

# WORKFORCE TRAINING & HIRING PROGRAM



## ATTACHMENT 4 EXEMPTION REQUEST FORM

CONTRACTOR'S NAME: \_\_\_\_\_ TAX ID#: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

CONTRACT NUMBER: \_\_\_\_\_

Are you a Subcontractor:  Yes  No; If yes, what company are you subcontracting for: \_\_\_\_\_

Are you requesting an exemption from:  Apprenticeship Hours  Women Hours  Minority Hours Which trade/craft are you requesting be given exemption: \_\_\_\_\_

How many hours are you asking for an exemption\*: \_\_\_\_\_

\*MUST GIVE A NUMERIC PROJECTION OF HOURS

### CHECK BOX FOR EXEMPTION REASONING:

- Less than 300 total hours per trade classification
- Trade work classified as specialty
- No apprenticeship approved program for trade classification. A letter from the Oregon Bureau of Labor and Industries to confirm the trade classification has no apprenticeship program is attached to this form.
- Other: \_\_\_\_\_

**Prime Contractor:** Explain why in detail why exemption is being requested. If request is from a Subcontractor, Prime Contractor should add supporting comments below.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Subcontractor:** Explain in detail why an exemption is being requested. This form is required to be forwarded to the Prime Contractor for any additional comments before being submitted to the County.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## County Compliance Specialist:

### *For County Use Only*

Approved     Rejected     Corrections Needed (to be completed by    /    /   )

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Prime Contractor and Subcontractors:** Submit Multnomah County Exemption Request to the Multnomah County Project Manager and County Compliance Team by emailing this form to [workforcecompliance@multco.us](mailto:workforcecompliance@multco.us).