New Assessment Export	To Excel							
Filter:								
Prime/Alt ^ Name	Event Date	* Issued By	Service Code	^	Qty	^ Last Event ^	Last Assessed $\ ^{\circ}$	OPI ^ Ref ID
A	07/31/2023	Transp Coord	Ticket - Hon Citizen (5M)	<b>~</b> [	1.0 💶 🗖	06/30/2023	03/01/2023	130832
A	07/31/2023	Transp Coord V	Pass - Hon Citizen (5H) 🗸	[	1 💷 🗖	06/30/2023	12/22/2020	8 40718
A	07/31/2023	Transp Coord 🗸	Pass - Hon Citizen (5H) 🗸	(	1 💶 🗖	06/30/2023	12/22/2020	8 40716
A	07/31/2023	Transp Coord V	Pass - Hon Citizen (5H) 🗸	[	1 💶 🗖	06/30/2023	12/24/2020	8 53837
•	07/31/2023	Transp Coord V	Pass - Hon Citizen (5H) V		1 🚥 🖵 📕	06/30/2023	12/24/2020	🕞 53836
6	-							

• Add Services for this Person

Deliverable Type: Transportation Deliver	able Date:	07/31/2023 Status:	Returned					
Public Transportation Immediate C	ab Rides	Premium Rides	Summary	Status History				
Tickets and Passes         Assessments           Add New Assessment         Export To E	<u>cel</u>			Tickets And	Passes	×		
Filter: Prime/Alt ^ Name	* Even	t Date * Issued I 023 Transp Co	·	Event D (et Issued	me: ate: 07/31/2023 By: Transp Coord V		<b>Last Assessed</b>	^ OPI ^ Ref ID
Ra Charles	07/31/2	023 Transp Co	ord 🔹 Pas	is (	Dete: Select One	<b>~</b>	023 12/22/2020	8 4071
A A	07/31/2			s - Hon Citizen (5H)	ncel	06/30/2	12/22/2020           12/22/2020           12/24/2020	🕞 4071 🕞 5383
A A	07/31/2			s - Hon Citizen (5H) set - Hon Citizen (5M)		06/30/2		<ul> <li>\$383</li> <li>\$6007</li> </ul>

### Adding a New Assessment

Client's should be assessed once a year. Manage the assessments due within the deliverable log.

Contract Deliverables												
Immigrant and Refugee Community Outreach (EE) Deliverable Type: Transportation Deliverable Date: 07/31/2023 Status: Returned												
Return to Find Contract Deliverables												
Public Transportation Immediate Cab F	Rides Premium Rides	Summary	Status History									
Tickets and Passes Assessments												
Add New Assessment Export To Excel												
Filter:												
Prime/Alt ^ Name *	Event Date * Issued	By ^ Se	ervice Code	^	Qty	^ Last Event ^	Last Assessed ^	OPI ^	Ref ID			
<b>(A)</b>	07/31/2023 Transp Co	oord 👻 Tic	ket - Hon Citizen (5M)	~	1.0 💶 🗖	06/30/2023	03/01/2023		(a) 130832			
<b>(A)</b>	07/31/2023 Transp Co	oord 🗸 Pa	ss - Hon Citizen (5H)	~	1 1.0 🖵	06/30/2023	12/22/2020		8 40718			
<b>(A</b> )	07/31/2023 Transp Co	oord 🗸 Pa	ss - Hon Citizen (5H)	•	1 1.0 🖵	06/30/2023	12/22/2020		8 40716			
🔗	07/04/0000					00/00/0000	10/04/0000					

- 1. Enter the Prime or Alt ID • Find
- 2. Assigned to Staff Member
- 3. Assessed by:
- 4. For Service:
- 5. Assessed Qty:

Prog Referral	
Prog Referral Prime # or Alt ID: MCONT5K	KW Find
Client Name: 🔳 SQUAR	
Program: Transporta	
Assigned To Staff Member: IRCO_Mar	
Assessed by: Transp Co	ord 🗸
Assessment	
Assessment Date: 07/28/2023	
For Service: Select One	✓
Assessment Result: Approved V	•
5 Assessed QTY: 0.00	
	<u>_</u>
Assessed QTT	
Authorized QTY: 0.00	
Authorized QTY: 0.00	

Creating a New Assessment will automatically create a Transportation Referral if one is not already active.

### Uploading the Assessment

Transportation Assessment

- Assessments Tab
- Copy the Referral ID

Multnomah UAT - RealD UCR													
Search 👻	Person Referral Ad	dministration 🔻	Contract [	Deliverables 🔻	Contract Paymer	nt Management 👻	Reports 🔻	LTSS Reports	NMTP Report				
Contract Deliverables													
Impact Northwest - Southeast Deliverable Type: Transportation Deliverable Date: 11/30/2023 Status: Returned Return to Find Contract Deliverables													
		nediate Cab Ri	des Pi	remium Ride	s Summary	Status Hist	ory						
Tickets ar	nd Passes Asses	sments											
Add New													
Show 25	✓ entries										Filt	er:	
Action	Prime#/Alt ID 1	Name	•	Date *	OPI Client ^	Assessed By	^ Servic	ce ć	Result ^	Assessed ^	Authorized ^	Effective ^	Referral ID ^
G <mark>x</mark>	MC8T26AY	Mouse, Micke	≥γ	11/09/2023		Transportation Coordinator	Pass		Approved	1.00	1.00	11/09/2023	138117
C <mark>×</mark>	MZK6259A			11/08/2023		Transportation Coordinator	Pass		Approved	1.00	1.00	12/01/2023	124687

- Search Tab
- Find Referrals

	Multnomah County	T - RealD		UCR					
	Search 🛩 Person Referral A	dministration 👻 Co	ontract Deliverables 👻 🛛	Contract Payment	Management 👻	Reports 👻	LTSS Reports	NMTP Reports	s
Co	Find Person								
I	Find Referral	ıtheast							
Ŀ		n Deliverable Da	te: 11/30/2023 Status	Returned					
Re	Find Family Caregiver Referrals	<u>s</u>							
	Find Service Request	mediate Cab Ride	s Premium Rides	Summary	Status Histo	ry			
	Find Service Event	ssments							
	Find Non-Client Activity								
	Find Provider								
	Find User								
	Find Assessments Due	* Name	↑ Date ▼ C	OPI Client ^	Assessed By '	Service	• ^	Result ^	Ass
	View LTSS Caseloads	Mouse, Mickey	11/09/2023		ransportation Coordinator	Pass		Approved	

- Paste the Referral ID
- Search
- Select the Ref ID hyperlink

	ltnomah unty	UAT - F	RealD		UCR							
Search 👻	Person Refe	rral Administ	ration 👻 Cor	ontract Deliverables 👻	Contract Payment Manag	gement v Reports v	LTSS Reports	NMTP Reports				
Find Referral												
Pro	ogram: Selec	:t One		✓ Referral Da	ate: Start	End End						
Referral S	Status: Sele	ct Status(es)		•								
Assigned A	gency: Selec	t One 🗸			ber: Select One -							
Prime/	Alt ID:			Referral	ID: 138117							
Search	Clear											
												_
Export To Exce												
Show 25 🗸	entries											
Ref ID ^	Client N	ame 🔺	Program	^ Services R	teferred By	Assigned To	^ Staf	f	^	Ref Date ^	Status ^	Closed D
138117	Mouse, Mi	<u>ckey</u>	Transportatio	ion 😰 Se	elf (Client)	IMPACT-NW SE DC	Temp	orary Case Worker		11/09/2023	Active	

- Documents Tab
- Add New

	ultnom ounty	iah <mark>U</mark>	IAT - Rea	alD	U	ICR						Logged in a
		Referral	Contract Deliv	verables 🔻	Contract Payme	nt Management 👻	Reports 🔻					
Edit Program	n Referi	al										
Transpo Pers Referral D	son: 💶	MOUSE, M	IICKEY DOB:			Prime #/Alt		6AY Clier	nt ID: 171514			
Referral			e Requests	Notes	<b>Documents</b>	Service Histo		errals	n, xml, ppt, pptx,	htm html txt	csv.rtf.zip	
Show 25						3, 3., P -,	,, .	,		,,		Filter:
Action	Cate	jory		^	Title	^ Recei	ved On			<ul> <li>Uploaded</li> </ul>	Зу	^ File Name
							No do	cuments	found for this refe	erral.		
Showing 0	to 0 of	0 entries										F

- 1. Category: Assessment
- 2. Received On: Date of Assessment
- 3. Choose File to upload

Multnomah County UAT - RealD UCR	Logged
Search 🛩 Person Referral Contract Deliverables 🛩 Contract Payment Management 🛩 Reports 🛩	
Edit Program Referral	
Transportation Referral Status: Active Referral ID: 138099	
Person: ADDEE, MICKEY DOB: 01/01/1960 Age: 63 Prime #/Alt ID: MC8T26AY Client ID: 171514	
Referral Date: 11/07/2023         Referral         Add Referral Document         X	
Category Select One V	
Referral Detail Service Requests 2 Received On 11/08/2023	
G Add New Valid document extensions: b Title	ntm, html, txt,
Show 25 v entries Choose File No file chosen	Filte
Action Category ^ Title ^ Save	Assessment 2
	Assessment /
Showing 1 to 1 of 1 entries	F

### **Closing Authorization**

- Select the 🚫 symbol under Ref ID Column
- Authorization End On:

Contract Deliverables											
Immigrant and Refugee Community Outreach (EE) Deliverable Type: Transportation Deliverable Date: 07/31/2023 Status: Returned											
Return to Find Contract Deliverables											
Public Transportation Immediate Cab Rides Premi	um Rides Summary	Status History									
Tickets and Passes Assessments											
Add New Assessment Export To Excel											
Filter:		Close Authorization	×								
Prime/Alt ^ Name * Event Date	* Issued By ^ Serv	Prime Number:	ent ^ Last A	ssessed ^ OPI ^ Ref ID							
07/31/2023	Transp Coord 🗸 Ticke	Person Name: Authorization End On: 07/31/2023	.023 03/0	1/2023							
07/31/2023	Transp Coord   Pass	Save	023 12/2	2/2020							
07/31/2023	Transp Coord   Pass	- Hon Citizen (5H) • 1 3.0 🖵	06/30/2023 12/2	2/2020							

### Immediate Cab Rides

Immediate cab rides are provided through Radio Cab. Immediate cab rides can be scheduled the same day or in advance.

- 1. Select the Immediate Cab Rides Tab
- 2. Add New

Contract Deliverables										
Immigrant and Refugee Community Outreach (EE) Deliverable Type: Transportation Deliverable Date: 07/31/2023 Status: Returned										
um to Find Contract Deliverables										
Public Transportation Immediate Cab Rides Premium Rides Summary Status History										
Add New Export To Excel										
Filter:										
Event Date * Sched By Trip ID Cancel Prime#/Alt ID Name * Purpose Code Service Provider Origin / Destination Cost										
No Immediate Cab Rides found.										

- 3. Add Prime or Alt ID
  - a. Find
- 4. Add Event Details:
  - a. Event Date
  - b. Scheduled By
  - c. Purpose of travel:
  - d. Provider:
  - e. Code: Type of ride
- 5. Add the Trip ID: Radio Cab will supply the Trip ID when you call to schedule the ride.
- 6. Origin: Address the Client will be picked up from
- 7. Destination: Address of destination

Select "Add Segment" at the bottom if the client needs a round trip. Radio Cab will supply you with an additional Trip ID for the return trip. Repeat steps 5-7.

Add Immediate Cab Ride	3
Client 3	_
Prime # or Alt. ID: MC8T26AY Find	
Name: 🔝 MOUSE, MICKEY	
A etails	_
Event Date: 11/07/2023	
Scheduled By: OPICM V	
Purpose: Medical V	
Provider: Radio Cab 🗸	
Code: Cab Rides(5X)	
Trip ID: 111111       Rule Callered         6 origin: 2222 SW 4th Ave         7 estination: 5555 SE 33rd Ave         Remove Segment	
Trip ID: 22222	
Origin: 5555 SE 33rd Ave	
Destination: 2222 SW 4th Ave	
Remove Segment	
Add Segment	-

### **Premium Rides**

Premium Rides are provided by Ride Connection. Ride Connections provides "Guaranteed" rides, but must be scheduled in advance through Ride Connections by:

- Calling Ride Connection Directly
- Online Ride Request Tool

You do not need to enter Premium Rides into UCR. The Premium Ride data will be entered by the Multnomah County Data Team after receiving the Ride Connection invoice.

### Submitting the Transportation Log

- Summary Tab
- Status: Submitted

Multnomah	UAT - RealD	U	CR								
Search - Person Re	ferral Administration 👻	Contract Deliverables 👻	Contract Payment Management 👻	NMTP Transfer Caseloads	Reports 👻	LTSS Reports	NMTP Reports				
Contract Deliverables											
ADVSD - OPI Expansion											
Deliverable Type: Transportation Deliverable Date: 08/31/2023 Status: Draft											
Return to Find Contract Deliverables											
Public Transportation	Public Transportation Immediate Cab Rides Premium Rides Summary Status History										
Status: Draft V	Export Service Detail	lote: ADVSD-CS staf	f manages the status on all	deliverable logs, exc	ept Transı	portation					
	Provider	^ Code ^	Service Code Description		^	Qty	^ Rate ^				
	No data available in table										
Showing 0 to 0 of 0 entries											

## **Transportation Assessments Report**

The Transportation Assessments Report will show you the active assessments for the time period selected.

- Reports Tab
- Supplemental Reports
- Transportation Assessments

Multnomah County UAT - RealD UCR		
Search v Person Referral Contract Deliverables v Contract Payment Management v Reports v		
Find Contract Deliverables CPM Reports		
Agency Program		
	Authorizations Ending	
Search  Person Referral Contract Deliverables Contract Deliverables Organization: Impact Northwest - Southeast Organization: Impact Norganization: Impact Northwest - Southeast Organization: Impact		
Status: Draft Submitted Returned Verified	Quantity And Cost Of Services	
Search Clear	Transportation Assessments	
	Client Program Income	
Add Centrart Deliverables	Program Fees	
	Client Information	
Show 25 V entries	Client Referral	
Action Status * Deliverable Date * Organization *	Deliverable Type	
No Contract Deliverables found.		
Showing 0 to 0 of 0 entries	First Previous Next Last	

- 1. From Date:
- 2. Through Date:
- 3. Provider: Select your organization

Multnomah County	T - RealD UCR
Search 🛩 Person Referral C	ontract Deliverables 👻 Contract Payment Management 👻 Reports 👻
Report: Transportation Assessments	From Date: 07/01/2023
Assigned To:	Provider:
Impact Northwest - Southeast	Asian Health & Service Center       •         El Programa Hispano Católico       •         Friendly House       •         Friendly House - SAGE Metro Portland       •         Hollywood Senior Center       •         Immigrant and Refugee Community Organization       •         Impact Northwest - Southeast       •
Program:	Assessment Result:
Transportation \$	All Assessment Results By
Assessed By: Ail Assessed By ADVSD N/A-Change Only OPI Case Mgr Third Party v	Active Approved Denied Losing Eligibility No Charge Pending Authorization Request Closed v
View Clear (To select multip	le items, use Shift + click or CTRL + click)

The report will show you all of the Transportation Assessments created within the date range you selected. To manage the "Assessments Due", use the deliverable log.

	Aultnoma County	ıh	Multnomah County, Oregon Aging, Disability, and Veterans Services Division Transportation Assessments From 7/1/2023 through 11/30/2023										
Prime / Alternate ID	Name	Assigned To Org	Provider Org	Assessment Date	Result	Assessed By	Service	Assessed Units	Authorized Units	Frequenc y	Effective From	Effective To	Referral ID
		Impact Northwest - Southeast	Impact Northwest - Southeast	09/19/2023	Approved	Transportation Coordinator	Pass	1.00	1.00	Per Month	10/01/2023		65811
		Impact Northwest - Southeast	Impact Northwest - Southeast	08/09/2023	Approved	Transportation Coordinator	Pass	1.00	1.00	Per Month	09/01/2023		57885
		Impact Northwest - Southeast	Impact Northwest - Southeast	09/27/2023	Approved	Transportation Coordinator	Tickets	2.00	2.00	Per Month	09/27/2023		136978
		Impact	Impact			+							